



**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
January 19, 2017**

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold a special meeting at the Marsac Municipal Building, City Council Chambers, 445 Marsac Avenue, Park City, Utah, at 9:00 a.m. for the purposes described below on Thursday, January 19, 2017.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

IV. NEW BUSINESS

1. Request to Approve the Following Late Convention Sales License (CSL) Applications for Operation During the 2017 Sundance Film Festival:

Company name	Address
Hearst Communications/Marie Claire	427 Main Street
What to Wear	427 Main Street
Creators Media	427 Main Street
Blue Moon Beer	306 Main Street

(A) Public Hearing (B) Action

V. ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted. Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the City Recorder at 435-615-5007 at least 24 hours prior to the meeting. Wireless internet service is available in the Marsac Building on Wednesdays and Thursdays from 4:00 p.m. to 9:00 p.m.

Posted: See: www.parkcity.org



DATE: January 19, 2017

TO HONORABLE MAYOR AND COUNCIL

Municipal Code 4-3-9(D)(2) retains Council authority to approve Type 2 Convention Sales Licenses (CSL). All Type 2 license applications must be received at least seven (7) days prior to a regular scheduled meeting and three (3) days prior to a Special Meeting.

Attached, please find a list of applications for your consideration.

Respectfully:

Michelle Kellogg, City Recorder



City Council Staff Report

Subject: Approval of Late Type 2 Convention Sales Licenses
Author: Beth Bynan, Business License Specialist
Department: Finance
Date: January 19, 2017
Type of Item: Administrative

Summary Recommendations:

Approval of the late Type 2 CSL applications listed in Exhibit A subject to final inspection post application (FIPA).

Executive Summary:

The attached Exhibit A lists the late Type 2 Convention Sales License applicants to date pending approval. These applicants have obtained a pre-inspection prior to application (PIPA), provided a site/floor plan stamped by a design professional with the occupant load and paid the applicable license fee, including a \$76 late fee pursuant to 3.2 of the Fee Schedule. Staff is requesting approval of the attached applicants to conduct business during the 2016 Sundance Film Festival (Festival).

Acronyms:

City – Park City Municipal Corporation
CSL – Convention Sales License
Festival – Sundance Film Festival
FIPA – Final inspection post application
MFL – Master Festival License
PIPA – Pre-inspection prior to application
Type 2 – A type of CSL for operation during the Festival

Topic/Description:

Approval of the late Type 2 CSL applications listed on Exhibit A.

Background:

The Sundance Film Festival brings with it an increasing number of non-Master Festival License (MFL) affiliated businesses to conduct business within the Park City (City) limits on a short-term basis. The increase has created health, safety and wellness concerns for the City and its residents, including the City's ability to provide basic Police, safety and emergency services. The numbers of various non-MFL affiliated licenses being applied for inundates the Finance Department with license applications in the final days just before the Festival starts.

Municipal Code 4-3-9(D)(2) retains Council authority to approve Type 2 CSL licenses. Prior to Council's consideration of the Type 2 CSL license application, the applicant must have a pre-inspection prior to application (PIPA). This inspection will highlight any issues related to the space prior to their final inspection. The inspection must

accompany the license application along with accurate floor plans stamped by a design professional including the occupant load.

The process for a Type 2 CLS is as follows:

1. Obtain floor plans stamped by a design professional
2. Obtain a PIPA
3. Make application with site plan, PIPA, and pay the appropriate fee
4. Finance requests approval from City Council
5. Obtain Council approval
6. Obtain a FIPA
7. Issue license

Analysis:

The Municipal Code for Type 2 CSL's allows the City to address issues related to adverse impacts or carrying capacity issues related to the licensed activity and volume. It also allows service departments, event staff and public safety to obtain a more accurate picture of the total public service demands for the Festival in a timeframe that provides for service level and cost adjustments. Staff has reviewed all of the listed applications for accuracy and completeness. Staff recommends that Council reviews and approves the attached list of CSL applicants (Exhibit A). All 13 applicants listed have received a PIPA and if approved by Council will receive a FIPA prior to the license being issued.

Department Review:

Finance, Legal, Police, Planning, Building, Special Events, and Executive have reviewed this report.

Alternatives:

A. Approve:

This is the recommended action and would approve all applicants listed for Type 2 CSL licenses subject to a FIPA.

B. Deny:

Council could deny all Type 2 CSL applicants listed. This would require the applicants to reapply or disallow them from conducting business during the Festival.

C. Modify:

Council could deny some of the Type 2 CSL applicants listed. This would require the applicants to reapply or disallow them from conducting business during the Festival.

D. Continue the Item:

Council could ask for a continuation of these Type 2 CSL applicants listed. The applicants may not make the deadlines for the Festival.

E. Do Nothing:

Council could do nothing on this request. This may have the same effect as denying or continuing the item. Staff does not recommend.

