PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JANUARY 22, 2004

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, January 22, 2004.

<u>AGENDA</u>

Closed Session – Executive Office Conference Room

4:00 p.m. Personnel

Work Session – City Council Chambers

4:30 p.m. Council questions/comments
4:45 p.m. Legislative update
5:00 p.m. Welcome – Moab Mayor and City Council
- Mayor's update on Blue Sky Program

5:30 p.m. Review of regular meeting:
- Master festival licenses

5:45 p.m. Break

Regular Meeting – City Council Chambers
6:00 p.m.

I ROLL CALL

II COMMUNICATIONS FROM COUNCIL AND STAFF

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

IV WORK SESSION NOTES AND MINUTES OF MEETING JANUARY 8, 2004

V CONSENT AGENDA PUBLIC HEARINGS

1. Master Festival License for 40th Anniversary Celebration to be held on February 7, 2004 – Park City Mountain Resort

2. Master Festival License – Ski Jump World Cup Apres' Ski Celebration to be held on February 28 – Deer Valley Mountain Resort

VI CONSENT AGENDA

1. Master Festival License for 40th Anniversary Celebration to be held on February 7, 2004 – Park City Mountain Resort

2. Master Festival License – Ski Jump World Cup Apres' Ski Celebration to be held on February 28 – Deer Valley Mountain Resort

VIII ADJOURNMENT

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JANUARY 29, 2004

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will not hold its regularly scheduled meetings on Thursday, January 29, 2004.

OLYMPIC LEGACY MEETING
JANUARY 30, 2004

PUBLIC NOTICE IS HEREBY GIVEN that a majority of City Council members may attend the Olympic Legacy Selection Committee meeting on Friday, January 30, 2004 from 8:45 a.m. to noon to be held in the City Council Chambers, Marsac Municipal Building, 445 Marsac Avenue. No formal City Council business will be conducted.

Posted: 01/19/04
see: parkcity.org

Note: This future meeting schedule is TENTATIVE and subject to change.
PARK CITY COUNCIL TENTATIVE MEETING SCHEDULE

January 2004

29 **No meeting**
30 Olympic Legacy Meeting – Council Chambers – 8:45 a.m. to noon
Recommendations from Recreation Complex Task Force

February 2004

5 Field trip – Flagstaff – East/West Properties
Water agreement
12 Legislative update
Award of contract for Olympic Legacy Project
Recommendations on City-owned buildings
19 Legislative update
Public Safety – feasibility study
Interviews – Police Complaint Review Committee
26 **Jan gone**
No meeting

March 2004

4 **Jan gone**
Appointments - Police Complaint Review Committee
11
18
25

April 2004

1
8 **No meeting**
15
22
29

May 2004

6 Tentative budget - work
13 Budget public hearing
20 Budget public hearing
27 Budget public hearing

June 2004

3 Resolution adopting tentative budget
10 **No meeting**
17 Budget public hearing
Resolution adopting final budget (no tax increase)
24

July 2004

1
8
15
22
29

August 2004

5
12 Resolution adopting final budget (tax increase)
19
26

- Art parks - public hearing/action
- Arts Council Request – Miners Hospital (public service contract)

PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
JANUARY 8, 2004

Present: **Mayor Dana Williams; Council members Kay Calvert, Marianne Cone, Candace Erickson, Jim Hier, and Joe Kernan**

Tom Bakaly, City Manager; Jan Scott, City Recorder; Kim Leier, Human Resources Manager; Ray Milliner, Planner; Alison Butz, Special Facilities and Events Manager; Jessica Moran, Recreation Coordinator; Ken Fisher, Recreation Manager; and Aziz Kurdi, Technical Information and Customer Services Director

1. Council questions and comments. Mayor Dana Williams welcomed new Council members Marianne Cone and Joe Kernan. Jim Hier commended the snow removal crew and noted that he has not heard any complaints. Ms. Cone interjected that she received three complaints. Kay Calvert agreed that snow removal efforts have been outstanding, and reported that she attended a steering committee meeting for the expanded Museum. There have been financial and in-kind contributions and the project is moving along well. The Mayor acknowledged the success of the Moose on the Loose fund-raiser.

