PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
MAY 2, 2002

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, May 2, 2002.

AGENDA

Work Session

3:30 p.m.	Council questions/comments
4:00 p.m.	Budget overview
4:40 p.m.	Historic District Commission interviews
5:00 p.m.	Public input

No Regular Meeting

Posted: 04/29/02
See parkcity2002.org

PARK CITY WORK SESSION NOTES
SUMMIT COUNTY, UTAH
MAY 2, 2002

Present: Mayor Dana Williams; Council members Peg Bodell, Candace Erickson Jim Hier, and Fred Jones

Toby Ross, City Manager; Mark Harrington, City Attorney; Tom Bakaly, Assistant City Manager; John Lind, Assistant Public Works Director; Patrick Putt, Planning and Zoning Administrator; Mark Christensen, Grants and Budget Manager; Myles Rademan, Public Affairs Director; and Bob Stephens, Administrative Services Director

David White, HDC applicant

Absent: Kay Calvert

1. **Council questions/comments.** Candace Erickson discussed a gathering at Memorial House in Salt Lake hosted by Tree Utah and Community Forest Partners who recognized our past projects and are donating more trees to Park City. There was discussion about encouraging people to pick up trash about town. Peg Bodell complimented the new spring banners and reported on the bird house session held at the Farm last Saturday. She expressed that she is very pleased with the promotion of our history and heritage through Friends of the Farm's programming.

Jim Hier reported that he received many calls regarding animal control and there was discussion about the role of a potential task force on this issue which will be addressed at the upcoming Council work shop. The Mayor continued that he welcomed the Utah National Guard and met with the Main Street Business Alliance during the week. With regard to City clean-up week, John Lind reported on this year's program and there was discussion about installing an additional container in the residential area west of Main Street if an appropriate location can be determined. The Mayor acknowledged John Lind's resignation and read a resolution into the record highlighting his many achievements and contributions during his 18 year tenure with the City. Ms. Erickson reminded the public that Recycle Utah will be holding its hazmat collection on May 24.

Mayor Williams requested an update on 316 Ontario Avenue. Pat Putt explained that it was brought to the City's attention that the living conditions within the house are extremely substandard, i.e., electrical, plumbing, and the family has no means to make repairs. Historic District Commissioner Tom Hurd suggested using Historic District loan funds for threatened buildings for this type of project. Initially, those funds were established as a revolving loan fund for redevelopment of threatened buildings, as outlined in the budget. Tom Bakaly added that there is $50,000 in this fund and the Council could broaden the intent of the fund in the budget narrative to include a straight loan with interest. If more than $50,000 is required for repairs, the City could assist in buying down interest for a personal loan where the City takes a second. There would likely be some criteria formulated if Council pursues an amendment to the budget on May 23. The Mayor believed that the Rotary Club is willing to get involved in this project and Fred Jones understood that the HDC will discuss this further on May 20.

The Mayor thanked staff for preparing information on ADA, particularly transportation, and stated that he prefers that the driver of the City's paratransit van carry a cell phone. He added that he received many calls on dogs and he and Pace Erickson will look at the playground at City Park tomorrow to explore installing a fence to keep dogs out of the area. Fred Jones suggested running the idea past the Parks and Recreation Board.

2. Budget overview. Mark Christensen clarified that this is the second year of a two year budget. This year, department heads were instructed to maintain costs at the same level of services. He referred to Attachment A in the staff report which outlines recommended changes to this year's budget from the plan last year. Attachment B details budget options and Attachment C is a brief analysis of the Olympic reconciliation which will be finalized on May 23. Mr. Christensen reviewed the schedule for the budget process where it is hoped to have final policy direction from Council to prepare a tentative budget for adoption for June 6. This is a *no tax increase* budget, but there will be an adjustment to the tax rate based on the general obligation bonds, approved by voters, for ice and parks. He explained that staff, Fred Jones and Jim Hier participated in the Citizens Technical Advisory Committee for three months which produced an executive summary to make the budget more user-friendly and to frame policy issues for this year.

CTAC concluded that the City is financially healthy, demonstrated by our strong bond rating of AA-. The City has operating revenue, fund balances, and funds available for capital projects for the next few years. Although the Olympics is a great economic driver, it is clear that revenues will level in the future compared to the last decade and capital contributions from the General Fund will not be at recent high historic levels. New programs and capital projects can not be established without diminishing existing services or doing them more efficiently. The group found that it is time to assess community wants and charter a course for providing those services or facilities. Mr. Christensen explained that the issues CTAC is recommending to tackle this year include determining an economic development plan which examines the impacts of tourism and City revenues, Olympic reconciliation, capital facility funding, and regional cooperation, including planning, water, transportation, and recreation. The committee posed questions as to level the City should continue to seek capital and operating grants and whether services match the needs of the community. Addressing capital needs and deviating from the City's primary revenue stream which is tourism, are other issues as well as potential new environmental policies or water management strategies that may be implemented. He continued that CTAC views the executive summary as the next step from actions taken in 2002 when the City Council cut the budget by $650,000, and the next step is the community visioning process. There will be a summary budget available to the public once the revised budget is adopted in June.

Mark Christensen added that staff is relatively pleased with our sales tax numbers, and explained that most communities projected huge sales tax revenues for this fiscal year which were not met. Sales tax was up 35% and the City received our portion of the 1/64% sales tax reimbursement for the Winter Sports Park in the amount of $350,000. This fiscal year, staff predicted a downturn in sales tax revenues and was very conservative based on the low destination skier days projected. Council member Jones recalled budgeting $1 million in the Olympic budget to cover sales tax stabilization and asked its status. Mr. Christensen explained that if the City exceeds its sales tax estimate, those funds would be transferred into the five-year capital improvement plan, which is consistent with policy. He suggested allocating funding for projects after the community visioning occurs and again discussed the City's conservative approach in budgeting sales tax. In response to a question from Fred Jones, he explained that the City budgeted sales tax revenues at about $6 million and last year collected about $8 million. It is anticipated that this number will be adjusted to $7.5 million. However, it appears building activity will substantially decrease from last year. With regard to expenditures, Mr. Christensen noted the challenges of the $5.6 million Olympic budget and the 27th pay period. There will be traditional budget options, i.e., new programs which were unanticipated, and some technical adjustments, which represent the largest portion of the budget options. Peg Bodell pointed out that the chart on the growth of employees is somewhat misleading.

There will be roughly $4 million coming in as part of the approved bond issue for ice and parks. The refinance last year will represent a savings on future principal payments, and rendered new money this year. As a result, $50,000 has been earmarked for an economic development study, consistent with CTAC recommendations. Mr. Christensen emphasized that improvements to the Racquet Club are unfunded at this point and are estimated between $200,000 to $500,000 for the pool and roof repairs. The Old Town capital needs assessment study is funded at $200,000, and the remainder of the refinance is allocated to the downtown revitalization plan. He stated that new expenses have been held to a minimum this year and staff will need direction from Council on capital projects. Jim Hier requested a quarterly report through March, if available and Peg Bodell thanked him for his clear presentation.

Myles Rademan reported on the Summer Tour planned for Montana from August 15 to August 18. Bob Stephens discussed the poor response from invited citizens for the upcoming Summit and Council committed to call the people they invited.

3. Historic District Commission interview. The City Council then interviewed David White who applied for a position on the HDC.

4. Public input. None.

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The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott