PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
MAY 19, 2005

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, May 19, 2005.

Closed Session – Executive Conference Room

2:00 p.m. Property/litigation

Work Session – City Council Chambers

3:15 p.m. Council questions/comments
3:30 p.m. Kimball Junction Transportation Plan – Kevin Callahan
3:45 p.m. Budget overview

- Operating budget
- Departmental and non-department budgets
- Council compensation

5:30 p.m. Regular meeting questions/comments
5:50 p.m. Break

Regular Meeting – City Council Chambers

6:00 p.m.

I ROLL CALL

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

IV WORK SESSION NOTES AND MINUTES OF MEETING OF MAY 5, 2005

V CONSENT AGENDA PUBLIC HEARING

1. Ordinance approving a plat amendment to combine all of Lots 12, 13, 14, and portions of Lots 11, 15, and 16 of Block 13 of the Park City Survey into one lot, located at 151 Main Street

2. Ordinance approving a plat amendment to combine Lots 27-30, Block 6 of the Park City Survey into one lot of record known as the 650 Woodside Subdivision, located at 650 Woodside Avenue, Park City, Utah

VI CONSENT AGENDA

1. Ordinance approving a plat amendment to combine all of Lots 12, 13, 14, and portions of Lots 11, 15, and 16 of Block 13 of the Park City Survey into one lot, located at 151 Main Street

2. Ordinance approving a plat amendment to combine Lots 27-30, Block 6 of the Park City Survey into one lot of record known as the 650 Woodside Subdivision, located at 650 Woodside Avenue, Park City, Utah

VII NEW BUSINESS

First amendment to November 27, 1996 Agreement between Eagle Mountain Partners LLC, Kearns-Tribune Corporation, and Park City Municipal Corporation

VIII PUBLIC HEARING

Tentative budget for fiscal year 2005-2006 for Park City Municipal Corporation and its related agencies

IX ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted.

Posted: 05/02/05
See www.parkcity.org

TENTATIVE
PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
MAY 26, 2005

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, May 26, 2005.

Closed Session – Executive Conference Room

Work Session – City Council Chambers
3:45 p.m. Council questions/comments
4:00 p.m. Outdoor display of merchandise
4:45 p.m. Budget overview

- Special service contracts
- Policy and procedures manual
- Destination Tourism Joint Venture
- Budget finalization

5:45 p.m. Break

Regular Meeting – City Council Chambers
6:00 p.m.
I ROLL CALL

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

IV WORK SESSION NOTES AND MINUTES OF MEETING OF MAY 12, 2005, 2005

V CONSENT AGENDA PUBLIC HEARINGS

1. Continuation of hearing on an Ordinance approving a subdivision plat for the Village at Empire Pass, West Side, Pod A, Park City, Utah **(motion to continue to June 9, 2005)**

2. Continuation of hearing Ordinance – 2300 Deer Valley Drive East, St. Regis Resort Deer Crest record of survey plat

3. Ordinance – 909 Park Avenue Plat Amendment

4. Ordinance 1414 Empire Avenue plat amendment

5. Arts Festival MFL and City Services Agreement

VI CONSENT AGENDA

1. Ordinance – 2300 Deer Valley Drive East, St. Regis Resort Deer Crest record of survey plat

2. Ordinance – 909 Park Avenue Plat Amendment

3. Ordinance 1414 Empire Avenue plat amendment

4. Arts Festival MFL and City Services Agreement

5. Award of contract for resurfacing the tennis courts at the RC – Ken

6. Resolution adopting the personnel policies and procedures manual

VIII NEW BUSINESS

1. Lease with the Park City/Summit County Arts Council for space located at 528 Main Street for use by the Park City Artists Association

2. Sound garden contract

IX PUBLIC HEARING

Tentative budget for fiscal year 2005-2006for Park City Municipal Corporation and its related agencies

X ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted.

Posted: 05/23/05
See www.parkcity.org

Note: This future meeting schedule is TENTATIVE and subject to change.
PARK CITY COUNCIL TENTATIVE MEETING SCHEDULE

May 2005

19 Marianne gone
24 Taxi meeting – Chambers – 6 p.m.

June 2005

2 Taxi licensing – work – Lloyd
Ordinance – 613 Main Street condominium conversion – Jon
Ordinance – 291 Daly Avenue Subdivision plat – Ray
Ordinance – 1002-1002 ½ Norfolk Avenue plat amendment - Brooks
Municipal Code Amendments, Title 12, Sign Code – Kirsten/Ray
Municipal Code Amendments, LMC Title 15, Section 7- relating to outdoor art and outdoor display of merchandise placement and amending front yard setback exception in all zoning districts except HCB and POS – Kirsten and Pat
Budget - work and public hearing
Adoption of tentative budget
Ordnance – Council compensation
Resolution – water rates
9 Continuation of hearing on an Ordinance approving a subdivision plat for the Village at Empire Pass, West Side, Pod A, Park City, Utah
Ordinance – 88 King Road – Summer Subdivision – Brooks
Budget – work and public hearing
Ordinance – impact fees
Adoption of final budget
14-17 Innovations in Local Government - Sarasota
16 **No meeting**
25-28 All America Cities – Atlanta
23 **No meeting**
30 Transit Center Land Match Resolution – Gary
Ordinance – 1825 Three Kings Drive, Spiro Condominiums Building A – Record of Survey Plat - Kirsten

July 2005

7 Board interviews
14
21 Resolution adopting a strategic plan for City-owned properties
25 Pioneer Day
28 **No meeting**

August 2005

4
11 **No meeting**
18
25

Pending Items:
General Plan Update – May/June
Regional bus service SLC - work
CDBG preliminary hearing – July
Garbage cans

City Council
Staff Report

PARK CITY 1884

Author:	**Kent Cashel, Deputy PW Dir.** **Kevin Callahan, Summit County Public Works Administrator**
Subject:	**SNYDERVILLE BASIN TRANSPORTATION PLAN**
Date:	**May 19th, 2005**
Type of Item:	**Discussion\Informational**

Public Works

Summary Recommendations:
Staff requests that Council review this report and provide Staff and Summit County with comment on the Snyderville Basin Transportation Plan's content and approach.

Description:

Background:

Staff is working on several regional cooperative planning efforts with Summit County. Those efforts include:

- Special Events Planning and Management Committee
- Quinn's Junction Joint Transportation Planning Committee
- Regional Short Range Transit Development Plan Update
- Snyderville Basin Transportation Plan

<u>Special Events Planning and Management Committee</u>
This committee is in the initial stages of developing a scope of work to better coordinate event planning and management between agencies in the City and Summit County. This coordination effort will look at many different event planning and management issues (e.g., event scheduling, event staffing resources, parking and traffic management). Staff will provide Council with an update of the progress of this committee later this summer.

<u>Quinn's Junction Joint Transportation Planning Committee</u>
City and county planning and transportation staff are working cooperatively to develop a set of general transportation planning principles for the Quinn's Junction area. These transportation principals will help developers and planners incorporate sound transportation designs into new development early in the planning process. The principles will eventually be incorporated into the City's and County's general plans.

Staff will provide Council with a draft of these principles for review and comment later this summer.

Regional Short Range Transit Development Plan Update

Staff and Summit County are updating the 2003 Short Range Transit Development Plan. The primary purpose of this update is to incorporate Quinn's Junction into the service area and to explore SLC to Park City service in more depth. Staff will bring a draft of this update to Council for review and comment later this summer.

Snyderville Basin Transportation Plan

The City has contributed $20,000 in funding to cooperate with Summit County on the development of a Snyderville Basin Transportation Plan. A key component of this plan is traffic management along the SR 224 corridor. The SR 224 corridor is the primary entry and exit route for Park City visitors, residents, employees, and commercial deliveries. The management of traffic along this corridor is critically important to the economic health of Park City and the well being of its residents and visitors.

Summit County has requested an opportunity to present Council an update on the Snyderville Basin Transportation Plan and provided the attached memo which contains an overview of the plan.

The Snyderville Basin Transportation Plan covers a 25 year planning horizon and relies on three strategies to manage traffic along the SR224 corridor. Those strategies are:

- Transit Demand Management Programs
- Enhanced Transit Service
- Capital Improvements

The plan has identified numerous required capital improvements for the SR224 corridor. Summit County is not requesting funding assistance from Park City for the construction of these projects.

A guiding principal of the Snyderville Basin Transportation Plan is a regionally coordinated planning approach. Many of the transit and traffic demand management techniques identified in the plan are consistent with current programs offered by Park City Transit (e.g., car pool programs and cooperative transit promotions with the Chamber of Commerce). Staff, unless Council should direct otherwise, plans to coordinate these programs with Summit County's efforts.

Recommendation:

Staff requests that Council review this report and provide Staff and Summit County with comment on the Snyderville Basin Transportation Plan's content and approach.

Date:	**May 19, 2005**
Department:	**Summit County Public Works**
Author:	**Kevin Callahan, Public Works Administrator**
Title:	**Overview of Snyderville Basin Transportation Plan**
Type of Item:	**Information**

Background

On April 7, 2004, the Board of County Commissioners approved a contract with the transportation planning firm of Fehr & Peers to complete a comprehensive transportation plan for the western Snyderville Basin. The main tasks in that contract's scope of work (which is included as an appendix) were as follows:

- Evaluate the existing and future traffic conditions on state and county roads in the study area;
- Make policy recommendations regarding road level of service, transit mode share, multi-modal access and a review of parking standards;
- Formulate recommendation for the location of a future transit hub, transit stops, pedestrian facilities and crossings and special event parking within the Basin;
- Prepare a Capital Improvement Plan for future road needs and a traffic impact fee program to fund new developments' fair share of needed infrastructure;
- Prepare draft and final Transportation Plans; and
- Create a public involvement strategy for the residents, businesses and general public in the area.

The consultant's prepared a draft planning strategy which has been subject to about 12-14 public presentations since November, 2004. Because of the plan has a long range focus (next 25 years), identifying acceptable improvements and developing a plan for financing them has understandably has generated considerable controversy. This report seeks to place the on-going discussion about the need for road, transit and multi-modal improvements in a complete context of the existing and forecasted road conditions.

Existing Traffic Conditions

The consultants conducted traffic counts on SR- 224 and on area collectors during March 2004, which is one most congested times on the Basin's road system. That existing conditions analysis revealed the following roadway conditions and volumes:

Roadway/Intersection	ADT Volume	Condition
SR-224 (by Landmark)	31,000	LOS C
Landmark Drive	13,000	LOS
Landmark/224 intersection		PM peak failure

One unique aspect of transportation planning for the western Snyderville Basin is the strong seasonal variation in traffic conditions on SR-224. During our winter peak period, (November-March), SR-224's average daily traffic was 33,414 vehicles per day. For the remainder of the year the average daily volumes were over 20% lower at 25,357 vehicles. Winter is when we experience our heaviest traffic loads and most of our winter time traffic congestion is due to a huge daily influx of visitors. Seasonal traffic congestion presents some interesting challenges for transportation planning in our region.

The following factors have played a role in encouraging or mitigating winter traffic congestion:

- Out of area visitors are the key to regional resort economy
- Approximately 70-80% of our winter visitors are from out-of-state
- Winter visitors are less familiar with way finding in the area and driving in inclement weather, this contributes to a high accident rate
- Certain elements of the tourism industry encouraged car-less travel while others support rental car use
- Ridership on our regional transit system has grown dramatically. The number of riders on County routes has increased by 400% since 2002 to a total of over 250,000 last year.

An analysis of seasonal traffic congestion shows that about 20% of our winter traffic is bound for area ski resorts or commercial areas. This strong demand for access to specific facilities has helped us in developing a strategy in the draft plan for mitigating peak hour conditions first through traffic demand management programs. That philosophy is expressed by the following guiding principle proposed for the plan:

"This plan will make the maximum efficient use of existing roadway infrastructure before building new roadways. This means that mitigating existing and future traffic impacts through transportation demand management strategies would be the plan's first response. The plan's initial effort would be to minimize or defer the need for expanded roadway infrastructure through traffic management techniques."

The plan also recognizes that roadway and intersection improvements that modify access to existing businesses need to be implemented in a deliberate and targeted manner to minimize unnecessary economic and access impacts to those businesses. Therefore, another guiding principle proposed for the plan would state:

"*The plan will time the implementation of a roadway improvement to minimize the impact on existing businesses by phasing in needed improvements in small increments. For instance, where intersection turn movements create unacceptable delay conditions left turn restrictions will be implemented for specific time increments (i.e. during most congested hours) first rather than prohibit them all day. The plan will look for ways to match the level of restriction to the need for critical through movement to maintain free turn movements as long as possible.*"

Future Traffic Conditions

The Snyderville Basin Transportation Plan covers a twenty five year build out period. During that time traffic volumes on SR-224 and collector roads are expected to show dramatic increases. Growth will not be evenly spread over the next two and a half decades. Because of recent development approvals, a significant portion of that traffic increase will come within the next five years from projects which have already been approved. A partial list of those projects would include the following:

Use	Land Use	New Trips
Foxpoint at Redstone	200 units	1,200 trips
Redstone commercial	95,000 sf ret	8,134 trips
New Park Residential	200 units	1,200 trips
New Park Commercial	120,000 sf	1,680 trips
Reuse of K Mart Building	100,000 sf	1,200 trips
Bear Hollow Condominiums	300 Units	2,000 trips
Canyon Corners Center	7000 rest 100 rm hotel	4,700 trips
Total Anticipated Development		20,114 trips

As you can see from the comprehensive listing of anticipated development the potential cumulative traffic impacts from these uses could be quite significant. At the time that Fehr & Peers conducted their March 2004 traffic analysis, virtually none of these developments were loading traffic onto the regional network. Most of these uses will not be adding the majority of their traffic onto the network at the critical PM peak hour. However, we can see that over the next five years, we will see a major increase in traffic from what we call the core area of the Basin (Bear Hollow-Factory Outlets).

As a result of planned and projected growth total traffic volumes are anticipated to nearly double on SR-224 from 31,000 vehicles today to 56,000 vehicles/day by 2030. Traffic on Landmark Drive will double from 13,000 to 25,000 in the same time period. This traffic growth does not assume additional traffic from the proposed PRI development in the next five years. While that project will add new traffic to the area's roadways, it would also provide critical infrastructure needed to create an arterial road network for the Basin.

In line with these planned increases in traffic, the County would implement a series of local and joint traffic mitigation and management strategies that are detailed in an appendix to this report titled Short Term Traffic Mitigation Strategies for the SR-224 Corridor. These strategies would help to better manage existing traffic flows and schedule planned highway, transit and informational improvements that can also mitigate some of the impact of new traffic growth. These strategies would be used as a line of first response to increase the efficiency, safety and accessibility of the existing road network. These actions would delay but not eliminate the need to expand the road network to better direct and channel expected increases in regional traffic flows. Just as taking no action is not a viable option, neither is just using traffic demand management strategies an effective solution. We also need to look at creating an urban road network for the Basin.

Arterial Road Network

The Kimball Junction area has been transformed in the last decade from a lightly developed commercial node at the intersection of two highways into a high intensity commercial center that is a key economic engine for Summit County. Currently the core area has expanded to a commercial center with approximately 1,000,000 square feet of commercial development including over 250 hotel rooms, and several hundred housing units. For years the area has been served by direct access to SR-224 with other major uses strung along the minor collector road (Landmark Drive). Typical urban road standards would call for the development of a hierarchy of roads to collect and disburse traffic in an orderly fashion. The Snyderville basin currently lacks such a system. Virtually all local and regional travel must use the state road system for access and travel. In addition, regional traffic to and from Park City, local traffic to commercial uses in the Junction and visitor travel to the area

ski resorts all must use SR-224. This has resulted in an increasing number of conflicts and safety problems including the following indicators:

- An accident rate on SR-224 that is twice what would be expected for a road of its capacity and current volumes
- Increasing incidence of failure at the EB off ramp of I-80 at SR-224 (traffic baking up into I-80 travel lanes
- A high number of accidents and unsafe traffic movements at SR-224/landmark and on Landmark approaching SR-224
- Variable speed conditions on SR-224 with too many access points onto the state road, poor traffic signal coordination, longer delay times.

These current deficiencies will become even more severe in the next few years unless the area is provided with a parallel collector road system to divert and circulate traffic that is bound for the commercial core area of the Junction. Therefore the proposed plan lays out an arterial road network to be developed over the next 25 years that would serve the needs of existing residents, businesses and a growing number of winter visitors. The timing and implementation of that road network would be subject to a set of guiding principles which also serve as an attachment to this report. A key principle that would tie approval of new development to needed infrastructure would be:

"New development will be permitted only where it can be shown to adequately serve by critical public facilities such as roads, water and sewer. Approval of new development will be conditioned on that development's ability to meet establish service standards such as transportation level of service standards at the time of project construction."

This policy would mean that new development must show that its growth impacts would be mitigated to acceptable levels of service before it could be approved. Improvements to mitigate growth impacts could be required to be in place prior to the opening of the development. While it may be commonly perceived that it is new development that is adding to the congestion of our area roads, both increases in resident travel and heavy winter visitor traffic are also major contributors to area congestion. New development will be required to provide both direct and indirect mitigation in order to secure approvals.

Planned Road Network

In response to valid concerns expressed by area businesses regarding the potential impact on existing businesses of some of planned road improvements, we have revised the implementation strategy for the Snyderville Basin Transportation Plan as follows:

Phase 1 2005-2010 Transit/Bicycle/Pedestrian/Road Improvements

Improvement	**Mode**	**Agency**	**Timing**
Advance Signal Program	SR-224	State	2005
Late Summer Eve Kimball Shuttle	Bus service	County	2005-06
Various bus shelters and turnouts	Bus infrastructure	County	2005
New Signals	Old Ranch Rd	County	2005
	Cutter lane	State	2005
Highland Drive Connector	Bike trail	County	2005
Swanner Trail	Bike trail	Rec. District	2005
15 Minute Winter Kimball Service	Bus service	County	2006-07
30 Minute East-West Neighborhood Bus	Bus service	County	2006-07
Commercial shuttle **Core Area**	Bus service	County	2006-07
Millenium Trail	Bike trail	Rec. District	2007

Undercrossing 224	Ped/bike	County	2008
Ute-Unitah	New road	County	2008
Landmark Drive	New road	County	2009

Phase 1 2005-2010 Transit/Bicycle/Pedestrian/Road Improvements

Improvement	**Mode**	**Agency**	**Timing**
Widen SR-224	6 lanes	State	2009
Powderwood Drive	Extend Road	County	2009

Phase 2 2010-2015 Road Improvements

Improvement	**Mode**	**Agency**	**Timing**
Free Right Turn EB off-ramp I-80	Road	State	2010
Landmark Drive Olympic-Bear Hollow	Road	County	2011
Widen Kilby to Pinebrook	Road	County	2011
Widen Rasmussen	Road	County	2011
Widen SR-224 Bear Hollow-Canyons	Road	State	2014

Phase 3 2015-2030 Road Improvements

Improvement	**Mode**	**Agency**	**Timing**
Landmark/SR-224 Grade Separation	Road	County	2015
New Interchange	Road	Federal	2020

Conclusions

Summit County is facing a number of critical transportation planning decisions as a result of a highly successful resort and commercial economy in the Snyderville Basin. Coping with major increases in traffic will take a highly flexible and coordinated regional approach to traffic that will involve active partnerships with both Park City, as a major traffic generator, and the Utah Department of Transportation, as the agency with authority over SR-224.

Our evolving transportation plan process now has a multi-pronged approach including the following elements:

- A set of guiding principles for transportation decision making,
- An aggressive transportation demand strategy to mitigate the impacts of existing and planned traffic through a multi-modal approach
- A regionally coordinated Capital Improvement Program to fund and build needed infrastructure

With this approach and an ongoing traffic monitoring and management program, we hope to shape and manage future traffic to keep conditions acceptable to the community while accommodating planned growth and an evolving four seasons resort economy.

Short Term Traffic Mitigation Strategies
For the SR-224 Corridor
2005

- Install new signal at Old Ranch Road/Sunpeak
- Realign Canyons Resort to Park West Village
- Install new signal at Cutter Lane
- Install safety medians on SR-224 Canyons Resort-Silver Springs
- Reduce speed limit SR-224 White Pine to Silver Springs
- Implement Adaptive Signal Control Program for SR 224
- Install major transit stop on Highland Drive
- Install four new bus shelters at major stop locations
- Extend evening hours for Kimball Shuttle
- Adopt Cooperative Corridor Agreement for SR-224
- Adopt Snyderville Basin Transportation Plan
- Place plan improvements on the State Transportation Improvement Plan
- Implement a coordinated calendar to special events between city and county
- Form a regional special events traffic committee
- Work with Chamber of Commerce on employee carpool incentives
- Implement annual traffic monitoring program
- New trail connection Silver Springs to Redstone via Swaner Preserve
- New bus connection on Canyons Resort Drive for transfers
- Additional trail connections in basin (?)

2006

- Provide additional safety medians on SR-224
- Install new free right turn on eb off-ramp to SR-224
- Go to half hour service on east-west basin routes
- Implement information measures to reduce peak hour congestion
    - o Peak hour traffic reports on local radio station
    - o Variable information signs denoting anticipated congestion
    - o Try flex schedules for area resort out-loading
- Require traffic mitigation plans and fees from new development
- Install signs at Factory Outlet Mall directing west bound to frontage road
- Replace roundabout at Outlet mall with new traffic signal
- Enhance transit information for area visitors (Chamber)
- Expand marketing for car free vacations (Chamber)
- Install variable message sign prior to Jeremy noting conditions on SR-224

2007

- Extend Landmark Drive thru Walmart to Olympic Park Drive
- Widen SR-224 to six lanes from I-80 to Cub Hollow
- Implement a commercial circulator bus for core area
- Implement traffic signal priority program for transit
- Conduct an environmental analysis for new basin transit hub
- Install roundabouts at Jeremy/Pinebrook new transit stop
- Update Short Range Transit Plan (new service areas)

Snyderville Basin Transportation Plan Principles

The guide to implement the proposed program of actions of the Snyderville Basin Transportation Plan is based on the following set of principles:

1. New development will be permitted only where it can shown to be adequately served by critical public facilities such as roads, water and sewer. Approval of new development will be conditioned on that development's ability to meet establish service standards such as transportation level of service standards at the time of project construction.

2. Transportation demand management activities will be an integral component of the Snyderville Basin Transportation Plan, including requiring the provision for transit and other alternative modes of travel in the approval of new development.

3. The Snyderville Basin Transportation plan is regional in nature. Summit County will participate in a coordinated regional approach to transportation planning with the State of Utah, the Park City Municipal Corporation and other relevant public agencies for facilities and programs within the study area.

4. This plan will make the maximum efficient use of existing roadway infrastructure before building new roadways. This means that mitigating existing and future traffic impacts through transportation demand management strategies would be the plan's first response. The plan's initial effort would be to minimize or defer the need for expanded roadway infrastructure through traffic management techniques.

5. New roadway expansion would be considered if traffic conditions begin to fall below set trigger points which would lead to unacceptable levels of service. For roadways and intersections, this would mean an annual average volume to capacity ratio of greater than .72. Exceeding this ratio would serve as the trigger for initiating the programming needed improvements.

6. Since seasonal variations in travel on SR-224 adds 20-25% more traffic to the roadway system, this plan will tailor the planned roadway improvement to mitigate the road or intersection's average annual traffic congestion condition, not the most critical seasonal or peak hour condition.

7. The plan will time the implementation of a roadway improvement to minimize the impact on existing businesses by phasing in needed improvements in small increments. For instance, where intersection turn movements create unacceptable delay conditions left turn restrictions will be implemented for specific time increments (i.e. during most congested hours) rather than prohibit them all day. The Plan will look for ways to match the level of restriction to the need for critical through movement to maintain free turn movements as long as possible.

8. Through an annual traffic monitoring program at key intersections and segments the Plan will identify current operating conditions at these locations. The on-going planning process will develop a sequenced plan for implementation of those improvements to manage existing and future traffic flows.

9. The Annual Traffic Monitoring Program will provide the Board of County Commissioners with a regular report of traffic conditions at key locations within the study area. The Program will also identify the impact of proposed demand management strategies and present needed roadway improvements as appropriate.

City Council
Staff Report

Author: **Gary Hill**
Subject: **FY 2005 Revised Budget, FY 2006 Budget, and FY 2007 Fiscal Plan**
Date: **May 19, 2005**
Type of Item: **Discussion/Legislative**

Budget, Debt, and Grants

Description:

Topic:
FY 2005 Revised Budget, FY 2006 Budget, and FY 2007 Fiscal Plan

Background:
On May 2nd, staff delivered the City Manager's Recommended Budget (Tentative Budget) to City Council. The first public hearing was held on May 5th in conjunction with an overview of the City's financial health. Discussions on the 5th included the following:

- An overview of the Tentative Budget, including revenues and expenditures
- The City's Financial Health Indicators
- Public Service Contracts
- The proposed Destination Tourism Joint Venture
- The Pay Plan
- Council Compensation

May 12th – Capital Improvement Program (CIP) Budget

- Prioritized CIPs
- Quinn's Junction
- Downtown Projects
- New Projects
- Impact Fee Update
- Water Fees

Analysis:
On May 19th, staff will focus on the City's proposed operating budget. Topics for discussion will include the following:

(1) Operating Budget Preparation Process

(2) Department Budget Requests

(3) Personnel Requests and Levels of Service

(3) Council Compensation

Operating Budget Preparation Process

The budget is a financial plan created to determine the resources are required to meet service-level expectations and workload needs for the upcoming fiscal year(s). This is accomplished through a multi-step process in which managers, teams, and the City Manager weigh Council goals and priorities together with citizen expectations and available resources. Per City policy, these recommendations are brought to City Council at one time each year for discussion during the budget process.