2. Review of regular meeting:

Statutory appointments. The City Recorder explained that setting meeting dates and appointing officers for the City Council and related agencies are housekeeping matters typically scheduled the first meeting of the year. Using the criteria set forth in the staff report, she advised that Jim Hier would be appointed Mayor Pro Tem and Kay Calvert Alternate Mayor Tem. Ms. Calvert would then be named Mayor Pro Tem in 2005. Kim Leier clarified that Jim Hier and Kay Calvert were appointed to the EDTAB last year. The Board convenes if and when an employee files a grievance. Council members Calvert and Hier agreed to serve again; Joe Kernan volunteered as the alternate.

Sign Code amendments. Ray Milliner explained that these amendments reflect the recent debate on allowable signs for special events. As a result, the staff is recommending modifications to the Sign Code, the first being to define private plaza; define and prohibit enlarged reproductions of products; and modify the definition of a sign to include displays, written announcements, and reproductions. There are significant changes regarding the exemption for private plazas in Chapter 8. He continued that Chapter 10, business name and tenant change signs, deals with criteria for temporary signs. Chapter 12 clarifies sign plans for master festivals and special events. Chapter 14 creates regulation for outdoor vehicle displays, which has been the crux of recent arguments in interpreting the Sign Code. Language addresses number and placement of vehicles and the intent is to control the display of vehicles which impacts the atmosphere of the town.

In response to a question from Kay Calvert about signs approved before March 1998, Mr. Milliner explained that if they were approved but don't meet current criteria, the signs are considered non-compliant. These would be allowed to remain until they are replaced with conforming signs. Discussion ensued regarding the design of the marquee installed at the Egyptian Theater, and specifically the rotating obelisk, which was an historic feature of the original. Patrick Putt detailed the review process for the Egyptian remodel and amendments to the Sign Code at that time. Kay Calvert voiced her support of allowing the marquee to revolve because it's unique and historical. The Planning and Zoning Administrator indicated that this consideration could be added to a punch list of new amendments to the Code. In response to a question from Candace Erickson about special events being held on public property, Alison Butz emphasized that all events occurring on City property are described as master festival licenses. Mark Harrington clarified that block parties can be held on public right-of-way and they are considered as special events. Ms. Butz added that administrative approvals are rendered for unchanged master festival licenses, previously approved by Council and there is a special section for runs, which do not require City Council approval.

Jim Hier asked the purpose of the wording, "*usually written*" in the definition of sign. Mark Harrington explained that staff used a model definition, which has recently been tested in court to distinguish between other types of display like t-shirts, insignias, etc. The intent is to capture written signs; there are certain displays that are also described which have commercial messaging. In response to a question from the Mayor, Mr. Milliner stated that the Planning Commission reached consensus on the amendments. Alison Butz added that there was little public input. Both Deer Valley Resort and Park City Mountain Resort testified about vehicle wraps. The Sweeneys also commented, mainly asking for clarification on interpretation of the language.

Software contract. Jessica Moran explained that she is the Recreation Department's liaison with the City's Technical Department with regard to software systems for fitness and program registrations. The proposal is for on-line registrations, which has been researched by staff for some time. Although requests for registration can be taken over the Internet, actual on-line registration is not available and it is hoped that within a few years, there will be one e-commerce system for all City transactions. Ms. Moran explained that staff's request tonight is for authorization to use the Capital Improvement Fund to purchase on-line registration software through our current provider. This is an interim step before a comprehensive system is in place. Ken Fisher added that this feature is a customer service enhancement and significantly streamlines the process for the public and staff. Making reservations to enroll in a class on our website can be misleading to patrons. Jim Hier asked if on-line registration will cut personnel costs. Mr. Fisher didn't think it would cut staffing costs, but it will alleviate requests at the front desk where staff is busy with checking people into the facility. Mr. Hier asked for clarification on potential annual costs, like maintenance. Aziz Kurdi responded that at this point, the City doesn't know what the final product will be. Ms.

