



**PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060**

May 21, 2020

The Council of Park City, Summit County, Utah, met in open meeting on May 21, 2020, at 3:45 p.m. The meeting was a remote, electronic meeting due to the declared public health emergency.

Council Member Gerber moved to close the meeting to discuss property at 3:45 p.m. Council Member Doilney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

CLOSED SESSION

*Council Member Worel participated in the meeting from 4:00 p.m. to 4:40 p.m.

Council Member Gerber moved to adjourn from Closed Meeting at 4:45 p.m. Council Member Joyce seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

WORK SESSION

FY2020-21 City Manager's Recommended Budget: Presentation and Review:

Jed Briggs and Erik Daenitz, Budget Department, presented this item. Daenitz updated Council that the State posted sales tax information from March and the numbers were slightly higher than predicted. He reviewed the latest data with regard to the COVID-19 impacts. Mayor Beerman stated many industries boasted a record year during the ski season, and he asked why the sales tax numbers did not reflect that. Daenitz indicated the data was close to the projections, but he couldn't comment on the FY2020 budget.

Daenitz displayed a chart with capital project deferrals for FY2021. Council Member Joyce asked what the Park Avenue project plan would be since so much of the project was deferred. Daenitz indicated this multi-year project was \$4.9 million, with \$747,000 being deferred this year, and noted it would be returned to the project budget in

FY2022. Council Member Joyce asked if the complete streets project would continue. John Robertson, City Engineer, stated the streets would be reconstructed on Park Avenue. Council Member Joyce asked if the other utility projects planned for this street were on track as well. Robertson stated he would talk with Snyderville to verify they were proceeding. The funding was there to complete the design and it would be determined if the funds were in place to complete the construction component.

Council Member Henney stated it was a good time to work on Park Avenue since there would not be events scheduled on that street this summer, but he also could see possibilities by deferring the project and using the funds for other areas. Robertson replied the actual construction wouldn't begin until the summer of 2021.

Daenitz stated the Transportation Fund would defer \$2.7 million in capital projects. He indicated revenues were required to be matched to expenses so most of those funds were deferred in FY 2020. Briggs noted this was a clean-up process for the Transportation Budget.

Briggs reviewed the Water Bond ratings and noted they were the same as the City had before, which was Aa2. He indicated the bond was tagged as a "green" bond, because of the City's efforts to be a net zero community. Daenitz reviewed the Water Capital projects, and noted staff consolidated projects for budget purposes, clarity, and transparency. Clint McAfee, Public Utilities Manager, updated Council on the progress with the 3Kings Water Treatment Plant construction, and noted the project was on schedule. He also stated there was a Spiro Tunnel reconstruction project because the tunnel was collapsing. There were projects that could be deferred, such as the Kings Crown water tank which was scheduled for next year. Mayor Beerman asked if impact fees would fund the water tank, to which McAfee affirmed. Mayor Beerman asked if the water impact fees were paid up front. McAfee stated the fees were paid with the building permit issuance. The Council supported the water projects as discussed.

Daenitz noted the budget appropriations with the \$10.8 million General Obligation (GO) Bond for Treasure Hill and Armstrong properties. Council Member Henney stated the bond language restricted the fund usage, and noted the money could not be repurposed for other City projects.

Daenitz stated in response to the Council request to increase the Emergency Contingency Fund from \$250,000 to \$500,000, the City would defer a project to dredge Prospector Pond, which would save \$200,000 and there would be \$50,000 in additional savings from personnel and labor expenses. He also displayed a chart of projects that could be delayed if needed, up to \$995,000.

Council Member Henney stated Council received an email from a citizen about the elimination of merit pay, and asserted this measure was taken to avoid layoffs. Dias explained all the efforts being made to retain the workforce.

REGULAR MEETING

I) ROLL CALL

Attendee Name	Status
Mayor Andy Beerman Council Member Max Doilney Council Member Becca Gerber Council Member Tim Henney Council Member Steve Joyce Matt Dias, City Manager Margaret Plane, Special Counsel Michelle Kellogg, City Recorder	Present via technology
Council Member Nann Worel	Excused

II) COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments:

Council Member Doilney reported Main Street merchants were discussing the possibility of closing the street on Sundays beginning mid-June for pedestrian use only. He noted there had been a lot of public input on this topic and this pilot would be observed closely if approved. He also stated the Jewish Family Services was helping small businesses to get up and running.

Council Member Joyce indicated Summit County would move from orange to yellow risk level with regard to COVID-19 tomorrow, and indicated the County would now be aligned with the state guidelines.

Council Member Henney asked if there was a timeline for the Historic Park City Alliance (HPCA) process for the Main Street closure, and when would it be on a Council agenda for discussion and approval. He stated Council was appreciative for the public input on this issue. He read a letter from a fourth grade student, Jada Wood, who was against littering.

Council Member Gerber stated HPCA sent a survey to their membership and 73% were in favor of Main Street being used for pedestrians only. Council Member Gerber felt this should be discussed by Council as soon as possible. She acknowledged some people

were against the proposal. She also noted Recycle Utah was open and accepting drop offs.

Mayor Beerman stated he and Matt Dias had discussed a letter from HPCA, and asked if Council would consider a special meeting next week to discuss this further. Council Member Joyce stated Council approved of the closure and he favored staff figuring out the details. Mayor Beerman stated an operational plan should be put in place and the public given an opportunity to comment. Dias indicated staff heard that Council favored this trial and had begun to work on a plan. The plan could be under a special event and it would go through that process. He thought a special meeting could be held next Wednesday or Thursday. Mayor Beerman stated he wanted the focus to be on Main Street businesses rather than Silly Market scenarios.

Council Member Doilney thought there could be an issue with the Department of Alcoholic Beverage Control (DABC) with the movement of alcohol. Council Member Henney stated there should be a public hearing and suggested discussing this further at a special meeting.

Mayor Beerman indicated the World Wildlife Federation gave Park City an award as the winner of the One Planet City Challenge. They looked at how 250 cities internationally were addressing climate change. There were 22 cities in the United States that were looked at and Park City won over and above Cleveland and Los Angeles.

III) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Beerman opened the meeting for anyone who wished to submit written comments to the Council on items not included on the agenda.

Tom Horton: "The \$24,000 question about pedestrian-only Main St. has always been how employees, visitors and Old Town residents get in and out. And there is an abundance of speculative answers such as remote parking, busing, resident permits, enforcement, China Bridge modification, etc. etc. -- but nobody really knows what would happen, and the stakes have always been too high to invite experimentation. Well, the stakes are artificially lower now, because we have to go slowly and deliberately according to public health orders. So, why is this not a great time to experiment with all those ideas and proposals?? Would we not learn some valuable things?? Let's not forget the broad community support for pedestrian Main St. expressed during Vision 2020. At some point in the future when things are back to "normal" including all the congestion, chaos, complaining and anxiety and Main St., we will wish we had used this time in active experimentation rather than hand-wringing."

Jennifer Gardner: "I support allowing Main St. to be a pedestrian only zone (bikes included). I would like to see the initial idea of Sunday from 11:00 am to 5:00 pm be expanded to include the whole weekend: Friday 5:00 pm through Sunday 11:00 pm, to allow for a complete weekend closing. This would maximize the work it takes to shut down cross streets and put up traffic signs. Stronger signage, including electronic sign boards, could be installed at the entrance to lower Park Ave. and at upper Park Ave., at the intersection of Heber, like those used during Sundance FF. A bike valet, like the one Cole Sport supports at Park Silly Market, could be used to encourage people to bike. This is also an opportunity to install more bike racks; something we have noticed is lacking. I don't think that the street will turn into a long, asphalt, outdoor mall, as the Melvins project. Pedestrian streets in other towns I've visited enhance the visual experience with benches and planters. I think our merchants will get creative. As a member of the PCAAB, I am sure our board can help. We have been pondering a crosswalk art project and this is a great time to go forward with that. When my husband and I travel, we always make it a priority to visit pedestrian streets. They attract both visitors and locals. It is a great experience to leisurely walk a town street without dodging cars, their exhaust, and now add close proximity to other people, due to the virus. It is a pleasure to dine outside on a summer evening; don't let this unique opportunity end at 5:00 on a Sunday. Let's make lemonade out of lemons! We all may see a success and want to do this every summer!"