Managers submit operating requests to the Budget Department in January/February. Self-managed teams are required to prioritize their requests before they are submitted to the Budget office. Teams then meet with the City Manager to determine the most appropriate way to meet service levels. A summary of all requests made by departments this year is included as Attachment A.

Operating requests submitted by departments for FY 2006 totaled over $2.7 million. This included approximately $2 million in General Fund requests. As a result of the budget deliberation process, this was reduced to roughly $1.5 million in Citywide operating requests and $800,000 in the General Fund.[1]

Department Budget Requests

Attachment A is a summary of all requests made by departments this budget season. The requests are sorted by department and include a description (provided by the manager), the team priority, whether or not it was recommended for funding by the City Manager, and cost for each fiscal year.

Departments will present their requests to City Council on May 19th. It is anticipated that departments will present in the following order:

- Finance, H.R., Budget
- Library, Recreation, and Golf
- Special Events, Public Affairs, Economic Development, and I.T.
- Public Works
- Building, Planning, and Engineering
- Police
- Legal and City Manager

[1] This does not include costs associated with the Pay Plan or Quinn's Recreation Complex, which were considered separately.

Personnel and Contract Services

The Figure 1 displays expenses for the Pay Plan, additional personnel options and funds allocated to contract services for the adjusted FY2005 and FY 2006 budget and the FY 2007 Plan. Fiscal Years 2006 and 2007 show total expenditures, not a net increase from the previous year.

		2005				2006				2007			
	Fund	Payplan	Pers Opts	Cont Svcs	Total	Payplan	Pers Opts	Cont Svcs	Total	Payplan	Pers Opts	Cont Svcs	Total
General Fund	11	$0	$70,788	$163,300	**$234,088**	$611,619	$125,268	$339,200	**$1,076,087**	$624,771	$119,791	$297,500	**$1,042,062**
Quinn's Rec. Complex	12	$0	$0	$0	**$0**	$0	$287,599	$12,000	**$299,599**	$0	$563,733	$26,000	**$589,733**
Water Fund	51	$0	$0	$0	**$0**	$70,256	$11,808	$0	**$82,064**	$71,654	$67,067	$12,440	**$151,161**
Transportation Fund	57	$0	$122,351	$0	**$122,351**	$35,904	$362,186	$11,500	**$409,590**	$36,622	$410,226	$17,300	**$464,148**
Golf Fund	55	$0	$0	$0	**$0**	-$14,070	-$85,416	$0	**-$99,486**	-$14,309	-$85,416	$0	**-$99,725**
Fleet Services	62	$0	$0	$0	**$0**	$46,764	-$28,883	$0	**$17,881**	$47,699	-$29,388	$0	**$18,311**
	Grand Total	$0	$193,139	$163,300	**$356,439**	$750,473	$672,562	$362,700	**$1,785,735**	$766,437	$1,046,013	$353,240	**$2,165,690**

Figure 1 – Pay Plan, Personnel, and contract services requests

Expenses associated with funds 12 and 57 in the personnel options have a revenue source in Quinn's Recreation Complex revenues and county reimbursements, respectively.

Net changes in FTE totals by fiscal year and fund are found in Figure 2 below.

NET CHANGES	FY 2005		FY 2006				FY 2007				
Fund	Temp FT	Regular PT	Regular FT	Temp FT	Regular PT	Temp PT	Regular FT	Temp FT	Regular PT	Temp PT	**TOTAL BY FUND**
11		0.65	-1	0.5	1.03	0.25				-0.25	**1.18**
12			2.5	1		2	2.5	0.5		2	**10.5**
55				-1		-0.6					**-1.6**
51							1				**1**
57	5		3	5			1				**14**
62			-1								**-1**
Total:	**5**	**0.65**	**3.5**	**5.5**	**1.03**	**1.65**	**4.5**	**0.5**	**0**	**1.75**	**24.08**

TOTAL FOR FY 2005:	**5.65**	**TOTAL FOR FY 2006:**	**11.68**	**TOTAL FOR FY 2007:**	**6.75**
FTR	0.65	FTR	4.53	FTR	4.5
Temp	5	Temp	7.15	Temp	2.25

Figure 2 – Staffing Changes (in Full Time Equivalents)

The total net FTE change for the General Fund is 1.18. There is a net reduction in FTE totals in funds 55 and 62. Total net FTE change in FY 2006 is 11.68. The grand total for all three years is 24.08 new FTE's (please see Attachment B for a citywide staffing summary). The majority of new full-time positions are related either to the new Quinn's Recreation Complex (10.5 FTEs) or expanded county transit (14 FTEs), for which there is an offsetting revenue source.

Personnel Requests and Levels of Service

Page 48 of the Budget Policies and Objectives states:

> "Periodically, and prior to any request for additional regular positions, programs will be evaluated to determine if they can be accomplished with fewer regular employees."

The Citywide reorganization in 2003 sought to redistribute responsibility in the organization and promote efficiencies of this kind. The goal was to flatten the organization and encourage departments to maximize existing personnel expertise and resources. It is the City's philosophy to provide market pay for existing positions and compensate individuals for assuming additional responsibility. It has also been the City's practice to minimize the number of new FTEs in order to maintain flexibility in case of a necessary reduction in force. The City Manager's recommended budget reflects this philosophy by trying to move the City Pay Plan closer to market and limit the number of new full-time employees.

The budget deliberation process between managers and the City Manager provides an opportunity to ascertain how best to provide personnel resources for the level of service requested by City Council.

On May 5th, City Council asked staff to provide additional information on the staffing requests of several departments, specifically regarding requests for full-time positions that were not approved in the City Manager's recommended budget. The following is a summary of these requests.

<u>Human Resources and Finance</u>

Both the Finance and Human Resource departments requested additional personnel to meet increasing workload demands. The requests would have been to maintain the same level of service they currently provide. After consultation with the City Manager, it was decided that alternative solutions could meet their needs without bringing on additional full-time staff. In H.R. an Office Assistant I position was reclassified to an Office Assistant III, and additional contract money was recommended. In Finance, the request for a full-time Accounting Clerk was substituted with contract funding in the same amount. This will enable finance to provide health benefits for the contract accountant.

<u>Planning Department</u>

The Planning Department requested an additional senior planner and planning technician for FY 2006 to meet project management workload demands anticipated as a result of upcoming annexations and major construction projects. The department also requested funding for a Secretary I in FY 2007. The Planning, Building, and Engineering self-managed team met with the City Manager and looked at alternative ways to maintain the same level of service.

The recommended budget includes the addition of $100,000 in contract services funding (largely offset by the removal of an unfilled Planner II position) and $50,000 for consulting services for projects such as an update of the General Plan.

Public Safety Department

The Public Safety Department requested 2 additional positions, a Deputy Chief's position and a Sergeant's position, along with a reclassification from a part time temporary position to a full time regular records clerk/receptionist.

The Deputy Chief's position was requested to restore a traditional law enforcement command structure (like the one that existed prior to the Olympics). The requested sergeant's position was in response to an internal need to create a higher level of accountability toward internal operations of the police department. The requests were not to address external service level needs. The department feels it is able to meet current service levels as established in the department's performance measures, such as a less than 15 minute overall officer response time to incidents, increased number of citations reducing accidents, and maintaining adequate staffing in special assignments, with current staffing levels.

In discussions with the City Manager and Command Staff, the Police Department instead has focused on developing as a self-managed team. The four existing sergeants agreed to step up and accepted the challenge of addressing the operational need for higher accountability in areas such as overtime expenditures, resource deployment and shift supervision, without increasing the number of sergeants. The addition of roughly $20,000 in shift differential pay will further assist in filling less desirable shifts with more experienced officers and thus reducing the need for direct sergeant supervision.

The requested reclassification of the part time position to a full time Records Clerk, after discussion with the City Manager, would be better addressed when the public safety facility construction plan is better defined and the department could more clearly demonstrate the increased service level need based on a known plan rather than assumptive plan.

Public Works

On March 10th staff presented an update of 2005 storm and snow removal services to City Council and discussed the city's snow removal plan. Council discussed the pros and cons of different levels of snow removal throughout the City, but gave no specific direction to staff regarding an increase to service levels. During the budget process, the Operations staff used three philosophies to determine the ranking for budget options, including options for enhanced snow removal:

1st Priority: Same level of service is funding required to maintain the same level of service as defined in our performance measures.

With this in mind, lane miles have increased by 23 % since 1996 without an increase in FTE's. An additional full-time employee was added prior to the Olympics as part of a reduction in part-time regular staff to keep the budget expenditure neutral.

Additional parks and beautification projects have also been constructed which have been funded as part of the staff recommended budget.

2nd Priority: Operational expenditures to operate and maintain new facilities or expansion of facilities based on the same level of service defined by our performance measures.

Staff believes new services as a result of expansion or construction of new facilities should be looked upon as a high priority for funding. As such, many of the options presented as part of the budget represent new facilities to be maintained at the same level of like or existing facilities.

3rd Priority: Enhanced levels of service which will improve service delivery and customer service. Requests for elevated levels of service (RELS) fall within this category and per City policy are submitted as part of the budget process to be ranked along with other requests. While these requests were submitted as part of the budget, they were ranked low because of Priority 1 and 2 projects needed funding.

A majority of the expanded and enhanced level of service projects fell within the Capital Improvements Budget. With the options approved, staff believes the level of service will be increased; in particular, our ability to respond to customer complaints in a quicker and more efficient manor.

Recommended budget options will increase the level of service primarily in our ability to respond to customer concerns and complaints in a more timely fashion. If approved, it is anticipated that the recommended budget options would cut our response time by 25% to 36 hours from 48 hours on non emergency requests. This is particularly evident during snow storms, and could be reflected in both snow plowing and pedestrian snow removal.

Staff is comfortable with the proposed level of funding contained within the City Manager recommended budget. The following table highlights how the recommended positions will help staff maintain or enhance the current service level.

Streets III	Enhanced level	Shorten response time to complaints, enhanced service for snow removal, including pedestrian areas, enhanced service for special events, quicker response to emergencies, greater attention to detail for special projects
New Parks	Same level	O&M for new and additional park and beautification projects
Re-class BM Supervisor	Enhanced level	Higher functioning individual, ability to develop more efficient maintenance schedules to reduce down time and

		inconvenience. Reduce response time on maintenance issues
BMX Track	Same level	One year expenditure for O&M of new BMX facility
Swede Ally Parking	Same level	O&M for expanded parking structure
Building renovations Marsac	Same level	Funds for O&M on new HVAC, alarm system, elevator and stairways to reflect remodel in 2006
Crosswalks	Enhanced level	Increase funding to paint and maintain crosswalks. This has high public health and safety impacts
Quinn's Recreation Complex	Same Level	Funding for O&M to maintain the new recreation facility at Quinn's Junction
Total FTE's Recommended in City Manager Budget	Enhanced level	1.75 FTE's additional staff (1.0 Full Time Regular and .75 Part Time Seasonal)

Quinn's Recreation Complex Operating Budget

In preparation of opening the Ice Arena and first phase of Fields at the Quinn's Recreation Complex, Staff has prepared a proposed budget for both the FY2006 and FY2007 fiscal years. The FY2006 budget reflects the needs forecasted to open the Ice Arena in February 2006 and the preparation costs of opening the fields in July 2006. The FY2007 budget is more representative of the anticipated annual costs of running the Quinn's Complex. This budget has been challenging to predict because this is a new facility. The City relied on comparison Ice Rink budgets and information collected over the past several years for both the rink and fields elements of the budget.

Since the time the Quinn's operating budget was prepared and presented to Council in the City Manager's recommended budget, staff has been in the process of reevaluating anticipated costs and revenues with the help of Stacey Noonan, the new Ice and Fields Manager. Her expertise as manager of the Steamboat Springs Ice Arena has been invaluable in refining projections. Staff will present an overview of the Quinn's operating budget on May 26th in conjunction with the review of phasing of the fields.

Council and Mayor Compensation

In May 2003, City Council directed staff to identify a methodology for determining appropriate compensation for the Mayor and City Council. After several months of study which included public input meetings and recommendations from a citizen task force, Council directed staff to use cities from the Wasatch Compensation group with a council/manager form of government and resort communities as identified by the Council Compensation Task Force as a peer group. Attachment C includes the meeting minutes from the May 20, 2004 meeting where this direction was given.

This peer group and methodology are nearly the same as the peer group and methodology used to set staff's compensation. The average of the top five communities is used as the benchmark. Car allowances were not included in the peer group compensation totals and thus were excluded from Park City's compensation totals in order to preserve comparative accuracy. Benefit totals remain unchanged and Council members and the Mayor still retain the option to receive family or single coverage or a cash payment in lieu of benefits.

Based on the established methodology, the following changes including benefits are recommended for City Council and the Mayor for FY 2006 and FY 2007:

Council

Fiscal Year	Salary	Benefits	Total Compensation	Compensation Increase from Prior Year	Percentage Increase from Prior Year
FY 2005	$8,847.00	$10,141.20	$18,988.20		
FY 2006	$11,180.95	$10,141.20	$21,322.15	$2,333.95	12.29%
FY 2007	$11,404.57	$10,141.20	$21,545.77	$223.62	1.05%

Mayor

Fiscal Year	Salary	Benefits	Car Allowance	Total Compensation	Compensation Increase from Prior Year*	Percentage Increase from Prior Year*
FY 2005	$16,757.04	$10,141.20	$3,000	$29,898.24		
FY 2006	$22,114.28	$10,141.20	$3,000	$35,255.48	$5,357.24	19.92%
FY 2007	$22,556.56	$10,141.20	$3,000	$35,697.76	$442.29	1.37%

* Excludes car allowance in FY 2006 and 2007

Detailed tables of peer group data can be found as Attachment D. These tables summarize the salary and benefit information obtained from each peer city. Staff would like Council direction on how to proceed prior to adoption of the Council Compensation ordinance on June 2nd.

A. Department Review:
Budget, City Manager, Economic Development and Capital Projects, Public Works, Public Safety

Alternatives:

A. Hold a Public Hearing on the Budget and Council Compensation and provide direction about Budget Issues, Capital Projects, and Council Compensation

B. Continue the Item: Time will be available on May 26th to wrap-up any outstanding issues. Council could choose to give additional direction at that time.

C. Do Nothing

SIGNIFICANT IMPACTS: The City's budget must be balanced. Staff recommends that Council provide policy direction on budget issues. Any unresolved issues should be discussed by May 26th so that the Tentative Budget can be prepared for adoption on June 2, 2004.

RECOMMENDATION: The City Council should follow the budget presentation schedule described above and provide direction concerning budget policies and issues if needed.

Attachments
A – Budget Options (sorted by department)
B – Staffing Summary
C – Council Meeting minutes from May 20, 2004
D – Mayor and Council Peer Group data

Budget Option Descriptions (by Dept)

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
Budget, Debt, & Grants						
HOUS	HOUSING DIRECTOR PAY 0.5 AFFORDABLE HOUSING DIRECTOR: THIS OPTION MOVES HALF THE COST OF THE AFFORDABLE HOUSING DIRECTOR POSITION FROM THE AFFORDABLE HOUSING CIP TO THE BUD, DEBT, AND GRANTS DEPT, WHERE THE INCUMBENT WILL SERVE AS A RESOURCE FOR GRANT WRITING AND ADMINISTRATION.	4			$34,765	$35,590
ITMO	TSFR TO I.T. FOR LIC Funds appropriated to software licensing being transferred to I.T.	TEC	Y			-$1,680
PPLN	PAYPLAN CHANGES	PP	Y		$10,245	$10,451
Building						
BANZ	ADMIN SEC TO ANA 2 I WOULD LIKE TO RECLASSIFY THE ADMINISTRATIVE SECRETARY POSTION TO ANALYST II. IN HER 22 YEARS WITH THE CITY SHE HAS DEMONSTRATED ALL THE SKILLS REQUIRED IN THE JOB DESCRIPTION. SHE HAS ALWAYS BEEN INVOLVED IN THE BUDGET PROCESS AND MAINTAINS ALL OF OUR DEPARTMENT'S FINANCIAL PAYMENTS AND MAKES SURE THAT WE STAY WITHIN OUR ALLOCATED BUDGET. SHE ORGANIZED AND CONTINUES TO BE IN CHARGE OF THE CITY'S FINANCIAL GUARANTEE PROGRAM. THERE IS USUALLY AROUND $10 MILLION IN GUARANTEES IN PLACE AT ANY TIME, EITHER THROUGH THE CITY'S TRUST AND AGENCY PROGRAM OR LETTERS OF CREDIT/ESCROWS WITH FINANCIAL INSTITUTIONS. SHE HAS LEARNED AND CONTINUES TO LEARN ALL OF THE COMPUTER PROGRAMS NECESSARY TO PERFORM HER DUTIES.	3			$5,836	$5,951
BINS	2 BUILDING INSPC 2 CONTRACT BUILDING INSPECTORS. BECAUSE OF THE POTENTIALLY LARGE PROJECTS COMING IN WE WOULD LIKE TO BE ABLE TO HIRE 2 CONTRACT INSPECTORS ON AN AS NEEDED BASIS. WITH THE INCREASED PERMIT FEES THAT WILL BE GENERATED THESE WOULD BE REVENUE BASED POSITIONS.	6			$134,071	$136,332
BLAB	ENV LAB ANALYSIS ENVIRONMENTAL LAB/ANALYSIS WORK. THIS IS FOR SOIL SAMPLING AS REQUIRED BY THE SOIL ORDINANCE AND THE CITY'S AGREEMENT WITH USEPA.	7	Y		$10,000	$10,000

** Priority refers to the options' rankings against other options submitted by the team as assigned by managers. Options without a rank were placed in one of the following categories:*
CM - Proposed during meetings with the City Manager subsequent to the ranking period
TEC - Technical or accounting adjustment
PP - Payplan Option
NR - Submitted by the team to the City Manager without a ranking

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
BSUP	B.I. SUP TO GRADE 5 RECLASSIFY BUILDING INSPECTOR SUPERVISOR TO A GRADE 5. WE WOULD LIKE TO MOVE THE BUILDING INSPECTOR SUPERVISOR POSITION TO A GRADE 5. BECAUSE THIS A SUPERVISORY POSITION THERE ISN'T ENOUGH OF SPREAD BETWEEN THE SENIOR INSPECTOR POSITION AND THE CURRENT GRADE 4 BUILDING INSPECTOR SUPERVISOR POSITION. IN ADDITION, AS WE MOVE TOWARDS THE 360 REVIEW PROCESS WE WOULD LIKE TO HAVE THE SENIOR INSPECTOR TAKE ON SOME OF THE SUPERVISORY DUTIES OVER THE OTHER FIELD INSPECTORS, FREEING UP THE BUILDING INSPECTOR SUPERVISOR TO PERFORM MORE RELEVANT JOB DUTIES AND ASSUME SOME OF THE RESPONSIBILITY IN THE BUILDING OFFICIAL'S ABSENCE.	9			$4,787	$4,880
EFID	ELEC FIELD INSP DEV ELECTRONIC FIELD INSPECTION DEVICES. ONCE WE GET THE CITYWIDE SYSTEM IN PLACE WE WOULD LIKE TO PROCEED WITH GETTING OUR FIELD INSPECTION INTEGRATED INTO THE SYSTEM.	7	Y		$30,000	
ENVS	ENV SPEC TO FTE CHANGE ENVIRONMENTAL SPECIALIST FROM CONTRACT TO FULL-TIME REGULAR. BECAUSE THIS IS SUCH AN IMPORTANT POSITION WE FEEL THE CITY WOULD BE BETTER SERVED HAVING THIS BE A FULL-TIME REGULAR CITY POSITION.	4			$12,372	$12,612
ITMO	TSFR TO I.T. FOR LIC Funds appropriated for software licenses are being transferred to I.T.	TEC	Y			-$11,700
PPLN	PAYPLAN CHANGES	PP	Y		$84,608	$86,272
SADJ	INCREASED TRAINING SAME LEVEL SERVICE ADJUSTMENTS. THESE ADJUSTMENTS ARE NECESSARY DUE TO A NEW CODE YEAR COMING UP AND INCREASED TRAINING REQUIREMENTS.	7	Y		$3,000	$3,000
Building Maintenance						
BMSR	RECLASS Reclass building maintenance supervisor (51140) from a grade N07 to a grade N09. This position is currently vacant.	9	Y		$13,643	$13,916
CLNC	WINDOW/CARPET CLEAN Increase level of service for window and carpet cleaning. This would clean windows to four times a year and double carpet cleaning.	12			$17,000	$17,000
JANT	JANITORIAL CONTRACT Expand janitorial contract and provide additional level of service to the library, marsac offices, and public restrooms.	NR			$26,000	$26,000
PAPP	PROPERTY APPRAISALS This option would provide funding to provide regular (3 year cycle) property appraisals for all city development parcels and buildings.	10			$15,000	$15,000
RENV	BUILDING RENOVATIONS Changes and Building Renovation at Marsac. With the renovation at marsac, additional inspection of elevators, cleaning and HVAC maintenance.	3	Y			$8,500

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Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
RMNT	ROUTINE MAINT Additional funds to perform routine maintenance on roofs, exterior, and interior finishes. This includes hot mopping, membrane repair, brick sealing, paint, grout repair, door and door hardware repair and replacement.	NR			$35,000	$35,000
Capital Projects and Economic Development						
BADJ	BASE LEVEL ADJUST BASE LEVEL ADJUST	TEC	Y			
MARK	MARKET ANALYSIS FOLLOWING THE COMPLETION OF THE TASK FORCE ON ECONOMIC DEVELOPMENT, AND SUBSEQUENT ECONOMIC DEVELOPMENT STRATEGIC PLAN, AN OUTLINED STRATEGY TO DO A THOROUGH "MARKET ASSESSMENT/ANALYSIS" WAS HIGHLY RECOMMENDED. TO DATE, CITY STAFF HAS NOT HAD THE RESOURCES TO FUND, NOR THE STAFF TIME TO BEGIN IMPLEMENTATION. STAFF FEELS THAT AN EFFORT TO RESEARCH AND ASSESS THE CURRENT BUSINESS MAKE-UP AND COMPARE THAT TO WHAT THE ENVISIONED FUTURE DEMAND WILL BE, HAS GOOD VALUE TO ASSISTING THE CITY IN MAKING MANY IMPORTANT FUTURE DECISIONS. ADDITIONALLY, THIS WILL HELP BOTH THE CITY AND CHAMBER OF COMMERCE IN ASSISTING BUSINESSES THAT ARE LOOKING TO START-UP IN PARK CITY. STAFF WOULD SEEK A CONTRACT/CONSULTING POSITION TO FULFILL AS MUCH OF THE ABOVE OUTLINED STRATEGIES AS POSSIBLE. THERE IS POSSIBLE PARTNERSHIP OPPORTUNITIES WITH THIS SUGGESTED PROJECT. THE REQUESTED FUNDS WOULD BE THE CITY'S SHARE OF AN ENVISIONED PROJECT.	9			$50,000	
PLIM	STRAT PLAN IMPL. THERE HAS NOT BEEN AVAILABLE RESOURCES WITHIN THE ECONOMIC DEVELOPMENT DEPARTMENT TO FURTHER ADVANCE A NUMBER OF THE OUTLINED GOALS AND STRATEGIES OF THE CITY'S CURRENT ECONOMIC DEVELOPMENT STRATEGIC PLAN. WITHIN THE PAST TWO YEARS, ONLY THE TOP PRIORITY PROJECTS/PROGRAMS (DOWNTOWN IMPROVEMENTS & THE RECREATION COMPLEX) HAVE HAD SIGNIFICANT PROGRESS. STAFF WOULD LIKE TO FURTHER ADVANCE MANY OF THE OTHER OUTLINED "STRATEGIES" DEVELOPED WITHIN THE PAST VISIONING AND STAFF/COUNCIL GOAL SETTING MEETINGS. TO INCLUDE: 1. FURTHER ADVANCING A MORE BALANCED TRANSPORTATION AND PEDESTRIAN INFRASTRUCTURE PLAN & OPERATION 2. ATTRACT MORE FESTIVAL/EVENTS/ACTIVITIES 3. STRENGTHEN THE COMMERCIAL MIX OF BUSINESS. PROACTIVELY TARGET BUSINESS SECTORS THAT WILL FILL VOIDS IDENTIFIED IN A MARKET ANALYSIS 4. FURTHER ADVANCE THE PROMOTION AND IMPLEMENTATION OF EVENTS & CULTURAL TOURISM INITIATIVES (DESTINATION TOURISM COUNCIL) 5. DO MORE TO CREATE IN-TOWN LOCALS-FRIENDLY BUSINESS STAFF WOULD SEEK A CONTRACT/CONSULTING POSITION TO FULFILL AS MUCH OF THE ABOVE OUTLINED STRATEGIES AS POSSIBLE.	10	Y		$50,000	$50,000
PPLN	PAYPLAN CHANGES	PP	Y		$17,595	$17,940