Moran stated that the $33,750 includes the maintenance fees for the first year and recalled the annual maintenance fee to be minimal, less than $1,000 for instance, which could be budgeted for upcoming years. There was discussion about other cities using this same software and Marianne Cone suggested integrating the City's software with the Snyderville Basin Special Recreation District. Ken Fisher described the product used by SBSRD, which imposes a $3.95 fee per transaction and an annual fee, which could be cost-prohibitive for the City. It is estimated that $25,000 in fees could be accrued in one year and that the Basin's system would not interface with our hardware. Special training for staff is not anticipated and the process is user-friendly for the public. Ms. Cone asked what other areas in the City the software can be applied. Mr. Kurdi answered that e-commerce systems can accommodate a variety of financial transactions by the public like utility billing, licensing, parking tickets, etc. However, this specific software is not designed for water billing and would not interface with the database. Candace Erickson believed this is a good test for other applications and testified that on-line registration is a significant improvement. Mr. Fisher agreed that it is much more convenient for the public.

Prepared by Janet M. Scott

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JANUARY 8, 2004

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, January 8, 2004. Members in attendance were Dana Williams, Kay Calvert, Marianne Cone, Candace Erickson, Jim Hier, and Joe Kernan. Staff present were Tom Bakaly, City Manager; Mark Harrington, City Attorney; Ray Milliner, Planner; and Alison Butz, Special Facilities and Events Manager.

II COMMUNICATIONS FROM COUNCIL AND STAFF

The Mayor reported that the Moab Mayor and City Council members will visit the City on January 22.

<u>Resolution extending the Mayor's and City Council's appreciation of the patriotic commitment of Shayne Bell, honored to serve our country</u> – The Mayor introduced Shayne Bell's mother, Shauna Crittendon, who is currently working in the Finance Department. He stated that Shayne Bell was deployed January 5 and is an Apache helicopter pilot. The Mayor relayed that seven reservists have been recognized over the year and five have returned to date. Ms. Crittendon introduced members of her family and thanked the City for honoring her son. The Mayor read the resolution into the record and presented it to the family.

II PUBLIC INPUT (any matter of City business not scheduled on agenda)

The Mayor invited the public to comment on any matter of City business not scheduled on the agenda. Hearing none, the public input session was closed.

V WORK SESSION NOTES AND MINUTES OF MEETINGS OF DECEMBER 11, AND DECEMBER 18, 2003

Council members Kernan and Cone disclosed that they will be abstaining on the vote as they were not in attendance. Candace Erickson, "<u>I move we approve the work session notes and minutes of the meetings of December 11 and December 18</u>". Jim Hier seconded. <u>Motion carried</u>.

Kay Calvert	Aye
Marianne Cone	Abstention
Candace Erickson	Aye
Jim Hier	Aye
Joe Kernan	Abstention

VI CONSENT AGENDA PUBLIC HEARINGS

Ordinance amending Chapters 1, 8, 10, 12 and adopting Chapter 14 of Title 12 of the Municipal Code of Park City regarding plaza, special event and master festival sign plans, outdoor vehicle displays, and other miscellaneous Sign Code clarifications – Ray Milliner explained that these amendments memorialize conclusions as they relate to special events and master festivals. He suggested two additional minor changes. In Chapter 10, under business name of tenant change signs (7) illumination, to read "*Illumination of temporary business signs is prohibited unless lighting or other sources of illumination have been previously approved through an electrical permit*". In Chapter 14, under outdoor vehicle displays, 12-14-2(1) to change the wording to *"The display is within (a) a master festival venue; or (b) a ski base facility in the RC, RC-MPD, or RD-MPD zones"*. Joe Kernan disclosed that he is a part-time employee of Deer Valley Resort, but will be discussing and voting on this matter. The Mayor invited the public to comment.

Bob Wells, Deer Valley Resort, expressed support of the Sign Code amendments, specifically Chapter 14, which now formally recognizes the resorts' fleet program as a business need rather than an advertising method. The new language with regard to vehicle wraps responds to PCMR's concerns and resolves conflicts with regard to size of logos.