Mayor Beerman closed the public input portion of the meeting.

Council Member Gerber asked if viewers on Facebook Live could raise their hand if they wanted to make comments. Matt Dias noted all the risks associated with that and recommended to keep the form of public input that was currently practiced.

IV) CONSENT AGENDA

1. Request to Approve Lease Addendum Five in a Form Approved by the City Attorney, with the Utah Department of Alcohol and Beverage Control (DABC) for their Tenant Space Located at 460 Swede Alley, Unit 100:

2. Request to Approve Resolution 09-2020, a Resolution Proclaiming May 30, 2020, as Arbor Day and Celebrating Park City's 27th Anniversary as a Tree City USA Community:

3. Request to Authorize the City Manager to Execute the First Addendum to the Design Professional Services Agreement, in a Form Approved by the City Attorney, with The Electric Highway Co., for Installation of Twelve Electric Vehicle (EV) Charging Ports in an Amount Not to Exceed \$73,000.00:

4. Request to Authorize the City Manager to Sign the Park City-Salt Lake City Connect Interlocal Cooperative Agreement with Utah Transit Authority (UTA) and Spend \$1.6 Million on Fourteen Electric Buses:

Council Member Joyce moved to remove and continue Consent Agenda Item One to a date uncertain. Council Member Henney seconded the motion.

RESULT: CONTINUED TO A DATE UNCERTAIN

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

Council Member Joyce moved to approve Consent Agenda Items Two, Three, and Four. Council Member Henney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

V) OLD BUSINESS

1. Consideration to Approve the Contract Amendment with AECOM Technical Services, Not to Exceed \$96,947.00 to Facilitate Walkability Improvements between Homestake Rd., to the Kearns Blvd/Snow Creek Dr. Intersection, in Conjunction with Planned Bus Stop Improvements:

Alexis Verson, Transportation Planner, presented this item and reviewed the walkability project, including bus shelter improvements. She indicated the amendment to the contract would include an additional walkability project on Park Avenue and a retaining wall on Kearns Boulevard.

Verson explained the contractor preferred splitting the bids in order to get responses from different contractors for the different types of projects within the overall project, but noted splitting the bids would cost the City an extra \$19,000. Council Member Henney asked for further clarification on not splitting the bid package, to which Verson explained multiple bids would result in more specialized contractors.

Council Member Joyce asked about the curb cuts by bus stops, and indicated it was awkward when buses were pulling into traffic. Verson stated there wasn't a negotiation on curb cuts. Council Member Gerber thought it was difficult for pedestrian crossings in that area, and hoped for a light at some point in the future. Verson stated that was a UDOT road, and they usually favored above or below grade crossing. She stated she could continue that conversation with UDOT. Council Member Doilney looked forward to making a crossing for the Silver Creek side of the street.

Mayor Beerman opened the public hearing. No comments were submitted. Mayor Beerman closed the public hearing.

Council Member Joyce moved to approve the contract amendment with AECOM Technical Services, not to exceed \$96,947.00 to facilitate walkability improvements between Homestake Rd., to the Kearns Blvd/Snow Creek Dr. intersection, in conjunction with planned bus stop improvements. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

2. Consideration to Approve Financial Support in FY2020 to Continue Membership in the Central Wasatch Commission (CWC):

Matt Dias, City Manager, presented this item and reviewed the past two discussions on this issue. He indicated Summit County allocated \$25,000 to continue their membership. He felt there was flexibility in the annual membership contributions and noted there was \$25,000 in the budget for this membership.

Council Member Doilney indicated this was a paid membership, but the benefits were elusive. He stated the focus could change to the Wasatch Back in the next few years, but he couldn't see it coming. Mayor Beerman stated the focus was on the Wasatch Front at the moment, but there had been times when CWC helped the Wasatch Back, such as not opening Guardsman Pass year-round and contributing to the Bonanza Flat open space purchase. Council Member Doilney understood there could be value in maintaining membership, and thought the City could contribute at a lower level.

Council Member Joyce stated he was happy to receive the CWC's financial statements. He thought this was a Wasatch Front group and the CWC financials still concerned him. Meanwhile, the City was cutting its budget. Mayor Beerman stated this was a regional group and the City didn't have the option of only contributing when it was asking for something. He explained some of the CWC projects and indicated he hoped the relationship with CWC could continue.

Council Member Gerber stated regional collaboration was a pillar in Vision 2020. She felt Park City should have a seat at the table and thought \$25,000 would be a reasonable contribution. Council Member Henney asked what the other members were contributing. Mayor Beerman indicated all the other members had paid their membership fees, and two additional cities were going to join. Council Member Doilney asked if the other cities paid their assigned fees or another amount. Mayor Beerman reviewed Park City had been a founding member and invested a lot of time and effort

into this organization. Now, there were many participating entities, and he recommended matching what Summit County contributed.

Mayor Beerman opened the public hearing. No comments were submitted. Mayor Beerman closed the public hearing.

Council Member Gerber moved to approve financial support in FY2020 in the amount of \$25,000 to continue membership in the Central Wasatch Commission. Council Member Doilney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

VI) NEW BUSINESS

1. FY2020-21 City Manager's Recommended Budget:

Mayor Beerman opened the public hearing. No comments were submitted. Mayor Beerman closed the public hearing.

Council Member Gerber moved to continue the FY2020-21 City Manager's recommended budget. Council Member Joyce seconded the motion.

RESULT: CONTINUED TO JUNE 11, 2020

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

2. Consideration to Approve Resolution 10-2020, a Resolution Proclaiming June 2020, as Pride Month in Park City:

Michelle Downard, Resident Advocate, presented this item and noted the resolution was in response to the critical priority of social equity. She indicated staff would show community support by putting up Pride flags around town.

Mayor Beerman opened the public hearing. Michelle Downard read the following comment:

Daniel Potter, Regional Coordinator - Wasatch Back: "Equality Utah is honored and touched by the Park City Council for demonstrating consistent love and support for the LGBTQ community. The challenges presented by COVID-19 have truly made us appreciate our friends and allies. We all need to support each other through difficult times. The ties that bind us remain strong and enduring.

Utah has made phenomenal strides over the past five years. From the passage of LGBTQ non-discrimination laws in 2015 to the recent banning of conversion therapy for minors, Utah is truly stepping forward to uplift and celebrate LGBTQ lives. Park City has long been a supportive ally to our community. We have always felt welcomed and loved in your streets, slopes and festivals. Thank you for hoisting our colors proudly. As you have been an ally to us, may we always be an ally to you, celebrating each other on our journey together."

Mayor Beerman closed the public hearing.

Council Member Gerber stated this was a hard time for the community in general, but especially for those that might not feel valued. This was a huge step forward. Council Member Henney stated this was what being diverse was about.

Council Member Gerber moved to adopt Resolution 10-2020, a resolution proclaiming June 2020, as Pride Month in Park City. Council Member Henney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

3. Consideration to Adopt Resolution 11-2020, a Resolution Authorizing Park City Sustainability Department to File an Application for Pedestrian Facilities on Federal Lands and to Apply for a BLM Grant Allowing Use of BLM Property:

Heinrich Deters, Trails and Open Space Manager, presented this item and stated the resolution would allow staff to file an application with the BLM for a right-of-way. He reviewed the history of the parcel and indicated a developer would pay for stairs on this parcel, but the funding would expire in three years.

Council Member Joyce asked if Deters knew of a timeframe for a response from BLM. Deters did not know of a timeframe, but hoped this project could begin next summer. Council Member Joyce asked when the three year sunset clause began, to which Deters replied the Certificate of Occupancy was issued recently and so the time had just begun.

