PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
FEBRUARY 2, 2006

Present: **Mayor Dana Williams; Council members Marianne Cone, Candace Erickson, Jim Hier, Joe Kernan and Roger Harlan**

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Kent Cashel, Deputy Public Works Director; Gary Hill, Budget Director; Alison Butz, Special Events and Facilities Manager; Eric DeHaan, City Engineer

1. **Council questions/comments.** Roger Harlan thanked Marianne Cone for putting him in touch with Gill Blonsley who brought him up to date on assisted housing. He referred to an article in *The Park Record* regarding "... politician demands transit audit". As a former bus driver, he offered to meet with Commissioner Woolstenhulme to discuss rider-ship tallies. He would like to raise the Commissioner's level of confidence in the program.

Marianne Cone thanked Alison Butz and Max Paap for their efforts during Sundance. She also praised Public Works for doing a great job of snow removal.

Jim Hier reported that the Economic Forecast meeting was uplifting, with statistics showing upward trends. They received good news from Governor Huntsman on his view of the State and it mission in the future.

Joe Kernan attended the Talisker/PCMR Annexation Task Force meeting and he outlined topics to be reviewed at future meetings.

Mayor Williams reported that he has been participating in the current Legislative session. He expressed appreciation to City Manager Tom Bakaly and Budget Manager Gary Hill, for their efforts and commented on the respect they have earned because of their efforts. He referred to comments in a recent *LA Times* article regarding spearheading the staff re-organization and clarified that it was a team effort and Tom Bakaly was due credit.

Mayor Williams had attended a roundtable discussion on wind energy in America and stated he would be inviting Commissioner Woolstenhulme to attend the meetings. He also attended the Economic Development luncheon and commended Colin Hilton on his no-nonsense speech.

Alison Butz introduced new staff members Jon Pistey, Assistant Manager of Operations and Jim Dingle, Assistant Manager and Hockey Director, for the Park City Ice Arena. She also introduced Bob Kollar, the new Event Director hired through the Joint Venture, whose office is located at the Chamber Bureau. .

Mayor Williams commented on the brochure regarding senior housing proposed in Snyderville Basin. He was concerned because it extrapolated information from a City study to intimate a huge demand. He felt it was important to place it on the record that the City did not support the project and had no involvement in it.

2. Transportation management strategic plan. Deputy Public Works Director Kent Cashel reminded Council that Staff had presented the Summit County Snyderville Basin and Transit Transportation Master Plan to them in October At that time, Staff committed to return with a request to authorize a letter of intent with Summit County to cooperate on regional transportation issues. Staff developed a draft strategic plan for Council's review and comments. Staff also requests authorization to execute a Letter of Intent to work cooperatively with the County.

Council members clarified that "ongoing traffic counts" referred to vehicular counts. They expressed support for pursuing areas for "park and ride" lots in the future. They also supported extending the cooperative efforts into Wasatch County.

3. 2006 City Council goals and liaison assignments. Manager Bakaly explained that Council had revised the Goals during their workshop and Staff had prepared the completed document for their review and discussion. He requested that Council identify any additional Targets for Action, appoint liaison assignments for Goals and/or Targets for Action; and make liaison assignments for Boards and Commissions.

Marianne Cone commented that Assisted Living had been removed from Affordable Housing and wondered whether it should listed under Regional Collaboration. She wanted to ensure the goals included things specifically for residents. The group concurred it would be listed as a separate item in Goal 2, Preservation of Park City Character. The City's role would be to facilitate discussions.

Joe Kernan noted that bi-weekly budget meetings should be added to Item 2 in Goal 7, Open and Responsive Government

Jim Hier requested clarification about water update meetings with Jerry Gibbs. In order to inform all Council Members, several separate meetings were being held. He asked whether they could notice them as closed meetings so the whole Council could attend. Mayor Williams commented on the complexity of the City's water issues and felt it was important for the whole Council to be kept informed.

City Attorney Mark Harrington stated Staff wished to involve the Council collectively in many issues, beyond the typical liaison roles, and is investigating whether separate meetings are feasible in terms of having them noticed, partially open and partially closed, or whether to continue with individual updates. He stated Staff would return with recommendations. Council Members discussed the importance of relaying information to each other on all issues.

Council Members selected two liaisons and one alternate for each of the goals, except Goal 6 Regional Collaboration, since many of the Targets for Action overlapped other goals.

Goal 1 Quality Water
Dana Williams, Candace Erickson; Alternate Jim Hier

Pipeline/Preferred Project Agreements
Water Conservation Strategy and Actions
Water Treatment Plants
Other Water Solutions – Supply Options
Water Funding Strategy

Goal 2 Preservation of Park City Character
Marianne Cone, Dana Williams; Alternate Candace Erickson

Old Town Improvements
Affordable Housing
Trash and Recycling
Environmental Initiatives
Historic Preservation
Assisted Living

Goal 3 Effective Transportation and Parking System
Jim Hier, Roger Harlan; Alternate Marianne Cone

Traffic Calming
Regional Transportation
Transportation Strategic Plan

Goal 4 World Class, Multi-Seasonal/Resort Community
Jim Hier, Marianne Cone; Alternate Joe Kernan

Economic Development
Support for Arts: Direction
Community Amenities and Events: Evaluation, Future Direction

Goal 5 Recreation, Open Space and Trails
Candace Erickson, Joe Kernan; Alternate Marianne Cone

Ongoing Open Space Acquisition
Conservation Easements
Trail Development Plan
Neighborhood Parks/City Park

Ice Rink
Recreation and Racquet Club: Next Steps
Outdoor Recreation Complex

Goal 6 Regional Collaboration and Partnerships

Transportation
Flagstaff-Wasatch County
Recreation
Health
Water
Solid Waste
Mosquito Abatement

Goal 7 Open and Responsive Government to the Community
Roger Harlan, Joe Kernan; Alternate, Jim Hier

Community Vision 2015 & Beyond
Budget Review & Benchmark
Customer Service: Evaluation & Action Plan
Public Safety
Communications

Manager Bakaly noted that Council had discussed liaison roles with business district associations. Council members expressed concern about holding liaison roles when they are the body to ultimately make decisions on development proposals, although they are concerned about the future of all commercial areas in town.

Council members agreed on liaison roles and requested that Staff research the liaison voting status with various groups.

4. Legislative update. Budget Director Gary Hill announced that SB170 was going to be replaced with a new bill that would require Cities to use generally accepted governmental accounting practices. He reported they would receive more information at the Legislative Policy Committee meeting on Monday.

Mr. Hill touched on other bills of interest: underground utilities, sales and use tax on food, protocol for work sessions, and transportation funding amendments. He stated that Cache County proposed to change the sales tax distribution formula which would allow a County, if a majority of the Cities and voters, agreed to distribution on a basis other than 50/50, up to 100%. On Monday, they will have a chance to oppose the bill.

Candace Erickson commented on a school lands bill that would compel Cities to allow greater density on annexed property donated for schools. Mr. Hill added that the

Second Homeowners Bill was being proposed again. Manager Bakaly noted a solution may have been reached regarding the Public Safety Retirement System bill.

