PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060

November 17, 2016

The Council of Park City, Summit County, Utah, met in open meeting on November 17, 2016, at 2:00 p.m. in the City Council Chambers.

Council Member Henney moved to close the meeting to discuss property and litigation at 2:00 p.m. Council Member Gerber seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, and Matsumoto. Council Member Worel was excused.

CLOSED SESSION

Council Member Gerber moved to adjourn from Closed Meeting. Council Member Beerman seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, and Matsumoto. Council Member Worel was excused.

STUDY SESSION

Recreation Facilities Master Plan Discussion:
Ken Fisher, Recreation Manager, Lisa Benson and Mark Vlasik, Landmark Design, and members from the School District Board and Recreation Advisory Board were present for this discussion. Benson indicated that the process for creating the Master Plan included several public meetings, which began in March. The planning process included designing between one and seven preliminary concepts for each site. The committee agreed to include 10 sites in the Master Plan: City Park, Quinn's Junction, IHC 15-acre parcel, 24-acre parcel by the film studio, PC MARC, Trailside Park, Silver Creek, Willow Creek Park, Ecker Hill, and the Kearns Campus. She displayed the recommended preliminary concepts for each site

It was discussed that the School District had an ongoing study of its properties, so these concepts could change depending on the recommendations resulting from that study. Other considerations given to the Master Plan were timing and/or phasing of the projects, funding, sustainability, transportation and traffic, service gaps and accessibility. It was indicated a new committee would need to be formed with member from the Basin, Park City and the School District. This committee would set the project priorities, would look at existing memorandums of understanding to see how the projects would

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impact these agreements, and would determine funding between the entities for these projects.

Council Member Gerber sat on the committee and said Landmark did a wonderful job of sorting through data and getting significant public input.

Council Member Henney was surprised at the proposed cost for these projects and stated he didn't know how that would be received in the community. He indicated that the plan should be evaluated to see if each project was a need or a want.

Mayor Thomas felt this was a massive project and should be looked at within the perspective of the City's critical priorities. Council Member Gerber stated the request for this Master Plan came about because of the lack of tennis court space or ice time at the current facilities. She felt this was a great place to be, so now the discussion to have would be to analyze the time frame for these projects.

Council Member Beerman agreed that the Council would have to explore this issue further, noting that recreation was taken for granted because of the facilities that were already there. He also commented that Council would need to look at how the projects would be paid for. Council Member Henney stated when constructing a new ice rink was discussed earlier this year, Council didn't have all the information to make an informed decision. This plan now gave Council a new perspective when considering these recreation projects.

Fisher stated when the MARC was under consideration for renovation, one of the goals was to bring the community together. It was obvious now that the goal was achieved, as he saw people interacting on a regular basis as they went to the rec center.

WORK SESSION

Council Questions and Comments:

Council Member Henney attended the new Leadership Class discussion with Council Members Beerman, Gerber and Mayor Thomas. He thanked Mayor Thomas for asking the members to tell a story about themselves and thought that was a great part of the evening. He attended the Historic Park City Alliance (HPCA) meeting, and noted they would be updating some of their position papers on some key issues for that group. He attend the Summit Land Conservancy meeting, and indicated they were transitioning board members. He and Lynn Ware Peek talked to some folks about alzheimers and dementia. He also commented about a suggestion from a few merchants about way finding, noting inquiries about finding public restrooms was the most common question merchants receive. Heinrich Deters stated his team would jump on that issue to resolve the problem. Council Member Henney also discovered that the Mountain Trails Foundation was getting displaced and needed a new location, and he thought the Keetley Train Station building accommodating that need was one option for that building. He felt other nonprofits might want to join them in that building as well.

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.Council Member Beerman indicated he liked the Leadership Class as well. He and Jonathan Weidenhamer met with Snowsports Industries America (SIA) and Economic Development Core of Utah (EDCU). He and Council Member Gerber attended the Green Drinks event and noted 50 people were in attendance and they talked a lot about what the City was doing with regard to energy. He was also on a conference call with the EPA advisory group, where showing the value of this organization to the next administration was discussed. He also noted that the Central Wasatch Commission went to Washington, DC, and presented the Public Lands Bill to the Natural Resources Committee. There was no feedback yet on if the committee wanted to make amendments to the bill.

Council Member Gerber attended Friends of the Farm, who met with members of the Park City Museum to discuss how the museum organized tours, and to discuss whether tours of the McPolin Barn should be offered. She met with the Youth City Council and reported that they wanted to meet with the Police, Transportation, and Sustainability Departments. They would also shadow the City Council at the December 15 meeting. She also attended the Leadership Class and the event held at Green Drinks. She noted that her Leadership class created a book, “High-5 Park City,” and they would be giving a book to every kindergartner and first grader in the School District.

Council Member Matsumoto stated, with regard to way finding, many customers in her store asked where Main Street was located, so she suggested that way finding signage should begin on Bonanza and other places so people could be directed to Main Street. She indicated she attended the Special Events Advisory Committee (SEAC) meeting.

Mayor Thomas enjoyed attending the Leadership Class. He went to a stakeholder outreach meeting at Ritual Chocolate. He also spoke to 60 high school government students from Herriman and talked about Park City compared to Herriman and the Salt Lake Valley.