Mayor Beerman opened the public hearing.

Diane Bernhardt: "Honorable Mayor and Park City Council, I'm writing in support of adopting the proposed resolution authorizing the BLM application for right of way for pedestrian stairs on Rossie Hill. I and other community members would love to have joined in person to support the application, offer thanks for Park City Municipal's continued progress on the stairway, and to celebrate this milestone! eComment will have to do!!! Thanks for your continued support!"

Duff Stewart: "I support the resolution approving the submission of a right of way (ROW) application to the Bureau of Land Management (BLM) for a set of public stairs on federal land, near the intersection of Rossi Hill Drive and Coalition View Court. My wife and I live at 575 Rossi Hill and the stairs would be adjacent to the end of our drive. I have no issue with the public stairs and fully support the improved access to Deer Valley Drive. This is a great project."

Matthew Shier: "I emphatically support this resolution. It will facilitate realization of the neighborhood's hard fought proposed condition to the Lilac Hill Subdivision and provide pedestrians from all over Rossi Hill, safe access walking to and from the bus stop on Deer Valley Drive. This is especially critical during the winter when visibility on Rossi Hill Drive is blocked by snow build-up on the sides of the road from snow removal. It will keep pedestrians off the roadway as well."

Rania Anderson: "I strongly support this resolution. It will be positive on many levels for the neighborhood, the city and the mountain. These stairs will facilitate residents walking more often into town, riding the buses and not driving to the mountains to ski. We have been in this neighborhood for 17 years. We appreciate the Council prioritizing this and for your continued commitment to safe, walkable, sustainable neighborhoods."

Leo Trautwein: "Park City Council, We reside at 668 Coalition View Ct and strongly support the proposed resolution authorizing the BLM application for right of way for pedestrian stairs on Rossie Hill. This is our full-time residence and we have two little kids (5 and 2 years old). We frequently walk down to Main Street or to the bus stop through Rossie Hill and find the path unsafe - it is a narrow road without a sidewalk and the problem gets worse during the winter. These stairs will significantly improve the access to Deer Valley Drive and public transportation. Our family appreciates the effort."

Liz Stewart: "Please adopt resolution 11-2020. My husband Duff and I own a home at 575 Rossi Hill Drive. We believe the stairs will create a safer environment for pedestrians (whom we often see navigating this shortcut without stairs and it looks dangerous!) as well as encourage the use of public transportation by making access to the neighborhood more efficient and safe. Thank you!"

David Trimble: "Thank you for pursuing a BLM right of way request for a proposed stairway in the Snowpark neighborhood on Rossie Hill. I fully support such a stairway as an aid to pedestrian traffic on Rossie Hill Rd. and commend the commission on your support of that goal. I urge all commissioners to vote in favor of this agenda item."

Linda Mason: "I strongly support the adoption of Resolution 11-2020. My husband and I live on Rossie Hill near the Lilac Hill Subdivision. We frequently walk from Deer Valley Dr. up the hill and around the hairpin turn. The stairs will significantly improve the safety

for pedestrians especially during the winter when the road is narrow and busy with large construction vehicles and equipment. Thank you in advance for adopting the resolution.”

Jennifer Kaire: “Thank you for your consideration in supporting the BLM right of way pedestrian stairs on Rossie Hill. We live on Coalition View Court and frequently walk to town along with our children. The stairs will provide a safer walk avoiding the traffic as well as blind spots at the hairpin turns.”

Jennifer Gurss: “Those of us who live on Rossie Hill were happy that a public staircase was part of the plan for the Lilac Hill development’s approval a few years ago. We are delighted to see that the staircase is now closer to becoming a reality and we support action to pursue a right of way from the BLM. The hairpin turn on Rossie Hill is treacherous in winter when there is snow/ice; cars often take the curve faster than they should, and anything that can be done to safeguard pedestrians (and encourage walking or mass transit in lieu of individual cars) is welcome. Thank you.”

Thomas Safran: “I have a residence on Coalition View Court and strongly support the proposed Resolution 11-2020 authorizing the BLM application for a right of way for pedestrian stairs on Rossie Hill. I frequently walk down to Main Street and find the path unsafe. It is a narrow road without a sidewalk and the problem gets worse during the winter. These stairs will significantly improve the access to Deer Valley Drive. Thank you in advance for your support.”

Allison Kitching: “Dear City Council, I am supportive of the resolution for the public stairs. My condo is immediately adjacent to this parcel. The stairs will provide a safe way for pedestrians to travel from Rossie Hill Drive, down to Deer Valley Loop Drive then on to Deer Valley Drive. I am especially excited about this for winter travel. The lower corner on Rossie Hill Drive is a dangerous for cars and pedestrians. For future consideration, it would be nice to have an additional set of stairs on the lower part of Deer Valley Loop as well. The street is steep and icy in the winter.”

Mayor Beerman closed the public hearing.

Council Member Joyce moved to adopt Resolution 11-2020, a resolution authorizing Park City Sustainability Department to file an application for pedestrian facilities on federal lands and to apply for a BLM grant allowing use of BLM Property. Council Member Doilney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, and Joyce

EXCUSED: Council Member Worel

VII) ADJOURNMENT

With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder

APPROVED 06-11-2020

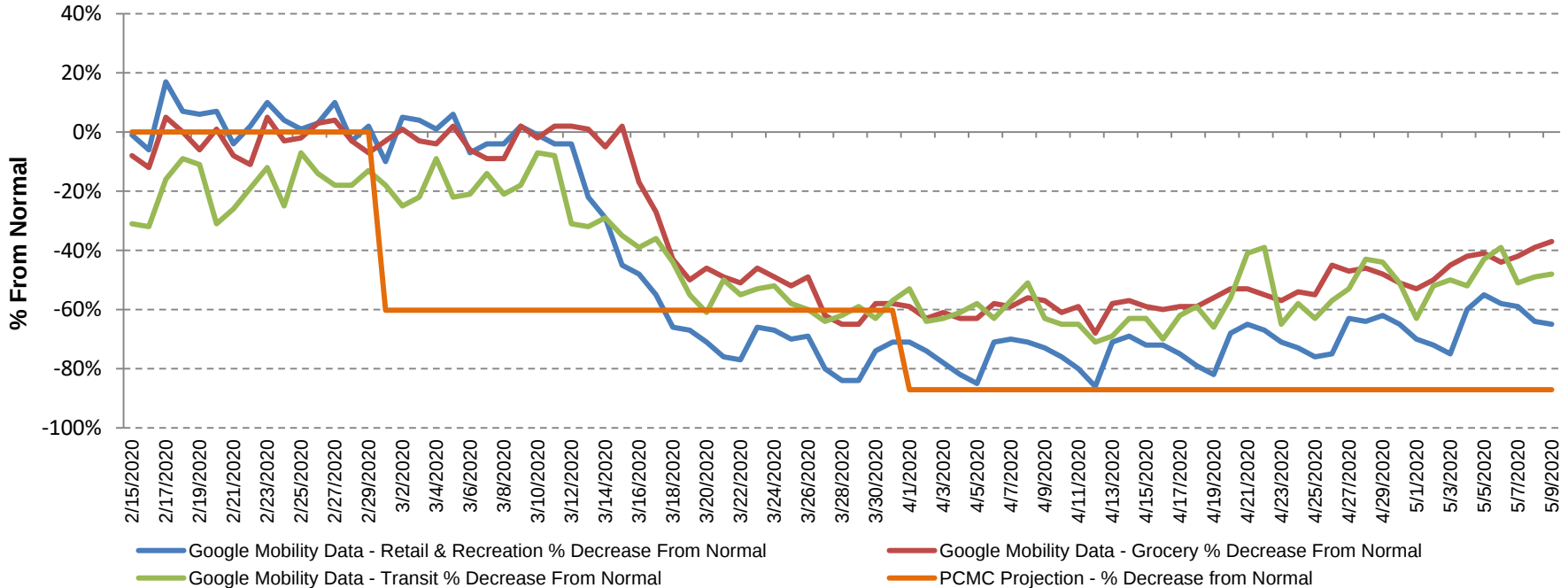


Fiscal Year 2020 & 2021 CIP Overview

The Latest Data on COVID Impacts

Google's COVID-19 Mobility dataset illuminates restriction of movement and latest changes in Summit County – PCMC's projections follow the same path as the mobility data