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NR - Submitted by the team to the City Manager without a ranking

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
City Manager						
BADJ	BASE GL ADJUSTMENTS Moving amounts between account lines in Base. The net effect of this package should be zero.	TEC	Y			
CLRK	RECLASS RECORDER Reclass City Recorder/Executive Secretary to City Clerk - N9	2			$2,777	$8,797
DCLK	RECLASS EX ADM SEC Reclassification of Executive Administrative Secretary to an Analyst II consistent with job description.	1			-$11	$104
HOUS	CONTRACT 4 HOUS DIR. AFFORDABLE HOUSING DIRECTOR: THIS OPTION WILL PROVIDE CONTRACT MONEY TO THE AFFORDABLE HOUSING DIRECTOR WHO WILL SERVE AS A RESOURCE FOR GRANT WRITING AND ADMINISTRATION.	CM	Y		$50,000	$50,000
PPLN	PAYPLAN CHANGES	PP	Y		$17,362	$18,953
Engineering						
PPLN	PAYPLAN CHANGES	PP	Y		$8,498	$8,667
Finance						
ACC3	0.75 TO 1 FTE REPLACE 0.75 FTE (PTR) WITH 1 FTE (FTR) IN FY 2005-2006. THE ADDITIONAL 0.25 FTE IS NEEDED TO COVER WORKLOAD ISSUES RELATING TO THE COMPUTER SYSTEM CONVERSION AND ADDITIONAL ACCOUNTING WORK FOR THE ICE FACILITY.	2			$24,633	$25,458
CONM	CONTRACT SERV. $23,000 for 2006 & 2007 in contract services.	CM	Y		$23,000	$23,000
ITMO	TSFR TO I.T. FOR LIC Funds appropriated for software licenses being transferred to I.T.	TEC	Y			-$30,250
PPLN	PAYPLAN CHANGES	PP	Y		$15,061	$15,362
Fleet Services						
EXPF	EXPENDED CNTY TRANSI Mechanics, equipment, fuel and parts for expanded county transit. All costs paid with interfund transfer from transit funded by county transit payments.	2			$99,008	$100,536
REO3	PW REORGANIZATION Reclass 2 Mechanic Supervisors to Fleet Team Leaders	1	Y		$17,500	$17,852
REO4	PW REORGANIZATION Reclass Analyst III to Transit and Fleet Ops Mgr.	1	Y		$47,824	$48,637
REO7	PW REORGANIZATION remove Fleet Manager	1	Y		-$76,707	-$78,025

CM - Proposed during meetings with the City Manager subsequent to the ranking period
TEC - Technical or accounting adjustment
PP - Payplan Option
NR - Submitted by the team to the City Manager without a ranking

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
Golf Maintenance						
GRUM	GROOM/CHEMICAL CONTR WE HAVE NOT BEEN SUCCESSFUL IN KEEPING OUR 2ND GROOMER FOR MORE THAN TWO YEARS. BECAUSE OF THIS WE'VE HAD MANY PROBLEMS WITH CONSISTENCY AND QUALITY OF OUR GROOMING. EACH YEAR WE HAVE GROWING PRESSURE AND CONCERNS WITH CHEMICAL AND FERTILIZER APPLICATION. THE IMPLEMENTATION OF WATER TESTING AND THE FACT BOTH EAST CANYON CREEK AND SILVER CREEK IS ON THE STATE LIST OF IMPARED WATERS IS OUR REASONING TO SECURE A PERSON TO INVEST IN TRAINING TO PROTECT OUR ENVIRONMENT.	6			$4,250	$4,250
REO5	PW REORGANIZATION Reclass Parks Supervisor to Parks and Golf Maint. Supervisor	1			-$24,767	-$25,155
Golf Pro Shop						
ASGP	REDUCE FTE'S REDUCE FTE'S BY .60 THIS WILL BE ACCOMPLISHED BY REDUCING STAFF LEVELS DURING SHOULDER SEASON.	NR	Y		-$20,769	-$20,769
GPRO	POSITION ELIMINATION THIS POSITION WAS ELIMINATED DUE TO INTERNAL REORGANIZATION INTO A SELF MANAGED TEAM MODEL.	NR	Y		-$64,647	-$64,647
PPLN	PAYPLAN CHANGES	PP	Y		$8,961	$9,089
Human Resources						
COMO	CONTRACT SERVICES $40k FOR 2006 2007 FOR CONTRACT SERVICES.	CM	Y		$40,000	$40,000
HRAN	NEW ANALYST 2 STEADILY INCREASING WORKLOAD OVER THE LAST FIVE YEARS IN TEMPORARY AND FULL TIME NEW HIRES, RECRUITMENTS, DATA ENTRY, MEDICAL PRIVACY, BENEFITS AND OTHER COMPLIANCE REQUIREMENTS HAVE CREATED THE NEED FOR INCREASED STAFF IN HUMAN RESOURCES. HR HAD A FULL TIME REGULAR EMPLOYEE MOVE TO TECHNICAL SERVICES IN 2003 AND THE DEPARTMENT HAS BEEN STRUGGLING WITH INCREASING WORKLOAD PRESSURES, TURNOVER, AND PROVIDING THE EXPECTED INTERNAL SERVICES AND MEETING COMPLIANCE SINCE THAT TIME. REQUESTS FOR PERSONNEL ACTION, FOR EXAMPLE, HAVE INCREASED 20% IN THE LAST FIVE YEARS. FURTHER DATA AVAILABLE ON WORKLOAD INCREASES AND PERCENTAGES.	1			$57,601	$58,541
HRBO	BONUS PAY $35000 added to bonus pay discretionary.	CM	Y		$41,850	$41,850
OIII	SEC I TO OFF ASSIST3 RECLASS SECRETARY I OR OFFICE ASSISTANT I TO OFFICE ASSISTANT III.	CM	Y		$6,459	$6,589
PPLN	PAYPLAN CHANGES	PP	Y		$10,245	$10,451
SADJ	SAME LEVEL ADJUSTMEN	3	Y	$10,000	$10,000	$10,000

CM - Proposed during meetings with the City Manager subsequent to the ranking period
TEC - Technical or accounting adjustment
PP - Payplan Option
NR - Submitted by the team to the City Manager without a ranking

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
Information Technology						
24OC	24/7 CALL COMP TO PAY FOR 24/7 CALL COMPENSATION THAT WE STARTED ONE YEAR AGO.	4	Y		$6,000	$6,000
ANA2	ADM SEC TO ANAL 2 RECLASS ADMIN. SECRE. (NO7) TO ANALYST II (NO8).	11			$5,836	$5,951
ANAI	ADMIN SEC TO ANA 1 RECLASS ADMIN SECRETARY (NO7) TO ANALYST I (NO7)	NR				
ERP	MINT & DIS RECOVERY ERP(CITYWIDE SOFTWARE) YEARLY MINT & DISASTER RECOVERY.	1			$90,000	$90,000
ITC3	IT COOR 2 TO COOR 3 RECLASS IT COOR II (E02) TO IT COOR III (E03).	NR			$12,145	$12,387
ITMO	TSFR TO I.T. FOR LIC Funds appropriated for software licenses are being transferred to I.T.	TEC	Y			$55,706
PPLN	PAYPLAN CHANGES	PP	Y		$39,282	$39,992
QIT1	QUINN'S UTILITIES QUINN'S YEARLY UTILITIES (DATA & PHONE) IF FIBER FUNDING REQUESTED IS NOT APPROVED.	3			$30,000	$30,000
QIT2	QUINN'S LIC. & SERV. QUINN'S USERS LICENSES & SERVICES.	2			$5,000	$5,000
SAD2	SYS ADM FROM 4 TO 5 RECLASS SYSTEMS ADMIN FROM EO4 TO EO5.	NR			$7,195	$7,332

CM - Proposed during meetings with the City Manager subsequent to the ranking period
TEC - Technical or accounting adjustment
PP - Payplan Option
NR - Submitted by the team to the City Manager without a ranking

Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
SADM	IT COOR 3 TO SYS ADM RECLASS IT COOR III (EO3) TO SYSTEMS ADMIN (E04).	NR			$14,144	$14,420
SEC2	RECLASS SEC 2 Reclass Secretary II	7	Y		$3,485	$3,554
SNET	SYS ENG W/ SR NT ENG REPLACE SYSTEMS ENGINEER WITH SR. NETWORK ENGINEER.	6			$13,761	$13,964
Legal						
ADMA	RECLASS ADM ASSISTAN Reclass Administrative Assistant to City Recorder (N09)	1			$604	$614
ATTN	RECLASS ATTORNEY IV RECLASS ATTY IV FROM EO7 TO EO8 (PAYPLAN MAY DO THIS) USE REDUCTION IN PROSECUTOR, VACANCY OR OUTSIDE LEGAL AS NEC.	3			$7,946	$8,104
CAR	CAR ALLOWANCE Car Allowance for the Deputy City Attorney	CM			$4,656	$4,656
ELEC	ELECTION 2006 $7,000 appropriated for municipal elections in 2006.	TEC	Y	$300	$6,700	
PARL	RECLASS PARALEGAL Reclass Paralegal to AnalystIII	2			$556	$565
PPLN	PAYPLAN CHANGES	PP	Y		$15,432	$15,712
Library						
ADIN	INTERNET-STAFF PC'S With this change, all non-public computers will be grouped with the rest of the City's computers; where we can utilize the same systems to stop illegal intrusions, scan for viruses, filter out SPAM and share the same file structure. Without this change, the library and compputers are very vulnerable to outside malicious attacks.	23	Y		$600	$600
ADPR	ADULT PROGRAMMING Adult programs have high satisfaction ratings and patrons are constantly requesting more. Up until now, the adult programs have relied on grants and in order to sustain these programs we need permanent budgetary resources. Speakers and authors for adult programs have averaged around $250. In order to provide six to eight speakers, publicize programs, print accompanying materials, and offer light refreshments a budget of $2000 is requested.	19	Y		$2,000	$2,000
ANII	RECLASS TO ANA. II RECLASS FROM ANALYST I TO ANALYST II.	11			$5,428	$5,534
BADJ	BASE ADJUSTMENTS	TEC	Y			

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Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
CIRC	RECLASS CIRC. SUPER. RECLASS CIRCULATION SUPERVISOR FROM NO5 TO NO7	12			$5,865	$5,982
LAST	LIBRARY ASSISTANT Request for Additional .80 Part-Time Library Assistant (32 hrs/wk). Library use has steadily increased during the past three years without any adjustment to staffing levels. Circulation of materials, program attendance and internet use are all areas, which have experienced significant increases. In order to meet the demand for services and continue to provide the service level the community has become accustomed to more staff hours are needed for re-shelving materials, processing new items, additional programs, and providing more staff to serve at the desk during high use times. $16,536	9	Y		$18,630	$19,001
LEAD	LEAD CATALOGER The position of support services assistant has transitioned from being a combination of clerical duties and some cataloging to a position, which does not perform any clerical duties and does all of the library's cataloging. In order for library users and staff to locate materials it is essential for a library to have a professionally trained cataloger (masters degree in library science). The consistency, accuracy and turnaround time for cataloging have improved dramatically by having one professionaly trained cataloger. The wage offered for this postioin is not competitve and has resulted in a recruitment process with only two applicants.	1	Y		$23,497	$24,137
LIDI	LIBRARY DIR. RECLASS LIBRARY DIRECTOR RECLASS FROM EO7 TO EO8.	6			$7,390	$7,536
PHRS	PHAROS LICENSES To meet the consistent increase in demand for Internet access the library added four new PC's during the library expansion project. It is now necessary to purchase additional licenses for these PC's in order for them to connect to the print station and Internet sign-up software. This increase totals $140 annually and is good for up to 20 PC's.	22			$140	$140
PPLN	PAYPLAN CHANGES	PP	Y		$27,474	$28,211
SADJ	SAME LEVEL ADJUST In order to maintain current levels of service the library's buying power for materials must keep pace with rising costs of books, periodicals, audio books, videotapes, and DVD's. According to Graphic Arts Monthly book price inflation was 2% for 2004-2005. This inflation is congruent with audio/visual price inflation. The library is requesting a 2% increase to the materials budget to maintain current buying power. $1328	15	Y		$1,328	$1,328
SRLB	RECLASS TO SR. LIB. RECLASS FROM LIBRARIAN TO SR. LIBRARIAN	10	Y		$6,462	$6,592

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Non-Departmental						
CSTO	BUDGET FOR CO. STORE $5000 for company store.	CM	Y		$5,000	$5,000
EVER	2005 DONATIONS 2005 donations to the evergreen account.	TEC	Y		$41,075	$41,075
SNDC	SUNDANCE IMPACT MITI $50,000 for Sundance Impact Mitigation	3	Y		$50,000	$50,000
TOUR	EVENTS & CULTURE $100,000 for Events and Culture Joint Venture	4	Y		$75,000	$75,000
Parks and Cemetery						
2CON	2 NEW CONTRACT POST. CREATE TWO CONTRACT POSITIONS BY UTILIZING EXISTING SEASONAL POSITIONS TO BE SHARED BETWEEN PARKS AND STREETS	6			$8,500	$8,500
3CWN	TRPL CROWN SFT TOUR FUNDS WILL PROVIDE LABOR AND MATERIAL ASSISTANCE WHEN THE TOURNAMENT EXPANDS TO 3 WEEK EVENT	6				$9,800
BMX	BMX TRACK FUNDS WILL PROVIDE GRADING AND DRAGGING MAINTENANCE TO THE TRACK ALONG WITH LITER AND DUST CONTROL (20 HOURS PER WEEK 6 MONTHS)	6	Y		$5,814	
GRUM	GROOM/CHEMICAL CONTR WE HAVE NOT BEEN SUCCESSFUL IN KEEPING OUR 2ND GROOMER FOR MORE THAN TWO YEARS. BECAUSE OF THIS WE'VE HAD MANY PROBLEMS WITH CONSISTENCY AND QUALITY OF OUR GROOMING. EACH YEAR WE HAVE GROWING PRESSURE AND CONCERNS WITH CHEMICAL AND FERTILIZER APPLICATION. THE IMPLEMENTATION OF WATER TESTING AND THE FACT BOTH EAST CANYON CREEK AND SILVER CREEK IS ON THE STATE LIST OF IMPARED WATERS IS OUR REASONING TO SECURE A PERSON TO INVEST IN TRAINING TO PROTECT OUR ENVIRONMENT.	6			$4,250	$4,250
NPRK	NEW PARKS RAIL CENTRAL, RACQUET CLUB PALAY GROUND, SIDEWINDER PARK, FARM PARKING LOT, AND SKATE PARK EXPANSIONS. FUNDS WILL PROVIDE MOWING, WEEDING OF FLOWER BEDS, IRRIGATION AND PLAY GROUND MAINTENANCE AND PRESSURE WASHING TO SKATE PARK. THESE PARKS WOULD BE MAINTAINED AT SERVICE LEVEL 3	6	Y		$23,229	$23,229
PTL	PARKS GRADE CHANGES Grade changes - The vision of the Operations Dept. is to operate all departments under one umbrella, marching to the same goals and objectives. A must with this plan is cross training between inividual dept. To prevent inequities between departments its imperative the Team Leader's are on the same pay grade. With the elimination of the Parks Supervisor position, each Team Leaders must take on a greater role to keep the dept. functioning, maintain current service levels and customer service levels and customer service especially as the department grows with the increase of special events.	NR			$7,324	$7,470

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REO1	PW REORGANIZATION reclass parks supervisor	NR			$8,759	$8,935
REO5	PW REORGANIZATION Reclass Parks Supervisor to Parks and Golf Maint. Supervisor	NR			$33,519	$34,085
Planning						
ADMS	ADDTNL ADMIN STAFF ADDITIONAL ADMINISTRATIVE STAFF TO MEET INCREASED DEPARTMENT WORKLOAD RELATING CUSTOMER SERVICE INCREASED BOARD/COMMISSION AGENDAS, FILE MANAGEMENT AND PUBLIC INFORMATION/WEBSITE COMMUNICATION DISSEMINATION.	10				$42,383
CONS	CONSULTING SERVICES CONSULTING SERVICES TO MEET ANTICIPATED INCREASE IN NEED FOR ANNEXATION/LONG RANGE PLANNING TECHNICAL REPORT REVIEW/PEER REVIEW; HISTORIC DISTRICT GUIDELINE UPDATE; HISTORIC DISTRICT RECONNAISSANCE SURVEY DEVELOPMENT; AND GENERAL PLAN UPDATE (AND YEARLY UPDATE)	2	Y		$50,000	
PLN2	CHANGE PLN 2 TO TEMP Remove Planner II and add $100,000 to Temp line	CM	Y		$28,663	$27,436
PPLN	PAYPLAN CHANGES	PP	Y		$42,353	$43,183
SRPL	ADDITIONAL STAFF ADDITIONAL STAFF TO PROJECT MANAGE EXISTING/ANTICIPATED INCREASE IN WORKLOAD RELATED TO CURRENT DEVELOPMENT AND ANNEXATION REVIEW WHILE MAINTAINING CURRENT EXPECTATIONS REGARDING LEVELS OF SERVICE AND CUSTOMER SERVICE (WORKLOAD RELATES TO BOTH PRIVATE SECTOR AND CITY PROJECTS)	1			$140,171	$142,545
Public Affairs & Communications						
PPLN	PAYPLAN CHANGES	PP	Y		$8,498	$8,667
Public Safety						
ATV1	REDUCE BUDGET As part of last year's Budget process, the City Council approved the ATV budget option on the condition that this year's budget option will include an option to reduce the Public Safety budget to reflect only the ongoing maintenance costs.	TEC	Y	-$14,800	-$14,800	-$14,800
BADJ	BASE GL ADJUSTMENTS	TEC	Y			
CORP	CITIZEN CORP GRANT Increase professional and consulting budget line to reflect Citizen Corp Grant of $5000	TEC	Y	$5,000		
DCOF	DEPUTY CHIEF Reinstitute the Deputy Chief's position to complete the dept reconstruction clearly delineating the second in command of public safety dept's and their functions.	7				$151,409

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DPAY	SHIFT DIFFER. PAY DEVELOP SHIFT DIFFERENTIAL PAY FOR DISPATCHERS WHO WORK AFTERNOON(SWINGS) AND NIGHT (GRAVES) SHIFTS	8	Y		$3,512	$3,512
DUI1	OVERTIME BUDGET ADD INCREASE OVERTIME BUDGET LINE TO REFLECT REIMBURSEMENT FROM STATE UDOT FOR OVERTIME WORKED.	TEC	Y	$1,530		
EQPT	OFFICER SAFETY EQUIP Additional equipment to enhance "officer safety" for both full time and part time officers, such as: Bullet proof vests, cages for prisoner transport, patrol rifles, etc.	1	Y		$39,700	
HRAD	HAND HELD RADIOS Update hand held radios for patrol officers to improve communications interactiona nd assisting to reach a higher level of officer safety, 5 new each year.	3	Y		$12,500	$12,500
ITMO	TSFR TO I.T. FOR LIC Funds appropriated for software licenses being transferred to I.T.	TEC	Y			-$223
MCYL	MOTORCYCLE Purchase 1 additional motorcycle to increase our traffic enforcement capabilities in hgih volume traffic areas.Funding from Traffic Calming Budget.	6				$19,000
PPLN	PAYPLAN CHANGES	PP	Y		$221,415	$225,764
RCLK	PT CLK TO FTE MOVE THE PART TIME RECORDS CLERK TO A FULL TIME POSITION TO FILL A NEW ROLE OF CLERK/RECEPTIONIST FOR THE NEW POLICE FACILITY	4				$33,142
RVHL	RESERVE VEHICLE Obtain an additional reserve program vehicle. With increased numbers of reserves and the variety of assignments, an additional marked vehicle is increasingly necessary.	2	Y		$27,500	
SADJ	SAME LEVEL ADJUST	NR	Y		$12,200	$3,600
SERG	NEW SERGEANT additional sergeants position to support the department reorganization and achieve the organizational goal of a higher level of accountability both with the dept and in the community	5			$126,053	$84,598
SHFT	DIFFERENTIAL PAY Develop differential pay for officers who work afternoon shifts and night shifts - both police officers and senior police officers. (see attached)	8	Y		$15,954	$15,954
VEST	BULLET PROOF VEST Increase uniform budget line to reflect reimbursement from the Bulletproof Vest Program	TEC	Y	$3,805		

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PSRF	POLICE SP REV FUND Budget revenue/expense Fund 21	TEC	Y	$16,522		
Public Works Admin						
APWA	APWA ACCREDITATION This option will fund a 3 year program to pursue and secure APWA accreditation. This will position PC public works as an industry leader and drive process improvement throughout our operation.	13	Y	$8,500	$8,000	$13,500
Quinn's Junction						
ICE1	ICE/FIELDS STAFF NEW ICE RINK FULL-TIME STAFF & NEW FIELDS COMPLEX FULL-TIME STAFF QUINN'S REC COMPLEX	NR	Y		$120,130	$224,675
ICE2	ICE/FIELDS STAFF QUINN'S REC COMPLEX 1. NEW ICE RINK - PART TIME STAFF (FULL-TIME TEMPORARY) 2. NEW FIELDS COMPLEX - PT/FTT STAFF	NR	Y		$143,118	$285,855
ICE3	SUPPLIES FOR ICE/FLD 1. NEW ICE RINK - MATERIALS, SUPPLIES, SERVICES 2. FIELDS COMPLEX - MATERIALS, SUPPLIES, SERVICES - TO BE SUPPLIED BY PUBLIC WORKS & REC	NR	Y		$128,600	$250,700
QIT1	QUINN'S DATA & PHONE QUINN'S YEARLY UTILITIES (DATA & PHONE) IF FIBER FUNDING REQUESTED IS NOT APPROVED.	NR	Y		$7,500	$15,000
QIT2	QUINN'S LIC. & SERV. QUINN'S USERS LICENSES & SERVICES.	NR	Y		$2,000	$4,000
QPW1	PHASE 1 QUINN'S REC Phase 1 Quinn's Recreation Complex - Field Maintenance	NR	Y		$46,831	$94,478
QREC	REC-EQUIP. MONEY FOR REC EQUIPMENT FOR FIELDS AT QUINN'S REC COMPLEX	NR	Y			$20,000
Recreation						
ADJ	SAME LEVEL ADJ The youth Spring soccer league, start smart baseball, basketball, soccer and golf all continue to have increaseed participation. Adult softball and volleyball are at capacity. Increased participation causes expenses to increase as well as revenues. Fees are set to cover direct program costs - uniforms, equipment and officials. FY 02/03 - Expenses were $19,827. FY 03.04 - Expenses were $21,800. FY 02/03 - Revenues $52,800. FY 03/04 - Revenues $57,900.	20	Y	$5,000	$3,485	$3,554
BADJ	BASE LEVEL ADJUST	TEC	Y			

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Package	Description	Priority*	Approved	FY 05 Adj	FY 06 Bud	FY 07 Plan
BLD2	RECLASS BUILDING MTI Reclassify building mt I position to bulding mt II based on job duties performed in relation to job description. Budget impact of $2,610 (see attached job description)	17	Y		$2,996	$3,054
ITMO	TSFR TO I.T. FOR LIC Funds appropriated to software licenses being transferred to I.T.	TEC	Y			-$223
LRRO	MARKETING Marketing of the Racquet Club and Recreation programs is an important component to generating revenue. In FY 02/03 the marketing line was $12,000 and when the budget was collapsed in FY 03/04 markiting line was $8,000. The option is to reinstate the $12k to the FY 02/03 level.	18			$12,000	$12,000
MSFT	SOFTWARE MAINT FEES The Recreation department uses class software to register patrons for programs and Racquet Club point of sale. The Econnect payment server has an annual maintenace fee of $3750 and Clas Software fee is $8,250.	16			$12,000	$12,000
PPLN	PAYPLAN CHANGES	PP	Y		$16,636	$16,882
RACS	SUNDANCE EXPENSE The Racquet Club became a film venue for Sundance this year. In the past the City removed the necessary snow from around the facility. This year we contracted with a company resulting ina $2,000 invoice. This invoice was paid out of a new expense code 11-40092-4520-000-700 that has no funding allocated. Please put $2000 into the expense line.	25		$2,000	$2,000	$2,000
RECI	REC INSTRUCTOR VII Group fitness Instructors received a significant pay increase due to market conditions. We were losing good instructors to other facilities and couldn't replace them at the previous wage. The increased wages will result in a $14,804 increase in our part tiem temporary payroll.	14			$16,420	$16,420
REO2	RECLASS ANALYST II Reclass Analyst II to Project and Marketing Supervisor (N09) as part of the Rec Reorganization.	11			$9,435	$9,625
REO3	RECLASS FRONT DESK S Reclass Front Desk Supervisor from N06 to N07 as part of the Recreation Reclass.	8			$3,662	$3,735
REO4	RECLASS REC MGR Reclass Recreation manager to (E08) as part of Rec Reorganization.	5			$13,761	$13,964
REOR	RECLASS REC COORDINA Reclass Rec Coordinator to a N09 as part of Rec Reorganization.	2			$17,500	$17,852
Special Events and Facilities						
PPLN	PAYPLAN CHANGES	PP	Y		$12,798	$12,987

