

**PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
APRIL 30, 2009**

Present: Mayor Dana Williams; Council members Candace Erickson; Roger Harlan; Jim Hier; Joe Kernan; and Liza Simpson

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Hugh Daniels, EOC Manager; Phyllis Robinson, Public Information Officer; Linda Tillson, Library Director; and Diane Foster, Sustainability Manager

Katie Mallaly, Summit County Health Department Emergency Response Coordinator; Insa Riepen, Executive Director and Jeremy Lund, Chairman

1. Emergency Operations Center update. Hugh Daniels spoke about the School District's decision to close schools until Monday based on the discovery of three probable H1N1 cases within the Park City School District. The Health Department is the lead agency and the EOC began operating in the Park City Police Facility at about 6 a.m. this morning. City staff was joined with representatives of the School District, Health Department, a state epidemiologist, and the Summit County Emergency Manager. He relayed that the Center is working well and this incident has been a good exercise. There is a centralized information phone line staffed by the City and the Health Department which may continue in operation through the weekend. Phyllis Robinson explained that the press release explains the suspension of youth recreation and library programs through Monday pending results from the CDC. The information line has been well used and advertised through local and regional media. Working with public information officers from other agencies has been very beneficial in getting out a consistent message and the City is basically in a holding pattern until the results are released by the CDC. The Chamber has been involved in working with its membership and letting the public know that Park City is open for business. In response to a question from Joe Kernan, Katie Mallaly explained that one of the issues with tracking is that HIPPA laws restrict access to patient data so the program would have to be voluntary. Roger Harlan commented on the inconvenience and delays of sending samples to the CDC in Atlanta to be tested as opposed to regional centers. Ms. Mallaly stated that she understands the Utah Health Department can only test so far but the kits will probably be disbursed to regional agencies as soon as possible. If the tests come back positive from the CDC, the schools will likely be closed through next week but this is at the discretion of the School District. There was discussion about access to the drug Tamiflu which can only be prescribed to people who have diagnosed flu symptoms. She emphasized that H1N1 is considered a mild flu, 36,000 people in the U.S. die from the flu a year, and contracting the flu is preventable. Ms. Robinson noted that she feels this has been a strong wake up call about the threat of pandemic and how quickly things could travel. Candace Erickson commented on the unfortunate negative impacts of media coverage on this issue.

2. Council questions/comments. Jim Hier commented on the Chamber meeting on Tuesday which focused primarily on the budget. Transient Room Tax is forecasted at \$3.6 million which is down from the previous year's \$4.8 million but may not be conservative enough. He noted that the Chamber cut back on operational expenses and tried to maintain a 70/30 split between programs and operations. Liza Simpson thanked Pace Erickson for a tour of the potholes and asphalt repairs. Candace Erickson commented on the Summit County Board of Health meeting where the swine flu and air monitoring was discussed. The air quality monitor results revealed that Park City averages 10 ppm or below with the exception of one episode where the air quality was measured at 27 ppm; 30 ppm is considered elevated. This program will be continued every year to make sure that the range is maintained. Unfortunately, monitoring can not be conducted every day because the equipment is sensitive to temperature and pollen levels but the County purchased the equipment. The Health Department plans to be in its new building in October or November which will be shared with the Peoples Health Clinic. Mayor Williams stated that he, staff and representatives from MIDA just returned from meeting with members of the Air Force Real Estate Division in San Antonio. This was a good collaborative effort and it was helpful to gain an understanding of the chain of command. Air Force Day on Main Street is scheduled on June 6 and the Air Force Band will perform at the Egyptian Theater.

3. Cost sharing for Library Reciprocal Borrowing Program. Linda Tillson explained that this is a follow-up to a request from Roger Harlan who informally approached the Board of Education during a meeting about participating in the funding of the reciprocal borrowing program. She pointed out the high number of children between the ages of 5 to 18 benefitting from the program who don't live in the City limits, which is funded half by Park City and half by Summit County. She explained that Superintendent Ray Timothy asked that a formal proposal be brought before the Board, clarifying that Mr. Harlan also wrote a letter requesting support from the School Board with no consequence. Jim Hier suggested that pursuing funding from the District is probably a waste of time. Candace Erickson referred to the \$21,000 cost of the program and felt that overhead and staffing costs need to be detailed when asking the District for \$7,000. Ms. Tillson explained that staff analyzed impacts of the program to budgeted line items so the information is available.

Roger Harlan described his request at a School Board meeting many months ago, where the success and the cost of the program were shared. He then was encouraged to put his request into writing, which he did. Council members indicated a willingness to drop the matter. Liza Simpson discussed the importance of tracking participation and costs of the program and suggested not dealing with pursuing funding from the School Board now but perhaps considering it in the future; all members agreed.