Review Construction Mitigation Plans (CMP) for Old Town and Main Street:
Michelle Downard, Deputy Building Official, presented this item. She indicated the CMP was a document signed by the builder at the time of construction, and addressed many topics such as hours of work, parking, dust, noise, toilet facilities, work in the right-of-way, cranes, and LOD fences. There were some difficulties with the CMP: construction timelines were hard for staff to regulate because of state law, staff was balancing the impacts of construction with prolonging construction, and staff was not able to limit the amount of construction activity within the City, per state code. She indicated code enforcement always tried to educate contractors before taking enforcement action and administering fines.

Some ongoing successes were reflected in the prohibition of construction parking on Main Street unless it was specifically approved and justified, limited road closures, deliveries and activity in the right-of-way, and interpreting the code for abandoned

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construction. Staff was also trying to address limiting the timelines of construction, which would vary depending on the size of the project.

Council Member Henney asked what the City was required to allow versus what could be regulated. He knew there could be various interpretations of the code. He felt that construction over the summer went well and thought it was because the City took a break between the construction of the Bob Wells Plaza and commencing the plaza at the top of Main Street.

Council Member Gerber stated there wasn't as much sidewalk renovation this summer which helped. She asked that anything that could be done to keep the corners on Main Street from being dark would be beneficial. Council Member Beerman thought the challenge was that construction got dragged out, and he hoped a timeline could be set for completion on the projects. He suggested encouraging construction during the off season, if possible.

Mayor Thomas felt staff was solving the issues by having pre-construction meetings and he appreciated their efforts. Council Member Matsumoto stated two to four homes in old town being remodeled at the same time presented problems, and suggested increasing the parking requirements for those situations. Mayor Thomas asked if a critical path of the contactor was requested. Downard indicated they were requested for larger projects. Council Member Beerman stated roads were often used as staging zones and asked for solutions to that problem.

Drinking Water Quality Program Update – EPA Mandated Lead and Copper Rule: Michelle DeHaan and Kyle MacArthur, Water Department, presented this item. DeHaan updated Council on the water regulations. She indicated she examined service lines and there were no lead pipe water lines in the City's system. The City worked closely with the Utah Division of Drinking Water to ensure that the City was compliant with the regulations. Some criteria for collecting samples were that the homes needed to be occupied for several months and water softeners could not be in the homes. She explained the process for collecting samples and indicated that the result of the samples was that they all were substantially below the EPA Action Level. She was excited to share the results and noted this project took several months to complete.

MacArthur thanked DeHaan for all her hard work and energy on this project. Council Member Henney thanked them and stated it was good to know of the significant strides in this area and the great water quality in the community.

REGULAR MEETING

I. ROLL CALL

Attendee Name	Title	Status
Jack Thomas	Mayor	Present

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Andy Beerman	Council Member	Present
Becca Gerber	Council Member	Present
Tim Henney	Council Member	Present
Cindy Matsumoto	Council Member	Present
Nann Worel	Council Member	Excused
Diane Foster	City Manager	Present
Tom Daley	Deputy City Attorney	Present
Michelle Kellogg	City Recorder	Present

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II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Staff Communications Reports:

- **Lifesaver Award:**

Michelle Downard, Deputy Building Official, reviewed that a working fire alarm was instrumental in saving a family's lives when a fire broke out in their home. She recognized Sargent Jay Randall and Officer Zach Nakaishi, as well as Rich Novasio, the inspector that inspected the fire alarm and who was praised by the fire alarm company. Thanks were also given to the fire department crew, Kurt Simister, Fire Marshal, and Chad Root, Fire Code Official, who inspected the cause of the fire. The security company felt saving this family was due to the combined efforts of Park City staff and they gave the City a Lifesaver Award of $5,000. She thought the City could pay it forward by using that money to buy some carbon monoxide monitors for low income households. Mayor Thomas thanked these men for their hard work and efforts.

- **National Accolades for Organizational Excellence in Community Engagement and Innovation:**

Lynn Ware Peek, presented the Voice of the People awards. There was a National Citizen Survey taken in 2015 and Park City was awarded prizes in Excellence in Community Engagement, for the “Taking it to the Streets” project; Excellence in Recreation and Wellness, for creating dog parks; and the finalist for Excellence in Transit and Mobility, for extending bus routes until midnight which increased ridership by 38,000. She noted mobility was also increased with greater walkability in the City.

Ware Peek also stated there was another award which was given to the City for the community's reduction in electronics waste. The efforts resulted in a 2500 pound reduction in electronic waste.

III. PUBLIC INPUT *(ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)*

Mayor Thomas opened the meeting for any who wished to address the Council on items not listed on the agenda. No comments were given. (A public comment was given at the conclusion of the Council Meeting)

IV. Mountainlands Community Housing Trust Presentation of the Annual Bob Wells Award

Scott Loomis, Mountainlands Community Housing Trust, and its staff and board were in attendance to present the Bob Wells award. Loomis stated Mountainlands celebrated its 20th anniversary in 2013, and decided to give an ongoing award in association with the trust's successes. Bob Wells was the first recipient. Tonight Bob Richer announced that the award recipient for 2016 knew the job, did it well, and did it right the first time. Patti Wells was in attendance and spoke about the commitment of the recipient, Bruce Crane, Mountainlands Finance Director.

