



PARK CITY NONPROFIT SERVICES ADVISORY COMMITTEE
445 MARSAC AVE
PARK CITY, UTAH 84060

MINUTES OF FEBRUARY 4, 2025

BOARD MEMBERS IN ATTENDANCE: Danny Glasser – Chair, Sloane Johnson – Vice-Chair, Pam Ross, Chris Neff, Molly Miller, Ingrid Contreras

EX OFFICIO MEMBERS IN ATTENDANCE: Hans Jasperson, Budget & Grants Analyst

I. ROLL CALL

Danny Glasser called the meeting to order at 6:00 p.m. Ingrid Contreras joined the meeting during the Work Session. All other members were present.

II. COMMUNICATIONS AND DISCLOSURES FROM BOARD AND STAFF

There were no communications or disclosures from the Committee or staff.

III. WORK SESSION

1. Discuss Public Service Contract Applications

Danny Glasser stated that the purpose of the meeting would be to discuss how to finalize recommendations for funding for Public Service Contracts. Part of the discussion is how to balance the emergent needs of the moment with the long-term needs of the community. Sloane Johnson wanted to see applicants organized into categories. Pam Ross asked Jasperson to give some background on how the City Council had prioritized funding in the past. She also suggested creating a pyramid with tiers of need, with the highest-need programs on top. Chris Neff was thinking about the overall narrative of why organizations received funding and ensuring that funding wasn't over-indexed to one category. Ingrid Contreras was concerned about preparing for what may be coming in the next year and wanted to prioritize critical needs like food, mental health, immigration, and children with special needs.

Hans Jasperson presented the background and history of Public Service Contracts. This background is helpful now that the Committee is finalizing recommendations for the Council in the coming weeks. The creation of the Committee and applicant interview are new elements of the process. Jasperson reviewed the past funding categories: regular (core) services, DEI, and mental health. Even with these separate funding categories, the majority of City funding was going toward core (regular) services. In the current funding cycle, more than 50% of funding requests were in the core services. Jasperson reviewed the four criteria of the current Public Service Contract Request for Applications: Demonstration of Program Need, Demonstration of Public Benefit to Park City Residents, Performance Outcomes and Measures, and Program Budget. He reiterated that the scoring and evaluation of applications, based on these four criteria, are the most important part of determining funding recommendations. Those that rank the highest should get funded before those that rank lower. How much funding is recommended for each will be determined by the additional considerations the Committee agrees to. Ross asked if the Committee could collectively agree on additional considerations as they are scoring. Jasperson reminded the Committee that there is less funding available in FY25 than in FY26 and beyond and that the Committee also needs to think about a budget for the Emergent Community Needs Grant.

After discussion, the Committee agreed to consider the following additional factors when scoring applications: duplication of services, program sustainability, urgency, partnerships, program reach for PC residents/workforce, Return on Investment, clearly defined outcomes, alignment of outcomes with need, ability to self-fund, and prior funding received by the City. The Committee also recommended a pyramid with tiers of priority:

- Tier 1 – Urgent and Essential, full funding recommended
- Tier 2 – Essential, partial funding recommended
- Tier 3 – Required and valuable, portion of funding recommended
- Tier 4 – Programs the City would like to nurture, a small portion of request or no funding, recognizing this is a time of urgent need in the community

Committee members agreed to have scoring done by the end of the day on February 10. They would meet on February 13 to discuss recommendations.

IV. ADJOURNMENT

With no further business, the meeting was adjourned.

Approved