



**PARK CITY COUNCIL MEETING MINUTES
SUMMIT COUNTY, UTAH,
NOVEMBER 7, 2013**

Work Session

Council questions and comments and Manager's Report

Council member Beerman attended the Chamber Bureau's Fall Tourism Summit after looking at trends and pre-bookings they are forecasting an unprecedented jump in business this winter. Also attended the Wasatch Summit meeting stating they are moving toward a big launch in January. Clarified that the Mountain Transportation event at Snowbird is not affiliated with Wasatch Summit, it is a ski area expansion event put on by the Salt Lake Chamber.

Council member Peek toured the McPolin Farm with Denise Carey. He observed some maintenance items that they Council should be aware of. One significant issue is the fire control system, one critical aspect is to maintain fire control we can trust.

Council member Matsumoto attended the joint meeting with the School board and Summit County.

Council member Simpson attended what she felt to be a very successful joint meeting with the County and the School board. Attended the Fire Board and Lodging Association meeting where Brian McNerny gave his usual November weather prediction stating that we have had extreme weather all summer and fall so he is predicting an extreme winter. Thanked everyone involved with the wonderfully hilarious & successful Halloween on Main Street event.

Council member Butwinski also stated the joint meeting with the School board was a success as well as Halloween on Main. He attended the Planning Commission meeting stating they got through the "neighborhoods" section of the General Plan. Also reported he heard that Brighton and Snowbird are opening this weekend.

Michelle DeHaan gave a SHOUT OUT to Chad Bush & Eric Williams from the Water Department. Both received honors from the Northwest Membrane Operator Association. Eric was awarded Operator of the Year and Chad has been nominated to serve as the Association President.

Special Service Contract Criteria and Extraordinary Grant Criteria Discussions

Nate Rockwood, Budget, stated that previously when we have awarded a Special Service Contract the Council would discuss changes they would like to look at as it pertains to the criteria of these contracts. The staff report outlines the policy and staff feels we have a very balanced policy and would not recommend any changes; however, they are seeking direction from Council.

Council member Beerman felt the criteria was a little "youth" heavy and wondered about adding Senior needs as a category to the criteria.

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Council member Simpson would like to look into other environmental initiatives to the recycling category.

Council member Butwinski stated he would like to see “must” instead of “shall” in the language to firm up the criteria.

Council member Simpson and Council member Matsumoto will sit down with staff and incorporate the suggestions from Council.

Micro-hydro Managers report

Council member Peek inquired about the cost analysis of completing the Judge Tunnel and the Quinn’s micro-hydro projects. Clint McAfee, Water Manager, stated it reflected the bond and O&M payments, and clarified if the City were to do both projects you lose on one and gain on the other. McAfee also stated that until the bond was paid off the City would not see cash flow.

Staff is recommending that the City holds off on these two projects until the Judge pipeline is complete to Spiro. It would make better sense to complete both projects at the same time to offset each other.

Council member Simpson stated that she was thrilled to see the positive numbers on the Judge tunnel. Staff concurred.

Quarterly Managers Report

Jed Briggs, and Kory Kersavage, Budget, presented the Quarterly reports to the Council stating that it has been 6 months since the last quarterly report and staff has implemented new software and felt it was positive to transfer all the data to the new software. In this time period staff feels it is an improved report. Kersavage went into detail explaining how to read the new report.

Mayor Williams would like to keep a consistent formatting of Council Goals. He was amazed with the amount of information populated.

Council member Simpson inquired about the time-frame of the completed items remaining on the report. She also would like to see the staff person’s name listed rather than position.

Council member Butwinski would like to see the completed tasks listed at the end of the report and would recommend always having a comment explaining why tasks are delayed.

Council member Peek requested a navigational bar on each page.

Council member Matsumoto concurred with the other comments about the completed tasks.

Council member Beerman suggested breaking the discussions out over a couple meetings to have a more time for in-depth discussions.

The Council concurred to having the report broke down by department rather than team and would like to see this item brought back to multiple work sessions by department. They thanked the management team for attending tonight’s meeting.