Mayor Williams reminded everyone that Senator Beverly Evans and Representative David Ure were holding a public meeting sat the Santy Auditorium at 7:00 P.M.

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
FEBRUARY 2, 2006

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at 6:00 p.m. at the Marsac Municipal Building on Thursday, February 2, 2006. Members in attendance were Dana Williams, Marianne Cone, Candace Erickson, Jim Hier, Joe Kernan and Roger Harlan. Staff present were Tom Bakaly, City manager; Mark Harrington, City Attorney; Alison Butz, Special Facilities and Events Manager; Eric DeHaan, City Engineer; and Kent Cashel, Deputy Public Works Director.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council member Kernan announced that both the Chamber and Summit County were customers.

City Engineer Eric DeHaan announced that an informational meeting for the Prospect Street neighborhood would be held on Tuesday, February 7, 2006 in Council Chambers from 5-7PM. Consultants will be available to discuss the plans for this capital improvements project.

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

The Mayor invited the public to comment on any matter of City business not scheduled on the agenda. Hearing none, the public input session was closed.

IV CONSENT AGENDA PUBLIC HEARING

Master Festival License for the Winter Fest to be held February 4–10, 2006 – Chamber of Commerce – Special Events Manager Alison Butz explained that Winter Fest included two events requiring Council's review and approval: International Pedigree Stage Stop Dog Race will be held on February 4 and, Main Street Fireworks celebration on February 10. Ms. Butz distributed brochures for the week's activities. Cleanup of the venues will occur following the events.

Mayor Williams opened the public hearing. Bill Malone, Park City Chamber Bureau Director, announced that the title sponsor, Pedigree, has donated 1500 pounds of dog food to Furburbia.
Hearing no further input, Mayor Williams closed the hearing.

V CONSENT AGENDA

Jim Hier, "I move approval of Consent Agenda Items 1 and 2" . Marianne Cone seconded. Motion unanimously carried.

1. Master Festival License for the Winter Fest to be held February 4 – 10, 2006 – Chamber of Commerce

2. Letter of intent for regional transportation with Summit County

VII ADJOURNMENT

With no further business, the regular meeting adjourned. The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Sharon Bauman

Sharon Bauman

Sharon Bauman, Analyst II

City Council
Staff Report

PARK CITY 1884

Executive Department

Author:	**Tom Bakaly, City Manager**
Subject:	**2006 Council Goals and Liaisons**
Date:	**February 2, 2006**
Type of Item:	**Administrative**

Summary Recommendations:

City Council should: 1) Review and modify the 2006 goals and action items; 2) Identify liaison assignments for goals and; 3) Identify liaison assignments for boards and commissions.

Description:

Topic: 2006 Council goals and liaison assignments for goals and boards/commissions

Background:

At Council's Visioning Session on January 12, 2006, Council made revisions to Council Goals and targets for actions. Attachment A of this report contains Council's revised goals along with proposed action items. At the Visioning Session, Council asked to review the revised goals before making liaison assignments for goals/targets for action and boards/commissions. Attachment B contains Board and Commission liaison assignments from last year.

Analysis:

Council Goals: Council should review Attachment A and suggest any modifications. Please note that there is not a target for action for an assisted living center. If Council is interested in pursuing this issue, Staff suggests identifying a target for action (other than affordable housing) item for assisted living and perhaps placing it as a target for action under Goal # 2.

Goal Liaisons: In 2002, Council decided to assign liaisons for goals and targets for action. In 2004, Council agreed to a set of protocol for liaison roles (Attachment C). The primary role of liaisons is to be a resource to staff doing the work on the goal and to assist with information communication to other Council members. In 2004, Council decided to eliminate liaisons at the goal level, and place them at the target for action level. Over the last couple of years, staff has seen a lack of clarity on which Council member is involved when there are liaisons for so many targets for actions. Since 2002, Staff and Council have spent a lot of time on discussing role clarity. It is staff's opinion that having Council liaisons at the overall policy goal level, rather than the action item level, better aligns liaison assignments with agreed upon Council policy roles. Staff suggests that Council review the table on the next page and determine liaison assignments at the goal level only. This could be done on

February 2nd by having each person indicate their top 2 choices. It appears as though overall Council member roles, individual interests and prior liaison assignments can all be balanced at the goal level by having 2 Council members (including the Mayor) and an alternate for each goal.

Goal	Liaison 1	Liaison 2	Alternate
1 Quality Water Pipeline/Preferred Project Agreements Water Conservation Strategy and Actions Water Treatment Plants Other Water Solutions – Supply Options Water Funding Strategy			
2 Preservation of Park City Character Old Town Improvements Affordable Housing Recycling Environmental Initiatives Historic Preservation			
3 Effective Transportation and Parking System Traffic Calming Regional Transportation Transportation Strategic Plan			
4 World Class, Multi-Seasonal/Resort Community Economic Development Support for Arts: Direction Community Amenities and Events: Evaluation, Future Direction			
5 Recreation, Open Space and Trails Ongoing Open Space Acquisition Conservation Easements Trail Development Plan Neighborhood Parks/City Park Ice Rink Recreation and Racquet Club: Next Steps Outdoor Recreation Complex			
6 Regional Collaboration and Partnerships Transportation Flagstaff-Wasatch County Recreation Health Water Solid Waste Mosquito Abatement			
7 Open and Responsive Government to the Community Community Vision 2015 & Beyond Budget Review & Benchmark Customer Service: Evaluation & Action Plan Public Safety Communications			

Boards & Commissions Liaisons: Council members have been liaisons to various boards, commissions, task forces, groups and agencies for many years. Many of the assignments are defined by resolution and others, such as for non-profits, were at the request of the non-profits. Please note that staff suggests the relevant goal for each board or commission. Council should decide if there are any liaison assignments on Attachment B that can be removed in light of having liaisons at the goal level. Conversely, Council should decide if they want to add any assignments. For example, a regional trails group has begun to meet lately under the leadership of Carol Potter and Mountain Trails. There has also been frequent interaction with business associations such as the Prospector Property Owners Association and the North of Main Association (NOMA). Council should decide if these or other groups should be added to the Board/Commission list or handled by the goal liaisons. In many cases, individual liaison assignments for boards and commissions may align with related goal liaison assignments, but that is not required.

Department Review:

This report was reviewed by the City Manager's office and has been discussed at staff management team meetings.

Alternatives:

Approve the Request:

Council could discuss and amend the goals and targets for action, assign liaisons at the goal level and assign liaisons for boards and commissions. This is staff's recommendation.

Deny the Request:

Council could chose to assign liaisons at the target for action level for all or some of the goals. Council could also do away with individual liaison assignments for goals and targets for action, and handle these items as a group with continued frequent information sharing from staff and work session interaction.

Continue the Item:

Council could continue the item, ask for more information, and ask staff to return with the item at a later meeting.

Do Nothing:

This would be the same as denying the request as it relates to liaison assignments and leaving it at the target for action level.

Significant Impacts:

There may be a more efficient utilization of staff time and enhanced communication to all Council members if Council liaisons are assigned at the goal level.

Consequences of not taking the recommended action:

No significant consequences to mention.

