PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH,
March 27, 2014

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building, City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, March 27, 2014.

Closed Session
2:15pm Property, Personnel and Litigation

Work Session

3:50-4:00 pm	Council Questions and Comments and Manager's Report	PG 5
4:00- 4:30pm	UDOT Region II Director Update on 2014 UDOT projects	PG 8
4:30-5:00 pm	Golf Course Update	PG 15
5:00-5:45pm	Board of Adjustment Interviews (2)	PG 26
5:45-6:00pm	Break	

Regular Meeting
6:00 pm

I. ROLL CALL

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III. PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

IV. CONSIDERATION OF MINUTES FROM MARCH 6, 2014 AND MARCH 20, 2014
PG 49

V. ADJOURNMENT INTO CLOSED SESSION

Closed Session
To discuss Property, Personnel and Litigation

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted. Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the City Recorder at 435-615-5007 at least 24 hours prior to the meeting. Wireless internet service is available in the Marsac Building on Wednesdays and Thursdays from 4 p.m. to 9 p.m.
Posted: 03/24/2014 See: www.parkcity.org

TENTATIVE MASTER CALENDAR

Note: This future meeting schedule is TENTATIVE and subject to change.

March

27 **WORK**
UDOT Region II Director on 2014 UDOT project -30 mins NEEDS to be @ 4:00!
Golf Course Update- Craig 30 mins
Possibly one BOA interview

REGULAR

April

3 **STUDY**
Environmental Study Session-Energy & Anti-idling (1 hour)
Library Board (1 hour)

WORK
Parking Management Update-15 Ken/Brian
PC-SLC Connect Bus Service update" 20-25 mins - Kent

CONSENT
Authorize City Manager to Execute a Statewide Utility License Agreement with the Utah Department of Transportation

REGULAR
Silver Strike Trail- Belles at Empire Pass ROS amendment for Units 7/8/17
300 Deer Valley Loop- Roundabout Subdivision ROS- motion to continue to April 24th
1138 Lowell Ave Plat Amendment
345 Deer Valley Drive ROS amendment to units 5 & 6
Resolution honoring Park City Olympians

10 **No Meeting- ULCT Spring Conference**

17 **STUDY**
Public Art Advisory Board (1 hour)

WORK
Budget Pre Meeting (BRC, URS, Healthcare, etc.) (45 minutes)
Tour of Utah Update (15 mins)
Deer Valley Phase 2 Update (15 mins)
Historic Preservation Work Session (45 mins)

REGULAR
Snyder's Addition to Park City Amended Lot 1, Block 15, located at 901 Norfolk Avenue Plat Amendment PL-13-02180 – continued from March 6th

4001 Kearns Blvd- Park City Film Studio Subdivision Plat
2519 Lucky John Drive Plat amendment
Risner Ridge Subdivision 1 & 2 plat amendment

24 **WORK**

Water Conservation: Water portal, water conservation rate structure, etc. (1 hour)
Lower Park Ave Master Plan

REGULAR

300 Deer Valley Loop- Roundabout Subdivision ROS-continued from April 3rd
670 Deer Valley Loop-Portico Condominiums record of survey amendment

May

1 **No Meeting**

8 **WORK**

Presentation of City Manager's Recommended Budget (1.5 hour)

REGULAR

North Silver Lake Condominium Plat, located at 7101 Silver Lake Drive, Record of Survey- PL-13-02225-continued from March 6th
491 Echo Spur plat amendment- Lot 21-32, Block 58 Park City Survey
901 Norfolk Avenue Subdivision, 901 and 907 Norfolk Avenue- Plat Amendment

15 **WORK**

Budget: CIP Budget (1.5 hours)

REGULAR

22 **No Meeting**

29 **WORK**

Budget: Operating (2 hours)

REGULAR

June

5 **WORK**

Budget: Adoption of the Tentative Budget (2 hours)

REGULAR

12 **WORK**

Adopt the Final Budget (45 minutes)

REGULAR

26

Pending Items:

Amendment to the housing resolution – for regular council – RS
Consideration of an Ordinance approving the McHenry Subdivision Replat Amendment located at 496 McHenry Avenue, Park City Survey, Park City, Utah
Ordinance 2519 Lucky John Drive – Plat Amendment PL-13-01980- KW
Gamble Oak Easements, new, Heinrich
Consideration of City Property Disposition Resolution-Heinrich
Ice Naming Rights

To: Honorable Mayor/Members of City Council

From: City Manager's Office

MANAGER'S REPORT – March 27, 2014

HPCA request for free parking days in 2014
Submitted by Kent Cashel.

The attached letter from the Historic Park City Alliance details their 2014 request for free parking days on Main Street. The HPCA utilizes these days for marketing promotions during slower periods. The table below contains details of the 2014 request, the value of 2014 foregone parking meter revenues and a history of the past four years of this program.

	Free Days					
HPCA Requested Free Parking Days	**2010**	**2011**	**2012**	**2013**	**2014**	**Total 2014 Foregone Revenue [1]**
Spring Local's Thursdays (Now Sunday's)	0	0	9	8	6	$ 4,733.46
Fall Local's Thursdays (Now Peek of Park City)	0	11	12	13	7	$ 6,832.84
Free Holiday Parking	24	24	29	23	23	$ 16,041.87
	24	35	50	44	36	$ 27,608

1 = Foregone revenue calculated using 3 year average meter collection for same time of year

The HPCA's 2014 free days are in line with previous year's programs and Staff plans to honor the organizations request unless Council should direct otherwise.

Attached: HPCA Request Letter dated 2/24/2014

February 24, 2014

Kent Cashel
Park City Municipal Corporation
PO Box 1480
Park City, UT 84060

Dear Kent:

The Historic Park City Alliance would like to thank Park City Municipal for the ability to have free parking for our Spring Local's Thursday promotion, Fall Peek of Park City promotion on Saturdays and the free parking from Thanksgiving through December 20th. All in all, the HPCA feels the program was a success and would like confirmation that a similar waiver of paid parking on Main Street can occur in 2014 during the same time frame.

The anticipated dates for our promotions are as follows:

- ☐ Spring into Historic Park City – Sundays – April 27, May 4, 11, 18 and 25, and June 1.
- ☐ Peek of Park City – Saturdays (may move to Sundays but not yet determined) – September 14, 21, and 28, October 5, 12, 19 and 26.
- ☐ Holidays in Historic Park City – Thanksgiving through December 19.

I am available to discuss these three requests at any time and appreciate your consideration.

Respectfully yours,

Alison Butz
Executive Director

Reusable Bags
Submitted by Matt Abbott

Overview
On July 25th, 2013 Park City Council passed Resolution No. 16-13 “Reusable Bags Resolution for Park City, Utah.” During Work Session, staff agreed to track quarterly performance metrics and to provide Council with biannual reports. This Managers Report is the first of three such reports.

On August 1st, 2013 Park City Municipal Corporation (PCMC) entered a short-term agreement with Park City Conservation Association, DBA Recycle Utah. Under this agreement, Recycle Utah agreed to design, produce, and distribute a reusable bag and provide quarterly data to PCMC. PCMC provided a one-time distribution of $6,000 for these services.

Progress to Date
Recycle Utah completed bag design and procurement in October 2013. Since this time, Recycle Utah has distributed approximately 2,600 of the 7,500 bags that they purchased. Recycle Utah is charging $5.00 per bag to achieve cost recovery and bags are currently for sale at: Kimball Art Center, Wasatch Bagel, and The Market. Recycle Utah has tabled a total of 26 events and is working with high school and middle school students to extend bag outreach and increase bag distribution through fund raising events. Recycle Utah is continuing to pursue cost recovery and is concerned they may not recover all costs. Cost recovery was not a requirement of the PCMC distribution of $6,000; however, Recycle Utah would like to recover all costs so they may reinvest the funds in the program.

Local grocery stores have been cooperative in providing PCMC with baseline metrics. Since July 2012 Park City grocery stores have:

- Issued 31,250 bag credits
- Sold 1,200 reusable bags
- Donated an additional 150 reusable bags
- Distributed approximately 440,000 plastic and 9,250 paper bags

Staff will be tracking these metrics for changes but does not expect meaningful results until early 2015.

Moving Forward
Staff has continued to engage with Recycle Utah as it relates to reusable bags. Staff facilitated a meeting between Park City Transportation, Snow Flower Condominiums and Recycle Utah. This meeting resulted in a pilot program to circulate approximately 500 reusable bags within the tourist economy. Guests also have the option of purchasing bags.

Staff will provide Council with a similar update in Fall of 2014 and again in February 2015. Staff anticipates returning to Council Work Session with Staff Report in April 2015, which coincides with the Resolution’s review date.

City Council
Staff Report

Subject:	**Nathan Lee, UDOT Region II Director**
Author:	**Kent Cashel**
Department:	**Transportation**
Date:	**3/27/2014**
Type of Item:	**Informational**

Summary Recommendations:
Nathan Lee, UDOT Region II Director will present an update on this season's regional road projects and then provide the opportunity for Council and Mayor's questions and comments. Mr. Lee has expressed interest in hearing from Council their project priorities for the future.

Background:
Nathan Lee was appointed at the Director of Region 2 in August 2013. He is a native of Brigham City and has worked for UDOT since 2001. Mr. Lee was the Region 4 Director and previously worked in Region 1. Prior to joining UDOT, he served as a city planner and engineer for the City of North Logan from 1997 to 2001. He holds a degree in Civil Engineering from Utah State University.

City staff have found Nathan to be a cooperative and creative problem solver and look forward to working with him over the coming years.

To assist Council with outlining some questions and comments for Mr. Lee I have included a brief summary of planned projects and corridor plans. The SR-224 & SR-248 Corridor plans are both critical to Park City's transportation future.

SR-248 Corridor Plan
On February 12th, 2009 Council formally adopted (Resolution 04-09) the SR-248 Corridor Plan. This plan resulted from an exhaustive planning and stakeholder\public involvement process that spanned more than 18 months. The corridor plan includes numerous pedestrian improvements to enhance pedestrian comfort\safety and vehicular flow. Also included are intersection improvements, minimal widening and reprogramming of travel lanes to accommodate peak hour HOV\bus lanes.

Many elements of the SR-248 Corridor plan have been implemented by UDOT and the City working cooperatively. Some of the key accomplishments are:

- High School HAWK Beacon mid-block crossing
- Pedestrian Tunnel at High School
- Removal of barrier in the "narrows" east of Wyatt Earp Drive
- Installation of Bike Lanes from Wyatt Earp Drive to US-40
- Richardson Flat Intersection Improvement & widening and travel lane extension from Round Valley Drive to just west of Richardson Flat Road.

Some of the items yet to be implemented on SR-248 are:

- Minimal widening through narrows section
- Reprogramming of current two lane cross section to 4 lanes (incorporating HOV\Bus Lane).
- Activation of Richardson Flat Park and Ride w/ shuttle service.
- After all the above is completed re-evaluation of traffic conditions and the need for widening in front of school complex from Wyatt Earp Drive to Sidewinder Dr.

The City's park and ride lot, located at Richardson Flats, will be utilized to remove single occupant vehicles, from the SR-248 corridor during peak hours and special events. Staff believes the success of the park and ride will be contingent upon providing transit the ability to move quickly along the SR-248 corridor so that users of the park and ride (voluntary or mandated) have the benefit of avoiding delays associated with congestion.

Graphics that display the corridor plan are included at the end of this report. A full copy of the Staff report presented to Council may be found at: http://www.parkcity.org/Modules/ShowDocument.aspx?documentid=2426.

A full copy of the corridor plan is located at: http://www.parkcity.org/Modules/ShowDocument.aspx?documentid=8433

The City will need the ongoing support of UDOT to ensure this plan is fully implemented.

SR-224 Corridor Plan

In 2012 City Staff, working with UDOT, completed a comprehensive SR-224 corridor analysis and public engagement program. The result of this work was the City's SR-224 Corridor Plan. This plan set forth short and long term action items to improve the SR-224 corridor (Snow Creek to Bonanza Drive).

On July 26, 2012 City Council formally adopted (via Resolution) the SR-224 Corridor Plan.

Some of the elements in Phase 1 of the Plan that have been, or are currently in process are:

- Construct west side pedestrian path (Dan's to Jan's) – In Process
- Park Ave\Empire Avenue Signal Upgrade – Completed
- Travel Time Variable Messaging – Discussions with UDOT In Process
- Homestake – Lame Dog Intersection Realignment – Survey work completed, required corridor preservation agreement modifications in process, and intersection concept design underway.

Some of the elements of Phase 1 of the plan which have yet to be implemented are:

- Access consolidation plan

- Pedestrian Tunnel at Park Ave-Empire Ave intersection

An excerpt from the corridor plan that contains phase 1 action items is included at the end of this report.

