



**NONPROFIT SERVICES ADVISORY COMMITTEE MEETING MINUTES
445 MARSAC AVE
PARK CITY, UTAH 84060**

Minutes of April 8, 2026

BOARD MEMBERS IN ATTENDANCE: Pam Ross – Chair, Ingrid Contreras, Elyse Kats, Danny Glasser, Chris Neff, Sloane Johnson

EX OFFICIO MEMBERS IN ATTENDANCE: Hans Jaspersen – Budget and Grants Project Coordinator

I. ROLL CALL

Pam Ross called the meeting to order just after 6:00 pm. Chris Neff joined the meeting after roll call.

II. COMMUNICATIONS AND DISCLOSURES FROM BOARD AND STAFF

1. City Council Meeting Review and Updates

Hans Jaspersen gave an update from a recent City Council meeting in which the Council approved funding to PC Tots at the same level the Committee had originally recommended. This allocation exhausted remaining FY26 funds, which is why no Emergent Needs Grants were reviewed during this meeting.

Pam Ross reflected on the most recent slate of Emergent Community Needs Grants presented to Council. She also shared highlights from discussions she has had with individual Council members, including:

- How to establish clearer criteria around emergent needs;
- Clarifying intentions for larger grants—distinguishing core city services vs. additive/operational vs; philanthropic funding;
- Considering where PC Tots and other core programs should be funded in the long term; and
- Anticipation that the new Council may revisit the funding structure for certain service areas.

Ross concluded by sharing that the feedback from Council was overwhelmingly positive, that the Committee is making community-informed grant recommendations, as intended.

2. Community Updates Roundtable

Ingrid Contreras reported on Hive Family Collective’s partnership with Wasatch Pediatrics. The clinic’s staff have been referring new parents in need to Hive Family Collective for support with meals. Ingrid informed the Committee that, as an employee of Wasatch Pediatrics, she has been involved in setting up the referral system but is not disbursing or handling any of Hive Family Collective’s grant funds. Contreras also shared that WasteLess Solutions has been advertising their food distribution days on a WhatsApp group for Spanish-speaking community members, and these events are well attended.

Danny Glasser reported that what he is hearing from the nonprofit community is mostly on the macro level of government, and not at the local level. There are concerns about federal spending shifting to defense and cuts to state funding that could potentially create more demand for services locally.

Chris Neff shared that he has been engaged with several people interested in openings on the Committee. Several of the potential applicants came through Park City Leadership.

Pam Ross shared that she has met with People's Health Clinic. They are excited about the new pediatrician, partially funded through a City grant, that will increase appointment access and reduce wait times. The Clinic is anticipating a rise in demand due to loss of Medicaid subsidies.

Ross also shared with the group the details of an upcoming funder convening, hosted by the Park City Community Foundation, which came about as a result of her conversations with Councilmember Diego Zegarra. The purpose of the convening is to align grantmaking, reduce duplication, and explore shared process. Hans Jasperson added that Summit County recently hired a dedicated grants administrator, who will participate in these discussions.

III. CONSIDERATION OF MINUTES

1. Consideration to Approve the Nonprofit Services Advisory Minutes from January 14, 2026

Motion: Danny Glasser moved to approve the minutes from January 14, 2026; Ingrid Contreras seconded the motion.

Vote: The motion passed unanimously.

IV. OLD BUSINESS

1. Discuss Grant Programs: Process, Criteria, Results, and Timelines

Hans Jasperson presented a timeline of past grants (award start and end dates). Current grantees are mapped into:

- Tier 1 & Tier 2 Public Service Contracts (multi-year contracts through FY27);
- Arts program funding (through FY27; uncertain whether future arts funding will fall under this committee or Public Art Advisory Board); and
- Emergent Needs Grants (one-time funding).

Jasperson then presented a timeline of upcoming grant applications. Public Service Contracts will reopen in Fiscal Year 2028 (which starts July 1, 2027). Applications would likely open in spring or summer of 2027. Emergent Needs Grants are accepted year-round but reviewed quarterly. The next review will take place at the Committee's next meeting on July 15.

Pam Ross encouraged the Committee to revisit the process for Public Service Contracts and prepare some recommendations for the next meeting.

Danny Glasser expressed concern that the lull between large grant cycles is very long. Jasperson agreed that if the Emergent Community Needs Grants process changed, then that would create more of a lull, but with the Emergent Needs program in place, the Committee still had plenty of work to do in terms of grant review. The Committee discussed the balance between staying engaged with the nonprofit community and taxing their limited resources. Committee members agreed that they shouldn't meet just to meet, and the frequency of meetings may need to be adjusted.

Pam Ross updated the Committee on work she was doing to share impact reports with Council. These reports would provide insights from site visits, performance outcomes, and summaries of Committee learnings.

The Committee then turned to a discussion about the Emergent Community Needs Grant process. Jasperson shared that the Committee would have a new budget of approximately \$130,000, starting in FY27. This amount of funding would be sufficient to provide several organizations with small grants (\$5,000 to \$10,000) or provide a couple of larger, more impactful grants. But there wouldn't be enough resources to do both.

Chris Neff asked if the nonprofit community was largely aware of the Emergent Needs program. Jasperson replied that the community is broadly aware that there is money available, but we are still refining our message

about what exactly qualifies as an “emergent need.” Jasperson suggested that what may need to be refined is an alignment from Committee members on the types of requests that they would say “no” to.

Sloane Johnson asked the Committee members if they felt the last grant money was given to emergency needs or if it was more operational support. She felt that the money was well spent but wasn’t necessarily targeting emergent needs. Ross felt that the coming fiscal year will be different because we have to make sure the funds last the entire year. Jasperson asked the Committee if they would like him to create a survey to share their thoughts on the last round of grants and what they would do differently.

Ingrid Contreras shared that loss of federal funding is an emergent need. She felt that the Committee needed to be flexible to respond to evolving needs.

Elyse Kats supported the idea of providing feedback to grant applicants who weren’t successful. She also liked the idea of a survey for Committee members. Overall, she felt the Committee created a good process for the Emergent Needs grant, based on the information available at the time.

Chris Neff concurred with Contreras that the environment is constantly changing, and the Committee needs to be nimble and flexible. Ross summarized the Committee’s discussion, agreeing that the Committee should remain nimble, but have greater clarity on when to say “no.” Some more criteria and discipline, or guiding parameters, could be helpful. She asked Jasperson to create a survey for the Committee.

V. NEW BUSINESS

1. Election of a New Committee Vice Chair

The Committee discussed the election of a new vice chair, to fill the remainder of the term vacated by Molly Miller.

Nomination: Chris Neff nominated himself for vice chair; Danny Glasser seconded the nomination

Vote: Chris Neff was unanimously voted as vice chair, for the term ending November 2026.

2. Discuss Selection Process for Open Seats on the Nonprofit Services Advisory Committee

Jasperson discussed recruitment for two open seats on the Nonprofit Services Advisory Committee. Applications closed at 5pm on April 8, with 12 applications received before the deadline. Jasperson asked for volunteers from the Committee to assist with the interview and selection process. Jasperson would send more details to the Committee.

VI. ADJOURNMENT

Motion: With no further business, Danny Glasser moved to adjourn; Elyse Kats seconded the motion.

Vote: The motion passed unanimously.