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Regular Meeting

6:00 pm

I ROLL CALL- Mayor and Council were present

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, October 24, 2013. Member in attendance were Dana Williams, Andy Beerman, Alex Butwinski, Cindy Matsumoto, Liza Simpson, and Dick Peek. Staff present were Diane Foster, City Manager; Mark Harrington, City Attorney, Matt Dias, Assistant City Manager; Matt Cassel, City Engineer; Jonathan Weidenhamer, Economic Development Manager; Tommy Youngblood, Special Events; Max Papp, Special Events; Jody Morrison, Assistant City Recorder; Marci Heil, City Recorder

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

There were no communications or disclosures

Mayor Williams requested that item one from New Business be moved in front of Public Input stating that the Veterans who came to present the resolution to the Council have another engagement they need to get to. Council agreed by motion.

1. Consideration of a November 11, 2013 Veteran's Day Proclamation

Chris Smith, VA Post Commander, along the Tom ?? and Glen Smith were present. Mayor Williams read the proclamation declaring November 11th Veteran's Day and encouraging all Park City residents to attend the Veteran's Day Celebration.at the Jim Santy Auditorium on November 11th at 7:00 pm.

**Council member Simpson moved to approve rearranging the agenda by moving New Business item 1 in front of Public Input and approving the November 11, 2013 Veteran's Day Proclamation.
Council member Butwinski seconded
Approved unanimously**

III PUBLIC INPUT (*Any matter of City business not scheduled on the agenda*)

Mary Wintzer- had a message of divine inspiration, ...

Ode to the Candidates

The temperatures were low.....The candidates hit the street corner tho'

With placards and signs and a baby thrown in.....They fought hard to win.

" The independent voice", that's the citizen's choice.....The American Way, to make Washington and Jefferson proud.

The voter voice spoke loud.....Three drew a sun and three drew a cloud

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For it was Election Day and in the American Way....They did America proud.

Lisa Wilson- attended the Planning Commission meeting and came away with more questions regarding the possibility of North Silver Lake Lodge being turned into a hotel. She was very concerned with this prospect of a hotel in her neighborhood. She addressed those questions with the Mayor and Council and requested the process be looked at carefully. Council member Butwinski stated that he also attended the Planning Commission Meeting and comforted Wilson by stating he felt the plan would be very carefully addressed.

Debra Murillo Schneckloth, 40 Sampson Ave- addressed the Mayor and Council with concerns about her personal property and an easement that was deeded to the City years ago. She feels stonewalled by staff and feels bullied and disrespected. City Manager Foster stated staff is looking into her concerns and will get back to her no later than one week with a status update.

IV Minutes from Meeting on October 24, 2013

**Council member Butwinski moved to approve the minutes
for the October 24, 2013 meeting
Council member Matsumoto seconded
Approved unanimously**

V CONSENT AGENDA (*Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon*)

1. Consideration of Contract for the Royal Street Retaining Wall
3. Consideration of Park City Cooperative Preschool (PCCP) Lease Agreement

Council member Simpson requested item number 2 of the consent agenda be taken off the consent agenda for further discussion. Council concurred.

**Council member Peek moved to approve Items 1& 3
Council member Simpson seconded
Approved unanimously**

2. Consideration of a Utility Easement for 1255 Park Avenue

Council member Simpson is very concerned about the number of trees coming down. Matt Cassel, City Engineer, stated that no trees would come down. Council member Peek inquired if this was a utility easement or an easement with Century Link. Cassel stated that it would be a non-exclusive public utility easement.

**Council member Simpson moved to approve the Non-Exclusive Public
Utility Easement for 1255 Park Avenue guaranteeing no trees will be removed and in a
form approved by the City Attorney includes the ability to work with the current project**

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**management at the Library to see if the easement can be combined with the plat as
opposed to a standalone agreement.
Council member Beerman seconded
Approved unanimously**

VI. NEW BUSINESS

1. Moved to the front of the agenda

2. Consideration of a Proclamation declaring November 8, 2013 “Annual Day of Giving”

Parley’s Park Student Council representatives addressed the Mayor & Council regarding the Proclamation to declare November 8, 2013 “Annual Day of Giving”.

**Council member Butwinski moved to approve the Proclamation declaring
November 8, 2013 “Annual Day of Giving”
Council member Peek seconded
Approved unanimously**

3. Consideration of the “Lights On Afterschool” Proclamation

Holy Cross Ministries presented the Light’s on Afterschool proclamation to the Council. The children associated with the afterschool program assisted Mayor Williams in reading the proclamation to support afterschool programs.