Crane stated this was a surprise and he was humbled by this award. He thanked Loomis, the board members, Richer, and Patti Wells for this honor.

V. CONSIDERATION OF MINUTES

Consideration to Approve the City Council Meeting Minutes from October 20, 2016:
Council Member Gerber moved to approve the City Council Meeting minutes from October 20, 2016. Council Member Henney seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

VI. CONSENT AGENDA

Request to Authorize the City Manager to Execute the Third Amendment to the Professional Services Agreement, in a Form Approved by the City Attorney, with CH2M Hill Engineers, Inc., for Judge and Spiro Tunnels Mining-Influenced-Water Treatment Evaluation Phases IB-2 and IC Engineering Services, and for an Increase to the Agreement in an Amount Not to Exceed $99,100:
Council Member Beerman moved to approve the Consent Agenda. Council Member Henney seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

VII. OLD BUSINESS

1. Consideration to Approve Resolution 22-2016, a Resolution Amending the Special Event Advisory Committee (SEAC) by Adding Members to Advise Council on Hosting Events that Will Create a Diverse and Well Balanced Offering to the Local Community:

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Jenny Diersen, Special Events Coordinator, and Jonathan Weidenhamer, Economic Development Manager, presented this item. Diersen indicated she met with SEAC yesterday and explained the options that Council had requested. SEAC did not come to a clear consensus, but a member of the community had suggested a possible survey that could clarify events. She recommended exploring the scope of a possible community survey.

Weidenhamer asked if staff could come back to Council after relating to SEAC the goals that were defined by Council, and he hoped Council could give clear direction on the role prioritization of the committee.

Council Member Matsumoto indicated she was at the SEAC meeting and she noted the confusion by the members on what the Council wanted. She stated at the last meeting, the Council mainly wanted to hear from the community members. The stakeholders asked what their role was in that case. It was suggested that there could just be a community committee. There was some support for increased community members and consolidated stakeholders, but there was concern that the stakeholders' voices would be too loud. She felt the goal was to find out what the community wanted, and she supported staff moving forward with a survey.

Mayor Thomas opened the meeting for public input. No comments were given. Mayor closed the public input portion of the meeting.

Council Member Beerman indicated the survey was a good idea, but it should be made clear that SEAC was an advisory committee and the Council made the hard decisions. He was in favor of Option C in the staff report, and indicated the stakeholders could come in on an as-needed basis instead of being nonvoting members.

Council Member Gerber liked the idea of having an all citizen board, but she indicated the role of the board might need to change. They might not have sufficient information to make an informed judgment on the things they vote on now. She felt these members could be used as a sounding board in the community.

Council Member Henney stated if this was a community board, then it needed to be a community board, but he was concerned about finding the proper balance. He thought a community board would be fine in making recommendations and letting the Council make the hard decisions.

Mayor Thomas stated the board was formed to relieve Council from some of its load. He knew there was concern of event fatigue, and felt the community members should be able to give their input. Council Member Matsumoto thought having a community committee was the way to go.
Council Member Beerman stated even though this change was frustrating, it wasn't a loss. He felt a smaller committee would give good input and indicated if staff was in

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favor of the survey, he was good with that too. Council Member Matsumoto asked if the new committee should include County residents. Mayor Thomas stated there was a relationship the City had with the School District and County, but he felt this committee should stay local. Council Member Beerman agreed.

Foster stated the purpose of the survey would be to help the committee. Weidenhamer stated there was a resolution that needed to be amended and recommended striking Section Two.

Council Member Beerman moved to approve Resolution 22-2016, a resolution amending the Special Event Advisory Committee by adding members to advise council on hosting events that will create a diverse and well balanced offering to the local community, with the amendments of striking Section Two and including a total of seven members in Section Three. Council Member Gerber seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

VIII. NEW BUSINESS

1. Consideration of Resolution 25-2016, a Resolution Proclaiming November 26, 2016, "Small Business Saturday" in Park City, Utah:
Jonathan Weidenhamer, Economic Development Manager, and Michael Barilla, HPCA presented this item. Weidenhamer stated this resolution supported all that local businesses do for the City's economy. Barilla indicated he was excited to partner with the City in recognizing local businesses. He hoped that the City could embrace the community in any way possible.

Council Member Henney moved to approve Resolution 25-2016, a resolution proclaiming November 26, 2016, "Small Business Saturday" in Park City, Utah. Council Member Beerman seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

2. Consideration to Approve the 2017 Sundance Supplemental Plan Including the Closure of Lower Main Street and 5th Street During the 2017 Sundance Film Festival:
Jenny Diersen, Special Events Coordinator, Dave Gustafson, Project Manager, and Sarah Pierce and Tina Graham, Sundance Operations, presented this item. Diersen

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reviewed the changes from the supplemental plan of past years, noting the closure of 5th Street for a movie theatre, and a closure of Main Street from 7th to 9th Street, and that the "No Work" provision be waived during the set up over the Martin Luther King (MLK) holiday weekend.

Council Member Henney asked if the closure of 5th Street would prohibit people from accessing the post office. Gustafson stated he met with the Postmaster and got her approval. They would sign the area in front of Tupelo for post office parking and possibly other locations on Swede Alley in order to accommodate postal patrons. Council Member Gerber indicated renting streets felt like the entire town was rented out, especially shutting down streets for almost three weeks. She favored renting out venues, but not streets. Weidenhamer stated the intent of the contract was to support Sundance to effectuate their goals. Gustafson indicated Main Street was considered part of the venue as indicated in the contract.