Kate Doordan, Crosby Collection, alleged that a City employee informed her that a new Sign Code is in effect, which is misleading since amendments have not been adopted yet. She explained that the Crosby Collection is located in the Summit Watch plaza where there is little visibility from Main Street. Placing a-frame signs in front of businesses is helpful, but are prohibited. She asked what is more offensive. . .her small a-frame sign or the sign on Main Street that reads *Park City Tourist Center – free lift tickets*, where timeshares are marketed. Ms. Doordan felt the Code should be more liberal with lighting, reflective surfaces, and number of banners.

Pat Sweeney, Town Lift Cafe, relayed on behalf of Harry Reed that Summit Watch has displayed vehicles on the interior court, which in his view, has not bothered anybody and shouldn't be prohibited. Mr. Sweeney described the Town Lift Plaza as an ancillary ski base. He urged Council to consider providing the same opportunity under special event licensing to display a vehicle or other similar products, if not visible from adjacent public right-of-way. This allowance is also important to his business.

Mike Sweeney, Town Lift Cafe, referred to Chapter 1, definitions "*(k) enlarged reproduction. An object that has been designed and built to resemble a product or service that is larger than the actual product or service",* and suggested language to read *". . . either the same size, smaller or larger than the actual product or service"*. He believed the intent to be that the display be the "real thing". Under Chapter 7, prohibited signs, (e) enlarged reproductions, he suggested similar language, *"like a product or service, either the same size, smaller. . . ."*. Under Chapter 8 (F), private plazas, he pointed out the reference to Section 12-3-3(C) and felt that the size of signs should be repeated here so that readers don't have to refer to the actual section. Under Chapter 8(A)(6), business name of tenant change signs, Mr. Sweeney suggested the addition of *"Temporary business identification signs, building* <u>*materials*</u> *shall be consistent with the requirements of Chapter 4-7 of this Title"*. He concurred with staff's recommendation on wording for (7), illumination, and emphasized that much of the activity for special events occur at night and the banners should be lighted. In Section 12-12-6, Mr. Sweeney felt that "*resort* atmosphere" should be changed to "*festival* atmosphere" and again suggested that the reference to Section 12-3-3(A) should be clarified that it is the sign design section. Additionally, with regard to the provision of allowing one banner per venue, there should be clarification that there may be more than one venue for a master festival. Mr. Sweeney added that allowing reflective surfaces and fluorescent colors should be reconsidered for festivals and approval is somewhat subjective. He reiterated that banners should be allowed to be illuminated for both master festivals and special events. There may be other products, besides vehicles, that corporate sponsors would like to display. Mr. Sweeney again emphasized that the Town Lift Plaza should be afforded the same opportunities as the ski areas, and would appreciate consideration. He commended staff on the draft and as a member of the HMBA appreciated staff's participation at meetings to share information.

Hearing no further comments from the audience, the Mayor closed the public hearing and invited comments from Council members. Kay Calvert expressed concern about narrowly defining displays to vehicles and the City Attorney explained that outdoor display of products is addressed in another section. He acknowledged that Mike Sweeney brings up a good point with regard to the scope or size of the display. Staff feels strongly that these proposed amendments move forward so that the Code is clear with regard to enforcement and permits during Sundance. He felt the technical changes outlined by Mike Sweeney are helpful and those can be incorporated into the ordinance, if Council concurs. Ms. Calvert pointed out that most banners are installed on light standards. Ms. Butz agreed and clarified that no additional lighting is provided for banners, either on Main Street or the venues. Ray Milliner added that there isn't necessarily a problem having the banner illuminated, but staff is concerned about rigging temporary spotlights in areas where there are no lights. Candace Erickson commented that up-lighting is prohibited and Jim Hier felt that adding lighting would have to comply with the building code and would be expensive to install. Perhaps language could be crafted in the future to allow the installation of lighting.

