PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH,
December 18, 2014

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building, City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, December 18, 2014.

Closed Session
5:00pm To discuss litigation, personnel and property

Work Session
5:30pm Council Questions and Comments and Manager's Report PG 3
5:45pm Victim Advocate Program Update PG 6
5:55pm Break

Regular Meeting
6:00 pm

I. ROLL CALL

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III. PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

IV. CONSIDERATION OF THE MINUTES FROM DECEMBER 4, 2014 PG 10

V. CONSENT AGENDA *(Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon)*

1. Consideration of the contract award for Water Bill print services in an amount not to exceed $35,000 a year for five years. PG 26

2. Consideration of the Local Consent for Special Event Temporary Alcoholic Beverage Licenses during the Sundance Film Festival PG 30

VI. NEW BUSINESS

1. Consideration of a Resolution Welcoming The Return Of Winter In Park City
PG 35

2. Consideration of a Resolution of The City Council Of The City Of Park City, Utah, Encouraging The State Of Utah To Address Comprehensive Transportation Funding.
PG 36

3. Consideration of the Sundance Film Festival 2015 Supplemental Plan PG 40

4. Consideration of a resolution amending the fee schedule for the fee-in-lieu increase to $40,000 PG 53
   (a) Public Hearing
   (b) Action

VII. ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted. Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the City Recorder at 435-615-5007 at least 24 hours prior to the meeting. Wireless internet service is available in the Marsac Building on Wednesdays and Thursdays from 4 p.m. to 9 p.m. Posted: 12/15/2014 See: www.parkcity.org

To: **Honorable Mayor/Members of City Council**

From: **City Manager's Office**

MANAGER'S REPORT – December 18, 2014
Submitted by: Karen Yocum
Subject: **Cemetery Records Online**

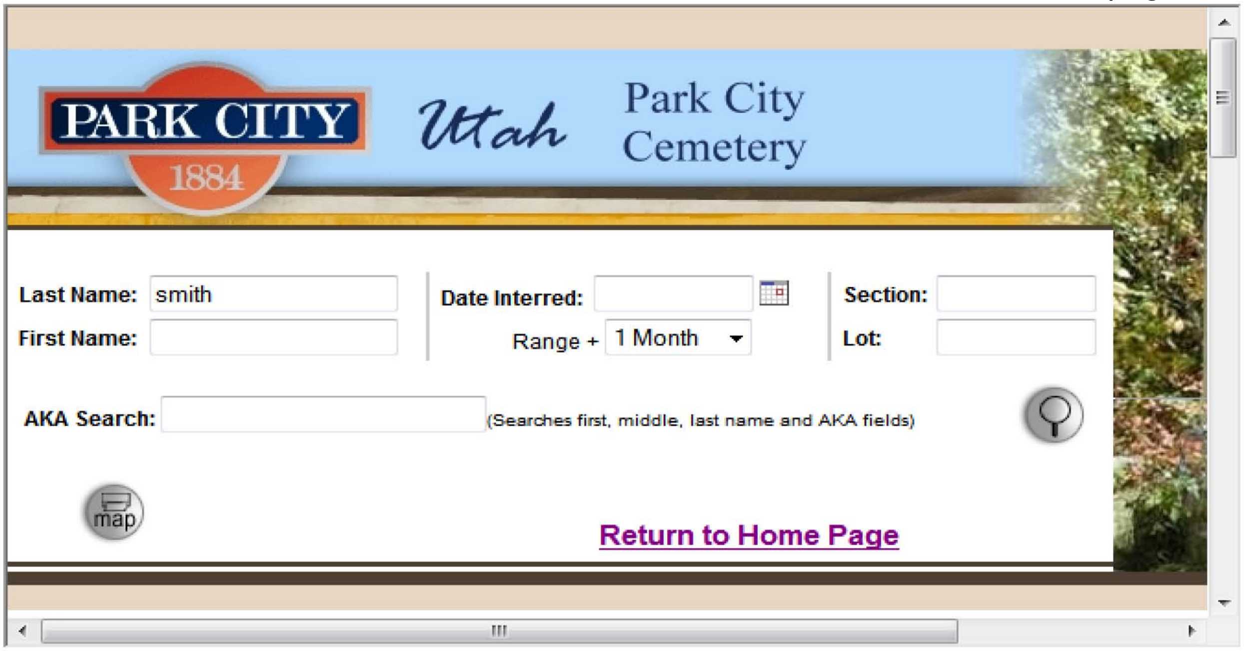
In 2009, the City purchased and installed Legacy Mark software for cemetery record keeping. Over the past five years all the paper records have been input into the software. This was very time consuming and entailed walking the cemetery multiple times to verify that our written records reflected what we actually saw at the cemetery.

Recently our cemetery records have been made available through our website at http://www.parkcity.org. The link located on the Cemetery page enables research by anyone, 24 hours a day. Searches can be done by last name, first name, AKA names or by interment date. Successful searches will show name, birth date, death date, interment date and Block, lot, plot location in the cemetery. With this information, a person could look at the map in the gazebo to determine the location of the Block needed to find the burial.

This enhancement to the software will be beneficial for genealogists, family researchers, organizations such as 'findagrave.com' and local residents who are looking for location information. These groups currently contact staff with questions regarding burials. We will still receive these calls regarding many burials we do not have record of.

For example: below, I have entered the last name of Smith into the box. All matching records (a total of 37) will appear below with the details we have. There is a map button which pulls up the map however the exact location of your search is not marked there. I believe this will really enhance the ability of others to research burials in the Park City Cemetery.

See next page



Matching Records Found.

First Name	Middle	Last Name	AKA	Jr/Sr	DOB	DOD	Interred	Section	Block	Lot	Grave
Dora	Lavon	Smith			10/28/1905	01/10/1994	1/10/1994	259		2	4
Jeffery	Wade	Smith			03/20/1963	03/22/2000	3/22/2000	166		2	1
Iva	May	Smith			05/06/1903	02/22/1971	2/22/1971	237		2	4
Georgia	Willmith	Smith			09/25/1917	12/26/1917	12/26/1917	023		3	1
George	W.	Smith			01/01/1880	01/01/1918	1/1/1918	023		3	2
George	Adelbert	Smith			01/01/1908	01/01/1919	1/1/1919	023		3	3
Floyd	Otto	Smith			01/01/1897	07/11/1959	7/11/1959	259		2	3

To: **Honorable Mayor/Members of City Council**

From: **City Manager's Office**

MANAGER'S REPORT – December 18, 2014

Park City Transit Real -Time Bus Tracking Smart Phone App. – Submitted by Blake Fonnesbeck

After many staff hours working with our vendor Avail Technologies, entering in bus routing and stop data, and Beta testing; Park City Transit is excited to release a real-time bus tracker application for mobile devices. This smart phone app. will revolutionize the way Park City Transit riders obtain and use bus routing information. Riders who have an Apple IPhone or Ipad device can download the **myStop Mobile** app. found in the App. Store and will be able to use this app. for the following information:

- Real – Time Bus tracking and status (on time)
- Bus route mapping
- Real time bus stop information showing next three bus arrival times
- Trip Planner
- Text alert of upcoming departure
- Nearest stops to your location

Riders with Android or other smart phones will need to add the link www.go.parkcity.org to their home screen and will be able to use the link for the following information:

- Real – Time Bus tracking and status (on time)
- Bus route mapping
- Real time bus stop information showing next three bus arrival times
- Trip Planner

Transit riders will begin to see that this new Smart Phone App. provides valuable information that enhances transit choices. It removes the mystery's that have always plagued transit such as; did I miss the bus, when is the next bus, and where does this bus route go. "**QR codes**" are also being added to bus route signs that when scanned by a smart phone will show the next three departure times.

As with any smart phone app. there are sometimes small glitches or issues. Transit staff will continue to monitor, test, and update the system as issues may arise.

City Council
Staff Report

Subject: **Victim Advocacy Program**
Author: **Malena Stevens**
Department: **Public Safety**
Date: **December 18, 2014**
Type of Item: **Informational**

Topic/Description:
This report is an informational update on the Park City Victim Advocacy Program.

Background:

Victim Services:
Since November 2013 the Park City Victim Advocacy Program has provided direct services to over 160 victims of violent crime residing in, traveling through, or otherwise affiliating with Park City. Victims assisted have suffered through a variety of different crimes, including: domestic violence, assault, sexual assault, child physical and sexual abuse, adults molested as children, lewdness, harassment, threatening, and stalking. These victims have varied in age, socio-economic status, race, education and language, and have required a variety of services in order to work through the results of their victimization. Often victims have needed ongoing resources and support for months as they have attempted to pick up the pieces of their lives. Victims of violent crime may have trouble meeting financial obligations and providing for their needs, following their normal work schedule, associating with others, coping with the psychological impact of the crime, and traversing the complicated court system. The situation these victims face is overwhelming, and the Victim Advocacy Program strives to assist victims so they can get through the process more easily.

Because of the overwhelming nature of their victimization, the Victim Advocacy Program has provided on-scene crisis intervention services for victims of violent crime. As the program has evolved over the past year, we have focused specifically on trying to increase the quality and availability of services. Over the past year the program has provided on-scene crisis intervention services to 58 individuals, including victims of violent crimes and survivors of suicide and unattended deaths. Advocates continue to work with law enforcement to determine the best way to collectively serve victims. Having an advocate on-scene has been helpful for victims because they have a personable contact that can explain the actions of law enforcement, offer encouragement, provide for immediate physical comfort needs, listen to victims as they process through what has happened, and explain the investigative process. This service has helped victims countless times as law enforcement has focused on the investigation while advocates assist and focus on the victims.

In addition to providing crisis response, follow-up, and court system support, the Victim Advocacy Program also works with many community partners in order to coordinate services for victims. The program has assisted victims of violent crimes in obtaining financial assistance through Crime Victims Reparations and counseling services through various community providers. The Victim Advocacy Program also works closely with Peace House in getting victims group therapy services, shelter services, case management and other services. Victims also need additional assistance in staying safe, which the Victim Advocacy Program also assists with. We help victims in filing protective orders and no contact orders through various district courts, assist victims in safety planning, and coordinate with law enforcement to do special watches on residences when needed. We also work with the Christian Center of Park City and Interfaith Council to assist victims with housing, food, and clothing assistance as well as spiritual guidance when desired. Because of how complicated the legal system can be, we also work closely with Utah Legal Services and local attorneys to get victims legal advice, council and representation when needed.

Additional Services:

With the Victim Advocacy Program being given additional funding from the city, there has been an expansion of services. The Victim Advocacy Program has been expanded to assist community members who may not be victims of violent crime, but who are still in need of help. This includes survivors of suicide and unattended death where advocates respond on-scene to assist survivors with crisis intervention services, provide practical information for the family following the death, and assists law enforcement with death notifications to the family. The Victim Advocacy Program also serves as a contact point for officers to refer people they come in contact with that may need community assistance. Advocates are able listen to these individuals and refer them to the appropriate direct service providers within the community so they can get the assistance they need.

Volunteer Victim Advocates:

Because of the need to have an advocate available all of the time, the Victim Advocacy Program includes a group of volunteer advocates in addition to the Victim Advocate Coordinator. The Victim Advocate Coordinator has recruited nine volunteers during the course of her employment, and of those nine volunteers five are still actively engaged in the program. Each volunteer is expected to complete a 40-hour online victim advocacy training, along with initial and quarterly trainings held at the police station. Presenters from the Department of Child and Family Service, the Counseling Center of Park City, the Utah Coalition Against Sexual Assault, as well as career advocates from Unified Police Department and Wasatch County Prosecutor’s office have given volunteers additional information and perspective about assisting victims of violent crime. Volunteers have also done ride-alongs with law enforcement and dispatch- shadows to get additional perspective and awareness of how to work together with these departments. After completing their training, volunteers have signed up for and cleared their schedules for over 2000 hours of on-call volunteer service, and they collectively have completed over 270 hours of advocacy training. Ongoing trainings are held at least quarterly by the department, and there are also additional free trainings throughout the state that advocates have the option of attending.

The Victim Advocate Coordinator continues to recruit additional volunteer advocates through public service announcement, networking with current and former volunteers, communicating with the Interfaith Council and Summit County Domestic Violence Coalition, and through word of mouth. The Victim Advocate Coordinator has also presented at conferences including the Citizen's Academy, Officer's Academy, and NENA (Dispatch) Training in order to inform individuals regarding issues victims of violent crime face as well as increase volunteer recruiting opportunities.