Recommendation:

City Council should: 1) Review and modify the 2006 goals and action Items; 2) Identify liaison assignments for goals and; 3) Identify liaison assignments for boards and commissions.

Attachments:

2006 Park City Goals and Targets for Action
City Council Liaison Appointments for 2006
Council Protocol – Liaison to Goal/Action Item

2006 Park City Goals and Targets for Action

TOP PRIORITY				
Goal 1 Quality Water				
Target for Action	**Actions**	**Initial Target Date**	**Revised Target Date**	**Status**
1. Pipeline/Preferred Project Agreements	Determine a preferred project with Weber Basin and Bureau of Reclamation			
	1. Complete Feasibility/Preferred Project Study by Bureau of Reclamation	04/04	02/06	Ongoing
	2. Decision point – Park City/County may opt out	03/05	02/06	Pending
	3. WBWCD Water Sales/Petition Agreement	04/05	02/06	Pending
	4. Decision point – Park City /County may opt out	05/06		Pending
2. Water Conservation Strategy and Actions	Develop Outreach/Education/Task Force Plan			
	1. Water Conservation Task Force	Monthly		Ongoing
	2. Conservation and Drought Plans	Annual		Ongoing
	3. Water Conservation education program	Monthly		Ongoing
	4. User rates review			
	2006 Comprehensive Review	01/06	04/06	Pending
	5. Impact fee procedures review			
	2006 Comprehensive Review	01/06	04/06	Pending
3. Water Treatment Plants	1. Judge: Resolve Plant Location and Land Transfer with Talisker	12/05	02/06	Pending
	2. Judge: Determine Scope and Timing for Plant Design and Construction	09/05	02/06	Pending
	3. Park Meadows Well Treatment Facility Design & Construction	04/06	06/06	Pending
	4. <u>Judge</u>: Plant Design	08/04	08/06	Pending
	5. <u>Judge</u>: Plant Construction	04/06	07/07	Pending
4. Other Water Solutions – Supply Options	1. Summit County, Snyderville Basin Water Reclamation District Cooperation Discussions /Stream Flow Enhancements	Annual		Ongoing
	2.JSSD Water Discussions – Pipeline	Annual	On Hold	On Hold

TOP PRIORITY

Goal 1 Quality Water

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
4. Other Water Solutions (Cont.)	3. Water Strategic Planning and Goal Setting	09/04	02/06	Pending
	4. Resolve Talisker Water Supply Source			
	5. Snyderville Basin Water Supply Study	12/05	02/06	Pending
		10/05	11/06	Pending
5. Water Funding Strategy	1. Pursue future appropriations and authorizations	Annual		Ongoing
	2. Develop water strategy plan	09/05	2/06	Pending

TOP PRIORITY

Goal 2 *Preservation of Park City Character*

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
1. Old Town Improvements	1. Downtown Projects			
	- Phase I – Parking Garage Completion	12/05	02/06	Pending
	- Phase II – Plaza Design Complete	12/05	04/06	Pending
	- Phase II – Plaza Construction Complete	12/05	12/06	Pending
	- Phase III - Marsac Building Design	12/05	03/07	Pending
	2. Prospect Street – Construction	10/06		Pending
2. Affordable Housing	1. Monitoring of Deer Valley Drive Project	02/06		Ongoing
	2. Update Affordable Housing Resolution	02/06		Pending
	3. Adoption of Affordable Housing Strategic Plan	03/06		Pending
	4. Identify development options and resources for City-Owned parcels identified for affordable housing	05/06		Pending
	5. Housing General Plan Element Review and Update	09/06		Underway
	6. Quarterly housing status updates	Ongoing		Ongoing
3. Recycling	1. Decision on facility relocation	09/04	05/06	Pending
4. Environmental Initiatives	1. Adopt Environmental Strategic Plan	02/06		Pending
	2. Implement Strategic Plan	08/06		Pending
5. Historic Preservation	1.HPB- Review of Historic District -			
	- Significance Survey – Initiate		03/06	Ongoing
	- Historic District Guideline Review		04/06	Ongoing
	2.Implementation of City-Owned Historic Structures Plan		06/06	Ongoing
	3.801 Park Ave Preservation		06/06	Ongoing
	4.Upper Main Park/Structures		06/06	Ongoing

TOP PRIORITY

Goal 3 *Effective Transportation and Parking System*

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
1. Traffic Calming	**See attached Traffic Calming Summary Report**			
2. Regional Transportation	1. Enhance Transit Marketing	Annual		Ongoing
	2. Year-round Bus Service to Kimball and Canyons operating through 12/31/04	Annual		Ongoing
	3. Secure land for expanded transit maintenance-storage facility	10/05	03/06	In Progress
	4. Pursue federal funding for buses, site, and expanded bus facility	09/04	Annual	Ongoing
	5. Complete Region-SLC-UTA Service Feasibility Analysis	12/04	2/06	In Progress
	6. Update short-range transit plan with County	06/05	2/06	In Progress
	7. Implement employee carpool incentive program	Annual		Ongoing
	8. Implement action items from 7/8/05 Transit Planning Summit			
	a-Determine land needs for transit hub and park and ride (Quinn's and Kimball)	10/05	02/06	In Progress
	b-Draft 248 corridor agreement with UDOT	11/05	03/06	In Progress
	c-Joint Planning/review task force IHC proposal	Ongoing		Ongoing
	d-Needs analysis and concept design for expanded transit storage maintenance facility	10/05	03/06	In Progress
	e-Develop public education program concept and outline (program and resource)	10/05	03/06	In Progress
3. Transportation Strategic Plan	1. Adopt Plan and Strategies	02/06		Pending
	2. Implement Strategies	06/06		Pending

TOP PRIORITY				
Goal 4 *World Class, Multi-Seasonal/Resort Community*				
Target for Action	**Actions**	**Initial Target Date**	**Revised Target Date**	**Status**
1. Economic Development	Implementation of 2006 Economic Development Strategic Plan Initiatives			
	1.Market analysis – inventory existing business types; compare against demand model	Ongoing		Ongoing
	2.Continued emphasis on Downtown Improvements infrastructure - Phase II – Town Plaza, shell space on garage - Phase II – Pedestrian pathway improvement	2007		Pending
	3.Prospector/Bonanza Redevelopment Area (PBR District)	2007		Pending
2. Support for Arts: Direction	1. Art in Public Places Implementation	Ongoing		Ongoing
	2. Bus Shelter Implementation	08/05	04/06	In Progress
3. Community Amenities and Events: Evaluation, Future Direction	1. Special Events Retention & Attraction - Economic Development Plan	Ongoing		Ongoing
	2. Monitor Museum Expansion	11/04		Ongoing
	3. Destination Events/Activities Joint Venture - Recruitment of Joint Venture Position	11/05	01/06	Pending
	4. Golf Course Pro Shop Acquisition	07/05	01/06	Pending
	5. Imperial Hotel Sold or Traded	09/04	04/06	Ongoing
	6. Strategic Plan for Farm	03/05	05/06	Ongoing