PCMC Projection vs. Realized Google Mobility Data



Fiscal Year 2021 Budget Process In Times of Uncertainty

- **April 9** – FY20 Revenue Shortfall Plan
- **April 16** – FY21 COVID-19 Financial Impacts
- **April 30** – FY21 Revenue Shortfall Plan
- **May 14** – Presentation & Adoption of the Tentative Budget
- **May 21** – CIP Budget Presentation
- **June 11** – Operating Budget, SSCs, City Fees, Budget Policies
- **June 18** – Presentation & Adoption of Final “Provisional” Budget



Capital Improvement Fund Fiscal Year 2021



Bridging the Gap – FY21

(\$8,577,087)

1. Operational Expense Reductions (\$3M)

Non-essential expenditure reductions

3. Spend from General Fund Balances (\$1.7M)

Utilize General Fund balance as a one-time sources of funding

5. CIP Emergency Reserve (not recommended)

Additional one-time source of funding that would materially alter the City's credit rating

2. Capital Fund Resources (\$3.8M)

Delay/defer capital projects & utilize capital funds balance

4. Cut Budgets Materially (not recommended)

Decrease Levels of Service



Source: Park City Municipal Corporation as of 5/19/2020.

Recommended Actions

(\$8,577,087) – Estimated Shortfall

1. **Operating Expense Reductions & Controls (\$3M)** – Across the board reductions incurred by each department in non-essential expenditure line items: tuition, training, conferences, supplies, equipment, materials, contract services, merit pay, overtime, hiring freeze.
2. **Capital Improvement Funds – Delay & Cancel Projects (\$3.8M)**
 - \$1.7M Delay capital project budgets
 - Utilize 32% or \$2.1M of Capital Improvement Fund balance
1. **Utilize General Fund Balance (21% or \$1.7M)** - Fund balances (emergency reserves) are meant to offset declines in revenue during times of economic distress and have been prudently held in abeyance for this purpose.
2. **Cut Budget Materially – Not Recommended** – Decrease levels of service, reduction in full-time staff
3. **Spend from 5-year CIP – Not Recommended**



Recommended Actions

(\$3.8M from Capital Improvement Fund)

2. Capital – Delay, Defer & Cancel (\$1.7M)

- \$1.7M Delay Expense Budget
- Projects funded by the transfer from the General Fund to the Capital Improvement Fund

*Impact: Projects or purchases will be pushed back to later dates.
Undetermined when funding would be restored to original level.



Recommended Actions

(\$3.8M from Capital Improvement Fund)

2. Capital – Fund Balance (\$2.1M)

- \$2.1M CIP Fund Balance (Revs)
- \$2.1M (or 32%) in funding can be re-allocated back to the General Fund to bridge the funding gap
- Budget dept estimates that the capital fund will have about \$6.4M in fund balance by the end of FY21

*Impact: Less flexibility to backup capital project budgets.



Recommended Actions

CRITERIA for DEFERRAL

- **Source of Revenue** - Projects that are funded by grants or bonds that are tied directly to a project were excluded from consideration
- **CIP Process Score** - Projects were ranked from lowest to highest CIP process score (lowest = least critical, highest = more critical)
- **Project Status** - Projects that are complete with any remaining balance are available for deferral
- **Manager Feedback** - Feedback from managers provides context on project priority
- **Fiscal Year 2020 Budget Spent** - Projects that have yet to spend fiscal year 2020 budget were considered higher potential for deferral

Capital Deferral FY20

Capital Project	Remaining 2020 Balance	Amount to Defer	CIP Score	Manager
CP0378 Legal Software for Electronic Document M	\$35,000	\$35,000	17.59	Robertson
CP0400 Guardrail Royal Street and DVD	\$38,531	\$38,531	18.94	Robertson, J.
CP0338 Council Chambers Advanced Technology Upg	\$16,000	\$16,000	19.11	Robertson
CP0292 Cemetery Improvements	\$27,014	\$27,014	19.28	Fisher
CP0335 Engineering Small Projects Fund	\$9,570	\$9,570	19.59	Robertson, J.
CP0445 Add Uphill Marsac Gate Above Chambers Av	\$50,000	\$50,000	19.7	Robertson, J.
CP0332 Library Technology Equipment Replacement	\$98,717	\$98,717	19.88	Robertson
CP0348 McPolin Barn Seismic Upgrade	\$4,970	\$4,970	20.28	Twombly
CP0003 Old Town Stairs	\$21,276	\$21,276	20.53	Twombly
CP0339 Fiber Connection to Quinn's Ice & Water	\$15,777	\$15,777	21.66	Robertson
CP0061 Economic Development	\$66,268	\$66,268	22.41	Weidenhamer
CP0361 Land Acquisition/Banking Program	\$274,845	\$274,845	25	Glidden
CP0432 Office 2016 Licenses	\$116,488	\$116,488	25.42	Robertson
CP0041 Trails Master Plan Implementation	\$31,481	\$31,481	25.5	Twombly
CP0020 City-wide Signs Phase I	\$40,513	\$40,513	25.53	Weidenhamer
CP0146 Asset Management/Replacement Program	\$1,520,515	\$152,051	26.53	Dayley
CP0401 Downtown Projects Plazas	\$60,605	\$60,605	27.53	Twombly
Total	\$2,427,570	\$1,059,107		

Source: Park City Municipal Corporation as of 5/19/2020.

Capital Deferral FY21

Capital Project	2020 Base + Carry Forward Post 2020 Deferrals	2021 Budget	Amount to Defer	CIP Score	Manager
CP0186 Energy Efficiency Study -City Facilities	\$8,206	\$0	\$8,206	20.53	Cartin
CP0414 Timekeeping Software Upgrade	\$10,000	\$0	\$10,000	21.44	Robertson
CP0329 Main Street Infrastructure Asset Mgmt.	\$530,503	\$100,000	\$499,310	21.66	Dayley
CP0385 Park Avenue Reconstruction	\$2,080,000	\$2,410,000	\$747,100	21.78	Robertson, J.
CP0146 Asset Management/Replacement Program	\$1,789,331	\$552,709	\$221,084	23.28	Dayley
CP0036 Traffic Calming	\$84,761	\$10,000	\$10,000	23.53	Robertson, J.
CP0397 Vehicle and Equipment Replacement	\$50,000	\$0	\$25,000	24.5	McAffee
CP0075 Equipment Replacement - Computer	\$783,460	\$320,600	\$125,462	24.63	Robertson
CP0236 Triangle Property Environment Remediation	\$99,779	\$0	\$99,779	24.96	Robertson, J.
Total	\$5,436,040	\$3,393,309	\$1,745,941		

Source: Park City Municipal Corporation as of 5/19/2020.