Council Member Beerman agreed with Council Member Gerber. He felt the contract was to support Sundance, not the sponsors. Diersen stated the sponsor areas were very much a public part of Sundance. Gustafson stated the Music Cafe used 7th- 9th Street, so this closure had happened before. He felt staff could work with Acura to tighten down the days the street would be closed. He also indicated the power was already down there to accommodate them. Council Member Henney asked Council Members Beerman and Gerber if the sponsor's name affected the authenticity of the town, noting that he loved having a pedestrian Main Street. Council Member Matsumoto favored the post office closure as well as 7th-9th Street closure, and indicated Sundance was part of Park City's identity. She also supported the business community and thought Acura should negotiate a venue space.

Mayor Thomas agreed with Council Member Henney and was excited when the streets were shut down because then it became walkable. He also felt the City should honor the intent of the contract. Council Member Gerber's response to Council Member Henney was that she loved the small town feel and thought Acura sponsoring the street didn't fit into that.

Sarah Pierce stated there was a balance to things. Acura wanted to go back to the Zoom Plaza, but that didn't happen, so they requested the same activation on Main Street. She thought Sundance branding could be there so it wasn't just Acura branding.

Council Member Beerman asked if the major businesses on Lower Main had been notified about the possible closure. Gustafson stated the staff report was sent to HPCA. Those businesses had underground parking so that was not a concern. Diersen stated those businesses were aware of this item. Council Member Beerman suggested limiting traffic on Main Street, but noted that since this was a limited closure, other areas would see increased impacts from traffic. He was also concerned that Acura used to pay for the space and now they wanted a free space.

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Pierce stated she got a lot of feedback with regard to keeping the street vibrant during the second week of the festival, and asserted this would be one way to accomplish that. She also commented that this street was very expensive to activate.

Mayor Thomas opened the public hearing.

Mike Sweeney supported this activity with Sundance Institute. His business could handle the impact, but hoped some hours could be open for loading in and out. He noted there were two spaces of his that Acura was interested in renting.

Michael Barilla, HPCA, noted there were some concerns with regard to access on Lower Main, but he thought this could operate in a way to accommodate regular business. He also received feedback with regard to the length of time the street would be closed and he hoped that time period would be shortened. He also suggested roping off a walkway to the post office for pedestrians to follow.

Mayor Thomas closed the public hearing portion of the meeting.

Foster asked if there were conditions that could be given to make this favorable for all. Mayor Thomas and Council Member Henney felt this was the nature of Sundance. Council Member Gerber stated some conditions she would like to see would be to make it feel more like a Sundance event, and shortening the activation period before Sundance begins. Council Member Beerman stated his conditions would be to hear from the Marriott and other business owners on Lower Main. He would also want traffic off the residential areas since this closure would increase that traffic congestion.

Diersen stated it was challenging to work on transportation mitigation plans, so that was the reason for bringing this issue to Council now. Also, as venues became more expensive, the venues would be pushing out into the residential neighborhoods.

Council Member Gerber indicated she would like to hear more about possible dates of closure. Diersen stated that could be worked on before the supplemental plan was signed. Council Member Matsumoto agreed that Sundance needed to keep traffic out of the neighborhoods.

Council Member Matsumoto moved to approve the 2017 Sundance Supplemental Plan including the closure of Lower Main Street and 5th Street during the 2017 Sundance Film Festival. Council Member Henney seconded the motion.

Council Member Beerman asked for an amendment to the motion that staff would come back with a traffic mitigation plan. Council Member Matsumoto denied amending her motion.

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RESULT: APPROVED
AYES: Council Members Henney, Matsumoto, and Mayor Thomas
NAYS: Council Members Beerman and Gerber
EXCUSED: Council Member Worel

3. Consideration to Authorize the Purchase of a Mobile Command Trailer (MCT) from Stehno Technical Corp in the Amount of $80,000:
Hugh Daniels, Emergency Manager, and Wade Carpenter, Police Chief, presented this item. Daniels stated this item was before Council because the request was not included in the budget. This proposed purchase came up when the gently used demo model was offered at a very good deal. Carpenter stated that with all the events, this would be a great asset to have available for use by his department. It was noted there were vehicles that had the capacity to move the mobile command center, but with the next vehicle rotation, a truck would be purchased.

Council Member Gerber moved to authorize the purchase of a mobile command trailer (MCT) from Stehno Technical Corp in the Amount of $80,000. Council Member Henney seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

4. Consideration to Approve Ordinance No. 2016-50, an Ordinance Approving the Stein Eriksen Lodge Common Area Third Supplemental Sheet for All Phases, Located at 7700 Stein Way, Park City, Utah A) Public Hearing B) Action:
Kirsten Whetstone, Senior Planner, presented this item. She indicated this plat amendment would allow additions to the lodge for residential uses, and improvements in the common area. The Planning Commission forwarded a positive recommendation with conditions.

Mayor Thomas opened the public hearing. No comments were given. Mayor Thomas closed the public hearing.

Council Member Matsumoto moved to approve Ordinance No. 2016-50, an ordinance approving the Stein Eriksen Lodge Common Area Third Supplemental Sheet for all phases, located at 7700 Stein Way, Park City, Utah. Council Member Gerber seconded the motion.

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RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

5. Consideration of Continuation of an Appeal of a Conditional Use Permit Approved by the Planning Commission for Retaining Walls Over Six Feet (6') in Height for the Alice Claim Project:
Francisco Astorga, Senior Planner, stated this item would be continued so the owner could work on an access agreement.

Mayor Thomas opened the public hearing. No comments were given. Mayor Thomas closed the public hearing.

Council Member Beerman moved to continue an appeal of a conditional use permit approved by the Planning Commission for retaining walls over six feet (6') in height for the Alice Claim Project to a future date. Council Member Gerber seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

6. Consideration of a Continuation of an Ordinance Approving the Ridge Avenue Plat Amendment Pursuant to Findings of Fact, Conclusions of Law, and Conditions of Approval in a Form Approved by the City Attorney:
Mayor Thomas opened the public hearing. No comments were given. Mayor Thomas closed the public hearing.

Council Member Gerber moved to continue an ordinance approving the Ridge Avenue Plat Amendment pursuant to findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney to a future date. Council Member Beerman seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

7. Consideration of a Continuation of an Ordinance Approving the Alice Claim Subdivision and Plat Amendment Pursuant to Findings of Fact, Conclusions of Law, and Conditions of Approval in a Form Approved by the City Attorney:

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Mayor Thomas opened the public hearing. No comments were given. Mayor Thomas closed the public hearing.

Council Member Beerman moved to continue an ordinance approving the Alice Claim Subdivision and Plat Amendment pursuant to findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney to a future date. Council Member Henney seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Council Member Worel

Mayor Thomas opened the public input portion of the meeting for those wishing to discuss items not listed on the agenda.

Tara Stauffer indicated she wanted to address the issue of Park City Heights, and thanked Council for their dedication for helping with affordable housing. She sold her home and was told she would be notified by November 14th, but the process had been delayed, and now she needed to find a rental until a price was set for these units. She stated this was an incredible need and she appreciated this opportunity to live in the City.

Rhoda Stauffer, Housing Specialist, indicated she told Ivory Homes the pricing was not compliant with the development agreement, and that Ivory Homes needed to adjust the prices or amend the development agreement. She was waiting to hear their reply. Council Member Beerman requested that Ivory Homes needed to let Council know what was needed from them to complete this project.

IX. ADJOURNMENT

X. HOUSING AUTHORITY MEETING

ROLL CALL

Attendee Name	Title	Status
Jack Thomas	Committee Chair	Present
Andy Beerman	Committee Member	Present
Becca Gerber	Committee Member	Present
Tim Henney	Committee Member	Present
Cindy Matsumoto	Committee Member	Present
Nann Worel	Committee Member	Excused
Diane Foster	City Manager	Present
Tom Daley	Deputy City Attorney	Present
Michelle Kellogg	City Recorder	Present

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1. Consideration to Approve the Housing Authority Meeting Minutes from June 4, 2015, and October 29, 2015:

Committee Member Matsumoto moved to approve the Housing Authority Meeting minutes from June 4, 2015, and October 29, 2015. Committee Member Beerman seconded the motion.

RESULT: APPROVED
AYES: Committee Members Beerman, Henney, and Matsumoto
EXCUSED: Committee Member Worel
ABSTAINED: Committee Member Gerber

2. Consideration to Approve Resolution HA 01-2016, a Resolution Establishing an Affordable Housing Production Goal for the Park City Housing Authority:

Rhoda Stauffer, Housing Specialist, and Anne Laurent, Community Development Manager, presented this item. Stauffer indicated the proposed resolution would codify the goal set by Council.

Council Member Beerman highlighted the roles of Council Members Henney and Gerber in making this goal possible.

Committee Member Gerber moved to approve Resolution HA 01-2016, a resolution establishing an affordable housing production goal for the Park City Housing Authority. Committee Member Henney seconded the motion.

RESULT: APPROVED
AYES: Committee Members Beerman, Gerber, Henney, and Matsumoto
EXCUSED: Committee Member Worel

Mike Barilla, HPCA, stated businesses supported this resolution and he hoped that some portion of the units would be slated as rentals for those employed at local businesses.

XII. ADJOURNMENT

With no further business, the meeting was adjourned.

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Michelle Kellogg, City Recorder

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Construction Mitigation Plan (CMP)

- Executed at the time of building permit issuance
- Addresses: hours of work, parking, dust, noise, toilet facilities, work in the right of way, cranes, LOD fences, etc.