Significant Impacts:

Dissemination of Information:
Of the violent crimes committed in Park City, the most prevalent are domestic violence and assault. Domestic violence statistics indicate that one in three women in Utah will become a victim of domestic violence at some point in her life. Domestic violence victims face many barriers to leaving their situation, and many victims do not seek help until the situation becomes severe. Of the homicides that occur in Utah, 32% are domestic violence related. In order to avoid domestic violence related homicides within our community, the Victim Advocacy Program has collaborated with many community partners in order to develop a more coordinated community response. The issues of domestic violence, and violence in general, cannot be addressed by law enforcement and advocates alone. These issues must involve educating the community so we can together prevent instances of violence and rally around victims when violence does occur. The Victim Advocate Coordinate has created public service announcements and radio interviews to advertise services available, attended health fairs at local resorts, attended community sponsored events, and spoken to individuals in order to increase awareness of program services.

Summit County Domestic Violence Coalition:
In order to increase the effectiveness of services, the Victim Advocate Coordinator has also been an active participant in the Summit County Domestic Violence Coalition where she works with representatives from Summit County Sheriff's Department, Summit County Prosecutor's Office, Peace House, Children's Justice Center, Park City School District, Christian Center of Park City, Park City Medical Center, Department of Child and Family Services, Summit County Health Department, and Planned Parenthood. These organizations work together to address practical and systems issues that are getting in the way of victims accessing services. Coalition members are also able to work in smaller groups on specific projects to address specific problems. Of those projects, some groups within the coalition are working on education initiatives within the community. Victims of domestic violence in particular cannot get help if they do not recognize that they are in a dangerous situation or do not know where to turn for help. Through events such as the Candle Light Vigil the coalition strives to raise awareness of domestic violence within the community.

Summit County Suicide Coalition:
Recently, the Summit County Health Department has begun coordinating a coalition aimed at suicide prevention. The Victim Advocate Coordinator is participating in this

coalition in order to better provide services to individuals with a propensity toward attempting suicide and in order to assist surviving friends and families of those who have completed suicide. The coalition has met twice to date and is still determining the most appropriate way to address this issue within our community.

Analysis:
The Victim Advocacy Program is filling a need within the community through assisting victims of violent crimes with crisis intervention, follow-up, and assistance through the court process. Victims of violent crimes are being given initial contact to assist them while they are in crisis immediately following an incident, and they are supported through the duration of their court case. Victims are also being better served as community organizations work together to decrease the duplication of services, and to ensure that victim care becomes more comprehensive and seamless. Ensuring a truly seamless community response to violent crimes in Park City will continue to take time, effort and patience as different organizations learn how to most effectively interact with one another. The Victim Advocacy Program must continue to recruit and train volunteers that are capable of assisting victims of violent crime, and must continue to participate in community awareness activities and presentations about violent crime.

Next Steps:
Currently, the Victim Advocacy Program and Park City Police Department are in the process of revamping the call-out policy to specifically include that Sergeants should call-out a victim advocate for all domestic violence, sexual assault, or child abuse incidents, regardless of the circumstances. Law enforcement will be directed to use discretion in requesting an advocate for other incidents. This policy will also include that advocates should be called-out for any death related incident, including suicide, unattended death, and potential homicide to ensure that survivors of those death related incidents are also given necessary support and resources.

Because of the amount of Spanish speaking individuals residing in Park City, the Victim Advocacy Program will continue to look for a Spanish speaking volunteer advocate to assist with that population. Currently, we are using translators to assist victims who do not speak English or are referring them to outreach services at the Peace House. It would be helpful to have someone within the program who could speak to victims directly about services, especially during crisis situations.

Recommendation:
This Staff Report is an informal update to Council on the Park City Victim Advocacy Program.

PARK CITY COUNCIL MEETING MINUTES DRAFT
SUMMIT COUNTY, UTAH, 84060
December 4, 2014

Study Session
Phyllis Robinson, Public Affairs Manager summarized a training she attended last May titled "Systematic Development of Informed Consent". The training was about getting the community and stakeholders, those with a shared interest in the outcome of an issue a solid understanding of the project and or vision goals; are all participants clear on the purpose. The training was focused on how to achieve clarity with community and stakeholders on issues being addressed. She expressed how important it was for the community members that make public comment on issues are well informed, can express their concerns and be constructive toward achieving resolutions and appreciate those experiences. Equally important she believes this would create additional opportunity for Council and staff to question community members to better understand their concerns and goals.
Ms. Robinson went on to describe how this process was demonstrated at a recent Bonanza Park vision session. Staff spoke to and listened to the attendees, gathered information, reiterated what was understood as having been discussed and asked "this was our understanding, did staff hear this correctly?"
Ms. Robinson and her team believe they can achieve greater public involvement if staff is able to share this process through community outreach.

Ms. Robinson mentioned that she would like to have Council participate in three separate conversations including a forward looking exercise that will tie all together. She feels these conversations and exercises will be very useful to Council and Staff during the 2015 Council Retreat.

1st – Clarity on Council's stated priorities both near term, long term; what are some of the items staff and council would like to accomplish in the next few years to feel as though accomplishments are being achieved; what are the twenty – thirty year objectives

2nd – Priorities: review Council's priorities; identify what the City is doing well and has the recipe for success as opposed to issues that are of concern although the steps to move forward are not as clear.

3rd – Criteria: how will the Council and Staff evaluate the criteria and identify the correct approach to the issues. She went on to state that identifying the approach will lead to attaining a better understanding of the time, money, community impact and risk of the issues, perhaps this will establish better dialogue with all stakeholders.

Mayor Thomas inquired if there was a mechanism in place for measuring or evaluating the man hours on given projects vs the time and efficiency spent toward the goals.

Councilman Beerman interjected that they could evaluate the effectiveness by reviewing the budgets and classify the capital expenditures to see how they tie into the goals.

Ms. Foster, City Manager stated that one of the exercises Ms. Robinson would like Council to participant in was having Council establish the measures they would like used to determine the effectiveness; staff would then return during the Council retreat with metrics that will be used to measure and track the goals.
She also stated that for one of the exercises Ms. Robinson had established as free form to create free flowing conversation.

Ms. Simpson, Councilwoman shared that she was very happy this conversation and training was taking place. In the past Council has struggled with how to reach and engage the community, anything that Council and staff can do to achieve more citizen engagement such as the meeting management software and video being installed would be greatly appreciated, and thanked staff for this opportunity.

Ms. Robinson drew Council's attention to the wall where the thirteen priorities identified during the 2014 Council retreat were listed.

<u>2014 Top Priorities</u>
Middle Income, Attainable and Affordable Housing
Increase citizen involvement thru outreach / gov't holistic decision making
Historic Preservation; Main Street preservation plan and keep national historic site preservation
Lower Park Avenue Redevelopment Plan / Lower Park Avenue Master Plan
Transportation: Congestion Reduction; Local and Regional Plans

<u>2014 High Priorities</u>
Increase Green Building Standards
Open Space Acquisition
Water Conservation
Community wide renewable energy policy and action plan
Plan for safe, clean soils
Treasure Hill Resolution
Regional Collaboration
Broadband / fiber

Ms. Robinson asked Councilmembers to reprioritize each as short term priority or long term priority attach to the wall and write a comment about each.

Ms. Foster reiterated the process Ms. Robinson wanted the Councilmembers to follow.

Ms. Robinson stated that this exercise will identify if Councilmembers have a general consistency on how they are looking at these priorities. During the 2015 Council Retreat the results of this exercise will come back to be discussed.

Ms. Foster stated that this training is preparing for the coming council retreat, and they would be focusing on the thirteen priorities. She informed Council she had a video on focus presented by Richards St. John she thought would be helpful.

Ms. Robinson asked Council if they were agreeable to her taking this information, have it transcribed and get it back to everyone with diagrams to show how the pieces might fit together. This would be very helpful for staff in determining if this information comports with how they are operating. She wanted to know if Council believes this is something staff can bring back for discussion during the January retreat.

Council member Simpson stated that during the previous visioning session it was probable that not all staff members could attend so she gave a brief overview. Ms. Simpson stated that Council felt they identified the high priorities as those items they knew would continue to be worked on. Items Council and staff would not stop addressing would be items such as safety and clean water as examples. Although the four or five top priorities were items Council felt had risen to a place needing renewed focus. High priorities were those items they did not want to lose track of. She felt it was important for staff to understand that Council does not expect staff to get items all done all the time. They recognize prioritization needs to be involved.

Mayor Thomas stated that in a community many balls have to be kept up in the air, it is difficult to prioritize these items. He suggested using a graphic approach to present this information, it may be more comprehendible. He stated that there are the things that are foundations and best anchors for a community that hold up the structure of a community.

Councilman Henney felt that he understood the priorities were being distilled down to common themes. Was Council being asked to get back to the common themes which are all listed on the wall. There are vision priorities as opposed to execution priorities; he feels based on what is listed on the wall Council has created execution priorities for short term and long term. He stated that all of the listed priorities relate back to what they are trying to create, to see the City as it is currently and in the twenty to fifty year future.

Ms. Foster interjected that the next exercise was intended to provide Council different ways to view these priorities.
She also mentioned that staff would like to come back during the coming retreat for clarification from Council on the priorities that they are not clear on. They would want expected outcomes or direction from Council for the next two years that could potentially have a large impact on the community.

Mayor Thomas suggested defining a clear process to achieve the goals, breaking them down into systems to better comprehend the information and to understand where the City is spending time and money to achieve the goals.

Councilman Henney thought it was surprising to hear from Ms. Foster that staff lacks clarity in some areas. Although he feels it’s great that they would want additional clarity and they were working on a system to accomplish that.

Councilwoman Simpson mentioned nothing is black and white and staff will struggle. Balancing the priorities could cause tension while implementing the goals set by Council.

Councilman Beerman mentioned that when visioning is over many of the priorities will be dialed in. He suggested having Council come out of visioning having taken a step further with the top priorities by identifying an action plan. Have Council review and define how to move forward on the plan. Bring the action plan back to next year’s visioning and review it for success.

Ms. Foster pointed out that staff was anticipating Council would come out of the 2015 Council Retreat with a proposal for the new action plan that a budget can then be created from.

Councilman Beerman stated he felt it was not up to Council to come up with an action plan; Council should come up with goals and priorities, staff with the action plan.

Ms. Foster clarified that during the retreat Council will identify what they would like to see in terms of outcomes in the near future and in the twenty year plan. Staff will then provide the proposals for the various routes Council may choose to follow. It will be the critical path.

Ms. Robinson clarified further that there will be multiple paths that can be taken, with further guidance from Council staff will have clarity in what path will be taken and what is to be achieved.

Ms. Robinson then moved Council on to another exercise which was to determine how they now viewed the 2014 priorities. As an example she mentioned some of the priorities both Council and staff had a good sense of the outcomes, comfortable with where the City was with them and they had the appropriate tools; others not as clear. As Ms. Robinson went down the list of priorities Council was to specify with a yes or no if Council has a good sense of the outcomes or not. With the exception of the Treasure Hill Resolution which is currently under regulatory process.

<u>2014 Top Priorities</u>

Middle Income, Attainable and Affordable Housing - no

Increase citizen involvement thru outreach / gov't holistic decision making - en route

Historic Preservation; Main Street preservation plan and keep national historic site preservation

- en route, needs recalibration

Councilwoman Matsumoto felt that this priority does need additional attention; the City continues to lose houses, she feels there is a fatal flaw.

Councilwoman Simpson believes progress is being made although there are issues with the Main Street Historic District and the Historic District at large.

Lower Park Avenue Redevelopment Plan / Lower Park Avenue Master Plan – en route

Councilwoman Simpson does not believe an end result is clear, the partnerships are not clear.

Councilwoman Matsumoto reminded all that the community outreach has not taken place.

Councilman Beerman does agree there is a critical path although there is no clarity on the end result.

Transportation: Congestion Reduction; Local and Regional Plans – en route

<u>2014 High Priorities</u>

Increase Green Building Standards - no

Open Space Acquisition - yes

Water Conservation – yes

Community wide renewable energy policy and action plan - no

Plan for safe, clean soils - yes

Treasure Hill Resolution

Regional Collaboration – making in roads

Broadband / fiber – en route

Ms. Robinson then asked for additional input from Council on the priorities Council has stated as en route or no.

Middle Income, Attainable and Affordable Housing – yes
Citizen Involvement – yes
Historic Preservation –
Councilwoman Simpson asked for clarification of what the problems were; money was spent for a consultant, $127,000 allocated for grants.

Councilman Beerman stated that his long term goal was for no further loss of historic structures; should they recalibrate the goal, it's similar to open space not perfect but generally Council is aligned on it's a top priority and Council knows how to get where they need to be; should they be stricter with the plan.

Mayor Thomas interjected that it is important to understand the historic significance of Main Street and does not feel that understanding has been reached.

Councilman Peek felt that if there is a risk of losing the designation they must determine what the resolution would be and act on it.

Councilman Beerman wanted to know if there is a problem with the plan or is there something they need to do differently.

Councilman Peek feels the density on Main Street is threatening to lose the historic designation and that is a big issue.