Park Avenue Reconstruction

Project Limits

- Park Avenue from Deer Valley Drive to Heber Avenue
- & Heber Avenue from Park Avenue to Main Street

Project Scope

- Pavement reconstruction
- Sidewalk, curb/gutter, and curb ramp reconstruction
- Storm Drain, Sewer, Water replacement and/or upsize along with other various dry and wet utility improvements
- Various improvements to landscaping, lighting and roadway cross section modifications

Total Project Budget

- Design & Construction Management: \$891,000
- Construction w/ 20% Contingency: \$3,565,000
- **Total Project Costs: \$4,454,580**

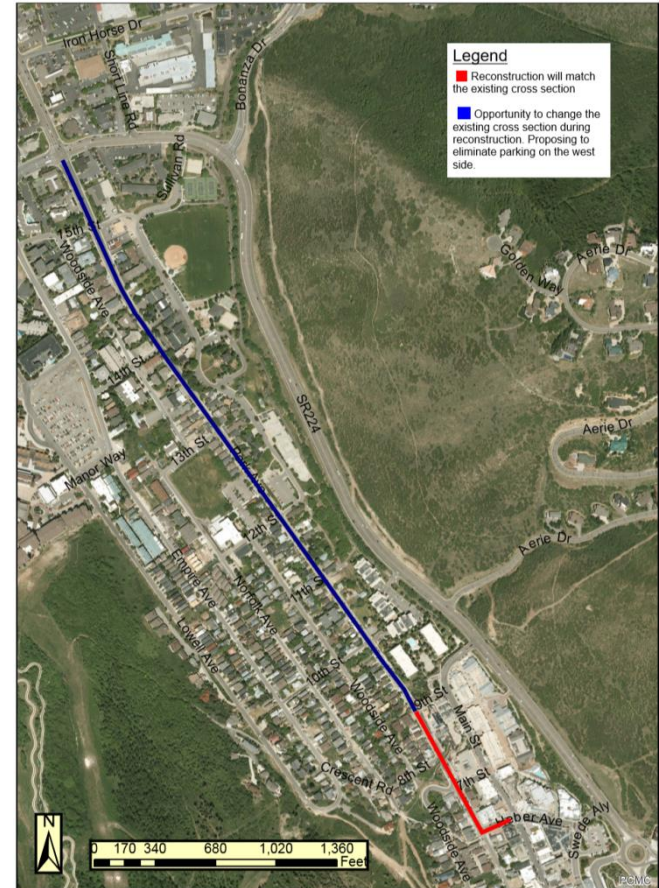
FY21 Deferral & Funding Strategy

- \$747k of a total available budget of \$4.49M to be deferred in FY21
- Project will have \$3.74M in budget to begin RFP, Design and Construction Phase 1 though FY21
- **Proposed strategy is to return \$747k in budget in FY22**

Project Schedule

- June - July 2020: Issue RFP and select Engineering consultant
- July-September 2020: Collect all required data including surveys, right of way information, utility locations, and finalize proposed roadway cross section, etc.
- May 2021: Finalize construction documents
- October 2021: 1st phase of construction
- May 2022 - October 2022: 2nd phase of construction and project completion (Plan to adjust FY22 budget +\$747k as a result of FY21 deferral)

Source: Park City Municipal Corporation as of 5/19/2020.





Transportation Fund Fiscal Year 2021

Transportation Financial Forecast

- As mentioned previously, staff projects a shortfall for Transportation in FY21 with Capital Deferral/Delays, directly tied to this shortfall, planned in the amount of \$2.7M

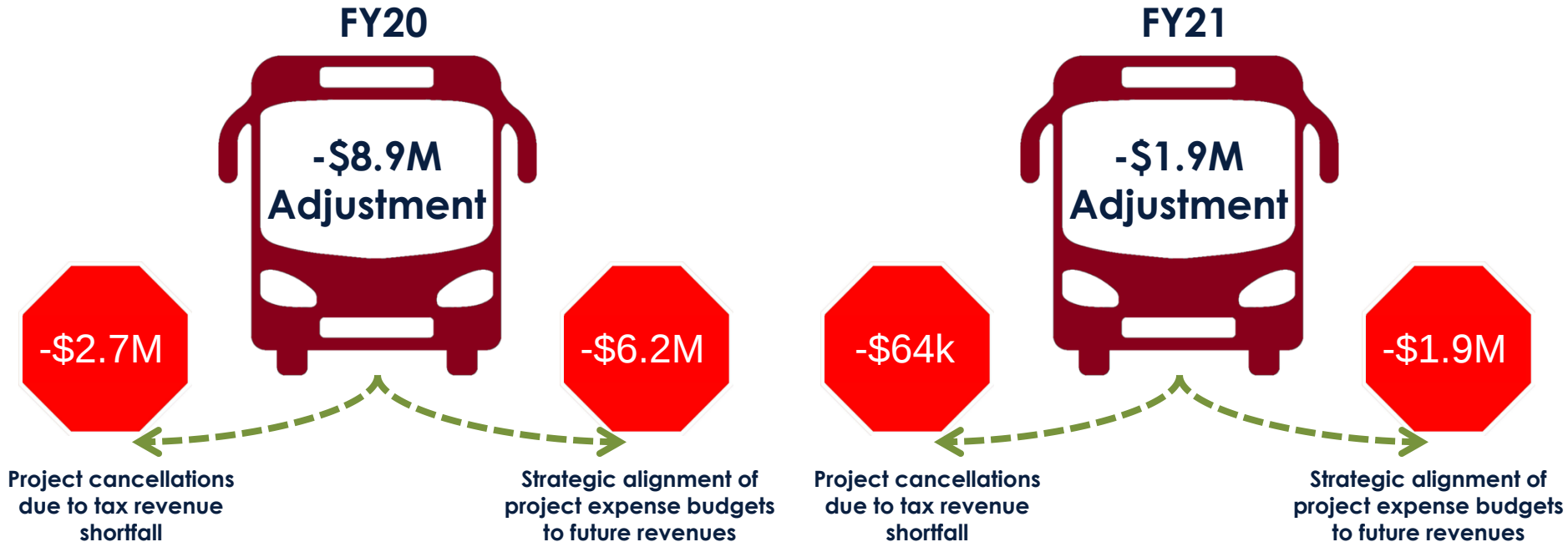
Revenue Type	FY20 Normal Conditions (Budgeted)	FY21 Projection	\$, Variance FY21	%, Variance FY21
057-31212 TRANSIT SALES TAX	\$5,455,896.35	\$3,382,655.74	-\$2,073,240.61	-38%
057-31214 RESORT TAX TRANSPOR	\$3,218,494.43	\$2,059,836.43	-\$1,158,657.99	-36%
057-32111 BUSINESS LICENSES	\$719,565.00	\$575,652.00	-\$143,913.00	-20%
057-33110 FEDERAL GRANTS	\$6,281,051.00	\$7,500,000.00	\$1,218,949.00	19%
057-34230 REGIONAL TRANSIT REVENUE	\$8,500,000.00	\$5,386,328.87	-\$3,113,671.13	-37%
OTHER FUNDING SOURCES	\$1,216,595.00	\$1,087,128.74	-\$129,466.26	-11%
Totals	\$25,391,601.78	\$19,991,601.78	-\$5,400,000.00	-21%

Response	Amount
Service Reduction	\$1,200,000.00
CARES Act Funding	\$1,500,000.00
Capitol Deferral/Delay	\$2,700,000.00
Total	\$5,400,000.00



Transportation CIP Updates

- In addition to \$2.7M in tax revenue shortfall related deferrals, the Transportation department worked to strategically re-align budgets due to updated timing of anticipated revenues
- Council will note that the total capital transportation budgets are adjusted down for FY20 by \$8.9M and \$1.9M for FY21. Clearly, these numbers go beyond the planned \$2.7M in capital cuts/deferrals that have been discussed in the preceding slide. This was done to clean up project budgets to match more accurate timelines by fiscal year.



