



**PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060**

February 10, 2022

STRATEGIC PLANNING RETREAT

I. ROLL CALL

Attendee Name	Status
Mayor Nann Worel Council Member Ryan Dickey Council Member Max Doilney Council Member Becca Gerber Council Member Jeremy Rubell Council Member Tana Toly Matt Dias, City Manager Margaret Plane, City Attorney Michelle Kellogg, City Recorder	Present
None	Absent

II. RECAP OF RETREAT DAY ONE

Mayor Worel reviewed the topics addressed at yesterday's session. Matt Dias, City Manager, asked Council for their thoughts from yesterday. Council Member Dickey stated the topics were all interrelated; transit, housing, etc., and these topics could be modeled as decisions were made. He gave the example of the decision to not work with UDOT on SR248. The public rejected the plan, but staff could model the effects from that option not being chosen.

Council Member Gerber stated she did not realize how new most of the Planning Department staff was to the City and that they did not feel supported. She wanted to support the Planning Department. Mayor Worel was impressed with how purposeful their hiring decisions were in wanting to retain those who were hired. Dias stated the hiring mentality changed throughout the organization. The City adopted a flex schedule so employees could work from home part of the week.

Council Member Toly stated it was apparent that efforts need to be given to many different areas. She knew the issues were interconnected and she hoped to put funds and effort around the projects that would benefit the community the most. She also

thanked Jenny Diersen and Jonathan Weidenhamer for jumping on the current traffic problem and mitigating the effects.

Council Member Doilney indicated the capacity conversation from yesterday kept coming to his mind. Staff related that before the ski resorts moved to town, there was a population similar or higher than the current population. He thought a capacity study should be performed because there might be more room. He knew traffic would never be completely fixed since two ski resorts had traffic flowing twice a day throughout the winter. He hoped the City could keep trying to be better and alleviate the congestion as much as possible. Council Member Dickey noted that prior to the ski resorts, the town didn't have 30,000 drivers coming into town daily.

Council Member Rubell didn't think the values of the community had changed in the last 15 years, but what changed was how the City delivered to those values. He felt there was a good interaction between Council and staff and staff looked to Council for direction. There was a good discussion yesterday on outcomes. He looked forward to more discussion today.

Council Member Toly reflected that Park City used to mine silver and there was a lot of pollution coming from the mines. Then things changed. She stated Council didn't know what the future would hold but everyone tried to make a difference in the time they had, and this was a great place to live.

Mayor Worel thought about the spirit of collaboration and cooperation between the Council and staff. She was excited and thought great things could be accomplished because of the relationship. Dias stated the Council had a tremendous job and staff was ready to support them.

III. HISTORICAL CONTEXT AND STRATEGIC DISCUSSIONS

1. Budget & Financial Opportunities:

Mindy Finlinson and Sarah Nagel, Finance Department, reviewed the duties of their department. Finlinson stated a lot of time was spent working on the annual audit. Some projects they worked on was the nightly rental and business licensing software and they were currently working on a fee study regarding business license fees.

Council Member Gerber asked if impact fee studies were done and she hoped to look at the impact of skier days. Finlinson stated those business license fees would be looked at to see if the fees offset the work. Jonathan Weidenhamer stated the last study was done in 2006, so this was needed.

Jed Briggs and Erik Daenitz, Budget Department, discussed their organization. Briggs explained Finance dealt with reality and Budget did projections for revenue and expenses, financial planning, and analysis. They also managed the City debt and bonding. He indicated the Council retreat was the kickoff for the budget season. He

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
February 10, 2022**

stated at the first meeting in May a tentative budget would be adopted and then Council would adjust that in the following five meetings, and a final budget would be adopted the end of June.

Briggs displayed charts of projected revenue and budgeted expenses for this year. He stated building permits and fees was the most variable form of revenue, then sales tax. Daenitz clarified the weight of sales tax had a big impact. Briggs stated sales tax depended on the economy. Intergovernmental revenue was mostly grants from federal, state, and county.