Council member Simpson suggested recalibrating the plan. Possibly putting $1M toward the restoration of some buildings that have lost their historic significance so they can be brought back into historic significance and not shrink the district.

Council member Matsumoto feels this idea has been mentioned in the past and it's been a long time coming forward. Council was in agreement - en route and needs recalibration
Lower Park Avenue – Ms. Matsumoto felt they couldn't move forward without input from the partner, should they delay going forward until the partners knows what they want to do. Council feels that community input is important and may change all other factors; they agreed that there is a critical path.

Transportation – Council feels they are on track, keep high priority

Increase Green Building and Community Wide Renewable Energy – Mayor Thomas mentioned that this is a priority that could take working with other partners such as the state legislature, Salt Lake City and regional partners. Possibly initiate a program that offers incentives for those individuals going beyond the minimums.

Council member Simpson reminded everyone that there is a community wide renewable energy policy and action plan in place, possibly recalibrate it as community based and locally based incentivized and not be concerned about the legislature.

There continued to be some disagreement on how to go forward with this priority.
Council decided this priority should go forward as a future discussion
Open Space Acquisition – yes

Water Conservation – yes
Plan for Clean Soils - yes
Regional Collaboration –
This was listed as a roller coaster
Ms. Foster does not believe there is a recipe; the City does not have a relationship with Wasatch County.

Council member Simpson agrees there is not a defined path going forward although the parts are there and in roads have been made. She feels it's important that the City and County get to together again, possibly another dinner. She is open to ideas to forge relationships more quickly.

Mayor Thomas suggested have another gathering with the County where there is not an agenda and discuss the relationships so the County feels as though they are being listened to not talked to.

Council member Beerman stated that Wasatch County and the City have mutual needs and pressures they both recognize. They are getting closer to our boundaries and needing our services; the foundation our staff has laid down and the outreach Council has done is making a difference.

Council member Simpson mentioned the relationships are working at the fire district level and water level.

Ms. Robinson stated some priorities have been identifies as important and Council would like to continue focusing on, housing being one of those; address the how, what, where, when on those items.
Some others have been identified as to keep on the path they are on; some recalibration may be necessary. When staff comes back in February they will be proposing approaches to Council and looking for feedback. What can they do, what can be reasonably expected, will Council and Staff be satisfied with the outcomes. Identify what paths make sense for the community. .

Ms. Foster would like Council to identify the priorities that if a different trajectory is not taken what does that mean in terms of outcome.

Council member Henney was glad the question was asked. On his list of top priorities he has middle income and transportation which relate back to Lower Park Avenue. He feels middle income housing and work force housing, transportation congestion are critical issues. The City has an opportunity with the Lower Park Avenue Redevelopment where the City can control the process to do what they would like to do and make happen what has been envisioned. This is a tremendous opportunity to define the resources, who the partners are and how the City want to move forward. If the City loses the middle income housing and the middle income citizenry we have a fundamentally different community. If the City continues to experience the type of trajectory and congestion that is being experienced currently twenty years from now there will be a fundamentally experience for everyone in this community. He feels that is critical for him.

Council member Simpson strongly agrees with Council member Henney. She stated her top priority is the housing issue, the community is in danger of being a community of very wealthy grey haired, retired individuals and no one else will be able to live in Park City. Transportation has taken positive planning steps; the housing issue has expertise although there is no plan. If the question is what is critical to move on regarding the timeframe it would be the housing. She also agrees with Henney on transportation and the opportunity of Lower Park Avenue.

Council member Matsumoto is also very concerned about the housing; nothing has been completed since the Snow Creek project although Park City Heights is under construction now. She stated the City has a key area where they own the property and should do something about it sooner than later.

Council member Beerman agrees with affordable housing and transportation. He does feel Park City has become a community of second homes, when the average home is a million dollars. He feels this is critical and the City is late to the game.

Mayor Thomas believes the housing component is very important; it's a losing proposition for the community if there isn't a cross section of housing. Transportation is also a concern.

Council member Henney interjected that the City has the Park Avenue Development and control and direct it. He feels the City should begin looking at land outside the City that can be purchased. He would like to see the City buy land and build the housing – it's a discussion he would like Council to have.

Council member Matsumoto mentioned buying land had been discussed in the past; not using all open space money and making money for the housing by selling that land.

Ms. Foster recounted the discussion. If middle income housing and transportation is not figured out the community will be changed. She sensed from Council energy, passion and a willingness to look at serious proposals which could mean more money and staff. Council has indicated they want focus on those items.

Council member Simpson mentioned that during the February vision she would like to discuss the entire range of possibilities for a revolving fund for down payment assistance.

Council member Beerman would like to discuss the regulatory tools to push housing toward what the City wants it to be. Resorts towns in Colorado have gotten aggressive with their zoning and what is allowed for certain uses in certain areas.

Council member Simpson stated she would like to explore the expense of building affordable housing. Does the City have the matrix to determine what is affordable; could the City possibly come forward with the finances to subsidize the actual building. All of those pieces should be discussed.

Council thanked Ms. Robinson

Work Session
<u>Council Questions and Comments and Manager's Report</u>

Councilman Henney participated in Wake Up Park City where coffee mugs were handed out. Attended the Vail Epic Promise where a bit over $1M in grants were awarded to nonprofits, another very fun event. He reported on the Recreation Board meeting which he was not able to attend although reported the meeting was a holiday celebration. He sent an email out on the Wilderness Initiative; one of the items that came up in the meeting were plans for an opportunity to look at land. Also is there an opportunity to look at something different with wilderness. They spoke with Greg Simmons an authority on soils, grazing and ranching. He stated that Allyson Butz with the Main Street Alliance shared concerns expressed by the local merchants regarding the tenant mix. Concern about local merchants being squeezed out by higher rents and larger spaces. This could eliminate the local merchants, the local fabric of the community. Suggested the City work with the Merchants; Jonathan Weidenhamer has also discussed this topic with Ms. Butz along with the research of a task force. He also mentioned that Ms. Butz informed him the City was going to get a formal notice on this topic.

Ms. Foster asked Council if they would like to have staff begin to research this topic.
Council would appreciate this.

Councilman Beerman mentioned Ms. Matsumoto, Mayor Thomas and himself attended Bob Jasper's retirement party where many attended to celebrate his career. Mr. Beerman stated that Mr. Jasper had done an amazing job for this community over the many years. He also thought a good job was done on Wake Up Park City. He stated that affordable housing was listed on the agenda for that meeting. He also attended several Mt. Accord meetings. He spoke with Colon Hilton regarding transportation needed in relation to the possibility of the Olympics.
He will be participating in the Colorado Area Ski Towns (CAST) seminar in Dillon, Colorado being held in January, he invited other councilmembers to participate. That is close to the opening of the Sundance Film Festival.

Councilwoman Simpson attended the Board of Health meeting, they have adopted their first ever health codes. They have a new fee schedule they posted on their website that has been posted and will remain on the site for a 30 day for public comment period.

Councilwoman Matsumoto – Attended the Summit Lands Board meeting, they are having turn over on their board having new people is a good thing. She reported that the Park City Chamber's projections are good for the coming year. Ms. Matsumoto also attended the Bonanza Park open house held at The Blind Dog last Tuesday evening; she felt it was well attended by the public.

Councilman Peek - participated in the Vail Epic Promise awards at the Park City Mountain Resort Legacy Lodge, they gave away over 1M in grants to non-profits. Attended the HPB meeting, they are just beginning to revise the design guide lines; and they awarded the HPB award. He also shared that the Park City Historic District is in talks with Vail about a 50th anniversary exhibit for Park West. The Park City Museum store had its best ever day Saturday. The new ornament is out this year – Main Street.

Mayor Thomas - stated that he also attended the Vail Epic Promise, great community support. Attended the Utah Quality Growth Commission where a shift is taking place from buying open lands and space to participating on a planning level. Attended the Deer Valley Design Studio and the U of U. They held a hypothetical project at the base of Deer Valley. He was joined by Lessing Stern, Bob Wheaton and Steve Issowits. This is an architectural student Urban Planning Program. He also attended the Gingerbread House contest at the Park City Library; the houses were outstanding. Mayor Thomas also attended Bob Jasper's retirement party. He felt the Electric Parade was a great success; there will be some logistics looked at going forward.

Ms. Foster thanked Jody Morrison for stepping in to assist with the Council meeting during Marci Heil's absence.

Special Events Discussion

Jason Glidden, Special Events Manager for the City was requesting a positive recommendation and direction from City Council on their goals related to Special Events. With the issues and challenges that have come up he would like to see the city stay ahead of the game. Mr. Glidden stated that special events were an economic development tool. They do come with their impacts, traffic congestion and the growth such as the 4th of July Parade. Staff has proposed some goals for next steps and would like to confirm with Council if they are in line with Councils expectations.

Councilman Henney stated he would like to explore other options that are not tied to health, safety and welfare. Is there a way to determine the impacts of the larger events that have an obvious significant impact on community because of size versus smaller events? Is there a balance between smaller events and fewer numbers of large events? Mr. Glidden feels this may be the prioritization and or the scheduling of events. Councilman Henney stated that the right mix of large magnitude events in fewer numbers versus many smaller events of lesser magnitude. Mayor Thomas suggested using a pain threshold. Councilman Henney was curious who determined the critical threshold, is it the community, surveys? Mr. Glidden stated that the Special Events Advisory Committee with the addition of community members will be very helpful. The mix of large events compared to how many small community events the City should have versus the local events compared to regional events should be given a closer look. Councilwoman Simpson believes the Special Events Advisory Committee is a great idea although feels there should be more than two at large community members and feels it's too weighted toward the business community. If the goal is to get a community wide report card after the event a balance would be important. She also felt she'd seen a similar guideline sheet a few years back. Mr. Glidden stated that was a guideline used specifically for the vendors for items such as their needing power, should parking be restricted, restrict hours, those types of requirements. In regard to the determination sheet or report cards Councilwoman Simpson did not notice a category that evaluates timing conflicts or number of years an event has been held. These as possible categories could be useful if staff is thinking about prioritizing events, older events versus newer events. She also wanted clarification if the Special Events Advisory Committee would determine which events would be held or not. Mr. Glidden stated they would be used in a recommendation capacity. Councilman Beerman believes it would be important to have the code reviewed to see if an event can be refused for reasons of safety. He really likes the idea of the Advisory Committee. When the committee is up and running discussion can take place on what their authority is, possibly have an appeals process. He also wanted to know if Mr. Glidden had done a dry run on the score card, this can be very helpful. Mr. Glisson stated that they had completed a dry run last spring and will most likely perform a few more. Councilman Beerman mentioned a recommendation that had been made about the 4th of July event, keeping people on the street. Mr. Glidden stated that an event the size of the 4th of July does become a health, safety issue. He feels the City is close to capacity on Main St. and also possibly as far as the current parade route goes. Councilwoman Matsumoto also like the idea of the committee; some business are hurt by events other helped by the events. The Chamber has done a good job bringing in events. She believes that there is event fatigue although not sure how to resolve it. She would like to keep the local events from being taken over by the masses; the committee may come up with some ideas. She would like to find ways to keep people on Main St. and possibly limiting the size of the parade, more family friendly ideas.

The topic of event fatigue was discussed and council agreed they would like to discuss further. Councilman Peek feels that different events create different neighborhood impacts Arts Fest and Silly are Old Town, Ragnar and Softball are Prospector and Balloon Festival is Park

Meadows. Possibly a rotating committee with two representatives from each neighborhood. Councilman Henney would like to talk about directing and attracting events the City wants here and keep the events versus reacting to the events that have morphed into problems. He feels some of these events have become fund raisers instead of community events. How can the City support some of these beloved community events, keep them here, not let them morph and possibly help fund through the Chamber to keep costs down. Mr. Glidden feels funding may be a mechanism to help. Also he would like to add a third category that is a small scale community event. They would not impact the City as the larger events do, they do not require as much time in planning, the application process could be refined, possibly the insurance requirements could be mitigated. Mr. Weidenhamer, Economic Manager reminded everyone that Council has authority and control over the City facilities. Councilman Henney does not want to see the "funk" go away; it's the authentic nature and fabric of the community. Ms. Matsumoto believes a theme for 4th of July could be "Funk America". Mr. Weidenhamer felt there would need to be clear and cohesive policy direction from Council; he and staff would like to come back to Council with some implementation steps and see if staff is moving in the right direction. Charlie Sturgis from Mountain Trails addressed Council by stating his mantra is "age is the reason not the excuse" so don't sit around and talk about it, just get it done. He's been working with the event team on City staff for about four years and has been very impressed. He does believe if it's to be "funky" drinking has to be aloud before 11:30 at events. He believes communication could be an area for further discussion to help mitigate event fatigue. Ms. Lola Bettlebrochs addressed Council stating she felt it would be a good idea to add an artist to the committee, they think outside the box and know how to create a good float; she is also married to the creator of the "fish" float. Mayor Thomas complimented Mr. Glidden on his report.