HIGH PRIORITY

Goal 5 Recreation, *Open Space and Trails*

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
1. Ongoing Open Space Acquisition	1. Flagstaff - Distribution of open space contribution	03/04		Ongoing
	2. Gambel Oak - Legislation	10/04	02/06	Ongoing
	3. Red Maple/Air Force	10/04	04/06	Ongoing
	4. 2006 Open Space Bond – Decision	09/06		Pending
	5. Other Properties	09/06		Pending
2. Conservation Easements	1. Additional easement monitoring on new acquisitions	08/05	01/06	Pending
	2. Conservation Easement on Farm	04/06		Pending
3. Trail Development Plan	1. Farm Trail Parking			
	- Irrigation/trees, alternatives		04/06	Pending
	- "For Sale" vehicle parking – enforcement options		04/06	Pending
	2. Trailhead Parking Phase II	09/04	05/06	Ongoing
	a. Cove			
	b. Round Valley – Quinn's Rec Complex			
	c. Other sites as available			
	3. Round Valley Trails - Friends of Trails	04/05	06/06	Pending
	- Cross Country Ski Trails			
	4. Evaluation of city-wide sidewalks as part of Trails Master Plan in conjunction with County	11/05	12/06	Pending
4. Neighborhood Parks/City Park	1. Completion of construction of 2 neighborhood parks	10/05	10/06	In Progress
	2. Skate Park Commencement of Construction		04/06	Pending
	- Completion		06/06	Pending
	3. City Park Recreation Building – recommendation from	10/05		Pending
	Task Force on potential uses	02/06		Pending
	4. Poison Creek – Recommendation on creek enhancements	02/06		Pending
	5. Old Town Stairs rights-of-way – Policy on use by residents	04/06		Pending
	6. Replace Infield at City Park	05/06		Pending
5. Ice Rink	1. Ice Fundraising & Naming Campaign – local effort	02/06		In Progress
	2. Ice Construction complete	02/06		In Progress

HIGH PRIORITY

Goal 5 Recreation, *Open Space and Trails*

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
6. Recreation and Racquet Club: Next Steps	1. Racquet Club/Recreation			
	- Replacement of Racquet Club plumbing & remodel locker rooms	04/06		Pending
	- Long-term maintenance plan for facility	04/06		Pending
	- Recommendation – Future Capital Improvements	05/06		Pending
	2. Frisbee Golf	05/06		Pending
	- Determine local ski area interest in developing frisbee golf course			
	3. Dirt Jump Park- Plan in place for future facility location	09/06		Pending
	4. Dog Park			
	- Determine SBSRD interest in a regional facility	12/06		Pending
7. Outdoor Recreation Complex	1. Construction of fields and outbuildings complete		07/06	In Progress

HIGH PRIORITY				
Goal 6 Regional Collaboration and Partnerships				
Target for Action	**Actions**	**Initial Target Date**	**Revised Target Date**	**Status**
1. Transportation	See Goal #3			
2. Flagstaff-Wasatch County	1. Work with Wasatch County re SR-224 and public versus private access	09/04	04/06	Ongoing
3. Recreation	See Goal #5			
4. Health	1. Noxious weed coordination 2. Enforcement on private property	08/04 Ongoing		Ongoing Ongoing
5. Water	See Goal #1			
6. Solid Waste	1. Implementation of Solid Waste Alternatives 2. Summit County's new Solid Waste Collection Contract	11/05 04/06	03/06 06/07	Pending Pending
7. Mosquito Abatement	1. Continued coordination with Summit County	Ongoing		Ongoing

OTHER PRIORITIES

Goal 7 Open and Responsive Government to the Community

Target for Action	Actions	Initial Target Date	Revised Target Date	Status
1. Community Vision 2015 and Beyond	1. Community Involvement & Outreach	Monthly		Ongoing
	2. Update Material for Vision Presentations **2006**	Monthly		Pending
	3. Develop Neighborhood Request Tracking Report	05/04		Ongoing
	(attached – Attachment B)			Ongoing
	4. 2nd Homeowners Social	Annual		Ongoing
	5. Neighborhood Interest Group Meetings	Ongoing		Ongoing
	6. 20/30 Visioning	12/05		Ongoing
	- Hold Meetings/Recommendations/Plan	Ongoing		Ongoing
	7. General Plan Review with Planning Commission	02/05	04/06	Ongoing
	8. General Plan Update		06/06	
2. Budget Review & Benchmark (2005-2006)	1. Upgrade of Sales Tax Monitoring	01/05		Ongoing
	2. Snow Removal Assessment - work session discussion	05/05		Ongoing
	3. Present Phase I Benchmark Development Plan to CAST		01/06	Pending
	4. Development of Benchmarks (measures)		07/06	Pending
	5. First set of Benchmark Data compiled		08/06	Pending
3. Customer Service: Evaluation & Action Plan	1. Accountability/responsibility training for Staff	Monthly		Ongoing
	2. Volunteer Bank	Ongoing		Ongoing
	3. Customer Service Performance Measures	10/04	12/06	Pending
	4. City "Fam" Tour	Annual		Annual
	5. Employee Survey & Training	**Ongoing**		Ongoing
	- communication of results			
4. Public Safety	1. Purchase of Additional Officer Safety Equipment		02/06	Ongoing
	2. Emergency Response Plan Updated			
	Staff Training		04/06	Pending
	3. Police Facility Project - Construction	04/06	06/06	Pending
	4. Community Oriented Program Implemented		06/06	Ongoing

OTHER PRIORITIES				
Goal 7 Open and Responsive Government to the Community				
Target for Action	**Actions**	**Initial Target Date**	**Revised Target Date**	**Status**
5. Communications	1. Press Releases/Communication Strategies 2. Media Seminars 3. Sustainability Promotion 4. Leadership 101	Ongoing Ongoing Ongoing 02/06		Ongoing Ongoing Ongoing Pending

CITY COUNCIL LIAISON APPOINTMENTS FOR 2006

Mayor Pro Tem Joe Kernan

Alternate Mayor Pro Tem Marianne Cone

City Boards/Commissions/Task Forces

Goal	Board	Type	2005 Appointments
4	**Library Board** Meets second Mondays Noon – Park City Library	Voting	Marianne Cone Alternate –Candace Erickson
5	**Recreation Advisory Board** Meets first Tuesdays 6 p.m. – City Park Recreation Building	Non-voting	Candace Erickson Alternate – Joe Kernan
7	**Employee Transfer and Discharge Appeals Board** Meets as needed	Voting	Jim Hier and Marianne Cone Alternate: Joe Kernan
7	**Customer Service Excellence Awards** Meets quarterly	Voting	Jim Hier and Vacant
7	**Public Service Contract Subcommittee** Meets as needed	N/A	Candace Erickson and Vacant
4	**Planning Commission** Meets second and fourth Wednesdays 5:30 p.m. – Marsac Building	Non-voting	Jim Hier
2	**Historic Preservation Advisory Board** Meets first and third Mondays 5 p.m. – Marsac Building	Non-voting	Marianne Cone
4	**Public Art Committee** Meets as needed	N/A	Vacant and Marianne Cone
7	**Citizens Technical Advisory Committee** Meets as needed – frequently in spring	N/A	Jim Hier and Joe Kernan
5	**COSAC** Meets second Tuesdays 4 p.m. – Marsac Building	Non-voting	Dana Williams and Jim Hier
6	**Empire Pass Task Force** Meets as needed	Voting	Dana Williams and Joe Kernan