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SEAN	NEW ANALYST II POS. CREATION OF A NEW ANALYST II. AS OF JULY 1, 2004, THE SPECIAL EVENTS DEPARTMENT RECEIVED FUNDING FOR A CONTRACT POSITION. THIS CONTRACT POSITION HAS ASSISTED IN EVENT OVERSIGHT AND PERMITTING. AS OF JULY 1, 2005, IT IS THE INTENTION FOR THAT POSITION TO START TAKING OVER SOME OF THE MORE ADMINISTRATIVE TASKS OF THE DEPARTMENT SUCH AS BILLING, RESERVATIONS AND SMALL SCALE PERMIT APPROVALS. IT IS A GOAL THAT AS OF JULY 1, 2006, THAT AN ANALYST II POSITION BE ADDED TO THE DEPARTMENT. WITH THE INCREASE IN CITY FACILITIES INCLUDING THE QUINNS COMPLEX AND MAIN STREET PLAZA, THE SPECIAL EVENTS DEPARTMENT WILL PERMIT MORE ACTIVITIES IN TOWN AND WITH THOSE ACTIVITIES OCCURRING ON CITY PROPERTY COUNCIL REVIEW WILL BE REQUIRED. THE DUTIES OF THE DEPARTMENT MANAGER WILL ALSO MOVE FOCUS TO LONG TERM PLANNING WITH THEIR INVOLVEMENT WITH THE SPECIAL EVENTS GROUP WITH THE CHAMBER. OVERALL ORGANIZATION OF ALL EVENTS IN TOWN WILL NEED TO BE MANAGED AND ECONOMIC DEVELOPMENT IMPACTS WILL NEED TO BE TRACKED MORE CLOSELY. FOR FY2006 AN ANALYST II POSITION HAS BEEN REQUESTED FOR $57,534.	8				$58,541
Special Service Contracts						
ADD	INCREASE SP SERV CON Increase Special Service Contract Line	TEC	Y		$35,582	$35,582
Street Maintenance						
LANE	ROAD STRIPPING Increase total amount of road stripping to heavy traffic areas (ex: park ave., Empire, Royal St, Silver Creek, Holiday Ranch Loop, Payday, Meadows Drive). Funding would provide spring and fall paintings instead of only fall.	2			$12,000	$12,000
MSTS	SNOW REMOVAL SERVICE Increase snow removal service to Main St. to include 16 additional snow haulages per season and labor to remove snow from pay meters and light poles after every storm. This option will also provide night time sidewalk service 5 days per week.	8			$143,072	$143,072
REO1	PW REORGANIZATION reclass parks supervisor	NR			$8,759	$8,935
REO8	PW REORGANIZATION Remove Streets Supervisor	NR	Y		-$54,213	-$55,100
SADJ	SAME LEVEL ADJUST	1	Y	$222,900		
SNOW	SNOW REMOVAL Provide enhanced snow removal service to the prospector business corridor including plowing sidewalks and additional snow haulage.	8			$71,012	$71,012

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STW3	1 CONTRACT POSITION CREATE ONE CONTRACT POSTION BY UTILIZING EXISTING SEASONAL POSITIONS TO BE SHARED BETWEEN PARKS AND STREETS DEPARTMENTS. THIS WILL REDUCE OVERALL TRAINING COSTS AND PROVIDE OPPORTUNITIES FOR CROSS TRAINING BETWEEN DEPARTMENTS	8			$8,500	$8,500
STR3	2 STREET 3 POSITIONS SINCE 1995 THE STREETS DEPARTMENT RESPONSIBILITIES HAVE INCREASED INCLUDING LANE MILES, STORM DRAINS, STREET LIGHTING, SPECIAL EVENT SUPPORT ETC. THESE POSTIONS WILL PROVIDE THE NEEDED SUPPORT TO MAINTAIN THE CURRENT LEVEL OF SERVICE INCLUDING CUSTOMER RESPONSE TRAINING, SUPERVISION AND OVERALL PRODUCT CONSISTENCY	8	Y		$47,584	$48,295
XWLK	CROSSWALK Increase maintenance to designated crosswalks. This would fund new stamping and color inlay for stamped crosswalks. (27 stamped crosswalks in the city)	7	Y		$10,000	$10,000
Swede Alley Parking Structure						
SALY	PARK STRT EXPANSION PARKING STRUCTURE EXPANSION	5	Y			$28,250
Tennis						
BADJ	BASE ADJUSTMENTS	TEC	Y			
CELL	CELL PHONE FUNDING In the current tennis budget, there are no funds allocated for cell phone use. The department has two phones that are paid from the tennis budget. Please increase from $0 to $1500.	24		$1,500	$1,500	$1,500
INST	REC INSTRUCTOR VII This fiscal year tennis is appropriated to bring in $361,000 in revenue. FY 2003/2004 the tennis department generated $393,000 in revenue. Thru January 31,2005 tennis has generated $238,635 in revenue which is 66% of the appropriated revenue while expenditures are 64.63% of appropriateions. From 2/4/04 thru 6/30/04 tennis generated $189,300 in revenue. Revenue is projected to be $429,000 for FY 05. Payroll during this same time period was $126,238. As of 1/31/05 there is $85,464 remaining in the Personnel Services line. Assuming payroll remains the same as last year the tennis budget needs a $40,774 adjustment to the Personnel Services line.	13	Y	$41,358	$41,358	$41,358

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TOUR	TOURNAMENT EXPENSES This fiscal year tennis is appropriated to bring in $361,000 in revenue. FY 2003/2004 the tennis department generated $393,000 in revenue. Thru January 31, 2005 tennis has generated $238,635 in revenue which is 66% of the appropriated revenue while expenditures are 64.63% of appropriateions. From 2/4/04 thru 6/30/04 tennis generated $189,300 in revenue. Revenue is projected to be $429,000 for FY 04/05. Thru 2/4/05 the tennis tournament expenses line was $8,966 with $7,000 budgeted for this expense. From 2/4/0 thru 6/30/04 tournament expenses were $6,832. It is projected that this fiscal year that the expenses will remain consistent with the same period last year resulting in a budget adjustment of $8,800 to the tournament expense line.	21		$15,800	$15,800	$15,800
Transit						
BDRE	FOUR BUS DRIVER Change 3 bus driver III positions to bus driver IV positions.	3			$17,082	$17,374
PSC1	PARKING SVC CONTRACT Increase forecasted in anticipation of RFP and new contract for same level of service.	4	Y		$11,500	$17,300
REO4	PW REORGANIZATION Reclass Analyst III to Transit and Fleet Ops Mgr.	1	Y		-$17,114	-$17,390
REO6	PW REORGANIZATION Reclass Parking Coordinator to Parking and contract Analyst	1	Y		$7,383	$7,533
TRAS	EXPT COUNTY TRANSIT all costs are covered by county revenues	2	Y	$122,351	$389,496	$437,812
TRDE	BONUS REDUCTION $10000 reduction in bonus pay discretionary account to offset increase to HR.	CM	Y		-$10,196	-$10,196
Water Billing						
H20B	WATER BILLING ADJ Water billing account is insufficient based on the cost of monthly billing postage. Water operations will be offset by the amount added to water billing.	2	Y		$9,900	$9,900
Water						
REO2	PW REORGANIZATION Reclass 1 Water Worker III to Water Worker IV	1	Y		$8,137	$8,303
SADJ	SAME LEVEL ADJUST	3	Y		$37,380	$37,380

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WATE	WATER TREATMENT Judge treatment plant, Park Meadows well treatment, addition of Antimony treatment Spiro all will incur O&M costs in FY 06/07. The combined estimate is a total of $535,990 plus 1 FTE for the Judge treatment plant.	4	Y			$591,083
WCAR	CAR ALLOWANCE In lieu of using a city provided vehicle, a car allowance has been opted for by the water manager.	5	Y		$3,671	$3,671
WBAD	WATER BILLING ADJ Water Billing Adjustment	2	Y		-$9,900	-$9,900
			Total Requests:	**$441,766**	**$3,556,960**	**$4,788,059**
			Total Original Departmental Requests:	**$429,409**	**$2,742,508**	**$3,957,654**

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Staffing Summary by Fund

Fund	Description	Pay Rate: Working	Pay Rate: Entry	Pay Rate: Grade	Class		Number of Employees (FTE): 2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
11	General Fund														
	Regular														
	Full-Time	115577	103010	13	12900	City Manager	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
		105000	89894	12	13910	City Attorney			1.00	1.00	1.00	1.00		1.00	
		93000	70000	10	13820	Deputy City Attorney			1.00	1.00	1.00	1.00		1.00	
					21910	Chief Of Police			1.00	1.00	1.00	1.00		1.00	
					41910	Public Works Dir			1.00	1.00	1.00	1.00		1.00	
		85680	65000	09	15890	Administrative Servi	1.00	1.00							
					19100	OCM&B Director									
					19400	Assistant City Manag	1.00	1.00							
					19500	Cap Proj & Econ Mgr			1.00	1.00	1.00	1.00		1.00	
					21900	Chief Of Police	1.00	1.00							
					21950	Dir Olympic Plng	1.00								
					33520	City Engineer			1.00	1.00	1.00	1.00		1.00	
					33900	Community Developmen	1.00	1.00							
					41900	Public Works Directo	1.00	1.00							
					53900	Leisure Services Dir	1.00	1.00							
					31310	Public Affairs Dir.				1.00	1.00	1.00		1.00	
					15900	Tech & Cust Serv Dir				1.00	1.00	1.00		1.00	
		77949	54000	08	13810	Deputy City Attorney	1.00	1.00							
					15410	Finance Manager			1.00	1.00	1.00	1.00		1.00	
					15875	Human Resource Mgr			1.00	1.00	1.00	1.00		1.00	
					15895	Tech & Cust Serv Dir			1.00						
					19310	Budget & Grants Mgr			1.00	1.00	1.00	1.00		1.00	
					31285	Planning Director			1.00	1.00	1.00	1.00		1.00	
					31300	Public Affairs Direc	1.00	1.00	1.00						
					32300	Chief Building Offcl			1.00	1.00	1.00	1.00		1.00	
					33510	City Engineer	1.00	1.00							
					41890	Water & Streets Supe									
					41985	Assistant PW Dir	0.50	0.50	0.25	0.25	0.25	0.25		0.25	
					53910	Lib & Rec Manager			1.00						
		68626	45000	07	13750	Attorney IV			1.00	1.00	1.00		(1.00)		
					15400	Finance Manager	1.00	1.00							
					15510	Technical Services IMA	1.00	1.00	1.00						
					21895	Lieutenant			2.00	2.00	2.00		(2.00)		
					31280	Zoning Administrator	1.00	1.00							
					32290	Chief Building Offic	1.00	1.00							
					41990	Public Works Ops Mgr			1.00	1.00	1.00		(1.00)		
					44890	Fleet & Transit Mgr									
					54830	Library Director			1.00	1.00	1.00		(1.00)		
					13755	Attorney IV						1.00	1.00	1.00	

Staffing Summary by Fund

Fund	Description	Pay Rate			Class		Number of Employees (FTE)								
							2002	2003	2004	2005 Budget		2006		2007	
		Working	Entry	Grade			(actual)			(original)	(adj)	(budget)	(incr)	(plan)	(incr)
					53570	Facilities Manager						1.00	1.00	1.00	
					15501	Network Engineer						1.00	1.00	1.00	
					55960	Golf Course Manager						0.30	0.30	0.30	
					54835	Library Director						1.00	1.00	1.00	
					53885	Rec Services Mgr						1.00	1.00	1.00	
					21896	Lieutenant						2.00	2.00	2.00	
					41995	Public Works Ops Mgr						1.00	1.00	1.00	
		58240	43680	11	21520	Police Sergeant						4.00	4.00	4.00	
		57222	42000	06	13740	Attorney IV	1.00	1.00							
					15500	Systems Engineer	1.00	1.00	1.00	1.00	1.00		(1.00)		
					15870	Human Resource Manag	1.00	1.00							
					19200	Capital Proj Manager	1.00	1.00							
					19300	Budget & Grants Mgr	1.00	1.00							
					21890	Lieutenant	1.00	1.00							
					53560	Facilities Manager			1.00	1.00	1.00		(1.00)		
					53880	Rec. Services Mgr.			1.00	1.00	1.00		(1.00)		
					54820	Library Director	1.00	1.00							
					55955	Golf Manager				0.30	0.30		(0.30)		
					32230	Environmental Spec						1.00	1.00	1.00	
					31255	Senior Planner						3.00	3.00	3.00	
					15391	Accounting Manager						1.00	1.00	1.00	
		53060	39000	05	13730	Attorney III									
					15390	Accounting Manager	1.00	1.00	1.00	1.00	1.00		(1.00)		
					31250	Senior Planner	1.00	1.00	1.00	3.00	3.00		(3.00)		
					52750	Building Grounds Sup	0.50	0.50							
					32261	Plan Check Coordinat						1.00	1.00	1.00	
					32275	Building Inspection						1.00	1.00	1.00	
					33255	Parks Planner						1.00	1.00	1.00	
					31231	Planner II						2.00	2.00	2.00	
					14570	Systems Admin.						1.00	1.00	1.00	
		51126	33280	10	21510	Police Sergeant	3.00	3.00	3.00	4.00	4.00		(4.00)		
					32251	Senior Building Insp						4.80	4.80	4.80	
					21331	SR Police Officer						17.00	17.00	17.00	
					21401	Police Detective						1.00	1.00	1.00	
		47286	35500	04	01280	Project Administrato									
					13720	Attorney II			1.00						
					15310	Accountant									
					15880	Personnel Manager									
					21410	Detective Sergeant	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					31220	Planner									
					31230	Planner II	5.00	5.00	5.00	3.00	3.00		(3.00)		

Staffing Summary by Fund

Fund	Description	Pay Rate			Class		Number of Employees (FTE)								
							2002	2003	2004	2005 Budget		2006		2007	
		Working	Entry	Grade			(actual)			(original)	(adj)	(budget)	(incr)	(plan)	(incr)
					32220	Environmental Spec	1.00	1.00	1.00	1.00	1.00		(1.00)		
					32260	Plan Check Coordinat	1.00	1.00	1.00	1.00	1.00		(1.00)		
					32270	Building Inspection	1.00	1.00	1.00	1.00	1.00		(1.00)		
					33250	Parks Planner	1.00	1.00	1.00	1.00	1.00		(1.00)		
					53550	Facilities Manager	1.00	1.00							
					14560	Systems Admin.				1.00	1.00		(1.00)		
					15451	IT Coordinator III						1.00	1.00	1.00	
					54826	Senior Librarian						2.00	2.00	2.00	
		45302	27040	09	10161	Analyst III	1.00	2.00	3.00	3.00	3.00	3.00		3.00	
					21330	SR Police Officer	12.00	15.00	17.00	17.00	17.00	(0.00)	(17.00)	(0.00)	
					21340	Reserve POI-II Coord.	1.00	1.00	1.00						
					32250	Senior Building Insp	2.80	2.80	4.80	4.80	4.80		(4.80)		
					32211	Building Inspector						1.00	1.00	1.00	
					22160	Dispatch Coordinator						1.00	1.00	1.00	
					52705	Parks & Golf Super						0.50	0.50	0.50	
					42520	Streets Supervisor						1.00	1.00	1.00	
		41720	31500	03	15450	IT Coordinator III	1.00	1.00	1.00	1.00	1.00		(1.00)		
					31221	Planner I	1.00	1.00							
					33210	Public Improvements	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					54825	Senior Librarian			1.00	1.00	1.00		(1.00)		
					15446	IT Coordinator II						1.00	1.00	1.00	
					54240	Librarian									
		38293	24960	08	10160	Analyst II	3.00	3.00	3.00	4.00	4.00	5.00	1.00	5.00	
					12115	City Recorder			1.00	1.00	1.00	1.00		1.00	
					12110	Administrative Assis	2.00	2.00		1.00	1.00		(1.00)		
					13120	Paralegal	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					21400	Police Detective	1.00	1.00	1.00	1.00	1.00		(1.00)		
					22150	Dispatch Coordinator			1.00	1.00	1.00		(1.00)		
					32210	Building Inspector	3.00	3.00	1.00	1.00	1.00		(1.00)		
					42510	Streets Supervisor	1.00	1.00	1.00	1.00	1.00		(1.00)		
					52700	Parks Supervisor	1.00	1.00	1.00	1.00	1.00		(1.00)		
					53510	Recreation Coord.			3.00	3.00	3.00	3.00		3.00	
					31201	Planning Technician						1.00	1.00	1.00	
					21321	Police Officer						2.00	2.00	2.00	
					51150	Building Mt. Super						1.00	1.00	1.00	
		37558	28300	02	15445	IT Coordinator II	1.00	1.00	1.00	1.00	1.00		(1.00)		
					31210	Associate Planner									
					54230	Librarian	2.00	2.00	1.00	1.00	1.00		(1.00)		
		33550	23920	07	10130	Administrative Secre	7.75	7.75	9.50	8.50	8.50		(8.50)		
					10159	Analyst I			2.00	1.00	1.00	9.50	8.50	9.50	
					15130	Accounting Clerk III	2.00	2.00	2.00	2.00	2.00	2.00		2.00	

Staffing Summary by Fund

Fund	Description	Pay Rate			Class		Number of Employees (FTE)								
							2002	2003	2004	2005 Budget		2006		2007	
		Working	Entry	Grade			(actual)			(original)	(adj)	(budget)	(incr)	(plan)	(incr)
					21320	Police Officer	3.00	2.00	2.00	2.00	2.00		(2.00)		
					31200	Planning Technician	1.00	1.00	1.00	1.00	1.00		(1.00)		
					42150	Streets IV			2.00	2.00	2.00	2.00		2.00	
					51140	Building Mt. Super	1.00	1.00	1.00	1.00	1.00		(1.00)		
					21220	Community Services DOT						1.00	1.00	1.00	
					52160	Parks IV						2.00	2.00	2.00	
					22116	Dispatcher						5.00	5.00	5.00	
		$32,484	$27,053	01	15440	Information Systems									
		30618	21840	06	10155	Office Assistant III						2.00	2.00	2.00	
					15220	Customer Service Coo									
					21210	Community Services DOT	1.00	1.00	1.00	1.00	1.00		(1.00)		
					21310	Police Officer I	2.00								
					22115	Dispatcher			5.00	5.00	5.00		(5.00)		
					22120	Police Records Coord	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					22130	Dispatch Supervisor	1.00	1.00							
					32265	Permit Processing CDBG	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					42130	Street Mt. III	7.00	7.00	5.00	5.00	5.00	6.00	1.00	6.00	
					43220	Water Worker II									
					51135	Build Mt III	3.00	3.00	3.00	3.00	3.00	3.00		3.00	
					52140	Irrigation Specialis	1.00	1.00							
					52150	Parks IV			2.00	2.00	2.00		(2.00)		
					53270	Front Desk Supvr						1.00	1.00	1.00	
					54185	Circulation Services						1.00	1.00	1.00	
		28018	19760	05	10150	Office Assistant II	1.50	2.50	3.00	3.00	3.00	2.00	(1.00)	2.00	
					22110	Dispatcher	5.00	5.00		1.00	1.00	1.00		1.00	
					42120	Street Mt. II									
					53260	Front Desk Coord.			1.00	1.00	1.00		(1.00)		
					54180	Circulation Services	1.00	1.00	1.00	1.00	1.00		(1.00)		
		25418	18408	04	10140	Office Assistant I	2.00	1.00	2.00	2.00	2.00	1.00	(1.00)	1.00	
					15120	Accounting Clerk II									
					51130	Building Mt. II						1.00	1.00	1.00	
					52130	Grounds Mt. III	1.00	1.00							
					54131	Senior Library Assis						1.00	1.00	1.00	
		22838	16640	03	51110	Building Mt. I			1.00	1.00	1.00		(1.00)		
					53251	Front Desk Clerk									
					54130	Senior Library Assis	2.00	2.00	1.00	1.00	1.00		(1.00)		
		22114	18053	09	99990	Mayor									
		20675	15080	02	54120	Library Assistant									
				11	13900	City Attorney	1.00	1.00							
	Part-Time	62400	45760	09	83630	Rec Instrctor VII					0.65	0.65		0.65	

Staffing Summary by Fund

Fund	Description	Pay Rate: Working	Pay Rate: Entry	Pay Rate: Grade	Class		2002	2003 (actual)	2004	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
		57222	42000	06	31270	Special Projects Pla									
		53060	39000	05	31250	Senior Planner									
		47286	35500	04	13720	Attorney II									
		38293	24960	08	54140	Cataloging Librarian						0.73	0.73	0.73	
		$33,949	$21,218	07	80310	Assistant IV									
		28018	19760	05	10150	Office Assistant II		0.50	0.50	0.50	0.50	0.50		0.50	
					22110	Dispatcher									
		25418	18408	04	10140	Office Assistant I	0.50								
					15120	Accounting Clerk II									
		22838	16640	03	53250	Rec Front Desk Clerk			2.84	2.84	2.84	2.84		2.84	
					54121	Library Assistant						1.60	1.60	1.60	
		$22,809	$19,096	06	80240	Senior Library Assis	0.50	0.50	0.50	0.50	0.50		(0.50)		
		20675	15080	02	54120	Library Assistant	0.80	0.80	0.80	0.80	0.80		(0.80)		
		11181	10634	01	99980	City Councilor									
	Temporary														
	Full-Time	$64,740	$25,503	01	82100	Crossing Guard	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					86040	Project Supervisor									
		$53,045	$33,949	08	81500	Accountant	0.50	0.25	0.25	0.25	0.25	0.25		0.25	
					86030	Project Manager									
		47286	35500	04	32260	Plan Check Coordinat									
					52620	Sr. Landscape Archit	1.75								
		41720	31500	03	15450	IT Coordinator III	1.00	1.00							
		$33,949	$21,218	07	80310	Assistant IV				1.00	1.00	1.00		1.00	
					83600	Instructor IV			1.00						
		33550	23920	07	10130	Administrative Secre	1.00	1.00							
					10159	Analyst I									
		28018	19760	05	52410	Landscape Gardener	0.75	0.75	0.75	0.75	0.75	0.75		0.75	
		$22,809	$19,096	06	84040	Grounds Mt. T3						0.50	0.50	0.50	
					84250	Streets Worker T 3	9.13	9.13	9.13	9.13	9.13	9.13		9.13	
		$19,096	$15,914	05	80140	Secretary									
					80210	Intern II	1.17	2.13	2.62	2.62	2.62	2.62		2.62	
					84220	Streets Maintenance									
		$17,505	$14,322	04	80160	General Office Clerk	0.75	0.75	0.75	0.75	0.75	0.75		0.75	
		$15,914	$13,261	03	80200	Intern I	0.50	0.50	0.50	0.50	0.50	0.50		0.50	
					84710	Custodian T 1			0.33	0.33	0.33	0.33		0.33	
				02	53310	Tennis Pro			1.00	1.00	1.00	1.00		1.00	
	Part-Time	$62,400	$45,760	09	83630	Rec Instrctor VII			3.00	3.00	3.00	3.00		3.00	
		$53,045	$33,949	08	82130	Special Events Offic	0.50	0.50	0.50	0.50	0.50	0.50		0.50	
					83620	Private Instructor			0.25	0.25	0.25	0.25		0.25	

