

**PARK CITY COUNCIL MEETING  
SUMMIT COUNTY, UTAH  
APRIL 22, 2004**

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meetings at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, April 22, 2004.

**AGENDA**

2:00 p.m. Public Art Advisory Board interviews – City Council Chambers

4:00 p.m. Spiro Treatment Plant dedication – on-site

**Work Session – City Council Chambers**

5:00 p.m. Council questions/comments

5:15 p.m. Quarterly goal update

5:30 p.m. Rugby National Master Festival License

5:50 p.m. Break

**Regular Meeting – City Council Chambers**

**6:00 p.m.**

**I ROLL CALL**

**II COMMUNICATIONS FROM COUNCIL AND STAFF**

**III PUBLIC INPUT (any matter of City business not scheduled on agenda)**

**IV CONSENT AGENDA PUBLIC HEARINGS**

1. Park City Classic Master Festival License test event to be held on June 11, 2004
2. Park City Cycling Fest Master Festival License to be held on August 12 – 22, 2004

**V CONSENT AGENDA**

1. Park City Classic Master Festival License test event to be held on June 11, 2004
2. Park City Cycling Fest Master Festival License to be held on August 12 – 22, 2004

## **VI     ADJOURNMENT**

A majority of City Council members may meet socially after the meeting. If so the location will be announced by the Mayor. City business will not be conducted.

Posted: 04/19/04  
see: [parkcity.org](http://parkcity.org)

**PARK CITY COUNCIL MEETING  
SUMMIT COUNTY, UTAH  
APRIL 29, 2004**

**TENTATIVE AGENDA**

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meetings at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, April 29, 2004.

**AGENDA**

**Closed Session – Executive Office Conference Room**

2:00 p.m. Personnel and property

**Work Session – City Council Chambers**

3:00 p.m. Public Art Advisory Board Interviews  
4:00 p.m. Council questions/comments  
4:15 p.m. Kimball Junction transportation plan  
4:45 p.m. Municipal code revision – temporary beer and liquor licensing  
5:00 p.m. City-owned buildings  
5:20 p.m. Review of regular meeting:

- Golf and tennis fees

5:50 p.m. Break

**Regular Meeting – City Council Chambers**

**6:00 p.m.**

**I ROLL CALL**

**II COMMUNICATIONS FROM COUNCIL AND STAFF**

**III PUBLIC INPUT (any matter of City business not scheduled on agenda)**

**IV WORK SESSION NOTES AND MINUTES OF MEETING OF APRIL 15, 2004**

**V CONSENT AGENDA PUBLIC HEARING**

1. Municipal Code revisions – Title 4 – Mountain Town Stages
2. Resolution adopting an Environmental Management System Program for Park City, Utah

**VI CONSENT AGENDA**

1. Municipal Code revisions – Title 4 – Mountain Town Stages
2. Resolution adopting an Environmental Management System Program for Park City, Utah
3. Authorization to reject bids for the Boothill Tank project

## **VII OLD BUSINESS**

Resolution amending Section 8.4.4, Golf Fees, and Section 8.4.3, Tennis Fees included in the Leisure Services and Facility Rental Fees outlined in Exhibit A of Fee Resolution No. 17-03 and repealing Resolution No. 17-03 in its entirety

- (a) Public input
- (b) Action

## **VIII ADJOURNMENT**

### **PARK CITY WATER SERVICE DISTRICT MEETING SUMMIT COUNTY, UTAH APRIL 29, 2004**

#### **I ROLL CALL**

#### **II PUBLIC INPUT**

#### **III MINUTES OF MEETING OF MARCH 4, 2004**

#### **IV NEW BUSINESS**

Water Supply Agreement between Weber Basin Water Conservancy District, Mountain Regional Special Service District and Park City Water Service District for the long-term leasing of water

#### **V ADJOURNMENT**

A majority of City Council members may meet socially after the meeting. If so the location will be announced by the Mayor. City business will not be conducted.

Posted: 04/26/04  
see: [parkcity.org](http://parkcity.org)

**Note: This future meeting schedule is TENTATIVE and subject to change.**  
**PARK CITY COUNCIL TENTATIVE MEETING SCHEDULE**

**May 2004**

- 6 Conservation easements – work - Pat  
Public safety agencies - planning and education – work - Phil  
Tentative budget – work  
Ordinance - PCMR child care record of survey, 1310 Lowell Avenue – public hearing/action - Jonathon  
Appeal of determination of water credits for April Mountain – Bamberger Company - new business
- 13 Budget public hearing  
LMC amendments – entry corridor protection zone – public hearing/action  
Hoffman annexation plat - Kirsten
- 20 Budget public hearing  
Ordinance – 401 Silver King Drive, Snowflower Condominiums amendment to record of survey – Jonathon  
Ordinance - 1483 Park Avenue plat amendment - Ray
- 27 **No meeting**

**June 2004**

- 3 Recycling update - work  
Resolution adopting tentative budget
- 10 **No meeting**
- 17 Budget public hearing  
Resolution adopting final budget (no tax increase)
- 24

**July 2004**

- 1
- 8
- 15
- 22
- 29

**August 2004**

- 5
- 12 Resolution adopting final budget (tax increase)
- 19
- 26

Water Service District – Grant of easement from Iron Mountain Associates

## **MEMORANDUM**

**April 19, 2004**

**TO: HONORABLE MAYOR/MEMBERS OF CITY COUNCIL**

**FROM: JAN SCOTT, CITY RECORDER**

### **PUBLIC ART ADVISORY BOARD INTERVIEWS**

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Last week, Council received the policies and 14 applications for this new board, which will consist of seven members. Bianca Mead has recently moved into the City limits and is now qualified. Her application is attached under separate cover for your review. It appears that we'll need some time each week for the next several meetings for interviews, which will be scheduled in 15-minute intervals.