Council Member Gerber asked when the City had last raised property taxes. Briggs indicated the County had no records of the City raising its property taxes and their records went back to the 1970s. He noted property taxes grew based on growth, so the revenue was increasing. The City did not increase taxes because it increased revenue through the Transient Room Tax (TRT) and the Additional Resort Sales Tax (ARST). Council Member Gerber stated the City was dependent on growth in the economy to have the revenue for projects. She thought the City might need to have small increments in property taxes so the City wasn't so dependent on sales tax growth. Council Member Toly stated tourism and sales tax paid for most of the City services. Briggs noted there was a lot of revenue that came from second homeowners' property taxes. Daenitz stated the City had a great credit rating but the rating companies were concerned that most of the City revenue was from sales tax. Council Member Gerber stated Colorado had so many other revenue options that Utah did not allow. She wanted to make sure the City used the options available wisely.

Council Member Rubell thought residents would not be happy if property taxes were increased since they knew how much money was coming into the City. He asked if lobbyists could talk about revenue options with the State Legislature. The City needed to capture needed funds for housing or other projects. Briggs thought the ski towns in Colorado could be looked at for ideas. Council Member Gerber asserted it was misleading when people said property taxes were unequitable because the tax was based on the size of the unit. Sales tax, on the other hand, was the same no matter the person's income. Daenitz estimated second homeowners funded 70% of property tax revenue.

Daenitz displayed a breakdown of how sales tax revenue was spent and noted the three big funds it was distributed to: the General Fund, Capital Fund, and Transportation Fund. The different tax revenues included general, resort, additional resort, transient room tax and transportation sales taxes. Daenitz explained the ARST revenue and gave some scenarios for utilizing debt that could be paid with this revenue. He noted the prior Councils had set a 65% revenue cap, meaning the City would not issue bonds where the debt service was more than the 65% revenue cap.

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
February 10, 2022**

Council Member Rubell asked if the resort sales tax applied to all in the City, to which Daenitz affirmed. Briggs stated the resort sales tax was adopted in 2012 and 100% of the revenue went to capital projects.

Briggs noted the TRT tax was intended for arts and culture and that was what it was used for currently, but it could be used for other purposes. Daenitz reviewed the purpose of the General Obligation (GO) bond and noted this was traditionally used to acquire open space. This bond required a majority vote at the polls.

Briggs reviewed the Redevelopment Agency (RDA) fund and stated the revenues from that went to housing. Future bonds through the RDA would require an extension of the RDA term. Daenitz stated there were special financing tools, and he reviewed those possibilities for Council consideration: Community Reinvestment Agency (CRA), Public Improvement District (PID), and Housing and Transit Reinvestment Zone (HTRZ). Council Member Dickey asked if there was a tax that would be neighborhood related, to which Briggs affirmed and noted the project would have to be public benefit related.

Briggs stated the City had bonded heavily for water infrastructure. The water service fees paid the debt service. He also reviewed Transportation revenue opportunities. There was a Transit sales tax and revenue was also received from the County.

Council Member Rubell asked if there was potential to reconfigure the sales tax so the residents' burden was reduced and more burden was put on tourism. Briggs stated water service fees were based on conservation efforts and equity. Council Member Rubell thought models could be done to reduce the percentage of one tax and add it to another tax to accomplish it. Daenitz stated that was a possibility and they could discuss this at a future meeting.

2. Arts and Culture District:

David Everitt, Deputy City Manager, reviewed the history of the Bonanza Park property and indicated it was purchased in 2017. The Kimball Arts Center (KAC) and Sundance Institute signed letters of intent to be partners on an arts and culture district. From 2017-2019, the site was planned and designed, and public engagement took place. When COVID-19 slowed the project down, predevelopment work continued to set up the actual development. Everitt stated sometimes the project was discussed as a facilities project, but in reality this was about having a community place and supporting entrepreneurial endeavors. He noted that construction costs increased dramatically during this time and alternative designs were proposed. Funding options were also considered. The final design in May, 2021, included 60 units of housing with a project cost of \$65 million. This cost was based on moving the soils to a facility at Quinn's Junction, but the community protested. Moving the soils to other counties would increase the cost significantly and the project was put on hold. Last summer, Everitt noted a temporary community space was implemented at the Bonanza Park parcel. There were games and performances, and food trucks were brought in.