There was discussion about removing the word "enlarged" from the section, "enlarged reproduction". Mark Harrington recommended that the Ordnance be removed from the Consent Agenda so that all modifications can be discussed and clarified. With regard to colors and surface treatments, Mr. Hier recalled that Council spent a good amount of time on this last year, and is not inclined to change those provisions tonight. Ray Milliner advised that banner colors and treatments are consistent with the criteria for other signs. Ms. Erickson concurred with the analysis of the Sign Code previously conducted by Council. Joe Kernan questioned whether the requirements for master festival signs should be broader so that we're "not tying our hands" in the future. Mr. Milliner responded that this direction is at the purview of the Council. Mark Harrington explained that this amendment accomplishes this to a degree and expands what signage can be approved for special events and master festival licenses. However, standards must be delineated, and as proposed, are consistent with existing Sign Code provisions. Council has the authority to be more permissive, but these amendments attempt to memorialize staff practices. Alison Butz explained that although staff must follow code and procedures, when there is a new request, there is usually enough time to bring the request to the Council. She referred to the proposal from Sundance last year to identify its sponsors on the bottom of the Main Street banners, which was discussed and approved by Council. Typically with larger festivals, there is adequate time to consider "out of the box" ideas. Council member Kernan asked if there is a prohibition of displaying enlarged Red Bull cans, for instance, outside. Mark Harrington responded that this would be prohibited. There is some ability to circumvent this in the master festival section, but there still has to be findings of compatibility. There are also limitations for sidewalk sales.

Mayor Williams stated that with regard to Ms. Doordan's testimony, that allowing a directional sign for the plaza may be helpful and appropriate, and Ms. Cone pointed out that there is an existing directory. Ray Milliner believed Ms. Doordan's comments referred to a-frame signs. These are specifically prohibited under the code, but staff has discussed allowing this type of sign with criteria. The master sign plan for Summit Watch could be amended or the Sign Code could be amended to allow them. He explained that a-frames have been problematic blocking sidewalks on Main Street but they may be appropriate in other areas. Kate Doordan interjected that the HMBA has initiated discussions with staff on amending the Sign Code. Jim Hier believed this is a topic that should be dealt with at another time so that the entire Main Street core can be considered. The City Attorney again advised to close the public hearing, move the Ordinance to New Business where modifications can be detailed at that point.

VII CONSENT AGENDA

Jim Hier, "I move to accept the Consent Agenda, with the exception of Item 1, which will be removed from the Consent Agenda". He disclosed that he is abstaining from voting on Item 4 because of a potential business relationship with the applicant. Kay Calvert seconded. Motion carried.

Kay Calvert	Aye
Marianne Cone	Aye
Candace Erickson	Aye
Jim Hier	Aye, Abstention on Item 4 only
Joe Kernan	Aye

1. Ordinance amending Chapters 1, 8, 10, 12 and adopting Chapter 14 of Title 12 of the Municipal Code of Park City regarding plaza, special event and master festival sign plans, outdoor vehicle displays, and other miscellaneous Sign Code clarifications – See staff report, work session notes, public hearing, and New Business.

2. Resolution establishing a regular meeting date, time, and location for meetings of the City Council of Park City, Utah for 2004 – See staff report and work session notes.

3. Authorization to staff to proceed with the purchase of e-commerce software for the Racquet Club and Recreation Department with CIP funds in the amount of $33,750 – See staff report and work session notes.

4. Acceptance of Spiro Tunnel Annexation petition – See staff report and motion.

VIII NEW BUSINESS

Ordinance amending Chapters 1, 8, 10, 12 and adopting Chapter 14 of Title 12 of the Municipal Code of Park City regarding plaza, special event and master festival sign plans, outdoor vehicle displays, and other miscellaneous Sign Code clarifications – See staff report. Alison Butz detailed modifications and referred to Page 42 under (E), enlarged reproduction, adding the word “or service” after the word “product”. Under (K), enlarged reproduction, strike the word “enlarged”, and strike the rest of the sentence after the words, “product or service”. On Page 43, under (A)(6), business name of tenant change signs - design, add the word “materials” after the words “temporary business signs”. On Page 45, under 12-12-6, temporary signs, change the word “resort” to “festival”.