Alison will be contacting Brian Hess for input, and it is likely that he will be attending the interviews. The schedule this week is as follows:

#### **Thursday, April 22, 2004 – City Council Chambers**

|                  |                                         |
|------------------|-----------------------------------------|
| <b>2:00 p.m.</b> | <b>Review of interview process</b>      |
| <b>2:15 p.m.</b> | <b>Stephen Cornelius</b>                |
| <b>2:30 p.m.</b> | <b>Mitch Cohen</b>                      |
| <b>2:45 p.m.</b> | <b>Peter Roberts</b>                    |
| <b>3:00 p.m.</b> | <b>Susan Packard</b>                    |
| <b>3:15 p.m.</b> | <b>Carol Potter</b>                     |
| <b>3:30 p.m.</b> | <b>Adjourn</b>                          |
| <b>4:00 p.m.</b> | <b>Spiro Treatment Plant dedication</b> |
| <b>5:00 p.m.</b> | <b>Work session</b>                     |

# MEMO



Executive Department

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Tel 435.615.5180  
Fax 435.615.4901  
[www.parkcity.org](http://www.parkcity.org)

**To: City Council**  
**From: Tom Bakaly, City Manager**  
**Subject: 2004 Council Goals Update**  
**Date: April 22, 2004**

During Work Session on April 22, 2004 we have an hour scheduled to go over City Council goals and action items. Attached is the latest quarterly summary of action on Council goals for the period of January 2004 – March 2004. We have removed actions on items that were completed during 2003.

Prior to May 6<sup>th</sup>, we will be presenting you with a City Manager's recommended budget for FY 2004-05 in accordance with State law. As you know, every two years we adopt a budget for the upcoming year and a plan for the second year. Last year we adopted a budget for FY 2003-04 (current year) and a plan for FY 2004-05 (next year). Since this is the second year of the two-year budget, Council will revise the 2004-05 plan and formally adopt it as the 2004-05 Budget.

Our focus in the second year of the two-year budget process is typically on changes to the plan and the Capital Improvement Program (CIP). In May, the majority of our time during the budget review process will focus on CIP projects. We have few changes to the Operating Budget and are therefore not planning formal department budget presentations as we did last year. We will obviously discuss all departmental budget changes during May.

The work session on April 22, 2004 will provide a good opportunity for departments to provide operational updates on Council goals if requested.

# 2004 Park City Goals and Targets for Action

## QUARTERLY STATUS REPORT

### January, 2004 – March, 2004

| <b>TOP PRIORITY</b>                                                                                                         |                              |                                                                        |                        |               |
|-----------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------|------------------------|---------------|
| <b>Goal 1 Quality <i>Water</i> (Erickson, Williams) Develop and Prioritize New Water Options</b>                            |                              |                                                                        |                        |               |
| <b>Target for Action</b>                                                                                                    | <b>Liaison/<br/>Employee</b> | <b>Actions</b>                                                         | <b>Target<br/>Date</b> | <b>Status</b> |
| <b>1. Pipeline/Preferred Project Agreements</b><br>Determine a preferred project with Weber Basin and Bureau of Reclamation | Williams/<br>Gibbs           | 1. Two Party Cooperation Agreement                                     | 03/04                  | Complete      |
|                                                                                                                             |                              | 2. Begin Feasibility/Preferred Project Study by Bureau of Reclamation  | 04/04                  | On Schedule   |
|                                                                                                                             |                              | 3. WBWCD Water Supply Agreement                                        | 04/04                  | Pending       |
|                                                                                                                             |                              | 4. Decision point – Park City and/or County may opt out                | 03/05                  | Pending       |
|                                                                                                                             |                              | 5. WBWCD Water Sales/Petition Agreement                                | 04/05                  | Pending       |
|                                                                                                                             |                              | 6. Decision point – Park City and/or County may opt out                | 05/06                  | Pending       |
| <b>2. Water Conservation Strategy and Actions</b><br>Develop Outreach<br>Education/Task Force Plan                          | Erickson/<br>Gibbs           | 1. Water Conservation Task Force                                       | Monthly                | Ongoing       |
|                                                                                                                             |                              | 2. Conservation and Drought Plans                                      | Annual                 | Ongoing       |
|                                                                                                                             |                              | 3. Water Conservation education program                                | Monthly                | Ongoing       |
|                                                                                                                             |                              | 4. Irrigation Conservation LMC recommended changes                     | 05/04                  | Pending       |
|                                                                                                                             |                              | 5. Impact fee review                                                   | 05/04                  | Pending       |
|                                                                                                                             |                              | 6. User rates review                                                   | 05/04                  | Pending       |
| <b>3. Water Treatment Plants</b>                                                                                            | Erickson/<br>Gibbs           | 1. <b>Spiro:</b> Phase 1 Construction of Arsenic & Chlorination        | 04/04                  | Pending       |
|                                                                                                                             |                              | 2. <b>Spiro:</b> Phase 2 Design and Construction of Wet Well Expansion | 04/05                  | Pending       |

|                                                  |                    |                                                                                                                                                                                                                                                                                                           |                                                                   |                                                                                                  |
|--------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>3. Water Treatment Plants (cont)</b>          |                    | 1. <b>Judge:</b> NEPA Process<br>2. <b>Judge:</b> Plant Design<br>3. <b>Judge:</b> Plant Construction                                                                                                                                                                                                     | 03/04<br>05/04<br>04/05                                           | Complete<br>Pending<br>Pending                                                                   |
| <b>4. Other Water Solutions – Supply Options</b> | Erickson/<br>Gibbs | 1. Summit Cooperation Discussions<br>2. Utah Water Discussions<br>3. Water Infrastructure – engineering and develop funding strategy                                                                                                                                                                      | Annual<br>Annual<br>6/04                                          | Ongoing<br>On Hold<br>Ongoing                                                                    |
| <b>5. Water Funding Strategy</b>                 | Williams/<br>Gibbs | 1. Judge/Spiro Appropriations<br>FY 03 \$432,000<br>FY 04 \$900,000<br>FY 05 \$660,000      Total: \$1,992,000<br>2. Importation Appropriations<br>FY 02 \$100,000<br>FY 03 \$500,000<br>FY 04 \$500,000<br>FY 05 \$500,000      Total: \$1,600,000<br>3. Pursue future appropriations and authorizations | <br><br><br>04/04<br>09/04<br><br><br><br>04/03<br>09/04<br>09/04 | Complete<br>Pending<br>Pending<br><br><br>Complete<br>Complete<br>Complete<br>Pending<br>Ongoing |

**Goal 2 Preservation of Park City Character** (Cone, Hier)

| Target for Action                   | Liaison/<br>Employee            | Actions                                                                           | Target<br>Date | Status      |
|-------------------------------------|---------------------------------|-----------------------------------------------------------------------------------|----------------|-------------|
| <b>1. Old Town Improvements</b>     | Hier/<br>Hilton                 | 1. Begin Construction of Upper Park Avenue                                        | 04/04          | Ongoing     |
|                                     |                                 | 2. Budget Recommendations and Review - Parking/Plaza Concept                      | 05/04          | Pending     |
|                                     |                                 | 3. Town Plaza/Parking concept plan and community input process                    | 05/04          | Ongoing     |
|                                     |                                 | 4. SID Plan Finalized for Upper Park Avenue Utility Relocation                    | 10/04          | Ongoing     |
| <b>2. Olympic Experience Legacy</b> | Calvert/<br>Rademan/<br>Hilton  | 1. New Legacy Projects - Council selection of entryway project                    | 02/04          | Complete    |
|                                     |                                 | 2. Mini-towers – Main Street                                                      | 08/04          | In Progress |
|                                     |                                 | 3. Olympic Legacy Project – Installation complete of Entry Corridor Sculpture     | 01/05          | In Progress |
| <b>3. Dog Owner Responsibility</b>  | Williams/<br>Cone/<br>Twombly   | 1. Recommendations for “Leash Free” trails                                        | 05/04          | Ongoing     |
|                                     |                                 | 2. Coordinate with SBSRD re: trails                                               | 05/04          | Ongoing     |
|                                     |                                 | 3. Poop Pick-up PR                                                                | 05/04          | In Progress |
|                                     |                                 | 4. Friends of Trails looking at Round Valley as “Leash Free” area                 | 06/04          | Ongoing     |
| <b>4. Neighborhood Parks</b>        | Erickson/<br>Twombly/<br>Fisher | 1. New RAB sub-committee. Priorities: Criteria Creation & Public Input/recommend. | 04/04          | Complete    |
|                                     |                                 | 2. City Park Playground Equipment Installed                                       | 05/04          | In Progress |
|                                     |                                 | 3. Park Meadows Neighborhood Survey                                               | 05/04          | Pending     |
|                                     |                                 | 4. Prospector Neighborhood Park Improvements Completed                            | 09/04          | Pending     |
|                                     |                                 | 5. Old Town Neighborhood Park Survey                                              | 09/04          | Pending     |

**Goal 3 *Effective Transportation and Parking System*** (Kernan, Hier)

| Target for Action                 | Liaison/<br>Employee       | Actions                                                                     | Target<br>Date | Status  |
|-----------------------------------|----------------------------|-----------------------------------------------------------------------------|----------------|---------|
| <b>1. Traffic Calming</b>         | Hier/<br>Evans/<br>Kingery | 1. Median Design & Installation for Holiday Ranch Road                      | 04/04          | Ongoing |
|                                   |                            | 2. Lower Park Ave./Woodside Study Area Phase II                             | 08/04          | Ongoing |
|                                   |                            | 3. Marsac Study Area                                                        | 08/04          | Ongoing |
|                                   |                            | 4. Lucky John Study Area                                                    | 09/04          | Ongoing |
| <b>2. Regional Transportation</b> | Hier/Cashel                | 1. Enhance Transit Marketing                                                | Annual         | Ongoing |
|                                   |                            | 2. Year-round Bus Service to Kimball and Canyons operating through 12/31/04 | Annual         | Ongoing |
|                                   |                            | 3. Pursue federal funding for buses, site, and expanded bus facility        | 09/04          | Pending |
| <b>3. Old Town Improvements</b>   |                            | See Goal #2                                                                 |                |         |

**Goal 4 World Class, Multi-Seasonal/Sustainable/Quality of Life/ Resort Community** (Hier, Calvert)

| Target for Action                                                      | Liaison/<br>Employee            | Actions                                                                                                       | Target<br>Date | Status      |
|------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------|----------------|-------------|
| <b>1. Ice Rink</b>                                                     | Erickson/<br>Hilton             | 1. Site at Lower Canyons Village donated to City/Basin from Summit County or other site located in City/Basin | 05/04          | Pending     |
|                                                                        |                                 | 2. Selection of Owners Rep., RFP Process for Design                                                           | 06/04          | Pending     |
|                                                                        |                                 | 3. Interlocal agreement with SBSRD for construction and operation of ice facility                             | 06/04          | Pending     |
| <b>2. Destination Resort</b>                                           | Hier,<br>Calvert/<br>Rademan    | 1. Needs assessment combined with economic development                                                        | 04/04          | Ongoing     |
|                                                                        |                                 | 2. Review Resort Economy Update                                                                               | 04/04          | Ongoing     |
| <b>3. Support for Arts: Direction</b>                                  | Cone/<br>vacant                 | 1. Arts Vending Ordinance                                                                                     | 04/04          | Complete    |
|                                                                        |                                 | 2. Arts Council formation of Public Art Panel with Council approval                                           | 05/04          | Pending     |
| <b>4. Community Amenities and Events: Evaluation, Future Direction</b> | Hier/Butz                       | 1. Sign Code<br>- Sign Code Amendments Complete                                                               | 01/04          | Complete    |
|                                                                        |                                 | 2. Special Events – Economic Development Plan                                                                 | Ongoing        | Ongoing     |
|                                                                        |                                 | 3. Triple Crown Contract                                                                                      | 05/04          | Complete    |
|                                                                        |                                 | 4. Recommendations regarding Seismic Upgrade of City Hall                                                     | 06/04          | Pending     |
|                                                                        |                                 | 5. Santy Chairs Refurnished                                                                                   | 06/04          | Pending     |
|                                                                        |                                 | 6. Imperial Hotel Sold or Traded                                                                              | 07/04          | Ongoing     |
|                                                                        |                                 | 7. Library Expansion construction complete                                                                    | 08/04          | In Progress |
|                                                                        |                                 | 8. Road Cycling Nationals 8/15-22/2004                                                                        | 08/04          | Ongoing     |
| <b>5. Economic Development</b>                                         | Calvert/<br>Kernan/<br>Hilton & | 1. Economic Development Initiatives Reviewed with Council                                                     | 01/04          | Pending     |
|                                                                        |                                 | 2. Receive Input from Business Community                                                                      | 04/04          | Pending     |

|                                                   |                                          |                                                                |       |          |
|---------------------------------------------------|------------------------------------------|----------------------------------------------------------------|-------|----------|
| <b>5. Economic Development (cont)</b>             | Weidenhamer                              | 3. Refinement of “Strategy” & “Project” prioritization summary | 06/04 | Ongoing  |
|                                                   |                                          | 4. Assistance with Union Square Project                        | 09/04 | Ongoing  |
|                                                   |                                          | 5. Assistance with Treasure Hill                               | 09/04 | Ongoing  |
|                                                   |                                          | 6. Assistance with Empire Pass                                 | 09/04 | Ongoing  |
|                                                   |                                          | 7. Assistance with Spiro Project                               | 09/04 | Ongoing  |
|                                                   |                                          | 8. Implementation of Economic Development Initiatives          | 09/04 | Ongoing  |
| <b>6. Recreation and Racquet Club: Next Steps</b> | Erickson/<br>Kernan –<br>Alt./<br>Fisher | 1. Skateboard Park Expansion – public input                    | 04/04 | Complete |
|                                                   |                                          | 2. BMX Skills Course – public input                            | 05/04 | Ongoing  |
|                                                   |                                          | 3 Racquet Club Recreation Vision                               | 09/04 | Pending  |
| <b>7. Outdoor Recreation Complex</b>              | Calvert/<br>Hier<br>Hilton               | 1. Task Force Meetings & Recommendations                       | 01/04 | Complete |
|                                                   |                                          | 2. City Council review of Task Force Recommendations           | 02/04 | Complete |
|                                                   |                                          | 3. Wetlands Study/Infrastructure Assessment                    | 05/04 | Pending  |
|                                                   |                                          | 4. Budget Recommendations                                      | 05/04 | Pending  |
|                                                   |                                          | 5. Design Process                                              | 09/04 | Pending  |

## ***HIGH PRIORITY***

### **Goal 5 More Open Space and Usable Trails** (Hier, Erickson)

| <b>Target for Action</b>                 | <b>Liaison/<br/>Employee</b> | <b>Actions</b>                                                        | <b>Target<br/>Date</b> | <b>Status</b> |
|------------------------------------------|------------------------------|-----------------------------------------------------------------------|------------------------|---------------|
| <b>1. Ongoing Open Space Acquisition</b> | Hier/<br>Rademan             | 1. Flagstaff - Distribution of open space contribution                | 03/04                  | Ongoing       |
|                                          |                              | 2. Gambel Oak                                                         | 06/04                  | Ongoing       |
|                                          |                              | 3. Red Maple                                                          | 06/04                  | Ongoing       |
|                                          |                              | 4. Alice Lode                                                         | 06/04                  | Ongoing       |
| <b>2. Conservation Easements</b>         | Erickson/<br>Harrington      | 1. Work Session – Conservation Easements                              | 05/04                  | Pending       |
|                                          |                              | 2. Additional Flagstaff Easements                                     | 09/04                  | Pending       |
|                                          |                              | 3. Easements on open space purchased with bond money                  | 09/04                  | Pending       |
| <b>3. Trail Development Plan</b>         | Erickson/<br>Twombly         | 1. Farm Trail Parking Complete                                        | 08/04                  | Ongoing       |
|                                          |                              | 2. Trailhead Parking Phase II                                         | 09/04                  | Ongoing       |
|                                          |                              | a. Cove                                                               |                        |               |
|                                          |                              | b. Round Valley                                                       |                        |               |
|                                          |                              | c. Other sites as available                                           |                        |               |
|                                          |                              | 3. Round Valley Trails – Friends of Trails looking at recommendations | 12/04                  | Ongoing       |