Difficulties

- Construction Timelines
- Balancing Impacts of Construction vs Prolonging it
- Inability to Control the Amount of Construction Activity
- Prioritizing Education above Enforcement

Ongoing Successes

- Prohibiting Parking on Main Street unless specifically approved and justified
- Limiting Road Closures, Deliveries and activity in the Right of Way
- Administrative Policy for Abandoned Construction

Drinking Water Quality Program Update

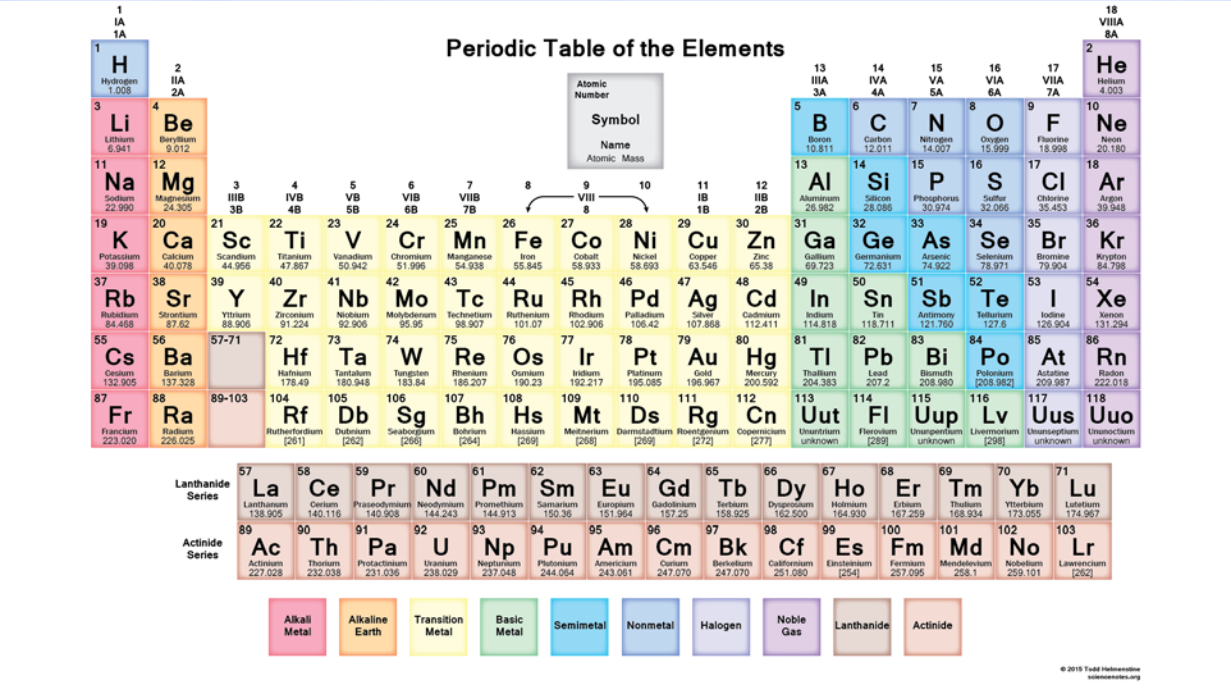
EPA Mandated
Lead and Copper Rule

Work Session
November 17, 2016

PARK CITY
1884

Pop Quiz

- Period Table of Elements
- What's the symbol for?
  - →Lead
  - →Copper



Why We Are Here Today

- Flint, MI Health Crisis
  - →Acute contaminant caused doubling of children's blood lead levels after drinking water source change
  - →People who could be my peers went to jail for not reporting data that caused crisis

EPA Mandated Drinking Water Lead and Copper Rule

- Lead in Flint's drinking water caused many water systems to reevaluate their EPA mandated monitoring program including Park City
- Samples required from customer taps every 3-years
  - Park City due in 2016
- Staff reassessed original rule requirements which were promulgated in 1992 and evaluated recent EPA guidance

Evaluation

- Water System Materials Inventory
  - →Lead pipes or household service lines?
    - No known existing lead water lines or residential service lines
  - →Where are our single family and multifamily structures with copper pipe and potential for lead solder based on when constructed?
    - Copper pipe on customer meter side has highest potential for lead solder throughout 1980s-1990

Utah Division of Drinking Water

- DDW staff strongly supported effort

- As stated in our DDW Lead and Copper Site Sampling Plan Revision, **Park City has performed the best due diligence possible in revisiting Lead and Copper Rule sampling locations**

Site Selection and Sampling

- Samples must be and were collected within single family or multifamily residences that met the following criteria
  - → Copper pipe within home
  - → Built between 1983-1988 or before 1983
    - Lead solder ban 1988 in Utah
  - → Occupied within last couple of months
  - → Does not have whole house Reverse Osmosis (RO) system
  - → Does not have water softener on cold water

Seriously Tedious Hard Work!!!

- Difficult to locate 20 homes that met these criteria with success
  - →Phone calls
  - →Walking door to door using live GIS mapping App
  - →Door hangers

Rigorous Sample Collection Effort by Community

- 45 single and multifamily residents participated
- Citizens verified residence appropriate for compliance sampling
- Residents collected samples **after water remained stagnant for >6-hours to represent water with highest potential lead or copper results**
- Contacted City to pick up sample bottle

Residents Certified Compliance with Sampling Requirements

Suggested Directions for Homeowner Tap Sample Collection Procedures
Revised Version: February 2016

These samples are being collected to determine the lead and copper levels in your tap water. This sampling effort is required by the U.S. Environmental Protection Agency and your State under the Lead and Copper Rule, and is being accomplished through a collaboration between the public water system and their consumers (e.g. residents).

Collect samples from a tap that has not been used for at least 6 hours. To ensure the water has not been used for at least 6 hours, the best time to collect samples is either early in the morning or in the evening upon returning from work. Be sure to use a kitchen or bathroom cold water tap that has been used for drinking water consumption in the past few weeks. The collection procedure is described below.