Groups and Agencies

Goal	Board	Type	Appointments
6	**Interagency Task Force**	Voting	Jim Hier; Candace Erickson and Joe Kernan Alternates
6	**Park City School District**	Non-voting	Joe Kernan
6	**Park City Fire Service District**	Voting - 4 year term	Kent Cashel
2	**Park City Historical Society**	Voting	Candace Erickson
4	**Park City Arts Council**	Voting	Marianne Cone
4	**Park City Chamber/Bureau Executive Board**	Voting	Jim Hier
2	**Recycle Utah**	Voting	Candace Erickson
2	**HMBA**	Non-voting	Dana Williams, Alternate Jim Hier,
6	**Mountain Mediation**	Non-voting	Joe Kernan
2	**Mountainlands Community Housing Trust**	Non-voting	Dana Williams and Joe Kernan

2	**Senior Center**	Non-voting	Marianne Cone Alternate – Dana Williams
6	**Summit County Board of Health**	Voting	Candace Erickson
6	**Summit County Solid Waste Committee**	Non-voting	Jerry Gibbs
1	**Snyderville Basin Water Reclamation District**	Voting - 4 year term	Jerry Gibbs
6	**Mountainland Association of Governments**	Voting	Gary Hill
6	**ULCT/Legislative Policy Committee**	Voting	Dana Williams, Candace Erickson, Gary Hill and Tom Bakaly
4	**Ski Utah**	Voting	Jim Hier and Myles Rademan
2	**EPA - Upper Silver Creek Watershed Group**	N/A	Dana Williams Alternate – Jim Hier
6	**Federal Congressional Delegation**	N/A	Dana Williams, Candace Erickson and Tom Bakaly
6	**Mosquito Abatement**	Voting	Dana Williams and Pace Erickson

Revised: 1/25/06

Goal Legend:

1 – Quality Water

2 – Preservation of Park City Character

3 – Effective Transportation and Parking System

4 – World Class, Multi-Seasonal/Resort Community

5 – Recreation, Open Space, and Trails

6 – Regional Collaboration and Partnerships

7 – Open and Responsive Government to the Community

Attachment C

Why? – Increasing Efficiency

- Getting to know the Council Person who is interested
- Doing an update allows for increased opportunities for direction
- Want to hear opinions and if different than where we are going, can know it in a smaller group setting and avoid wasting time

Role of Goal / Action Item Liaison

- Be available as a resource to the Staff doing the work on the Goal or Action Item
- Go to person – elected official
- Gathering information, bringing summary/discussion, update back to Council (cc: City Manager and relevant Staff members
- Get a decision from Council if needed
- Can express own opinion (identified as such) but not represent Council when it needs discussion/direction by Council first
- Maintain trust, respect, communication and overall quality of the relationship so that it works
- Communicate within 48 hours attending a meeting on a goal or action item if you are the liaison

General Guidelines

- Discussion (not direction, not decision)
- Discussion is communicating, e-mailing, phone conversation updating
- Direction (is agendized) and Decision (is a vote) happen in a work session that has an agenda with the item on it
- Liaisons talk to each other across Liaison Roles (board, goal Action Item) to ensure continuity

City Council
Staff Report

PARK CITY 1884

Author: **Max J. Paap**
Subject: **Winterfest 2006**
Date: **February 16, 2006**
Type of Item: **Administrative – Master Festival License**

Special Events and Facilities Department

Summary Recommendations:
Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Winterfest Master Festival License, which includes the International Pedigree Stage Stop Dog Race on February 4, 2006 and Main Street fireworks display on February 10, 2006.

Description:
Topic:
Review the Master Festival License Application, submitted by the Park City Chamber/Bureau, for Winterfest from February 4th through February 10th, 2006.

Background:
The International Pedigree Stage Stop Dog Race will be held in Park City on February 4, 2006. The event is the final leg of a seven day dog sled stage race that starts in Jackson Hole, Wyoming and ends in Park City, Utah. Created in 1996, the race has strived to make sled dog racing more accessible to the public and spreading the word about the importance of immunization of children under the age of two. The race and its stage stop format, have earned the race the title of "the dog friendly race"- attracting the top mushers in the world to compete for its $100,000 purse. The race has continued to grow in popularity through the years, becoming the largest sled dog race in the lower 48 states. Approximately 25 teams will compete in this final leg. This event was approved in 2005 and held at Park City Mountain Resort as an evening event.

The fireworks display that is planned for the evening of February 10th is in conjunction with the opening ceremonies of the Olympic Winter Games in Torino, Italy and to commemorate the displays that occurred in Park City every night of the 2002 Games.

The International Pedigree Stage Stop Dog Race and Olympic fireworks display are consistent with the City Council's Goal #4 which is to continue to promote Park City as multi-seasonal resort by maintaining its status as a World Class Resort which hosts such events as this and to increase the number of events in the winter.

Analysis:
The event will start and finish at St. Mary's Church, near the south side of the building. The race course will take the dog sleds through trails on the Farm Track on the groomed White Pine trails. Prior to the race there will be a "Meet the Mushers" reception at the Parish Center at St. Mary's beginning at 10:00am. The race will begin at 12:00pm and will finish at 3:30pm at St. Mary's Church.

The event will include twenty-five (25) teams that have one (1) "musher" and teams of dogs that number twelve (12) to sixteen (16). A group of coaches, veterinarians, friends and family will accompany the team to town. At the races, the organizers expect between 200 and 300 spectators. Concessions will be provided by the organizers.

Traffic and Parking
Parking for the event will be fully contained within the church parking lot. The Chamber/Bureau has secured parking with The Canyons and transportation with Lewis Brothers to accommodate any other parking needs.

Awards Presentation
Awards will be presented to the teams at the Yarrow Hotel that evening following the race.

City Services
Basic City Services will be required to prep the race course on City property prior to and after the event. Coordination of additional grooming services to be determined in further conversations with the race organizers. The applicant has requested no fee waivers. The Building Department will review all temporary structures for compliance with the Building Code.

Department Review:
All applicable departments have reviewed the International Pedigree Stage Stop Sled Dog Race event and their comments have been incorporated within the report.

Recommendation:
Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Winterfest Master Festival License, February 4th through 10th, 2006 based on the following:

Findings of Fact:
1. The sled dog event takes place on February 4, 2006 starting at 12:00 pm until 3:30 pm, originating and finishing at St. Marys Church with the course running through portions of the Farm Track on the groomed White Pine trails. The Olympic Fireworks Display will occur on February 10, 2006 from the Mine Road launch site used for the 2002 Games.
2. Parking for the anticipated crowd size throughout the duration of the event will be accommodated at an on-site parking lot, with overflow parking needs being

accommodated in the lower Canyons lot. The conduct of the International Pedigree Stage Stop Sled Dog Race or the Olympic Fireworks display will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its Venue.