**Goal 6 Improve *Historic Park City*** (Erickson)

| Target for Action        | Liaison/<br>Employee | Actions                                                                                                                                                                                                                                           | Target<br>Date                   | Status                                   |
|--------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------------|
| 1. Old Town Improvement  | Hier/<br>Hilton      | 1. See Goal #2                                                                                                                                                                                                                                    |                                  |                                          |
| 2. Historic Preservation | Hier/<br>Putt        | 1. Action Plan for City-Owned Historic Structures – concept complete<br>2. 801 Park Ave Preservation – pending new application by applicant & MPD review<br>3. Design Guidelines – Review/Recommend<br>4. Historic Significance Survey – Initiate | 04/04<br>06/04<br>06/04<br>06/04 | Ongoing<br>Ongoing<br>Ongoing<br>Ongoing |

**Goal 7 *Regional Collaboration and Partnerships*** (Hier)

| Target for Action                                           | Liaison/<br>Employee          | Actions                                                                                              | Target<br>Date | Status  |
|-------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------|----------------|---------|
| 1. Quinn's Interlocal Planning Agreement & Planning Program | Hier/<br>Putt                 | 1. Completion of Study/Development of Land Use Alternatives/Development of Implementation Strategies | 04/04          | Ongoing |
| 2. Affordable Housing                                       | Kernan/<br>LoPiccolo<br>Kurdi | See Goal #9                                                                                          |                |         |
| 3. Transportation                                           | Hier/Cashel                   | See Goal #3                                                                                          |                |         |
| 4. Flagstaff-Wasatch County                                 | Williams/<br>Putt             | 1. Agreement with Wasatch County re SR-224 and public versus private access                          | 05/04          | Pending |

## **OTHER PRIORITIES**

### **Goal 8 Open and Responsive Government to the Community** (Kernan, Calvert)

| <b>Target for Action</b>                                 | <b>Liaison/<br/>Employee</b> | <b>Actions</b>                                                                                                                                                                                                                                                                                                                                       | <b>Target<br/>Date</b>                                                | <b>Status</b>                                                                          |
|----------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <b>1. Community Vision 2012 and Beyond</b>               | Williams/<br>Hier<br>Rademan | 1. Community Involvement & Outreach<br>2. Update Material for Vision Presentations<br>3. Strategic Plan 2004-2005<br>4. Neighborhood Interest Group Meetings                                                                                                                                                                                         | Monthly<br>Monthly<br>01/04<br>06/04                                  | Ongoing<br>Complete<br>Complete<br>Ongoing                                             |
| <b>2. Budget Review &amp; Benchmark (2003-2004)</b>      | Hier/Kernan<br>Christensen   | 1. Benchmarking – CTAC Review<br>2. First Meeting of Resort Benchmark Group - develop mission statement and goals<br>3. Update of Council Compensation Study<br>4. Presentation of City Budget<br>5. Personnel Policies and Procedures Update<br>6. Development of Benchmarks (measures)<br>7. First set of Benchmark Data compiled                  | 04/04<br>04/04<br><br>05/04<br>05/04<br>06/04<br><br>08/04<br>11/04   | Complete<br>Pending<br><br>Pending<br>Pending<br>Pending<br><br>In Progress<br>Pending |
| <b>3. Customer Service: Evaluation &amp; Action Plan</b> | Calvert/<br>Rademan          | 1. Accountability/responsibility training for Council and Staff<br>2. Citizens Guide to Park City Government<br>3. Citizens Customer Satisfaction Survey<br>4. Volunteer Bank<br>5. Update Interior of Marsac Executive Office/Hallways Entry, Break Room<br>6. Survey of Customer Satisfaction - Update<br>7. Customer Service Performance Measures | Monthly<br><br>04/04<br>05/04<br>06/04<br>09/04<br><br>09/04<br>10/04 | Ongoing<br><br>Complete<br>Ongoing<br>Ongoing<br>Ongoing<br><br>Pending<br>Ongoing     |

|                          |                     |                                                        |         |          |
|--------------------------|---------------------|--------------------------------------------------------|---------|----------|
| <b>4. Public Safety</b>  | Williams/<br>Evans  | 1. Police Complaint Review Committee                   | 04/04   | Complete |
|                          |                     | 2. Avalanche Planning                                  | 04/04   | Pending  |
|                          |                     | 3. Recommendations regarding Police Facility           | 05/04   | Pending  |
|                          |                     | 4. Revision to Policies and Procedures                 | 06/04   | Pending  |
|                          |                     | 5. Community Oriented Program Implemented              | 09/04   | Pending  |
| <b>5. Communications</b> | Calvert/<br>Rademan | 1. Standardize Press Releases/Communication Strategies | Monthly | Ongoing  |
|                          |                     | 2. Citizens Guide to Park City Government - Updated    | 04/04   | Complete |

**Goal 9 Sustainable Place to Live (Williams)**

| Target for Action                                    | Liaison/<br>Employee                           | Actions                                                                                                                                                                                                                                                                                                                                                                                        | Target<br>Date                                     | Status                                                          |
|------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-----------------------------------------------------------------|
| <b>1. Affordable Housing</b>                         | Kernan/<br>Collett,<br>LoPiccolo<br>Kurdi      | 1. Affordable Housing policy/plan<br>2. Implement Housing Policy Plan<br>3. Regional Planning<br>4. Explore options with community for sewer treatment site and Pechnik Property (demo planned for 2004)                                                                                                                                                                                       | 08/03<br>06/04<br>06/04<br>06/04                   | Complete<br>Ongoing<br>Ongoing<br>Pending                       |
| <b>2. Taxi Regulation Enforcement</b>                | Calvert/<br>L. Evans,<br>Kingery<br>Twardowski | 1. Enforcement Options Implemented<br>2. Explore Franchise Strategy                                                                                                                                                                                                                                                                                                                            | 01/04<br>03/04                                     | Ongoing<br>Ongoing                                              |
| <b>3. Recycling</b>                                  | Erickson/<br>Gibbs                             | 1. Direction on remaining bus bays                                                                                                                                                                                                                                                                                                                                                             | 09/04                                              | Pending                                                         |
| <b>4. Sustainable Community/<br/>Quality of Life</b> | Williams/<br>Butz/<br>Rademan                  | 1. Work Session Discussion on sustainable community and quality of life<br>2. Develop outline for Committee to begin outlining initiative<br>3. Reach 5% community participation in wind power program<br>4. Prospector Environmental Management System<br>5. Facilitate Community Dialogues on Sustainability<br>6. Investigation of ability to increase energy efficiency in City Facilities | 02/04<br>04/04<br>04/04<br>06/04<br>04/04<br>06/04 | Complete<br>Ongoing<br>Ongoing<br>Ongoing<br>Ongoing<br>Ongoing |

## City Council Staff Report



**Author:** Alison Butz  
**Subject:** Men's National 7's Rugby Championship  
**Date:** April 22, 2004  
**Type of Item:** Administrative – Master Festival License

Special Events and  
Facilities Department

### **Summary Recommendations:**

Provide Staff with policy direction on the Men's National 7's Rugby Championship Master Festival License for August 14 through August 15, 2004. If Council is supportive of the direction the event is proceeding, Staff will return for approval of the Master Festival License on May 13, 2004.

### **Description:**

#### **Topic:**

Review the Master Festival License Application, submitted by the Park City Rugby Football Club, for the Men's National 7's Rugby Championship from August 14 through August 15, 2004.

### **Background:**

The Men's National 7's Rugby Championship will be held in Park City from August 14 through August 15, 2004. 7's Rugby is different from the common 15-player team by having only 7 players on the pitch. In 1883, a Scotsman named Ned Haig devised a seven-a-side tournament to make money for his club. The football tournament seemed hopeless since having several games in one afternoon with fifteen players on each side would take the entire day. The teams were reduced to seven men. Because of the faster pace of the game, 7-a-side matches have short halves, 7 minutes during the round robin and 10 minutes in the championship rounds. Sixteen teams will play a total of 44 games over the weekend to determine the National Champion.

The Men's National 7's Championship is consistent with the City Council's Goal #4 which is to continue to promote Park City as multi-seasonal resort by maintaining its status as a World Class Resort which hosts such events as this and to increase the number of events in the Summer.

### **Analysis:**

***The event will be held in City Park and the Library Field will be used as a warm-up area. The organizers will utilize Miners Hospital for a base of operations and team area. The matches will begin at 9:00am with the final match ending by 7:00pm on both Saturday and Sunday.***

## City Council Staff Report



**Author:** Alison Butz  
**Subject:** Park City Classic  
**Date:** April 22, 2004  
**Type of Item:** Administrative – Master Festival License

Special Events and  
Facilities Department

### **Summary Recommendations:**

Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Park City Classic on June 11, 2004.

### **Description:**

#### **Topic:**

Review the Master Festival License Application, submitted by Sports Marketing Concepts Inc., for the Park City Classic on June 11, 2004.

### **Background:**

The Park City Classic, produced by Sports Marketing Concepts Inc., will host a race on June 11, 2004. This event is a criterium race using the same course that will be used in August for the Park City Cycling Festival. The race course will use lower Deer Valley Drive, Doe Pass and Lot 5 and 6 at Deer Valley Resort to complete the required distance.

The Park City Classic is consistent with the City Council's Goal #4 which is to continue to promote Park City as multi-seasonal resort by maintaining its status as a World Class Resort which hosts such events as this and to increase the number of events in the Summer.

### **Analysis:**

The event on June 11<sup>th</sup> runs from 5:00pm until 8:30pm. The start and finish will take place in Lot 5 and 6 at Deer Valley Resort. The race organizer will close one lane of Deer Valley Drive to vehicle traffic. In order to prevent the need to close the road, traffic will be one-way around Deer Valley Drive during the race. Traffic will travel counter-clockwise around the Deer Valley parking lots. For instance, if traveling down Royal Street, traffic will be diverted to the right and they will circle Deer Valley Drive towards Snow Park.

While this event is reviewed under a separate application, it will be used as a test event for the August races. This will allow for issues that arise on June 11 to be addressed prior to August to make sure any impacts from the course and one-way traffic can be mitigated.

### Race Course

Racers will travel out of Lot 6 at Deer Valley Resort and exit similar to the Road Race; at the intersection of Deer Valley Drive North and Deer Valley Drive South the racers will take a sharp left hand turn sending them up towards Snow Park. The racers will progress up Deer Valley Drive and turn left onto Doe Pass. From Doe Pass the racers will enter Lot 5 and begin the entire route again. No caravan is used during the criterium.

### City Services

The event will require Police Services to assist in manning major intersection as the Road Race heads out of town, and at the criterium at critical intersections. An estimate of costs has been provided to the organizer.

The Building Department will review any tents and other structures for compliance with the Building Code.

### Neighborhood Notification

The event organizer is working in conjunction with the Park City Cycling Festival on contacting the individual subdivisions and condominium projects to get them information on the event. Electronic signs will be placed on Deer Valley Drive one day prior to the event to alert traffic of the one-way traffic on Friday evening during the event.

### **Department Review:**

All applicable departments have reviewed the Park City Classic and their comments have been incorporated into the report.