Staffing Summary by Fund

Fund	Description	Pay Rate: Working	Pay Rate: Entry	Pay Rate: Grade	Class		2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
					86030	Project Manager									
		47286	35500	04	15310	Accountant									
		38293	24960	08	21400	Police Detective									
		$33,949	$21,218	07	80220	Librarian									
					80310	Assistant IV	0.75	0.75							
					81150	Reserve Police Offic	3.00	3.00	3.00	3.00	3.00	3.00		3.00	
					83550	Recreation Worker V			1.88	1.88	1.88	1.88		1.88	
					83600	Instructor IV	1.00	1.00	0.98	0.98	0.98	0.98		0.98	
		33550	23920	07	15130	Accounting Clerk III				0.75	0.75	0.75		0.75	
					31200	Planning Technician	0.50								
		28018	19760	05	53260	Front Desk Coord.			0.75	0.75	0.75	0.75		0.75	
		22838	16640	03	53250	Rec Front Desk Clerk			1.00	1.00	1.00	1.00		1.00	
		$22,809	$19,096	06	80240	Senior Library Assis	0.25	0.25	0.25	0.25	0.25	0.25		0.25	
					80300	Assistant III									
					82050	Dispatcher	0.50	0.50	0.50	0.50	0.50	0.50		0.50	
					83540	Recreation Worker IV			1.21	1.21	1.21	1.21		1.21	
					84040	Grounds Mt. T3	1.25	1.25	1.25	1.25	1.25	1.50	0.25	1.25	(0.25)
		20675	15080	02	15111	Library Clerk						0.50	0.50	0.50	
		$19,096	$15,914	05	80140	Secretary	0.25	0.25	0.25	0.25	0.25	0.25		0.25	
					80210	Intern II	0.49	0.49							
					83530	Rec Worker III			1.60	1.60	1.60	1.60		1.60	
					83580	Instructor II			0.85	0.85	0.85	0.85		0.85	
					84020	Grounds Mt. T2	4.50	4.50	4.50	4.50	4.50	4.50		4.50	
					84220	Streets Maintenance	1.50	1.50	1.15	1.15	1.15	1.15		1.15	
		18616	13416	01	54100	Library Work Study	0.76	0.76	0.76	0.76	0.76	0.76		0.76	
					54110	Library Clerk	0.50	0.50	0.50	0.50	0.50		(0.50)		
		$17,505	$14,322	04	80260	Library Assistant I	0.75	0.75	0.75	0.75	0.75	0.75		0.75	
					83570	Instructor I			2.80	2.80	2.80	2.80		2.80	
					84010	Grounds Mt. T1	5.62	6.12	6.12	5.62	5.62	5.62		5.62	
		$15,914	$13,261	03	80200	Intern I	2.80	2.80	2.80	2.55	2.55	2.55		2.55	
					83510	Recreation Worker I			2.47	2.47	2.47	2.47		2.47	
		$14,322	$11,670	02	80150	Work Study II	0.19	0.19	0.19	0.19	0.19	0.19		0.19	
					80270	Library Aide I	0.53	0.53	0.53	0.53	0.53	0.53		0.53	
				02	83820	Offical Referee 2			1.00	1.00	1.00	1.00		1.00	
51	Water Fund														
	Regular														
	Full-Time	77949	54000	08	41890	Water & Streets Supe									
					41985	Assistant PW Dir	0.25	0.25	0.25	0.25	0.25	0.25		0.25	
		68626	45000	07	43250	Water Manager	1.00	1.00	1.00	1.00	1.00		(1.00)		
					43255	Water Manager						1.00	1.00	1.00	

Staffing Summary by Fund

Fund	Description	Pay Rate Working	Pay Rate Entry	Pay Rate Grade	Class		2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
		53060	39000	05	45890	Fleet Mt. Manager									
		47286	35500	04	43240	Water Proj Adminstr									
					43510	Asst. Water Superint	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
		45302	27040	09	43236	Water Worker IV						3.00	3.00	3.00	
		38293	24960	08	43235	Water Worker IV				2.00	2.00		(2.00)		
					43231	Water Worker III						7.00	7.00	8.00	1.00
		33550	23920	07	15130	Accounting Clerk III	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					43230	Water Worker III	8.00	8.00	9.00	8.00	8.00		(8.00)		
		30618	21840	06	43220	Water Worker II	0.50	1.00	1.00						
	Part-Time	28018	19760	05	10150	Office Assistant II		0.25	0.25	0.25	0.25	0.25		0.25	
	Temporary														
	Full-Time	$19,096	$15,914	05	84530	Water Worker T 2	1.50	1.50	1.50	1.50	1.50	1.50		1.50	
54	Recreation Fund														
	Regular														
	Full-Time	57222	42000	06	53880	Rec. Services Mgr.	1.00	1.00							
		$53,045	$33,949	08	83610	Instructor V	1.00								
		38293	24960	08	10160	Analyst II	1.00	1.00							
					53510	Recreation Coord.	3.00	3.00							
		28018	19760	05	53260	Front Desk Coord.	1.00	1.00							
		25418	18408	04	10140	Office Assistant I	1.00	1.00							
					53520	Fitness Coordinator	1.00	1.00							
		22838	16640	03	51110	Building Mt. I	1.00	1.00							
					53250	Rec Front Desk Clerk	0.53								
	Part-Time	$33,949	$21,218	07	83550	Recreation Worker V									
		25418	18408	04	10140	Office Assistant I	0.75								
		22838	16640	03	53250	Rec Front Desk Clerk	2.31	2.84							
	Temporary														
	Full-Time	$15,914	$13,261	03	84710	Custodian T 1	0.33	0.33							
				02	53310	Tennis Pro	1.00	1.00							
	Part-Time	$62,400	$45,760	09	83630	Rec Instrctor VII		3.00							
		$53,045	$33,949	08	83620	Private Instructor	0.25	0.25							
		37558	28300	02	80000	Extra Help									
		$33,949	$21,218	07	83550	Recreation Worker V	1.88	1.88							
					83600	Instructor IV	2.98	0.98							
		30618	21840	06	53270	Front Desk Supvr	2.00								

Staffing Summary by Fund

Fund	Description	Pay Rate: Working	Pay Rate: Entry	Pay Rate: Grade	Class		2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
		22838	16640	03	51110	Building Mt. I									
					53250	Rec Front Desk Clerk	1.00	1.00							
		$22,809	$19,096	06	83540	Recreation Worker IV	1.21	1.21							
		$19,096	$15,914	05	83530	Rec Worker III	1.60	1.60							
					83580	Instructor II	0.85	0.85							
		$17,505	$14,322	04	83520	Recreation Worker II									
					83570	Instructor I	2.80	2.80							
		$15,914	$13,261	03	83510	Recreation Worker I	2.47	2.47							
				02	83820	Offical Referee 2	1.00	1.00							
55	Golf Course Fund														
	Regular														
	Full-Time	68626	45000	07	55960	Golf Course Manager						0.70	0.70	0.70	
		57222	42000	06	55955	Golf Manager			1.00	0.70	0.70		(0.70)		
		53060	39000	05	52750	Building Grounds Sup	0.50	0.50							
		45302	27040	09	52705	Parks & Golf Super						0.50	0.50	0.50	
		38293	24960	08	10160	Analyst II				0.56	0.56	0.56		0.56	
					52700	Parks Supervisor			1.00	1.00	1.00		(1.00)		
		33550	23920	07	10130	Administrative Secre	0.25	0.25	0.50						
					55310	Golf Course Super.	1.00	1.00							
		28018	19760	05	10150	Office Assistant II	0.50	0.50							
	Temporary														
	Full-Time	$64,740	$25,503	01	55890	Golf Pro	2.00	2.00							
		47286	35500	04	55900	Golf Professional			1.00	1.00	1.00		(1.00)		
		25418	18408	04	52130	Grounds Mt. III									
	Part-Time	$33,949	$21,218	07	83080	Assistant Golf Profe	3.75	3.75	3.75	3.75	3.75	3.15	(0.60)	3.15	
		$22,809	$19,096	06	84040	Grounds Mt. T3	2.50	3.50	3.50	3.50	3.50	3.50		3.50	
		$19,096	$15,914	05	80170	General Office Clerk		1.00	1.00						
					83040	Golf Course Starter	2.00	1.00	1.00	1.00	1.00	1.00		1.00	
					84020	Grounds Mt. T2	2.00	2.00	2.00	2.00	2.00	2.00		2.00	
		$17,505	$14,322	04	83020	Golf Course Ranger	1.00	1.00	1.00	1.00	1.00	1.00		1.00	
					84010	Grounds Mt. T1	1.25	1.70	1.70	1.70	1.70	1.70		1.70	
		$11,670	$10,609	01	83010	Golf Cart Servicer	1.50	0.75	0.75	0.75	0.75	0.75		0.75	
57	Transportation & Parking Fund														
	Regular														
	Full-Time	77949	54000	08	41985	Assistant PW Dir	0.25	0.25	0.25	0.25	0.25	0.25		0.25	
		68626	45000	07	44890	Fleet & Transit Mgr	1.00	1.00				0.50	0.50	0.50	
		51126	33280	10	21510	Police Sergeant									

Staffing Summary by Fund

Fund	Description	Pay Rate Working	Pay Rate Entry	Pay Rate Grade	Class		2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
		45302	27040	09	10161	Analyst III			1.00	1.00	1.00	1.00		1.00	
					44715	Transit Oper. Sup.						1.00	1.00	1.00	
		38293	24960	08	10160	Analyst II	1.00	1.00							
					44710	Transit Oper. Sup.	1.00	1.00	1.00	1.00	1.00		(1.00)		
					44750	Parking Coordinator	1.00	1.00	1.00	1.00	1.00		(1.00)		
					44630	Transit Supervisor						3.00	3.00	3.00	
		37558	28300	02	44850	Assistant Transporta									
		33550	23920	07	44510	Transit Day Super	1.00	1.00	1.00	1.00	1.00		(1.00)		
					44610	Transit Night Super	1.00	1.00	1.00	1.00	1.00		(1.00)		
		30618	21840	06	10155	Office Assistant III			1.00	1.00	1.00	1.00		1.00	
					44140	Bus Driver III	6.00	10.00	10.00	10.00	10.00	12.00	2.00	13.00	1.00
		28018	19760	05	10150	Office Assistant II	2.00	2.25	1.25	1.25	1.25	1.25		1.25	
		25418	18408	04	10140	Office Assistant I									
					44120	Bus Driver I	4.00								
	Part-Time	25418	18408	04	44120	Bus Driver I				1.73	1.73	1.73		1.73	
	Temporary														
	Full-Time	25418	18408	04	44120	Bus Driver I			0.66	0.66	0.66	0.66		0.66	
		$22,809	$19,096	06	85010	Bus Driver	9.40	9.40	9.40	9.71	14.71	19.71	5.00	19.71	
	Part-Time	$53,045	$33,949	08	86030	Project Manager	0.25	0.25	0.25	0.25	0.25	0.25		0.25	
		25418	18408	04	44120	Bus Driver I	0.50	0.50	0.50	0.50	0.50	0.50		0.50	
		$22,809	$19,096	06	85010	Bus Driver	8.00	8.00	8.00	8.00	8.00	8.00		8.00	
62	Fleet Services Fund														
	Regular														
	Full-Time	77949	54000	08	41985	Assistant PW Dir			0.25	0.25	0.25	0.25		0.25	
		68626	45000	07	44890	Fleet & Transit Mgr						0.50	0.50	0.50	
		53060	39000	05	45890	Fleet Mt. Manager	1.00	1.00	1.00	1.00	1.00		(1.00)		
		45302	27040	09	45520	Mechanic II						3.00	3.00	3.00	
		38293	24960	08	45510	Mechanic Supervisor	1.00	1.00	3.00	3.00	3.00		(3.00)		
					45140	Mechanic I						3.00	3.00	3.00	
		33550	23920	07	45130	Senior Mechanic	4.00	4.00	3.00	3.00	3.00		(3.00)		
		30618	21840	06	45120	Mechanic	1.00	1.00							
	Part-Time	$19,096	$15,914	05	80140	Secretary	0.75								
	Temporary														
	Part-Time	$22,809	$19,096	06	84280	Mechanic Assistant	0.25	0.25							
		$17,505	$14,322	04	84270	Mechanic Helper									

Staffing Summary by Fund

Fund	Description	Pay Rate: Working	Pay Rate: Entry	Pay Rate: Grade	Class	2002 (actual)	2003 (actual)	2004 (actual)	2005 Budget (original)	2005 Budget (adj)	2006 (budget)	2006 (incr)	2007 (plan)	2007 (incr)
67	Circuit Court Fund													
	Regular													
	Full-Time	38293	24960	08	14120 District Court Super									
		22838	16640	03	14110 District Court Clerk									
	Temporary													
	Full-Time	25418	18408	04	10140 Office Assistant I									
12	Quinns Recreation Complex													
	Regular													
	Full-Time	68626	45000	07	57200 Ice General Manager						1.00	1.00	1.00	
		45302	27040	09	57150 Ice & Fields Ops Sup						0.50	0.50	1.00	0.50
		38293	24960	08	57100 Business Manager								1.00	1.00
		33550	23920	07	52160 Parks IV						0.50	0.50	1.00	0.50
		30618	21840	06	53270 Front Desk Supvr						0.51	0.51	1.00	0.49
	Temporary													
	Full-Time	33550	23920	07	57050 Skating Coordinator						0.50	0.50	0.75	0.25
					57040 Hockey Coordinator						0.50	0.50	0.75	0.25
	Part-Time	22838	16640	03	53251 Front Desk Clerk						2.00	2.00	4.00	2.00
TOTAL						**272.90**	**270.06**	**270.12**	**270.22**	**275.87**	**287.56**	**11.69**	**294.30**	**6.74**

PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
MAY 20, 2004

Present: **Mayor Dana Williams; Council members Kay Calvert, Marianne Cone, Candace Erickson; Jim Hier, and Joe Kernan**

Tom Bakaly, City Manager; Gary Hill, Budget Manager; Colin Hilton, Economic Development Director; Ken Fisher, Recreation Manager; Eric DeHaan, City Engineer

1. Council questions/comments. Candace Erickson reported on a meeting held by the Legislature during the week on a variety of water related issues facing the state of Utah. She urged fellow Council members to participate in the monthly employee golf tournaments. Marianne Cone discussed her visit to Deseret Ranch comprised of 450,000 acre. Kay Calvert commented on the offender review board meeting she attended, where parolees are introduced to the community through the Police Department and Sheriff's Office. Mayor Williams thanked the Police Department for attending an Aspen Springs HOA meeting where the neighborhood watch program was discussed. He complimented staff on the completion of the tot lot at City Park and added that he will be participating on a panel tomorrow on renewable energy.

2. Budget overview. Gary Hill discussed the status of the budget schedule and the material covered. He referred to Page 65 in the packet regarding the proposed distribution of parks/ice bond proceeds in the amount of $4 million. Staff is recommending allocating $2 million to ice, $1.2 million for neighborhood parks, $300,000 for City Park, and $500,000 for the fields complex. It is proposed to use the lower Park Avenue RDA tax increment monies and City Park CIP funds for the Quinns Junction recreation facility. He explained that recreation and affordable housing are two categories where RDA funds can be used outside the RDA project boundaries. Table 2 in the report, outlines recommended funding for the recreation complex; the total project cost is $6.5 million and current funding sources amount to $5.7 million. There was discussion about selling the Imperial Hotel to raise assets for this project. Tom Bakaly explained that if the hotel is traded to the Air Force, the City would use open space bond proceeds to reimburse the General Fund. Assets from the sale of the Watts property are earmarked for the proposed downtown plaza project.
Colin Hilton explained that the recreation complex is proposed to be located on 80 acres of City-owned land adjacent to the National Ability Center near Quinns Junction. The facility could accommodate two to three softball/baseball fields; four to five rectangular fields for soccer, lacrosse, rugby, etc.; and the $4 million regional ice facility, of which the City's share is $2 million. The request for FY 2005 is $3.7 million followed with annual $500,000 increments. Adopting the proposed budget would allow the design and planning to proceed to another

level. He clarified that the regional ice task force was charged over the past six months to review uses of City-owned property at Quinns, and those recommendations are included in the staff report. The location of the 18 regional ice rink at Quinns, rather than The Canyons, is a new concept based on rationale including a reduction in lower forecasted construction and operating costs. Lower design and construction costs would allow for better interior components and accommodating the City in its management of the design, construction and operation of the facility. This is preferable to the original concept of forming and empowering a new organization. The access to Quinns Junction is favored to eliminate further impacts to traffic flow on SR224. Additionally, there has been limited progress on development plans at The Canyons and it is felt that Quinns would better accommodate the design and construction of ice and expansion if a second sheet is needed. He stated that on May 10, over 70 people attended a public meeting on the recreation complex and staff was encouraged to see that over 97% of those filling out the survey were supportive of a recreation complex at the City-owned property at Quinns Junction. Seventy-seven percent supported ice as being part of the facility, and 84% agreed with the task force recommendations. Mr. Hilton stated that staff is recommending completing a wetland study and site survey, enter into an RFP process to contract a design team, and engage in phased construction of the fields complex in Spring 2005, with ice being one of the components. In response to a question from Jim Hier, Gary Hill explained that $5.7 is budgeted for the project this year. For the benefit of Kay Calvert, Mr. Hilton explained that there needs to be another level in planning to determine what occurs in each phase with input from the School District and SBSRD.

Candace Erickson asked how fellow Council member felt about using lower Park Avenue RDA money for recreation at the Gillmor site. The City Manager acknowledged that the City has never used RDA increment outside of the RDA district. He explained that after reviewing the language in the voter information pamphlet on the bonds, it seemed more appropriate to support City Park with that source. Ms. Erickson understood that it is legal, but from an ethical standpoint, there may be future needs in the lower Park Avenue area that won't have the benefit of this funding source. Kay Calvert felt that there are other options that may be available. Marianne Cone suggested phasing the projects over a longer period of time and analyze what spending $3.7 over two years buys the community. Mr. Hilton advised that in order to better determine that approach, there needs to be a more detailed design process which is slated this summer and fall. Gary Hill clarified that the total project amount is earmarked to a capital improvement account. Mr. Hier expressed that he is comfortable using the lower Park Avenue RDA money, because nothing is identified for its use at this point. Colin Hilton added that the regional ice committee recommends entering into an inter-local agreement with SBSRD to define its interest in the recreation complex to be executed by the end of June.

Gary Hill referred to Page 66 of the staff report regarding projects in City Park. In 2004, $850,000 was budgeted. In 2005, $350,000 from the parks and ice bond, and an additional $200,000 over the next two years from lower Park Avenue RDA will be allocated. The projects identified by the Recreation Advisory Board include expansion of the skate park, curb and gutter for a portion of City Park, and playground equipment. This leaves about $800,000 for future projects and RAB will be identifying additional projects for City Park, which will be a part of the CIP prioritization process. Ken Fisher reported that in September, Council directed staff and RAB to proceed with soliciting public input and preliminary designs on an expanded skate park in the drilling and mucking area of the park. Public input was rendered in March with the general consensus to build a larger street plaza that meets a wide range of users. Adding 8,000 square feet of skating surface and associated features is estimated at $275,000. The RFP will include a shade structure, skate park traffic flow analysis, skating elements for a wide range of abilities, and design of a drop-off and pick-up zone. Staff will return to Council for contract approval.

Mr. Hill referred to additional CIP projects, which include open space purchases, replacement of the tennis bubble in 2006, and acquisition of finance and e-commerce software. The software is budgeted at $750,000. Mr. Hill explained that the current finance server is outdated and the manufacturer will no longer provide technical support or parts. In essence, the hardware is obsolete. There was discussion about the Old Town stairs project, and Matt Twombly explained that most of the funding for the trailhead at McPolin Farm is budgeted in the associated CIP fund account and there is also a trails account, which could supplement costs. In consideration of the circulation of traffic with a new entrance to an expanded parking structure, Council member Hier asked the status of the Hillside Avenue project. Eric DeHaan acknowledged that although there is $600,000 budgeted, it is not enough to reconstruct the street. The downhill retaining walls are failing and the money is set aside in the event of a catastrophic event. He emphasized that there is a lack of neighborhood support to reconstruct Hillside Avenue. Colin Hilton stated that Mr. Hier brings up a good point with regard to analyzing traffic circulation as a part of any downtown enhancement project.

Gary Hill referred to the section of the staff report dealing with the history of the Mayor/City Council compensation issue raised last spring. Staff brought information back to the Council in July who directed the formation of a citizen task force to render recommendations on compensation levels and comparisons. The task force returned on September 25 and presented its philosophy and recommendations to Council. The task force compared compensation with similar resort communities by way of population and form of government. The task force averaged the top five compensation levels in the peer group as a benchmark and based on this data, the recommendation is to increase the City Council's compensation/benefit package by $3,000 per year. However, it was discovered that the Mayor's salary is commensurate with other communities in the peer group. The committee also recommended that the Mayor and Council have the option of electing a benefit/compensation package, which equals the recommended compensation figure. On November 13, a public input meeting was held and on December 4, the results were presented to Council. Council's direction was to follow the task force's methodology and recommendations with the exception that modifications occur during the spring budget review. In the meantime, staff updated peer group numbers, which didn't change very much.

The Budget Manager explained that the Mayor and Council receive a stipend and single health benefits. If there are no other modifications other than the 2% approved last year, in 2005 the Council would receive $14,000 and the Mayor $23,000. In many of the other surveyed communities, elected officials received family medical insurance. The City Manager's recommendation is a departure from the task force recommendation, by offering family health insurance to members and increasing the Mayor's car allowance by $150 for a total of $250 per month. This is comparable to other car allowances for mayors in the Wasatch Front group. This strategy will increase the City Council's total compensation by 47% or $6,626 and the Mayor's package by 36% or $8,426. Gary Hill continued that it is intended that the compensation for the Mayor and Council remain constant, but be reviewed every two years until the peer group reaches the same levels. The City Manager's recommendation is identified as Option 1.

Option 2, formulated by Council members Hier and Kernan, proposes that the Council and Mayor reduce their salaries by $2,489 if family medical is selected. This places Council's compensation at the same level as the average of the top five cities in the peer group. Option 3 is the task force recommendation. Jim Hier stated that Option 2 should include a requirement for documentation of mileage, which is the basis for reimbursement. He felt it important to stay within the range of compensation of the peer groups, and supported reducing salaries accordingly if family medical insurance is elected. Joe Kernan pointed out that Council members gave up a 2% raise last year and supports Option 2 without any requirement for tracking miles. Kay Calvert felt that a $250 per month car allowance for the Mayor is appropriate. She didn't feel Park City should be compared with some cities in the peer group because they're not the same size. Mr. Hill explained that populations of the peer group fall within 5,000 to 15,000, putting Park City in the middle. Council member Calvert stated that resort towns and their challenges are unique. Gary Hill agreed and felt that the task force chose to benchmark other resort communities for the same reasons. The Mayor suggested keeping a mileage log for a couple of months to determine an average. Jim Hier clarified that his concern is that he doesn't know if $250 is high, low, or accurate; it was arbitrarily arrived at and he is not comfortable with this approach. Reimbursement should be based on specific expenses, which is easily defined.

Mayor Williams felt there are major flaws in the methodology employed by the task force. Budgets, cost-of-living multipliers, time demands, etc. were never considered. He felt that elected officials in other communities should have been contacted about their individual time commitments. The Mayor stated that he could not find any information on raises for the Mayor and Council over the past 25 years. Mr. Hill explained that over the last 15 years, there has been an average 2% cost-of-living increase. The Mayor added that he doesn't agree with the task force's position that this is not a job, but public service. Running for office is exclusionary for many people in the community who cannot commit to another full-time job, which may offer health benefits. Kay Calvert agreed. Jim Hier stated that he believes serving on council is a voluntary community service position. Members should not be compensated by the number of hours expended, which is impossible to quantify or compare with other communities. He noted the amount of time contributed by Planning Commission members, who are compensated $100 per meeting. Time spent has nothing to do with the compensation they receive; it's a commitment to make Park City a better place and that is the reason he ran for office. The Mayor felt that all Council members ran for the same reason. Kay Calvert agreed that Council members didn't run for financial gain, but has a philosophical issue with the insurance coverage. She felt that Park City is always trying to catch up with the peer group and that the City should take a leadership role in compensating elected officials. Jim Hier pointed out that if Aspen were removed from the average, the salary range would be dramatically different. The recommendation is to review compensation in tandem with the pay plan so that Park City meets the average. Kay Calvert argued that we're always going to be behind. Marianne Cone pointed out that the commitment and performance of individual council members and mayors over the years has varied. She felt this group takes on a lot of responsibility and feels the Mayor deserves a raise.

Candace Erickson stated that she was pleased to see Option 2 because it makes a distinction that elected officials are not employees and are not entitled to benefits. The salary is a stipend for conducting City business. Health insurance should be available for members to acquire but it should not be a benefit for elected officials. Jim Hier emphasized that Option 2 includes the cost of health insurance, but reduces salaries accordingly. If a member declines the insurance, the premium is added to the stipend, which meets the average compensation determined by the task force. Marianne Cone stated that as a School Board member, her husband receives full medical insurance but a low salary. Ms. Erickson indicated that she has struggled with this issue, but strongly feels that the amount of time spent on City business is a member's choice. This has consistently been her position and she will not vote for a raise. She knew what the compensation was when she ran for office. Kay Calvert asked why pay anything. Ms. Erickson pointed out that if Aspen was excluded in the comparison, Park City would be higher than the average. Joe Kernan felt that comparison cities are not like Park City. It is difficult to find compelling data to make a decision, but the Council and Mayor should be paid fairly. Additionally, the cost-of-living in Park City has increased more than 2% annually. He stated that he feels Option 2 is the best compromise. It was pointed out that there is a public hearing scheduled on the agenda tonight.

Jim Hier stated his preference for Option 2 as written, with documentation of mileage over the next several months to establish an appropriate car allowance. Tom Bakaly added that it would be helpful to provide direction on the methodology for future comparisons as the task force only used resort communities not the Wasatch Front, which consists of about 60 cities. Orem and St. George increase the average salary for the Mayor and excluding them drops the average down to the resort cities amount. Gary Hill explained that the peer group would consist of about 60 cities, which would include several Colorado communities. The top five are identified and the average is used as the benchmark. Mr. Bakaly noted that this is the strategy for staff salary data and consistent with Option 2. Joe Kernan believed this is a good approach and supports using the same process used for staff for collecting salary information for elected officials. See public hearing.