1. Prior arrangements will be made with you, the customer, to coordinate the sample collection. Dates will be set for sample kit delivery and pick-up by water system staff.
2. There must be a minimum of 6 hours during which there is no water used from the tap where the sample will be collected and any taps adjacent or close to that tap. Either early mornings or evenings upon returning home are the best sampling times to ensure that the necessary stagnant water conditions exist. Do not intentionally flush the water line before the start of the 6 hour period.
3. Use a kitchen or bathroom cold-water faucet for sampling. If you have water softeners on your kitchen taps, collect your sample from the bathroom tap that is not attached to a water softener, or a point of use filter, if possible. Do not remove the aerator prior to sampling. Place the opened sample bottle below the faucet and open the cold water tap as you would do to fill a glass of water. Fill the sample bottle to the line marked "1000-mL" and turn off the water.
4. Tightly cap the sample bottle and place in the sample kit provided. Please review the sample kit label at this time to ensure that all information contained on the label is correct.
5. If any plumbing repairs or replacement has been done in the home since the previous sampling event, note this information on the label as provided. Also if your sample was collected from a tap with a water softener, note this as well.
6. Place the sample kit in the same location the kit was delivered to so that water system staff may pick up the sample kit.
7. Results from this monitoring effort and information about lead will be provided to you as soon as practical but no later than 30 days after the system learns of the tap monitoring results. However, if excessive lead and/or copper levels are found, immediate notification will be provided (usually 1-2 working days after the system learns of the tap monitoring results).

Call_____at_____if you have any questions regarding these instructions.

TO BE COMPLETED BY RESIDENT

Water was last used: Time_____ Date_____
Sample was collected: Time_____ Date_____

Sample Location & faucet (e.g. Bathroom sink): _____

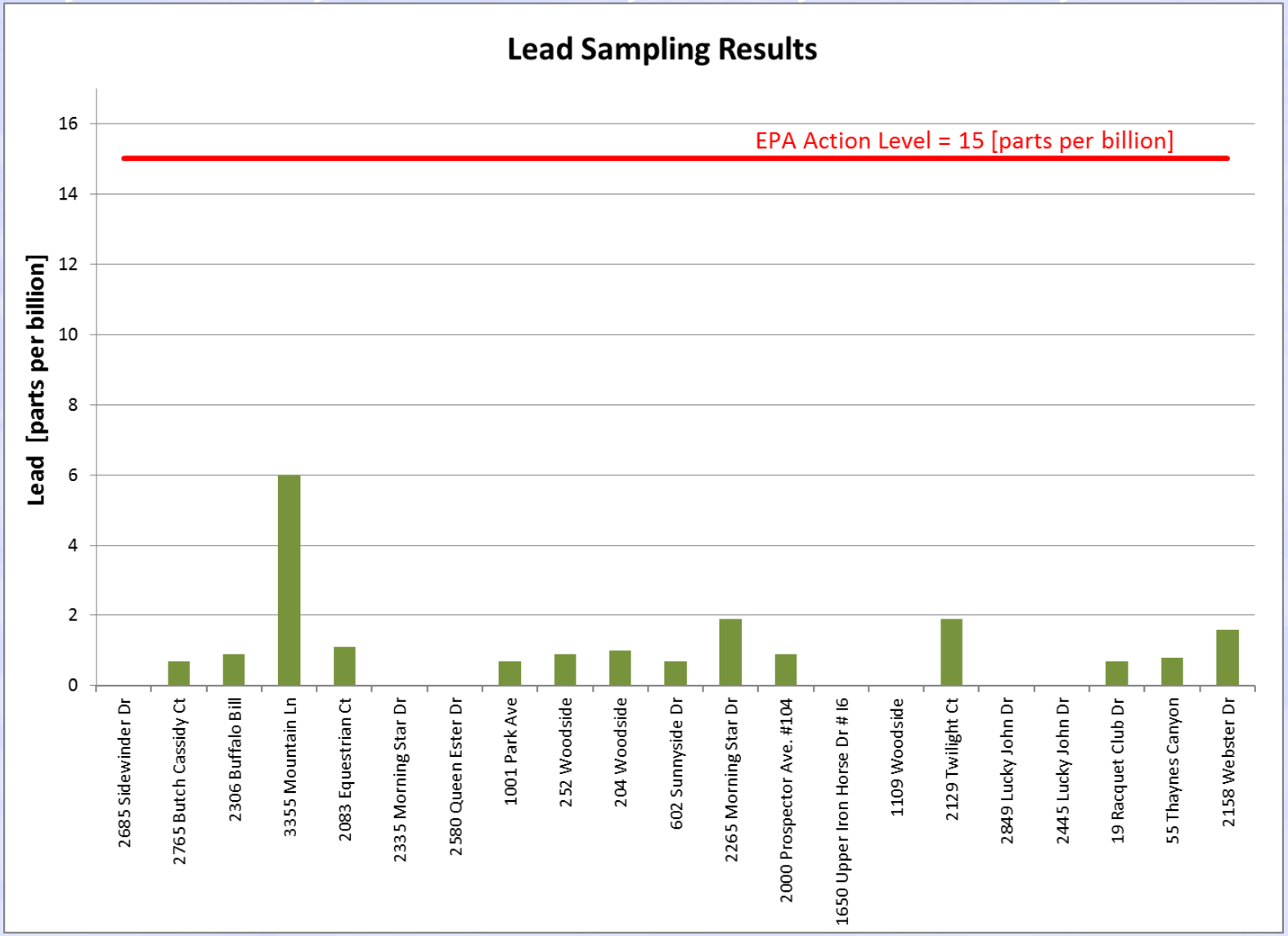
I have read the above directions and have taken a tap sample in accordance with these directions.