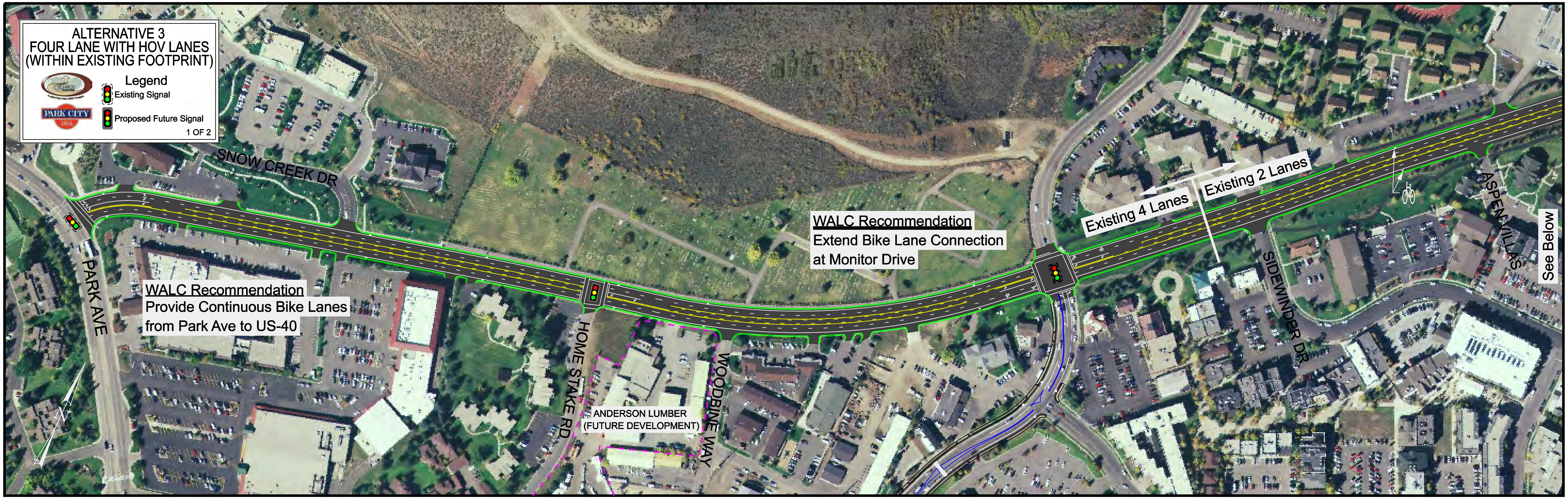
A full copy of the SR-224 Corridor Plan Staff report is available at:
http://www.parkcity.org/Modules/ShowDocument.aspx?documentid=9660

A full copy of the SR-224 Corridor Plan can be found at:
http://www.parkcity.org/Modules/ShowDocument.aspx?documentid=9803

The City will need the ongoing support of UDOT to ensure this plan is fully implemented.

Alternatives: This item is informational only and requires no Council action.

Recommendation:
Nathan Lee, UDOT Region II Director will present an update on this season's regional road projects and then provide the opportunity for Council and Mayor's questions and comments.


ALTERNATIVE 3
FOUR LANE WITH HOV LANES
(WITHIN EXISTING FOOTPRINT)
Legend
Existing Signal
Proposed Future Signal
PARK CITY
1 OF 2
SNOW CREEK DR
PARK AVE
WALC Recommendation
Provide Continuous Bike Lanes
from Park Ave to US-40
HOME STAKE RD
ANDERSON LUMBER
(FUTURE DEVELOPMENT)
WOODBINE WAY
WALC Recommendation
Extend Bike Lane Connection
at Monitor Drive
Existing 4 Lanes
Existing 2 Lanes
SIDEWINDER DR
ASPEN VILLAS
See Below


See Above
STRYKER AVE
COOKE DR
Possible Planted
Median Location
WALC Recommendation
Construct Tunnel Crossing
at Comstock Drive
COMSTOCK DR
Possible Planted
Median Location
BUFFALO BILL DR
WALC Recommendation
Incorporate Traffic Calming
at Wyatt Earp Way
WYATT EARP
Possible Planted
Median Location
Existing
Planted Median
See Next Page


ALTERNATIVE 3
FOUR LANE WITH HOV LANES
(WITHIN EXISTING FOOTPRINT)
Legend
Existing Signal
PARK CITY
Proposed Future Signal
2 OF 2
Existing Planted Median
See Previous Page
See Below
N


See Above
OLD DUMP ROAD
1.4 Miles to Park & Ride
ACCESS ELIMINATED
N

The key to success of any plan is a clear course of action. Recommendations are relatively easy compared with implementation. Above all, our experience has proven that there has to be a "champion" in order to follow through with all the necessary actions to get the recommendations built.

An Action Plan is outlined below that will give policy-makers and staff direction and suggestions for implementation. The Action Plan does not go into detail about the different funding sources available; that is discussed in more detail in a subsequent chapter.

Phase I Action Plan

• Pedestrian tunnel at Empire Drive intersection

1) Survey the property

2) Conduct feasibility level engineering, including concept layout, utility exploration, and more detailed discussion with the adjacent property owners. Engage UDOT Region Two staff early to ensure coordination.

3) If it is determined that the project is physically feasible and if UDOT Region Two authorizes the project to move forward, develop implementation drawings.

• Park Avenue/Deer Valley Drive Signal Upgrade

1) UDOT Region 2 and Traffic Operations Center (TOC) should be contacted to improve the traffic signal (to provide for right turn overlap) at the SR-224 and Empire intersection. The consultant team has already met with the TOC staff to discuss.

• Travel Time Variable Messaging (VMS)

1) Similar to above, staff should contact UDOT Region 2 and the TOC staff to help identify funding and implementation. The consultant team has already met with the TOC staff to discuss.

• Homestake/Lame Dog Road Realignment, Sidewalks and Landscaping

1) Survey the property for use in easement negotiations and design drawings

2) These improvements should be combined as one single project. Staff should develop a more detailed proposal for the Park Avenue Condominium Board with intent to secure an easement along the west side of SR-224 for sidewalk and landscaping improvements. Concurrently, a more detailed engineering study should be conducted for the re-aligned intersection. This effort should be coordinated with UDOT Region Two staff since a new traffic signal will be part of the project.

3) Additionally, opportunities to combine this project with a waterline reconstruction have been identified. These projects should be coordinated to be implemented concurrently.

• Access Consolidation

1) The City, in conjunction with UDOT, should use the driveway consolidation plan to work with property owners as redevelopment occurs. A change in access use requires a new access permit from UDOT. This process should be followed with all redevelopment along the corridor. Short of a major reconstruction project, this is about the only opportunity to negotiate access issues. Specifically related to the driveway spacing concerns on Iron Horse Drive and SR-224, a median could be constructed approximately 100' from SR-224 on Iron Horse to reduce congestion and improve safety.

Phase II Action Plan – SR-224/SR-248 Roundabout

Unlike Phase I projects, the Phase II projects need to be integrated with the land use planning to account for the subsequent new trips and/or new circulation patterns that may result from the BOPA redevelopment planning effort.

- Assign new trips and traffic patterns resulting from BOPA to the traffic model;

- Continue to work with UDOT Region Two traffic staff to ensure project buy-in;

- Conduct detailed engineering including traffic, utilities, access, roadway layout.

- Implement the plan

One of the most important recommended actions is on-going coordination and communication with UDOT staff. UDOT's involvement varies by specific recommendation, but they will likely be involved with all. Staff should continue to engage UDOT at every opportunity. One strategy that has proven successful in other areas is to schedule a working group meeting quarterly with staff and UDOT and keep a "to do" list, with assignments, current.

Subject: Park City Golf Club 2013 Season
Author: Vaughn Robinson, Clint Dayley
Department: Golf Shop / Golf Maintenance
Date: March 27, 2014
Type of Item: Informational / Administrative

Recommendation:
Staff recommends a fee increase of $.50 per nine holes for Park City residents, $1.50 per nine holes for non-residents and the addition of a Utah resident rate for the upcoming golf season.

Topics:
Golf Course 2013 season update, rate change for 2014 season, water line project, 50th Anniversary celebration and an in house Food and Beverage cart operation.

I. Golf Course update / Fee Increase / Capital Plan

A. Background
Park City Golf Club had a successful 2013 season. We had an early opening, April 13th, a challenging fall season, and closed on November 8th. Over a week's worth of rain in September contributed to decreases in 2013 in both user numbers and revenues, causing the first half of fiscal year 2014 to have lower revenues than the first half of FY 2013. Heading into the spring season of this year we are in a positive financial position for fiscal year 2014.

B. Analysis
Over the last few years, patrons have let us know, via our surveys, that they want to see a more manicured golf course. This feedback, combined with the age of our maintenance equipment and the need for increased water & energy efficiencies, pushed us to continue to make some critical capital improvements. These include: the purchase of 3 hybrid mowers and replacement of all sprinkler heads. We did receive RAP tax funding from Summit County ($129,000) which will cover half of the above costs. Other capital projects for this year included a new range ball dispenser and new server for the golf shop Reservation/POS system.

We have also purchased needed equipment replacements over the last five years, including a rough mower, greens rollers, greens mowers, utility vehicles, seeder, and an upgrade to our irrigation pump station. These expenses totaled approximately $1,200,000 over the last five fiscal years.

These expenditures were entirely funded by the golf course fund. The unrestricted net position has increased from ($45,612) at June 30, 2012 to $65,504 at June 30, 2013. Unrestricted net position serves over time as a useful indicator of the Golf Fund's financial position. Staff understands the need to have this be a positive number. For fiscal year 2014, the current estimated unrestricted net position is approximately $210,000. Fiscal year 2014 unrestricted net position is projected to increase from $65,504 at June 30, 2013 to approximately $250,000 at June 30, 2014. Staffs goal in the next several years will be to reach a fund balance of $500,000 and use this as a baseline for future expenditures.

Since 2009 we have also seen significant increases in HOA fees, utility costs, and insurance costs. In 2009 we started paying into the Hotel Park City HOA. The current total amounts to $48,168 annually.

Staff is continuing to use the golf model spreadsheet with the budget department to determine necessary rate increases. This is proving to be a valuable tool to determine the effect of future rate adjustments. The expense information includes all operational and capital expenses (does not include depreciation).

The Golf Fund is an enterprise fund and is required under City policy to establish user fees at a level to recover the cost of providing services including capital costs such as depreciation while maintaining positive unrestricted net assets.

The golf course is recommending a rate increase of $.50 per nine holes for Park City residents and $1.50 per nine holes for non-residents. Staff is also recommending a new Utah resident rate be established. In the 2013 season the rates increased $.50 per nine holes for Park City residents and $1.00 per nine holes for non-residents. The previous rate increase was in 2008. Staff feels the rate increase to the non-resident will not impact the number of rounds by visitors but will price out Salt Lake players. The Utah Resident rate will maintain and hopefully grow the current number of Salt Lake players as they are important to our shoulder season rounds. Many courses in the state are forecasting rate increases over the next few years to fund their capital programs.

The following figures are not seasonally adjusted but are the first seven months of each fiscal year (July1 through January 31) and do not include depreciation expense or capital purchases made during the fiscal year.

	Revenues	Expenses	Net Revenue
Actual Jul-Jan 2014	$893,651	$707,257	+$186,394
Actual Jul-Jan 2013	$935,748	$648,144	+$287,604
Net Change Jul-Jan 13-14	($42,097)	($59,113)	($101,210)

Revenues & Expenses per Round	FY 14	FY 13
Revenues	$47.07	$45.80
Expenses	$37.25	$31.72
Net Difference	+$9.82	+$14.08

Even though numbers are down compared to 2013 (largest revenue year to date) the golf course had a strong start to the fiscal year. However these net numbers will decrease as we do not see a strong revenue stream in the winter. The golf fund does receive $3300 a month in rental fees from White Pine Touring. We also receive 6% of the gross track revenue at the end of the winter season. Last season this amount was $7,522. Expenses decrease, but we do fund some personnel, HOA fees, utilities, and our costs for startup in the spring is substantial. The fall of FY 2013 was the strongest revenue period over the last 15 years.

Rounds – these numbers are Fiscal July 1 – January 31

Rounds (18)	FY 2014	FY 2013	Net Change FY 14-13	% Change
Resident	11,114	12,324	(1210)	(11%)
Season Pass	809	985	(176)	(22%)
Non Resident	3,255	3,093	162	5%
Punch Pass	1,483	1,217	266	18%
Tour/Lodge	1,328	1,570	(242)	(18%)
Comp / Emp	994	1,243	(249)	(25%)
Total	18,983	20,432	(1449)	(7.6%)

For FY 2014 total rounds decreased by (7.6%). 2013 July-November season was long and unusually dry. 2014 was still long but unseasonably wet in September. Tournament/Lodging rounds decreased by 18% but two company tournaments were lost (144 players and 48 players) due to weather. Tournament/Lodging rounds fall under our premium rate of $80 per person ($15,360.00 loss from these two lost groups). This player also tends to spend more on retail items.

Rounds - these rounds are seasonal rounds – April to November

Rounds (18)	2013	2012	Net Change Season 12-11	% Change
Resident	17,296	19,397	(2,101)	(12%)
Season Pass	1,303	1,555	(252)	(19%)
Non Resident	4,611	4,334	277	6%
Punch Pass	1,900	1,509	391	21%
Tour/Lodge	1,954	1,888	66	3%

Comp / emp	1,638	2,060	(422)	(26%)
Total	28,702	30,743	(2041)	(6.6%)

For the 2013 season we had significant decreases in 3 categories, resident, season pass and comp rounds. We had a decrease in total rounds of 6.6%. If you take out the comp rounds our total decrease is 5.3%. Total rounds nationally (National Golf Foundation) decreased by 4.9%. In Utah rounds decreased by 3.7%. This was primarily due to the abnormally wet September. Utah only had 3 positive months, these months were February, August, and November. The most positive increase was in our punch pass program +21%. The 2012 season was the second busiest rounds year over the last 16 years. 2013 seasonal revenues compared to 2012 decreased by $28,888, a 2.2% decrease. 2012 was our strongest revenue year over the last 16 years.