She continued that another discussed amendment is after any section reference, that the section title be added. Jim Hier emphasized that when the Land Management Code was revamped, that section references were intentionally removed to streamline the document and he didn’t feel including the title would be very informative to the reader. Mark Harrington explained that the Code on the City’s website hyperlinks sections for ease of reference. Mike Sweeney reiterated his argument. Discussion ensued on this issue and the City Attorney recommended leaving the Code as is so it is consistent with the rest of the document. When the Code is examined again, this point can be reconsidered. With regard to illumination of temporary business signs (Page 43), Ray Miller specified the amendment to read, “Illumination of temporary business signs is prohibited, unless lighting or other sources of illumination have been previously approved through an electrical permit, or already exists”. There was discussion among Council members to include this language for banners as well, but the resulting consensus was to consider this at a later date. Mr. Milliner added that Section 12-14-2(1) should be amended to add the RC zone (Page 46).

Kay Calvert, “I move to approve the Ordinance amending Chapters 1, 8, 10, 12 and adopting Chapter 14 of Title 12 of the Municipal Code of Park City regarding plaza, special event and master festival sign plans, outdoor vehicle displays, and other miscellaneous Sign Code clarifications with the changes that have been referenced”. Jim Hier seconded. Motion carried unanimously.

IX RESIGNATIONS AND APPOINTMENTS

1. Appointment of Mayor Pro Tem and Alternate Mayor Pro Tem – See staff report and work session notes. The Mayor requested a motion to appoint Jim Hier as Mayor Pro Tem and Kay Calvert as Alternate Mayor Pro Tem for 2004. Candace Erickson, "I so move". Marianne Cone seconded. Motion carried unanimously.

2. Appointments of two members and an alternate to the Employee Transfer and Discharge Appeals Board – Mayor Williams recommended that Jim Hier and Kay Calvert be reappointed with Joe Kernan and Marianne Cone as alternates. Kay Calvert, "I so move". Jim Hier seconded. Motion unanimously carried.

X ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned and Redevelopment Agency, Municipal Building Authority, and Water Service District meetings convened. The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott

City Council
Staff Report

Special Events and Facilities

PARK CITY 1884

Author: Michelle Barrus, Analyst
Subject: PCMR 40TH ANNIVERSARY
Date: January 22, 2004
Type of Item: Master Festival License Application

Summary Recommendations:
Review the Master Festival License application, conduct a public hearing, and consider approving the license for Park City Mountain Resort's 40th Anniversary Celebration, as conditioned, on February 7, 2004, at Park City Mountain Resort.

Description:

Topic:
Review of the Master Festival License Application, submitted by the Park City Mountain Resort for their 40th Anniversary Celebration February 7, 2004, at Park City Mountain Resort.

Background:
The Master Festival License application submitted by Park City Mountain Resort requests approval for the 40th Anniversary Celebration to be held on February 7, 2004 at Park City Mountain Resort.

This event will begin at 5:00 pm and end at 7:00 pm. It will include food and beer concessions as well as a freestyle snowmobile exhibition where snowmobiles jump off ramps and platforms. This will be a family and community oriented event to celebrate the 40th Anniversary of Park City Mountain Resort and will be free to the public. The idea is to then encourage the crowd to head to Main Street for the Chamber's fireworks display and to dine and shop in Park City.

Analysis:
The City Council, per the Municipal Code, reviews all new applications for Master Festival Licenses and shall either approve, approve with conditions or deny the applications. The 40th Anniversary Celebration is being reviewed as a new application.

<u>Parking and Transportation</u>
It is anticipated that with the estimated crowds for this event, there will be ample parking on site at the resort. If needed, electronic signs will direct overflow to City Park and the High School. It is unlikely that will occur.

<u>Security</u>

A crowd size between 1,500 and 2,000 people are expected to attend the 40th Anniversary celebration. Volunteers or private security will be used to man this event.

Temporary Structures
A plan will be submitted for generators and additional lighting to the Building Department for permitting by February 1, 2004.

