



**PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060**

January 6, 2022

The Council of Park City, Summit County, Utah, met virtually in open meeting on January 6, 2022, at 6:00 p.m.

REGULAR MEETING

I) ROLL CALL

Attendee Name	Status
Mayor Nann Worel Council Member Max Doilney Council Member Becca Gerber Council Member Jeremy Rubell Council Member Tana Toly Matt Dias, City Manager Margaret Plane, City Attorney Michelle Kellogg, City Recorder	Present via Zoom
None	Absent

Mayor Worel announced 17 applications were received for the council seat vacated when she was elected mayor. The Council would interview the qualified applicants January 7 and 11, 2022, and would appoint a Council member for the remainder of the term at the January 13th Council meeting.

II) APPOINTMENTS

1. Appointment of a Mayor Pro Tem and Alternate for Calendar Year 2022:

Mayor Worel explained the pro tem would fill in as mayor when the mayor was unable. She suggested having Council Member Doilney remain as pro tem until she gets acclimated to being mayor. Council Member Doilney congratulated Mayor Worel as the first woman mayor for Park City. Margaret Plane, City Attorney, stated the code dictated a pro tem should be elected every year and continue until another was elected. Council Member Gerber explained the traditional process for electing a pro tem. The Council agreed Council Member Doilney could continue as pro tem for initial continuity under the new mayor. Council will revisit this item in a few months.

III) COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Matt Dias indicated staff was excited to work with the new Council. He thanked staff for their work during the holidays and noted staff felt grateful for the pay adjustment made by Council.

COVID-19 Update by Summit County Health Director, Phil Bondurant:

Phil Bondurant reviewed that a mask mandate was announced this afternoon as a result of the high cases of COVID and he felt this was the right step moving forward. He knew there was frustration by many that the County was back in this position. He didn't want to mandate masks, but stressed that they were needed at this time. Shelley Worley, Deputy Health Director, indicated they appreciated the support of the City staff and leadership. Council Member Toly asked how the 45-day mandate was determined. Bondurant stated from what was known about the Omicron variant and in discussing it with State officials, it was determined 45 days was sufficient given the high vaccination rate in the County. He had the authority to end the mandate early if the surge subsided earlier than anticipated. Council Member Toly asked if Bondurant could foresee other guidelines, such as social distancing restrictions, being put in place. Bondurant couldn't be sure, but he didn't see those additional measures being implemented for the near future. Council Member Toly asked if there were other counties in Utah that were considering mask mandates, to which Bondurant stated he didn't know.

Council Member Gerber knew the Health Department had the community's best interest in mind. She asked if masks were required at ski lift lines. Bondurant stated the mandate did not include outdoors, but masks should be worn when people moved indoors. Council Member Gerber asked if additional testing hours would be available since some people could not make the 10:00 a.m.-2:00 p.m. testing window. Worley indicated a third-party testing company would be starting as soon as next week and they would test five days per week for longer hours. They would set up at Richardson Flat and would alternate days in Kamas and Coalville.

Council Member Doilney stated the County was a leader at the beginning of the pandemic and it continued to be a leader as this new mandate was issued. He thanked Bondurant and his staff for their work. Council Member Rubell asked what the rules were for gyms. Bondurant stated masks were not required while exercising if social distancing could be maintained. Council Member Rubell stated the mandate was a challenge with tourism in town, and asked what education efforts would be made with the tourism industry. Dias related he, Mayor Worel, and Bondurant were on a call with the Chamber Board and they were onboard with getting information to the business community. The City and County were also working together to be consistent in their services. Council Member Rubell requested messaging on the buses to help riders comply with the mandate, to which Dias affirmed.

Council Member Toly asked about the timeline for providing signage and masks for businesses. Bondurant stated he was working with Mike McComb, Emergency Manager, and Jenny Diersen, Special Events Manager, to start the rollout on Main Street. The signage would come from the Chamber of Commerce and masks would go out tomorrow. Mayor Worel thanked Bondurant and Worley for their leadership and stated they had the support of the Council and the City.