### **Recommendation:**

Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Park City Classic on June 11, 2004 based on the following:

### Findings of Fact:

1. The Park City Classic will be held on June 11, 2004. The event is a criterium race on Deer Valley Drive from 5:00pm until 8:30pm.
2. Parking for the anticipated crowd size throughout the duration of the event will be accommodated at Deer Valley Resort. No shuttle system is required for the event. The conduct of the Park City Classic will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its Venue.
3. The Park City Classic is oriented towards the athletes and their families. The Park City Classic will not require the diversion of so great a number of police, fire, or other essential public employees from their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.
4. The event will be held in lower Deer Valley where parking for the event will also

be accommodated. No portion of Deer Valley Drive will be closed to traffic. The event will not interfere with police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.

5. No Master Festival or Special Event license has been approved for June 11, 2004.
6. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
7. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.

Conclusions of Law:

1. The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

Conditions of Approval:

1. The applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the applicant.
2. The applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.
3. Deer Valley Drive shall reopen to two-way traffic by 9:00pm on June 11<sup>th</sup>.



5. No Master Festival or Special Event license has been approved for June 11, 2004.
6. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
7. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.

Conclusions of Law:

1. The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

Conditions of Approval:

1. The applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the applicant.
2. The applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.
3. Deer Valley Drive shall reopen to two-way traffic by 9:00pm on June 11<sup>th</sup>.

PASSED AND APPROVED this 22<sup>th</sup> day of April, 2004.

## City Council Staff Report



**Author:** Alison Butz  
**Subject:** Park City Cycling Fest  
**Date:** April 22, 2004  
**Type of Item:** Administrative – Master Festival License

Special Events and  
Facilities Department

### **Summary Recommendations:**

Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Park City Cycling Fest Master Festival License, August 12 through August 22, 2004.

### **Description:**

#### **Topic:**

Review the Master Festival License Application, submitted by Blue Wolf Events, LLC., for the Park City Cycling Festival the USCF National Championships held from August 12 through August 22, 2004.

### **Background:**

The Park City Cycling Festival, produced by Blue Wolf Events, will host the USCF National Championship for Masters Men 30 – 70+, Masters Women 30 – 60+, Juniors and Masters Tandem in Park City on August 12 through August 22, 2004. This is the first time both the Master and Junior USCF National Championships will be held at the same location. The races held in Park City will be the criterium and road races and each evening the awards ceremonies will take place on the Town Lift Plaza. Antelope Island will be the location for the time trial event.

The Park City Cycling Festival is consistent with the City Council's Goal #4 which is to continue to promote Park City as multi-seasonal resort by maintaining its status as a World Class Resort which hosts such events as this and to increase the number of events in the Summer.

The events held in Park City will begin and end at Deer Valley Resort. The proposed course for the road race would leave Deer Valley Resort using Deer Valley Drive, turn right onto Bonanza Drive and leave Park City for other areas in Summit County via Hwy 248. The racecourse is being reviewed not only by Park City, but also Summit County, Wasatch County including UHP, and has received UDOT approval.

The criterium (multi-loop race) will use lower Deer Valley Drive, Doe Pass and Lot 5 and 6 at Deer Valley Resort to complete the required distance.

Through the logistic planning the organizers have not looked at street closures during the races, just the temporary holding of traffic for approximately 3 – 5 minutes and no longer than 10 minutes.

#### **Analysis:**

***The event runs from August 12 through August 22. The start and finish of all races in Park City will take place in Lot 5 and 6 at Deer Valley Resort. Registration for the event will be at the Lodges from 8am to 5pm daily. Not all races will be held in Park City, however, each evening the awards ceremonies will be held on the Town Lift Plaza from 6pm to 8pm.***

#### Schedule

|           |           |                                                                                    |
|-----------|-----------|------------------------------------------------------------------------------------|
| Thursday  | August 12 | 6:00pm – 8:30pm Awards Ceremony                                                    |
| Friday    | August 13 | 8:00am – 5:00pm Masters Road Race<br>6:00pm – 8:30pm Awards Ceremony               |
| Saturday  | August 14 | 8:00am – 3:00pm Masters Road Race<br>6:00pm – 8:30pm Awards Ceremony               |
| Sunday    | August 15 | 8:00am – 5:00pm Masters Road Race<br>6:00pm – 8:30pm Awards Ceremony               |
| Monday    | August 16 | 8:00am – 3:00pm Men Masters Criterium<br>6:00pm – 8:30pm Awards Ceremony           |
| Tuesday   | August 17 | 8:00am – 3:00pm Women Masters Criterium<br>6:00pm – 8:30pm Awards Ceremony         |
| Wednesday | August 18 | 8:00am – 5:00pm Registration                                                       |
| Thursday  | August 19 | 7:00pm – 8:30pm Awards Ceremony                                                    |
| Friday    | August 20 | 6:00pm – 8:30pm Awards Ceremony                                                    |
| Saturday  | August 21 | 8:00am – 3:00pm Juniors Road Race and Criterium<br>6:00pm – 8:30pm Awards Ceremony |
| Sunday    | August 22 | 8:00am – 4:00pm Juniors Criterium<br>6:00pm – 8:30pm Awards Ceremony               |

#### Road Race

The proposed course for the road race leaves Deer Valley Resort's Lot 6 heading north on Deer Valley Drive and going west around the lakes. The route will continue on Deer Valley Drive and turn right onto Bonanza Drive. The racers will turn right onto Kearns Boulevard/Hwy 248 and leave Park City for other areas in Summit County. Each category of racers will start at a different time staggering the groups over the entire course. Each group will consist of a caravan with a Utah Highway Patrol (UHP) car in the lead, followed by press, race judges and members of the event staff. Additional cars with similar purposes will follow the racers and UHP will secure the end of the group.