Transportation CIP Updates

- Key projects that were adjusted within each fiscal year and within each category of adjustment are listed below

	FY20		FY21	
				
				
Project cancellations due to tax revenue shortfall	Strategic alignment of project expense budgets to future revenues	Project cancellations due to tax revenue shortfall	Strategic alignment of project expense budgets to future revenues	
- \$480k Kimball Junction Transit Center	- \$3.5M Bus Replacement Related Project Deferrals	- \$50k Complete Streets Retrofit	+ \$3.5M Quinn's Park and Ride	
- \$250k Transit Onboard Wi-Fi	- \$1.6M Quinn's Park and Ride	- \$14k Onboard Security Cameras	+ \$1M Bus Stop Enhancements at Fresh Market and Park Avenue Condos	
- \$244k BRT Capital Improvements & Electronic Signs	- \$145k Transit Expansion		+ \$400k Transit GIS/AVL System	
- \$ Multiple Additional Projects	- \$ Multiple Additional Projects		- \$6.9M Bus Replacement Related Project Deferrals	

The background of the slide is a photograph of a large, multi-story brick building, likely a school or government structure, with several windows and decorative architectural elements. In the foreground, there are lush green trees and a clear blue sky with some clouds. The title text is centered over the image, flanked by two horizontal white lines.

Water Fund Fiscal Year 2021



Water Revenue Bond Rating Update

Credit rating agencies reaffirm the strength of Park City's credit and that of its water system

Moody's

S&P

Aa2

AA

Outlook: Stable

Outlook: Negative

"The assignment and affirmation of the Aa2 ratings reflects a fundamentally sound, if somewhat small, system serving wealthy Park City, UT with adequate coverage and moderate cash."

"The rating reflects our opinion of the water system's general creditworthiness and a combination of its very strong enterprise and financial risk profiles..."



Water Revenue Bond Rating Update

“Green Bond” verification and designation

- Partnering with Kestral Verifiers* to tag Water Revenue Bonds with a Green Bond designation
 - Verifies that the bonds meet the internationally accepted Green Bond Principles
- The City and the Water System already qualified for designation and there are no on-going stringent criteria or requirements
- Green Bond designation widens the pool of interested bond “impact” investors

Park City has ambitious climate goals: to be net-zero carbon and run on 100% renewable electricity for city operations by 2022, and for the whole community by 2030. These goals, are reflected in the projects to be financed with green bonds. Park City’s long-term strategic plan establishes sustainable water management as a core principle and the City’s 2030 Plan emphasizes the need for a sustainable water supply. ~Kestral Verifiers

*Of the 40 climate bond initiative approved verifiers, Kestral Verifiers is the only woman-owned small business and certified women’s business enterprise in the world.

Source: Park City Municipal Corporation, Kestral Verifiers as of 5/15/2020.

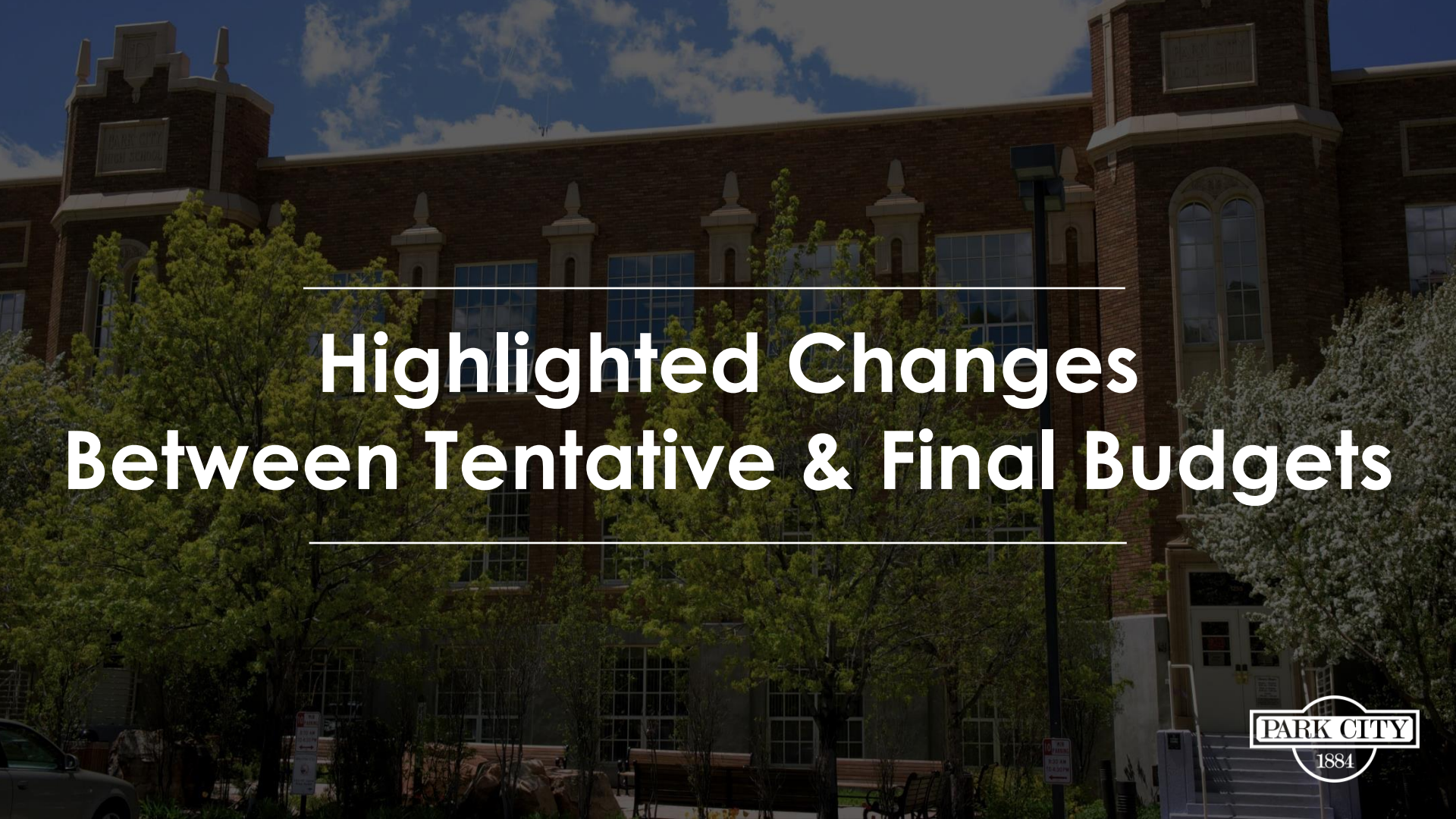


Water Fund Capital Projects Update

- The Budget and Water departments partnered to holistically cleanup and consolidate Water fund capital project budgets
- Specific project budgets were combined in order to provide transparency and clarity to Water projects that are active and funded
- Additionally, completed capital projects with small remaining balances are recommended to be closed out
- Adopted total budget amounts are not changing as part of the 5Y CIP**