Historic District Grant

Ms. Grahn, Historic Preservation Planner and Thomas Eddington, Planning Director addressed council to request an adoption of the recommended changes to the Historic District Grant Program Eligibility criteria due to the recent changes to the government accounting rules. Currently the grant program is on hold until a policy is in place. Staff will return to Council in a few weeks with a policy that reflects what is discussed tonight. Councilwoman Simpson inquired about the eligible improvements, when staff was talking about abatement of hazardous material they were talking about asbestos siding, not soils? Ms. Gran stated she was correct. She then continued to give an outline of the proposed changes stated in the staff report. They committed to paying up to $1500 for preservation plan and physical conditions report they felt it was an added expense to the owners. Differentiating primary residents from secondary home owners and nightly rentals, they thought a 50%-40% mix was good. They also suggested an opportunity for a 10% increase for property owners that were committed to bringing the property to a landmark status. The planning department will work with the HPB to define criteria so that if an applicant has this situation and has made a commitment they would be given an extra 10%. Councilwoman Simpson asked if the homeowner felt it would be enough of an incentive. Ms. Grahn stated it would. Also keep 50% reimbursable cost for commercial property owners. The Board being able to award up to $25,000 before they would have to forward a positive recommendation to Council. The Board thought $45,000 was more reasonable. They did not want to extend the process for applicants and detour them from coming in for grants. They spoke to Nate Rockwood about this and felt $25,000 was consistent with the City's contract policies. The Mayor asked how Council felt about this. Councilwoman Simpson likes the consistency of $25,000, Councilwoman Matsumoto felt as long as it came in on a consent agenda. She also wanted to know if there was a process for an extension. Ms. Grahn stated she felt it was up to Council, she thought they would encourage them to reapply, then the HPB would review it and determine if they wanted to award or have as a consent item on the agenda.

Councilwoman Simpson feels there are so many problems with lot lines, she would feel comfortable with an administrative extension possibly for a year then have the owner reapply to HPB. Councilman Henney agreed with Councilman Simpson. Councilman Henney stated 90 days would be a bare minimum. Ms. Grahn clarified that they have to pull the building permit within the 90 days of the grant hearing and two years to complete work. That's when the grant funds go away and ask the owner for a status. Councilwoman Simpson felt that the two years is reasonable although the 90 days may not be. The owner couldn't pull the building permit if it's a lot line problem. Councilman Henney thought the building department could give feedback on the timeline if it's reasonable for their application process. Mayor Thomas thought the extension could be for 120 days, it seems more reasonable. Councilwoman Simpson had a question regarding a homeowner having to pay the grant back if they have to sell the home. Ms. Grahn explained that has been in place since the beginning of the grant program. Councilwoman feels this piece does not make sense. Councilman Beerman believes the primary goal is to preserve the property, if the City wants to make sure it's a benefit to flip a spec home then Council puts a year goal or something that can be tracked. Councilman Peek felt the limited resources put into the grant program should be for preserving historic structures. The mix of primary versus second homeowner and the different reimbursement ratio should be equivalent for each.
The second homeowners pay a greater amount of taxes that fund this program so he feels it should be kept equal. He's in favor of giving incentive for taking significant and bringing it up to landmark status. If it has landmark status and dilapidated is there additional incentive? He is also on board with not recapturing the funds based n resale because the funds are for preserving the home. Ms. Grahn asked Council if they were in agreement on the property owner if they receive a grant has to own the house for a year after the grant is award or eliminate all together? Council would like to have it eliminated. Councilman Henney wanted to know what the purpose of this was in the first place. Mr. Eddington stated that the criteria was for preservation work. The unintended consequence was explained as not wanting the owner to be able to flip it after receiving the free money. Councilwoman Simpson felt she would like to give primary residence a bit of a bump. The Historic Grant Program is meant to incentives to some of extent; she doesn't believe anyone is going to apply for the Historic Grant to do $50,000 worth of work to get the $25,000 to flip it. If they are incentivizing to preserve a historic structure that is what they should be doing. Councilwoman Matsumoto feels the landmarks may need an extra bump to stay a landmark. Ms. Grahn asked if Council would like to leave at 10% as the bump. Councilman Beerman felt that there is enough of a substantial change should it be sent back to the HPB. Councilwoman Simpson suggested sending a signal to the HPB that Council is in support of significant to landmark and they would be willing to hear some extraordinary requests.
Mayor Thomas asked if there was any public comment. Brad Olch addressed council stating that he began the Historic Grant Program while on council in the late 80's. He feels this has become very complicated, back then they were only concerned about trying to save as many house in Old Town as they could.
Gary Bush also addressed Council by stating he would like to encourage Council to fund the grant program. He also thought Council might consider tax relief, some residence are being forced to sell their properties because the tax burden has become difficult for the owner. Ms. Foster stated the challenge is that the municipal portion of the property tax is a small percentage. The City would be better to fund it rather than provide tax relief. Councilman Henney explained that Mr. Bush was saying is there a way to blend the tax relief into a consideration as a criteria for Historic Preservation, find a way to blend that into part of the granting criteria offset property tax over a period of time, that could be $2,000 for ten years which is $20,000. In a package of $45,000 is their request and $20,000 is for property tax relief over ten years maybe something we might consider. Nate Rockwood addressed Council and interjected that Utah State tax law does not allow tax relief, better to focus on the incentives.

Gary Bush would like to state he would not like to see any restriction.
Ruth also wanted to address Council. She is very happy that Council extended the time it takes to get a building permit from 90 days to 120 days. Many homeowners are do it yourselfers and they can use the additional time. The bump for primary residents is important; in regard to the landmark situation she believes the City should stay at 50% to include second homeowners because this is the only incentive the City has. HPB does not have to give 70% in any situation. She also wanted to cover the source of the funding. There are three funding sources two are in the RDA's. The Main St. RDA and the Lower Park RDA covers a lot of area – the Main St. RDA goes up the east side of Woodside. The Lower Park RDA goes up to Empire; also the Main St. RDA goes up to Ontario. She mentioned the RDA has a cap if the HPB needs it, the Lower Park there's a cap although more funds if needed. All other areas are Daley and Prospect. There is a third source that is the $47,000. She will find the complete list of addresses that are limited to the $47,000. Councilmember Matsumoto would like the HPB to know that $50,000 is less than one house. Mr. Rockwood explained that a budget needed to be adopted, within either RDA"s there can be additional projects that need to be funded; there is a process to have it brought back to Council. If Council would like to set the limits higher within the RDA they can do this. The Main St. RDA is not generating money any longer. The Main St. RDA's bond was refunded, it should not have a fund balance. Mr. Rockwood stated that although when it was refunded he told Council staff would come back to allocate it through the budget process. Mr. Rockwood stated that there is $47,000 every year. The program is funded more than it was previously funded.

Courchevel Sister City Program Discussion

Matt Dias, Assistant City Manager introduced his guests Bob O'Connor Principal of Park City High School, Tina Quayle who has managed the Courchevel Sister City program and the student exchange program over the many years. If the City did choose to move forward with this program these two individuals would be very involved. He also introduced former Mayor Brad Olch, Sue Gleason who is also involved in the student exchange program, Sally Elliott and Shirley Smith. Mr. Dias explained that this program was part of a much broader organization, there is an International Sister City organization with tens of thousands of relationships across the world and additionally there is a Utah Sister City Coalition with forty Sister City relationships. He asked Tina Quayle to share the history of the program, where it started, who founded it. Ms. Quayle stated she had been part of the organization since 1984. Then the Mayor of Courchevel Michel Zigler was looking for a sister city, he looked at Colorado and New Mexico; he felt Park City was the perfect fit. Everyone was very enthused with great ideas although there proved to be a number of obstacles. The governments hadn't shaken hands on the program, visas were difficult to acquire, the employee exchanges were not coming together and there was no one local to lead the program, therefore it fell apart. The student exchanges did continue, about every two years they would take twenty plus people over to Courchevel. They would immerse our students with a French family and then the following summer the Courchevel contingent would stay in Park City. About a thousand people have participated in some type of exchange since 1984. Ms. Quayle would go over to Courchevel about every two years herself. The City Council of Courchevel has asked why Park City is not going forward with the program. She spoke with Mayor Thomas and asked if Park City had an interest in taking over this program. She believes this would be a win win for everyone especially with One Wasatch being at our back door. She stated that in 1972 Courchevel began their inter-connect with it taking about twenty years to become the largest ski resort in the world. Courchevel is one resort of eight resorts that are inter-connected, they call themselves Les Trois Vallees, The Three Valley's. Ms. Quayle believes there is a lot Park City can learn from them, the ticketing system, the bus system, how they shared the money that was garnered from the lift tickets.

Another benefit for the City to reengage is in our school system. She asked Bob O'Connor to speak about this. Mr. O'Connor mentioned he traveled to Courchevel two years ago with John and Susan Gleason and Tina, the reception they received was amazing.
He explained that the Park City School District has two dual emersion French elementary schools, in approximately five years those students will arrive in the High School and would be totally immersed in the French language and be able to take the AP exam. While in Courchevel two years ago they were given a tour of the school, met with the school district administration of Courchevel and the Sister School program was created. The following year the Park City School District sent four students to attend school in Courchevel for a quarter and Courchevel in turn sent four students to attend school in Park City. Mr. O'Connor stated that to continue this program the organization needs funding and is hopeful for the support of City Council. Benefits to Park City would be great although the volunteer committee cannot manage the potential the program offers. They would like to have employee swaps between the ski areas, employee swaps with the City and County, cultural exchanges and house swaps. As Mr. Dias stated in the staff report an invitation to visit Courchevel had been extended to Mayor Thomas. Mr. Dias is requesting direction from Council on how they'd like respond to the invitation and level of participation in the program. Mayor Thomas shared his own experiences with exchange programs and believes the program offers a great opportunity to our students. Councilmembers stated their support of the program and their support for the Mayor's acceptance to the invitation. Council also suggested having a staff member and or a PC Chamber representative join the Mayor. Mayor Thomas opened the meeting for public comment. Former Mayor Brad Olch encouraged Council to support this program; feels there is much for Park City to learn from Courchevel. He has visited the resort many times and continues to be amazed at their hospitality. Sally Elliott also spoke to Council expressing her support and to encourage Council to embrace this opportunity. She offered her volunteer time and energy to the committee. Ms. Foster recommended to Council they direct staff to reciprocate via a letter of invite to the Courchevel Mayor. She reminded everyone Vail has a very good relationship with Courchevel and Vail has the Epic Pass. Mr. Dias suggested a summary of the visit be written in the form of a staff report for Council's review.
Council expressed their support of the program.

Blue Ribbon Commission Mayor/Council Compensation Recommendation

Matt Dias, Assistant City Manager and Phyllis Robinson, Communications and Public Affairs Manager addressed Council with an update on the five recommendations by the Blue Ribbon Commission on Mayor and Council compensation. Mr. Dias reviewed the five recommendations and the one additional item. The first item was the ability to limit campaign expenditures for the Mayoral race. Staff determined this violates the first amendment, so it would not be allowed to be restricted. Councilman Henney was curious if there were other ways to accomplish this. Mr. Dias responded there is nothing they can regulate without violating the First Amendment. Tom Daley, Assistant City Attorney stated that Mr. Dias was correct.
Mr. Dias moved to the next recommendation, setting term limits for the Mayor and Council. It is permitted to set term limits for locally elected officials and in larger cities it is more common. After much research staff recommends not pursuing term limits. Councilman Peek believes term limits should not be limited; Councilwoman Simpson and Councilwoman Matsumoto both were in agreement with Mr. Peek. Councilman Beerman stated he was in favor of term limits primarily because he feels it's a huge deterrent for new people who would like to be involved. Mr. Dias mentioned that in reviewing the last twenty-five years there were only two individuals that served more than two terms.
Ms. Robinson addressed the next recommendation, Campaign Academy. In the past Park City and the Park Record conducted a "how to run for public office" program. This program would be

for individuals that are running for office specifically in Park City. She would like to invite current and former elected officials to participate in mentoring those individuals. The Park Record has expressed interest in partnering with the City again in February/March of 2015. Council thought this was a very good idea.
Ms. Robinson then moved on to the next recommendation, Create a new committee of Park City residents with long community tenure and deep ties to our civic history and community affairs. This program could provide community history to new residents. The City has done this in the past, brining individuals together sharing their stories. If Council would like to have staff look into this Ms. Robinson can put together a committee. She does not feel this should be a long term ownership by the City, could possibly be an annual piece. Councilman Beerman stated that the Mayor has met with a group and taken feedback from some of town's founding mothers and fathers. He believes it might be a good idea when the City does their public outreach with the longtime community members to include a youthful counterpoint. Councilwoman Simpson would like to have a community open house that could include the Leadership Class then evaluate from there. Ms. Robinson asked for a recommendation from Council. They felt this was a great opportunity to share their stories to consider recording them.

Regular Meeting
6:00 pm

I. ROLL CALL- Mayor Jack Thomas called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building in the Council Chambers on Thursday, December 4, 2014. Members in attendance were Jack Thomas, Liza Simpson, Cindy Matsumoto, Dick Peek, Tim Henney, Andy Beerman. Staff members present were Diane Foster, City Manager; Tom Daley, Assistant City Attorney; Jody Morrison, Acting Assistant City Recorder

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III. PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

Mayor Thomas opened the public hearing.

Alex Butwinski thanked the Blue Ribbon Commission on their dedication to the program and stated he would like City Council and Mayor to consider term limits for Mayor and Council.

Mike Sweeney gave an update on Sundance stating he had four areas of concern he wanted to bring to councils attention: Restrooms @ 1:40 are not enough facilities for the large numbers expected / liquor license date Dec 8 may not be allowing enough time / Rules of the Road a pamphlet with information on How to do Sundance (downloaded PDF version – he tried all 23 links referenced in pamphlet only 4 of the links worked) / on pre inspections, issues are very real. Mr. Sweeney complimented Planning Dept. on their help and Jason Glidden in Sustainability for his help. Jonathan Weidenhamer stated the restroom issue is being addressed currently and will give an update to Council.

IV. CONSIDERATION OF MINUTES FROM THE November 20, 2014 COUNCIL MEETING

Councilman Peek moved to approve the meeting minutes of November 20, 2014, Councilman Beerman seconded.
Approved Unanimously

V. CONSENT AGENDA *(Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon)*

1. Consideration of the annual Summit Land Conservancy monitoring contract in the amount of $30,391.58 in a form approved by the City Attorney.

2. Consideration of the authorization of the annual insurance premiums to fund the City's insurance placements for the 2015 calendar year.

3. Consideration of authorization for the City Manager to execute the First Amendment to the Professional Services Agreement, in a form approved by the City Attorney, with URS Corporation for services related to the Natural Resource Damage aspects of the Richardson Flat Tailings Site OU4 (the Prospector Drain) Administrative Order on Consent (AOC) for an increase to the contract in an amount not to exceed $21,450.

Councilwoman Simpson moved to approve the Consent Agenda, Councilwoman Matsumoto seconded
Approved Unanimously

VI. OLD BUSINESS

1. Consideration of the subdivision Plat Thayne's Creek Ranch Estates Phase ll located at 510 Payday Drive, Park City, Utah, pursuant to findings of fact, conclusions of law and conditions of approval in a form approved by the City Attorney.

Senior Planner Kirsten Whetstone briefly reviewed the subdivision application with Council; she also introduced her guests Frank Richards, and Jeff Peterson, Utah Home Builders. Mayor Thomas opened the Public Hearing.

John Phillips and Melissa Band both Park City Planning Commissioners addressed Council to discuss discrepancies in the footprint of the house. Michael Jorgensen addressed Council that he thought that all the houses should have a 33' height limit because that is the case with all the surrounding houses. He felt that no houses would be built anywhere if the adjacent house's views had to be considered. Mr. Jorgensen also stated that if there is as adjacent lot next to you and they build a house then someone's view would be altered (something to that effect)

Council settled on a compromise relative to the no build zone and recommended a no build zone line at 275' from the north property line. Council did not recommend an increase in foot print or height for the building. They recommended staying with original annexation agreement numbers.

Councilwoman Simpson moved to approve the Thayne's Creek Ranch Estates Phase II with the condition Pg. 32 amended to indicate a no build zone on Lot 7 shall be the northern most 275' of the lot (as opposed to the 300' originally indicated) Councilman Peek seconded.

Approved unanimously with condition

VII. NEW BUSINESS

1. Consideration of the Main Street Parking Initiative and Water Fee Schedule Resolution amendment.
   Mayor Thomas opened the Public Hearing.

   Business owner Craig Elliot spoke to Council to request clarification of the fee increase for the Business Permit. Blake Fonnesbeck with the Public Works Department reviewed the increase. He stated the existing permit for China Bridge unlimited parking in covered areas is $100; the proposed permit increase is $150 for unlimited parking in covered areas Sundays-Thursdays all day, unlimited parking Fridays and Saturdays until 6pm.

   Mayor Thomas closed the public hearing.

Councilwoman Simpson moved to approve the Main Street Parking Initiative and Water Fee Schedule Resolution Amendment Councilman Beerman seconded.

Approved Unanimously

VIII. ADJOURNMENT

Councilwoman Simpson moved to adjourn the meeting. Councilman Beerman seconded. Approved unanimously

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.
Prepared by Jody Morrison, Acting Assistant City Recorder.

City Council
Staff Report

Subject:	**Water Bill Print Contract Award**
Author:	**Jason Christensen**
Department:	**Water**
Date:	**12/18/2014**
Type of Item:	**Administrative**

Summary Recommendations:
Staff recommends that Council authorize the City Manager to enter a contract, in a form approved by the City Attorney, for water bill print services in an amount not to exceed $35,000 a year for five years.

Topic/Description:
Contract award for Water Bill Print Services.

Background:
Park City maintains two processes to bill our customers for water service. The first is an email billing statement or e-bill. This billing process is managed by City staff through Eden software. Our customers have become more and more comfortable with this billing process and currently about 600 customers receive email statements. This number has grown markedly over the past year thanks in part to the efforts of Brenda Wilde and Chris Morgan who offer this service anytime we update an email address.

The second process to bill our customers is a paper bill. Prior to 2009 this bill was printed in office by staff. During this time staff was unable to include a return envelope in the bill mailer or take advantage of postage discounts available by the bundling of mail pieces. During 2009 staff released an RFP to select a bill print vendor. The vendor DataProse was selected, and awarded a five year contract. The City actually realized an increased level of service at a decreased price through this contract due to postage and labor savings.

The current contract with DataProse ends on January 15th, 2015. Continuation of this service is anticipated in the water operations budget.

In October, a new RFP was released to select a vendor to contract or re-contract with for bill print services. The RFP set out six scoring criteria. These are:

- RFP responsiveness and neatness
- Technical skill and experience
- Contract cost
- Continuity with existing look and feel
- Any changes requested to our standard contract
- References

Analysis:

Staff received six submittals, five of which were considered for contract award. One vendor was excluded as they did not provide the option to print in full color, and this is necessary in order for our 24-month consumption comparison graph to be readable.

Staff convened a selection committee comprised of Brenda Wilde, Water Billing Coordinator; Chris Morgan, Water Analyst II; and Jason Christensen, Water Business Resource Supervisor on December 4th.

Contract cost is an important variable, and is somewhat difficult to quantify for this contract. This is because the quoted costs have seven variables including a per bill printing cost, US postage rates, and variable costs related to mailing inserts, programming changes and other items. To streamline the comparison the selection committee created a simplified scenario. This scenario excluded postage. While it is the largest portion of this contract's cost the cost is minimized by each vendor using the same strategies under rules set by the United States Postal Service.

Under a simplified scenario of 4,000 bill printings, one billing insert and excluding postage the vendors ranked as follows:

Vendor	Price under this Scenario
Automatic Funds Transfer Services ("AFTS")	$668.00
DataProse	$791.00
InfoSend	$796.00
DataCenter	$816.00
DataMatx	$825.90
**Prices ignore postage, which would total around $1,680 under this scenario.	

The selection committee scored AFTS highest on cost based on this quote. The committee did note they proposed that their paper and envelope costs could change based on market conditions. Many of the other vendors did not note these costs as variable during the proposed five year contract period.

In reviewing the criteria related to RFP responsiveness and neatness DataProse was scored higher than other vendors. This was based on a review that didn't note any typos, or contain another entities customer data in example material.

Continuity with existing look and feel was also scored. DataProse scored well here due to its ability to continue converting our existing raw export into the bill format our customers have previously received.

All the vendors scored well in technical expertise, however, the selection committee was uncomfortable with a vendor using a third-party web service to transfer files over the internet, and scored this proposal lower.

After meeting the selection committee unanimously recommends that the bill print RFP be rewarded to the vendor DataProse base on total RFP score.

Department Review:
This report was reviewed by Public Works, the City Attorney's Office, and City Manager.

Alternatives:

A. Approve:
Staff would enter a contract with the selected vendor.

B. Deny:
Staff would need direction on whether to reissue an RFP, enter a contract with a current submitter, or pursue a different option.

C. Modify:
Staff would need direction on whether to reissue an RFP, enter a contract with a current submitter, or pursue a different option.

D. Continue the Item:
Council can continue the item, but delay may require a short-term extension of our contract with our current vendor.

E. Do Nothing:
The same impact as Deny.

Significant Impacts:

	World Class Multi-Seasonal Resort Destination **(Economic Impact)**	**Preserving & Enhancing the Natural Environment** **(Environmental Impact)**	**An Inclusive Community of Diverse Economic & Cultural Opportunities** **(Social Equity Impact)**	**Responsive, Cutting-Edge & Effective Government**
Which Desired Outcomes might the Recommended Action Impact?				+ Fiscally and legally sound + Engaged and informed citizenry + Ease of access to desired information for citizens and visitors
Assessment of Overall Impact on Council Priority *(Quality of Life Impact)*	Neutral ⇔	Neutral ⇔	Neutral ⇔	Positive ⇧
Comments:				

Funding Source:
Existing water operations budget.

Recommendation:
Staff recommends that Council authorize the City Manager to enter a contract, in a form approved by the City Attorney, for water bill print services in an amount not to exceed $35,000 a year for five years.

City Council
Staff Report

Subject:	**Local Consent for Special Event Temporary Alcoholic Beverage Licenses during the Sundance Film Festival**
Author:	**Shelley Hatch**
Department:	**Finance**
Date:	**December 18, 2014**
Type of Item:	**Legislative**

Summary Recommendations:
Consider legislatively approving all the Special Event Temporary Alcoholic Beverage Licenses during the 2015 Sundance Film Festival as listed in Exhibit A.

Topic/Description:
Applications for a Special Event Temporary Alcoholic Beverage licenses for the duration of the Sundance Film Festival.

Background:
On June 6, 2013, Council passed amendments to the requirements for Special Event Temporary Alcoholic Beverage Licenses during the Sundance Film Festival. One of those amendments requires that by the final regularly scheduled council meeting in December of each year preceding the festival, Council will approve/deny all Special Event Temporary Alcoholic Beverage Licenses. To be consistent with the DABC process, the initial City Council meeting for approval was held on December 11. This week's meeting, December 18th, is the final regularly scheduled meeting of the year for approval/denial. An emergency meeting may be held by council to hear no more than twelve applications on January 8, 2015. No further exceptions will be made. Special Event Temporary Alcoholic Beverage Licenses are required for all events which are commercial in nature, regardless of whether a DABC license is required as well.

Analysis:
The changes to Park City's Municipal Code for the Special Event Temporary Alcoholic Beverage Licenses allow the City to address issues related to adverse impacts or carrying capacity issues related to the licensed activity and volume as well as coordinating with a DABC hearing as necessary. It also allows service departments, event staff, and public safety to obtain a more adequate picture of the total public service demands for the festival in a timeframe that provides for service level and cost adjustments. State Code gives the City wide discretion on whether to provide local consent in evaluating those issues. As a benefit to applicants it provides them greater advance time to address issues that may otherwise delay or result in denial of their event. Staff has reviewed all applicants on Exhibit A and recommends that Council reviews these Special Event Temporary Alcoholic Beverage Licenses and approve them.

Exhibit A – List of all Applicants

Department Review:
The City Manager, Legal, Police, Planning, Building, and Finance Departments have reviewed this report.

Alternatives:

A. Approve:
The recommended action would be to approve all applicants for the Special Event Temporary Alcoholic Beverage Licenses. This is Staff's recommendation.

B. Deny:
Council could deny all applicants for the special Event Temporary Alcoholic Beverage Licenses.

C. Modify:
Council could deny some or all of the Special Event Temporary Alcoholic Beverage License applicants.

D. Continue the Item:
Council could ask for this to be changed and be continued for further discussion, but applicants may not make the deadlines for the UDABC.

E. Do Nothing:
Council could do nothing on this request. Staff does not recommend.

Significant Impacts:

	World Class Multi-Seasonal Resort Destination (Economic Impact)	Preserving & Enhancing the Natural Environment (Environmental Impact)	An Inclusive Community of Diverse Economic & Cultural Opportunities (Social Equity Impact)	Responsive, Cutting-Edge & Effective Government
Which Desired Outcomes might the Recommended Action Impact?	+ Unique and diverse businesses + Balance between tourism and local quality of life + Varied and extensive event offerings ~ Internationally recognized & respected brand	~ Reduced municipal, business and community carbon footprints	+ Shared use of Main Street by locals and visitors + Vibrant arts and culture offerings + Shared use of Main Street by locals and visitors ~ Primarily locally owned businesses	+ Fiscally and legally sound + Engaged and informed citizenry + Streamlined and flexible operating processes + Ease of access to desired information for citizens and visitors
Assessment of Overall Impact on Council Priority *(Quality of Life Impact)*	Very Positive	Neutral	Positive	Very Positive
Comments:				

Funding Source:
The primary impacts will be on the applicants for the Special Event Temporary Alcoholic Beverage Licenses. Approvals will help applicants to get the information to the State (DBAC) in a timely matter.

Consequences of not taking the recommended action:
If no action is taken at this time applicants will not be allowed to hold a Special Event Temporary Alcoholic Beverage License. Applicants will be unable to serve alcohol at their event for the Sundance Film Festival.

Recommendation:
Staff recommends approving all applicants for the Special Event Temporary Alcoholic Beverage Licenses as listed in Exhibit A.

Exhibit A: List of all Applicants
Exhibit B: Map of all locations for Single Event Liquor Licenses.
Exhibit C: Ordinance 13-19, Staff Report and Minutes from June 6, 2013 City Council meeting

EXHIBIT A
Special Event
Liquor License

NAME OF APPLICANT	LOCATION	DATE	COMPLETE APPLICATION
BRILLIANT CONSULTING	573 MAIN ST	01-23-2015 THRU 01-31-2015	UNDER THE MFL
UNITED TALENT AGENCY PARTY	577 MAIN ST	1/25/2015	CONVENTION SALES


PARK CITY
1884
N
1 inch = 0.3 miles
Convention Sales
Liquor Licenses
Snows Ln
Sidewinder Dr
Prospector Ave
Kearns Blvd
Homestake Rd
Iron Horse Dr
Bonanza Dr
Paddington Dr
High St
Silver King Dr
Deer Valley Dr
Empire Ave
Lowell Ave
Norfolk Ave
Aerie Dr
Eagle Way
Mellow Mountain Rd
Main St
Park Ave
Woodside Ave
Swede Aly
Deer Valley Dr N
Deer Valley Dr S
Deer Valley Dr E
Royal St
King Rd
Ridge Ave
Daly Ave
Silver Lake Dr
Marsac Ave
8th St
Heber Ave
4th St
Grant Ave

Resolution No. xx--14

RESOLUTION WELCOMING THE RETURN OF WINTER IN PARK CITY

WHEREAS, Park City has a rich outdoor recreation heritage and offers exceptional winter sports including downhill skiing and snowboarding, cross-country skiing, snowshoeing, snow biking, and ice skating; and,

WHEREAS, Park City is world-class resort destination and our quality of life and opportunity to live in this beautiful mountain community is largely possible because of a healthy tourism industry; and,

WHEREAS, Park City is home to two world class resorts, Deer Valley Resort and Park City Mountain Resort together offering locals and visitors from around the world more than 5,300 skiable acres and 215 trails on the *Greatest Snow on Earth®;* and,

WHEREAS, Park City charmed the world as a 2002 Olympic Winter Games Venue and this legacy continues today with ambitious expansion plans announce by Deer Valley Resort and Park City Mountain Resort recently announced ambitious expansion plans; and,

WHEREAS, the talented and committed ski patrollers, ski instructors, snowmakers and groomers enhance the quality of the skiing and snowboarding experience; and,

WHEREAS, Park City's snow plow operators are at their best when Mother Nature is at her worst, working work around the clock to keep 130 lane miles clear so residents and guests can access to Park City's world class slopes, dining and lodging;

WHEREAS, Park City residents, like snowflakes, are individual and unique, but we all agree that if you're lucky enough to live in Park City, you're lucky enough.

NOW, THEREFORE, BE IT RESOLVED that on the occasion of the approaching Winter Solstice that the Mayor and City Council officially, heartily, and frostily welcome the Return of Winter to Park City and declare LET IT SNOW.

PASSED AND ADOPTED this 18th day of December, 2014.

PARK CITY MUNICIPAL CORPORATION

Mayor Jack Thomas

Attest:

Marci Heil, City Recorder

City Council Staff Report

Subject: Resolution – Transportation Funding
Author: Matthew Dias, Assistant City Manager
Department: Executive
Date: December 18, 2014
Type of Item: Administrative

Summary Recommendations:
Approve a Resolution encouraging the State of Utah to implement new and comprehensive transportation funding mechanism(s).

Background:
On November 20, 2014, the City Council at its regular meeting formally joined the Utah Transportation Coalition by signing the Coalition's Service Agreement. In doing so, Park City joined hundreds of other Utah cities/towns, UTA, the Salt Lake Chamber, UDOT, UTA, the Utah Association of Counties as well as many private sector partners to encourage the Utah State Legislature to provide more comprehensive funding mechanism(s) for local transportation needs and associated infrastructure projects.

Analysis:
To date, staff is aware of about 25 other cities and towns that have adopted a similar resolution in support of the Coalition's efforts, including more than 10 this week alone. The proposed Resolution is a further indication of Park City's support and collaboration with our partners across the State in preparation for the January 2015 Legislative Session. The more resolutions that cities and towns enact, the stronger the collective message will be to the State Legislature: local government needs additional transportation funding, and Park City stands shoulder to shoulder with other cities and towns and as well as our State legislators.

In addition, the Resolution positively aligns with the principles recently adopted in our Legislative Platform:

- *These principles align with our Legislative Platform to gain greater financial independence and flexibility in terms of local operations and responsibilities.*

Recommendation:
Approve the Resolution and further demonstrate our support for the Transportation Coalition.

Department Review:
Legal, Transportation, and Executive Departments.

Alternatives:

A. **Approve:**

Staff recommendation

B. Deny:

Not Recommended. In the worst case scenario, Park City could be viewed as uncooperative and unconcerned about the needs of our partners across the State.

C. Modify:

Council could amend the language in the Resolution to better express/prescribe its support.

D. Continue the Item:

There are likely several meetings prior to the 2015 Legislative Session should Council chose to continue the item, resulting in little to no short term impacts.

E. Do Nothing:

Same as Deny; not recommended due to the aforementioned reasons.

Funding Source:

There is no membership fee or other commitments associated with this Resolution.

Recommendation:

Approve the Resolution and further demonstrate our support for the Transportation Coalition.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARK CITY, UTAH, ENCOURAGING THE STATE OF UTAH TO ADDRESS COMPREHENSIVE TRANSPORTATION FUNDING.

WHEREAS, a safe and efficient transportation system creates the foundation for economic growth and improved quality of life; and

WHEREAS, the creation and maintenance of transportation infrastructure is a core responsibility of State and local government; and

WHEREAS, Utah's population is expected to grow by 1 million residents by 2040; and

WHEREAS, Utah's residents demand new comprehensive transportation options such as bike lanes, multi-use paths, off-road trails and transit in addition to traditional roads; and

WHEREAS, research from the Utah Department of Transportation indicates that road maintenance efforts save cities from road rehabilitation that costs six times as much as maintenance, and saves cities from road reconstruction that costs ten times as much as maintenance; and

WHEREAS, investing in transportation results in tremendous economic development returns for both municipalities and the state; and

WHEREAS, improving comprehensive transportation in Utah will reduce private vehicle usage which will in turn lead to improved air quality; and

WHEREAS, poor air quality discourages economic development, business recruitment and tourism visits, and contributes to asthma and other health ailments; and

WHEREAS, nearly 1 in 10 Utah adults suffer from asthma and struggle to breathe during poor air quality days; and

WHEREAS, nearly 57% of Utah adults are overweight, approximately 200,000 Utahns have diabetes, and diabetes and obesity related health care costs in Utah exceed $1 billion; and

WHEREAS, investing in safe and connected trails, bike lanes, sidewalks, and multi-use paths will encourage Utahns to be more active, spend more time with their families via active transportation, and result in improved personal and community health; and

WHEREAS, the current motor fuel tax of 24.5 cents and 1% local option sales tax are insufficient to satisfy current and future transportation needs; and

WHEREAS, Utah has led the nation in creating an Unified Transportation Plan to address these comprehensive transportation and quality of life issues and the City now asks the State and local governments to work together to find comprehensive funding solutions that will address transportation, economic development, air quality, and health needs.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARK CITY, UTAH:

SECTION 1. Comprehensive Transportation Funding. The City Council supports proposals which meet comprehensive local transportation needs, promote the Unified Transportation Plan, and provide for future growth. The City supports studying a transportation funding option which would allow for the statewide implementation of a quarter cent ($0.0025) local options sales tax to be used for transportation. The City also supports studying motor fuel taxes, "B and C" road funding, and other transportation funding options. Motor fuel taxes are not equitably borne by road users with the advent of higher MPG vehicles, electric and hybrid vehicles, and other fuel-saving technologies. Additionally, since the motor fuel tax has not been adjusted since 1997 and is not indexed, the current purchasing power is inadequate. The City requests the Utah Legislature to carefully examine all funding options.

SECTION 2. Comprehensive Transportation Options. The City supports the expansion of the uses for which transportation funding can be spent to reflect the individual needs and discretion of local governments. Transportation, air quality, and public health can be enhanced when active transportation and transit are eligible for transportation funding. Examples of items that could be eligible may include trails, bike lanes, sidewalks, safety equipment, traffic calming, signage, and lighting. Investment in active transportation options will encourage residents to travel via walking, biking, and transit, result in a healthier population, reduced car emissions, decreased health care costs, and improved quality of life. The City supports additional funding mechanisms that will result in expanded active transportation infrastructure. The City also supports continued investment in public transit as outlined in Park City-Summit County Transit Development Plan and Utah's Unified Transportation Plan. Transit can help relieve traffic, promote walkable communities, and improve air quality.

SECTION 3. Coordinating Efforts. The City encourages City staff to work with State elected officials, the Utah Transportation Coalition, and the Utah League of Cities and Towns.

SECTION 4. Distribution of this Resolution. A copy of this resolution shall be sent to the Governor, the President of the Utah State Senate, the Speaker of the Utah House of Representatives, the municipality's State Senators and State House Representatives, and the Executive Director of the Utah League of Cities and Towns.

SECTION 5. Effective Date. This Resolution shall become effective upon passage.

APPROVED BY THE CITY COUNCIL OF THE CITY OF PARK CITY, UTAH, ON THIS ____ DAY OF ______ , 2014 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
City Council Member	____	____	____	____
City Council Member	____	____	____	____
City Council Member	____	____	____	____
City Council Member	____	____	____	____
City Council Member	____	____	____	____

Mayor: ________________________________ Attest: ___________________________

Mayor City Recorder

Approved as to form:

____

City Attorney

City Council
Staff Report

Subject:	**Sundance Film Festival 2015 Supplemental Plan**
Author:	**Dave Gustafson**
Department:	**Sustainability**
Date:	**December 18th, 2014**
Type of Item:	**Administrative**

Summary Recommendations:
Staff recommends Council approve the amended Sundance Film Festival Supplemental Plan for the 2015 Festival.

Topic/Description:
Sundance Film Festival – 2015 Supplemental Plan

Background:
In September of 2013, Park City Municipal Corporation and the Sundance Institute entered into an agreement extending the dates the Sundance Film Festival in Park City through 2026, including a separation of the Festival dates from the Martin Luther King Holiday.

Each year, the Supplemental Plan for the annual Sundance Film Festival is amended to recognize changes from the previous year per the long term contract.

Analysis:
City and Sundance Staffs have met on numerous occasions to work on both short term operational issues and longer-term goals. Both parties believe these meetings are effective in both fine tuning specific issues while also providing a better high level framework for future success. At minimum the efforts continue to enable a better and more effective working relationship. Continued improvements to the Festival are ongoing and the Sundance Institute continues to morph their operational planning in efforts to best achieve their mission, while minimizing local impacts. The Institute continues to refine efforts to work with local stakeholders such as the HPCA, Restaurant Association, and the Lodging Association.

Council should specifically consider approval of the changes to the 2015 Festival Supplemental Plan which includes the following major changes:

The major requested change this year is as follows:

- Provide additional crowd management on Main Street.
- Increase of the China Bridge parking fee to $25 from Thursday – Monday. The fee will remain at $10 from Tuesday to Saturday of the festival.
- Use of the Historic Wall Lot and Swede Alley surface parking for Sundance sponsor support and City operational activity.
- Relocate Sundance Festival support offices and event storage to the Park Avenue Fire station from Miner's hospital and City Park Recreation Building.

Department Review:
Sustainability, Legal and Executive, Departments have reviewed this report.

Alternatives:

Approve: Approve the Sundance Film Festival 2015 Supplemental Plans
This is staff's recommendation.

Deny: Direct Staff to provide more information.

Modify: Direct Staff to modify the conditions of the Sundance Film Festival 2015 Supplemental Plans

Continue: Staff may return at a future date with additional information requested by Council.

Significant Impacts:

	World Class Multi-Seasonal Resort Destination (Economic Impact)	Preserving & Enhancing the Natural Environment (Environmental Impact)	An Inclusive Community of Diverse Economic & Cultural Opportunities (Social Equity Impact)	Responsive, Cutting-Edge & Effective Government
Which Desired Outcomes might the Recommended Action Impact?	+ Balance between tourism and local quality of life	(+/-) (Select Desired Outcome)	+ Shared use of Main Street by locals and visitors	(+/-) (Select Desired Outcome)
	+ Varied and extensive event offerings	(+/-) (Select Desired Outcome)	+ Vibrant arts and culture offerings	(+/-) (Select Desired Outcome)
	- Accessible and world-class recreational facilities, parks and programs	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)
	- Accessibility during peak seasonal times	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)
	+ Well-utilized regional public transit	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)
	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)
	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)	(+/-) (Select Desired Outcome)
Assessment of Overall Impact on Council Priority *(Quality of Life Impact)*	Very Positive	Neutral	Positive	Neutral

Comments:

Funding Source:
Special Event BFO Program

Consequences of not taking the recommended action:
The Sundance Film Festival 2015 Supplemental Plans would revert back to the 2014 Plan, with an exception for the ongoing use of Miner's Hospital.

Recommendation:
Staff recommends Council approve the amended Sundance Film Festival Supplemental Plan for the 2015 Festival.

Attachments:

Exhibit A - 2015 MARC Operational Plan
Exhibit B – 2015 Use Area Table & Supplemental Plan – City Services
Exhibit C – 2015 Facility License Agreement – Park Ave Fire Station 1353 Park Ave
Exhibit D – Swede Alley Surface Lot Use Site plan
Exhibit E – Main Street Pedestrian Management Site Plan

The 2015 Sundance Supplemental Plan approval by the City Council of Park City, Utah is based on the following:

FINDINGS OF FACT.

1. Section 1.2 of the Sundance City Services Agreement identifies implementation and operations of the Festival to be the same as the previous year, unless the Supplemental Plan is specifically amended.
2. The 2015 Festival Supplemental plan will be amended to:
    i. Accept an updated operational plan for the MARC: Including the addition of two screenings on Thursday, January 22 at 5:30pm and 8:30pm.
    ii. Provide Additional crowd management on Main Street.
    iii. Increase of the China Bridge parking fee to $25 from Thursday – Monday. The fee will remain at $10 from Tuesday to Saturday of the festival.
    iv. Use of the Historic Wall Lot and Swede Alley surface parking for Sundance sponsor support and City operational activity.
    v. Relocate Sundance Festival support offices and event storage to the Park Avenue Fire station from Miner's Hospital and City Park Recreation Building.

3. These modifications are consistent with the Agreement.

CONCLUSIONS OF LAW.

1. As conditioned the Supplemental plan is consistent with Section 1.2 of the long term City Services Agreement with the Sundance Institute.
2. The findings are consistent with the requirements of the Park City Municipal Code, Title 4, Chapter 8.

CONDITIONS OF APPROVAL.

1. A final Use Area Table of all Festival Official Venues will be provided in writing to City Council prior to the commencement of the 2015 Festival.

Exhibit A

MARC Operations Plan for the 2015 Sundance Film Festival

- Sundance will continue to use one of the tennis courts for the wait list and ticket holder lines. And as in past years, will have the smaller press/entourage tent at the rear of the building.
- No awards night ceremony or party. The ceremony and party will remain at the Basin Rec Field House as done in 2014.
- The screening schedule will remain the same as in 2014. The final screening will start at 8:30pm. Based on statistics from previous years, we predict the latest time for doors closed and final people exiting from the premises to be 11:00pm.
- We are very sensitive to the neighborhood and will continue the following procedures to mitigate impacts.
    1. We will make best efforts to put shorter films in the 8:30pm slot so we can get out of the venue as quickly as possible. Theatre staff will also adhere to strict on-time starts so there won't be any delays.
    2. Patrons will be directed back into the tennis courts at the end of the night and line up inside for bus loading rather than waiting in the parking lot.
    3. Theatre staff will make announcements at the beginning and end of the final screening reminding patrons we are in a neighborhood and to please be quiet upon exiting. Theatre staff will also be lined up outside wherever patrons are gathering asking them to keep quiet. We will have signage with this message as well.
    4. The Customer Service "complaint" line will be active and operational during both the set up schedule and the regular festival program schedule. Festival staff will ensure the customer service line information is distributed to the neighborhood.
    5. The parking and access management of the intersection of Little Kate and East Racquet Club Court will cover the duration of the Festival as in 2014.
- We will have a regular screening schedule on the last Saturday and a limited screening schedule on the last Sunday (11:15am; 2:15pm and 5:15pm), as we did in 2014.

2015 Sundance Film Festival
MARC Theatre Operations Schedule

Wednesday, January 7 – Wednesday, January 21, 2015	Access: 7:00am – 10:00pm Daily Access to **Gymnasium** and **East Parking Lot** for vehicle and equipment staging for theatre build-out.	Load-in. All trucks out of east parking lot by 8pm. Equipment may remain in parking lot but must be completely turned off by 8pm. Work inside building may occur after 10pm. Late workers to park in front of building. These dates and times are the same as in past years.
Tuesday, January 20, 2015 – Monday, February 2, 2015	Access: 7:00am on Tuesday, January 20 through Monday, February 2 to 8:00pm Access to **Tennis Courts** for queue set-up, Festival use and break down.	Load-in on Tuesday, January 20. All work after 10pm will occur inside building. Late workers to park in front of building. Access is 24 hours a day until Monday, February 2 at 8:00pm as long as a Sundance representative is present. .
Thursday, January 22, 2015 – Saturday January 31, 2015	Access: 7:00am - 11:30pm Daily Access to **Gymnasium** and **Tennis Courts**. Day One Screening Schedule on 1/22: 5:30pm and 8:30pm Daily Screening Schedule: 8:30am; 11:30am; 2:30pm; 5:30pm; 8:30pm	Best efforts will be made to ensure ALL activity is out of building and parking lot by 11:00pm.
Sunday, February 1, 2015	Access: 8:00am – 8:15pm Access to **Gymnasium** and **Tennis Courts**. Screening Schedule: 11:15am; 2:15pm; 5:15pm	For public screening purposes
Monday, February 2, 2015	Access: 7:00am – 8:00pm Access to Tennis Court.	Tear down and load out of tennis court.
Sunday, February 1, 2015– Wednesday, February 4, 2015	Access: From 8:00am on 2/1, access is 24 hours a day and ends on 2/4 at 12:00pm for the Gymnasium and 4:00pm for the East Lot Tear down and complete move out from **Gymnasium** and **East Parking Lot.**	Tear down and load out of Gymnasium and East Parking Lot. All trucks out of east parking lot by 8pm each night. Equipment may remain in parking lot but must be completely turned off by 8pm. Work inside building may occur after 10pm. Late workers to park in front of building. All trucks and activity out of parking lot by 4:00pm on 2/4/2015.

EXHIBIT "B"

MASTER FESTIVAL LICENSE AND CITY SERVICES AGREEMENT & SUPPLEMENTAL PLAN

USE AREAS

Use Area	Address	Use Period *	Intended Use	Type of Use	Basic City Services	Access Control	Traffic Control
Santy Auditorium of Park City Public Library and Education Center, all associated furnishings, fixtures, and equipment; including the north lawn area and Reading Garden.	1255 Park Avenue	Santy & Proj. booth- 1/15/15- 2/1/15 Courtyard& field- 1/15/15- 2/5/15	Screening venue; Concessions/ Hospitality; Wait list Line; Box Office, kiosk, volunteer use, tent, storage	Parking – Nonexclusive (except 16 reserved via permit; All others – Exclusive)	Park City shall maintain regular Cleaning, Waste Removal and snow and ice removal inside and outside the use area. In addition, Park City shall clear snow, ice and debris from the field & courtyard for placement of Sundance's Tent & other activities.	Sundance and Park City	Sundance and Park City
Park Ave Fire Station Building	1353 Park Avenue	1/1/2015 – 3/1/2015	Festival Support Offices ad event Storage	Parking – Non Exclusive Other – Non-exclusive Office and storage space	Park City shall maintain regular, Cleaning, Waste Removal and snow and ice removal inside and outside the use area.	Sundance	Sundance and Park City
Park Avenue- Between Heber & 9th St.	Park Ave	1/20/2015 – 2/1 2015	Parking mitigation	Parking/exclusive	Park City shall place barricades and enforce the operations plan	Park City	Park City
West Side of Park Avenue- Between 9th and 14th St	Park Ave	1/20/2015 – 2/1 2015	Parking mitigation	Parking/exclusive	Park City shall place barricades and enforce the operations plan	Park City	Park City
Main Street - Entire east & west sides.	Main Street	1/20/2015 – 2/1 2015	Parking control to increase response time and increase traffic mitigation	Pedestrian	Park City shall place the barricades, provide snow removal and place "no parking" and "drop zone" signs	None	None

SUNDANCE OPERATIONAL SUPPLEMENTAL PLAN – City Services				
CATEGORY	**ITEM**	**QUANITY**	**DESCRIPTION**	**COST**
PARKING	China Bridge Parking	25	Parking passes for reserved spots in China Bridge parking structure	$ 8,750.00
PARKING	Main Street Parking	20	Use of parking spaces on Main Street & Heber Ave. for drop off and bulb outs	$ 2,400.00
TRAFFIC	Pedestrian Management	600 Hours	Traffic control at sidewalks of Heber & Main St. along with Swede Alley and the cross walk on Highway 224 in front of the Fresh Market. The plan would take place from 3 PM to 7 PM from the first Thursday of the festival through the first Monday of the Festival.	$ 14,065.00
TRAFFIC	Traffic Control	400 Hours	The Park City Police Department will divert vehicle traffic traveling south on Park Avenue to 7th Street to access Main Street. Traffic at the Swede Alley and Heber Avenue intersection will be directed uphill on Swede Alley to access Main Street.	$ 26,000.00
TRAFFIC	Barricades	600	"A" frame barricades placed on Highway 248 and in Park Meadows	$ 2,520.00
TRAFFIC	Bike Barricades	150	For bulb outs and pedestrian cross areas	$ 1,711.00
SIGNAGE	VMS Boards	2	Variable Message Boards that will be placed on Highway 224 & 248. City will provide 2 city owned VMS boards	$ 1,800.00
SIGNAGE	Main Street Banners	30	City will install (how many) Sundance banners on Main Street for the month of January	$ 908.00
COMMUNICATIONS	COWs	1	Provide space for COWs to be installed and help facilitate permits	n/a
COMMUNICATIONS	Repeaters	2	Assist in the placement of antennas on Boot Hill and other areas as needed unless conflicts arise with other service providers.	n/a

COMMUNICATIONS	City Website	1	City will have a page under the Special Event tab that will be dedicated to Sundance. It will include the rules of the road and links to the Festival homepage.	n/a
TRANSIT	Enhanced Transit Service	920 Hours	Provide additional bus service (extended hours and increased frequency)	$ 92,000.00
ENFORCEMENT	Police & Building Code Enforcement	500 Hours	Festival police enforcement at the requests of Sundance, or as determined by the Police Chief's use of roving enforcement patrols of the Festival	$ 55,560.00
ENFORCEMENT	Code Enforcement	500 Hours	Code Enforcement on building and business activity during the festival.	$ 25,000.00
ENFORCEMENT	Parking Enforcement	1	Increase parking enforcement on Main Street	$ 9,722.50
PERMITTING	Special Event Permit	1	Master Festival Permit	$ 50.00
PERMITTING	Building Permits	All permits needed	Permits for tents	$ 8,600.00
PERMITTING	Local Consent Permits		Special Event Liquor Licenses	n/a
CLEANING	Enhanced Restroom Cleanings	1	Enhanced cleaning of restrooms on Main Street including Miners Park, Transit Center, and the Museum's public restrooms.	$ 3,794.00
CLEANING	Enhanced Trash Collection	1	Enhanced trash collection on Main Street with additional 30 yard dumpster	$ 7,372.00
			TOTAL	$ 260,252.50

**Does not include the rental fee waivers of city facilities which total over $60,000*

Exhibit "C"

2015 Facility License Agreement – Park Ave Fire Station 1353 Park Ave

PARK CITY MUNICIPAL CORPORATION
FACILITY LICENSE AGREEMENTPARK AVENUE FIRE STATION

Summit County, State of Utah

THIS AGREEMENT, by and between Park City Municipal Corporation (hereinafter "City"), and THE SUNDANCE INSTITUTE (hereinafter "Licensee"), whose address is: PO Box 684426, Park City, Utah 84068.