Signature_____Date_____

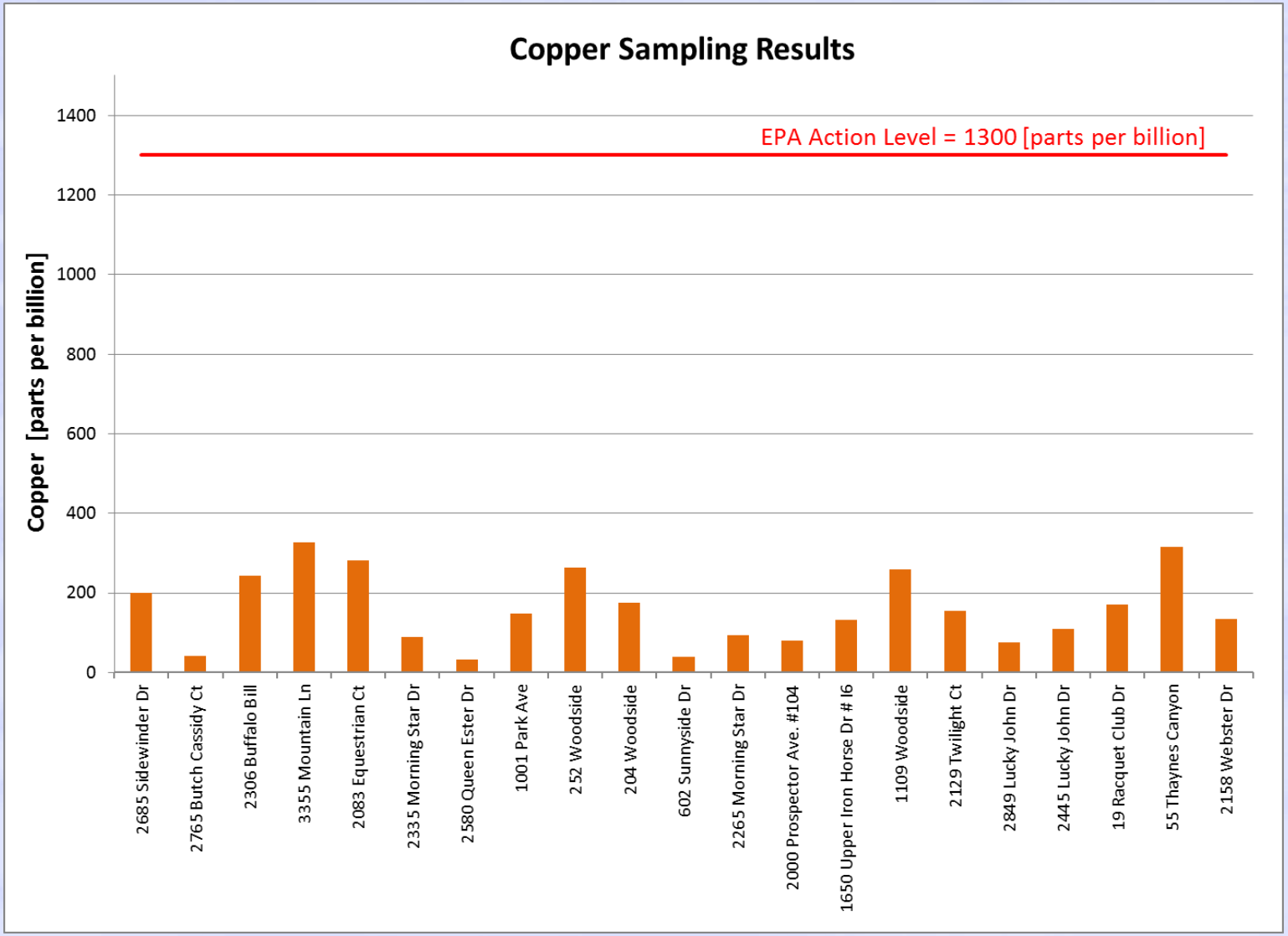
Sample Results

- Sample results mailed or hand delivered to each participant
- **All of Park City's samples for 2016 were below the EPA required lead and copper action level**

Lead Sample Results



Copper Sampling Results



Shout Out!

- Water Operators who have worked for City since 1984
- Water Billing Analysts
- Building Dept. Inspectors
- Building Dept. Analysts
- City’s GIS Guru
- Citizens of Park City

Why Park City Different Than Flint

- Flint
  - → Lead service lines to homes
  - → Lead results from compliance samples were above regulatory limit
  - → Illegal reporting
  - → High lead exposure; severe public health impact
  - → Water became corrosive after source change

- Park City
  - → No known lead service lines to homes
  - → Lead results from compliance samples well below regulatory limit
  - → Super transparent regulatory reporting by nationally respected compliance staff
  - → Scale forming, non-corrosive water supplies

Discussion or Questions?