3. The International Pedigree Stage Stop Sled Dog Race is oriented towards the athletes and their support personnel, but does expect between 200 and 300 spectators. The events associated with the race will not require the diversion of so great a number of police, fire, or other essential public employees from their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.
4. The events are each contained within their own venues. The event will not interfere with police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.
5. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
6. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.
7. The applicant shows significant reasons, such as the nature of the event as a promotion of a community event within Park City.

Conclusions of Law:

1. The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

Conditions of Approval:

The applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the applicant.

The applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.

Exhibits

Exhibit A- Event Description

Exhibit B- Event Map

PARK CITY MUNICIPAL CORPORATION
SPECIAL EVENT AND MASTER FESTIVAL LICENSE
EVENT APPLICATION-PART I
A completed electronic copy submitted to the Special Events Department

PARK CITY
1884
Special Events and Facilities Department
435.615.5150
specialevents@parkcity.org

APPLICATION FORM

Part I of the application form (pages 1 and 2) must be completed and submitted to the Special Events Department no less than 90 days prior to a Master Festival or no less than 60 days prior to a Special Event. Part II of the application form (pages 3-6) which are more comprehensive, must be submitted 45 days before all events. Parts I and II of the application must be sent electronically to the Special Events Department at specialevents@parkcity.org. The application will be reviewed by the Special Events Department and compared to master calendar for date availability. Applicant must schedule a meeting with City Staff 30 days prior to the event to review logistics. Granting of the permit is not guaranteed.

EVENT NAME: Park City Winterfest

EVENT DATE(S): Feb. 4-10, 2006

EVENT TIME(S): Feb. 4; 10am-4pm
Feb. 10- 7:30 pm

EVENT LOCATION(S): *Please describe in detail the exact location(s)*
Feb.4; St Marys Church & x-Country track at Farm
Feb. 10-Fireworks launch site (Mine Rd)

ANTICIPATED ATTENDANCE: Feb. 4; 300 people

EVENT DESCRIPTION: *Please describe in detail the activities associated with the event*
Feb. 4; Stage Stop dog sled race
Feb 10; Fireworks Display

APPLICANT: *(name of organization)* Park City Chamber/Bureau

CONTACTS

Event Manager: Bill Malone
Mailing Address: P.O. Box 1630 Park City, UT 84060
Phone: 435.658-9617 Fax:435.649-4132
Cell Phone:

E-Mail: bill@parkcityinfo.com

Assistant Event Manager:
Mailing Address:
Phone: Fax:
Cell Phone:
E-Mail:

TYPE OF EVENT: *to be confirmed by the Special Events Department*

☒ **Master Festival;** *(If even one box is checked, the event is automatically a Master Festival)*
A public event which any one of the following:
☐ attraction of large crowds, (Over 500)
☐ street closure,
☒ use of City park, building or property,
☐ use of off-site parking facility,
☐ use of amplified music.

☐ **Special Event;**
A private or public event, which creates significant public impacts through:
☐ causes significant public impacts via disturbance, crowd, traffic/parking,
☐ disruption of the normal routine of the community or affected neighborhood,
☐ necessitates temporary business or liquor licensing
☐ event signs, visible from public property
☐ temporary structures

CITY SERVICES

- request for street closure(s)? ☐ yes ☒ no
  if yes, then list street(s) and closure time and date:
- request for closure of or access to any public parking spaces? ☐ yes ☒ no
  if yes, then list lot and closure times and dates:
  if yes, complete and attach *Request for Special Use of Public Parking* form.
- request for use of any City owned bleachers? ☐ yes ☒ no

SALES AND FOOD VENDING

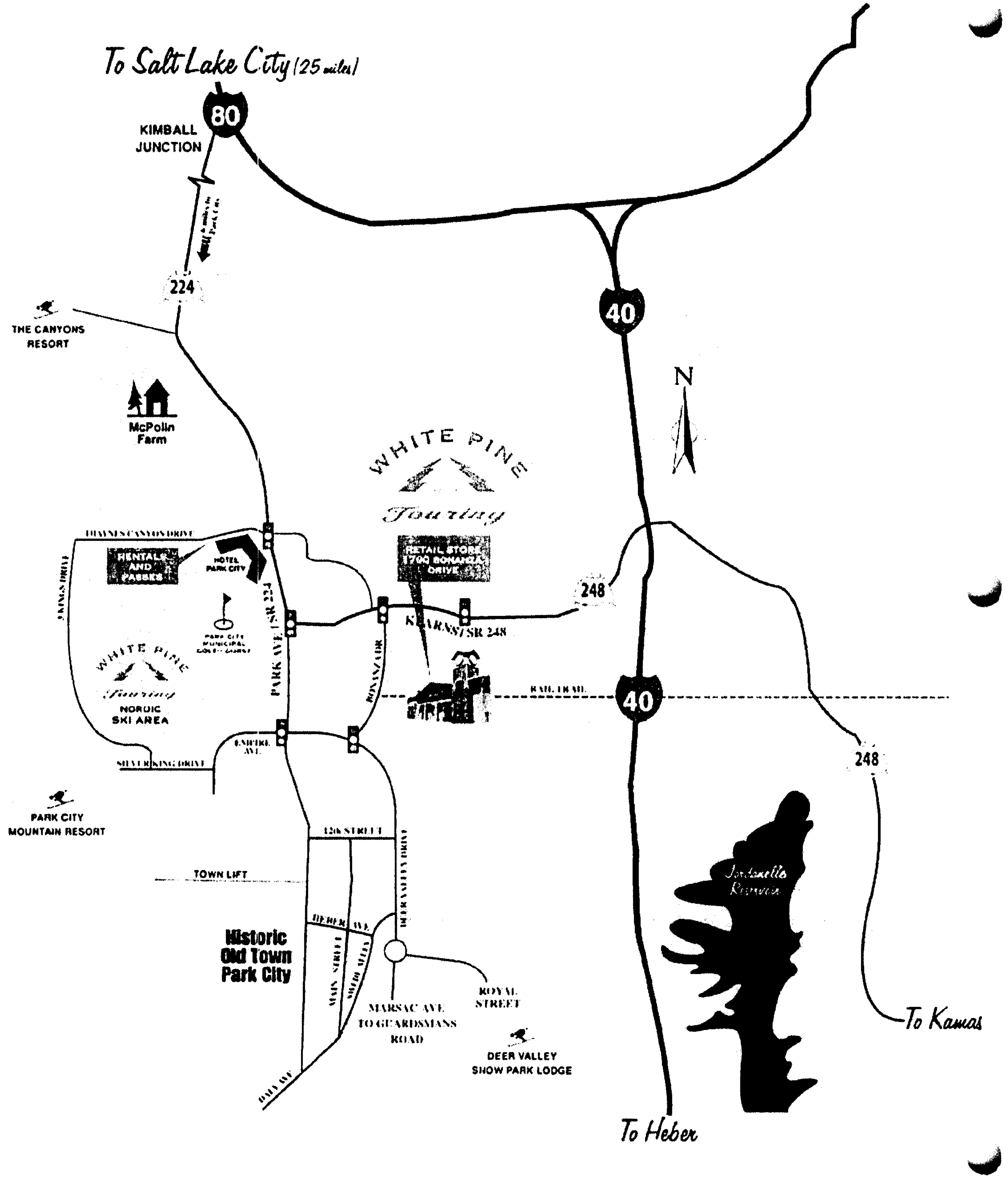
- will there be beer, wine and/or liquor sales during the event? ☐ yes ☒ no
  if yes, have you filed a *Beer and Liquor License Application* with Park City Finance Department? ☐ yes ☐ no
  if yes, have you filed a **Single Event *or* Temporary Beer Permit** ***application w/ UDABC? ☐ yes ☐ no***