**Council member Simpson moved to approve the “Lights On Afterschool” Proclamation
Council member Butwinski seconded
Approved unanimously**

4. Consideration of Purchase Agreement for 1321/1323 Woodside Ave

Jonathan Weidenhamer, Economic Development Manager, stated that the City has been working to develop of affordable housing on this site for years. In 2008, the City loaned Craig Elliot the money to purchase the land and have worked in good faith to attainable affordable housing. Due to complexities at this time it is the City’s favor to call the note and take the land back to move forward with the implementation of the City’s plans.

**Council member Simpson moved to direct staff to enter into a purchase agreement,
including a release/re-conveyance of the City-held trust deed, for 1321 and 1323
Woodside Avenue from the Elliott Work Group (EWG)
in a form approved by the City Attorney
Council member Matsumoto seconded.
Approved unanimously**

5. Consideration of Master Festival License Application for Music Slam Festival

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Tommy Youngblood, Special events, along with the applicant, Jody Whitesides founder of Music Slam, addressed the Council stating this festival is designed to help up-and-coming artists get their careers boosted. The festival will consist of indoor concerts, two outdoor concerts, as well as a work shop for musicians to better learn how to get started in the music business.

Council member Butwinski inquired about a bond to ensure the City property remains in good condition. Youngblood stated that staff has the option to set a bond depending on need. Butwinski stated that he wanted to ensure that every application is looked at through the same process for consistency.

Mayor Williams stated that a portion of his staff report was missing pertaining to the findings of fact. City Attorney Harrington directed Youngblood to read the missing information into the record.

Youngblood read the following: "all Summit and Wasatch County permit approvals required for this event shall be secured by May 15, 2014 and submitted to Park City Municipal."

Council member Beerman thanked the applicant for choosing dates during the slow time of the tourist season.

Council member Beerman moved to approve the Master Festival License application for Music Slam Festival, as conditioned, on June 6-14, 2014 with the missing information read into the record by Youngblood.

**Council member Peek seconded
Approved unanimously**

6. Consideration of Master Festival License Application for Field of Flags November 9-17, 2013 located at 1354 Park Ave

Max Papp, Sustainability, and Ann Loveland, National Abilities Center approached the Council regarding a Master Festival License application for a Field of Flags on the front lawn of Miner's Hospital. The application did not meet the 90 day requirement; however, staff has deemed that they had the proper time to review the application. The only concern was the depth the flags would be inserted into the lawn and staff is working with the parks department to determine the setup. Mayor Williams thanked the NAC for working with the wounded warriors and is so proud to have this facility in Park City

Mayor Williams opened the public hearing, no comments were made. The public hearing was closed.

Council member Matsumoto moved to approved the Master Festival license for the NAC-Field of Flags, as conditioned, from November 9 through November 17, 2013 to be held on the front lawn of the Miner's Hospital 1354 Park Avenue.

**Council member Butwinski seconded.
Approved unanimously**

7. Consideration of MOTION to Continue the LMC Amendments to the November 14, 2013 meeting

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**Council member Matsumoto moved the continue the LMC amendments
to the November 14, 2013 meeting
Council member Simpson seconded
Approved unanimously**

VII. ADJOURNMENT

With no further business the meeting was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in a closed session at approximately 2:30 p.m. Member is attendance were Mayor Dana Williams, Alex Butwinski, Andy Beerman, Cindy Matsumoto, Liza Simpson and Dick Peek. Staff present were Diane Foster, City Manager; Matt Dias, Assistant City Manager; Mark Harrington, City Attorney; Thomas Eddington, Planning Director; Kayla Sintz, Planning Manager; Jonathan Weidenhamer, Economic Development Manager; Tom Dayley, Assistant City Attorney; Heinrich Deters, Trails & Open Space Manager; Nate Rockwood, Capital Budget Manager; Jim Blankenau, Environmental Regulatory Program Manager; Brooke Moss, Human Resource Manager. **Council member Butwinski moved to close the meeting to discuss Property, Litigation, and Personnel. Council member Matsumoto seconded. Motion carried.**

Council member Beerman moved to open the closed session. Council member Butwinski seconded. Motion carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Marci Heil, City Recorder.

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Marci Heil

Marci S. Heil, City Recorder