Council Questions and Comments:

Council Member Doilney stated there were a lot of people around town. He was excited for the new Council and for having fresh eyes on issues.

Council Member Toly indicated she had worked constantly for the past three weeks, and she appreciated the communication to resolve the trash collection issue and the notices on snowplows during all the snow days. The service industry worked hard and there were long lines, so she predicted this would be the best December ever for businesses.

Council Member Rubell stated he was looking forward to the interview process for the vacant Council seat. He thanked staff for making a last-minute change and the work put into the swearing-in ceremony. He reviewed that after the election, he received a list of department managers and was told to contact them to learn about the workings of the City government. He appreciated the open-ended approach to learning the City offered.

Council Member Gerber congratulated Mayor Worel on being the new Mayor and welcomed Council Members Rubell and Toly to the Council. She was excited to make progress. She attended a Lodging meeting and it was noted there was a lot of snow and now a lot of COVID, and she appreciated the efforts to clear snow and keep things moving. She stated there were big impacts to the City over the Christmas break and she suggested having a plan to coordinate and mitigate impacts, whether it was led by the City or the major employers, or both.

Mayor Worel also thanked staff for changing the swearing-in ceremony to an outside venue and she thought it could be a new tradition to have that ceremony take place outside.

IV) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda.

Michael Johnson stated Council was doing a great job and congratulated Council Member Rubell for a great campaign.

Mayor Worel closed the public input portion of the meeting.

VI) CONSENT AGENDA

1. Request to Authorize the City Manager to Enter into a Professional Services Agreement with BuzyBee Cleaning and Maintenance for Janitorial Cleaning Services for Three (3) Years in an Amount Not to Exceed \$1,162,696.81 in a Form Approved by the City Attorney:

2. Request for Approval of Special Event Temporary Alcoholic Beverage Licenses during the 2022 Sundance Film Festival:

3. Request for Approval of Type 2 Convention Sales Licenses for Operation during the 2022 Sundance Film Festival:

Mayor Worel noted Items Two and Three were removed from consideration because the Sundance Film Festival was not going to be in Park City.

Council Member Doilney moved to approve the Consent Agenda with the removal of Items Two and Three. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Rubell, and Toly

V) CONSIDERATION OF MINUTES

Consideration to Approve the City Council Meeting Minutes from December 9 and 16, 2021:

Mayor Worel asked if the minutes could be approved if there wasn't a quorum from those meetings in attendance. Margaret Plane explained the new members could vote even though they were not on Council at the time.

Council Member Gerber moved to approve the City Council meeting minutes from December 9 and 16, 2021. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Rubell, and Toly

VII) NEW BUSINESS

1. Consideration to Approve Ordinance 2022-01, an Ordinance Approving the 2022 Regular Meeting Schedule for City Council:

Council Member Toly asked if emergency meetings could convene in addition to the regular meetings. Plane indicated this was a regular meeting schedule, but special meetings could be scheduled at any time. Council Member Toly asked about the start time of the meetings, to which Mayor Worel explained the regular portion of the meeting always started at 6:00 p.m.

Council Member Rubell asked if language needed to be made on virtual meetings. Plane stated the public health determination could be made as needed, and the language would be part of the agenda.

Mayor Worel opened the public hearing.

Michael Johnson stated it was hard to get the public to attend Council meetings during the holidays in November and December, and that should be taken into account.

Mayor Worel closed the public hearing.

Council Member Doilney moved to approve Ordinance 2022-01, an ordinance approving the 2022 regular meeting schedule for City Council. Council Member Rubell seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Rubell, and Toly

2. Consideration to Approve Ordinance 2022-02, an Ordinance Amending Section 9-5-3, Parking Code - Types of Permits; and Section 4-7-3, Licensing - Conventional Sales and Commercial Hospitality Applications, of the Municipal Code of Park City:

Johnny Wasden, Parking Manager, presented this item and indicated the amendments refined some sections of the code. He reviewed the history that led to the code adoption and noted in 2017, staff was given direction to mitigate impacts during Sundance and other major events. These amendments would simplify the application process, and the code language would be moved from the Licensing Code to the Parking Code. He noted the permits were for loading and unloading during events.