Water Fund - Key Capital Project Consolidations					
Project	Available Balance	Budget (Base) FY 2020	2020 Adjustment	Budget (Base) FY 2021	2021 Adjustment
CP0389 MIW Treatment	\$8,303,517	\$16,215,506	\$11,009,347	\$29,762,816	\$5,950,000
CP0007 Tunnel Maintenance			-\$1,450,000		\$0
CP0276 Water Quality Study			-\$250,000		-\$200,000
CP0303 Empire Tank Replacement			-\$153,643		-\$750,000
CP0354 Streets and Water Maintenance Building			-\$1,861,551		\$0
CP0373 Operational Water Storage Pond			-\$4,700,000		\$0
CP0442 MIW Offsite Improvements			-\$2,594,153		-\$5,000,000
Total of Consolidated Budget Adjustments for MIW Treatment			-\$11,009,347		-\$5,950,000
CP0390 QJWTP Treatment Upgrades	\$225,952	\$1,150,000	\$3,791,221	\$0	\$0
CP0069 Judge Water Treatment Improvements			-\$926		\$0
CP0140 Emergency Power			-\$150,000		\$0
CP0141 Boothill Transmission Line			-\$28,107		\$0
CP0181 Spiro Building Maintenance			-\$80,665		\$0
CP0240 Quinn's Water Treatment Plant			-\$43,651		\$0
CP0304 Quinn's Water Treatment Plant Asset Repl			-\$1,000,000		\$0
CP0341 Regional Interconnect			-\$730,000		\$0
CP0354 Streets and Water Maintenance Building			-\$797,807		\$0
CP0391 QJWTP Capacity Upgrades			-\$844,665		\$0
CP0394 QWTP Energy Projects			-\$115,400		\$0
Total of Consolidated Budget Adjustments for QJWTP Treatment Upgrades			-\$3,791,221		\$0
CP0371 C1 - Quinns WTP to Boothill - Phase 1	\$3,710,307	\$3,300,000	\$740,000	\$0	\$1,850,000
CP0040 Water Dept Infrastructure Improvement			\$740,000		\$1,850,000
Total of Consolidated Budget Adjustments for CP0371			\$740,000		\$1,850,000
CP0178 Rockport Water, Pipeline, and Storage	\$264,971	\$1,307,554	\$318,962	\$1,307,554	\$151,146
CP0277 Rockport Capital Facilities Replacement			-\$318,962		-\$151,146
Total of Consolidated Budget Adjustments for CP0178			-\$318,962		-\$151,146
CP0342 Meter Replacement	\$302,672	\$350,000	\$397,076	\$150,000	\$0
CP0070 Meter Reading Upgrade			-\$4,036		\$0
CP0392 Distribution Zoning Meters			-\$393,040		\$0
Total of Consolidated Budget Adjustments for Meter Replacement			-\$397,076		\$0
CP0040 Water Dept Infrastructure Improvement	\$1,871,485	\$900,000	-\$153,195	\$945,000	-\$1,537,000
CP0081 OTIS Water Pipeline Replacement			-\$543,334		-\$300,000
CP0273 Landscape Water Checks			-\$5,575		-\$2,000
CP0371 C1 - Quinns WTP to Boothill - Phase 1			\$740,000		\$1,850,000
CP0275 Smart Irrigation Controllers			-\$5,647		-\$1,000
CP0301 Scada and Telemetry System Replacement			-\$32,249		-\$10,000
Total of Consolidated Budget Adjustments for CP0040			\$153,195		\$1,537,000

Source: Park City Municipal Corporation as of 5/19/2020.

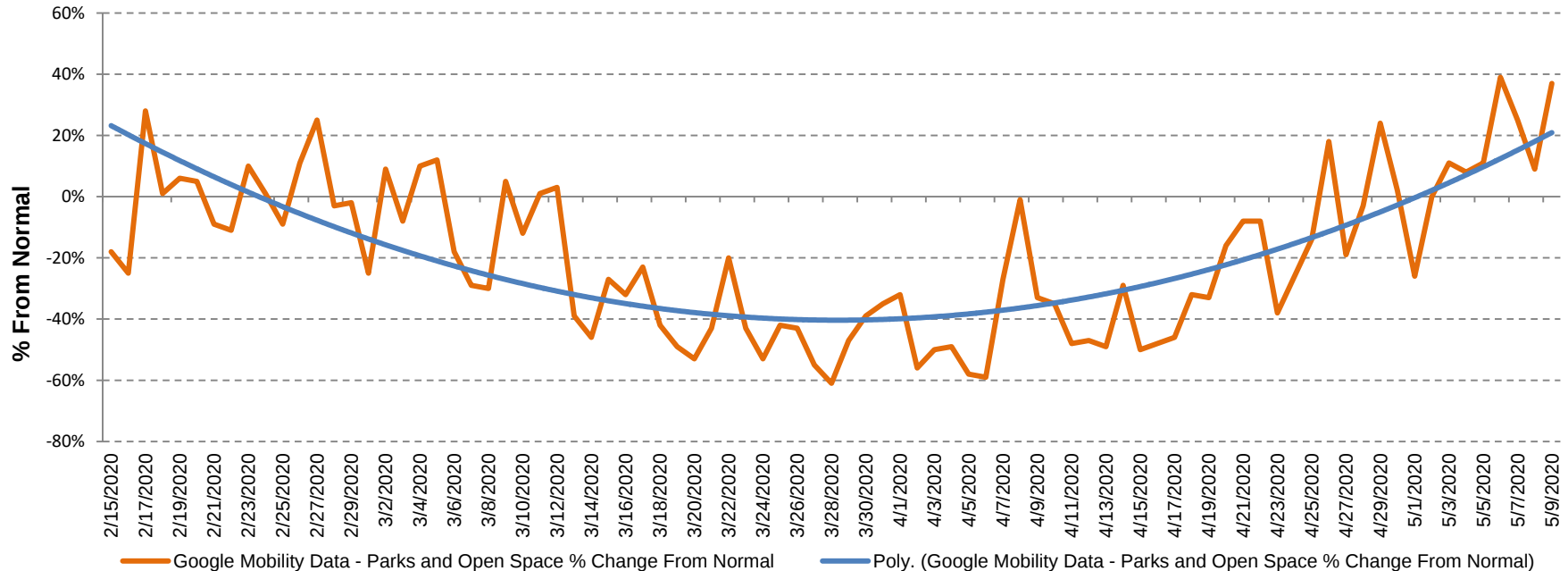


Highlighted Changes Between Tentative & Final Budgets

The Importance of Open Space During the Crises

- As the COVID crises unfolded Summit County residents distanced - then increasingly sought out parks and trails available in our open space, now running at approximately 40% above normal

Realized Google Mobility Data – Summit County Parks/Open Space Usage

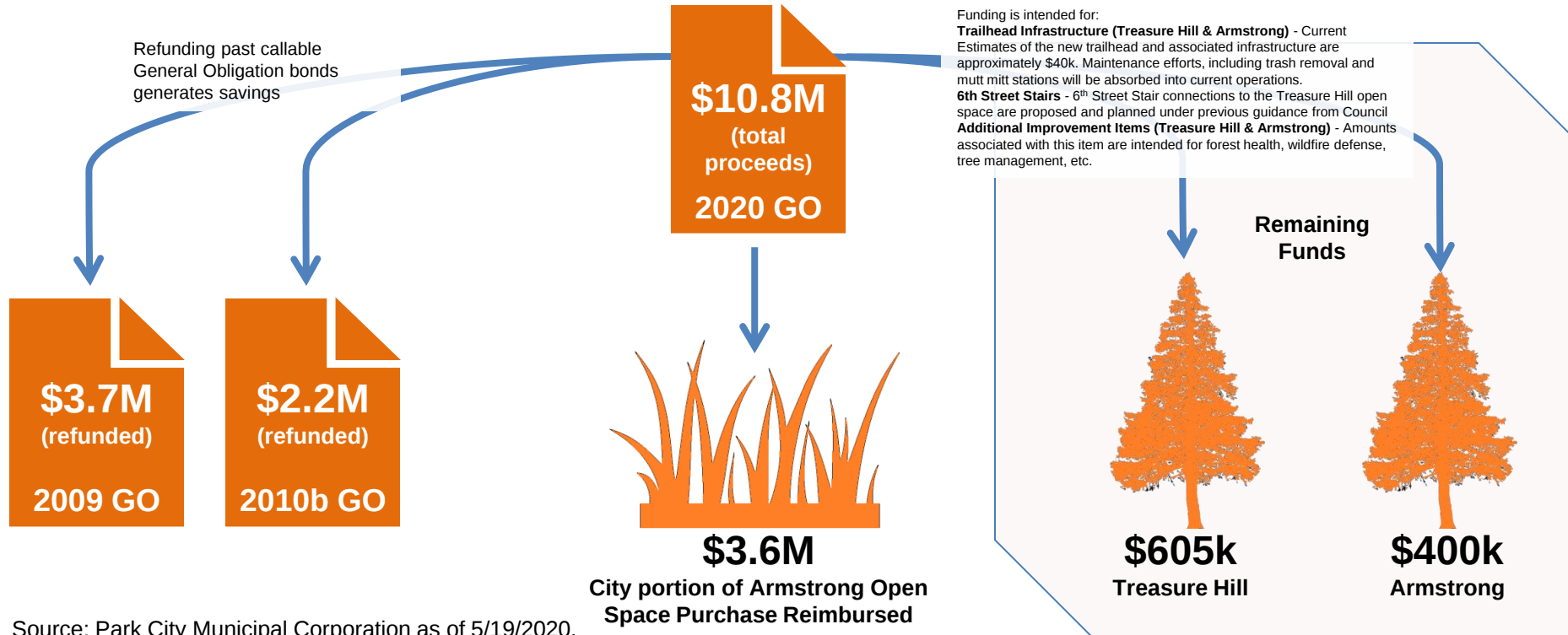


Source: Google as of 5/9/2020.