Significant Impacts:

	World Class Multi-Seasonal Resort Destination (Economic Impact)	Preserving & Enhancing the Natural Environment (Environmental Impact)	An Inclusive Community of Diverse Economic & Cultural Opportunities (Social Equity Impact)	Responsive, Cutting-Edge & Effective Government
Which Desired Outcomes might the Recommended Action Impact?	(+/-) Unique and diverse businesses (+/-) Balance between tourism and local quality of life (+/-) Varied and extensive event offerings (+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome) (+/-) (Select Desired Outcome) (+/-) (Select Desired Outcome) (+/-) (Select Desired Outcome)	(+/-) Shared use of Main Street by locals and visitors (+/-) Vibrant arts and culture offerings (+/-) (Select Desired Outcome) (+/-) (Select Desired Outcome)	(+/-) Fiscally and legally sound (+/-) Engaged and informed citizenry (+/-) Streamlined and flexible operating processes (+/-) Ease of access to desired information for citizens and visitors
Assessment of Overall Impact on Council Priority (Quality of Life Impact)	Very Positive 	Neutral 	Positive 	Very Positive 
Comments:				

Funding Source:

N/A

Consequences of not taking the recommended action:

If no action is taken at this time applicants will not be allowed to hold a Type 2 CSL and will be unable to conduct business during the Festival

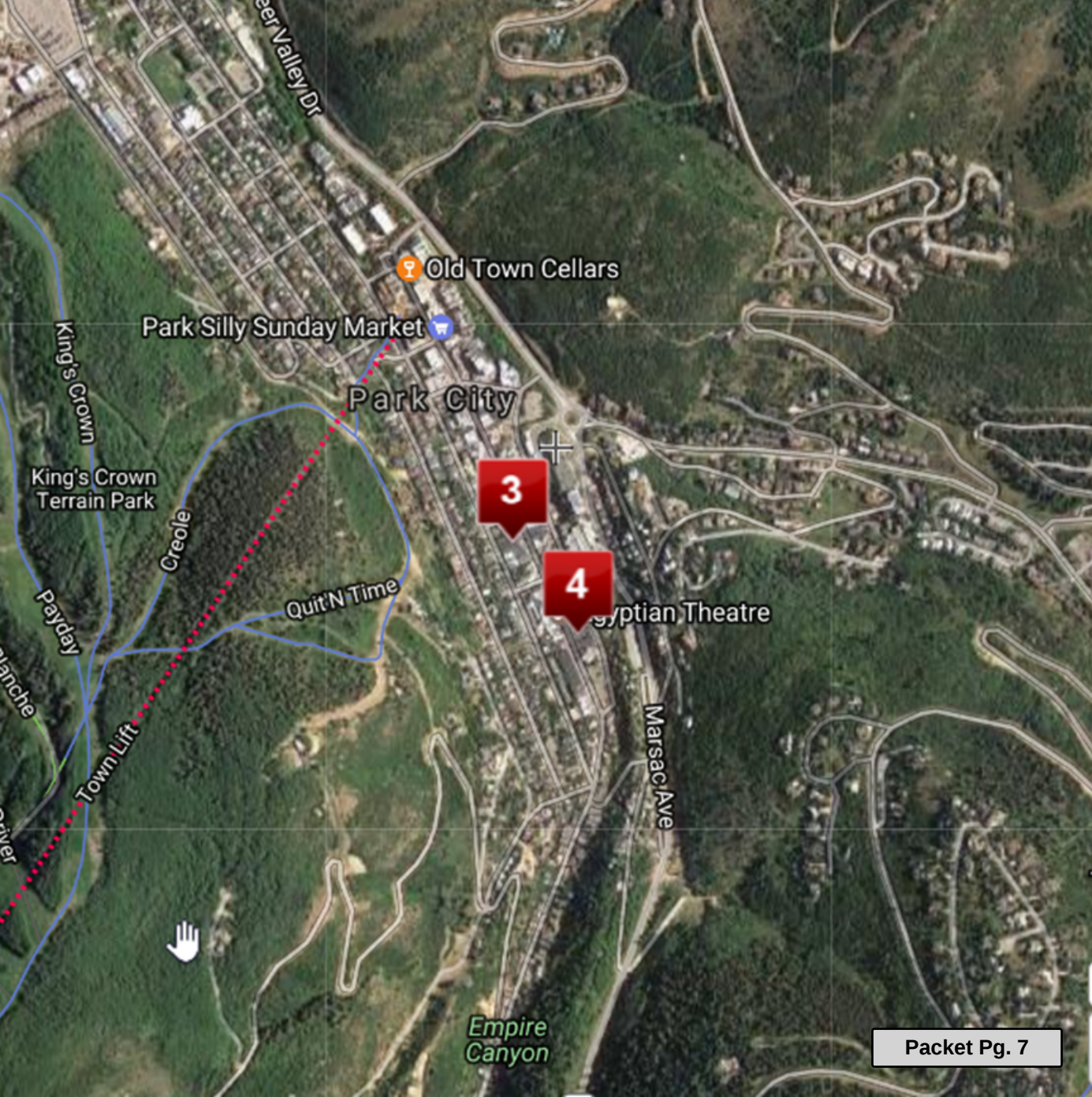
Recommendation:

Approval of the late Type 2 CSL applications listed in Exhibit A subject to final inspection post application (FIPA).

Exhibit A – List of applicants

Exhibit B – Map of applicant locations

	Company name	Address
1	Hearst Communications/Marie Claire	427 Main Street
2	What to Wear	427 Main Street
3	Creators Media	427 Main Street
4	Blue Moon Beer	306 Main Street



Deer Valley Dr

Old Town Cellars

Park Silly Sunday Market

Park City

3

4

Egyptian Theatre

Marsac Ave

Empire Canyon