Council Member Toly stated this area was for locals and she thought a plan needed to be in place for the entire area. Council Member Gerber stated the City didn't own any of the land until recently, and until now the City couldn't plan areas that it didn't control. She reviewed Council's thoughts in purchasing Bonanza Park and Homestake. Mayor Worel added the Council wanted to be proactive and control what was on the parcel. Council Member Doilney stated the community wanted the entire neighborhood to be community focused, and the City tried to push a form-based code to require owners to live within certain parameters, but the residents voted it down. Council decided to purchase those two parcels in an effort to keep the area locals-focused. Now the project was dead because of the soils issues.

Council Member Rubell stated the Council should ask what the goal was for the area and how the City could negotiate with the surrounding landowners to attain its goals. Council should also discuss how fast it wanted to move on it. Council Member Gerber stated the project was presented as a dilemma, but it was such a great opportunity. The land was City-owned, the community wanted the arts and culture and they wanted affordable housing. The City also had funding available. There were also two great partners involved. She hoped the project wouldn't get bogged down with the details or because not everyone liked it. She thought things could be put in play and then see how it would shift the rest of the neighborhood.

Mayor Worel stated the City had letters of intent with KAC and Sundance and both had recent changes in leadership. She hoped conversations could begin in March to make sure the project was still on track. Council Member Rubell stated there wasn't funding for the project but there was a tax the City could bond to fund it. Everitt stated the TRT was set up to be used for arts and culture. Nothing was approved with regard to the overall budget for the project. Council Member Rubell asked how much had already been spent of the project, to which Everitt stated approximately \$3.5 million, which included design, demolition and site work. Council Member Toly asked if a conversation took place on how the space would be used if the partners backed out. Everitt stated the expectation was the partners and the City were committed to the project.

Council Member Rubell asked if other options were explored for the project, such as public/private partnerships. Everitt indicated there were high level discussions, but it was complicated because of the funding that was used to buy the land. Council Member Rubell asked what the original project cost was. Everitt stated the full buildout with a transit piece had a total cost of \$63 million. The transit piece was removed because it wasn't functional. Council Member Gerber indicated the Transit team did a lot of modeling for the area and came up with the decision to have transit stops there instead of constructing an underground transit center.

Council Member Doilney asked to discuss this further at a work session and include the partners in the discussion. He wanted to set a budget, commit to it and move fast to stay within the budget. Mayor Worel stated the intent of the session today was to give

historical context. Council Member Toly thought Council needed to figure out what the project was for, i.e., housing, transportation, for Sundance, etc.

3. Events:

Jenny Diersen, Special Events Manager, presented this item. She wanted Council to focus on what the City's role was in events in the community. It had a regulatory role, but asked if they were for tourists, locals, etc. Jonathan Weidenhamer, Economic Development Manager, reviewed the timeline for events since the 1990s.

Diersen discussed the formation of the Special Event Advisory Committee (SEAC). She also helped draft code amendments to facilitate events in the community, and prioritized community over economic benefit. Different levels of events were designated, giving staff authority over events in Levels One through Three and going for Council approval for Level Four and Five events. She gave examples of events in each level and noted the cap on those levels were 17 Level Three events, 10 Level Four events, and 10 Level Five events for a calendar year. Council chose to deregulate Levels One through Three events at resorts. In 2018, policy and code changes were made to enhance space between events for the community. There were 11 peak timeframes, the biggest events were capped, application deadlines were implemented, fee reductions were limited and/or reduced, the smaller resort events were deregulated, and quiet times (no events) were built into the calendar. Diersen noted she kept a 10-year rolling calendar so staff could see where potential conflicts and event overlaps would be in future years and would be able to make efforts to mitigate those issues.

Weidenhamer reviewed the City used to recruit events and offered City services fee waivers. Council gave direction to reduce event fee waivers and eliminate them by 2024. Staff did a great job accounting for City resources, and he would bring back information on all the resources it took to manage events for future discussion. Council Member Rubell asked about the FY 2024 goal to eliminate fee waivers. Diersen stated there were eight City services that could be waived. She noted pressure would be put on her department and on Council to continue giving the waivers and there should be a discussion on that. When events didn't receive the waivers, they might get sponsorships or grants. The Events Department excelled in mitigating impacts to large events. She noted the event applications coming in for this year wanted to come back without the scaled back versions that had been implemented during COVID-19. Council Member Toly asked what communication there was with Summit or Wasatch Counties when they had events. Diersen stated there was close coordination between the City and Summit County, but only coordination with Wasatch County during events that affected both entities, such as Tour of Utah.