3. Review of regular meeting. Tom Bakaly invited comments or questions on the two pre-annexation agreements under the Consent Agenda. He explained that the documents set forth time frames for a process and in no way commits the City to the annexations. These agreements act as letters of intent. Jim Hier understood that these are not legally required, but pointed out that the Hoffman and Spiro annexations did not have pre-annexation agreements. There was discussion about acceptance of the annexation petition by the Council to officially begin the annexation process.

Prepared by Janet M. Scott, City Recorder

Council and Mayor Compensation Benchmarking Survey

Council									
Entity	Annual Salary	Ret	Health*	Dental*	Life*	Total $	Total %	Total Comp. Value	Bonus Eligibility
FRISCO, CO	$3,000.00					0.00	$0.00	$3,000.00	No
WASHINGTON TERRAC	$4,800.00					0.00	$0.00	$4,800.00	No
KAYSVILLE	$4,200.00	18.00%				0.00	18.00%	$4,956.00	No
GUNNISON, CO	$5,100.00					0.00	0.00%	$5,100.00	No
HURRICANE	$5,400.00					0.00	0.00%	$5,400.00	No
HEBER CITY	$6,000.00					0.00	0.00%	$6,000.00	No
BRECKENRIDGE, CO	$6,000.00					0.00	0.00%	$6,000.00	No
GLENWOOD SPRINGS,	$6,000.00					0.00	0.00%	$6,000.00	no response
SPANISH FORK	$6,000.00			$65.56		65.56	0.00%	$6,786.72	No
DRAPER	$9,600.00					0.00	0.00%	$9,600.00	no response
DURANGO, CO	$2,400.00		$600.00			600.00	0.00%	$9,600.00	No
LAYTON	$11,000.00					0.00	0.00%	$11,000.00	No
SOUTH JORDAN	$9,792.12	13.08%				0.00	13.08%	$11,072.93	No
ROY	$7,016.00		$554.74		$10.00	564.74	0.00%	$13,792.88	No
TELLURIDE, CO	$9,600.00		$406.00			406.00	0.00%	$14,472.00	No
BOUNTIFUL	$7,800.00		$634.24	0	77.81	712.05	0.00%	$16,344.60	No
MOAB	$6,000.00		$913.75	0	$5.70	919.45	0.00%	$17,033.40	No
CLEARFIELD	$8,894.00	13.00%	$496.87	$84.71	$22.49	604.07	13.00%	$17,299.06	No
OREM	$8,976.00	11.09%	$586.00	$102.00	$8.80	696.80	11.09%	$18,333.04	No
ST. GEORGE**	$12,000.00		$557.94	0	0	557.94	0.00%	$18,695.28	No
PARK CITY	$8,847.00		$766.50	$78.60		845.10	0.00%	$18,988.20	No
STEAMBOAT, CO	$7,200.00		$993.00			993.00	0.00%	$19,116.00	No
WEST VALLEY	$16,200.12		$615.52	$62.22	$7.19	684.93	0.00%	$24,419.28	No
ASPEN, CO	$20,400.00		$416.00			416.00	0.00%	$25,392.00	No

Average of	$21,322.15
Park City	$18,988.20
Difference	($2,333.95)
% Diffenen	12.29%

*Health, Dental and Life insurance are reported as monthly premiums
Dental, Health and Life premiums are in some cases paid together. When this occurs dental is reported as $0.

Mayor									
Entity	Annual Salary	Ret	Health*	Dental*	Life*	Total $	Total %	Total Comp. Value	Bonus Eligibility
GUNNISON, CO	$6,300.00					0.00	0.00%	$6,300.00	No
HURRICANE	$7,200.00					0.00	0.00%	$7,200.00	No
FRISCO, CO	$7,800.00					0.00	0.00%	$7,800.00	No
GLENWOOD SPRINGS,	$8,400.00					0.00	0.00%	$8,400.00	no response
SPANISH FORK	$8,400.00			$65.56		65.56	0.00%	$9,186.72	No
WASHINGTON TERRAC	$9,600.00					0.00	0.00%	$9,600.00	No
BRECKENRIDGE, CO	$9,600.00					0.00	0.00%	$9,600.00	No
DURANGO, CO	$3,600.00		$600.00			600.00	0.00%	$10,800.00	No
HEBER CITY	$10,200.00	12.00%				0.00	12.00%	$11,424.00	No
KAYSVILLE	$10,500.00	18.00%				0.00	18.00%	$12,390.00	No
DRAPER	$12,600.00					0.00	0.00%	$12,600.00	no response
ROY	$8,688.00		$554.74		$10.00	564.74	0.00%	$15,464.88	No
SOUTH JORDAN	$14,687.92	13.08%				0.00	13.08%	$16,609.10	No
LAYTON	$18,500.00					0.00	0.00%	$18,500.00	No
CLEARFIELD	$11,686.00	13.00%	$496.87	$84.71	$22.49	604.07	13.00%	$20,454.02	No
STEAMBOAT, CO**	$9,600.00		$993.00			993.00	0.00%	$21,516.00	No
TELLURIDE, CO	$18,000.00		$406.00			406.00	0.00%	$22,872.00	No
MOAB	$12,000.00	11.09%	$913.75	0	$5.70	919.45	11.09%	$24,364.20	No
BOUNTIFUL	$15,600.00	14.70%	$634.24	0	77.81	712.05	14.70%	$26,437.80	No
PARK CITY	$16,757.00		$766.50	$78.60		845.10	0.00%	$26,898.20	No
OREM	$17,952.00	11.09%	$586.00	$102.00	$8.80	696.80	11.09%	$28,304.48	No
ASPEN, CO	$27,900.00		$416.00			416.00	0.00%	$32,892.00	No
WEST VALLEY	$21,800.00	29.67%	$615.52	$62.22	$7.19	684.93	29.67%	$36,487.22	No
ST. GEORGE***	$30,000.00		$557.94	0	0	557.94	0.00%	$36,695.28	No

Average of	$32,255.44
Park City	$26,898.20
Difference	($5,357.24)
% Diffenen	19.92%

*Health, Dental and Life insurance are reported as monthly premiums
**City Council President instead of Mayor who is elected from among City Council
***Single coverage only.

PARK CITY WORK SESSION NOTES
SUMMIT COUNTY, UTAH
MAY 5, 2005

Present: **Mayor Dana Williams; Council members, Kay Calvert; Marianne Cone, Candace Erickson; Jim Hier; and Joe Kernan**

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Myles Rademan, Public Affairs Director; Gary Hill, Budget Manager; Craig Sanchez, Golf Manager; Colin Hilton, Economic Development Director; Kathy Dunks, Water Manager; and Ron Ivie, Chief Building Official

1. All-America Cities Award application. Myles Rademan discussed the City's application for the National Civic League's All-America Cities Award, which was introduced in 1948. The City was a finalist in 1986 but not selected as an All-America City. This year's application highlights the Olympics, the People's Health Center, Eccles Center, and the Park City Education Foundation and Park City is one of 30 finalists. The competition will be held in Atlanta on June 23 to 25 where presentations are made before a national board of urban experts. The panel chooses ten All-America Cities and over the years there have been 4,000 applications and 500 cities have been selected. There have been concerns expressed about the benefits of the award and whether the potential recognition will spur growth. Mr. Rademan personally didn't feel this will affect tourism or growth and emphasized that Park City meets all of the criteria. He felt that being an All-America City designee will help non-profits receive grants. About 50 to 100 hours of staff time is needed to prepare for the presentation. Sizes of delegations have ranged from 20 up to 200 or more, dependent on a city's proximity to the venue, and it is estimated that the cost per Park City delegate would be approximately $1,500. Tom Bakaly believed that a delegation consisting of 10 to 12 people is reasonable. Myles Rademan discussed contacting the Board of Realtors, School District, and Chamber about attending the competition and financially participating. Jim Hier estimated the cost of staff time and travel expenses at $30,000 but believed it is a justified investment. Candace Erickson stated that she totally disagrees. The Olympics was a huge international event and the City proved itself. She admitted that she was unaware of the demands of the All-America Cities Award application and stated that she see absolutely no benefit. Kay Calvert expressed that it is too late to turn back and she is in support of proceeding. Mayor Williams felt that if there is one grant awarded to a local non-profit because of this designation, it is money well spent. If the City proceeds, it should be a quality presentation. Ms. Erickson wasn't convinced about the benefits to grant applicants and in consideration of budget shortfalls, she can not support the expenditure. The Mayor relayed that a majority of members concur to proceed and commit to the presentation.

2. Council questions/comments. The Mayor reported that Park City, Leadership X, and Utah Clean Energy will be receiving a Quality Growth Award for Wind Power on May 17. Candy Erickson discussed the meeting last night on capital projects. Joe

Kernan stated that he enjoyed learning about *deliberative democracy* and its applications from the All-America Cities meeting.

3. Budget overview. Gary Hill discussed in detail the upcoming topics and schedule for budget review. The target date for adoption of the tentative budget is June 2 and the final budget June 9. He referred to the Executive Summary and stated that the City is financially healthy and noted our excellent bond ratings. Building activity represents $31 million as of the end of April and will match or exceed 2004 at $96 million, the best year since 1999. The sales tax budget is about $8.4 million and as of year to date, $7.8 million has been collected, which is up about 10% from last year. He indicated that he is cautious about future collections because of the potential of streamlining sales tax, discussed last year at the Legislature.

A new section of the Summary is the financial health indicator. In 2000, the resource analysis program was implemented to determine what services the City provides, at what cost, and how well those services are provided. This is one of the measures demonstrating service delivery. He explained that the financial health indicators were developed in May 2003 by Citizens Technical Advisory Committee. By way of example he referred to the price per capita service delivery line item and a better definition for *population*, formulated by the group. It was acknowledged that the permanent population is 7,500 but expenditures are geared to also accommodate visitors. Full time residents, second home owners, and visitors are included in the *service population* definition. He explained that the measure will provide a warning if that number significantly increases. The table illustrating employees per capita shows a flat or declining trend which is an efficiency indicator. Mr. Hill added that measures will continually be updated and informed Mr. Hier that there aren't enough contract employees to affect the per capita numbers.

The major categories for expenditures include personnel, materials/supplies/services, and capital outlay. In FY 2006, Mr. Hill relayed that a 12% increase in operating expenditures is expected City-wide. This includes increased debt service, regional transit costs, and the Quinns Recreation Complex operating budget. In FY 2007 another 2.7% increase is anticipated. Capital improvement programs in FY 2006 are budgeted at $14.8 million and in 2007 at $11 million. He clarified that the budget number is $32.7 million for 2006 and $33.6 for 2007. Capital costs are omitted because the City typically doesn't spend the budgeted amount in any one particular year. Joe Kernan asked for information relating to adjustment of salaries, employment contracts, and staffing for regional transit. Mr. Hill explained that contractors are not categorized as personnel because these costs are tracked through the consulting line item, but he felt he could provide a dollar amount. In 2006, an increase of about seven full-time employees is projected mainly due to the Recreation Complex and regional transit, which both have offsetting revenues. In 2007, an addition of a Water Department employee is proposed and Mr. Hill emphasized that this topic will be covered in detail at the May 19 work session.

Mr. Hill explained that special service contracts are effective for two years and the last set of awards amounted to about $630,000. This year there were 28 requests totaling $1.7 million and the process of the reviewing committee was detailed. Special attention was given to meeting criteria and how well previous recipients performed under their contracts. These measures were newly instituted last year and have proved to be very helpful and applications providing duplicative services, especially in the areas of marketing, were rejected.

He referred to a draft of the *destination tourism joint venture plan.* Craig Sanchez described the composition of the task force including members of Council, City staff, Chamber/Bureau, HMBA, lodging and restaurant associations, three ski resorts, SBSRD, and Summit County to examine how to more effectively produce events. In response to a question from Marianne Cone, it is anticipated to include representatives from the arts and cultural community. Mr. Sanchez explained that it is the intent to keep the number of members manageable. Colin Hilton interjected that the group couldn't find a good model from other communities and members felt it was time to move ahead with a plan to better coordinate logistics and attract visitors. Staff feels it is appropriate to request funding a position at this point to support the effort. The Cultural Tourism Strategic Plan, recently formulated, will be taken into consideration so that all resources are represented and offered. Additionally, this format may eliminate duplicative administrative services for the variety of organizations included. Ms. Cone pointed out that the word, *event,* doesn't really apply to art and culture and perhaps *venue* is a better description. Craig Sanchez agreed. Jim Hier emphasized the responsibilities of the position with regard to calendaring and attracting events and that the focus won't be specifically cultural tourism. Colin Hilton further clarified that two-thirds of the effort is enhancing destination tourism and the other third is sustaining and attracting events. Gary Hill stated that the plan is funded at $75,000 and the Chamber would match that amount. Mr. Sanchez relayed that the administrator would probably not be hired until the fall. The Mayor suggested that a citizen-at-large be appointed to the group for objective input and a different point of view. Tom Bakaly added that the administrator will be located at the Chamber office and will report to the City Manager to ensure that programs are balanced. The Mayor reiterated the benefits of having an independent citizen on the board. Craig Sanchez explained the differences between the advisory board and the steering committee which will consist of Chamber and City representatives. Colin Hilton spoke about the need in the past for the Chamber and City to hire contractors for certain events and it is the hope that the administrator will eliminate many of these expenses.

Gary Hill noted that many of the special service applications received offered duplicative services, which is indicative of the need to centralize event promotion and destination tourism projects. Mr. Kernan asked for clarification on the amount recommended for the People's Health Center. Gary Hill explained that typically the award is equal or slightly less than the previous year but PCP is receiving significantly more funding this year. The recommendation of the task force is to double the amount of funding because of the value this organization is providing to the community. The group considered the cost of providing medical services to employees who do not receive health benefits and based it on actual figures. One of the philosophies of service contracts is to allow organizations to use the money to leverage other funding sources, which is something PCP did very well. Candace Erickson discussed the difficulty in allocating limited resources to deserving organizations and discussed the process used to calculate the value of free medical treatment. Hopefully, this will challenge other businesses that don't provide medical benefits, to assist PCP. Joe Kernan pointed out that KPCW receives free rent but not a cash contribution and suggested that an annual cash payment be established based on a percentage of KPCW's budget to encourage the protection of free speech. He also suggested that since the new tourism group is being formed, to create a guideline to discourage marketing applications so it is clear upfront. Candace Erickson agreed and felt that the City's needs should be clearly defined when this program is advertised and Gary Hill felt that the policy can be further discussed on May 26. With regard to KPCW, he stated that the City was responding to what the radio station was requesting which was rent contribution.

Gary Hill explained that Park City has a market-based pay plan philosophy. Benchmark information is gathered every two years from a group consisting of the Wasatch Front, Colorado Municipal League, and Summit County and a comparison is made for every similar position in the City. The goal is to compensate City employees at market or close to market and he detailed the process of the technical committee to determine benchmarks. Any position that is determined to be 8% below market is recommended for reclassification. There are several positions where there are no benchmarks that are unique to Park City and those are classified as internal equity positions. The associated internal service survey process was clarified.

Mr. Hill introduced members of the pay plan committee. Kathy Dunks, chair, explained the procedures the committee utilized to determine the grades for internal equity positions and positions that are 20% off market pay. The scope and responsibilities of these positions were compared with benchmarked positions in the same grade. The groupings were also examined to determine if adjustments were needed. She relayed that the committee used the market based data once again and the work product took many meetings to develop. Committee member Ron Ivie stated that he participated in the development of the pay plan over many years beginning in the early 1980s. The concept of pay-for-performance was considered a new approach then and it created some challenges because of internal equity issues. In his experience over the years, this year's group was the most successful to reach consensus. He acknowledged the honesty of the effort and hoped Council will support its recommendations and Craig Sanchez agreed as facilitator. In response to a question from Candace Erickson about fluctuations in compensation for positions, Mr. Hill stated that there are evident market changes. Committee member Colin Hilton relayed his surprise at the meticulous level of detail and the challenge of making fair decisions, which could be contentious. Mayor Williams discussed the difficulty in recruiting police officers and building inspectors because of the pay scale.

Jim Hier asked for a definition of *working level* and Gary Hill explained that it is the highest wage of the salary range and all positions are budgeted at working level, so the personnel line may not necessarily reflect the actual figure. It is recognized that there will be unfilled positions or people not paid at working level and as a result, 7% is taken from the departmental personnel budget lines to account for vacancies. The advantage of budgeting at the top of the pay grade is that there is some contingency for over-runs in some departments which are rare. Mark Harrington added that it is assumed that employees will move to working level within two years consistent with the two-year budget. Jim Hier felt personnel should be budgeted at actual asked questioned the reason for the range. Kim Leier noted that there has been an attempt to raise the minimums because employees are not normally hired at the lowest amount and Mark Harrington interjected that another committee is analyzing the definition of working level, bonuses, and pay ranges, and these recommendations will be factored in the personnel policies. The Budget Manager noted that policies will be further reviewed on May 26. Joe Kernan asked for actual data versus budgeted, employees not at working level, and budgeting single/family employee benefits. Gary Hill responded that the City budgets about $2,000 less per employee for health insurance for that reason. Ron Ivie explained that the second year budget adjustment is critical so that the City doesn't fall too far behind. There was discussion about the pay plan information being *dated* and to consider it *as a window in time*. The City Manager explained his recommendation to combine Grades 7 and 8 in the Exempt Pay Plan and stated that he is supporting 95% of the pay plan committee's recommendations.

Gary Hill continued that the Mayor/Council compensation figures were based on the Wasatch compensation group and some resort communities in Colorado. Changes in elected official's compensation must be adopted by ordinance, which is scheduled on June 2, 2005. The pay plan is adopted in tandem with the budget and there may be opportunities to discuss the pay plan further on the 26th when policies are comprehensively reviewed. Jim Hier stated that the Council received a significant increase last year and he is not comfortable with a 12% increase for the Council but believes the raise for the Mayor is appropriate. He felt that a pay plan designed to reach the maximum in two years is very narrow. Joe Kernan pointed out that it is achievable to reach the height of the skill level for some positions in two years and he would like to look at how long it realistically takes employees to master their positions.

Joe Kernan asked for data regarding level of staffing and associated service levels. He expressed concerns about the negative impacts of sales tax legislation and Mr. Hill indicated that he could bring information back based on different options. The worst case scenario for the City would be being held to the same dollar amount as this year in perpetuity. Tom Bakaly stated that this also relates to the recession plan and it's been the City's policy to keep the number of full-time regular employee to a minimum and rely on contracts in the event of a significant downturn in revenues. This budget plan is dependent on existing resources.

Joe Kernan asked if there is data on the reasons employees leave and if it is due to pay, if there is information on the differential. The City Manager explained the practice of conducting exit interviews. Joe Kernan discussed maintaining service levels and asked the real risk of losing people if they get an 8% raise rather than an 11%. Tom

Bakaly referred to the performance measure program for information and added that service levels are directed by Council and adjustments are made accordingly. Gary Hill reported that CTAC will be looking at performance measures this summer. The City Manager offered to meet with Mr. Kernan individually to answer his questions and the Council member remarked that he preferred to deliberate on these topics. He asked if the number of part-time employees is set and Mr. Hill noted that it is monitored and reflected in a table in the budget document. He acknowledged the balancing act to determine the appropriate number of full time and contract employees and agreed with the City Manager's comment about the benefits of having contract employees in the event the organization has to down-size. Golf, snow removal, recreation, and bus drivers all lend themselves to seasonal positions. With regard to staffing requests not recommended, Mr. Kernan referred to Page 48 in the budget document and asked for more information regarding Planning, Finance, Police, Parks, and Streets. Gary Hill explained that there will be a presentation on May 19 of every department's requests and the description. Mr. Kernan spoke about the benefits of getting information early so members are prepared to make decisions and hoped this information could be provided before May 19.

Prepared by Janet M. Scott, City Recorder

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
MAY 5, 2005

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, May 5, 2005. Members in attendance were Dana Williams, Kay Calvert, Marianne Cone, Candace Erickson, Jim Hier, and Joe Kernan. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Jonathan Weidenhamer, Planner; and Gary Hill, Budget Manager.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

None.

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

<u>Budget document</u> - Mike Sweeney, HMBA, asked that the budget document be made available to citizens so they can follow the work session discussions and are better prepared. Services like snow removal are of interest to merchants. It was explained that it will be available on the Internet in its entirety and there are currently hard copies of the budget for public review at the Marsac Building and the Library.

IV MINUTES OF MEETING OF APRIL 21, 2005

Marianne Cone, "<u>I move we approve the Minutes of the meeting of April 21, 2005</u>". Joe Kernan seconded. <u>Motion unanimously carried</u>.

V CONSENT AGENDA PUBLIC HEARINGS

1. <u>Ordinance – 2300 Deer Valley Drive East, St. Regis Resort Deer Crest record of survey plat</u> <u>**(motion to continue to May 26, 2005)**</u> – The Mayor requested a motion to continue. Jim Hier, "<u>I so move</u>". Marianne Cone seconded. <u>Motion unanimously carried</u>.

2. <u>Ordinance approving the Silver Deer Chateaux at Olde Hawke Pointe on Legacy Mountain Subdivision which will combine Lots 7, 8, 25 and 26 of Block 8 of the Snyder's Addition to the Park City Survey into one lot of record</u> – Jonathan Weidenhamer explained that the application proposes the combination of four lots into one. There is an historic home and a garage on the property and the applicants would like to build an addition on the rear of the residence. The Planning Commission held a public hearing where no input was received and forwards a positive recommendation. The Mayor opened the public hearing and hearing no comments, closed the hearing.

3. Master Festival License for the Park City Cycling Festival to be held from June 17, 2005 – July 2, 2005 **(motion to continue to May 12, 2005)** – The Mayor requested a motion to continue. Marianne Cone, "I so move". Candace Erickson seconded. Motion unanimously carried.

VI CONSENT AGENDA

The Mayor reminded the public to participate in the community-wide clean-up on Saturday. Jim Hier, "I move we approve Consent Agenda Items 1 through 4". Marianne Cone seconded. Motion carried unanimously.

1. Ordinance approving the Silver Deer Chateaux at Olde Hawke Pointe on Legacy Mountain Subdivision which will combine Lots 7, 8, 25 and 26 of Block 8 of the Snyder's Addition to the Park City Survey into one lot of record – See staff report and public hearing.

2. Resolution proclaiming May 7, 2005 as Take Pride in Park City Day celebrating Take Pride in America – See resolution.

3. Approval of two-year professional services contract with Wisan, Smith, Racker & Prescott LLP in the amount of $34,600 for 2005 and $35,800 for 2006, in a form approved by the Legal Department – See staff report.

4. Special services contract with Park City Community Outreach Center in the amount of $6,000, in a form approved by the Legal Department, for a term ending June 30, 2005 – See staff report.

VII NEW BUSINESS

Amendment #1 to the Hogan & Associates Construction Agreement, in a form to be approved by the Legal Department, for work related to the Quinn's Recreation Complex in the amount of $5,466,843 – Colin Hilton relayed that this contract amount represents 80% of the funding for the ice rink. The remaining $80,040 for finishes is intended to be raised privately and the fields' portion will be before Council on May 26. There are shared elements in the ice facility for the fields complex and those items amount to $1 million. The sewer lines need to be installed through SR248 and US40 by the first of June to avoid conflicts with UDOT projects. Joe Kernan, "I move we approve Amendment #1 to the Hogan & Associates Construction Agreement in the amount of $5,266,843". Jim Hier seconded. Motion unanimously carried.

VIII PUBLIC HEARING

Tentative budget for fiscal year 2005-2006 for Park City Municipal Corporation and its related agencies – The Mayor invited the public to comment on the budget.

Jane Campbell, Peoples Health Clinic, thanked the City Council for its support. (See work session notes).

IX ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 2 p.m. Members in attendance were Mayor Dana Williams, Kay Calvert, Marianne Cone, Candace Erickson, Jim Hier, and Joe Kernan. Staff present was Tom Bakaly, City Manager and Mark Harrington, City Attorney. Jim Hier, "I move to close the meeting to discuss property and litigation". Kay Calvert seconded. Motion carried unanimously.

The meeting opened at approximately 3:45 p.m.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott, City Recorder

City Council Staff Report

Planner: Jonathan Weidenhamer
Subject: 151 MAIN STREET SUBDIVISION
Date: May 19, 2005
Type of Item: Administrative
Applicant: Bill White - representing interest for 151 Main Street Corporation
Representative: Von Visions Architecture + Planning (Kurt VonPutkammer)
Zone: HCB/ HR-2

PLANNING DEPARTMENT

RECOMMENDATION: Staff recommends that the City Council review the proposed plat amendment, conduct a public hearing and consider approving the amendment according to the findings of fact, conclusions of law and conditions of approval outlined in the attached ordinance.

BACKGROUND

This application re-submits a lot combination plat that originally was reviewed and approved by City Council on June 6, 2002. The plat was never recorded, and the approval has expired, necessitating this new submission. The Planning Commission reviewed this item at the May 12, 2005 meeting. A Public Hearing was held. No public comment was received. The Planning Commission voted unanimously to forward a positive recommendation to the City Council to approve the plat amendment.

The project site is located at 151 Main Street. A historic building exists on the property which currently is operated as the restaurant Grappa. The applicant proposes to combine the two lots under existing building and patio area (lots 13&14) with the adjacent $1^{1/2}$ lots to the south (11&12) and 2 adjacent quarter lots (15&16) to the west (Exhibit B). The applicant intends to expand the existing commercial use by installing a kitchen addition on the lots to the South (lots 11 & 12), site of the City's temporary landscaping improvements.

The lots in this application are zoned HCB, Historic Commercial Business and HR-2, Historic Residential - 2 (Exhibit C). The proposed plat creates a 7,166 square foot (s.f.) lot, 5,916 s.f. of which is zoned HCB, 1,250 s.f. of which is HR-2. No addition/expansion will be permitted on the HR-2 zoned portion of the property. The LMC limits building area to a Floor Area Ratio (FAR) of 4.0 in the HCB District. Development of a FAR up to 1.5 is exempt from meeting a parking requirement if fees have been paid into the Main Street Special Improvement District (MSSID).

This application was initially reviewed by the Planning Commission on May 8, 2002, and again on May 22, 2002, at which time the Planning Commission forwarded a recommendation to approve the application. A public hearing was held and input was received from two adjoining property owners. Their concerns focused on mechanical noise and garbage issues. The applicant's initial design proposal mitigates the neighborhood concerns that have been raised.

ANALYSIS

In August 1998 the Redevelopment Agency of Park City (RDA) and Bill White entered into a 5 year renewable Public Recreation License Agreement to install temporary landscaping improvements on portions of Mr. White's land (lots 11 & 12). The applicant has exercised his right to terminate the agreement by providing notice to the RDA. As required by the agreement, the RDA anticipates removal of the existing landscaping improvements upon submittal of a building permit application. This project will undergo a Historic District Design Review process prior to any building permits being issued.

City records indicate that fees have been paid into the MSSID for lot 12, but not lot 11. Therefore the addition on lot 12 is exempt from any parking requirement, provided the proposed FAR does not exceed1.5. However, any development on lot 11, as well as any proposed addition that exceeds a FAR of 1.5 for the entire project will be required to provide parking on site or pay by fee in lieu of.

The easterly 25' of lots 15 and 16 are undeveloped except for only partially at grade decks and landscaping. They are used by Grappa for outdoor dining during the warmer months. A Conditional Use Permit (CUP) was approved for Outdoor Dining at this location in 1991, at which time Outdoor Dining was a conditional use for "historic structures only" (Exhibit D). In 1993, the applicant received an expansion to the existing CUP that allowed for expansion of the use from the second deck adjacent to the north only, to also include the third and fourth decks at the rear of the building (Exhibit E).

Under existing zoning regulations, this type of commercial activity is prohibited in this location, so the use continues as an Existing, Non-Conforming Use. Section 15-9-5(B) of the LMC allows for exterior or interior improvements to a structure containing a non-conforming use to be allowed provided there is no expansion of the area of the non-conforming use. Although further expansion of the restaurant may potentially increase the intensity of this use, the LMC does not regulate intensity of a use.

Section 6-3-9(K) of the Park City Municipal Code incorporates regulations on noise (Exhibit F). The existing CUP also has conditions regulating noise from outdoor speakers. Any complaints in regards to noise will continue to be responded to on a complaint basis by the Park City Police Department.

NOTICE

Notice of this hearing was sent to property owners within 300'. Staff has received no comments from the public at the time of this writing.

DEPARTMENT REVIEW

The Planning Department has reviewed this request. The City Attorney and City Engineer will review the plat for form and compliance with the LMC and State Law prior to recording. The request was discussed at a Staff Review Meeting on April 16, 2002, where representatives from local utilities and City Staff were in attendance.

RECOMMENDATION

Staff recommends that the City Council review the proposed plat amendment, conduct a public hearing and consider approving the amendment according to the findings of fact, conclusions of law and conditions of approval outlined in the attached ordinance.

EXHIBITS

Ordinance
Exhibit A – Proposed Subdivision Plat
Exhibit B – Existing Conditions.
Exhibit C – Recorder's Plats
Exhibit D – Minutes

- Planning Commission May 22, 2002
- City Council June 6, 2002

Ordinance No. 05-

AN ORDINANCE APPROVING A PLAT AMENDMENT TO COMBINE ALL OF LOTS 12, 13, 14, AND PORTIONS OF LOTS 11, 15, AND 16 OF BLOCK 13 OF THE PARK CITY SURVEY INTO ONE LOT.

WHEREAS, owners of the property known as 147 and 151 Main Street, have petitioned the City Council for approval of a subdivision plat; and

WHEREAS, proper notice was sent and the property posted according to requirements of the Land Management Code and State Law; and

WHEREAS, on May 12, 2005 the Planning Commission held a public hearing to receive public input on the proposed plat amendment and forwarded a positive recommendation of approval to the City Council; and

WHEREAS, it is in the best interest of Park City Utah to approve the plat amendment.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Park City, Utah as follows:

SECTION 1. FINDINGS OF FACT. The above recitals are hereby incorporated as findings of fact. The following are also adopted by City Council as findings of fact:

1. This application re-submits a lot combination plat that originally was reviewed and approved by City Council on June 6, 2002. The plat was never recorded, and the approval has expired, necessitating this new submission.
2. The Planning Commission reviewed this item at the May 12, 2005 meeting. A Public hearing was held. No public comment was received. The Planning Commission voted unanimously to forward a positive recommendation to the City Council to approve the plat amendment.
3. The project site is located at 151 Main Street. A historic building exists on the property which currently is operated as the restaurant Grappa.
4. The applicant proposes to combine the two lots under the existing building and patio area (lots 13&14) with the adjacent 11/2 lots to the south (11&12) and 2 adjacent1/4 lots (15&16) to the west.
5. The applicant intends to expand the existing commercial use by installing a kitchen addition on the lots to the South, site of the temporary pocket park.
6. Lots 11, 12, 13 and 14 are zoned HCB, Historic Commercial Business. Lots 15 and 16 are zoned and HR-2, Historic Residential - 2.
7. The proposed plat creates a 7,166 square foot (s.f.) lot, 5,916 s.f. of which is zoned HCB, 1,250 s.f. of which is HR-2.
8. The lots in this application are zoned HCB, Historic Commercial Business and HR-2, Historic Residential - 2 (Exhibit C). The proposed plat creates a 7,166 square foot (s.f.) lot, 5,916 s.f. of which is zoned HCB, 1,250 s.f. of which is HR-2. No addition/expansion will be permitted on the HR-2 zoned portion of the property.

9. The LMC limits building area to a Floor Area Ratio (FAR) of 4.0 in the HCB District. Development of a FAR up to 1.5 is exempt from meeting a parking requirement if fees have been paid into the Main Street Special Improvement District (MSSID).
10. City records indicate that fees have been paid into the MSSID for lot 12, but not lot 11. The addition on lot 12 is exempt from any parking requirement, provided the proposed FAR does not exceed1.5.
11. Development on lot 11, as well as any proposed addition that exceeds a FAR of 1.5 for the entire project will be required to provide parking on site or pay by fee in lieu of.
12. This project will undergo a Historic District Design Review process prior to any building permits being issued.
13. The easterly 25' of lots 15 and 16 are undeveloped except for only partially at grade decks and landscaping. They are used by Grappa for outdoor dining.
14. A Conditional Use Permit (CUP) was approved for Outdoor Dining at this location in 1991. In 1993, the applicant received an expansion to the existing CUP that allowed for expansion of the use from the second deck to the third and fourth decks at the rear of the building.
15. Outdoor Dining is prohibited in the HR-2 Zone. The use continues as an Existing, Non-Conforming Use. Section 15-9-5(B) of the LMC allows for exterior or interior improvements to a structure containing a non-conforming use to be allowed provided there is no expansion of the area of the non-conforming use.
16. Section 6-3-9(K) of the Park City Municipal Code incorporates regulations on noise. The existing CUP also has conditions regulating noise from outdoor speakers. Any complaints in regards to noise will be responded to on a complaint basis by the Park City Police Department.
17. In August 1998 the Redevelopment Agency of Park City (RDA) and Bill White entered into a 5 year renewable Public Recreation License Agreement to install a pocket park on portions of Mr. White’s land. The applicant has exercised his right to terminate the agreement by providing notice to the RDA. As required by the agreement, the RDA anticipates removal of the existing landscaping improvements upon approval of a building permit application.

SECTION 2. CONCLUSIONS OF LAW. The City Council hereby adopts the following Conclusions of Law:

1. There is good cause for this plat amendment.
2. The plat amendment is consistent with the Park City Land Management Code and applicable State law.
3. Neither the public nor any person will be materially injured by the proposed plat amendment.
4. As conditioned the plat amendment is consistent with the Park City General Plan.

SECTION 3. CONDITIONS OF APPROVAL. The City Council hereby adopts the following Conditions of Approval:

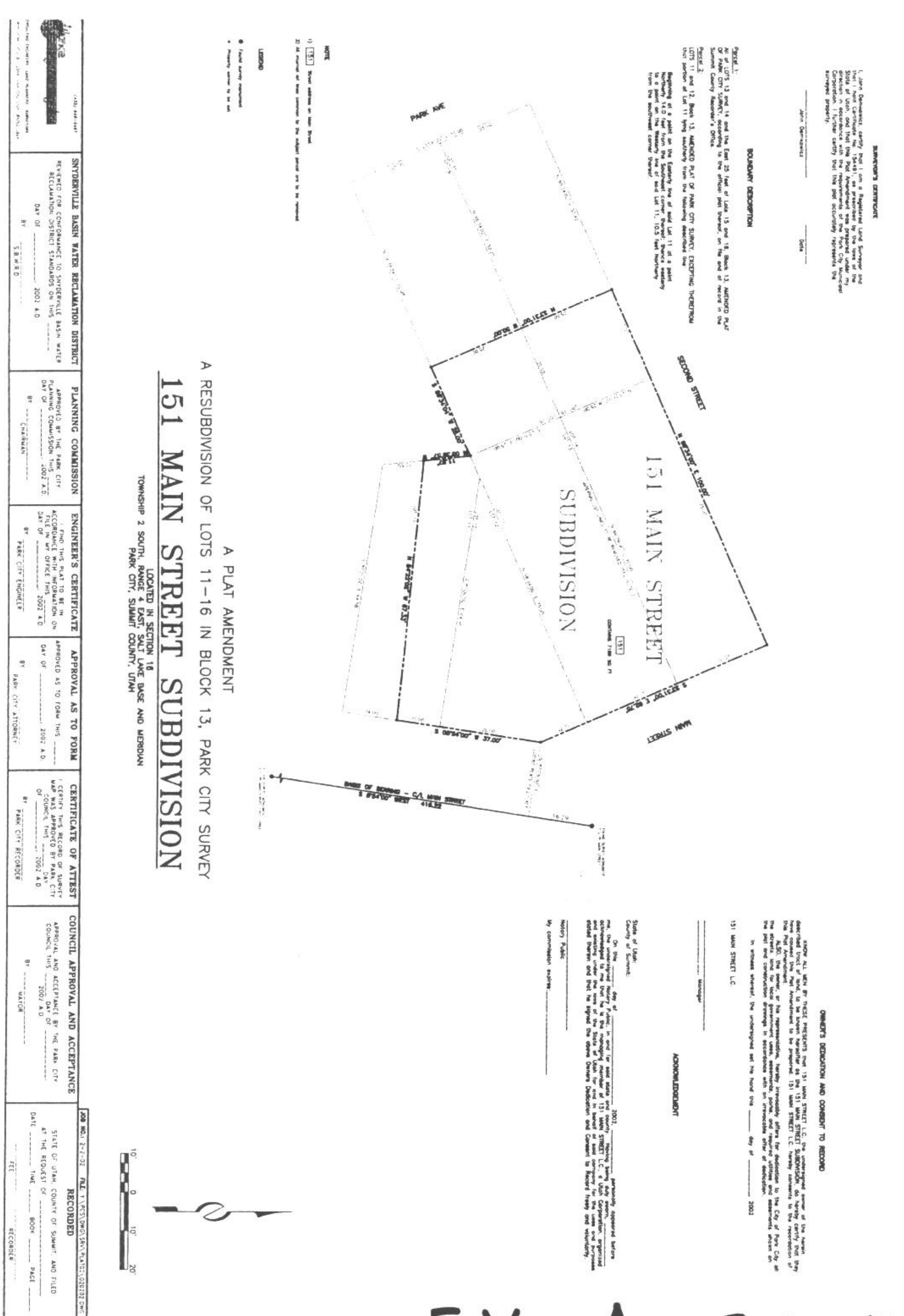
1. The City Attorney and City Engineer review and approve the final form and content of the plat for compliance with the Land Management Code and

conditions of approval prior to recordation.

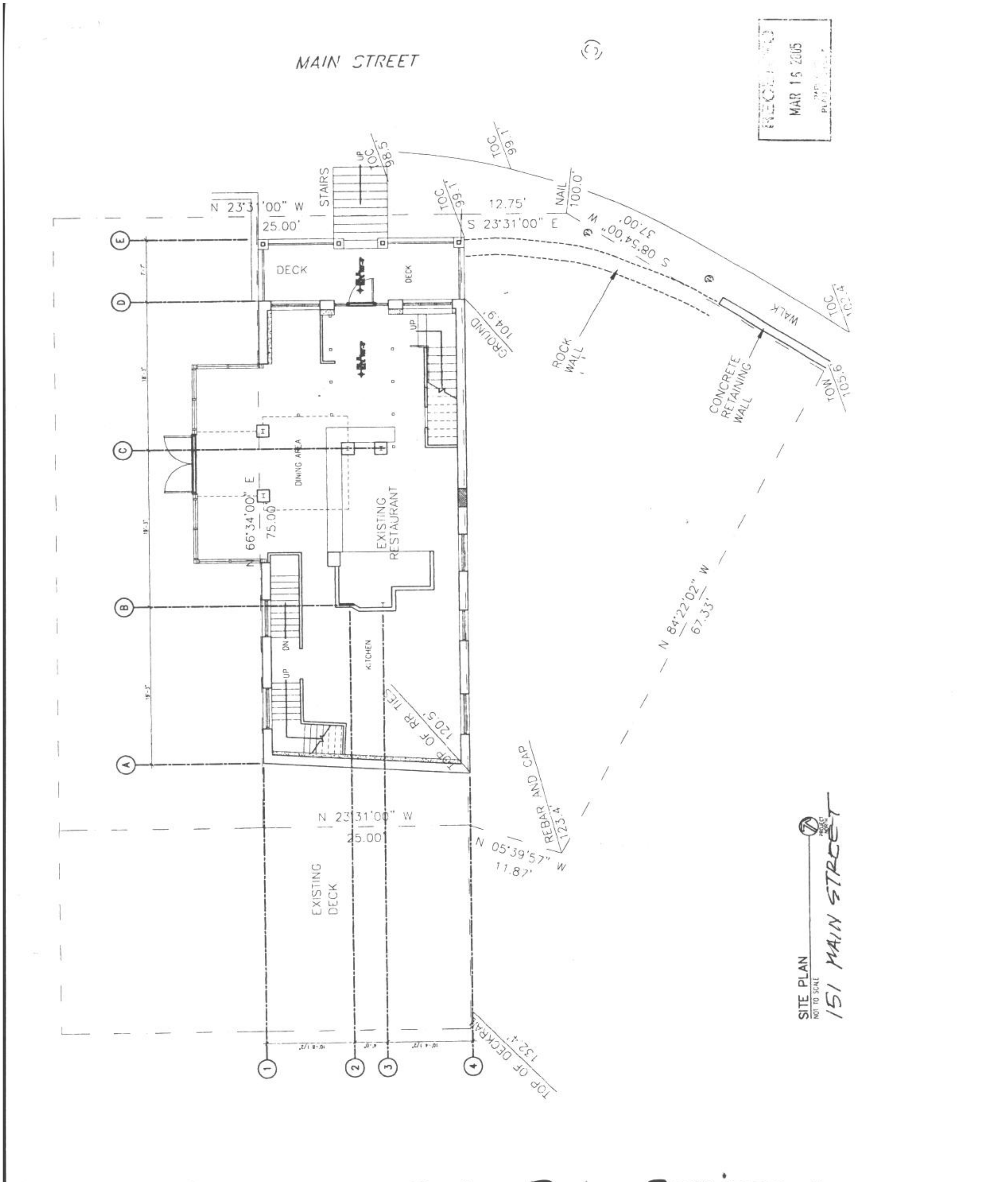
2. The applicant will record the plat amendment at the County within one year from the date of City Council approval. If recordation has not occurred within one years time, this approval and the plat will be void
3. No addition/expansion will be permitted on the HR-2 zoned portion of the property.
4. No building permit will be issued prior to recordation of the Plat Amendment.

SECTION 4. EFFECTIVE DATE. This Ordinance shall take effect upon publication.

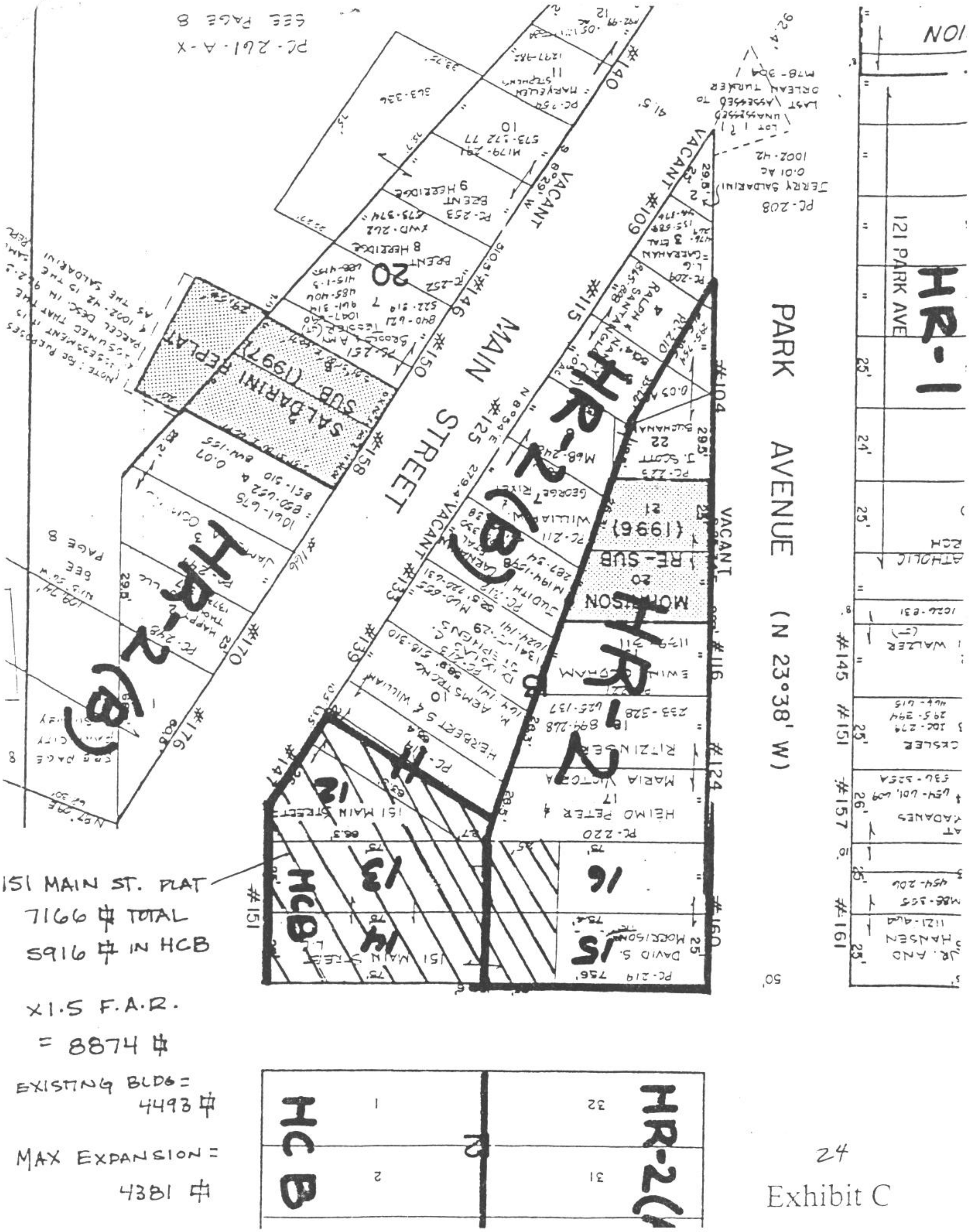
PASSED AND ADOPTED this 19th day of May, 2005.


151 MAIN STREET SUBDIVISION
A PLAT AMENDMENT
A RESUBDIVISION OF LOTS 11-16 IN BLOCK 13, PARK CITY SURVEY
151 MAIN STREET SUBDIVISION
LOCATED IN SECTION 16
TOWNSHIP 2 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN
PARK CITY, SUMMIT COUNTY, UTAH
SECOND STREET
MAIN STREET
PARK AVE
SNYDERVILLE BASIN WATER RECLAMATION DISTRICT
PLANNING COMMISSION
ENGINEER'S CERTIFICATE
APPROVAL AS TO FORM
CERTIFICATE OF ATTEST
COUNCIL APPROVAL AND ACCEPTANCE
RECORDED

EX. A - SUB. PLAT



EX. B - EXISTING CONDITIONS



151 MAIN ST. PLAT

7166 ф TOTAL

5916 ф IN HCB

X1.5 F.A.R.

= 8874 ф

EXISTING BLDG = 4493 ф

MAX EXPANSION = 4381 ф

24

Exhibit C

issues rather than design of the living space. If the City Engineer and Ron Ivie were satisfied, he was comfortable with it.

Commissioner Powers expressed concerns about snow shedding. Chair Larson agreed that the snow shed issue needs to be resolved, because they cannot allow snow to shed on a neighboring historic structure.

Chair Larson summarized that the Planning Commission needs to see an accurate streetscape with elevations they can trust, look at reducing the volumetrics on 251 Park Avenue, and see significantly reduced volumetrics on 255 Park Avenue.

Planner Satchell stated that, to address the issue of perception varying in terms of what is being proposed and what the Staff, HDC, and Planning Commission see and interpret, language in the application packet contains a clause stating that the Staff may or may not request a massing model. He asked if the Planning Commission would like to see a model at the next meeting. Chair Larson felt that, if the applicant could provide an accurate streetscape and drawings, a model may not be necessary.

MOTION: Commissioner Volkman moved to CONTINUE this item. Commissioner O'Hara seconded the motion.

VOTE: The motion passed unanimously.

3. **151 Main Street - Plat amendment**

Planner Jonathan Weidenhamer reviewed the request for a plat amendment to combine all of Lots 12, 13, and 14 and portions of Lots 11, 15, and 16, Block 13 of the Park City Survey. Lots 11, 12, 13, and 14 are in the HCB zone, and Lots 15 and 16 are in the HR-2 zone. The plat will result in one lot of record 7,166 square feet in size, with 5,916 square feet of that being in the commercial district. The applicant proposes a I-l/2 floor area ratio, which will result in adding approximately 4,381 square feet to the existing 4,500-square-foot building, roughly doubling its size. The applicant proposes that the addition on Lots 11 and 12, which is the location of the existing pocket park, be a kitchen addition. Planner Weidenhamer recalled that the Planning Commission reviewed this application at the last meeting, and a concern was raised about the use of the existing non-conforming patio at the rear of the buildings for outdoor dining. The Planning Commission was concerned that, if the kitchen is expanded, the use would be intensified and possibly result in a noise issue. The staff report contains the existing outdoor dining approvals from 1991 and 1993 showing how the City has tried to regulate the noise issue. The staff report also contains the existing municipal noise ordinance which states that noise from the use will stop after 10:00 p.m. Planner Weidenhamer stated that a design review process will go hand in hand with development of the empty lots, and they hoped at that point to negotiate further with the applicant on the noise issue. He reported on input received from the adjacent neighbor behind the Grappa at 124 Park Avenue. That neighbor was not so concerned with the noise from patrons as with the mechanical noise. Planner Weidenhamer explained that the issue could be addressed during the design review process. The Staff recommended that the Planning Commission conduct a public

EX. D - MINUTES

hearing, consider public input, and forward a positive recommendation to the City Council to approve this plat amendment.

Kurt Von Puttkammer, project architect, requested that the Planning Commission consider a plat amendment to combine several portion and fragment lots. He noted that a conditional use process is in place to deal with the noise and outdoor seating and requested that the Planning Commission not commingle these administrative procedures. He stated that he was anxious to address the noise issues and that the CUP requires them to comply with the noise ordinance. He clarified that the kitchen will be expanded because it is outdated, and they are also providing a handicap accessible entry and handicap toilet room renovation inside. He noted that the amount of square footage dedicated to exterior eating is limited and cannot be expanded. They are requesting an expansion to the south side of approximately 4,200 square feet, resulting in approximately 50 seats. This is concentrated from within and complies with the Land Management Code.

Chair Larson opened the public hearing.

Kari Hays Walzer stated that she did not oppose the plat amendment, but she was concerned with noise from the mechanical equipment. She stated that they already hear fan noises, but when something is added, it takes some time to get used to it. She stated that she loves outdoor dining, but the fans are a drag. She asked the Planning Commission to do what it can to reduce the noise from the mechanical equipment.

