PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
DECEMBER 8, 2011

Present: **Mayor Dana Williams; Council members Alex Butwinski; Joe Kernan; Cindy Matsumoto; Dick Peek; and Liza Simpson**

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Michael Kovacs, Assistant City Manager; Kent Cashel, Transportation Manager; Linda Tillson, Library Director; Jasmina Juric, Librarian; Rhoda Stauffer, Housing Analyst; ReNae Rezac, Analyst II; Jed Briggs, Budget Analyst

1. Council questions/comments. Cindy Matsumoto commented on the breakfast meeting with the School District and Summit County. Alex Butwinski congratulated KPCW on a successful community meeting this week where affordable housing was raised and a program for mentoring small or struggling business. Liza Simpson attended the breakfast meeting and reported on business associated with the Summit County Health Department. She also shared information from the Recreation Advisory Board meeting and Lodging Association meeting.

The Mayor spoke about a hand-cyclist event, *Sea to Shining Sea,* which is spearheaded by Paul Brenner, former ambassador to Iraq. This cross-county event is intended to raise awareness on the plight of injured soldiers and Park City will be one of the stops on the tour in June. He reported that the Occupy Park City permit has been renewed for another month. Mayor Williams commented on a Council of Governments meeting and a discussion of the disposition of funds for street improvements held in a COG fund. Summit County is interested in installing two round-abouts at Redstone. Kent Cashel explained that $10 from license plate registration is placed in a fund which can only be used for right-of-way acquisition and initially it had to be on a state highway. The City received a reserve of about $700,000 and the money has not been spent. He believes there needs to be a process for prioritizing projects because of the danger of allocating money on a first come first serve basis. City and County staff will be working together to formulate a process. Mayor Williams continued that the County is implementing a TDR program which was discussed with all of the cities. Cities are concerned that annexation boundaries be protected. He spoke about a visit from Chinese students this week.

Linda Tillson and Jasmina Juric presented members with their own Read Poster and thanked City leaders for participating in the program.

2. Senior strategic plan. ReNae Rezac stated that the Summit County Council approved the strategic plan on November 30, 2011 and staff is requesting approval of the plan. The four goals, presented in June and identified through the 2009 survey and a seniors working group, have been formed to develop strategies and a time line for accomplishing goals. The first five goals include information dissemination, program participation, an aging-in-place program, housing, and transportation.

Rhoda Stauffer relayed that since June, strategies, a time frame and assignments have been added. In the first six to twelve months, information dissemination will be the focus with a number of key meetings scheduled to cover the other goal areas. The last unmentioned goal is hiring a full-time staff person, knowing that the City or the County do not have funding for a new employee. The City and County are committing existing employees' time and the County may hire some contract help. It was clarified that the City owns the senior center building and land.

Ms. Simpson brought up the amount of available existing housing and Ms. Stauffer explained that affordable housing for seniors should have certain amenities. Alex Butwinski found it helpful to include the timeline and the Mayor felt this is a great beginning.

3. Pre-visioning budget workshop. Jed Briggs explained that this is the second pre-visioning session of three to gain an understanding of Council's direction on levels of service for BFO programs. Staff is providing a variety of information to determine what programs should be enhanced or reduced to better prepare for the budget process. On November 17, Council looked at preservation of Park City character, world-class multi-seasonal resort community, and open and responsive government. Effective transportation, regional collaboration of partnerships, and public safety are the topics for this afternoon.

Mr. Butwinski felt he needed more information, specifically the National Citizen Survey results which will be discussed next week. He pointed out that ease of car travel was addressed in the survey which is in conflict with reducing the number of cars in town. Mr. Kernan felt that the subcategories in the Public Works Department are too detailed for Council members and suggested creating 12 broad categories throughout the City with high level data, cost impacts, and recommendations. He would have to devote a lot of time to study or meet with staff on the subcategories to determine if the levels of service should be changed. Information like costs over time is helpful as are managers' narratives. Mayor Williams agreed that he felt he did not know enough about some operations to fairly evaluate them.

Alex Butwinski discussed the BFO process and pointed out that there will be about 150 bid sheets. Tom Bakaly explained that departments are being asked to cost off expenses but not to prepare the bids yet because there needs to be more philosophical discussion with Council about programs. He emphasized that the BFO process is a tool to cut services and the process began two years ago to reduce costs. It may be that the Council needs to revisit the purpose of the BFO approach. The goal of all of the sheets is to provide members with enough information to reduce services now and avoid problems in three to five years. Staff is trying to be proactive in identifying service levels and future costs and he again urged members to revisit the overall goal. He felt it important to ask *what is it we do, how much does it cost, and how does it compare to others*? The next question is what the public thinks about the service levels provided by the City, which are ranked pretty high. He asked if Council is committed to reducing costs in the future or maintaining service levels.

The Mayor noted the difficulty in predicting the consequences and/or costs of reducing some service levels. Mr. Butwinski stated that he doesn't look at BFO as an exercise to solely cut costs because it can be used to determine what we want to do, what it costs, and whether we want to continue doing it. When service levels are raised it is hard to lower them and this gives Council an opportunity to look at services and not to over-promise and/or under-deliver. Joe Kernan suggested capping service levels and if a service exceeds costs by 2% or so, it is examined and a cut has to be made somewhere. Mr. Kernan felt that 150 bids may be too many for the first round of review. Alex Butwinski suggested that staff provide recommendations and the Mayor agreed that it makes sense since staff has expertise in these matters. Liza Simpson did not view the process as looking only for ways to cut. Mr. Bakaly interjected that that is what BFO was created to do. Ms. Simpson stated that she found it helpful in prioritizing and thought the intent was a way for members to provide initial feedback.

Tom Bakaly stated that the City is in a better position than it was two years ago, but an adjustment will have to be made in three to five years and it may be good to make some modifications now. He pointed out that Old Town improvements are not funded because of the reluctance to allocate future sales tax revenue and there are funding issues that need to be addressed. *Park City is in the position it is now because of doing hard things when we didn't have to.*

Cindy Matsumoto relayed that she didn't want service levels to decrease and cutting down on services like biking affects tourism and our economy. Alex Butwinski pointed out, however, that there are some programs or services that are maxed out at their development levels and more money may not necessarily be needed.

Tom Bakaly stated that it sounds as if members are not interested in reducing service levels and that discussion needs to take place. Joe Kernan believed that managers should be asked what they would recommend to reduce and at what levels. His interests are in maintaining public works and public safety levels. Mr. Butwinski discussed the value of the expertise of managers. The City Manager suggested not having another session next week so that costs can be refined and returning on January 5. The Mayor agreed with Mr. Kernan's comments about simplifying the categories and being accountable to the citizenry.

Liza Simpson believed that members understood going into the process that they weren't following anyone else's model and a fair amount of time would be involved in tweaking the process. She felt that a cafeteria approach to BFO is appropriate. Quality of roads and amount spent per mile was discussed at length. Rather than thinking in terms of cuts, Alex Butwinski encouraged considering reductions as savings. Tom

Bakaly advised that in the interim, staff will work on a template to present the information and managers will take a more active role in recommending areas that could be modified. He pointed out Park City's very high public safety ratings which attracts people here and offers an economic benefit to the community.

Mr. Bakaly pointed out that members have already received the budget staff report for December 15, but there won't be a work session on this until January 5. Departments will work on updating their costs, designing the format and next week, the focus will be on reviewing the results of the National Citizens Survey.

Prepared by Janet M. Scott, City Recorder

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH,
DECEMBER 8, 2011

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at a special time at approximately 5 p.m. at the Marsac Municipal Building on Thursday, December 8, 2011. Members in attendance were Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; and Mark Harrington, City Attorney.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

None.

III PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

1. Occupy Park City- Tyler Galovich, Kamas resident and Occupy Park City leader, questioned why more activism doesn't occur in Park City. There is situation with corporations in our country who have the right to represent themselves as individuals and there are situations created from this corporate personhood which are hurting the environment and economy. The rest of the world is asking us as Americans to start talking about this and to better the situation. He spoke about cities willing to address Washington against corporate personhood. He hoped to begin discussions with Park City who could become the role model for Utah and will be at City Council meetings every Thursday.

2. KPCW Forum – Resident Charlie Wintzer thanked the City for participating.

IV WORK SESSION NOTES AND MINUTES OF MEETING OF NOVEMBER 17, 2011

Alex Butwinski, "I move to approve the work session notes and minutes of the meeting of November 17, 2011, as corrected". Joe Kernan seconded. Motion unanimously carried.

V NEW BUSINESS *(New items with presentations and/or anticipated detailed discussions)*

1. Consideration of an Ordinance approving a plat amendment for Lot 2 of Morning Star Estates, Park City, Utah – The Mayor opened the public hearing; there were no comments. Cindy Matsumoto, "I move that we continue New Business Item No. 1 to December 15, 2011". Dick Peek seconded. Motion unanimously carried.

2. Consideration of a Resolution adopting a Senior Strategic Plan for Park City, Utah – See work session discussion. The Mayor opened the public hearing; there was no input and the public hearing was closed. Liza Simpson, "I move we approve a Resolution adopting a Senior Strategic Plan for Park City". Alex Butwinski seconded. Motion unanimously carried.

VII ADDITIONAL DISCUSSION – AGENDA ITEMS

None.

VIII ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned and a joint work session with the Planning Commission convened at 5:30 p.m.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 2 p.m. Members in attendance were Mayor Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Thomas Eddington, Planning Manager; Diane Foster Sustainability Manager; Joan Card, Environmental Regulatory Manager; Jason Christensen, Environmental Regulatory Council, Jim Blankenau, Environmental Regulatory Analyst; Andy Beerman, Council-elect; Tom Daley, Deputy City Attorney; and Mark Harrington, City Attorney. Alex Butwinski, "I move to close the meeting to discuss litigation and property". Dick Peek seconded. Motion carried unanimously. The meeting opened at approximately 3:15 p.m. Liza Simpson, "I move to open the meeting". Alex Butwinski seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

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