While the racers and the caravans leave town, event race marshals and police to hold traffic from turning out into the street while the caravan passes will control key intersections and driveways. Cars will be held at these points for approximately 3 to 5 minutes. For vehicles behind the caravan, there will be opportunities to pass on wider roadways, otherwise the traffic behind travels at the speed of the caravan.

The same process will take place on the return. Once a racer drops out of the main group they are required to obey traffic laws and must make it back to the finish on their own.

### Criterium

A criterium is a multi-loop race where the cyclists continually loop around the route until the time limit is up. The criterium course for the USCF National Championships will be around lower Deer Valley. Racers will travel out of Lot 6 at Deer Valley Resort and exit similar to the Road Race; at the intersection of Deer Valley Drive North and Deer Valley Drive South the racers will take a sharp left hand turn sending them up towards Snow Park. The racers will progress up Deer Valley Drive and turn left onto Doe Pass. From Doe Pass the racers will enter Lot 5 and begin the entire route again. No caravan is used during the criterium.

To prevent the need to close Deer Valley Drive for the criterium races, Deer Valley Drive will be turned into a one-way street during the races. Traffic will travel counter-clockwise around the Deer Valley parking lots. For instance, if traveling down Royal Street, traffic will be diverted to the right and they will circle Deer Valley Drive towards Snow Park.

An application has been submitted for a criterium race on the same course for June 11, 2004. While this event will be reviewed under a separate application, it will be used as a test event for the August races. This will allow for issues that arise on June 11 to be addressed prior to August to make sure any impacts from the course and one-way traffic can be mitigated.

### Juniors Road Race

The required road race distance for the Juniors is shorter than the course provided for the masters athletes. The Juniors road race will occur on a separate course which overlaps the area for the criterium and winds through the Solamere Subdivision. At this time both the race organizer and the Police are looking at accompanying the racers through a caravan. This will allow the residents in the area to access their homes throughout the race.

### Awards

Each evening awards for each category will be presented to the racers on the Town Lift Plaza. Awards will run from 6:00pm to 9:30pm each day except Wednesday, August 18 and Sunday August 22. On Sunday August 22, 3:00pm and will run until 5:00pm. There will be food and drinks served on the plaza for the athletes during the awards.

### City Services

The event will require Police Services to assist in manning major intersection as the Road Race heads out of town, and at the criterium at critical intersections. Staff is working on identifying the locations and hours to prepare estimated costs for the organizer.

The Building Department will review the Start/Finish area tents, bleachers and other structures for compliance with the Building Code.

#### Neighborhood Notification

Two open houses were held in March to receive public input. Additional public meetings will be scheduled for July to keep residents and impacted neighborhoods aware of delays. Additional public meetings will be scheduled for July 14 at 7pm, 20 at 7pm and the 22 at 6pm. The event organizer is working on contacting the individual subdivisions and condominium projects to get them information on the event and the open houses.

#### **Department Review:**

All applicable departments have reviewed the Park City Cycling Fest and comments have been incorporated into the report.

#### **Recommendation:**

Review the Master Festival License application, conduct a public hearing, and consider approving the license for the Park City Cycling Fest Master Festival License, August 12 through August 22, 2004 based on the following:

#### Findings of Fact:

1. The event runs from August 12 through August 22. The start and finish of all races in Park City will take place in Lot 5 and 6 at Deer Valley Resort. Registration for the event will be at the Lodges from 8am to 5pm daily. Not all races will be held in Park City, however, each evening the awards ceremonies will be held on the Town Lift Plaza from 6pm to 8pm.
2. Parking for the anticipated crowd size throughout the duration of the event will be accommodated at Deer Valley Resort. No shuttle transportation is needed for either the races or for the awards on Town Lift Plaza. During the event traffic may be held at certain intersection for a period of 3 – 5 minutes. The conduct of the Park City Cycling Festival Events will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its Venue.
3. The Park City Cycling Festival is oriented towards the athletes and their families. The events associated with the Park City Cycling Festival will not require the diversion of so great a number of police, fire, or other essential public employees from their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.
4. No street will be closed to traffic during the event. The event will not interfere with police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.
5. No other Master Festival or Special Event Licenses have been issued for August 12 – 22, 2004.
6. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause

significant property damage.

7. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.

Conclusions of Law:

1. The application is consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

Conditions of Approval:

1. The applicant will work with Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the applicant.
2. The applicant shall provide to the Special Events Manager proof of liability insurance as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as an additional insured if necessary.
3. All activities on the Town Lift Plaza shall conclude by 9:00pm each evening. The race organizer, to the best of his ability, shall reopen Deer Valley Drive to two-way traffic as soon as each day of criterium races is completed.
4. Signs shall be placed along the race routes no later than four days prior to the first event notifying vehicles of expected delays.

Type of License:      \_\_\_\_\_ Special Event                  X Master Festival

Event Name:                                          Park City Cycling Festival

Event Date(s):            August 12 – 22, 2004

Event Location:         Deer Valley Resort, Town Lift Plaza and Park City Roads

Licensee:                                  Blue Wolf Events

Contact Person:        Jeff Frost

Approved By:\_\_\_\_\_ Special Events Manager                  X City Council of Park City

Approval Date:         April 22, 2004

### Findings of Fact:

- 30

5. No other Master Festival or Special Event Licenses have been issued for August 12 – 22, 2004.
6. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
7. The applicant has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.

Conclusions of Law:

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PASSED AND APPROVED this 22<sup>th</sup> day of April, 2004.