Over the years the business plan was to become a daily fee course. Season pass sales have dropped from the high of 112 in 2003 to our current number of 20. Season passes are limited to those who purchased them in the previous year (grandfathered in 2003). Our comp rounds are primarily golf course employee rounds. As the majority of our staff is part time seasonal this is the one major benefit we can provide for staff. Last year the course saw an employee retention rate of 95%. At 75% of play being residents, Park City Golf Club is still largely a local's course.

The chart below shows both the current rates and the proposed rates for the 2014 season. These increases are needed primarily to fund future capital projects / purchases and same level of service increases such as our HOA fees. Based on 2013 season rounds played at these proposed rates revenues will increase by $25,551. All of the rate increases are under 10%, by policy these can be approved by the City Manager. These changes have been communicated to our Friends of Golf group and they are supportive.

	Current Resident*	Proposed Resident	Proposed Utah Res	Current Non Res.	Proposed Non Res.
9 holes	$17.00	$17.50	$22.50	$23.50	$25.00
9 holes / car	$24.00	$25.00	$30.00	$31.00	$32.50
18 holes	$34.00	$35.00	$45.00	$47.00	$50.00
18 holes / car	$49.00	$50.00	$60.00	$62.00	$65.00
Season Pass	$1,020 (20)	$1,050			
Season P (corp)	$2880 (2)	$3,000			
Season P	$425 (8)	$425			

(Jr)					
Res. Punch Pass (Sr)	$300	$315			

* Resident lives or owns property within Park City School District boundaries. Junior season pass can be purchased by anyone 17 years old or younger. Resident Senior punch passes are for those 65 years and older.

Rate comparisons of Utah courses. All rates are for 18 holes and include a golf cart.

Golf Course	Proposed Rates
Park City Golf Club– Resident	$50.00
Park City Golf Club– Non Resident	$65.00
Park City Golf Club– Utah Resident	$60.00
Wasatch – Soldier Hollow	$49.00
Salt Lake City – Mtn. Dell, Bonneville	$49.00
Salt Lake County – Old Mill	$46.00
Thanksgiving Point	$87.00 – Friday - Saturday
Crater Springs	$65.00

Park City Golf Club's rates are comparable for the resident rate. The non – resident rate is on the high side for Utah courses. As compared to other resort towns outside of Utah, the green fee non-resident rate is substantially below market. The rates below are for prime time (June – September).

Golf Course – Public Access	Current Rates / car
Aspen Golf Club	$159.99
Vail Golf Club	$109 – Non Res $87 - Resident
Jackson Hole Golf and Tennis	$185– Semi Private
Sun Valley Golf Club	$175

Capital Projects: Attachment A

Completed projects / purchases in FY 2014

- New range ball dispenser which allows customers to purchase balls directly at the machine instead of needing to wait in line in the golf shop (highest revenue year yet at $64,817). It accepts preloaded gift cards (sales of $2,886), which also allows customers to purchase range balls directly at the machine. Additionally, it does not require tokens which previously cost us about $800 annually.
- Replaced the remaining 3 greens/tee mower fleet with new hybrid mowers. These mowers have around a 56% savings on fuel, and this new technology will eliminate the risk of hydraulic leaks on the greens.
- New sand bunker rake machine.

- Sprinkler head upgrade: new sprinkler head conversion will provide reliable turf irrigation for 15+ years. This upgrade increased water application (uniform distribution) efficiency.

New projects / purchases for FY 2015

- Staff is recommending improvements to our pro-shop facility. Over the next several years improvements include new cameras, display lighting and paint. Please see attached capital improvements plan.
- Replace the fence at the top of the driving range.
- Purchase a new all-electric golf course work vehicle. (This machine is funded by a RAP tax grant).
- Purchase a new utility work vehicle.

II. Water line project

This season there will be impacts on the golf course due to the construction of the Judge Tunnel raw water line. This water line is being built to comply with future regulations. Golf course staff has worked with water staff over the past year to determine the best and least impactful way for this construction to proceed. Construction will begin tentatively on June 1st of this year. The project is a single line which will be open trenched through the golf course. The main areas of impact will be along hole 16 (west side) and across holes 15 and 14, just south of Three Kings condos. The impact to the golf course operations with the construction along the side of hole 16 should be minimal (mostly noise). The trenching across holes 15 and 14 will definitely interrupt normal play and therefore this section of trench will begin after October 1st to minimize any disruption to play or financial impact to the golf course. The construction in this area needs to be completed by November 15th to accommodate the cross country ski track. Re-vegetation of the open trench areas will take place in the spring of 2015.

New Programs/Events

50th Anniversary

Park City Golf Club will be celebrating its 50th anniversary June 20, 2014. Staff is working with a committee to hold a daylong celebration. Staff has received information from the inaugural golf pro Ralph Emery and we have invited additional past managers to attend the event to talk about what it was like during their tenure. A golf club demo day and a putting course are just a couple of the activities planned for the afternoon. Staff is planning a culmination of the event with City Council in attendance to end the celebration tentatively at 5:00 p.m. that day.

GOLF FOOD AND BEVERAGE OPERATIONS

The history of Park City Golf Club (PCGC) has been to send out a Request for Proposal (RFP) for the operation of the on course food and beverage concession. This year PCGC is planning on operating this business in house. Staff has conducted meetings with the City Manager, Finance, Budget, Legal, Human Resources, and Recreation Departments to gather input and direction for this program.

The main reason for this undertaking is level of service. This relates directly to Council's goal of being a World Class Multi-Season Resort Destination. In our most recent survey of our customers PCGC staff received a 95% rating (above average to excellent) for customer service. Quality customer service is one of the key ingredients for customer retention in this very competitive flat market place. We feel that an in house operation will allow us to provide this same quality and consistent customer service with this new program.

The golf course in the past has received $2400 from the concessionaire for the rights to operate this business. As this is a first year venture and there are very few models in the market place that operate in this fashion it was difficult to gather information on expense and revenue projections. There will be some initial capital and licensing costs such as: utility hook ups for an ice machine, POS equipment, City and State licensing. Fixed costs will include: staffing, inventory for resale, and rental of beverage cart and ice machine.

As this is a new program staff feels it is critical in this first year to implement programs to measure the success of the operation. This will include but will not be limited to:

What	Metric / Goal	By When	Owner / Initiated by	Including
Survey customers, both online and on the course	70% of customers rate cart service as "good" or "excellent"	Results by July 30 and end of season	Denise Carey	Vaughn Robinson Craig Sanchez
Track expenses and revenues directly related to this program (this has been set up with Finance and Budget)	End of season net revenues from $5,500 - $20,000	Monthly	Denise Carey	Vaughn Robinson Craig Sanchez Budget / Finance Diane Foster
Meet with City staff at the end of June to provide an early season picture	Provide total early season revenue & expenses, as compared to forecast. Average & median daily revenue. High revenue day & low revenue day. (and daily tracking sheet,	June 30, 2014	Vaughn Robinson	Jed Briggs Nate Rockwood Lori Collett Denise Carey

	with day of week, of net revenue per day, including "notes" column that indicates tournament, etc.			
Staff will conduct a "Looking Back" exercise at the end of July to identify any level of service or financial issues	Summary of early season surveys. Any qualitative survey information. Staff recommendations on areas for improvement. Aforementioned financial numbers.	July 31, 2014	Denise Carey	Vaughn Robinson Craig Sanchez
Email to City Manager to provide highlights from Looking Back (quick update to indicate how things are going)	Summary of survey and financial numbers, include any issues that have been identified.	August 15, 2014	Denise Carey	Email to Diane Foster with cc to Jed Briggs, Nate Rockwood & Lori Collett
Meet with City staff to provide end of season survey and financial results	Provide total end of season revenue & expenses, as compared to forecast. Average & median daily revenue. High revenue day & low revenue day. (and daily tracking sheet, with day of week, of net revenue per day, including "notes" column that indicates tournament, etc.	November 15, 2014	Vaughn Robinson	Diane Foster Jed Briggs Nate Rockwood Lori Collett Denise Carey
Provide City Manager with a Manager's report at the end of the season to share program results with Council.	Provide total end of season revenue & expenses, as compared to forecast. Average & median daily revenue. High revenue day & low revenue day. (and daily tracking sheet, with day of week, of net revenue per day, including "notes" column that indicates tournament, etc.	December 15, 2014	Vaughn Robinson	Diane Foster CC: Jed Briggs Nate Rockwood Lori Collett Denise Carey Craig Sanchez

This certainly could be a risk, however if this program does not provide consistent quality service and a positive cash flow then we will conduct an RFP for this concession for the 2015 season.

Concessions Forecasted Revenues and Expenses

Vaughn Robinson did make contact with several golf courses. Some had operated F & B in the past, some are currently offering on course service. Most communicated that they could expect to gross on average $400 per day. These operations were not aggressive in their operations, relied more on a small snack bar. Based on information from Golf Trac (PGA reporting document), municipal food and beverage operations median total revenues was $6.10 per round. These operations also included an “at the turn” snack bar. Staff believes that we could see gross revenues of half of this amount of $3.05 per round played. The golf course averages 27,500 rounds per season. This could bring in total gross revenues of $83,875. This would also increase our inventory for retail expense line. Return on the investment for resale items average between 200-300% of the cost of the product. Based on this information gross revenues could be between $60,000 - $83,875. This was based on 5 months of operation; calculating half of May and October. Our expenditure for inventory for resale is $24,000, based on the average of a 250% gross return this also totals $60,000. Expenses are itemized below. At our end of July “Looking Back” exercise we will have the ability to better forecast the remainder of the season. If we are not meeting our “net” projections we will make adjustments to curb expenses. The only fixed costs at that time will be staffing and the rental charges for the beverage cart and ice machine. We will continue to operate the concession through the summer regardless of net revenues primarily because of customer service impacts and the ability to conduct an RFP mid-season. We will be able to track our “net” as finance has setup account coding specific to this endeavor.

Personnel	$19,920
Recruitment and Training	$500
Office Supplies	$1,000
Uniforms	$1,000
Gas	$1,000
Cellular	$300
Equipment rental	$3,200
Inventory for Resale	$24,000
Bank Charges	$1,000*
Other Fees and Licenses	$500
Computer Equipment	$1,000*
Equipment hookup	$1,000
Total	$54,420

Based on these projections the golf course will net between $5,580 to $20,000.

* Expenses if we accept on course credit cards.

C. Department Review:

The City Mangers Office, Legal, Budget and Grants Department, Finance, Public Works Department, Water Department, and the Recreation – Library Department have reviewed this report.

Alternatives:

A. **Approve the request:** Staff recommends a fee increase of $.50 per nine for residents and $1.50 per nine for non-residents and a Utah resident rate for the upcoming golf season.
B. **Deny the request:** Not approving the rate increase could cause the golf fund to decrease thus impacting the golf course's future capital plans.
C. **Continue the Item:** Council could direct staff to provide further information at a future date.
D. **Do nothing:** This would have the same effect as alternative B.

Significant Impacts:

	World Class Multi-Seasonal Resort Destination **(Economic Impact)**	**Preserving & Enhancing the Natural Environment** **(Environmental Impact)**	**An Inclusive Community of Diverse Economic & Cultural Opportunities** **(Social Equity Impact)**	**Responsive, Cutting-Edge & Effective Government**
Which Desired Outcomes might the Recommended Action Impact?	+ Accessible and world-class recreational facilities, parks and programs + Balance between tourism and local quality of life + Multi-seasonal destination for recreational opportunities + Accessibility during peak seasonal times	~ Effective water conservation program		+ Fiscally and legally sound + Engaged, capable workforce + Well-maintained assets and infrastructure
Assessment of Overall Impact on Council Priority *(Quality of Life Impact)*	Very Positive	Neutral	(Select from List)	Positive
Comments:				

Recommendation: Staff recommends a fee increase of $.50 per nine holes for residents, $1.50 per nine holes for non-residents and the addition of a Utah resident rate for the upcoming golf season.

Attachment A: Capital project schedule.