Department Review:
This event has been reviewed by the Legal Department, Special Events and Facilities Department, and the City Manager's office.

Alternatives:

Approve the Request:
Approve the Master Festival License, as conditioned by staff, allowing PCMR 40th Anniversary Celebration on February 7th, 2004, at Park City Mountain Resort.

Deny the Request:
Deny the Master Festival License, thereby preventing PCMR 40th Anniversary Celebration on February 7th, 2004, at Park City Mountain Resort.

Continue the Item:
The City Council may continue the hearing for more information and discussion.

Modify the Request:
Modify the parameters of the event and approve the Master Festival License, allowing PCMR 40th Anniversary Celebration on February 7th, 2004, at Park City Mountain Resort.

Recommendation:
Staff recommends approval of the Master Festival License and Fee Waiver for the PCMR 40th Anniversary Celebration on February 7, 2004, at Park City Mountain Resort, based on the following:

Findings of Fact:

1. PCMR 40th Anniversary Celebration will be held at Park City Mountain Resort on February 7, 2004. The event will include celebrations from 5:00 pm until 7:00 pm on the hill at PCMR with food and beer concessions and an extreme snowmobile show.
2. The conduct of PCMR 40th Anniversary Celebration will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its Venue.
3. PCMR 40th Anniversary Celebration will not require the diversion of so great a number of police, fire, or other essential public employees from

their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.

4. The concentration of persons, vehicles, or animals will not unduly interfere with the movement of police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.
5. Only the fireworks portion of the Winterfest Master Festival Licenses has been approved for this timeframe, which will take place over Main Street and therefore PCMR 40th Anniversary Celebration will not substantially interfere with the license that has already been granted or with the provision of City services in support of other such events or governmental functions.
6. The organizer is providing sanitation, security, and adequate insurance for the event.
7. PCMR 40th Anniversary Celebration will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
8. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant does not demonstrate an inability or unwillingness to conduct the event pursuant to the terms and conditions of this Chapter or has failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.
9. The applicant has been working with the Park City Fire District and the Summit County Health Department to obtain all applicable licenses.
10. PCMR 40th Anniversary Celebration is consistent with the City Council's Goal to continue to promote Park City as multi-seasonal resort by maintain its status as a World Class Resort which hosts such events as this.

<u>Conclusions of Law</u>:

1. The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

<u>Conditions of Approval</u>:

1. All plans for tents, stages and other temporary structures shall be submitted to the Building Department for review and permitting by February 1, 2004.
2. The applicant shall comply with all Summit County Health Department requirements for sanitation and food vendors.
3. The Applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the Applicant.
4. The Applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City

Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.

Invoice Attached.

PARK CITY 1884 **INVOICE** **PCMR 40th Anniversary** **February 7, 2004**		**Special Events Department** **P.O. Box 1480** **Park City, UT 84060** **(435)615-5151** **Fax: (435) 615-4901**	
ACCOUNT CODE	**SERVICE DESCRIPTION**		**ESTIMATED FEES**
	Special Events Office		
	Application Fee		**$100.00**
	Building Department		
	Inspection Fee @ $15.00/hr		**$30.00**
	Tent Permit Fees		
	Tents >200 square feet @ $15 each		**$15.00**
	Streets Department		
	Electronic Signs @ $120/sign/day		**$240**
	Barricade Rental @ .38/barricade/day		
	Drop/pick-up Fee		**$150.00**
	Parks Department		
	Bleachers at $50 per/set per/day + drop off and pick $150		**$350.00**
	Additional Garbage Cans, placement and pick-up @ $15.00/hr		**$45.00**
		TOTAL	**$930.00**
TOTAL BILL			**$930.00**

City Council
Staff Report

Special Events and Facilities

PARK CITY 1884

Author: Michelle Barrus
Subject: SKI JUMPING WORLD CUP
Date: January 22, 2004
Type of Item: Master Festival License Application

Summary Recommendations:

Review the Master Festival License application, conduct a public hearing, and consider approving the license for Ski Jumping World Cup Apres Ski Event, as conditioned, on February 28, 2004, at Heber and Main Street.