Council Member Doilney thought events gathered the community and they should be weighed. He wanted events to include community. There was an opportunity to have community be a part of the Olympics and he wanted to start that conversation. Council Member Rubell thought another lens to look at events could be community and even weigh that lens. He suggested prioritizing events that met that community byline. He

asked if it would be helpful to have a community impact liaison as a filter before coming to Council. Weidenhamer stated Council Members Gerber and Joyce were helpful in the past and having someone from Council would be nice.

Council Member Gerber stated there were multiple groups in the community and not everyone would be pleased at each event. It was the nature of events to grow and evolve. She suggested only letting events come for 10 years, then space would be available for new events. Council Member Toly thought other areas of town could be looked at for events, such as Prospector or the Arts and Culture District.

Mayor Worel asked who Council wanted to be the liaison for events. Council agreed Council Member Dickey would be the primary and Council Member Rubell the secondary. Council Member Dickey agreed other places could be looked at for events. Council Member Toly stated events helped small businesses. Council Member Rubell asked what happened to events that didn't follow the process. Weidenhamer stated if there was an event that didn't have a health/safety infraction, there was no mechanism for eliminating them. Diersen stated if code and policies were not followed, it would be noted when they applied for the next year. Council Member Gerber stated enforcement was not the Events Department's responsibility. Diersen stated there were 13 City departments coordinating on events.

Mayor Worel opened the meeting for public input. No comments were given. Mayor Worel closed the public input portion of the meeting.

Matt Dias stated events took a great amount of work. This was one of the biggest labor challenges for the City and it needed to be looked at. Focus needed to be given to the scale and scope of events.

IV. LUNCH

After a brief break, the meeting resumed.

1. Social Equity Exercise with Mountain Mediation:

Deborah McGraw with Mountain Mediation facilitated this discussion with Council.

V. TOPICAL UPDATES

1. Trails & Open Space Initiatives:

Heinrich Deters, Trails and Open Space Manager, introduced his team and indicated the City worked in partnership with Summit Land Conservancy, Mountain Trails Foundation, and Summit and Wasatch Counties. He stated maintaining open space, managing noxious weeds, and crafting easements on parcels go through his department. He noted the property surrounding Park City was privately owned. One of the main components for fire mitigation and trails and open space were grants. He displayed a list of current projects in the department. He noted there was an agreement with Wasatch County that allowed Park City to enforce Bonanza Flat civil parking during

the summer. Council Member Rubell asked if there were plans for winter access at Bonanza Flat, to which Deters stated there were no current plans.

Mike McComb, Emergency Manager, stated great work was being done with regard to fire mitigation. Fire was a major threat to the City. Projects to mitigate the fire threat were being implemented, and the Wildland Urban Interface Code was passed. To help with mitigation, a Western Summit County Fuels Committee was formed so members could share their efforts in reducing fire threat in their communities. He noted the committee had voluntary participation and the goal was collaboration with fire mitigation projects. All the members helped each other. Deters added the City was looking for a consultant to help assess ways to ensure fire mitigation. Council would then be able to decide if this should be a regulatory process and if there should be enforcement. Council Member Toly wondered what would happen if a ski resort could not be insured due to fire risks, and asked if the City would allow development if they couldn't get insurance. Deters stated the wildfire risk assessment would provide details for individuals to act.

McComb displayed a chart on drought conditions and indicated Park City soil had good water content, but the drought continued. He encouraged entities and individuals to mitigate fuels on their properties. The City planned to hold a full scale evacuation exercise in the fall. Council Member Toly asked what caused the most wildfires in recent history. McComb stated it was a mix of human and natural causes. Council Member Gerber asked how the City would get the word out to evacuate. McComb stated he would work with the media as well as the Community Engagement team and would use the notification system that would go out to residents' phones.