GOLF COURSE CAPITAL IMPROVEMENT PROGRAM - Fiscal year

PROJECT	CIP FUND	2014	2015	2016	2017	2018	5 - YEAR TOTAL
BUNKER SAND	55-47208						unscheduled
CART PATHS	55-47208						unscheduled
DRIVING RANGE IMPROVEMENT	55-47208	Fencing 10,000					10,000
EQUIPMENT REPLACEMENT	55-44039	38,000	38,000	38,000	38,000	38,000	190,000
GOLF CART REPLACMENT	Debt	35,000	35,000				70,000
IRRIGATION MAIN LINE	Budget Request						unscheduled
NURSERY GREEN	55-47208						unscheduled
PUMP STATION BACK NINE	55-47208						Completed
PRO-SHOP IMPROVEMENTS	55-47208	Range / Tables 10,000	Camera's 12,000	Display Lighting 12,000	Paint / Fixtures 12,000		46,000
REBUILD 14 GREEN	55-47208						unscheduled
BACK RESTROOMS ACCESS IMPROV.	55-47208					12,000	12,000
SPRINKLER HEADS REPLACEMENT	Budget Request						Completed
11- STREAM FILL-IN	55-47208						unscheduled
SILT REMOVAL 6, 7, 12,13 PONDS	55-47208						unscheduled
TEE CONSTRUCTION	55-47208						unscheduled
TOTAL COST		**93,000**	**85,000**	**50,000**	**50,000**	**50,000**	**328,000**

Board of Adjustment
Interview Schedule - Continued

March 27, 2014

Time	Candidate	Notes
5:00 PM – 5:10 PM	Review Questions	
5:10 PM – 5:25 PM	Melissa Band	In Person
5:25 PM – 5:40 PM	David Robinson	In Person
5:40 PM – 6:00 PM	Review	

The Board of Adjustment was created pursuant to the Utah Code with the following authority:

A. The Board of Adjustment shall hear and decide:
(1) Appeals from zoning decisions applying Title 15, Land Management Code;
(2) Variances from the terms of the Land Management Code.
(3) Appeals and call-ups of Final Action by the Planning Commission at the request of the City Council for City Development.

B. The Board of Adjustment shall make determinations regarding the modification of Non-Conforming Uses and shall hear appeals on the determination of Non-Conforming or Non-Complying status by the Director of the Planning Department, as provided in Title 15, Chapter 9.

Each member of the Board of Adjustment shall serve for a term of five (5) years or until his successor is appointed and qualified provided that the term of the members of the first Board so appointed shall be such that the term of one member shall expire each year on June 1. Vacancies shall be filled in the same manner as the original appointment for the balance of the unexpired term.

BOARD OF ADJUSTMENT ROSTER
MARCH 2014

Five year terms.
The Board of Adjustment meets on 1st and 3rd Tuesday on an as needed basis.

NAME / ADDRESS	PHONE / EMAIL	TERMS
Mary Wintzer PO Box 224 320 McHenry St	Home: 435-649-8224 Office: 435-649-1382 Cell: 435-640-0261 Email: wintzermc@aol.com	06/10 – 06/15
Rod Ludlow PO Box 358 532 Woodside Ave	Home: 435-731-0638 Email: rodcludlow@yahoo.com	06/11 – 06/16 (Resigned)
Richard Miller 2803 Hackney Ct	Office: 435-649-6660 Home: 435-649-1728 Cell: 435-901-2014 Email: rich@greatlender.com	07/12 – 06/17
Hans Fuegi 3742 Rising Star Ln	Office: 435-649-3500 Home: 435-649-3226 Email: hans@xmission.com	05/10 –06/13
Ruth Gezelius PO Box 1294 51 Prospect Ave	Home: 435-649-4669 Email: ruthie1294@gmail.com	08/09-06/14

ALTERNATE Jennifer Franklin 555 Deer Valley Dr #3 PO Box 2416	Home: 435-602-3822 Email: j.marie.franklin@gmail.com	07/12-06/14 *filling term*
Steve Joyce	**PC LIAISON**	

TITLE 15 - LAND MANAGEMENT CODE (LMC)
CHAPTER 10 - BOARD OF ADJUSTMENT

Chapter adopted by Ordinance No. 01-17

15-10-1. ESTABLISHMENT OF BOARD.

In order to avail the City of the powers provided in Chapter 9 of Title 10 of the Utah Code (1953, as amended), there is hereby created a Board of Adjustment, which shall consist of five (5) members. There shall also be one non-voting alternate to vote when a regular member is absent. Members shall be appointed by the Mayor with the advice and consent of the City Council. The Council may fix per diem compensation for the members of the Board of Adjustment by resolution, based on necessary and reasonable expenses for meetings actually attended. All members of the Board of Adjustment shall reside within the City limits, and are deemed to have resigned if they move their residence from the City limits.

15-10-2. TERM OF OFFICE.

Each member of the Board of Adjustment shall serve for a term of five (5) years or until his successor is appointed and qualified provided that the term of the members of the first Board so appointed shall be such that the term of one member shall expire each year on June 1. Vacancies shall be filled in the same manner as the original appointment for the balance of the unexpired term.

(Amended by Ord. No. 09-10)

15-10-3. POWERS AND DUTIES.

(A) The Board of Adjustment shall hear and decide:

> (1) Appeals from zoning decisions applying Title 15, Land Management Code;
>
> (2) Variances from the terms of the Land Management Code.
>
> (3) Appeals and call-ups of Final Action by the Planning Commission at the request of the City Council for City Development.

(B) The Board of Adjustment shall make determinations regarding the modification of Non-Conforming Uses and shall hear appeals on the determination of Non-Conforming or Non-Complying status by the Director of the Planning Department, as provided in Title 15, Chapter 9.

(Amended by Ord. Nos. 06-35, 10-11; 12-37)

15-10-4. GROUNDS FOR REMOVAL.

Any Board member who is absent for two (2) consecutive regularly scheduled meetings, or a total of four (4) regularly scheduled meetings per year may be called before the City Council and asked to resign or be removed for cause by the Mayor, with the advice and consent of City Council. Additionally, the Mayor, with the advice and consent of City Council, may remove any member of the Board of Adjustment for cause if written charges are filed with the Mayor, against the member. The Mayor shall provide the member with a public hearing if the member requests one.

(Amended by Ord. No. 06-35)

15-10-5. ORGANIZATION.

(A) **CHAIR**. The Board of Adjustment shall elect one of its members to serve as Chair for a term of two (2) years at its first meeting following the date of expiration of terms in June. The Chair may be elected to serve for one (1) consecutive additional term, but not for more than two (2) successive terms. If the Chair is absent from any meeting where a quorum would otherwise exist, the members may appoint a Chair Pro Tem to act as Chair solely at that meeting.

(B) **QUORUM**. No business shall be conducted unless at least three (3) members of the Board, not counting the alternate, are present.

(Amended by Ord. No. 09-10)

15-10-6. MEETINGS.

Meetings of the Board shall be held at the call of the Chair and at such other times as the Board may determine.

(A) **WITNESSES**. The Chair of the Board of Adjustment or in his absence, the Chair Pro Tem, may administer oaths and compel the attendance of witnesses at such meetings, and all meetings shall comply with Title 52, Chapter 4, Open and Public Meetings, of the Utah Code, as amended.

(B) **MINUTES**. Written minutes shall be kept of all Board meetings. Such minutes shall include:

(1) The date, time and place of the meeting.

(2) The names of members present and absent.

(3) The substance of all matters proposed, discussed, or decided, and a record, by individual member, of votes taken.

(4) The names of all citizens who appeared and the substance in brief of their testimony.

(5) Any other information that any member requests be entered in the minutes.

Recommended questions for Board/Commission interviews

Core Questions

1. What brought you to Park City?
2. What are your three favorite things about living in Park City?
3. Why do you want to serve on the Board of Adjustment?
4. In basic terms, what should the City do to address the three critical issues outlined in your application?
5. Please provide an example of your previous involvement with the community and/or City where you had to make decisions based upon specific rules, regulations, or measurable standards?
6. What would make you leave Park City?
7. If you were appointed to the Board of Adjustment and presented with a project that met all of the required rules and regulations, how would you proceed if there was both public and personal opposition to it?

Board Specific Questions

1.

2.

3.

Final Question

1. Do you have any questions or comments to share with the Council?

PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Melissa Band

Address: 2181 Sunrise Circle (mailing) | 2181 Sunrise Circle (street)

Telephone: Residence 435.901.3424 Office ____________

E-mail mband75@gmail.com

1. How long have you lived within the City limits of Park City? 11 years

2. List any previous involvement you have had in your community or with Park City Municipal.

   Vice Chair Leadership Alumni Committee, Board of Trustees Park City Anti Bullying Coalition, Reach out and Read Coordinator for the People's Health Clinic, Donation Coordinator for past 3 years for Silver Queen Derby, Blue Ribbon Commission for Mayor/Council Compensation, Member of Park City Rotary and corporate sponsorship co-coordinator for Miner's Day Parade 2013 and 2014, Co-Chair of the Legislative Committee for Park City Board of Realtors, Graduate of Leadership Class 18.

3. What would you perceive as the mission of the Board of Adjustment?

   The Board of Adjustment is a quasi judicial board that often acts as the last stop in granting or denying variances to the land management code.

4. What specific skills and/or experience will you bring to enhance the effectiveness of this board or commission?

   As a local Realtor, I have both a background and an interest in seeing the Land Management Code applied fairly and effectively. I am a very detail oriented person, and quite honestly, I really find the process fascinating and I enjoy it.
   I have read through the draft of the new General Plan (Versions 1 & 2) and have started reading through the LMC. I attend both Planning Commission and City Council meetings whenever possible, especially if I see something on the agenda that pertains to real estate.

5. List three issues you consider to be of prime importance which the City should

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address and briefly outline your position on each issue:

1) Traffic - This was a major issue in the election and for good reason. Traffic not only threatens our quality of life here as locals, but the visitor experience as well. While I feel that Park City has been extremely aware of this problem and proactive in dealing with it by improving walkability and public transportation, I think that more needs to be done, especially when it comes to traffic from the airport and visitors driving in town.
To put an entire family and gear into the existing transportation options is very expensive. It is almost always more cost effective to rent a vehicle, and certainly more convenient. Once guests arrive with a car, they are much more likely to use it instead of public transportation. Though I think the in-town solutions that have been proposed will help, I think the solution will come by getting people out of their cars at the airport.

2) Affordable Housing - Both in visioning and the new General Plan, the community has decided that keeping people of all socioeconomic ranges is important and desirable in our community. With real estate prices on the rise and inventory at an all time low, this is likely to be our toughest challenge as a town.
I read through the staff report from CZB (and attended the work session to discuss it) and one of the things that stood out most to me was the statement that most families want a "patch of grass" when raising children. Snow Creek and Park City Heights are exactly that kind of product, but more land options like those are limited. Though I have heard people say Bonanza Park would be a good place for redevelopment, having living space above commercial both limits financing options and the types of people who want to live there.

3) Revision and adoption of the General Plan and Land Management Code:
I know that we are close to finalizing and approving the new General Plan, the land management code also needs to be revamped; a task that will probably be the more difficult of the two.
Code isn't always a big topic with the general public and I don't think many people outside of the city, builders and architects really understand what it is and how it affects what happens in regards to development and redevelopment in our town.
As an agent, and being in property management prior to that, I have heard many tales of frustration over the years that have given people a negative experience in their dealings with the city that stem from things that are either unclear or contradictory in the code.

6. The Board of Adjustment meets regularly on the 3rd Tuesday and sometimes on the 1st Tuesday of each month. Would you be able to attend meetings beginning at 5:00 p.m.

Yes ☑ No ☐

Are you comfortable receiving and reviewing packets/information electronically?

Yes ☑ No ☐

All applicants are required to sign an Authorization for Release of Information for a background check which will be conducted by the City

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PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: David Robinson

Address: 2788 Holiday Ranch Loop Rd (mailing) | Same (street)

Telephone: Residence 435-649-9011 Office 435-431-2323

E-mail dave@milestonemgt.net

1. How long have you lived within the City limits of Park City? 17 years

2. List any previous involvement you have had in your community or with Park City Municipal.

   Only as a consumer with obtaining permits

3. What would you perceive as the mission of the Board of Adjustment?

   I perceive the mission of the Board of Adjustment is to meet, evaluate and render a fair, expediant and unbiased opinion regarding matters relating to the Park City Land Management Code.

4. What specific skills and/or experience will you bring to enhance the effectiveness of this board or commission?

   12 years of real estate redevelopment in Northern and Southern California.
   17 years as owner of Milestone Management a local property management company managing properties throughout Park City.
   40 years as an entrepeneur.

5. List three issues you consider to be of prime importance which the City should

address and briefly outline your position on each issue:

1) As our city and properties continue to age, there are various neighborhoods that are beginning the process of redevelopment through remodels tear-downs, etc.

   We need to make sure that the process for permitting such activities are fair and expediant thus encouraging such activities. However, the city needs to insure that these activities meet existing safety,design and environmental codes.

2) Again, as some of our neighborhoods continue to age, the city needs to take a more proactive role in insuring that properties are well-kept and remain safe for the residents.

   We need to enforce current landscape standards making property owners responsible for the condition of their properties. Many properties in older neighborhoods have become rental properties and there is far too many of these that have fallen into disrepair and have become eyesores to other residents.

3) Open lands are an important part of why we have chosen to make our homes in Park City.

   We need to make sure that not only do we look for additional opportunities for open lands but we need to insure that our existing lands are well cared for and remain accessible to all Park City residents.

6. The Board of Adjustment meets regularly on the 3rd Tuesday and sometimes on the 1st Tuesday of each month. Would you be able to attend meetings beginning at 5:00 p.m.

   Yes ☑ No ☐

   Are you comfortable receiving and reviewing packets/information electronically?

   Yes ☑ No ☐

All applicants are required to sign an Authorization for Release of Information for a background check which will be conducted by the City.

PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Corinne Prewitt (formerly Corinne Brody when employed at Miami-Dade County)

Address: 3853 Rising Star Lane, Park City (mailing) | ______ (street)

Telephone: Residence 435-604-0295 Office 305-989-3903 (cell)

E-mail corinne@prewitt.net

1. How long have you lived within the City limits of Park City? 5 years

2. List any previous involvement you have had in your community or with Park City Municipal.

   I have not previously been involved in any boards or advisory committees in Park City.

3. What would you perceive as the mission of the Board of Adjustment?

   The mission is to objectively hear and decide appeals and variance requests through authority granted by Utah Statute and under Title 15, Chapter 10 of the Park City Municipal Code.

4. What specific skills and/or experience will you bring to enhance the effectiveness of this board or commission?

   I bring significant and relevant experience as a former Assistant County Manager in Miami-Dade County, a jurisdiction encompassing 2,400 square miles with a budget in excess of $6 billion dollars. (See attached resume)

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5. List three issues you consider to be of prime importance which the City should

address and briefly outline your position on each issue:

1) Timely Review of Appeals and Variance Requests.

I am committed to the timely review of Board business and attendance at specified meetings.

2) Consideration of the General Plan and Land Management Code

I am committed to the goals of the General Plan and the specific quidance provided within the Land Management Code. I understand the relevance of these in making decisions within the scope of the Board of Adjustment.

3) Objectivity in Making Determinations

I do not have conflicts of interest and am not involved in any current or proposed projects within Park City.

6. The Board of Adjustment meets regularly on the 3rd Tuesday and sometimes on the 1st Tuesday of each month. Would you be able to attend meetings beginning at 5:00 p.m.

Yes ☑ No ☐

Are you comfortable receiving and reviewing packets/information electronically?

Yes ☑ No ☐

All applicants are required to sign an Authorization for Release of Information for a background check which will be conducted by the City.

Corinne L. Prewitt
3853 Rising Star Ln
Park City Utah 84060
435-604-0295 (H) 305-989-3903(C)

EXPERIENCE:

Miami-Dade County
Special Assistant County Manager
Office of the County Manager (July 2003-October 2007)

One of nine top executives in the County Manager's Office reporting to the Mayor responsible for running an organization of over 30,000 employees with a $6.9 billion budget and in excess of 60 operating departments. Major projects include:

- Oversight responsibility for multiple operating departments. Included Budget, Finance, Employee Relations, Property Appraiser and General Services (encompassing facilities maintenance, fleet and property management).
- Development of entity-wide strategic plan. Execution of initial plan and update process, implementation of business planning standards, selection and implementation of an automated performance management system, oversight of annual results reporting and customer satisfaction surveying.
- Oversight of internal consulting projects and external advisory services. Planning and management of benchmark study and opportunity assessment for shared services in finance, human resource and procurement with savings potential of $50 million annually.
- Performance improvement efforts countywide including performance measurement in 60 departments and formulation of executive and mid-level manager development programs for 2,800 employees.
- Management oversight for development of $2.9 Billion General Obligation Bond Program. Obtained voter approval in November 2004 for third largest program in the nation encompassing eight program areas.
- County Manager's staff representative to the Government Structure Task Force created by Chair of the Board of County Commissioners. Focused on efficient government structures and process reform.
- Oversight of financial analysis to identify funding for $1.2 billion Port Tunnel project.

Miami-Dade County
Director, Office of Performance Improvement (July 1999-July 2003)
Deputy Director, Audit & Management Services Department (November 1996-July 1999)
Director Management Consulting Division, Audit & Management Services Department (February 1990-November 1996)

Directed an office reporting to the County Manager responsible for conducting internal consulting projects, improvement initiatives and implementation of innovative programs spanning over 30 departments including Building & Zoning, Environmental Resources Management, Property Appraiser and Public Safety:

Deloitte & Touche - Management Consulting Division
Miami, Florida (January 1985- February 1990)
Senior Manager, Consulting Group

Senior Manager in the southeast region consulting group. Prepared budgets, developed practice office plans, evaluated staff, conducted recruitment efforts and oversaw project service delivery teams. Manager on firm merger team focused on process and technology consolidation in project accounting and finance.

Arthur Andersen & Co. – Management Information Consulting Division.
Philadelphia, Pennsylvania and Miami, Florida (September 1981-August 1984)
Senior Consultant

Served as staff on organizational reviews, financial feasibility studies and automation projects in industries including manufacturing, utilities, health care and insurance.

EDUCATION:

The Wharton School, University of Pennsylvania
Philadelphia, Pennsylvania. B.S. – Economics and Management, May 1981.

Speaker at various conferences including the Conference Board and Harvard University. Representative for the County Manager at the Harvard John F. Kennedy School E-Government Executive Education Policy Group.

PARK CITY MUNICIPAL CORPORATION

APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Hans Fuegi

Address: 3742 Rising Star Lane, Park City, UT 84060
mailing street

Telephone: Residence 649 3226 Office 649 3500

E-mail hans@xmission.com Fax 649 8500

1. How long have you lived within the City limits of Park City?
Since October of 1980

2. What is your involvement with the community?

Co-founder, Board member Park City Restaurant Association
Member Park City Rotary Club
Member Park City Health Clinic Finance Committee
Past Chair, Executive Committee and Board Member Park City Chamber/Bureau\
Past Chair, Board Member Park City Jazz Foundation

3. What is your involvement with Park City Municipal Corporation?

Member COSAC III

4. The Board of Adjustment meets the 1st and 3rd Tuesday of each month, when there is pending business. Would you be able to attend meetings beginning at 5:00 p.m.

Yes X No

5. Why are you interested in serving on this board or commission?

This community has been very good to me and I am looking for a way to give back to it. My schedule does not presently allow me to serve on a more time consuming board or commission, such as planning commission, etc. If elected to the Board of Adjustment, I look forward to the challenge of dealing with and, with the help of the board members, making decisions on unusual and I assume sometimes difficult and delicate issues.

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6. What specific skills and/or qualities will you bring to enhance the effectiveness of this board or commission?

As a business owner/operator and owner of some real estate properties in Park City, I understand that not every situation can be addressed /solved by the Land Management Code and Planning Department. In a town as interesting and diverse as Park City, situations will arise which need to be evaluated outside of the traditional ways and means of planning and zoning.
I believe my history of having lived in Park City and having run several successful businesses over the last 29 years, my experience as an owner of Main Street properties (one of which is a historic building which I remodeled in 1996), should qualify me for participation on this board.

7. List three issues you consider to be of prime importance which the Board of Adjustment should address and briefly outline your concern and position on each issue:

Since the Board of Adjustment is tasked to deal with appeals/exceptions associated with planning and zoning issues, there should in my mind be no preconceived notion of "prime importance" by the members of this board.

8. What do you perceive as the mission of this board?

The powers and duties of the Board of Adjustment are clearly outlined in Title 15-10-3 of the Land Management Code. I perceive the mission of this board to be to study, evaluate, discuss and decide on a fair solution/outcome to the exceptions/appeals presented to the board.

All applicants will be required to sign an Authorization for Release of Information for a background check which will be conducted by the City.

Application deadline is Monday, June 1, 2009. Please return this application to the Planning Department at 1255 Iron Horse Drive, P. O. Box 1480, Park City, Utah 84060. Phone: (435) 615-5060 FAX (435) 615-4906, or e-mail pabdullah@parkcity.org.

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January 29, 2014

TO: Thomas Eddington / Shauna Stokes

Sent via email to: Stokes@parkcity.org

This is to confirm my desire to continue serving on the Board of Adjustment after the upcoming expiration of my initial term.

Signed,

Fuegi

Hans Fuegi

3742 Rising Star Lane • Park City, UT 84060

PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Hans Fuegi

Address: 3742 Rising Star Lane, Park City, UT 84060 (mailing) | ______ (street)

Telephone: Residence 435 649 3226 Office 435 649 3500

E-mail hans@xmission.com

1. How long have you lived within the City limits of Park City? 34 years

2. List any previous involvement you have had in your community or with Park City Municipal.

   Board of Adjustments / Contaminated Soils study committee / SFF MLK negotiations group

3. What would you perceive as the mission of the Board of Adjustment?
   To help resolve any issues presented to the BoA in accordance with the LMC in the fairest way possible

4. What specific skills and/or experience will you bring to enhance the effectiveness of this board or commission?

   Prior experience as a BoA member, owner, manager and developer of Real Estate in Park City and other locations in and out of state of Utah

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5. List three issues you consider to be of prime importance which the City should address and briefly outline your position on each issue:

1)

2)

3)

6. The Board of Adjustment meets regularly on the 3rd Tuesday and sometimes on the 1st Tuesday of each month. Would you be able to attend meetings beginning at 5:00 p.m.

Yes No

Are you comfortable receiving and reviewing packets/information electronically?

Yes * No

- In some instances "paper" packets will be necessary

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Appointed to fill term to 6/14

PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Jennifer M. Franklin

Address: PO Box 2416, Park City, UT 84060 (mailing); 555 Deer Valley Drive #3, Park City, UT 84060 (street)

Telephone: Residence 435.602.3822 Office ____
E-mail j.marie.franklin@gmail.com Fax ____

1. How long have you lived within the City limits of Park City?
Moving here in 1997, I have a cumulative 11 years within the City limits.

2. What is your involvement with the community?
Some of my community involvement includes service on boards (see below) and the donation of time and money to various nonprofit organizations. My 2007 MPA research project designed a succession plan for the National Ability Center (NAC) and its Board. I participate in Park City Recreation sports leagues through the entire year. During the winter season, I supervise the Mountain Host program at Deer Valley Resort.

3. What is your involvement with Park City Municipal Corporation?
I currently serve as the chairperson of the Recreation Advisory Board (RAB).
I served on COSAC and was a member of PC Leadership Class VIII.
As an hourly PCMC employee, I taught classes and camps for the PC Recreation Department.

4. The Board of Adjustment meets th e 1st and 3rd Tuesday of each month, when there is pending business. Would you be able to attend meetings beginning at 5:00 p.m.?
Yes ☑ No ☐

5. Why are you interested in serving on this board or commission?
The Board of Adjustment (BOA) reviews issues critical to the long range plan of our Park City community's growth and redevelopment. I would like to have a role in guiding and adhering to our vision.
I will seek reasonable and viable options for maintaining and enhancing the Park City community through the guidelines set forward in the Land Management Code (LMC).

6. What specific skills and/or qualities will you bring to enhance the effectiveness of this board or commission?

To the BOA, I bring the thoughtfulness of unbiased research and inquiry, familiarity with facilitating conversation and debate, and the confidence and comfort to doubt prior opinion and changing my position when posed with sound and reasonable argument.

Not an architect, developer, contractor or attorney, I represent the Park City community as a member at large and will look at decisions through that lens - without biased interest or focus for specific regulations or ordinances.

7. List three issues you consider to be of prime importance which the City should address and briefly outline your concern and position on each issue:

As a member of the BOA, I should not, nor do I have a platform or a position to address. My decisions will be based in the vision set forth in establishing and enacting the LMC- not confined to literal interpretation of the code.

The strongest members of the BOA will strive to balance issues such as environmental impact, hardship to the applicant and stakeholders, western culture and private property rights, historic preservation, architectural aesthetics and the general 'spirit' of the Code.

My personal interest lies in development and redevelopment which enhances our natural environment and scenery.

8. What do you perceive as the mission of this board?

The mission of the BOA is to hear and decide appeals, special exceptions and variances regarding the Land Management Code (LMC). The BOA will also hear and decide on modification regarding those issues deemed non-compliance or non-conforming in status and/or use.

All applicants will be required to sign an Authorization for Release of Information for a background check which will be conducted by the City.

Application deadline is Friday, June 1, 2012. Please return this application to the Planning Department at 445 Marsac Avenue, P. O. Box 1480, Park City, Utah 84060. If you have any questions please contact Patricia Abdullah at (435) 615-5060 or pabdullah@parkcity.org.

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JENNIFER M. FRANKLIN

435.602.3822
j.marie.franklin@gmail.com
PO Box 2416 Park City, UT 84060

EDUCATION:

M.P.A., Executive Master of Public Administration 2008, University of Utah, Salt Lake City, Utah
B.A., Public Relations 1996, Texas Tech University, Lubbock, Texas
President's and Dean's List; Mortar Board, Omicron Delta Kappa honor societies

PROFESSIONAL and COMMUNITY EXPERIENCE:

Park City Recreation Advisory Board (RAB), Chairperson 2009-2012 2006 – 2012
Advising and supporting the City Council and staff on parks and recreation policy, programs and projects-recommending budget priorities (annual and long-term) - as a liaison between the community and public agencies on parks, stimulating community involvement and soliciting input. Completed projects: Quinn's dog park, Creekside Park, Old Town Park, $10.2m MARC renovation, the public process spanning from 2007 to completion in December 2011. Current project: memorial wall placed in the Park City cemetery

Independent Travel Director, international and domestic program implementation 1997 – present
As an independent contractor, I manage the logistics and operations of corporate meetings and incentive travel. Responsibilities include: anticipation and navigation of change, multi-event coordination, vendor management and contract adherence, and accounting for budget variances- with diligent and tenacious attention to detail.

Deer Valley Resort, Supervisor, Mountain Host Department 1999 – present
On-mountain operations supervising a staff of 39, private and public ski tours, resort stewardship
Peer review and employer comments include: 'prepares employees for potential roadblocks, then debriefs', 'helps me see other perspectives on the situation which allows me to make better choices', 'good source of direction in personal problem solving', 'maintains a level-headed view with all sides in focus' and 'kind and relaxed, but willing to confront problems'.

Citizens' Open Space Advisory Council (COSAC), Park City, UT 2007 – 2009
Appointed by City Council, advising Council and staff on open space priorities and aid in negotiations to acquire open space for preservation and conservation. Budget: $20 million bond, passed in 2006.

National Ability Center, Park City, UT 1997 – 2007
Designed succession plan for executive director implemented by the Board, developed as an EMPA research project, 2007. On staff with Adventure Learning Program- 2000-2006, managed 20+ staff & volunteers; Co-developer of "Ability Awareness" curriculum for all 5th graders in PCSD; Adaptive Ski and Therapeutic Riding Instructor- 1997-2000; Committee Member- annual fundraising events, ski races and formal galas

Park City Leadership, Class VIII, Community leadership congress 2001 – 2002
Thirsty Park City? water conservation awareness campaign committee
$4k budget, allocating remaining funds to continuing water conservation projects
Jump In!: High School leadership & service development program 2004 – 2006
Program Manager, 2004-2005; *Jump In!* Board Member, 2003-2004

Mountain Trails Foundation, Park City, UT 1997 – present
Original trail crew of "path-ologists" summers 1997-1998- maintain, design and build connecting trails
Current donor and 'Ambassador' as a liaison with the RAB.

PARK CITY MUNICIPAL CORPORATION
APPLICATION FOR APPOINTMENT TO

BOARD OF ADJUSTMENT

Name: Travis R. McGhee

Address: 1493 Park Ave #2 Park City 84060 (mailing) | PO Box 2459 Park City 84060 (street)

Telephone: Residence 773-655-0567 Office 801-331-7515

E-mail mcghetr@yahoo.com

1. How long have you lived within the City limits of Park City? 2 years

2. List any previous involvement you have had in your community or with Park City Municipal.

- I currently serve as the Treasurer for the Sunflower Condominium Homeowner Association in Park City.
- I am an active volunteer with the Mountain Trails Foundation and Cottonwood Canyons Foundation.
- Member of the Summit County Search and Rescue Team.

3. What would you perceive as the mission of the Board of Adjustment?

I perceive the mission of the Board of Adjustment to be one where its sole duty is to hear and decide on cases involving the Park City zoning code.

4. What specific skills and/or experience will you bring to enhance the effectiveness of this board or commission?

I have served (and currently serve) on a number of different commissions an boards to include: Lake Forest College Board of Directors, Lake Forest College Capital Campaign Commission, Cove School Young Professional Commission and Wasatch Trading Partners LLC Board of Directors. In addition to my experience with different Boards, I am also currently serving as the CEO of Utah based wealth management firm, with 8+ years of experience in a Senior Executive capacity with a number of Chicago based investment firms.

5. List three issues you consider to be of prime importance which the City should

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address and briefly outline your position on each issue:

1) Preserving the historic heritage of Park City. It is my belief that what makes Park City attractive (both to residents and tourists) is the welcoming nature of the city. This welcoming nature is exhibited most through the authentic feel that Park City's business and residential structures embody. Preserving this look and feel is imperative, however also requires a keen eye toward balance that ensures the demands of modern amenities and infrastructure are met to handle what will eventually be an increase in traffic. Therefore it is critical that Park City's boards and commissions employ diverse minds in order to ensure access to a wide range of ideas and solutions.

2) Maintaining the recreational infrastructure that draws so many to Park City throughout the year. Park City is unique in that it has a vibrant business district, sharing space with a high demand residential district. Both of which, share space with a world class recreational community. One issue that Park City faces is growing crowds combined with decreasing capacity. As we move forward as a city it will be imperative embrace ideas for housing growth without inhibiting the recreational subsystem that makes Park City so attractive. This will be an extremely difficult task and will require some of the best and brightest minds in order to balance both growth and preservation, as sacrificing either one in favor of the other will certainly be a detriment to the prospects that Park City has to offer.

3) Avoiding the "tear down" trend that so many other historic districts have embraced. In a number of other historic districts that I have resided in across the country, the main street area of each have allowed for the tearing down of older, dated, homes in exchange for massive multi-million dollar urban mansions. As the US economy continues its recovery from the 2009 financial crisis more and more wealthy individuals/families will look to do the same in Park City. I believe that while improvement to older structures is good for the appearance of the city, there must be strict zoning regulations in place to ensure consistency in appearance and prevent damage to Park City's historic character. Enabling this practice to exist in Park City would eventually have our town looking no different than every other wealthy historic district across this country.

6. The Board of Adjustment meets regularly on the 3rd Tuesday and sometimes on the 1st Tuesday of each month. Would you be able to attend meetings beginning at 5:00 p.m.

Yes ☒ No ☐

Are you comfortable receiving and reviewing packets/information electronically?

Yes ☒ No ☐

All applicants are required to sign an Authorization for Release of Information for a background check which will be conducted by the City.

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PARK CITY COUNCIL MEETING MINUTES- DRAFT
SUMMIT COUNTY, UTAH,
March 6, 2014

Work Session
Council Questions and Comments and Manager's Report

Council member Peek attended the Historical Society meeting stating they had board training.

Council member Beerman spent two days at Mountain Accord meetings where they had environmental, economy, and transportation board meetings stating they are off to a great start. Attended BOSAC where they discussed property.

Council member Matsumoto had nothing

Council member Simpson stated that Transportation meeting was great and Leslie, Summit County engineer kept them all on task.

Council member Henney had his first get to know you meeting as the Park Silly Sunday Market liaison. Interviewed Chief Carpenter on the Mountain Life stating it was a nice discussion. Then inquired about the protocol about responding to Council Mail emails. Feels it is hit or miss and just wanted to see what the Council thought about the process. Council member Simpson stated that her thought of the protocol was to reply all or "cc" Council on all of communication with residents. Council member Matsumoto suggested staff bring this item back during a future work session.

Mayor Thomas attended the ULCT legislative meeting with Assistant City Manager Dias and found that City Attorneys and City Managers do not want to run for office.

Legislative Update
Assistant City Manager Dias stated that there are 7 days left and Big five issues continue to dominate. Noted that Jody Morrison, Executive department, updated the tracking sheet with the additional columns requested by the Council. Council member Simpson inquired about a bill that she had brought to Dias' attention. Dias stated that it is on the tracking sheet under the Municipal category. In theory there is time for anything to happen and he will keep Council up to date. Council member Peek inquired why on HB66 is the league supporting the bill and the City opposing. Dias explained that the idea of the bill was to regulate the transfer of monies between enterprise funds, however, the language is written to keep Cities from transferring monies. Park City is already noticing and following the guidelines as is and are not concerned with the new language.

Blue Ribbon Commission Recommendations
Dias stated that staff was directed in the fall to look at the elected official compensation. They then created a Blue Ribbon Commission to discuss these issues. Dias introduced Dr. Rex Facer, facilitator. Facer stated the primary issue was the compensation of the Mayor and Council and the second issue was to look at opportunities to engage the community into

participation. One of his observation was the process in Park City was very thorough. He spoke to the detail that the commission delved into stating a broad range of communities were evaluated. Stated a fun experience was the one-on-one interviews with current and past elected officials. The commission was able to ask pointed questions as well as surveying the community through the leadership program. Spoke to the responses that were received regarding the compensation and campaign financial limits. The commission was very surprised in the time commitments of the Mayor and Council. Another factor that came forward during the survey process was that the community was unclear on what it meant to run and be an elected official. There was a strong sense that the compensation should not be the number one factor in running for office. The commission has 5 broad recommendations, the first and second recommendations are directly related to compensation, Facer explained the methodology of this decision. Both recommendations would result in an increase in compensation and includes benefits. The third recommendation was to put a limit on the campaign financials to include term limits to allow more people to serve. The fourth recommendation was to hold a public event to help let the community to know all the ways they can serve by expanding knowledge. The fifth recommendations was to expand the opportunities to serve and connect with past Mayors and Council/Commission and Board members.

Council member Matsumoto thanked the Commission for going through this process and feels that number 4 should be a given feeling it would be a great way to reach out to the community. She would be happy to explore number 5 stating that idea is great but it would be an individual preference. She can see that number 3 escalating so feels that it is a good idea to look at. She felt it is difficult to ask for a higher compensation and inquired if there is a phasing process where this is put into place for a future Council

Council member Henney thanked the commission for all their work and stated he is in favor of all of the recommendations. Spoke to the recommendation of limiting campaign financials and feels that the less is better, it would create opportunities to be creative with less. Feels the community engagement recommendation is a great idea. Stated that this is a job and should replace a second income if needed. If we are trying to expand and get a diverse group the compensation should not a barrier. He inquired about if the group came to these recommendations as a consensus. Commission member Becky Kearns stated that the diversity of the group it brought great and lively discussions. Commission member Nancy Dalaska stated that it was an analytical research process and they did ask staff for more and more information and compiled the data together in a collaborative decision. Commission member Terry Ore stated that it was a very respectful group even with the diverse group.

Council member Simpson thanked the Commission for their hard work. She stated she is astonished and deeply proud of the research and is thrilled with the recommendations stating she has never turned down a raise or money earned.

Council member Beerman also thanked them for the hard work and it was a great idea widening the search of comparable cities. Stated that he is uncomfortable implementing a raise and feels that a step approach is a great idea. Does feel that the campaign financials have gotten out of control and would like to see less money and more sweat. He would like to discuss the term limit issue. He does feel that it can be daunting to run against an incumbent and feels term limits would generate more interest. Feels one role of Council is to bring up the new crop and spend time, would also like to look at a junior council. Commission member Ore stated that a Junior Council was discussed but not found to be as important at this time.

Council member Peek thanked the Commission for giving back to the community. Also feels that it can be an uncomfortable discussing compensation but he concurs with Council member Simpson. Feels it would be helpful to have the campaign financials be tied to AMI with the opportunity to follow the trail of the economy. Feels that the term limits should be based on the votes not an actual term limit.

Mayor Thomas stated that he did not know how much he made as mayor until he was elected and stated that receiving more compensation would make it easier to give the job his full attention. He feels recommendations 1 & 2 are reasonable and the commission was very fair in the determinations. He spoke to spending the highest campaign expenditures in history due to connections and feels that limiting term limits to 2 years would give a fresh outlook for the community. With regard to the committee of elders, he is one and supports that idea.

City Manager Foster stated that the compensation recommendations will come back to Council during the budget process and staff will bring the other recommendations to them as study and work sessions as needed.

Recreation Advisory Board Visioning update

Recreation Advisory board gave an update on the upcoming projects to include a second sheet of ice, indoor aquatics and indoor field space. Ken Fisher, Recreation Director, stated he feels that they will need to issue GO bonds and needs to feel comfortable with the community backing as to how much they are willing to pay for these projects. Staff is working closely with Basin Recreation on these projects to pool funds. Currently there are no funds budgeted and if the Council is supportive then staff would submit 3 CIP funds for each project and begin feasibility studies.

Council member Beerman told the board that he missed them already. He then inquired about why the county wanted to wait for a bond election til 2018. Fisher stated that the County Council was going out for an open space bond and will not be putting any of these larger projects on the bond.

Council member Simpson thanked Fisher for the great scope and stated she supports all three projects.

Council member Beerman inquired what it would cost to replace the sun shades and the life cycle of them. Fisher stated that he would research that information and bring it back as a Manager's report. for Council to review. Beerman stated he also agrees with all the projects.

General Plan Discussion

Thomas Eddington and John Boehm with the Planning Department presented the updates for the General Plan from the last meeting. Council member Simpson asked staff to change the color of the circled areas. Council member Peek stated he would like the boundary word changed to study. Council member Beerman stated he had concerns about this map and would like Council to discuss this sooner than later.

Eddington discussed the parking addition on page 48 stating that this is just a thought and if they moved forward then the LMC amendment it would help to determine if this is feasible. Council agreed to remove the 75-80% and use the word "reduced". On page 49, 6.7 Eddington stated that staff worked with the water department on the wording. Council was in agreement with the proposed language. Council asked for an asterisk on each page of each neighborhood section like on page 51. The final discussion regarded the Thaynes neighborhood language that was brought forth from last week.

Council member Simpson inquired if Mayor Thomas would like to allow public comment at this time. Mayor Thomas opened the floor for public input.

Brad Smith thanked Council and stated that this 4month process has been done very well stating that the language on the Thaynes page is the last point of controversy. He handed out a letter outlining the resident's suggestions. Feels the language "existing zoning should continue to allow" is going back on every step forward the Plan has made. If you do not know the history then if brings in a fogginess that may allow for someone to come in and request those zones. He wants the language to be clear.

Mayor Thomas clarified that Smith would be happy with three options, strike it all together, the Andy version or the Liza version. Smith concurred that yes that is what he is proposing.

Council member Beerman wanted to add the words "year round housing".

Mayor Thomas thanked Brad for being patient through this process.

Council member Henney inquired if the Council were to make a decision on this language now it might help put the residents fears at ease.

Jo Scott stated that she dittoed Smith's comments and requested taking it one step further by removing "existing zoning".