John Ray, a property owner across the street, was concerned about what would happen to the garbage can on the corner once the kitchen is expanded. He asked if the Grappa would include space on its property for the dumpster.

Chair Larson closed the public hearing.

Chair Larson stated that mechanical equipment noise and garbage will be addressed during the design review process, and he was unsure whether the Planning Commission could address the noise issue at this time. He suggested that Mr. Von Puttkammer let the applicant know that Chair Larson may start calling the police rather than Grappa if the noise is a problem late at night in order to have a clear paper trail.

MOTION: Commissioner Volkman moved to forward a POSITIVE recommendation to the City Council to approve a plat amendment to combine all of Lots 12, 13, and 14 and portions of Lots 11, 15, and 16 of Block 13 of the Park City Survey according to the findings of fact, conclusions of law, and conditions of approval outlined in the staff report. Commissioner O'Hara seconded the motion.

VOTE: The motion passed unanimously.

Findings of Fact - 151 Main Street

1. The project site is located at 151 Main Street. A historic building exists on the property which currently is operated as the restaurant Grappa.

City Council
Staff Report

Planning Department

Author: **Patrick J. Putt**
Subject: **650 Woodside Ave. Plat Amendment**
Date: **May 19, 2005**
Type of Item: **Legislative**

Summary Recommendations: The Planning Department recommends that the City Council approve the proposed plat amendment subject to the findings of fact, conclusions of law, and conditions of approval outlined in the attached ordinance.

Topic: A request to amend Park City Survey by combining Lots 27-30, Block 6 into one (1) lot of record.

Background: The City has received a plat amendment application from Lowell Brown, Jr. to combine Lots 27-30, Block 6 of the Park City Survey in to one (1) lot of record. The property is identified as 650 Woodside Avenue and is located in the Historic Residential (HR-1) Zoning District. The proposed lot area is approximately 5,880 square feet. The purpose for the proposed plat amendment is to enable Lowell A. Brown, Jr. to develop a single-family residence and detached garage on the subject property.

Mr. Brown and Frederick C. Moore previously filed a request that the City vacate and abandon its interests in a segment of the historic Crescent Train Grade, a.k.a. the Crescent Tramway between Park and Woodside Avenues bisecting the property. City Council held an initial public hearing on the vacation request on May 13, 2004 at which time it referred the matter to the Planning Commission for review concurrent with the plat amendment request. The vacation request has since been set aside by the applicant pending Final Action on the plat amendment request. In the event the plat amendment is approved, the vacation request will be withdrawn.

The width of the Crescent Tramway through the subject property is approximately 10-15 feet. The tramway grade was originally developed for a narrow gauge railroad operated by the Crescent Mining Company. Over time, the railroad tracks were removed and the tramway grade was used as a public road. In recent years, the Crescent Tramway has served as a primary public pedestrian and bike trail connection between the Main Street area and the residential neighborhoods west of the commercial core. Two (2) City water lines *(a 6" and 8" line)* exist within and adjacent to the current tramway. The lines serve the culinary and fire protection needs for the Upper Park Avenue and nearby neighborhoods. The City asserts a prescriptive right-of-way over the Crescent Tramway by virtue of its historic use as a public transportation and utility corridor, as well as a public pedestrian trail.

The applicant proposes to dedicate the portion of the Crescent Tramway running through the property as a public non-vehicular access and utility easement. He also intends to dedicate the adjacent Lot 8, Block 6 *(located along Park Avenue)* to the City for open space, non-vehicular pedestrian trail access, and utility purposes *(see attached plat and survey).* Mr. Brown owns the northerly 21.10 feet of Lot 8.

On April 13, 2005, the Planning Commission approved the applicant's application for a steep-slope Conditional Use Permit for a single-family residence on the south side of the Crescent Tramway and a detached garage on the north-side of the Crescent Tramway. The subject plat amendment application is the last process step prior to the applicant filing for a Historic District design review and building permit to construct the project.

Analysis: Plat Amendment requests are reviewed pursuant to the Land Management Code, Section 15-7: Subdivisions. The Planning Department has reviewed the applicant's request and finds that it meets all necessary lot size, lot configuration, and access requirements. The applicant has further agreed to dedicate the segment of the Crescent Tramway crossing the property and the northerly 21.10 feet of adjacent Lot 8 to the City for pedestrian trail, open space, and utility purposes. Mr. Brown will also relocate at his own expense any portion of the two water lines which conflict with the building pads.

Staff has received a substantial amount of public inquiry and comment on the proposed plat amendment. Nearly all comment received to date involved opposition to the previously proposed vacation request. Public comment regarding the Crescent Tramway emphasized the tramway's importance to the community as a public pedestrian and utility corridor.

The Planning Commission held a public hearing on this application on June 9, 2004 and forwarded a positive recommendation to Council. In forwarding its positive recommendation, the Planning Commission determined that that the potential adverse effects of the proposal on the public are mitigated by:

- Dedication of a public non-vehicular access and utility easement on the existing Crescent Tramway running through the subject property; and

- Dedication of the adjacent Lot 8, Block 6 to the City for open space, non-vehicular pedestrian trail access, and utility purposes.

Comment was also received during the April 13, 2005 Planning Commission's steep-slope conditional use permit review. Public concern focused on the proposed mass and scale of the proposed single-family residence and its proximity to the tramway. To address these public concerns, the applicant modified the proposed project design to include a minimum three (3) foot setback from the tramway easement. The mass of the building has also been stepped down to a height of approximately 23 feet for portions of the building adjacent to the tramway.

Staff Recommendation: Staff recommends that the City Council approve the proposed plat amendment subject to the attached ordinance.

Exhibits: Ordinance

An Ordinance Approving a Plat Amendment to Combine Lots 27-30, Block 6 of the Park City Survey Into One Lot of Record Known As The 650 Woodside Subdivision, Located at 650 Woodside Avenue in Park City, Utah.

WHEREAS, the owner of property located at 650 Woodside Avenue has petitioned the City Council for approval of a plat amendment as shown in attached Exhibit 1; and

WHEREAS, the property was properly noticed and posted according to the requirements of the Land Management Code and State Law; and

WHEREAS, proper legal notice was sent to all affected property owners and service providers; and

WHEREAS, the Planning Commission held a public hearing on June 9, 2004, to receive input on the proposed plat amendment; and

WHEREAS, the Planning Commission, on June 9, 2004, further discussed the plat amendment and forwarded a positive recommendation to the City Council; and,

WHEREAS, on May 19, 2005 the City Council held a public hearing and approved the proposed plat amendment; and

WHEREAS, it is in the best interest of Park City, Utah to approve the plat amendment.

NOW, THEREFORE BE IT ORDAINED by the City Council of Park City, Utah as follows:

SECTION 1. APPROVAL. The plat amendment, as shown in Exhibit 1, is approved subject to the following Findings of Facts, Conclusions of Law, and Conditions of Approval:

Findings of Fact:
1. The property is located in the Historic Residential (HR-1) zone.
2. The HR-1 zone is a residential zone characterized by a mix of larger contemporary residences and smaller historic homes.
3. The amendment will combine Lots 27-30, Block 6 of the Park City Survey into one (1) lot of record.
4. The proposed lot area is approximately 5,880 square feet.
5. A segment of the historic Crescent Tramway/Railroad grade bisects the subject property.
6. The tramway grade was originally developed for a narrow gauge railroad operated by the Crescent Mining Company until approximately 1901.
7. The Crescent Tramway is a primary utility corridor and pedestrian trail connection between the Main Street area and the residential neighborhoods west of the commercial core.

8. The width of the Crescent Tramway through the subject property is approximately 10-15 feet.
9. Two (2) City water lines *(a 6" and 8" line)* exist within, and in some cases outside of, the current tramway. The lines serve the culinary and fire protection needs for the Upper Park Avenue and nearby neighborhoods.
10. The City maintains the Crescent Tramway infrastructure.
11. The applicant proposes to dedicate a public non-vehicular access and utility easement on the existing Crescent Tramway running through the subject property. The easement will permit the City to maintain, and if necessary improve, the easement consistent with public trail and utility purposes.
12. The City asserts a prescriptive right-of-way over the Crescent Tramway by virtue of its historic use as a public transportation and public utility corridor, as well as a public pedestrian trail. Public use of the Crescent Tramway has been documented back to 1901.
13. The applicant owns the northerly 21.10 feet of Lot 8, Block 6 of the Park City Survey and has offered to convey the property to the City for open space, non-vehicular pedestrian access and utility purposes.
14. The property owner has agreed to fund the entire cost of any necessary relocation of the water lines existing on the property. This cost could be as high as $25,000.
15. No remnant lots will be created as a result of this application.

<u>Conclusions of Law</u>:
1. There is good cause for this plat amendment.
2. The plat amendment is consistent with the Park City Land Management Code and applicable State law.
3. Neither the public nor any person will be materially injured by the proposed plat amendment.
4. As conditioned the plat amendment is consistent with the Park City General Plan.

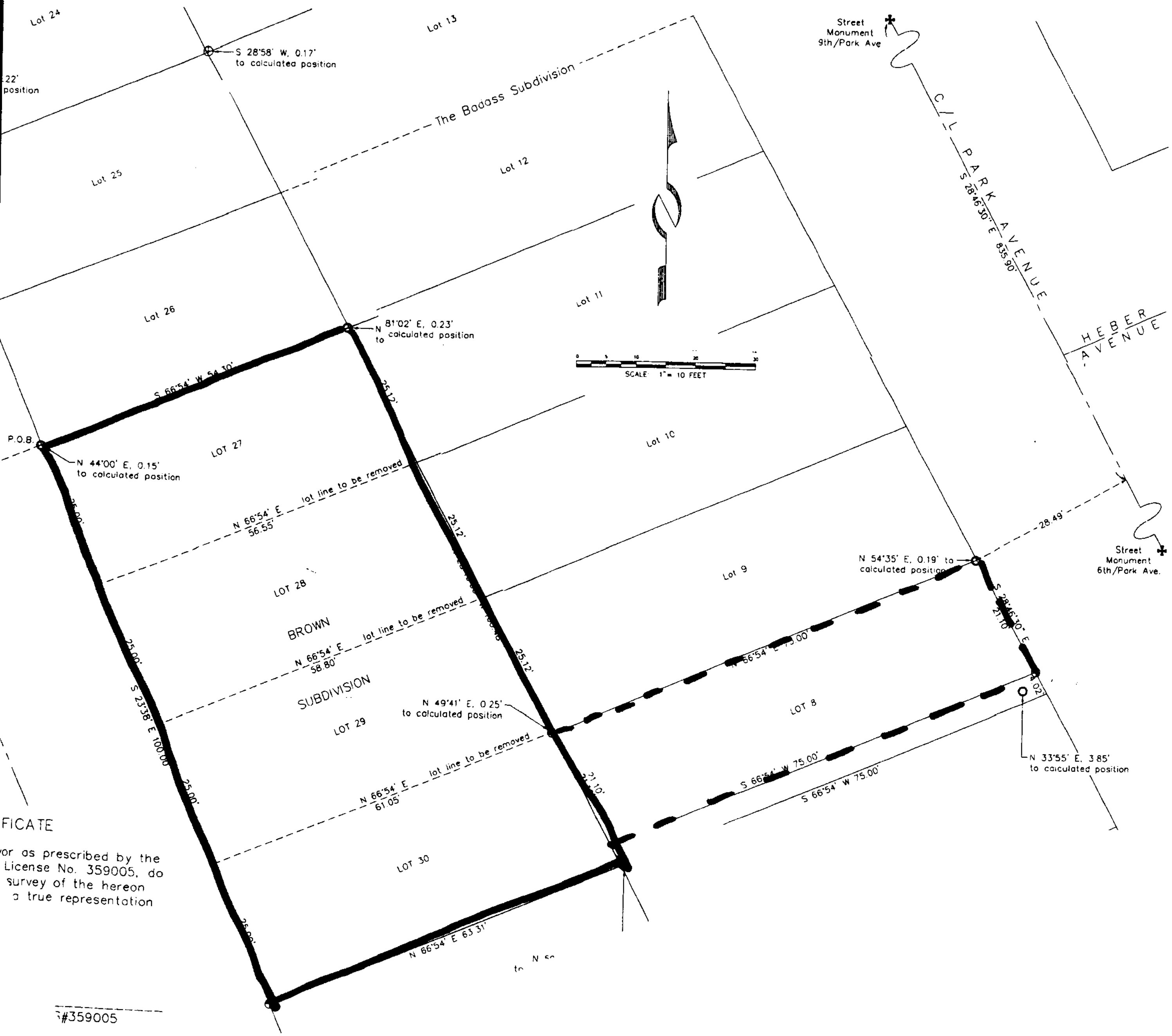
<u>Conditions of Approval</u>:
1. The City Attorney and City Engineer shall review and approve the final form and content of the plat for compliance with the Land Management Code and conditions of approval prior to recording the plat.
2. An easement covering the historic Crescent Tramway Railroad Grade prescriptive right-of-way shall be shown on the plat and dedicated to the City for non-vehicular pedestrian trail, and utility purposes in a manner approved by the City Engineer and City Attorney. Said easement shall be consistent with the easement shown on the Alpine Survey, Inc. survey submitted to staff and identified as Exhibit 2.
3. The applicant shall dedicate the northerly 21.10 feet of Lot 8, Block 6 of the Park City Survey to the City for open space, non-vehicular pedestrian access and utility purposes.
4. A financial guarantee in an amount satisfactory to the City Engineer and in a form approved by the City Attorney for any public improvements, including the water line relocation, shall be in place prior to plat recordation.

5. This approval shall expire unless the final plat is recorded within one (1) year from the date of City Council approval.

SECTION 2. EFFECTIVE DATE. This Ordinance shall take effect upon publication.

PASSED AND ADOPTED this 19th day of May, 2005.

650 Woodside Subdivision
Block 6, Park City Survey
Lot Line Amendment



FICATE

or as prescribed by the
License No. 359005, do
survey of the hereon
true representation

#359005

NARRATIVE

1. Survey requested by: Lowell A. Brown, Jr.
2. Purpose of survey: Lot Line Amendment: Lots 27, 28, 29 &
3. Basis of survey: found Street Monuments as shown. Block dim from the Amended Park City Monument Control Map by Bush Inc. Recorded as Entry No. 199887 in the office of the Summ Recorder. Subdivision of Block 6 from the Map of Park City b & Richards Engineers, traced from the original map July, 192
4. Date of survey: September 8, 2003.
5. Property monuments set or found as shown.
6. Located in the Southeast Quarter of Section 16, T2S, R4E, SL
7. See the official plats of The Park City Survey for other possi easements and restrictions.
8. The owners of the property should be aware of any items aff property that may appear in a title insurance report.
9. For previous surveys in the immediate area see Survey File N and Entry No.'s 176770 & 456985, on file in the office of th County Recorder.

LEGAL DESCRIPTION

All of Lots 27, 28, 29 & 30, Block 6, Park City Survey, accordi official plats thereof, on file and of record in the office of the County Recorder.
More particularly described as follows:
Beginning at the northwesterly corner of Lot 27, Block 6, Park according to the official plat thereof, on file and of record in t the Summit County Recorder, said point also being on the west way line of Woodside Avenue, and running thence South 23°38' said right of way line of Woodside Avenue, 100.00 feet to the corner of Lot 30 of said Block 6; thence North 66°54' East, 6 the southeasterly corner of said Lot 30; thence North 28°46'30

PARK CITY 1884

City Council
Staff Report

Subject:	**Eagle Mountain Partners – Water Certificate Extension**
Title:	**FIRST AMENDMENT TO NOVEMBER 27, 1996 AGREEMENT BETWEENEAGLE MOUNTAIN PARTNERS, LLC; KEARNS-TRIBUNE CORPORATION; AND PARK CITY MUNICIPAL CORPORATION**
Author:	**Jonathan Weidenhamer**
Date:	**May 19, 2005**
Type of Item:	**Administrative**

Staff has continued to pursue the potential annexation of City-owned lands in the Round Valley/ Quinn's Jct. Area. One adjacent, private property owner that we have been in communication with is Nancy Rossman. Ms. Rossman owns a 40 acre parcel directly east of Last Sun (Cove, phase II), known as the Wilburn West parcel (Exhibit B). Ms. Rossman filed a petition for annexation of the Wilburn West Parcel into Park City on January 5, 2005. Part of our discussions with Ms. Rossman has revolved around an agreement made in 1996 with Ms. Rossman (Eagle Mountain Partners & Kearns-Tribune Corporation) regarding water connection waivers (certificates). The water certificates are valid for both water development and water connection fees applicable to a new house. At this time, Ms. Rossman has requested an extension of her 1996 Agreement. Staff has drafted language for a formal extension based on the following key terms:

- Extend 20 water certificates beyond the original July 2, 2005 expiration date
- Allow additional (new) certificates to be extended to Wilburn West in a number equal to the actual number of units approved during the annexation process.
- Cap the worth of the individual certificates at $15,000 a piece.

Ms. Rossman has provided an updated list of the remaining certificates from the 1996 Agreement. There are approximately 12 lot owners in Eagle Pointe who have been issued water certificates from Ms. Rossman but have not redeemed them from the City (filed for building permits on their lots). Ms. Rossman has provided typical terms of 2nd party sales, and explains that she has clearly represented that these certificates were sold to second parties with a July 2, 2005 expiration date, and second parties should have no impact on her moving forward with her agreement based on the preceding terms.

Options

1. <u>Agree to amend the 1996 agreement based on the language attached in Exhibit A .</u> **This is Staff's recommendation.**

2. Agree to extend with some modification. This could provide some consideration to those 2^{nd} parties who have purchased certificates from Ms. Rossman, but whose certificates would otherwise expire on July 2, 2005.

3. Do Nothing. Let the certificates expire as scheduled.

FIRST AMENDMENT TO NOVEMBER 27, 1996 AGREEMENT BETWEEN EAGLE MOUNTAIN PARTNERS, LLC; KEARNS-TRIBUNE CORPORATION; AND PARK CITY MUNICIPAL CORPORATION

This Amendment is made this 19th day of May, 2005, by and among **EAGLE MOUNTAIN PARTNERS**, **LLC**, as successor in interest to Kearns-Tribune Corporation and Florida-Utah Corporation and **PARK CITY MUNICIPAL CORPORATION**.

WHEREAS, in 1980, Park City Municipal Corporation (hereinafter “Park City”) entered into a contract with Park Meadows Development Company whereby Park City agreed to waive water connection fees for 631 units in exchange for Park Meadows Development Company developing the Park Meadows Well; and

WHEREAS, in 1993, 588 of these waivers remained, and Kearns-Tribune Corporation, as successor in interest to Park Meadows Development Company, conveyed the waivers to Park City Municipal Corporation in exchange for a waiver of water connection and water development impact fees for each of the units approved in what is presently called the Eagle Pointe Subdivision; and

WHEREAS, the 1980 contract provided the waivers would expire on July 20, 2005; and

WHEREAS, in 1996, Eagle Mountain Partners, Kearns-Tribune Corporation, and Park City amended the 1980 contract to provide that all but two-hundred (200) water development and water connection impact fee waivers for approved units within the Eagle Pointe Subdivision were extinguished and that the remaining two-hundred (200) would expire on July 20, 2005; and

WHEREAS, Park City and Eagle Mountain Partners, as successor in interest to Kearns-Tribune Corporation, now agree that an amendment to the 1996 Agreement is appropriate.

WITNESSETH

NOW, THEREFORE, Park City and Eagle Mountain Partners hereby agree to amend the November 27, 1996 Agreement as follows:

1. All but twenty (20) Certificates of Waiver of Water Connection and Water Development Impact Fees for approved units within the Eagle Pointe Subdivision, Phases I through IV, and The Cove Subdivision, Phases I and II, whether owned by Eagle Mountain Partners or a subsequent purchaser, will expire without further action on July 2, 2005.

2. The twenty Certificates of Waiver of Water Connection and Water Development Impact Fees for approved units within the Eagle Pointe Subdivision remaining after July 20, 2005 will expire without further action on July 2, 2008.

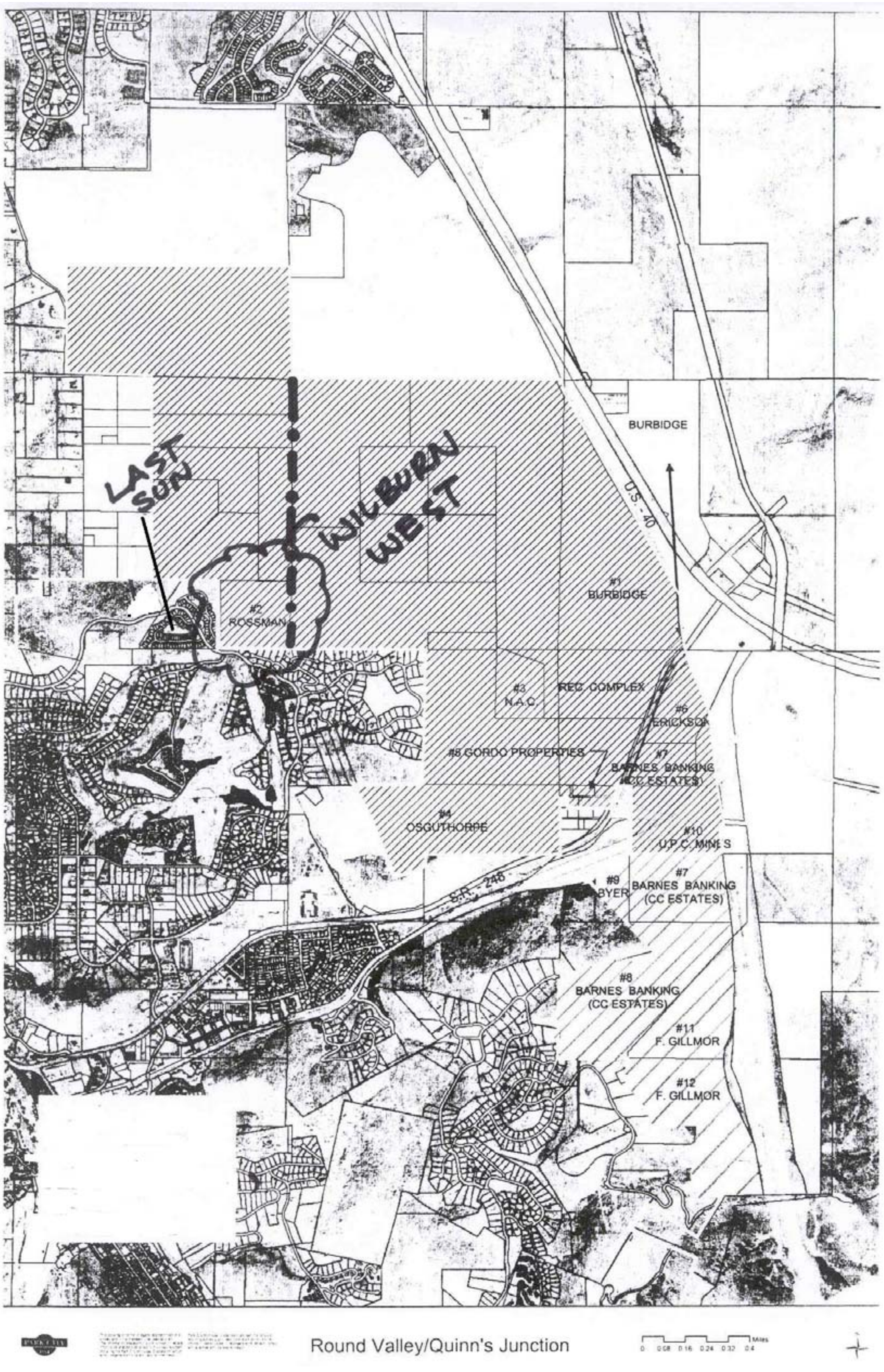
3. Additional Certificates of Waiver of Water Connection and Water Development Impact Fees for approved density within the Wilburn West Parcel, as depicted in Exhibit B attached hereto, are hereby created in a number equal to the actual number of units approved by Park City Municipal Corporation through the annexation process.

4. The Certificates of Waiver of Water Connection and Water Development Impact Fees designated for units approved within the Wilburn West Parcel will expire without further action on July 20, 2010;

5. The amount of water connection and water development impact fees waived pursuant to the November 27, 1996 Agreement and this Amendment shall not exceed $15,000 per approved unit; and

6. Park City shall not be obligated to refund any money in the event the impact fee calculated for a unit is less than $15,000.

DATED this 19th day of May, 2005.


LAST SUN
WILBURN WEST
BURBIDGE
U.S. 40
#1 BURBIDGE
#2 ROSSMAN
#3 N.A.C.
REC. COMPLEX
#6 ERICKSON
#8 GORDO PROPERTIES
#7 BARNES BANKING (CC ESTATES)
#4 OSGUTHORPE
#10 U.P.C. MINES
#9 BYER
#7 BARNES BANKING (CC ESTATES)
S.R. 248
#8 BARNES BANKING (CC ESTATES)
#11 F. GILLMOR
#12 F. GILLMOR
Round Valley/Quinn's Junction
Miles