Description:

Topic:

Review of the Master Festival License Application, submitted by USSA for Ski Jumping World Cup Apres Ski Event on February 28, 2004, at Heber Avenue and Main Street.

Background:
The Master Festival License application submitted by USSA requests approval for Ski Jumping World Cup Apres Ski Event to be held on February 28th at Heber Avenue and Main Street. This event will begin at 3:00 pm and end at 5:00 pm. Set up for the event would begin that morning but street closures would only take place from 3-5 pm. This event would be following the Ski Jumping World Cup being held at the Utah Olympic Park earlier that day. No food or concessions are being provided. There will be beer for a private party in an enclosed structure but not to the general public. For those hours, there will be a band and roving entertainment on Heber Avenue.

Analysis:

The City Council, per the Municipal Code, reviews all new applications for Master Festival Licenses and shall either approve, approve with conditions or deny the applications. The Ski Jumping World Cup Apres Ski Event is being reviewed as a new application.

<u>Parking and Transportation</u>
For the Apres Ski event, parking can be accommodated with the existing Main Street parking.

<u>Security</u>

Approximately 1000 people are expected to attend this event. Volunteers or private security will be used to maintain crowd control.

Temporary Structures

For this event there will be a tent and a stage and some lighting. Building permits will be required for all temporary structures associated with this event. All information regarding temporary structures will be submitted to the Building Department for permitting.

Department Review:

This event has been reviewed by the Legal Department, Special Events and Facilities Department, and the City Manager's office.

Alternatives:

Approve the Request:

Approve the Master Festival License, as conditioned by staff, allowing Ski Jumping World Cup Apres Ski Event on February 28th, 2004, at Heber Avenue and Main Street.

Deny the Request:

Deny the Master Festival License, thereby preventing Ski Jumping World Cup Apres Ski Event on February 28th, 2004, Park Avenue and Main Street.

Continue the Item:

The City Council may continue the hearing for more information and discussion.

Modify the Request:

Modify the parameters of the event and approve the Master Festival License, allowing Ski Jumping World Cup Apres Ski Event on February 28th, 2004, Park Avenue and Main Street.

Recommendation:

Staff recommends approval of the Master Festival License and Fee Waiver for the Ski Jumping World Cup Apres Ski Event on February 28th, 2004, at Park Avenue and Main Street, based on the following:

Findings of Fact:

1. Ski Jumping World Cup Apres Ski Event will be held at Park Avenue and Main Street on February 28th, 2004. The event includes live music and entertainment from 3:00 until 5:00 pm.

2. The conduct of Ski Jumping World Cup Apres Ski Event will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its Venue. It will however, redirect traffic from Heber Avenue down to 7th Street for 2 hours

3. Ski Jumping World Cup Apres Ski Event will not require the diversion of so great a number of police, fire, or other essential public employees from their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.

4. The concentration of persons, vehicles, or animals will not unduly interfere with the movement of police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.

5. No other Master Festival Licenses has been approved for this timeframe. Therefore Ski Jumping World Cup Apres Ski Event will not substantially interfere with any other Special Event or Master Festival for which a license has already been granted or with the provision of City services in support of other such events or governmental functions.

6. The organizer is providing sanitation, security, and adequate insurance for the event.

7. Ski Jumping World Cup Apres Ski Event events will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.

8. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant does not demonstrate an inability or unwillingness to conduct the event pursuant to the terms and conditions of this Chapter or has failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.

9. The applicant has been working with the Park City Fire District and the Summit County Health Department to obtain all applicable licenses.

Conclusions of Law:

The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

Conditions of Approval:

1. All plans for tents, stages and other temporary structures shall be submitted to the Building Department for review and permitting by February 10, 2004.

2. The applicant shall comply with all Summit County Health Department requirements for sanitation and food vendors.

3. The Applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to

ensure that the event will be conducted with due regard for safety are provided and paid for by the Applicant.

4. The Applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.