Open Space Acquisition & Improvements

- Treasure Hill & Armstrong

- Per the City's existing plan regarding Treasure Hill & Armstrong, staff recommends updating the project budgets to account for the increased funding from the City's recent 2020 GO Bond issuance



Open Space Acquisition & Improvements

- Treasure Hill & Armstrong

Funding is intended for:

Trailhead Infrastructure (Treasure Hill & Armstrong) - Current Estimates of the new trailhead and associated infrastructure are approximately \$40k. Maintenance efforts, including trash removal and mutt mitt stations will be absorbed into current operations.

6th Street Stairs - 6th Street Stair connections to the Treasure Hill open space are proposed and planned under previous guidance from Council

Additional Improvement Items (Treasure Hill & Armstrong) - Amounts associated with this item are intended for forest health, wildfire defense, tree management, etc.

Open Space Acquisition & Improvements

- Treasure Hill & Armstrong

TREASURE HILL

Priority Projects 2020

6th street stairs

- Currently being surveyed/designed
- Construction summer/fall

Treasure Trail (continuation of 2019 improvements)

- Current alignment in draft

Treasure Trailhead (Lowell Avenue)

- Construction summer

Future Projects

Conservation Easement

- Stewardship Costs

Forestry Plan

- Wildfire mitigation/Disease

Mining related improvements

- Towers/Mine sites



ARMSTRONG

Priority Projects 2020

Winter Trail (Skiing/Snowshoeing)

- Draft Alignment (Construction Summer/Fall 2020)

Property Fencing

- Surveyed (construction imminent)

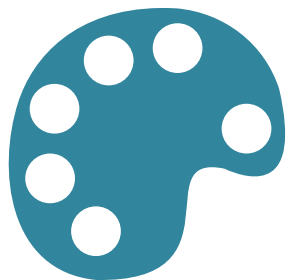
Future Projects

Remediation/Environmental Improvements



Arts & Culture

- Similar to the affordable housing pipeline, staff has created a financial strategy cash flow model and intends to update Arts & Culture FY20 and FY21 budgets to align more closely with this strategy.
- In FY21, staff recommends adjusting this project up to match planned expenses by \$676k from pre-established revenue sources. Yet, as Arts & Culture planning continues to develop, staff recommends leaving budgets beyond FY21 “as-is” for the moment. Staff will revisit Arts & Culture budget projections with Council during the 60-90 day provisional budget period.



Additional Deferral to Fund Expanded Emergency Contingency

- In the most recent Council meeting, City Council directed the Budget department to expand the funds reserved in Emergency Contingency by an additional \$250k to a total of \$500k for future COVID-19 related relief programs.
- To that end, the Budget department has examined additional capital projects and operational restrictions to implement. Staff recommends deferring a planned capital project (\$200k) to Dredge Prospector Pond, and additional savings from personnel and labor expenditures (\$50K).



Potential for Additional Capital Deferrals FY21

- Through the course of the budget process, the City Manager and staff have reiterated the uncertainty of Park City Municipal revenues in light of the COVID crisis. To that end, the Council had asked staff about the potential for further capital project deferrals.
- While not currently recommended, staff has developed an initial list of potential further capital project deferrals that are flexibly funded below, and likely to be included in the next round of reductions should the COVID-19 impacts continue at today's levels.

Additional Flexibly Funded Capital Projects					
Capital Project	Remaining Balance as of FY 2020	FY 2021 Budget	FY 2021 Available for Deferral	CIP Score	Manager
CP0142 Racquet Club Program Equipment Replaceme	\$150,919	\$65,000	\$215,919	19.17	Fisher
CP0089 Public Art	\$318,000	\$0	\$318,000	19.33	Everitt
CP0353 Remote snow storage site improvements	\$74,898	\$0	\$74,898	19.61	Dayley
CP0280 Aquatics Equipment Replacement	\$24,554	\$15,000	\$39,554	20.14	Fisher
CP0248 Middle Silver Creek Watershed	\$234,297	\$0	\$234,297	20.31	Cartin
CP0017 ADA Implementation	\$73,568	\$5,000	\$78,568	20.72	Robertson, J.
CP0217 Emergency Management Program	\$33,477	\$0	\$33,477	21.25	Daniels
Total			\$994,713		

TRANSIT IMPROVEMENTS

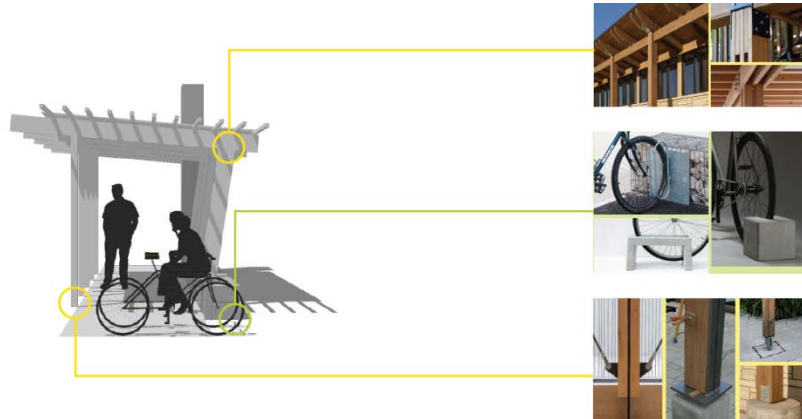
Park Avenue & Kearns Boulevard

PARK CITY

1884

PROJECT OVERVIEW

- GOAL: System-wide bus stop and transit shelter improvements
- Bring stops into ADA compliance
- Create a safer, more comfortable space for riders
- Combination regional sales tax and federal FTA grant funding



EXISTING CONTRACT

Park Ave Shelters

- Originally secured a contract with AECOM to:
 - Design modular shelters unique to Park City, easy to install in various sites
 - Site-design for two (2) shelters: A Fresh Market and Park Ave Condos
 - Conduct a system inventory to prioritize improvements based on:
 - Ridership numbers (boardings)
 - Lacking amenities for riders
 - ADA incompliance



EXISTING CONTRACT

Park Ave Shelters

- Easement language to property owners for review
- Finalizing system-wide shelter design
- Nearing 60% site design – however on hold until amendment decision
- Intent to construct Spring 2021
- Construction funded by awarded FTA grant for transit improvements



Existing project area



CONTRACT AMENDMENT

- Staff asked for work above and beyond the executed contract to:
 - Include design of walkability projects that connect people to and through the area
 - Rework Park Ave location to accommodate separate pathway, and private property owner requests
 - Leverage federal money to construct, alleviating bond money for Arts & Culture District



Additional project area, includes:

- Sidewalk widening
- New retaining wall
- Redesign of A Fresh Stop



DETAILS

- Amendment not to exceed \$96,947 for:
 - Additional design work for expanded project area
 - Changes to how to advertise the bid packages
 - Split flatwork and shelter installation into separate packages
 - Secure long term vendor for shelters to utilize system wide
- Amendment is a 'time and materials' model, will only bill for labor used
- Unlikely to reach \$96,000 unless additional design changes are requested



DETAILS

- Additional design work has already been conducted by consultant
- Some cost savings could include:
 - Exclude Kearns Boulevard – cost savings of ~ \$13,000
 - Do not split bid package – cost savings of ~19,000