4. Recycle Utah Annual Report. Diane Foster introduced Insa Riepen, Executive Director; Jeremy Lund, Board President; and Lola Beetlebrox, Educational Director. She disclosed that she served on the Board of Directors and is now on the Advisory Board of Recycle Utah. Insa Riepen introduced members of the Board in attendance at the meeting. Through a PowerPoint presentation, Ms. Riepen discussed the uniqueness of Recycle Utah because of its ability to manage programs, including the solar challenge and wind power. Pride in Your Park is its annual spring clean-up day scheduled on May 15 and Earth Day is always celebrated with events. She discussed partnering with others and promoting business recycling, the green builders consumer trade show, and the reusable bag program. Every classroom is visited by Recycle Utah a year and the 9th Annual Water Festival was held last week which was attended by almost 400 4th Graders and more than 40 professionals from state and local agencies. Ms. Riepen explained the many benefits of the compactor used for packing foam waste. She discussed working with other organizations in the community to strengthen programs and outreach efforts. Recycle Utah is very thankful for the additional space at the Center recently provided by the City.

Jeremy Lund explained that Recycle Utah's fiscal year ends in August and through a PowerPoint presentation, described that 2008 yielded high commodity prices and as a result 53% of revenues were derived by activities at the Center; 20% from government grants and 27% from community support. Usually these categories are equal. Expenses were fairly typical representing roughly 80% spent on programs, 13% on overhead, and 8% on fund-raising. However, even with high commodity prices recycling efforts lost almost \$100,000 in 2008 but operations and support from the City and the public last year resulted in a profit. Mr. Lund discussed the dramatic reduction in revenues this year and discussed the cry for help to the community in December who responded. In 2008, Recycle Utah raised \$118,000 which was up from \$76,000 in 2007 and in the first half of this year alone, almost as much was raised as in all of 2008 thanks to support from the community. Another successful fund-raiser was held at Squatters and Mr. Lund feels that citizens value what Recycle Utah has to offer. Although the situation has improved since December, \$10,000 a month is being lost. He thanked Council for reinitiating the PSAs encouraging residents to voluntarily contribute a fee to use the Center. Insa Riepen expressed that she hopes the presentation this afternoon has demonstrated that Recycle Utah is more than a recycling drop off center. She thanked the City Council for its support during these hard economic times and Liza Simpson commented that recycling is very important to many citizens. Candace Erickson discussed her experiences at and appreciation of Recycle Utah serving as City Council liaison to the organization.

4. PC Heights annexation. Mark Harrington referred to his staff report in the meeting packet. Originally, a progress report was contemplated to be given tonight and a public hearing held before Council in late May but there have been recent

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developments involving both applicants, the Plum-Boyer group and Talisker who are conceptually considering new alternatives which will potentially affect the time line. The infrastructure cost sharing agreement as it relates to improvements at the SR248 intersection and the private cost sharing arrangement between the parties continue to be of interest to staff.

Prepared by Janet M. Scott, City Recorder

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
APRIL 30, 2009**

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Library and Education Center on Thursday, April 30, 2009. Members in attendance were Dana Williams, Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Pace Erickson, Operations Manager; and Clint Dayley, Golf and Parks Superintendent.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Citywide Clean-Up – Pace Erickson reported that dumpsters will be installed and neighborhoods and available from Thursday, May 7 through May 12. The Mayor suggested a recycling component and Mr. Erickson stated that staff is working with Recycle Utah on a combined program for 2010 and there will be signs this year at the dumpster sites about recycling. Discussion ensued on citing contractors for dumping construction debris at these locations.

III PUBLIC INPUT (*Any matter of City business not scheduled on agenda*)

None.

IV CONSENT AGENDA (*Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon under “Additional Discussion – Agenda Items”*)

1. Consideration of award of concession contract for the Park City Golf Club to Silver Star Market and Café for five year terms in the amount of \$500 per month for the first two years, \$550 a month for the next two years and \$600 month for the final year of the contract, in a form approved by the City Attorney – Jim Hier suggested that the contract include performance criteria and a default clause because of past problems with concessionaires at the ice rink and at the Racquet Club. Craig Sanchez agreed and assured members language would be added and approved by the Legal Department. The Mayor invited public input; there were no comments. Jim Hier, “I move we approve the contract with the Silver Star Market Café for a five year term as outlined in the staff report and as modified as requested in a form approved by the City Attorney”. Liza Simpson seconded. Motion unanimously carried.

2. Consideration of award for Lawn Care Services, in a form approved by the City Attorney, in an amount not to exceed \$74,445 for the first three year term and optional \$52,176 for second 2 year term to Ground Maintenance Services Inc. – Clint Dayley

explained that this is a three year contract with a renewal for an additional two years for lawn care for 21 areas throughout the City. GMS had the contract in 2003. He explained that the City has contracted this work out for the past 18 years because the cost is reasonable and it alleviates staffing and storage issues. Roger Harlan expressed that the contract seems fair. Liza Simpson, "I move we award the contract for lawn care services, in a form approved by the City Attorney, in an amount not to exceed \$74,445 for the first three year term and an optional \$52,176 for the second 2 year term to Ground Maintenance Services Inc.". Joe Kernan seconded. Motion unanimously carried.

V ADDITIONAL DISCUSSION – AGENDA ITEMS

VI ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 3 p.m. Members in attendance were Mayor Dana Williams, Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan, and Liza Simpson. Staff present was Tom Bakaly, City Manager; and Mark Harrington, City Attorney. Candy Erickson, "I move to close the meeting to discuss property and litigation". Roger Harlan seconded. Motion carried unanimously. The meeting opened at approximately 4:10 p.m. Jim Hier, "I move to open the meeting". Liza Simpson seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott

Janet M. Scott, City Recorder