Council member Peek stated he was comfortable with the language City Attorney Harrington suggested from last week. He feels it is in the zone and it is an option.

Council member Beerman preferred to remove "existing zone"

Council member Henney stated concurred with Beerman and Matsumoto.

Council member Simpson also concurred with Beerman and Matsumoto.

Eddington read back the confirmed language: "Additional option for year round multi-generational housing that are compatible with the existing single family built environment".

Main Street Construction Update

Mayor Thomas stated he spoke with Fox 13 today discussing the "gem" of Park City in regards to Main Street. Chad Root, Chief Building Official, stated he has met with Allison Butz, HPCA represented and Jacobson construction twice this week both individually and as groups. The groups came up with three options and will have more information at the next Council meeting. Foster stated that staff has been working diligently since the last Council meeting trying to come to a solution and will have a better plan in place by the 20th.

Council member Simpson thanked Root for all his work as well as the other parties involved for working together.

Council member Beerman also thanked staff for working on this project. Beerman thought that last week that Council wanted to see Council member Peek involved in those conversations.

City Manager Foster stated that staff is already on a path to a solution.

Council member Simpson stated that it seems they are a good path and should see where it leads.

Council member Henney was in favor of Peek attending the meetings.

Mayor Thomas felt that it will not complicate the process and feels that Peek may have solutions or ideas that the current groups haven't thought of.

Council member Matsumoto clarified that even though they are working slowly and diligently to come to a solution she wanted to make sure that the residents/community members knew they could come back at any time.

Root recapped on the partial road closure, that they may close Main Street down while the crane is loading.

Mayor Thomas inquired about increasing construction hours to begin earlier. Root stated that they have asked the construction crews to start earlier and will continue to do so as long as they do not receive any complaints from the neighboring residents.

Ralph, 331 Park Avenue, representing the homeowners in the area, stated he feels that good planning starts with contingencies. He feels that it would be a poor contingency plan to have staging on Park Avenue along with the earlier work times disrupting the residents.

Rick Anderson, the Eating Establishment, thanked Council for giving the staff the time to work with the merchants. He stated that he has lost quite a bit of business due to the construction project and feels that it needs to be done correctly and will set precedence for upcoming projects. Main Street is a different animal and thrives on walk by traffic for business. With future projects it is critical to keep the sidewalks open as well as keeping the parking open as much as possible.

Council clarified that currently none of the impacts are being shifted from Main to Park Avenue.

325 Park Avenue echoed the comments of Ralph speaking to the effects on the residents and would ask that the communications continue.

Council member Henney inquired if they come up with a plan would it have to wait until the 20th for action. City Manager Foster clarified that this would be for information only not a Council decision. Staff and the involved parties would come to a decision and implement the plan as soon as possible.

Regular Meeting

I. ROLL CALL

Mayor Jack Thomas called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, March 6, 2014. Members in attendance were Jack Thomas, Andy Beerman, Cindy Matsumoto, Dick Peek, Liza Simpson and Tim Henney. Staff present was Diane Foster, City Manager; Mark Harrington, City Attorney; Matt Dias, Assistant City Manager; Chad Root, Chief Building Official; Matt Cassel, City Engineer; Thomas Eddington, Planning Director; John Boehm, Planner; Clint McAfee, Water Manager; Michelle DeHann, Water; Craig Sanchez, Community Engagement Liaison; Spencer Lace, IT; Anya Grahn, Planner; Christy Alexander, Planner; Ryan Wassum, Planner; Francisco Astorga, Planner; Tommy Youngblood, Special Events; Phyllis Robinson, Public Affairs; Heinrich Deters, Sustainability; Marci Heil, City Recorder

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

There were no communications or disclosures from Council or staff.

III. PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

Craig Sanchez, Community Engagement Liaison, introduced Alpaca International CEO Zia Boccaccio stating she has been named Successful Peruvian Business Woman in America 2014 by the Embassy of Peru.

Zia then thanked the Mayor and Council and said she feels Park City is like her home town in Peru. She also thanked the women on the Council in honor of International Women's day.

IV. MINUTES FROM THE MEETING ON FEBRUARY 27, 2014

Council member Simpson moved to approve with corrections suggested by Marci Heil, City Recorder.
Council member Peek seconded
Approved unanimously

V. CONSENT AGENDA (Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon)

1. Consideration of approval of creating a Historic Building Web App using our GIS map data and the Historic District being conducted by CRSA

2. Consideration of approval of the Utah Department of Transportation's (UDOT)/City/County Cooperative Agreement associated with the Highway 40 underpass project.

3. Consideration of authorizing the City Manager to enter into a construction manager at risk (CMAR) contract in a form approved by the City Attorney's Office with Miller Paving Inc. in the amount of Fifteen Thousand Three Hundred Twenty Dollars ($15,320.00)for the Main Street Improvements Project

Council member Simpson moved to approve the consent agenda

Council member Peek seconded
Approved unanimously

VI. NEW BUSINESS

1. Consideration of a Master Festival License for an Olympic Parade and Celebration, as conditioned, on April 6th 2014

Tommy Youngblood, Sustainability, stated he is proposing the event to take place on March 29th from 4-8 pm with a road closure from Heber to 9th. Christy Dias with the Youth Alliance, stated she is very excited for the opportunity and requested the Council approve a proclamation. Stated that they are inviting Olympians and para Olympians past and present. Council member Peek inquired if they had reached out the USO. Dias stated that she has been in contact will many groups involved with the athletes.

Mayor Thomas opened the public hearing. There were no comments. Mayor Thomas closed the public hearing.

Council member Simpson moved to approve the Master Festival License for an Olympic Parade and Celebration with the date change to March 29, 2014
Council member Henney seconded
Approved unanimously

2. Consideration of a Stipulated Compliance Order for the Judge and Spiro Tunnel Utah Pollutant Discharge Elimination System permits between Park City Municipal Corporation and the Utah Division of Water Quality, in a form approved by the City Attorney.

Clint McAfee and Michelle DeHann spoke about the compliance permits that the EPA has given to Park City. McAfee reiterated the changes that have come about since the last discussion regarding the bypass of the Judge Tunnel, the Division of Water Quality will only allow this for 30 days. The second change is a minor code change, third decouples the treatment solution from the current treatment site. Spoke to the need for the site to be at the current location, however, this is allowing the City to look at all the options and not need to keep the treatment facility in the current location. The DWQ and Park City feels there is not an overlap but EPA may come back with changes. McAfee stated that there will be a 30 day comment period following Park City's signature.

Council member Peek moved to approve a Stipulated Compliance Order for the Judge and Spiro Tunnel Utah Pollutant Discharge Elimination System permits between Park City Municipal Corporation and the Utah Division of Water Quality, in a form approved by the City Attorney.
Council member Simpson seconded
Approved Unanimously

3. Consideration of Authorizing the City Manager to execute a Professional Services Agreement with CH2M Hill, Inc. for engineering services in the amount of $56,566 for a Well Source Alternatives Assessment in a form approved by the City Attorney.

DeHann and McAfee presented this item as well stating it is regarding the Park Meadows Well, the Department of Drinking Water has indicated that this Well is under the influence of surface water. Staff and DDW initially allowed for the use of chlorine treatments and UV lights, however; DDW is now requiring additional filtration system. They are going to do additional testing to the Wells to see if they do need filtration systems which would need to be executed within 18 months so the Water department is trying to get all the information prior to the order being issued. This study will help staff understand what all the options are.

Council member Beerman inquired if the study would be completed even if the testing is negative.

McAfee stated that even if the test is negative the DDW will be likely to come back every year to keep testing.

Council member Simpson made a comment in honor of the former mayor regarding water under the influence.

Council member Matsumoto moved to approve Authorizing the City Manager to execute a Professional Services Agreement with CH2M Hill, Inc. for engineering services in the amount of $56,566 for a Well Source Alternatives Assessment in a form approved by the City Attorney.
Council member Beerman seconded
Approved unanimously

4. Consideration of approval of the Fluter Subdivision Plat Amendment located at 225 Woodside Avenue, based on the findings of fact, conclusions of law and conditions of approval in a form approved by the City Attorney.

Planner Alexander stated that the applicant is proposing combining three lots into two lots and spoke to the concerns of the Planning Commission prior to their favorable recommendation.

Mayor Thomas opened the public hearing. There were no public comments. Mayor Thomas closed the public hearing.

Council member Beerman moved to approve the Fluter Subdivision Plat Amendment located at 225 Woodside Avenue, based on the findings of fact, conclusions of law and conditions of approval in a form approved by the City Attorney.
Council member Henney seconded
Approved unanimously

5. Consideration of approval of The Retreat at the Park First Amended Plat Amendment located at 1450 / 1460 Park Avenue based on the findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney.

Planner Astorga stated that the applicant is looking to remove the lot line to accommodate the multi housing plan.

Council member Beerman inquired of staff how this plan works where financing is not secure. Astorga stated that the City is co-owner of the property and have authorized the owner to be the applicant.

Mayor Thomas opened the public hearing. There were no public comments. Mayor Thomas closed the public hearing.

Council member Peek moved to approve The Retreat at the Park First Amended Plat Amendment located at 1450 / 1460 Park Avenue based on the findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney.
Council member Simpson seconded
Approved unanimously

6. Consideration of approval of the 115 Sampson Avenue plat amendment located at the same address, based on the findings of fact, conclusions of law and conditions of approval in a form approved by the City Attorney

Planner Grahn stated that currently there is a historic structure at 115 Sampson and the building department has issued two orders for repair. This will also allow the City to have a 10 foot snow storage area. She spoke to adding two conditions regarding the surveyor establishing physical corners on this site prior to plat recordation with Summit County and a Final location of the edge of Sampson Avenue will be dedicated based on Emergency Access needs, as approved by the City Engineer. With these additions it will provide a better road and improve safety.

Mayor Thomas opened the public hearing. There were no comments. Mayor Thomas closed the public hearing.

Council member Simpson moved to approve the 115 Sampson Avenue plat amendment located at the same address, based on the findings of fact, conclusions of law and conditions of approval with the addition of conditions #9 & 10 in a form approved by the City Attorney.
Council member Henney seconded
Approved unanimously

7. Consideration of approval of the 1185 Empire Avenue Second Plat Amendment based on the findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney.

Planner Wassum stated that the applicant would like to split the lot at 1185 into two lots for single family homes to be constructed.

Mayor Thomas opened the public hearing. There were no public comments. Mayor Thomas closed the public hearing.

Council member Simpson moved to approve the 1185 Empire Avenue Second Plat Amendment based on the findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney.
Council member Matsumoto seconded
Approved unanimously

8. Consideration of an Ordinance adopting the Park City General Plan.

Boehm went through the changes he discussed during the break with Council member Peek. Eddington discussed the changes made to the definitions section such as floating zone and attainable housing.

Council member Beerman suggested the definition of attainable housing read the same as affordable housing.

Council member Simpson suggested reflecting the current Housing resolution for affordable and use Harrington's language for attainable.
Mayor Thomas inquired if there was a clear outline on how to use this document.

Boehm pulled up the outline and spoke to build out regarding maintaining our core values and growing our resort community stating there will be a day when the water issues etc will affect our core values. Feels that this needs to be weighed over and over and keep the balance. Eddington stated that this will be a biannual plan and this version will be a base line.

Mayor Thomas opened the public hearing.

Hope Melville, Old Town Resident & HPB member spoke to Historic Character section regarding Historic Main Street construction mitigation. Suggested adding language to the strategies section.

Jo Scott thanked the Mayor and Council for giving the General Plan more time and thanked them for the respect given to the residents; she thanked the Planning Staff and the Planning Commission. She feels this was a positive outcome.

Jim Tedford reiterated the suggestions he made last week and wanted to encourage the Council to take a vote.

Council member Henney stated that they received his email and have considered his comments. Planning staff stated that many of his comments have been included.

Rob Sletton thanked everyone for the years that have gone into the General Plan as a resident and business owner feels that it is a good plan and would encourage the Council to adopt this plan.

Mayor Thomas closed the public hearing and thanked staff for all the hard work.

Council member Matsumoto inquired about adding Hope's comments regarding construction mitigation.

Council member Simpson also agreed with adding Melville's language stating that the language proposed is broader and does not directly talk to construction mitigation.

Council member Beerman stated that he would also be in favor of addressing construction mitigation.

Council member Henney inquired if it needs to be called out in the General Plan.

Council Beerman spoke to Council member Henney's comment that it is a very important aspect to the Main Street businesses.

Council member Matsumoto feels that the broad definition does not address construction mitigation including all aspects of the community affected by the construction.

Council member Peek suggested language to adding continuing and evolving impacts.

Mayor Thomas liked Council member Peek's wording to include all impacts.

Harrington stated that the old General Plan had multiple references to construction mitigation and he would suggest that they call out construction mitigation to build upon the old General Plan. Feels that they could add it to 16.1.

Council was supportive of adding it to 16.1

Phyllis Robinson suggested language for affordable housing and Eddington and Boehm read the suggestions into the record to read "Affordable Housing: Affordable housing shall be defined shall be defined by the applicable City Affordable Housing Resolution, currently Resolution 25-12, as amended.

Mayor Thomas again thanked staff and asked for a motion.