WITNESSETH:

In consideration of the mutual agreements herein contained:

A. **Grant of License.** City hereby grants to Licensee, and the Licensee hereby accepts a license for use of the Facility described herein at Paragraph D, subject to the terms and conditions herein set forth.

B. **Purpose.** The license is granted, and Licensee shall have access to the Facility and shall use the Facility for the purpose of Sundance Film Festival Administrative Offices.

C. (1) **License Period.** This license is granted for a period of October 1, 2014 through February 28, 2015, Park Avenue Fire Station Sundance Institute will have until March 1,, 2015 to complete all repairs and touch ups at Park Avenue Fire Station.

D. **Facilities Licensed.**

AREA: The Park Avenue Fire Station
1353 Park Avenue
Entire Building except the Mtn Trails l offices. Parking around the stations may be secured by Sundance and 4 spaces will be provided for the current tenants during this period.

***USE*:** Sundance Film Festival Administrative Offices

E. **Fees.** All applicable fees for the use of the building have been waived through the Memorandum of Understanding.

F. The Licensee shall indemnify and hold the City and its agents, employees, and officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the Licensee's use of the facility/area or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Licensee; and provided further, that nothing herein shall require the Licensee to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers. The Licensee expressly agrees that the indemnification provided herein constitutes the Licensee's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Licensee claims or recovers compensation from the City for a loss or injury that Licensee would be obligated to indemnify the City for under this Agreement. This limited waiver has been mutually negotiated by the parties, and is expressly made effective only for the purposes of this Agreement. The Licensee shall procure and maintain for the duration of the Agreement, insurance against claims for public liability, injuries to persons or damage to property which may arise from or in connection with the use of the Facility hereunder by the Licensee, their agents, representatives, employees, invitees or subcontractors. The Licensee shall provide a Certificate of Insurance evidencing General Liability insurance written on an occurrence basis with limits as specified in Section 14 of the Master Festival License and City Services Agreement, dated 10/27/05 as amended. The City shall be named as an additional insured on the insurance policies, as respect to this Agreement and a copy of the endorsement naming the City as an additional insured shall be attached to the Certificate of Insurance. The Certificate of insurance shall warrant that the City shall receive thirty (30) days advance notice of cancellation. The City reserves the right to request certified copies of any required policies. The Licensee's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. The provisions of this section shall survive the expiration or termination of this Agreement.

G. Licensee agrees not to discriminate against anyone on the basis of race, color, national origin, age, sex, marital status or handicap in its creed use of the Facility.

H. Except where caused by City's negligence, City shall not be liable for any failure of water supply, natural gas supply, or electrical supply; or for any injury or damage to persons or property caused by gasoline, oil, steam, gas or electricity; or hurricane, tornado, flood, wind or similar storms of natural disturbances; or water, rain or snow which may leak or flow from the street, sewer, gas mains, or any subsurface area of from any part of the building of for an interference with light.

I. This Agreement cannot be altered except by written instrument, signed by both parties.

J. The Licensee is subject to the Rental Policy, a copy of which is attached hereto and incorporated herein by this reference. Licensee hereby agrees and accepts the terms contained therein.

K. Written notices under this agreement shall be given by first class mail, addressed to:

If to City: Park City Municipal Corporation, Economic Development Manager, P.O. Box 1480, Park City, Utah 84060
If to Licensee: Sundance Institute, PO Box 684426, Park City, Utah 84068

L. Licensee shall obey all laws, ordinances and regulations. Licensee acknowledges that smoking is prohibited in the Facility.

M. **Revocation**. If City determines that Licensee has breached the terms of this Agreement, the attached Rental Policy, or any other Federal, State, or Local Law, City may immediately revoke the License granted herein. If said revocation occurs prior to Licensee's use of the Facility, Licensee's advance deposit shall be returned, minus Twenty-Five Dollars ($25.00), which both parties hereby acknowledge as fair, and accurate liquidated damages. If the breach occurs while Licensee is using the Facility, Licensee shall immediately leave the Facility and fees shall be prorated for any time paid for that was not used.

IN WITNESS WHEROF, the parties have executed this instrument or caused it to be executed by their representative duly authorized, the ____ day of, 2014_.

SUNDANCE INSTITUTE
PO Box 684426
Park City, Utah 84068

____
By: Sarah Pearce Co-Managing Director

PARK CITY MUNICIPAL CORPORATION
Post Office Box 1480
Park City, UT 84060

____
Diane Foster, City Manager

Approved as to Form:

____
City Attorney's Office

Exhibit 'D" - Swede Alley Surface Lot Use Site plan

Exhibit “E” – Main Street Pedestrian Management Site Plan

Pedestrian Crossing Guard & Uniformed Traffic Control Location and Timeframes

Pedestrian Crossing positions w/ PD support

Thursday – Sunday (on post): 11am -12am

Monday – Saturday (on post): 11am – 10pm

Transit Crossing;

- 2 CSC – stopping pedestrians & vehicles for crossings on Swede
- no police support

Heber & Main (All 4 corners):

- 4 CSC
- Police support

7th Street & Main (West sidewalk):

- 2 CSC
- police support first 4 days

New pedestrian crossing location for 2015

5th Street & Main (East sidewalk):

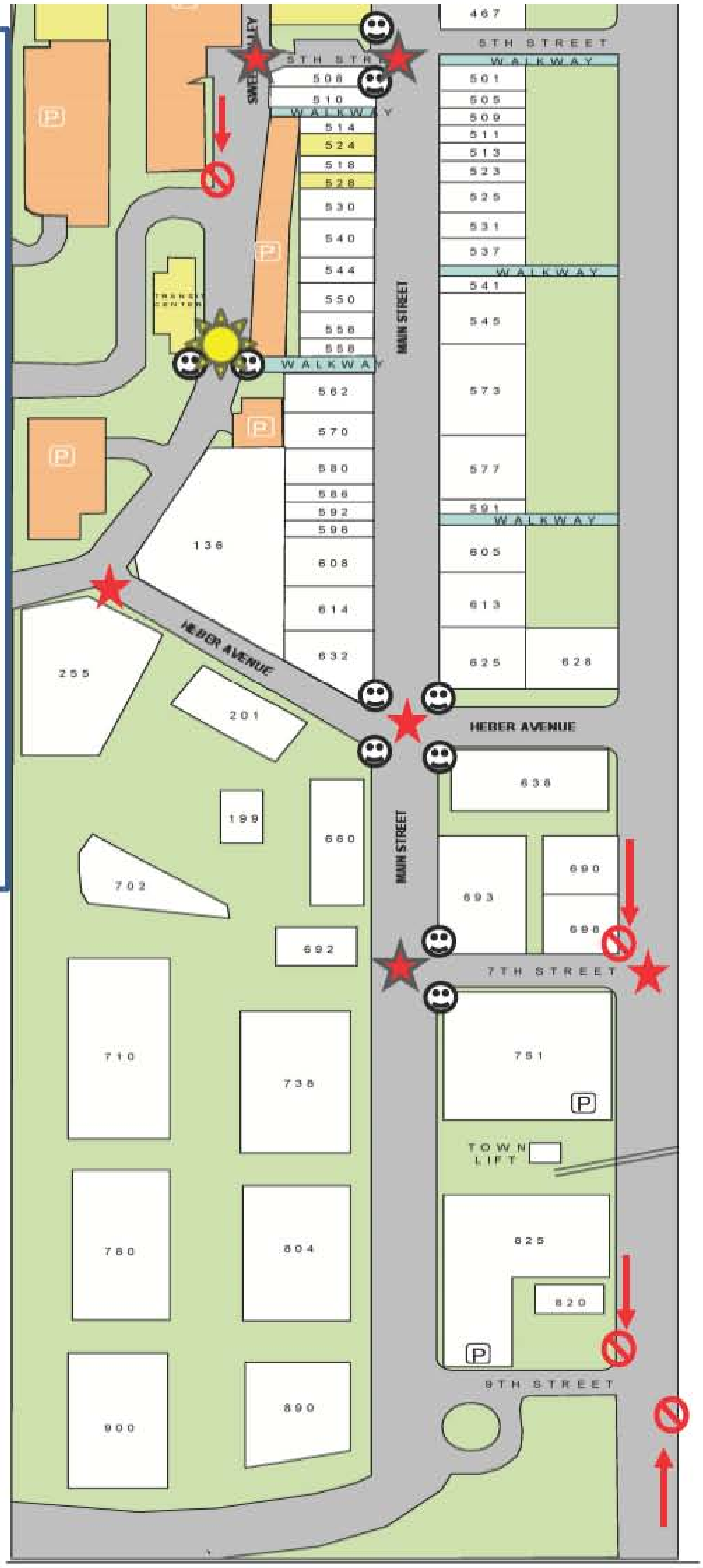
- 2 CSC stopping pedestrians & directing vehicles onto 5th street
- **Possible police support**

Stop Signs added for Sundance or new for 2015

Street light added at crosswalk -

Officer locations throughout Sundance -

Officer locations through first weekend only -



City Council
Staff Report

Subject:	**Amendment to Fee Resolution 25-14**
Authors:	**Kent Cashel, Nate Rockwood**
Department:	**Transportation Planning and Budget, Debt, & Grants**
Date:	**December 18, 2014**
Type of Item:	**Parking Fee In-lieu**

Recommendation:
Staff recommends that Council hold a public hearing and adopt the attached resolution amending the fee schedule as shown in attachment A. This will set the Parking Fee In-Lieu at $40,000 per stall.

Background:
At the December 11, 2014 Council Work Session staff recommended that City Council discuss and provide recommendations on the Parking Fee In-lieu. Staff recommended that Council raise the Parking Fee In-Lieu to the amount of $40,000 per stall. See Attachment C.

Analysis:
As discussed at the December 11, 2014 City Council meeting, staff recommends that the Parking Fee In-Lieu be raised from $18,000 per stall to $40,000 per stall to reflect the average cost of construction in the zones where parking fee in-lieu is allowable. Average costs were calculated using the FFKR's Site Suitability and Construction Cost Analysis. Council was supportive of the recommendation and asked staff to return with a resolution adopting the fee.

Department Review:
This report has been reviewed by, Budget, Legal, and City Manager departments.

Alternatives:

A. Approve:
Staff recommends that Council hold a public hearing and adopt the attached resolution amending the fee schedule adopting the Parking Fee In-Lieu in the amount of $40,000 per stall.

B. Continue the Item:
Council could continue the item and ask staff for additional information.

C. Do Nothing:
The Parking Fee In-Lieu would remain at the current amount of $14,000 per stall.

D. Modify:
Council could give staff direction to modify the Parking Fee In-Lieu amount.

E. Deny:
Council could chose to keep the Parking Fee in-Lieu at $14,000 per stall.

Significant Impacts:
Staff recommends that fees collected in-lieu of public parking requirements be set to match estimated average market costs of construction of public parking. Not adopting a fee based on estimated market costs, would potentially shift the public parking cost burden to the City.

Recommendation:
Staff recommends that Council hold a public hearing and adopt the attached resolution amending the fee schedule as shown in attachment A.

Attachments:

A – Excerpts showing changes to Fees Schedule
B – Resolution Adopting the Fee Schedule
C – Staff Report (December 11, 2014) - Parking Fee-in-Lieu & Long Term Parking Strategy

Attachment A

SECTION 10. MISCELLANEOUS FEES. The following fees are set to insure cost recovery and use fees for additional City services associated with but not limited to Master Festival, Special Event or Small Scale Community Licenses and approved filming activity.

10.1 Fee ~~for~~ in lieu of providing public parking $~~14,000~~ 40,000 per stall

Attachment B

Resolution No. _ _ - _ _

RESOLUTION AMENDING SECTION 10.1 MISCELLANEOUS FEES OF THE PARK CITY FEE SCHEDULE RESOLUTION 25-14

WHEREAS it is necessary to update SECTION 10.1 MISCELLANEOUS FEES OF THE PARK CITY FEE SCHEDULE RESOLUTION 13-14 to reflect a change to the fee amount discussed on December 11, 2014; and

WHEREAS, a public hearing was held on December 18, 2014, to receive public comments on the fee increase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Park City, Utah, as follows:

SECTION 1. FEE SCHEDULE AMENDMENTS. SECTION 10.1 MISCELLANEOUS FEES OF THE PARK CITY FEE SCHEDULE is hereby amended and replaced as outlined in Attachment A.

SECTION 2. EFFECTIVE DATE. This resolution shall take effect upon adoption.

PASSED AND ADOPTED this 18th day of December, 2014.

PARK CITY MUNICIPAL CORPORATION

____

Mayor Jack Thomas

Attest:

____

Marci Heil, City Recorder

Approve as to form:

____

Mark D. Harrington, City Attorney