Council Member Toly asked if this code was used for Arts Fest as well. Wasden stated Arts Fest was different because Main Street was shut down and it was governed by a Master Festival License. Council Member Rubell asked if there were substantive changes for old Blue Permit holders. Wasden stated there were three different prototypes for loading/unloading and it was being condensed for simplicity. He indicated the loading times would not change.

Mayor Worel opened the public hearing. No comments were given. Mayor Worel closed the public hearing.

Council Member Toly moved to approve Ordinance 2022-02, an ordinance amending Section 9-5-3, Parking Code - Types of Permits; and Section 4-7-3, Licensing - Conventional Sales and Commercial Hospitality Applications, of the Municipal Code of Park City. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Rubell, and Toly

VIII) ADJOURNMENT

IX) PARK CITY HOUSING AUTHORITY MEETING

I) ROLL CALL

Attendee Name	Status
Chair Nann Worel Board Member Max Doilney Board Member Becca Gerber Board Member Jeremy Rubell Board Member Tana Toly Matt Dias, Executive Director Margaret Plane, City Attorney Michelle Kellogg, Secretary	Present via Zoom
None	Absent

II) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Chair Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda. No comments were given. Chair Worel closed the public input portion of the meeting.

III) NEW BUSINESS

1. Consideration to Approve Resolution HA 01-2022, a Resolution Establishing a Regular Meeting Date, Time, and Location for 2022 Meetings and Appointing Officers of the Board of Directors of the Housing Authority of Park City, Utah:

Chair Worel opened the public hearing. No comments were given Chair Worel closed the public hearing.

Board Member Doilney moved to approve Resolution HA 01-2022, a resolution establishing a regular meeting date, time, and location for 2022 meetings and appointing officers of the Board of Directors of the Housing Authority of Park City, Utah. Board Member Toly seconded the motion.

RESULT: APPROVED

AYES: Board Members Doilney, Gerber, Rubell, and Toly

IV) ADJOURNMENT

X) PARK CITY REDEVELOPMENT AGENCY MEETING

I) ROLL CALL

Attendee Name	Status
Chair Nann Worel Board Member Max Doilney Board Member Becca Gerber Board Member Jeremy Rubell Board Member Tana Toly Matt Dias, Executive Director Margaret Plane, City Attorney Michelle Kellogg, Secretary	Present via Zoom
None	Absent

II) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Chair Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda. No comments were given. Chair Worel closed the public input portion of the meeting.

III) NEW BUSINESS

1. Consideration to Approve Resolution RDA 01-2022, a Resolution Establishing a Regular Meeting Date, Time, and Location for 2022 Meetings and Appointing Officers of the Board of Directors of the Redevelopment Agency of Park City, Utah:

Chair Worel opened the public hearing. No comments were given Chair Worel closed the public hearing.

Board Member Rubell moved to approve Resolution RDA 01-2022, a resolution establishing a regular meeting date, time, and location for 2022 meetings and appointing officers of the Board of Directors of the Redevelopment Agency of Park City, Utah. Board Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Board Members Doilney, Gerber, Rubell, and Toly

IV) ADJOURNMENT

With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder

Special Use Parking Permits for Official Sundance Venues and Sponsors and Type 2 Convention Sales License (CSL) Holders Staff Report

Key Takeaways:

- **Code changes move Special Use of Parking request from Licensing to Parking.**
- **Purpose of the Special Use of Parking is to regulate loading, unloading, and crowd management for temporary venues during events for purposes of public safety and efficient operations of the street.**

Special use of Public parking (SUPP) permits are required for both Convention Sales Licenses and Sundance venues.

These are not required for normal day to day deliveries on Main Street (UPS, fed ex, sysco foods, etc.) Daily deliveries are regulated by Municipal delivery code which ends at noon each day.