Council member Simpson moved to approve an Ordinance adopting the Park City General Plan as amended this evening
Council member Beerman seconded
Approved unanimously

9. Consideration of plat amendment at Snyder's Addition to Park City Amended Lot 1, Block 15, located at 901 Norfolk Avenue

Mayor Thomas opened the public hearing. No comments were heard. Mayor Thomas closed the public hearing.

Council member Matsumoto moved to Continue to April 17, 2014 meeting
Council member Simpson seconded
Approved unanimously

10. Consideration of a plat amendment at the North Silver Lake Condominiums located at 7101 Silver Lake Drive, Record of Survey.

Mayor Thomas recused himself.

Mayor Pro Tem Simpson opened the public hearing. No comments were heard. Mayor Pro Tem Simpson closed the public hearing.

Council member Peek moved to continue to May 8, 2014
Council member Beerman seconded
Approved unanimously

VII. ADJOURNMENT

Council member Beerman moved to adjourn the meeting
Council member Simpson seconded
Approved unanimously

MEMORANDUM OF CLOSED SESSION

The City Council met in a closed session at approximately 2:00 p.m. Members in attendance were Mayor Jack Thomas, Andy Beerman, Liza Simpson, Dick Peek, Cindy Matsumoto and Tim Henney. Staff present were Diane Foster, City Manager; Mark Harrington, City Attorney; Tom Daley, Deputy City Attorney; Tricia Lake, Prosecuting Attorney; Heinrich Deter, Trails & Open Space Manager; Matt Cassel, City Engineer; Kayla Sintz, Planning Manager. **Council member Peek moved to close the meeting to discuss Property, Litigation, and Personnel. Council member Beerman seconded. Motion carried.**

Council member Peek moved to open the closed session. Council member Simpson seconded. Motion carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Marci S. Heil, City Recorder

Marci Heil
Marci S. Heil, City Recorder

PARK CITY SUMMIT COUNTY UTAH
CORPORATE
Seal
MARCH 1, 1884

PARK CITY COUNCIL MEETING **DRAFT**
SUMMIT COUNTY, UTAH,
March 20, 2014

Work Session

Council Questions and Comments and Manager's Report

Council member Peek attended Historic Park City Alliance meeting where they reviewed current projects.

Council member Henney attended his first Mountain Accord Summit meeting and found it informative. Offered up by Matt Abbott to participate in the "What we breathe panel" and wanted to get the rest of the Council thinking about our air quality. Talked about the ozone peek in the summer as well as wood burning stoves as a pollutant. Mentioned he attended a board meeting for Mountain Trails and found sewage odor in the Miner's hospital very prevalent asking staff to look into the issue.

Council member Simpson attended two Art board meetings last Monday and this week narrowing down the applicants for the Art at Quinn's junction. One thing they will be bringing to Council is an issue about lighting the art. Stated the open house was fantastic. Attended a Summit County Health board meeting stating they discussed the neighborhoods who have failing septic systems. Attended a Friends of the Farm meeting as well as the Joint transportation board meeting.

Council member Matsumoto attended the Community leadership forum and the great open house. Thanked Council member Henney for attending the Planning Commission in her absence.

Council member Beerman attended two Mountain Accord meetings stating in the Executive meeting they signed the charters. He thanked staff for the great open house. Also stated that the mitigation with the board walk in front of the Silver Queen turned out nice

Mayor Thomas attended a press conference for an advocacy group regarding gay marriage stating that he hopes we will continue to fight for civil rights.

Council protocols: Responding to citizen questions sent to all City Council members

Foster stated that this item was brought to staff's attention last meeting and asked Phyllis Robinson to facilitate the discussion. She stated that she found a common theme that there is not any protocol out there. She threw out the idea of having responses on a rotating basis. Harrington stated that the only thing that would need to be avoided would be a real time chat situation. He also spoke to the risk of speaking for the council as a whole. Some items the council addresses and some items they are a conduit to staff to address the item. Council member Simpson stated that her thought was that when she responds to a constituent she copies the entire Council so that the others know that the item has been addressed. Council member Peek stated that he also gets emails that do not warrant a response and he then sends out an FYI email to the rest of Council. Council member Henney stated that he was just concerned with letting the residents know that they were heard. Mayor Thomas feels he has an obligation to address emails that come in. The Council agreed that for emails sent to Council_Mail, Mayor Thomas will respond and cc the Council, if it is a staff related item then the email will need to be forwarded to staff and cc'd to the Council. In addition to the Mayor's response if a particular City Council member wants to weigh in then they too will cc everyone else.

Legislative Update

Assistant City Manager Matt Dias and Jody Morrison, Executive Department, spoke to the Council regarding the wrap up of the legislative session. Dias stated that after spending time in Washington DC he found this process intriguing. They did accomplish a lot and it was a good session. Stated that he has a ULCT meeting in April and would be happy to come back to Council following that meeting to update the Council. Thanked the Council for their participation throughout this session and for a successful reception.

Council member Simpson inquired about a bill regarding the threshold by which a special assessment district could be opposed.

Council member Beerman thanked Dias and Morrison for their hard work. He also asked for a run down on the net metering. Dias stated that as the bill is written they would still be required to go through a public services commission and Rocky Mountain Power amended the language bringing the item up to date.

Council member Matsumoto inquired about the impact fees provision. Dias spoke to the bill stating that they worked very hard to get that language out. It ended up being watered down but not stopped. Chad Root, Chief Building Official, stated that our building department was ok on this change; it did not affect how the City is doing things.

Council member Beerman inquired about the billboards hot topic. Dias stated that the first meeting with the ULCT it was relayed the House and Senate stated they were not interested in talking to billboards at all this year.

Main Street Construction Update

Chad Root, Chief Building Official, Matt Cassel, City Engineer, and Matt Dias, Assistant City Manager, spoke to the Council regarding Main Street construction focusing on 333 Main Street and the construction updates. The goal is to balance the competing interests. Cassel stated that they came to agreements along with tradeoffs by expanding the work zone and the increasing the working hours were able to add parking to the East side.

Council member Simpson inquired about the aesthetic portion. Cassel stated that decorative bike barricades have been added as well as lighting and directional signs.

Council member Peek inquired about the East side parking, Cassel stated it is open from 2 pm to 2 am daily.

Council member Matsumoto inquired about Park Ave staging. Cassel stated that there will be staging on Park Avenue at a later day in the project.

Mayor Thomas expressed concerns with the width encroaching on to the street with ADA requirements.

Cassel stated that construction at 333 Main has brought to light other issues that staff needs to look into regarding transportation/parking mitigation for the construction workers. Root spoke to the building process regarding the development plan for Park Avenue.

Council member Beerman would like to see staff hold an open house for the Park Avenue neighbors. City Manager Foster stated that there is a neighborhood meeting in the works.

Council member Simpson thanked staff for all the hard work.

Allison Butz, HPCA, stated that she was able to attend the meetings and found it helpful that Council member Peek attended the meetings stating that the merchants felt with his presence they were being heard at a higher level.

Board of Adjustment Interviews

The Mayor and Council conducted Board of Adjustment interviews.

Regular Meeting
6:00 pm

I. ROLL CALL

Mayor Jack Thomas called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, March 20, 2014. Members in attendance were Jack Thomas, Andy Beerman, Cindy Matsumoto, Dick Peek, Liza Simpson and Tim Henney. Staff present was Diane Foster, City Manager; Mark Harrington, City Attorney; Matt Dias, Assistant City Manager; Chad Root, Chief Building Official; Matt Cassel, City Engineer; Jon Pistey, Ice Manager; Mike Diersen, Ice; Ken Fisher, Recreation Manager; Anya Grahn, Planning; Tommy Youngblood, Special Events; Phyllis Robinson, Public Affairs; Rhoda Stauffer, Sustainability; Marci Heil, City Recorder

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

There were no communications or disclosures from Council or Staff.

III. PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

Jim Tedford-spoke about Historic Main Street Park City stating he has lived in Park City for a number of years on and off. He told of his experiences while working on his Master's thesis which he wrote about Park City and Historic Main Street. Currently he leads walking tours of Main Street in the summer and is concerned about the current Main Street. It came to his attention that the Kimball arts building has applied for permit for a proposed addition for an entertainment venue. City Attorney Harrington stepped in to let Mr. Tedford know that if he is going to appeal the permit he needs to be careful with what he says on the record. Mr. Tedford stated that he did want to appeal the permit and Harrington directed him to speak to Polly Samuels McLean, Assistant City Attorney.

Toni Naples came before Council to inform them about a show he started titled Cougar Cab being aired on You Tube. She is hoping to entice Main Street businesses into advertising during her shows.

IV. CONSENT AGENDA (Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon)

1. Consideration of approval to accept a fee-in-lieu payment for the Grand Lodge Employee Housing Unit in fulfillment of one on-mountain Affordable Unit Equivalent as required by Flagstaff/Empire Pass Development Agreement.

Council member Simpson requested pulling item number 2 from the consent agenda.

Council member Peek moved to remove item 2 from the consent agenda
Council member Simpson seconded
Approved unanimously

Council member Matsumoto moved to approve consent agenda item 1
Council member Simpson seconded
Approved unanimously

2. Consideration of approval to authorize the City Manager to enter into a Professional Service Agreement with RMB for the replacement of the rubber flooring at the Park City Ice Arena in an amount that will not exceed $109,190.

Simpson inquired about the per square foot cost of this project. Mike Diersen, Ice, stated that it was roughly $9.00 a square foot. Simpson then inquired if it holds up under designer shoe traffic during Sundance as well. Council then thanked Diersen for his first Council presentation.

Council member Simpson moved to authorize the City Manager to enter into a Professional Service Agreement with RMB for the replacement of the rubber flooring at the Park City Ice Arena in an amount that will not exceed $109,190
Council member Peek seconded
Approved unanimously

V. NEW BUSINESS

1. Resolution honoring the heroism of the PC MARC Employees, Park City Police and the Park City Fire District as well as the participating patrons of the PC MARC

Mayor Thomas thanked the heroes for saving the life of the patron. Ken Fisher, Recreation Manager, introduced his staff who worked together to save the patron. Tessa, Ski Patrol, Michael O'Keefe, Regan Rogers, Patrick Saucier, Jessica Moran, Jessica Watts, Jason Kaplan. Fisher stated that he could not be prouder of his staff. Mayor Thomas read the resolution and in conclusion stated that four days after the heart attack the patron delivered chocolate covered strawberries to the MARC.

Council member Simpson moved to approve the Resolution honoring the heroism of the PC MARC Employees, Park City Police and the Park City Fire District as well as the participating patrons of the PC MARC
Council member Beerman seconded
Approved unanimously

2. Consideration of a plat amendment located at 1049 Park Avenue based on the findings of fact, conclusions of law, and conditions of approval as found in the draft ordinance and in a form approved by the City Attorney

Planner Grahn stated that this plat amendment is at 1049 Park Avenue. The applicant has an approved historic design and needs this amendment to move forward with his project.

Mayor Thomas opened the public hearing. There were no comments made. Mayor Thomas closed the public hearing.

Council member Peek moved to approve a plat amendment located at 1049 Park Avenue based on the findings of fact, conclusions of law, and conditions of approval as found in the draft ordinance and in a form approved by the City Attorney
Council member Simpson seconded
Approved unanimously

3. Consideration of approval of the Master Festival license for the Olympic Parade and Celebration, as conditioned, on April 5th 2014

Tommy Youngblood and Christine Dias stated that in order to get the best number of athletes they need to request to move the date to the 5^{th} of April.

Mayor Thomas opened the public hearing. There were no comments made. Mayor Thomas closed the public hearing.

Council member Beerman moved to approve the Master Festival license for the Olympic Parade and Celebration, as conditioned, on April 5th 2014
Council member Matsumoto seconded
Approved unanimously

4. Consideration of approval of the Master Festival license for The 2014 US Freestyle Championships, as conditioned, on March 28, 29 & 30, 2014 to be held at Deer Valley Resort

Tommy Youngblood stated this item has come about due to the lack of snow at the originally planned venue in California.

Mayor Thomas opened the public hearing. There were no comments made. Mayor Thomas closed the public hearing

Council member Matsumoto moved to approve the Master Festival license for The 2014 US Freestyle Championships, as conditioned, on March 28, 29 & 30, 2014 to be held at Deer Valley Resort
Council member Simpson seconded
Approved unanimously

VI. ADJOURNMENT INTO HOUSING AUTHORITY MEETING

Council member Simpson moved to adjourn into a housing authority meeting.
Council member Peek seconded
Approved unanimously

MEMORANDUM OF CLOSED SESSION

The City Council met in a closed session at approximately 1:15 p.m. Members in attendance were Mayor Jack Thomas, Andy Beerman, Liza Simpson, Dick Peek, Cindy Matsumoto and Tim Henney. Staff present were Diane Foster, City Manager; Mark Harrington, City Attorney; Tom Daley, Deputy City Attorney; Heinrich Deter, Trails & Open Space Manager; Phyllis Robinson, Public Affairs; Jim Blankenau, Sustainability. **Council member Simpson moved to close the meeting to discuss Property, Litigation, and Personnel. Council member Beerman seconded. Motion carried.**

Council member Matsumoto moved to open the closed session. Council member Peek seconded. Motion carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Marci S. Heil, City Recorder

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