

Administrative Action Meeting
December 14, 2023
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PARK CITY MUNICIPAL CORPORATION
ADMINISTRATIVE ACTION MEETING MINUTES
PLANNING DEPARTMENT
December 14, 2023
<https://us02web.zoom.us/j/88167820277>

STAFF:

Rebecca Ward, Interim Planning Director; Caitlyn Tubbs, Senior Planner; Lillian Zollinger, Planner II; Jacob Klopfenstein, Planning Department Administrative Assistant

PUBLIC:

John Whiteley, Patrick Carmichael

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The Interim Planning Director called the meeting to order at 12:02 PM.

ROLL CALL

The Interim Planning Director noted that Staff and Members of the Public are in attendance.

REGULAR AGENDA/PUBLIC HEARINGS/POSSIBLE ACTION

317 Ontario Avenue – Historic District Design Review – PL-22-05451 – The Applicant Proposes the Construction of an Addition to the Rear of a Significant Historic Structure on a Steep Slope located within the Historic Residential -1 Zoning District.

At 12:03 PM, the Interim Planning Director opened a public hearing.

Patrick Carmichael, a neighbor who lives next door, discussed concerns about work on the site causing drainage problems and damaging water infrastructure on his property.

Contractor John Whiteley said he did not anticipate construction impacts affecting the next-door property and would work with the neighbor to make sure that it does not damage any of the infrastructure. He said he would work with the necessary municipal departments to ensure that impacts are minimal.

Interim Director Ward noted that the subject of the administrative hearing was design guidelines of the historic structure and not construction impacts, but the concerns would

be noted in the record. Interim Director Ward added that since the application would be continued to a date uncertain, it would be publicly noticed again before any future public hearings.

At 12:09 PM, the Interim Planning Director closed the public hearing.

MOTION: The Interim Planning Director **CONTINUED** the Historic District Design Review for 317 Ontario Avenue to a date uncertain.

703 Park Avenue – Modification to Administrative Conditional Use Permit – PL-23-05873 – The Applicant Proposes to Add 40 Additional Outdoor Dining Seats Without Increasing Existing Dining Occupancy.

At 12:10 PM, the Interim Planning Director opened a public hearing.

At 12:10 PM, the Interim Planning Director closed the public hearing.

MOTION: The Interim Planning Director **CONTINUED** the Modification to Administrative Conditional Use Permit for 703 Park Avenue to January 18, 2024.

The Park City Administrative Action meeting adjourned at 12:10 PM.

Approved by Interim Planning Director:

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke, positioned below the text "Approved by Interim Planning Director:".