APPLICATION FEES

All new applications require a $100 processing fee, all applications for returning events require a $50 application fee, due at the time of application. Additional fees for other services, including Health Department and Fire Department, will be estimated and provided to the applicant. A final bill for services will be delivered to the applicant approximately two weeks after the event concludes. Please remit application check to:

Park City Municipal Corporation
P.O. Box 1480
Park City, UT 84060

INSURANCE
Park City Municipal requires proof of liability insurance in the amount of two million dollars ($2,000,000) or more, and applicant shall further name Park City Municipal Corporation as an additional insured. This must be submitted 10 days prior to the event.


To Salt Lake City (25 miles)
80
KIMBALL JUNCTION
224
THE CANYONS RESORT
McPolin Farm
N
40
WHITE PINE Touring
RETAIL STORE
RENTALS AND PASSES
HOTEL PARK CITY
248
PARK AVE / SR 224
WHITE PINE Touring
NORDIC SKI AREA
PARK CITY MOUNTAIN RESORT
TOWN LIFT
Historic Old Town Park City
ROYAL STREET
MARSAC AVE TO GUARDSMANS ROAD
DEER VALLEY SNOW PARK LODGE
To Heber
To Kamas

City Council Staff Report

Author:	**Kent Cashel, Deputy PW Director**
Subject:	**DRAFT TRANSPORTATION MANAGEMENT STRATEGIC PLAN AND LETTER OF INTENT TO COOPERATE ON REGIONALTRANSPORTATION**
Date:	**February 2, 2006**
Type of Item:	**Discussion\Direction**

Public Works

Summary Recommendations:
Staff requests that City Council:
1. Comment on the attached draft transit/transportation strategic plan.
2. Authorize Staff to execute the attached Letter Of Intent (LOI) to partner with Summit County on regional transit/transportation issues.

Background:
As early as 1998 the City began working with Summit County on developing a regional transit system. As we began this effort it was very helpful to think of cooperative efforts as a continuum (contained in the table below). In this continuum the level of cooperation moves from no cooperation on the left to the highest level of cooperation on the right. This structure allowed both parties to think about and communicate what level of cooperation they desired and what benefits that level of cooperation offered.

Degree of Cooperative Effort			
Independent	**Interfaced**	**Integrated**	**One**
Operations are completely independent (no cooperation). **Benefits:** this level of cooperation is simple and quick to initiate. It yields little benefit to citizens and visitors.	Operations cooperate enough to ensure there are points in the system where users can transfer from one service to the other. Some knowledge and information are shared. Little or no sharing of resources. **Benefits:** This level of cooperation involves more effort to initiate. It offers some benefits to citizens and visitors.	Operations plan and operate together to ensure services are not duplicated and transfers are quick and convenient. Knowledge, information and resources are shared. **Benefits:** This level of cooperation involves committing significant effort to initiate and maintain. It offers cost savings by maximizing use of existing management and infrastructure. It avoids competition for limited resources. Operations are seamless to citizens and visitors.	Entities form one independent governing body to direct assets and operations (e.g., one transit district). **Benefits:** This level of cooperation offers all the benefits of an integrated effort while simplifying the efficient use of knowledge, information and resources.

The City/County's cooperative transit effort was initially formalized with the execution of a Letter of Intent (LOI) that set forth the basic transit principles and action items that the City and County intended to cooperate on. This LOI did not commit either party to any financial obligation yet provided a solid foundation for cooperative regional efforts in resolving transit issues. The result of this LOI was to establish an "Interfaced" level of cooperation (as contained in the cooperative continuum).

In 2000-01 the City assisted the County in planning and developing an Olympic transit system.
Following the 2002 Olympics the City and County executed a transit agreement whereby the City provides transit services to the County. This result of this agreement was a move from an "Interfaced' level of cooperation to an "Integrated" level.

In 2005 City and County Staff met at an all day "Transportation Summit" to discuss and formulate action items to be included in Summit County's Snyderville Basin Transit/Transportation Plan. City Council reviewed and commented on this plan at its October 27th, 2005 meeting.

Given the challenges that face our transportation network Staff believes it is time to establish a more formal cooperative effort to address those challenges. This effort will focus on regional transportation solutions such as traffic demand management, transit expansion and infrastructure improvements.

Consistent with the approach used to implement a cooperative transit effort Staff believes the next step in formalizing the cooperative efforts with the County on transportation issues is to execute a Letter of Intent (LOI).

Analysis:
Staff, developed and utilized a transit/transportation strategic plan to assist in drafting the attached LOI. This planning approach is similar to the planning steps taken with Economic Development, Water, Environmental, and Affordable Housing goals. The draft strategic plan is found in the table below:

Transit\Transportation Management Strategic Plan - DRAFT	
Mission Statement: To provide for the safe and efficient movement of people and goods while seeking to preserve and enhance Park City's unique community, economy and natural environment.	
Objectives:	**Strategies/Policies:**
o Gain a thorough understanding of volumes and travel patterns that make up current and future traffic conditions along the Entry Corridor.	o Pursue formal agreements to cooperate with regional entities on transportation issues. o Utilize travel demand management (TDM)

Transit\Transportation Management Strategic Plan - DRAFT	
o Adopt regional solutions to regional transportation issues through interagency cooperation and involvement. o Involvement of citizen and business communities in development and implementation of strategies to address transportation issues. o Ensure current capacity of Entry Corridor roads are utilized effectively before expanding roads or related infrastructure. o Ensure that land use and planning decisions balance traffic impacts of development and road capacity while providing for mitigation of those impacts.	strategies to mitigate peak hour travel volumes. o Expand public transit where appropriate. o Facilitate development and promotion of park and ride, van pool, rideshare and alternative mode programs. o Facilitate improved special event traffic planning, coordination and communication. o Work with local business community to facilitate the development and implementation of a regional transportation management association (TMA). o Facilitate regional efforts to secure Federal and State financial assistance to fund necessary transit & road projects.

Once the above strategic plan was developed Staff drafted the attached LOI (consistent with the 1st strategy/policy of the above draft strategic plan). This LOI incorporates all of the Strategies/Polices identified in the strategic plan and will provide a solid foundation for developing regional solutions to regional transportation issues.

Once Council is comfortable with the strategies and policies identified in the strategic plan Staff will return with specific recommended action items (e.g., park and rides and infrastructure improvements).

In 2005 Park City provided $20,000 to assist Summit County in funding a Snyderville Basin Transit/Transportation Master Plan. City Council reviewed and commented on the final draft of this plan at its October 27th, 2005 meeting. The Snyderville Basin Transit/Transportation Master Plan was focused primarily on the SR224 corridor. Staff believes that it is critical to focus on the complete "Entry Corridor" that consists of SR 248 from US40 to its intersection with SR 224 as well as the SR 224 corridor from US Interstate 80 to the roundabout in Historic Park City.

Summit County Commission were presented with summary details of the LOI and indicated they were very supportive. The item is scheduled for formal Commission action at their February 1st meeting.

Upon completing the LOI Staff updated the transit/transportation workplan reviewed by City Council on October 27th, 2005. This update removed completed items and included additional elements identified in the LOI. This updated workplan is contained in the table below.

Action	Action Description	Estimated Completion Date
1	Staff returns to Council for authorization to execute a LOI to partner with County on regional transportation issues (including identification of required Federal, State, County and City funding sources).	2/2/2006
2	Complete transit maintenance & storage facility needs assessment	2/15/2006
3	Form multi-disciplinary City task force to identify and address traffic\transportation issues.	3/1/2006
4	Begin working with Chamber of Commerce to facilitate development of Transportation Management Association	3/1/2006
5	Begin securing Federal funding for construction of transit facility and Park and Rides.	2006
6	Secure land for construction of transit facility	2006
7	Formation of joint planning task force with Summit County	2006
8	Continue gathering traffic counts along the SR-224 corridor South of the Canyons and within Park City limits.	Ongoing
9	Staff provides annual report to Council on plan progress and effectiveness.	Annual
10	Staff conducts a more rigorous traffic growth analysis for trips with beginning and\or end in Park City. This analysis will be integrated with SBTMP to provide a comprehensive Entry Corridor plan.	2007

Department Review:
This report has been reviewed by the City Manager's office, City Attorney's office, Special Events, Planning, Engineering and Public Works.

Alternatives:

A. **Approve the Request:**
City Council could comment on the attached transit/transportation strategic plan and authorize Staff to execute the attached LOI. This is Staff's recommendation.

B. **Amend the Request:**
Council could review and amend the attached transit/transportation strategic plan and LOI and authorize Staff to execute the amended LOI.

C. **Deny the Request:**
Council could review and direct Staff to not implement the attached transit/transportation strategic plan and not authorize Staff to execute the LOI. Staff does not recommend this alternative.

D. **Continue the Item:**
Council could continue this item. Staff does not recommend this alternative.

E. **Do Nothing:**
Council could do nothing on this item. Staff does not recommend this alternative.

Significant Impacts:
It is important to note that the strategic plan and LOI contained in this report do not commit the City to any specific financial responsibility. However, traffic counts will require contracting with a third party contractor. Staff estimates the cost to gather and report these counts at $7500-$9500. Staff will begin the study with budgeted Transit funds but will submit a budget option for this item as part of the FY2007 Budget process.

Consequences of not taking the recommended action:
The significant transit/transportation issues the City faces are regional in nature. It seems reasonable to assume that to successfully address these issues will require regional cooperation. The attached LOI provides a strong foundation for continuing a cooperative dialogue on regional transit/transportation issues.

It is likely many of the cooperative efforts to resolve these issues will take significant amounts of time to understand and agree upon. Delaying execution of a LOI with Summit County will serve to delay actions that are required to mitigate transit/transportation impacts of a rapidly growing region.

Recommendation:
Staff requests that City Council:

3. Comment on the attached draft transit/transportation strategic plan.
4. Authorize Staff to execute the attached Letter Of Intent (LOI) to partner with Summit County on regional transit/transportation issues.

Summit County and Park City Municipal Corporation
Entry Corridor Transit-Transportation Letter Of Intent

This Letter of Intent is made and entered into this 2nd day of February 2006, by and between Summit County and Park City Municipal Corporation (PCMC) (jointly referred to herein as the Parties).

Purpose: The purpose of this Letter Of Intent (hereinafter referred to as the LOI) is to clarify the understanding of Summit County and PCMC regarding cooperation on transit and transportation planning, management and capital improvements along SR 224 from US Interstate 80 to the Roundabout in Historic Park City and along SR 248 between US 40 and SR 224 (hereinafter referred to as the Entry Corridor). Summit County and PCMC agree to use best efforts to adhere to the concepts, ideas and tasks identified in this LOI. These concepts, ideas and tasks are not binding on the parties.

Whereas, regional collaboration and partnerships are high priorities for both Parties; and

Whereas, both Parties recognize that traffic congestion along the Entry Corridor is a regional issue that requires regional collaboration; and

Whereas, both Parties acknowledge that the first step in effective traffic management is to make the make the most efficient use of capacity of the existing road network before building or expanding roads.

Whereas, it is the intention of both Parties to communicate, interact, and cooperate in good faith to address transit service, transportation management and infrastructure needs along the Entry Corridor and to provide mechanisms for oversight and dispute resolution regarding actions and review of development proposals that affect transit and transportation along the Entry Corridor; and

Whereas, both Parties understand that congestion along State Highway 224 and 248 will have significant impact on the safety and well being of citizens and visitors of both Park City and Summit County.

Therefore, the Parties intend to work cooperatively, and in good faith, on the following:

1. Both parties agree that a complete understanding of current and future traffic conditions along the Entry Corridor will require ongoing study and reporting. The parties intend to work cooperatively on the following:

(a) ongoing traffic counts all along the Entry Corridor to assist in determining the magnitude and characteristics (i.e., origin, destination, direction) of peak traffic volumes and the affect of these volumes on Entry Corridor road network service levels.
(b) annual reporting of traffic conditions along the Entry Corridor to assist in understanding the impact of mitigation efforts.

2. Both Parties agree that Traffic Demand Management (TDM) will assist in more effectively utilizing existing road network capacity. The parties intend to work cooperatively to accomplish the following tasks:

(a) improved signal coordination.
(b) improved special event traffic planning and coordination.
(c) improved travel information systems (to advise motorists of current road conditions).
(d) work with local business community to develop a transportation management association (to involve businesses in assisting in managing traffic demand)

3. Both parties agree that reducing the number of single occupant vehicles from the road network will assist in more effectively utilizing the existing road network capacity. The parties intend to work cooperatively to accomplish the following:

(a) expand public transit (including all capital projects identified in the Snyderville Transportation\Transit Master Plan).
(b) development and promotion of van pool and rideshare programs.
(c) development and implementation of programs to promote the use of alternative modes of transportation.

4. Both parties acknowledge that Land Use and Planning decisions can have a significant impact on travel demand and the need to enhance road network capacity. The parties agree to work cooperatively to accomplish the following tasks:

(a) formation of a joint planning task force to review and make recommendation on annexation and developments that will impact traffic demand along the Entry Corridor.

5. Both parties acknowledge that even with the most efficient use of current capacity of the road network in the Entry Corridor new and expanded roads will be required. The parties intend to work cooperatively on the following:

(a) joint determination of those road projects that it is appropriate for both parties to assist in providing funding for the projects.
(b) coordinate efforts to secure Federal and State financial assistance to fund necessary transit and road projects.

6. Either Party will give advanced notice to the other if a different course of action or decision contrary to the terms herein is contemplated.

IN WITNESS WHEREOF, the parties have duly executed this LOI the day and year written above.