Council Member Dickey asked what the defensible space was on Treasure Hill. Deters stated in the City, it was 100 feet of cleared space from a structure. Council Member Rubell asked if there were plans for incentives for owners to clear defensible space. McComb indicated he and the County were looking at grants for this purpose. Council Member Rubell asked if they were working with the Public Utilities Department to coordinate Water Wise, to which McComb affirmed. Council Member Rubell asked what was being communicated to attaining the fire wise requirements. McComb stated there were several requirements and this program was open to HOAs and homeowners.

Deters displayed a list of trail projects. Council Member Toly stated people were parking on the street by the Treasure Hill Trailhead and she asked where the City wanted people to park. Deters indicated people chose not to look for information on trails. They used trail apps and the City actively contacted the apps to put information on them. Mountain Trails Foundation did a lot of work as well. Mayor Worel requested including Summit County and Basin Rec in a future Trails work session.

Council Member Rubell thought access to Bonanza Flat would be a good work session topic. He also wanted a "no dogs or e-bikes on trails" discussion. Council Member Gerber liked that the City was using grants to fund trails. She asked that staff determine

that there was no tie to tourism when seeking grants since that was also an issue the City dealt with.

2. Strategic Communications:

Linda Jager, Community Engagement Manager, introduced her team. She reviewed the development of community engagement over the years. Each member discussed their responsibilities in engaging in the community, whether through social media or going door-to-door to get the City's messages out. Emma Prysunka stated the team also looked at branding in departments and with programs in the City. Jager displayed a list of ideas to further communicate with the community, including a quarterly newsletter mailed to residents, submitting an RFP for a strategic communications partnership, expanding social media platforms, posting public meeting agendas to the Park Record, surveys, etc.

Council Member Toly asked for a follow up debrief on the radio after Planning Commission meetings so rumors wouldn't start. Council Member Gerber stated some residents didn't know City staff and felt they were not accessible. She asked to highlight staff in the City newsletter so residents could get to know them. She also asked that residents get invited to the different City buildings. Jager thought those were great ideas and they planned on telling staff stories.

Council Member Rubell stated the acceleration in community engagement was incredible. He thought the customer relationship management (CRM) idea presented would be very helpful in learning and understanding issues. He suggested making changes in chambers, whether physically or through process, to make it more welcoming. He liked the City Brief and felt that was the highest form of engagement with the City. He requested levity in the messaging and noted Park City had that years ago. He thought a consistent message should be sent and liked the City Brief sent weekly. He asked if there should be a Council liaison for this department to verify the important issues to Council.

Council Member Doilney thought the Communication team should be open with its outreach improvements so the community would know the progress being made. He also thought there should be links to hot topics in the community that residents could go to for quick access.

Council Member Toly suggested new ideas for outreach might be gleaned by asking the residents who complained they didn't know about an issue where they got their information. Mayor Worel was happy the Council would be getting out in the neighborhoods again. Council Member Gerber stated investigative journalism was missing. She hoped the whole story could be told and posted to educate the public. It could be sent to the newspaper as well as posted online. Council Member Toly suggested telling the story in the Park City Magazine, since they printed entire stories.

Council Member Dickey referred to the upcoming General Plan update and stated that process included going to the people. This would be a chance of communicating with the residents to hear what was wanted in the next plan. Council Member Rubell suggested being clear on where messaging was going, such as the Council_mail email, and stated he wanted the City Manager included on that email group.

3. Public Utilities & Sustainability:

Clint McAfee, Public Utilities Manager, explained his department's duties included constructing the 3Kings Water Treatment Plant, and noted this had been a massive project. He indicated water quality had always been important to Council. The challenge in Park City was having mining water which was toxic to people and the environment. This treatment plant would process water from the Spiro Tunnel and make it pristine. His team also performed ice pigging which scraped the buildup on the inside of waterlines. Council Member Rubell asked how often this was performed. McAfee stated staff would do a high-pressure water flow to clean the lines, but this was the first time ice pigging was done. He noted there were regular water samples taken in eight locations throughout the City and results always came in with very low metals, which were under the regulatory standards.

McAfee stated the City had eight water sources and there was an abundance of water for the City. There were three water treatment plants. He noted water demand trends were trending down due to conservation efforts. Jason Christensen, Water Distribution Manager, discussed the 2021 drought and indicated messaging was sent for water conservation last summer. The residential customers had 11% reduction in water usage. The commercial properties used more water as a result of greater tourism. The snow received at the end of 2021 helped put water levels at a median range. The City had an aggressive water conservation program and he would talk more about that in the future. Current initiatives included increasing rates, leak reduction, and reduction in ornamental turf grass.

McAfee reviewed the current water rate structure and stated this would come back for a deeper discussion. He proposed paying more when more water was used. Council Member Rubell stated first glance at the chart indicated the City gave a good deal to the high water user. Council Member Doilney commented the current rate gave a bigger deal than the proposed rate chart. Daenitz indicated the model could be changed and noted the goal was to be net zero revenue. If the rates were too high, a profit would be made. He suggested rates could be lowered for other groups to combat a profit, but it would lessen the diverse categories.

Isaac Kershner reviewed waterline replacement projects scheduled for this year, included Marsac Avenue and American Saddler. McAfee indicated the impact would be reducing traffic to one lane. Council Member Rubell asked if projects were looked at wholistically, looking at such things as how many construction permits were scheduled for that area. McAfee stated they didn't look at that. He noted other projects on the

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
February 10, 2022**

horizon were creating a Water master plan, having an asset management program, and Empire Creek.

Luke Cartin and Celia Peterson presented on the Environmental Sustainability Department. Cartin reviewed the City goal was for the City government to be 100% net zero in 2022 and for the community to be 100% net zero by 2030. He stated as the City achieved the goal it would become net negative which would go to helping the community reach its net zero goal. Council Member Rubell asked how the City would get to net zero carbon. Cartin indicated efficiency, electrifying as much as possible, and getting renewable electricity and natural gas. There was still a gap, but the City was managing open space for carbon sequestration.

Council Member Toly asked if Cartin took into account the carbon footprint for making an electric vehicle, to which Cartin affirmed. Council Member Toly stated the City got a portion of the gas tax, and asked if electric charging stations would charge in the future. Cartin stated they hoped to recoup the cost of those stations. Peterson reviewed the cost of installing the payment software for charging stations was minimal, but it would take more staff time to manage it.

Cartin stated they would continue working with residents and HOAs to make dwellings more efficient. They were working on electric vehicle (EV) charging stations and electric buses. They worked on building a renewable energy farm in collaboration with 20 entities. They were also working on regeneration by planting trees to shade lawns, partnering with Bill White Farms at the McPolin Barn, and other natural efforts. He also reviewed the City's focus on decreasing waste. Cartin noted the creation of Mountain Towns 2030, which Park City hosted in 2019, and he had watched it grow. He stressed the importance of working with partners and sharing ideas that would help all.

Mayor Worel opened the meeting for public input.

John Greenfield stated there was a major housing problem. He suggested targeting groups, with the City buying down the AMI on future developments. He thought housing should be set aside for municipal workers. He cautioned against lite deed restrictions because there was no rent control and other consequences. Regarding traffic, there were efforts to widen SR248 and 200 people spoke out against it. He felt that was a small percentage of the total population. He thought the process should be reengaged with the community. He suggested microtransit run through midnight instead of 10:00 p.m. He favored neighborhood informational meetings where Council could have conversations with the residents. He thanked the Council for their contributions.

Carolyn Mora, Executive Director of Recycle Utah, thanked Council for being a great partner.

Mayor Worel closed the public input portion of the meeting.

VI. WRAP UP AND NEXT STEPS

1. Vision 2020, Pillars, and Critical Community Priorities:

Matt Dias stated the Council sentiment was to make the pillars more concise. This would be brought back to a future work session. Council Member Rubell asked if there would be a follow-up session to see where the Council would go. Dias stated deeper work sessions on each priority would take place and would include the questions asked over the past two days.

Council Member Doilney supported having deep conversations. Council Member Gerber favored discussing the visioning first so the Council could be united as each priority was discussed. Council Member Rubell wanted the moratorium discussion as soon as possible because Planning would be inundated with applications when the public learned this was a possibility. He also wanted to discuss packet distribution.

Council Member Dickey asked if the Council discussion over the past two days was a dramatic shift or was business as usual. Dias stated Council wanted to evaluate the decisions and that was why the different teams in the City gave the historical context to their projects. He stated staff was excited to get to work on initiatives.

Mayor Worel thanked staff for making the retreat so informative.

VII. ADJOURNMENT

With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder