



**PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060**

May 26, 2022

The Council of Park City, Summit County, Utah, met in open meeting on May 26, 2022, at 2:00 p.m. in the City Council Chambers.

Council Member Toly moved to close the meeting to discuss property, personnel, and advice of counsel at 2:00 p.m. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

CLOSED SESSION

Council Member Gerber moved to adjourn from Closed Meeting at 2:30 p.m. Council Member Dickey seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

WORK SESSION

Discuss Special Event Requests: Art Festival, Miners Day, Car Free Sunday, Bonanza Art Park, and Special Event Parking Rates:

Arts Festival: Jenny Diersen, Special Events Manager, and Jonathan Weidenhamer, Economic Development Manager, presented this item. Diersen reviewed the terms for the Kimball Arts Center (KAC) Arts Festival and indicated they requested a five-year contract. They also asked for the City to waive fees and hard costs up to \$180,000 with a 10% annual increase for inflation. Hilary Gilson and Aldy Milliken, KAC, were in attendance and Milliken reviewed the benefits of the education program. He felt KAC was impactful in the community and stated the in-kind help the City gave to the Arts Fest event went to help the education program. Gilson also stressed how much the \$180,000 City fee waiver was needed, and noted the event fee usually didn't come near that amount.

Council Member Toly asked if anything was removed from the previous contract. Diersen noted insurance standards were increasing. She asked if they should continue reporting economic impact from the event, since Council had discussed eliminating that.

Council Member Toly asked if a minimum or maximum footprint was discussed. Diersen stated if KAC asked to change the footprint it would have to come to Council. Milliken indicated they had reconfigured the layout for the benefit of the businesses. Council Member Toly asked to see similar outreach as Park Silly Sunday Market (PSSM). She asked if the 10% inflation was realistic. Diersen stated it was not feasible that the costs would be maxed out. Council Member Toly liked having the 12 Park City artists at the festival and thought that was a good local element of the event. Gilson indicated in 2020, the festival moved away from working exclusively with the Park City Professional Artists Association and opened it to any artists living in Wasatch and Summit Counties. They tried to keep the number to 15 for each festival. Council Member Toly asked Milliken and Gilson to think about what could be done to maintain vibrancy on Saturday evenings.

Council Member Rubell expressed concern with the \$180,000 fee waiver request. He stated this was a good event, and requested some spots be reserved for Park City artists. He wanted to know the debt impact, and what the economic activity would be on a similar weekend without the Arts Festival. Then he would be informed on how much he was willing to spend on the festival. He suggested the City could sponsor the Friday Locals' Night. He appreciated the other activities, but thought those should be addressed separately than the event.

Council Member Dickey hoped to understand the jump in cost from \$145,000 to \$180,000. Gilson indicated they mimicked the previous contract. She was concerned the first responders' costs would increase which would drive up the total fees. They also wanted funds to be able to continue with their education program. Council Member Dickey confirmed the \$180,000 was only a buffer if needed.

Council Member Gerber asked if there would be a Council liaison sitting in on the negotiations, to which Diersen stated the liaisons were Council Members Dickey and Rubell. Council Member Gerber encouraged them to be involved. She knew there would be outreach and thought there would not be negative feedback. Because Diersen indicated the 10% inflation was not needed, she was fine with eliminating that. Council Member Doilney agreed to eliminate the 10% inflation. He cautioned against carving out all the KAC activities, and indicated Council should trust they were a good partner and not micro-manage them.

Mayor Worel asked if economic impact studies were needed to receive grant money, to which Milliken affirmed. Mayor Worel stated she would like to see the report since they were having the study done anyway.

Miners' Day: Mayor Worel and Council Members Rubell and Dickey disclosed they were members of Noon Park City Rotary. Diersen reviewed this event had been held for 125 years. Rotary felt the event was too big to manage it all, but they would manage parts of

it. The Special Events Department thought this was a City event and Diersen thought a memorandum of understanding (MOU) or letter of intent (LOI) was appropriate with this group.

Council Member Gerber asked if Rotary had reached out to muckers and drillers or if that was done by the Historical Society, to which Corrie Forsling, Rotary President, said much of the mucking and drilling event was handled by the City. Diersen stated it was getting harder to find miners, so it went from being a competition to having an exhibition. Council Member Dickey thought it made sense for the City to take part in this event.

Council Member Toly stated many political candidates were in the parade and asked if that would be a conflict if the City ran it. Diersen stated Rotary was still managing the parade and would be reviewing the applications. Margaret Plane, City Attorney, indicated the City would ensure laws were followed. Council Member Toly asked how the City would take on the additional responsibilities, to which Diersen indicated an event planner would be hired.

Council Member Rubell supported this event and realized it had reached the point that it was too much for one organization to manage. It was indicated Council Members Gerber and Toly would be liaisons for this event.

Car-Free Sunday: Diersen reviewed the event began to stimulate business during COVID and allowed businesses to move out to Main Street. The City did not want to sponsor the event. The Historic Park City Alliance (HPCA) wanted the fees waived and requested the City still be the applicant. If approved, this event would begin June 5th.

Ginger Wicks, HPCA Executive Director, explained if they could get funding through grant applications, they would get help from the Silly Market organizers to help with activities on Upper Main to support the car-free event. Mayor Worel asked when they would know about funding, to which it was indicated they would know the middle to end of June. Council Member Gerber thought the City should remain the applicant since it aligned with its long-term goals. She stated the Restaurant Tax Grant had requirements for marketing and lodging. Wicks stated they could get return on investment (ROI) figures in many ways and report the numbers. Council Member Gerber stated there would be a weird dynamic since PSSM was not allowed to advertise their event, but the car-free event was only a block up the street and they had to advertise to get funding. Wicks indicated they would use most of the funds for programming costs, so the funds from the Restaurant Tax Grant would not all go to marketing.

Council Member Dickey stated it wasn't an event without programming. If the street was closed, it was making PSSM larger. He wanted HPCA to remain the applicant and split the cost with the City to have some skin in the game. Wicks stated if the City wasn't the applicant and didn't waive the fees, the event wouldn't happen. Council Member Dickey

asked what HPCA would do if HPCA didn't get the funding. Wicks indicated if there was no funding or minimal funding from the Restaurant Association, they would have car-free only on certain Sundays. Council Member Dickey wanted HPCA to be the applicant and share costs.

Council Member Doilney liked the car-free, but he didn't feel the residents used Main Street a lot. The City made it clear HPCA should take this event over, and now HPCA wanted the City to do it all. People complained about events, so he agreed with Council Member Dickey that HPCA should be the applicant.

Council Member Toly disclosed she was HPCA Vice President when car-free became a concept. She proposed only having car-free on certain weeks to lessen the cost. Wicks stated the proposal was to align with PSSM, but if Council wanted to only fund part, they could scale back.

Diersen stated consistency was needed so the community wouldn't be confused. Council Member Toly asked if the event would still go until 10:00 p.m. Diersen explained it would depend on the time of year and weather conditions. Council Member Toly was in favor of the City continuing as the applicant and waiving the fees. Council Member Gerber thought if the event was important to HPCA, the City should help with fee waivers, but HPCA should take part as well and have a plan in case the funding didn't come through. She thought there was a conflict in what the community wanted and what the Main Street goals were.

Council Member Dickey read it would be difficult for staff to activate and he didn't want to overburden staff. Council Member Rubell stated car free was a good event and stated if HPCA didn't want it, other locations could be looked at. He supported it for this year as a safety net, but moving forward, he agreed this event should transition to HPCA at some point.

Mayor Worel asked if staff could activate the event by June 5th. Diersen stated two plans were created and staff would be ready on that day. Mayor Worel agreed HPCA should have some skin in the game. She noted there were other areas of town that wanted City support in activation and they were willing to have skin in the game. Wicks noted the City asked HPCA in March to be the applicant and they didn't have much time to react.

Mayor Worel asked Council if they wanted to be applicant this year. Council Member Toly favored being the applicant. Council Member Gerber asked if HPCA could take on some fees. Wicks stated they weren't prepared and didn't have funding sources this year. Council Member Gerber supported the City being the applicant and taking on the fees for this year only. Council Member Dickey agreed. Council Member Toly noted the event could start in a couple weeks and not on June 5th. Wicks stated she would work

with merchants on Main Street. Council Member Toly asserted if there wasn't programming, it would not attract people to the top of Main.

Weidenhamer stated the City could be the applicant and could cover the insurance, but staff couldn't produce the needed people for programming and HPCA was willing to cover that, so they had some skin in the game. Wicks indicated until there were funds to program upper Main, the preference would be to not host the car-free. Council Member Dickey stated Council was conditioning the approval of the event and the fee waiver based on the programming, which was based on the receipt of the grant. Wicks indicated if they received full funding, they would proceed every week, but if they only received partial funding, she would work with staff to determine the weeks that would be activated. Council Member Doilney reminded Council of the need for consistency, so he supported car-free for this year with the City as applicant. He agreed with Council Member Rubell that he didn't want to be the applicant next year.

Council Member Dickey suggested if HPCA didn't get the funding, they terminate the event. Kate McChesney stated it could take longer to get funding, or only get partial funding. Council Member Rubell asked if 65% of merchants would support the event if there was no programming. Wicks agreed if there was no programming, the event wouldn't happen. Council Member Rubell stated he was not sympathetic to the merchants since sales tax revenue was great. If HPCA didn't want the event, the City could go to another business district that wanted an event.

Diersen reviewed Council supported continuing to be the applicant and taking on the fees this year only. If programming didn't come through, the event would cease. She asked to work with HPCA to determine parameters. Mayor Worel suggested having one liaison to HPCA and one to PSSM participate. It was determined Mayor Worel and Council Member Dickey would be the liaisons.

It was indicated the other two items would come back on a future agenda for discussion.

FY2023 City Manager's Recommended Budget: Operating Budget Presentation and Review:

Jed Briggs, Budget Manager, reviewed the Budgeting for Outcomes process used in creating the annual City budget. He gave the historical context and indicated in FY21, the budget reflected COVID in the cuts, hiring freezes, and capital deferrals. In FY22, the City restored critical cuts and increased pay levels to be competitive. In FY23, there were historic sales tax revenue highs, the community demanded services, and the City needed to address inflation and competitive pay and benefits.

Briggs displayed a slide on BFO Program scoring. Council Member Rubell noted this would be discussed in detail at the next retreat. He asked why the variance was different than the scoring. Briggs gave examples.

Briggs reviewed Council's role in the budget process, including defining City priorities. He explained the current themes weren't necessarily part of the critical priorities, such as workforce. Council Member Gerber stated because the City failed in affordable housing, the City was suffering by not having sufficient workforce, which made the critical priority even more critical. Briggs suggested Council might want to prioritize the critical priorities during the next retreat as well. He noted there was a lot of money allocated for the key themes, but significant funds were going to the critical priorities too. He reviewed the scoring and reviewing process.

Heinrich Deters, Trails and Open Space Manager, reviewed his budget request for two full-time rangers. Council Member Toly asked if the City had utility vehicles for the staff. Deters stated the staff was approved but the vehicle was not, although he had existing funds to purchase the vehicle. Council Member Rubell asked where they would patrol. Deters stated staff knew the peak times for trail use. They would continue to collect data and prioritize rangers in certain places. Two rangers would flow in town twice a day. There would be one ranger at Bonanza Flat during the week and two on weekends. There was an overnight parking aspect for Bonanza Flat and he didn't know how that would be monitored. Council Member Rubell asked how citations would work for property outside City limits. Deters stated Wasatch County agreed that citation revenue received would go to the City. He felt the revenue could justify an additional staff member.

With regard to Transit to Trails program, Deters stated there was a \$13,000 grant from the Central Wasatch Commission (CWC) which would bring funding to \$60,000. The program would provide four routes up and four routes back on the weekends. Until the grant funding and the RFP bids were received, he couldn't give firm details. Council Member Rubell asked about winter routes, to which Deters stated that was a goal for the department, but there were challenges regarding access. Council Member Rubell indicated he would favor earmarking money to support a Bonanza Flat winter program. Council Member Toly asked who drove the transit. Deters stated it was a private shuttle and it could go out to bid for winter programming. Council Members Toly and Rubell favored putting a placeholder for extended programming in the winter.

Council Member Gerber was not in favor of winter programming and thought the City needed to discuss this idea with its partners. She didn't want to have a program that was out of control. Council Member Dickey supported earmarking funds and then discussing the details that Council Member Gerber raised. Council Member Gerber also didn't want to earmark funds if those funds were needed elsewhere. Council Member Doilney supported Transit to Trails and stated they were for trails meant to be used. Bonanza Flat was meant to be preserved and he wanted it to be a wild space for as long as possible. There would need to be a discussion on changing the purpose. Council Member Gerber asked how much would be earmarked, to which Frates stated \$40,000. Council Member Toly asked if this was only for Saturdays and Sundays.

Deters stated the goal was to get vehicles off the road so if there was more demand the program could be expanded. Council Member Toly asked if other trails were considered, to which Deters explained Bonanza made the most sense at this point.

Kim Fjeldsted, Transit Manager, reviewed the Transit budget requests. She indicated supervisors in the past were not working during all Transit hours, and this request would help with efficiency. Council Member Rubell asked if the supervisors would still be needed if Park City hadn't split with High Valley Transit (HVT), to which Fjeldsted affirmed. Council Member Rubell asked if increased frequency been contemplated in the budget. Fjeldsted indicated no additional monies were allocated for that since she was waiting for the Short Range Transit Plan to see where service would be focused, but they looked at how to spend the money to provide the most service.

Council Member Dickey asked if new routes would come from the existing budget, to which Frates affirmed and noted there were placeholders for the new route requests. Briggs noted much of the Transit budget was funded through grants. Mayor Worel asked if the operator positions were fully staffed, to which Fjeldsted stated they were not.

Robbie Smoot, Transit Business Intelligence Analyst, displayed the Transportation Fund budget and indicated the FY22 grants had been delayed from COVID. He noted there was a \$2,107,584 operations cost increase. The pay plan and personnel request contributed to that number as well as the microtransit pilot and electric bus charging stations.

Council Member Rubell stated the proposed budget was almost the same as the budget before the split with the County. Briggs noted the City still had a regional route to service until 2024. Fjeldsted noted HR did a lot of work comparing pay rates for transit operators and asserted they were not at a competitive wage. Council Member Rubell asked that the liaisons sit down with HVT to see how the costs were trending between the two entities. He wanted to justify the operational cost and not the result.

Johnny Wasden, Parking Manager, explained the Parking budget requests and indicated the subscriptions request included moving to cloud-based technology. He reviewed reclassing parking officers to transportation demand management (TDM) staff, which focused less on citations and more on building relationships with community members and visitors. He planned on giving staff additional training. Council Member Toly asked if the TDM staff would report problems such as graffiti, lost items, or other things that needed to be fixed, to which Wasden affirmed.

Chief Wade Carpenter and Lieutenant Rob McKinney were present to discuss the enhanced traffic mitigation proposal. Council Member Rubell asked if Police supported the new approach. Chief Carpenter indicated he met with various teams in the City and

thought this was the best approach at the moment. He noted it was difficult hiring officers and he wanted to ensure the traffic initiative would succeed. He thought using various personnel would be the most responsible approach. Dias noted Mike McComb, Emergency Manager, went through POST so he could help with the rights-of-way as needed.

Briggs reviewed the IT budget requests and noted all IT was centralized except for Transportation. Dias stated this could come back for a more detailed discussion. Council Member Rubell asked why the ERP system request was denied in the amount of \$75,000, to which Briggs stated the system was being funded, but the \$75,000 was the maintenance agreement and it wouldn't be needed until the following budget year.

John Robertson, City Engineer, explained the Neighborhood Traffic Management Program and noted historically it was used sporadically and the resident needed to come to the City with a complaint. Staff hoped to revamp the program by tracking complaints with a software program. Staff did a good job following up with residents, but the demand was overwhelming and another staff member was being requested. Funding was also requested to do large projects that came from the requests. They also requested funds for traffic counting. Council Member Dickey stated he heard great feedback with regard to Nestor Gallo's efforts with residents. Mayor Worel asked if speed monitoring signs would be paid from the capital budget, to which Robertson affirmed. Council Member Toly stated feedback from 9th Street Stairs outreach was the need for signage, and asked if there was a budget request for signage, to which Robertson affirmed.

Jason Glidden, Affordable Housing Manager, explained the request for an additional full-time employee was due to the workload on Housing projects. Council Member Rubell asked where money came from to try new programs. Glidden stated there were restricted funds, and other funds should be looked at that could be used for new and innovative ideas. Council Member Rubell asked if it would make sense to set up a fund to try pilot programs.

Ken Fisher, Recreation Manager, stated a key program that began last August was implementing the sliding fee scale, which was based on youth qualifying for free lunch. Then staff offered it to those working and living in the area. This program was well utilized with 102 total users: 59 in 84060, 26 in 84098, and the remainder worked in City limits. There were 31 adults using the program. He also discussed summer youth camps.

Council Member Dickey asked to explore the pre-registration for summer camps and stated many locals were being shut out. He suggested having a lottery instead of first come first served.

Sarah Mangano, HR Manager, reviewed the pay for performance process, including employee goal setting, performance measurements through self-review and manager review, appraisals by HR, and the bonus or corrective action outcome. She noted the 75th percentile was the maximum pay range. Council Member Rubell asked if the lower pay ranges were looked at to exceed the 75th percentile, to which Mangano indicated Transit, Ice, and Recreation were above that. Council Member Doilney asked to raise the wage for those lower income employees and thought it would have minimal impact on the City. Tate Shaw, Assistant Recreation Manager, indicated a public pool could not be operated without lifeguards, so getting those positions hired was critical.

Mangano reviewed the new personnel requests. Council Member Rubell asked why the seasonal staff request was not approved at the level requested. Troy Daley stated the original request was for summer and winter jobs. He didn't get what he wanted, but he would do his best. Council Member Rubell asked if that was enough. Daley stated because the Triple Crown event was not coming to town, he could make it work.

Council Member Rubell noted the drone fireworks show was cut and thought this was a good option for the future.

Mayor Worel opened the item for public input.

John Greenfield stated he hoped some of the budget could be used for striping Deer Valley Drive.

Mayor Worel closed the item for public input.

REGULAR MEETING

I) ROLL CALL

Attendee Name	Status
Mayor Nann Worel Council Member Ryan Dickey Council Member Max Doilney – via Zoom Council Member Becca Gerber Council Member Jeremy Rubell Council Member Tana Toly Matt Dias, City Manager Margaret Plane, City Attorney Michelle Kellogg, City Recorder	Present
None	Absent

II) SWEARING IN CEREMONY

1. Swearing in Ceremony for Officers, Sergeant and Lieutenant:

Chief Carpenter presented the following officers to be sworn in: Bryan Salmon, Jason Rose, Jordan Sealy, Zachary Williams, Clayton Eves, Sergeant Stuart Rollins, and Lieutenant Jay Randall. Mayor Worel swore in the above mentioned personnel.

III) COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments:

Council Member Doilney stated Council received many emails regarding women's reproductive rights and he did not want to keep quiet about subjects that affected everyone. He was also trying to process the tragedy in Texas this past week and read a quote on gun violence. He felt the nation was behind on national issues.

Council Member Gerber attended Voices for Utah Children where issues such as hunger, homelessness, access to daycare, and other topics were discussed. She felt the number one responsibility was to create a world that was better for our children. She thanked staff for organizing CityTour and stated she learned so much from the cities that were visited. Council Member Dickey stated it had been a hard few days. He enjoyed CityTour. Council Member Toly agreed with what had been said and she was glad to have the Leadership program and CityTour.

Council Member Rubell echoed the comments expressed. He thanked Dias and staff for getting future Council agenda items on the City website so people could know what was coming up. He enjoyed the last exhibit of tonight's budget agenda item and referred to a few of the highlights.

Mayor Worel came back from CityTour feeling fortunate and honored to serve with the Council and those in the Leadership program. She noted there were openings on the Board of Adjustment, Historic Preservation Board, and Planning Commission and encouraged people to apply. She was visited by Save People Save Wildlife board members, who were concerned about the accidents on SR224 with wildlife.

Staff Communications Reports:

1. Park Silly Sunday Market Contract Outreach Plan:

2. Winter Season Transportation Update:

IV) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda. No comments were given. Mayor Worel closed the public input portion of the meeting.

V) CONSIDERATION OF MINUTES

1. Consideration to Approve the City Council Meeting Minutes from May 5, 2022:

Council Member Gerber moved to approve the City Council meeting minutes from May 5, 2022. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

VI) CONSENT AGENDA

1. Request to Authorize the City Manager to Enter into Agreements in a Form Approved by the City Attorney's Office with Kilgore Companies, for Rotomilling, Pavement Overlays, and Utility Adjustments in the Amount of \$759,176.60, Morgan Pavement Maintenance for Type II Slurry Seals and Crack Sealing in the Amount, \$250,388.90 and Wasatch Property Maintenance for Sealcoat of Trails, in the Amount of \$21,300.30 for a Total Amount Not to Exceed \$1,030,865.80:

2. Consideration to Authorize the City Manager to Execute a Scope Modification and Additional Funding to the Professional Services Agreement, in a Form Approved by the City Attorney, with Fehr & Peers, for a Detailed Micro-Transit Analysis for Park City Municipal Corporation's Short Range Transit Plan in an Amount Not to Exceed \$29,500:

Council Member Rubell moved to approve the Consent Agenda. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

VII) OLD BUSINESS

1. Consideration to Approve a Lease Amendment with Bangkok Thai, Located at 605 Main Street, to Increase the Length of the Dining Deck:

Jenny Diersen, Special Events Manager, stated the deck was rebuilt to the maximum length, but it was four feet longer than the prior deck. Council Member Toly asked if there were ADA requirements for decks. Thacker affirmed decks for public dining had to meet ADA requirements.

Mayor Worel opened the item for public input. No comments were given. Mayor Worel closed the item for public input.

Council Member Dickey moved to approve a lease amendment with Bangkok Thai, located at 605 Main Street, to increase the length of the dining deck. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

VIII) NEW BUSINESS

1.Consideration to Adopt Resolution 10-2022, a Resolution Proclaiming June 2022, as Pride Month in Park City:

Andy Stevenson, Park City liaison, and Cami Richardson and Joe Urankar, LGBTQ+ Taskforce, were present for this item. Urankar clarified the last bullet point in the staff report and stated they did not request lighting the McPolin Barn for Pride Month. Richardson reviewed the LGBTQ+ events in June, including a flag raising ceremony at Miners' Hospital, Pride Festival parade in Salt Lake City, a living library event, a picnic and more.

Stevenson reviewed City activations for Pride Month and he displayed Pride flags and decals that would be displayed on City vehicles and on flagpoles. Richardson requested Council approve a Pride flag painting on the side of the Maverik Building on Bonanza Drive. Mayor Worel asked how long the painting would remain on the building, to which Richardson replied the month of June. It would then be painted the original color in July.

Urankar indicated members of the community would activate in City Park. He also requested to use the interior of the Maverik Building as a reading and listening lounge. He noted some groups in Salt Lake who were musical and they would invite a group up at the end of the month for a block party.

Council Members Gerber and Dickey were okay with painting the Maverik. Council Member Toly thought painting was a topic for more discussion because any group could request painting the building. Council Member Rubell stated the next Public Art Advisory Board (PAAB) meeting was June 13th and there was a process for temporary art. He supported doing this, but he didn't want to set a precedent for other requests. Richardson stated she could request a meeting with PAAB. Diersen indicated if Council supported the request, she would ask the board to hold a special meeting. Council Member Doilney agreed with the comments and concerns and noted government had a process. He was glad the trans community felt safe living here and he supported the LGBTQ+ community. Council Member Toly stated the other activations showed that the City supported LGBTQ+ people. Richardson understood the process and suggested the

painting could stay up into July if it was painted mid to late June. Mayor Worel stated painting the Maverik building was not addressed in the staff report and she wished it could have come to Council sooner. Regarding the interior of Maverik, there was some clean up that was needed before people could activate it.

Mayor Worel opened the item for public input. No comments were given. Mayor Worel closed the item for public input.

Council Member Gerber moved to adopt Resolution 10-2022, a resolution proclaiming June 2022, as Pride Month in Park City. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

2. Consideration to Approve a Permit Fee Waiver in the Amount of \$50,669.18 for the Park City Fire District:

Dave Thacker, Chief Building Official, presented this item and indicated the current station was currently demolished and the Fire District was building a bigger facility to better serve the community. The impact fees were not significant so they would pay those, but they requested the permit fees waived. Council Member Gerber asked if the State fee could be waived, to which Thacker stated that fee would not be collected. Council Member Rubell noted that would reduce the total fee waiver by \$316.83.

Council Member Dickey asked if the County waived similar fees and if Park City was acting in sync with other entities. Thacker explained the process and noted the County did not charge the Fire District any fees.

Mayor Worel opened the item for public input. No comments were given. Mayor Worel closed the item for public input.

Council Member Rubell moved to approve a permit fee waiver in the amount of \$50,352.35 for the Park City Fire District. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Doilney, Gerber, Rubell, and Toly

Council Member Doilney was excused at 7:03 p.m.

3. Consideration to Approve Ordinance 2022-14, an Ordinance Approving the Mountain Center Subdivision, Located at 1431 Lowell Avenue, Park City, Utah:

Alex Ananth, Senior Planner, Miche White and Daniel Glasser, National Ability Center (NAC), were present for this item. Ananth stated this center would be attached to the

Vail resort and a long-term lease would be executed. The condition of approval would state there was no density change for the subdivision.

Council Member Rubell stated public input came from the lodge next door regarding the property and asked what the NAC was doing. White noted some guests dropped off in vans and delivery vehicles for the other lodge couldn't make the three-point turns. The NAC was opposed to letting the delivery trucks use the turnaround because of safety issues. They came up with a plan for access and it was presented to the lodge and with Vail and they both seemed pleased. All parties were intent to resolve concerns with the easement agreement.

Council Member Toly asked if there was any other input besides the Lodges and Vail, or was there outreach to other businesses in the area. White stated there was input from Jackson's Hideaway and more gravel would be laid on their patio space.

Council Member Dickey stated Vail owned the property and NAC was the applicant and asked if this was a land lease or a purchase, to which Glasser stated it was a 50-year lease.

Mayor Worel opened the item for public input. No comments were given. Mayor Worel closed the item for public input.

Council Member Gerber moved to approve Ordinance 2022-14, an ordinance approving the Mountain Center Subdivision, located at 1431 Lowell Avenue, Park City, Utah. Council Member Dickey seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Gerber, Rubell, and Toly

EXCUSED: Council Member Doilney

4. Consideration to Approve Ordinance No. 2022-15, an Ordinance Amending the Municipal Code of Park City Title 4 General Licensing Section 4-2-15 Vibrant Commercial Storefront in HCB and HRC Districts; Title 12 Sign Code Section 12-3-1 Permits Required; and Title 15 Land Management Code Section 15-15-1

Definitions:

Jonathan Weidenhamer, Economic Development Manager, and Rebecca Ward, Assistant Planning Director, presented this item. Weidenhamer reviewed the history of sign codes on Main Street and stated this ordinance was a cleanup at Council's request. They worked with HPCA and other organizations and there were no concerns. Council Member Rubell asked if Planning Commission was going to make further amendments in the future, to which Weidenhamer affirmed and noted this amendment would fulfill Council's previous request and then further discussion would ensue at a future date.

Council Member Gerber explained there was a lot of collaboration on these amendments and she didn't want to burn bridges with further restrictions. Council Member Toly asked where a private club would fall in this amendment. Weidenhamer stated private clubs were not allowed in the store front.

Mayor Worel opened the public hearing. No comments were given. Mayor Worel closed the public hearing.

Council Member Rubell moved to approve Ordinance No. 2022-15, an ordinance amending the Municipal Code of Park City Title 4 General Licensing Section 4-2-15 Vibrant Commercial Storefront in HCB and HRC Districts; Title 12 Sign Code Section 12-3-1 Permits Required; and Title 15 Land Management Code Section 15-15-1 Definitions. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Gerber, Rubell, and Toly

EXCUSED: Council Member Doilney

5. Consideration to Approve Ordinance No. 2022-16, an Ordinance Amending the Land Management Code to Exempt Single-Family Dwellings and Duplexes from Certain Architectural Review Requirements in Chapter 15-5 to Comply with Changes to State Law; to Update Appeals in Sections 15-1-18, 15-10-3, and 15-10-7 to Comply with Changes to State Law; to Update the Definition of Food Truck in Section 15-15-1 to Comply with Changes to State Law; and To Make Non-Substantive Corrections For Consistent Citation To The Utah Code and Internal Citations, to Update References To The International Building Code, and Other Minor Modifications:

Rebecca Ward, Assistant Planning Director, presented this item and stated the purpose of the amendments was to align the Land Management Code (LMC) with State law. She reviewed the State law regarding architectural design guidelines, appeals, and food trucks.

Mayor Worel opened the public hearing. No comments were given. Mayor Worel closed the public hearing.

Council Member Gerber moved to approve Ordinance No. 2022-16, an ordinance amending the Land Management Code to exempt single-family dwellings and duplexes from certain architectural review requirements in Chapter 15-5 to comply with changes to state law; to update appeals in Sections 15-1-18, 15-10-3, and 15-10-7 to comply with changes to state law; to update the definition of Food Truck in Section 15-15-1 to comply with changes to state law; and to make non-substantive corrections for consistent citation to the Utah Code and internal citations, to update references to The

International Building Code, and other minor modifications. Council Member Dickey seconded the motion.

RESULT: APPROVED

AYES: Council Members Dickey, Gerber, Rubell, and Toly

EXCUSED: Council Member Doilney

IX) ADJOURNMENT

With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder

EVENT REQUESTS

KIMBALL ART FESTIVAL

MINERS' DAY

CAR FREE SUNDAYS

BONANZA ART PARK

EVENT PARKING RATES



ARTS FESTIVAL

KAC CSA expires August 15, 2022.

KAC requests a new CSA with the following terms:

- Venue: Main Street
- Contract Length: 5 years (2023 to 2027)
- Dates: First full weekend in August (Friday, Saturday, Sunday)
- Fees and Hard Costs: \$180K, with 10% annual inflation

Council Questions:

This item will return to Council for further discussion.

Council should

- provide direction if additional outreach is desired and
- provide feedback on initial terms proposed by KAC.

MINERS' DAY

Miners' Day is produced by the PC Rotary.

Park City Rotary Request:

Rotary requests the City take on the role of applicant and be responsible for mucking & drilling and City park activities, with Rotary remaining in charge of Running of the Balls and the parade.

Council Questions:

A formal agreement would need to be approved at a subsequent meeting.

Council should provide direction if they are supportive of the City taking on role as applicant and producing the City Park activities. Doing so includes being responsible for costs (\$56,000).



CAR FREE SUNDAYS

The City has been the Applicant for Car Free Sundays the last two years.

HPCA Requests:

- City continue being applicant.
- City waive fees for the event estimated at \$115K.
- HPCA will manage programming.

*If funds are not received from Restaurant Tax or City, the event will not be able to proceed. Car Free Sundays may begin on June 5.

Council Questions:

With no anticipated substantial changes to the event, the Special Events Manager has the authority to approve Car Free Sundays.

Council should provide direction if they are supportive of:

- City continuing as applicant,
- Waiving City fees, and
- If additional outreach is requested.



BONANZA ART PARK

Estimated Budget for Bonanza Art Park

Item	Estimated Cost
Potty/ Washroom Rental	\$5,000
Trash/ Waste Management	\$1,000
Programming Non Amplified Music, Dance/Preformance, Non Profit Partners, Food Truck Minimum	\$26,000
Staffing (2) - Site Manager & Programming Activation Manager	\$48,000
Estimated Costs	\$80,000

June, July and August: Passive Programming.
Late August & September: Active Programming
once a week with a Halloween Fest in late
October.

Council Discussion:

Special Events Manager has authority
to approve programming as a Level 2
event.

Council should provide direction if the
level of programming described meets
the direction Council provided in April
28 or if additional changes are desired.



EVENT PARKING RATES

Major Events	2021 Parking Rates	2022 Parking Rates
Park Silly Sunday Market	\$5 p/h max \$18; 10 a.m. to 5 p.m./ first hour free	\$7 p/h max \$30; 10:00 a.m. to 4:00 p.m. Free from 4:00 to 6:00 p.m. normal rates after 6:00 p.m. No first hour free.
Car Free Days on Main?	\$5 p/h max \$18; 10 a.m. to 5 p.m./ first hour free	\$7 p/h max \$30; 10:00 a.m. to 4:00 p.m. Free from 4:00 to 6:00 p.m. normal rates after 6:00 p.m. No first hour free.
Savor the Summit	Normal parking rates	\$7p/hr max \$30; 4:00 p.m. to midnight. Normal rates during the day.
Fourth of July	\$20 flat fee until 1 p.m.	\$30 flat fee until 1 p.m.
Arts Festival	Friday Rates are normal Saturday and Sunday rates are \$5 p/h max \$18 from 9 to 5 p.m. first hour free?) at 5, rates drop to \$3 hr max \$18 first hour free	Friday night - \$7/hr max \$30; 2:00 p.m. to midnight. Normal rates during the day. Saturday and Sunday, \$7/hour max \$30 from 10 to 5:00 p.m?., normal rates after (\$3/hour). No first hour free.
Miners Day	\$10 flat - 9 to 5 balance with PSSM day before	\$15 flat - 9:00 a.m.-5:00 p.m. - balance with PSSM day before
Autumn Aloft	Normal parking rates	normal rates - parking is \$3/hr beginning at 6 p.m.
Shot Ski	Normal parking rates	normal rates - parking is free before 6 p.m.
Halloween	\$10 flat rate 2 p.m to 6 p.m. (normal rates after 6 p.m. or promote free parking for merchants?	\$15 flat rate 2 p.m to 6 p.m. (normal rates after 6 p.m.)

Changes are based on data and balanced perspective. Event parking rates are a TDM tool and have not been increased in 5 years. Total estimated increase in parking revenue is estimated at \$70K.

HPCA Coordination:

HPCA provided initial feedback and their position will be presented at the meeting.

Council Questions:

City Manager has the authority to implement Special Event Parking Rates.

Council should provide direction if additional outreach is necessary or if they are supportive of the proposed changes.



An aerial photograph of a mountain town, likely Park City, Utah, covered in a thick layer of snow. The town is nestled in a valley, with snow-covered mountains rising in the background. The houses and buildings are densely packed, and their roofs are covered in snow. The overall scene is serene and wintry.

City Manager's FY23 Recommended Budget



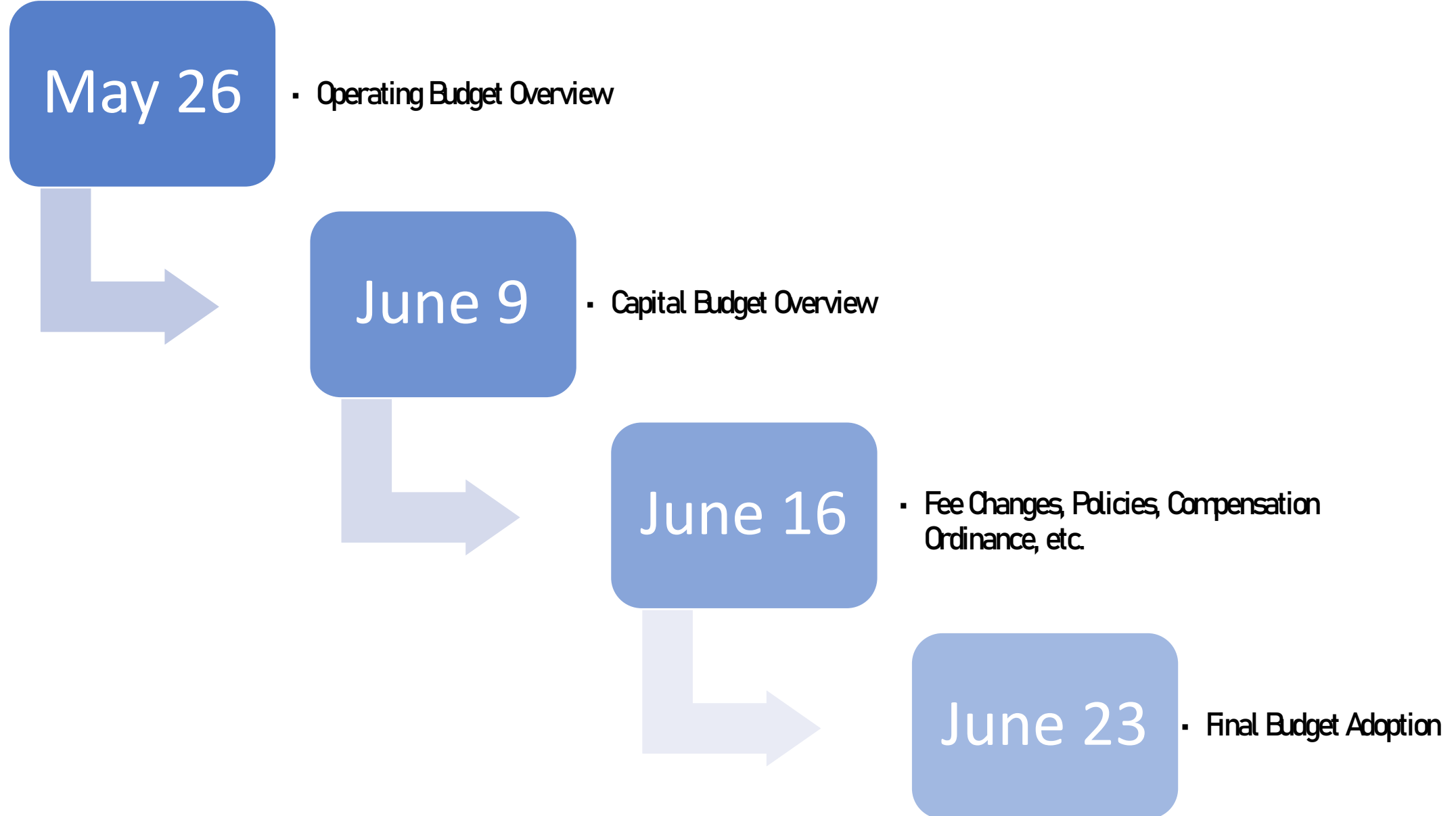
A photograph of Park City High School, a large brick building with multiple windows and decorative architectural elements. The building is partially obscured by green trees in the foreground. The sky is blue with some clouds. The word "Timeline" is overlaid in the center of the image.

Timeline

PARK CITY

1884

Budget Timeline





Summary

PARK CITY

1884

Key Budget Themes

\$3.5M – General Fund

1. Organizational Infrastructure \$725k

Enhancements to data analytics, financial systems, business intelligence, etc.

3. Neighborhood Reinvestment \$797k

Increased neighborhood patrols, code enforcement, safety, and planning efforts

5. Core & Essential Services \$1M

Service increases related to critical priorities and existing service demands

2. Resort Economy Mitigation \$855k

More resources dedicated to traffic and resort impacts

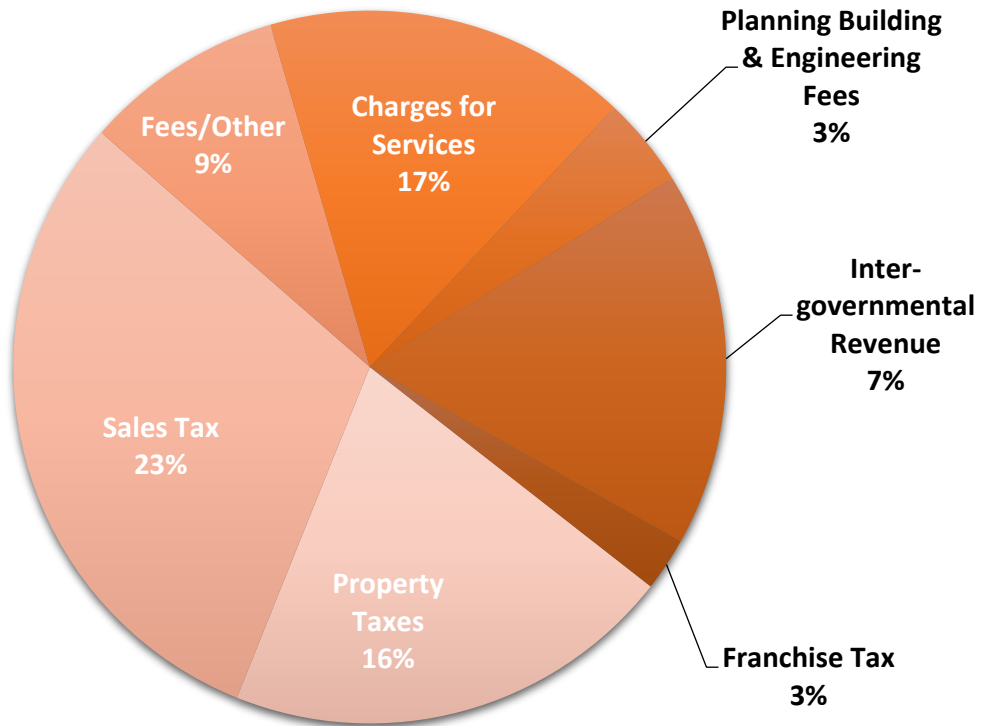
4. Workforce Support \$268k

Resources to enhance recruitment, retention, and quality benefits

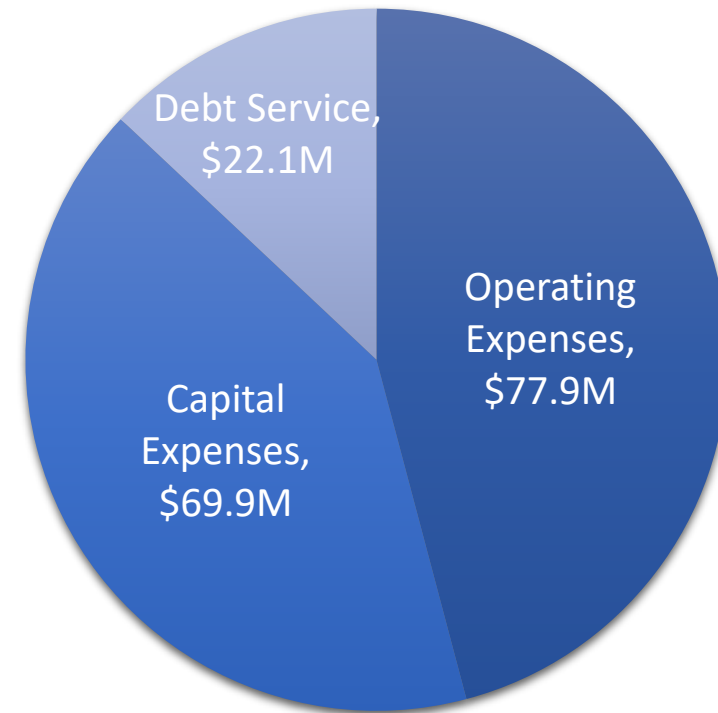


Park City FY23 Budget

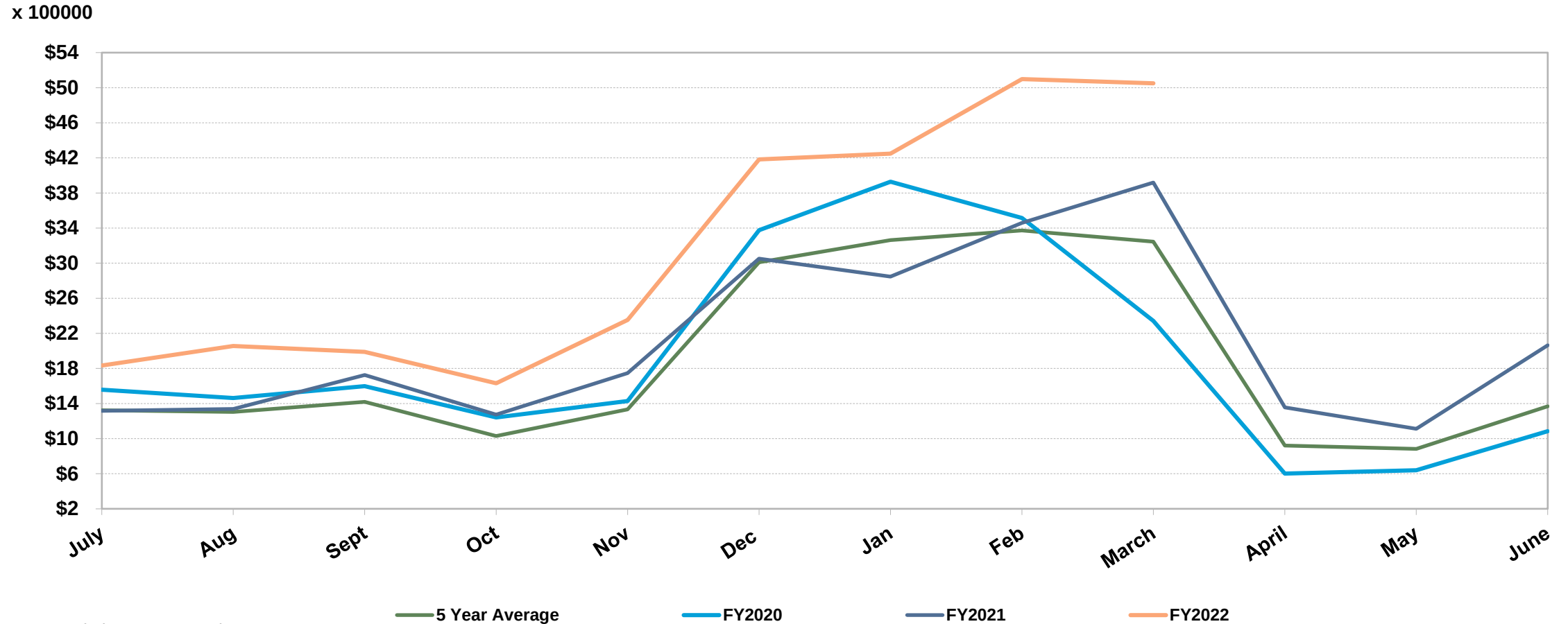
FY23 Projected Revenue



FY23 Budgeted Expenses



Sales Tax Revenues through March



*Does not Include TRT or Transit Tax

- **March 2022 marginally lower sales tax revenues as compared to February 2022**
- **March FY22 up 29% vs. March FY21**
- **TRT March FY22 up 51% vs. March FY21**

Source: Park City Municipal Corporation. As of May 2022.

A large, multi-story brick building with many windows, identified as Park City High School. The building is partially obscured by green trees in the foreground. The sky is blue with some clouds.

Budgeting for Outcomes



Budgeting for Outcomes

- Create direct link between what Council wants and how the budget is allocated
- Council and the public can see how taxpayer dollars are achieving their goals
- Prioritize budget based off of better cost estimates for projects, programs, and services
- Staff time and energy optimized by directing them toward the most important strategic outcomes
- Better clarity and more well-fined outcomes
- Increase Council satisfaction with budget process

Budgeting for Outcomes

- Recognized as a public finance best practice by:
 - Government Finance Officers Association (GFOA)
 - International City Managers' Association (ICMA)
 - Alliance for Innovation
- BFO (or Priority Based Budgeting) practiced by over 250 organizations across North America

BFO Strategies

- Priority-driven budget process based upon Council's priorities, goals, objectives, and desired outcomes
- Internal budget committees develop the final budget proposal. Committees are made up of cross-departmental staff, including the Results Team, CIP, Pay Plan, Benefit, and Fleet committees, and other ad hoc committees as needed
- The Results Team formulates recommendations based on total BFO score, manager's request, established need, available resources, and related performance measures

FY23 Budget Historical Context

- **FY21 – Driven by Covid and global recession**
 - Operating cuts
 - Hiring freezes
 - Capital deferrals
- **FY22 – Cautious & conservative increases**
 - Restoring critical cuts from previous fiscal year
- **FY23 – Stabilization mindset**
 - Historic sales tax highs
 - Community demand for services
 - Inflation (cost-of-doing business increases)
 - Competitive pay & benefits

BFO Process



Council Retreat

- Council defines critical priorities, goals, and outcomes



Results Team

- Results Team reviews requests
- Recommendations based on voting of team members who take into account manager's rationale, justified need, availability of resources, and influence of BFO scoring and Council priorities



City Manager's Recommended Budget

- Presented to Council at first meeting in May
- City Manager's recommendation after reviewing recommendations from Results Team, CIP Committee, and Compensation Committee
- Council has ability to enhance or decrease recommendation



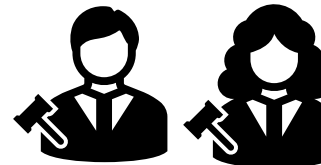
Council Final Adopted Budget

- Council adopts final budget prior to July 1
- Council may adjust budget as it sees fit
- Council adopts budget that reflects community priorities and outcomes



Dept Budget Requests

- Staff develops budget requests around Council community priorities, themes, essential services, etc.



Executive

- Results Team recommendation is presented to Executive
- Executive makes decisions on what will be recommended, taking RT recommendation into account

Program Scoring by Theme

Program	Dept	Score	Q's	Current FY	CM Rec	Variance
		FY 2023	FY 2023		FY 2023	FY 2023
Resort Economy Mitigation						
Traffic Enforcement	40221 POLICE	24	1	\$1,303,387	\$1,496,935	\$120,358
Transportation Management	40481 TRANSPORTATION OPER	24	1	\$820,862	\$402,684	(\$175,000)
Transportation Management	40485 TRANSPORTATION PLANNING	24	1	\$740,323	\$1,024,812	\$87,006
Special Events	40091 BLDG MAINT ADM	23	1	\$31,200	\$31,200	
Special Events	40096 FIELDS	23	1	\$44,854	\$44,854	
Special Events	40101 ECONOMY	23	1	\$547,778	\$541,131	(\$6,648)
Special Events	40221 POLICE	23	1	\$1,243,011	\$1,434,935	\$104,887
Special Events	40412 PARKS & CEMETERY	23	1	\$182,249	\$182,253	\$1
Special Events	40421 STREET MAINTENANCE	23	1	\$204,150	\$353,038	\$161,620
Special Events	40481 TRANSPORTATION OPER	23	1	\$389,451	\$122,203	\$2,708
Special Events	42180 SUNDANCE MITIGATION	23	1	\$302,600	\$302,600	
Emergency Management	40148 EMERGENCY MANAGEMENT	22	1	\$304,716	\$552,181	\$284,586
Parking Management	40481 TRANSPORTATION OPER	19	2	\$335,455	\$78,580	
Parking Management	40500 PARKING	19	2	\$1,691,923	\$1,805,498	\$90,695
Economic and Redevelopment	40034 BUDGET, DEBT & GRANTS	18	2	\$38,853	\$38,853	
Economic and Redevelopment	40101 ECONOMY	18	2	\$601,570	\$668,869	\$67,299
Economic and Redevelopment	43328 LOWER PARK AVENUE RDA	18	2	\$3,146,832	\$44,300	
Business Improvement District	43010 BUSINESS IMPROVEMENT DISTRICT	12	4	\$64,419	\$64,419	
Economic Development Grant	42181 ECONOMIC DEVELOPMENT GRANT	12	4	\$10,000	\$10,000	
Economic Development Grant	43303 MAIN STREET RDA	12	4	\$20,000	\$20,000	
Economic Development Grant	43328 LOWER PARK AVENUE RDA	12	4	\$20,000	\$20,000	
				\$12,043,634	\$9,239,346	\$737,513

Program Scoring by Theme

Program	Dept	Score FY 2023	Q's FY 2023	Current FY	CM Rec FY 2023	Variance FY 2023
Neighborhood Reinvestment						
Housing	40243 SPEC. SRVC. CONTRT/HOUSING RESOURCE	24	1	\$15,000	\$15,000	
Housing	40311 COMM DEVELOP ADMIN	24	1	\$464,291	\$653,207	\$168,324
State Liquor Enforcement	40223 STATE LIQUOR ENFORCEMENT	24	1	\$64,243	\$64,243	\$0
Patrol Operations	40221 POLICE	24	1	\$2,651,394	\$3,001,440	\$126,383
Fire Safety	40352 BUILDING DEPT.	23	1	\$514,237	\$599,216	\$81,017
Emergency Management	40221 POLICE	22	1	\$62,282	\$71,764	
Emergency Management	40990 EMERGENCY CONTINGENCY	22	1	\$100,000	\$100,000	
Inspections	40311 COMM DEVELOP ADMIN	21	2	\$3,170	\$3,451	\$281
Inspections	40313 ENGINEERING	21	2	\$181,000	\$195,849	\$14,183
Inspections	40352 BUILDING DEPT.	21	2	\$1,064,052	\$1,226,413	\$90,663
Inspections and Contract Supervision	40091 BLDG MAINT ADM	21	2	\$177,753	\$216,500	\$38,027
Community Code Compliance	40352 BUILDING DEPT.	20	2	\$286,656	\$370,687	\$59,596
Abatement Fund	42305 ABATEMENT	19	2	\$48,688	\$48,688	
Permitting / Current Planning	40311 COMM DEVELOP ADMIN	19	2	\$75	\$75	
Permitting / Current Planning	40342 PLANNING DEPT.	19	2	\$170,059	\$163,250	\$684
Plan/Application Review	40313 ENGINEERING	17	3	\$83,822	\$175,927	\$91,707
Plan/Application Review	40342 PLANNING DEPT.	17	3	\$292,284	\$332,163	\$1,339
Plan/Application Review	40352 BUILDING DEPT.	17	3	\$492,826	\$485,898	(\$13,423)
Safety and Security	40132 SELF INS & SEC BOND	17	3	\$93,000	\$93,000	
Long Range Planning	40342 PLANNING DEPT.	16	3	\$257,209	\$258,075	\$38,093
Graffiti Removal	40421 STREET MAINTENANCE	14	4	\$36,214	\$34,914	\$31
Historic District Design Review	40342 PLANNING DEPT.	14	4	\$231,860	\$310,727	\$100,861
Dispatch	40231 COMMUNICATION CENTER	14	4	\$620,000	\$695,000	\$75,000
Flowers/Holiday Lighting/Beautification	40096 FIELDS	13	4	\$1,439	\$1,439	
Flowers/Holiday Lighting/Beautification	40412 PARKS & CEMETERY	13	4	\$338,047	\$338,047	
Code Amendments	40311 COMM DEVELOP ADMIN	13	4	\$28,050	\$28,331	\$281
Code Amendments	40342 PLANNING DEPT.	13	4	\$162,677	\$199,010	\$17,731
Special Planning Projects - Inter-Dept	40342 PLANNING DEPT.	13	4	\$57,672	\$74,531	\$6,825
Historical Incentive Grant	42310 HISTORICAL INCENTIVE GRANT	10	4	\$127,136	\$127,136	
				\$8,625,135	\$9,883,982	\$897,603

Program Scoring by Theme

Program	Dept	Score	Q's	CM Rec	Variance	
		FY 2023	FY 2023			Current FY
Organizational Infrastructure						
Network Support	40082 TECHNICAL & CUSTOMER SERVICES	22	1	\$321,261	\$494,795	\$172,743
Software Maintenance/Upgrades	40082 TECHNICAL & CUSTOMER SERVICES	19	2	\$326,816	\$449,230	\$121,640
Systems Support	40082 TECHNICAL & CUSTOMER SERVICES	19	2	\$338,910	\$770,914	\$430,780
				\$986,987	\$1,714,940	\$725,163

Program Scoring by Theme

Program	Dept	Score	Q's	Current FY	CM Rec	Variance
		FY 2023	FY 2023		FY 2023	FY 2023
Workforce Support						
Benefit Design/Administration	40062 HUMAN RESOURCES	21	2	\$82,867	\$88,125	\$5,335
Local, State, and Federal Compliance	40062 HUMAN RESOURCES	20	2	\$159,170	\$160,042	\$932
Pay Plan Design/Administration	40062 HUMAN RESOURCES	19	2	\$96,029	\$156,640	\$60,704
Staff Support	40021 CITY MANAGER	19	2	\$239,097	\$239,939	\$685
Recruitment	40062 HUMAN RESOURCES	18	2	\$104,491	\$286,823	\$132,427
Valued & Engaged Staff	40095 ICE FACILITY	14	4	\$3,460	\$9,060	\$5,600
Valuing Employees	40062 HUMAN RESOURCES	14	4	\$209,181	\$280,688	\$62,789
Performance Measures and Benchmarks	40034 BUDGET, DEBT & GRANTS	14	4	\$59,375	\$60,182	\$807
Performance Management	40062 HUMAN RESOURCES	11	4	\$94,135	\$93,413	(\$670)
LEAD	40118 LEAD TRAINING	10	4	\$10,000	\$10,000	
Short-Term Citywide Personnel	40062 HUMAN RESOURCES	7	4	\$38,615	\$38,697	\$102
				\$1,096,420	\$1,423,608	\$268,712

Program Scoring by Priority

Program	Dept	Score	Q's	CM Rec	Variance	
		FY 2023	FY 2023			Current FY
Innovative Transportation						
Park City Mobility	40481 TRANSPORTATION OPER	24	1	\$789,676	\$1,041,134	\$504,070
Summer Service	40481 TRANSPORTATION OPER	22	1	\$4,094,903	\$3,792,626	(\$74,519)
Winter Service	40481 TRANSPORTATION OPER	22	1	\$5,417,455	\$5,820,891	\$616,143
				\$10,302,034	\$10,654,651	\$1,045,694

Program Scoring by Priority

Program	Dept	Score FY 2023	Q's FY 2023	Current FY	CM Rec FY 2023	Variance FY 2023
Environmental Leaership						
Water Quality	40451 WATER OPERATIONS	26	1	\$3,169,321	\$3,425,657	\$424,521
Distribution and Maintenance	40451 WATER OPERATIONS	26	1	\$3,974,334	\$4,449,378	\$636,450
Service Orders	40451 WATER OPERATIONS	26	1	\$620,888	\$396,551	\$27,221
Carbon Reduction	40104 ENVIRONMENTAL SUSTAINABILITY	23	1	\$472,341	\$497,341	\$25,000
Carbon Reduction	40242 SPEC. SRVC. CONTRT/WASTE/RECYCLING MGMT	23	1	\$50,000	\$50,000	
Water Billing	40451 WATER OPERATIONS	22	1	\$500,795	\$602,477	\$94,167
Project Management	40451 WATER OPERATIONS	22	1	\$646,962	\$414,316	\$8,588
Water Rights/Water Projects	40031 CITY ATTORNEY	21	1	\$148,524	\$149,020	\$372
Conservation	40451 WATER OPERATIONS	19	2	\$402,572	\$152,672	\$5,912
Environmental Regulatory/EPA	40031 CITY ATTORNEY	19	2	\$95,593	\$120,916	\$25,252
Environmental Regulatory/EPA	40102 ENVIRONMENTAL REGULATORY	19	2	\$100,000	\$276,447	\$176,447
Environmental Regulatory/EPA	40104 ENVIRONMENTAL SUSTAINABILITY	19	2	\$40,386	\$40,386	(\$0)
Environmental Regulatory/EPA	40451 WATER OPERATIONS	19	2	\$254,298	(\$16,255)	(\$0)
Open Space	40100 COMMUNITY ENGAGEMENT	19	2	\$15,977	\$18,951	\$2,974
Open Space	40101 ECONOMY	19	2	\$100,690	\$16,551	(\$84,138)
Urban Trails and Walkability	40101 ECONOMY	16	3	\$215,169	\$38,421	(\$176,748)
Bonanza Flat Operations	40150 TRAILS O&M	16	3	\$100,000	\$562,651	\$417,515
Trails (Backcountry)	40101 ECONOMY	14	4	\$84,492	\$47,430	(\$37,062)
Trails (Backcountry)	40241 SPEC. SRVC. CONTRT/TRAILS MANAGEMENT	14	4	\$15,000	\$15,000	
				\$11,007,340	\$11,257,911	\$1,546,470

Program Scoring by Priority

Program	Dept	Score	Q's	Current FY	CM Rec	Variance
		FY 2023	FY 2023		FY 2023	FY 2023
Social Equity						
Youth & Spanish Services	40551 LIBRARY	21	2	\$379,356	\$388,036	\$3,400
Social Equity	40062 HUMAN RESOURCES	21	2	\$3,150	\$3,150	
Social Equity	40151 SOCIAL EQUITY	21	2	\$154,685	\$154,685	
Social Equity	40244 SPEC. SRVC CONTRT/LEGAL MEDIATION	21	2	\$15,000	\$15,000	
Special Service Contracts	40135 SPEC. SRVC. CNTRT./UNSPECIFIED	17	3	\$630,000	\$630,000	
Mental Health	42183 MENTAL HEALTH	16	3	\$60,000	\$60,000	
Youth Services Officer	40221 POLICE	16	3	\$229,669	\$292,219	\$44,912
DARE/Drug Education	40222 DRUG EDUCATION	15	3	\$33,053	\$35,060	(\$0)
Childcare	40092 PC MARC	9	4	\$8,095	\$8,095	
				\$1,513,009	\$1,586,246	\$48,312

Council/Staff Roles

Council

Define
Priorities/Goals

Focus on
Policy/Outcomes

Managers

Anticipate
Department
Needs/Costs

Design Budget
Requests based on
Council Goals

Executive/Budget

Evaluate Priorities
from an
Organization-wide
Perspective

Recommend Budget
to Council based on
Council
Pillars/Priorities

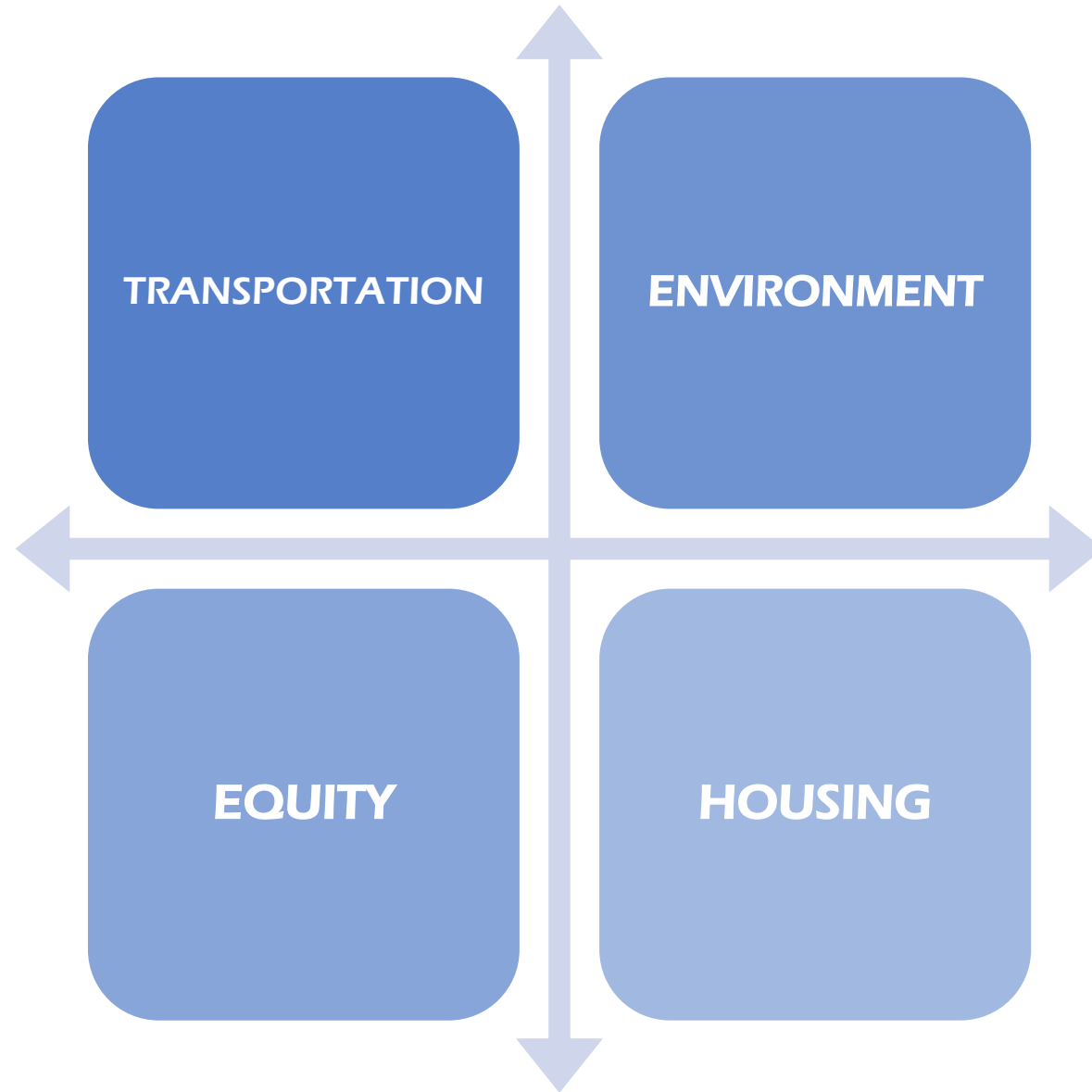
Council's Role

- Defines community priorities & goals
- Reviews and amends appropriations based on community priorities & goals
- Decides on the level of public engagement
- Has transparent access to listing of all programs offered along with associated costs and FTEs
- Educates themselves on the variety and diversity of programs offered
- Focus on POLICY & OUTCOMES rather than OPERATIONS
- Ensures allocated resources are based on priorities of the community
- Makes decisions that can easily be communicated to the community

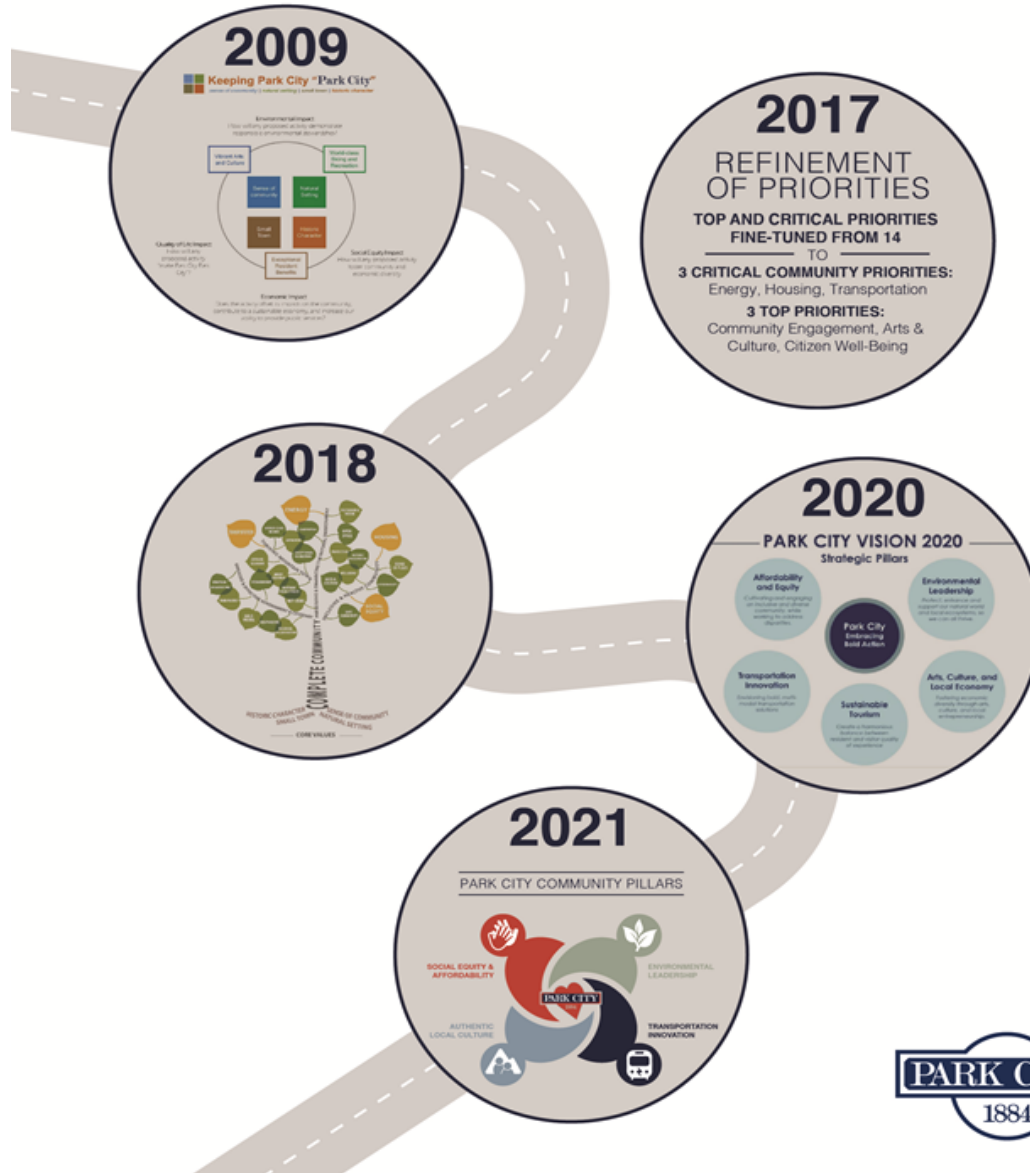
Defining Priorities

- Normally defined and evaluated during the Council's Retreat
- Derived from community input: visioning, community meetings, informal conversations, etc.
- Designated areas within the City that need additional investment to combat specific problems
- Considered long-term issues that will take several years to achieve results

Defining Priorities



PARK CITY COMMUNITY VISIONING & STRATEGIC PLANNING ROADMAP



Community Visioning



Park City Vision 2020 activities kicked off in June 2019 and concluded in February 2020

**8
Months**



1700 participants shared their feedback on Park City's vision throughout the 8-month project

**1700
Participants**



From neighborhood gatherings to stakeholder visioning sessions to the Park City Vision 2020 Future Summit, public engagement was extensive and well attended

**40
Engagement
Events**



Participated in the Park City Vision 2020 Think-Tank and Strategic Pillar Focus Groups to add perspective, subject matter expertise, and guidance throughout the visioning process

**95
Community
Leaders**



Five Strategic Pillars were identified to address Affordability & Equity; Art, Culture & Local Economy; Environmental Leadership; Transportation Innovation; and Sustainable Tourism

**5
Strategic
Pillars**

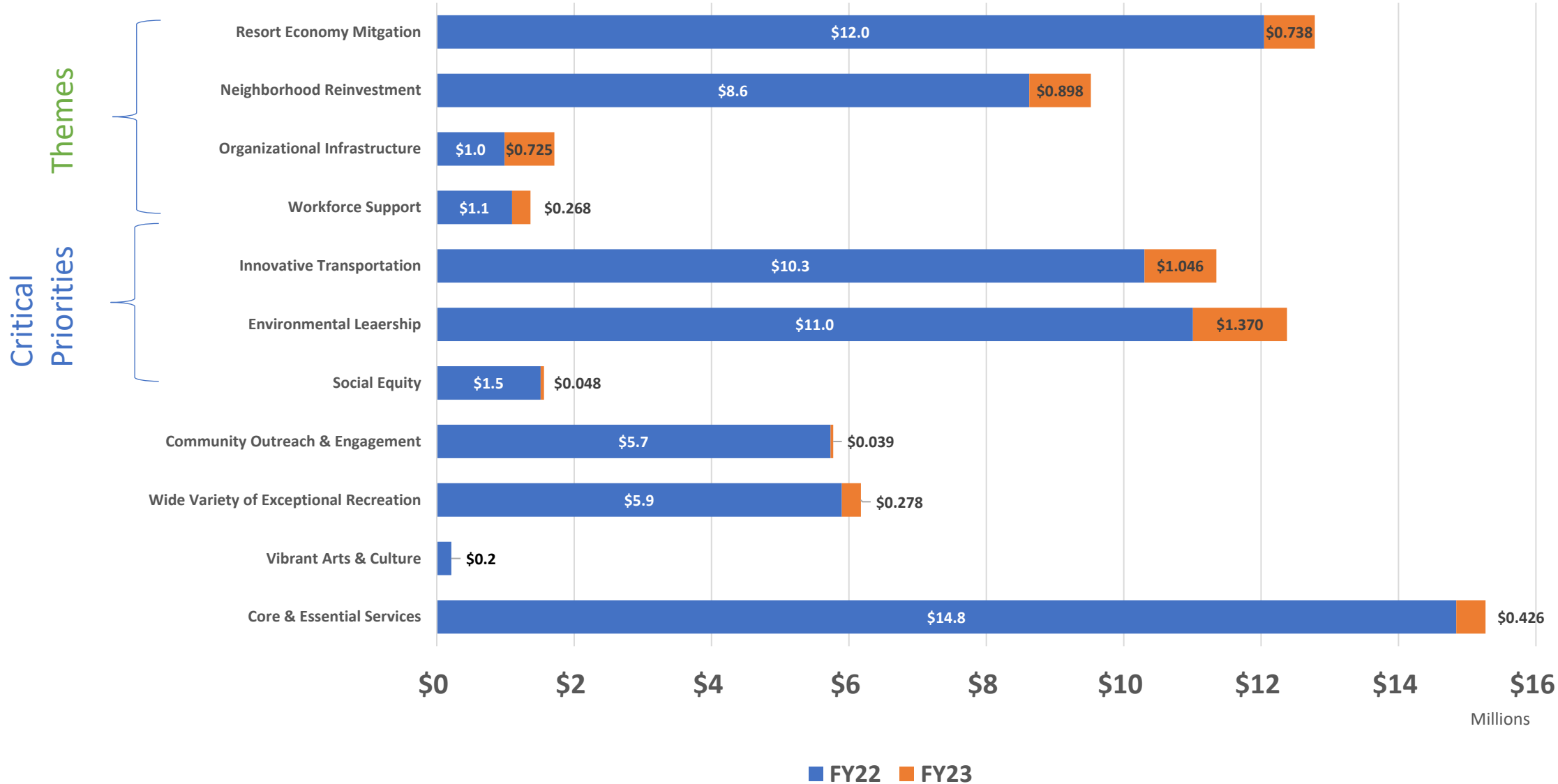
Defining Themes (NEW)

- Derived from Council Retreat and subsequent work sessions
- Identified areas within the City that need additional investment to combat specific problems
- Considered short-term issues for the next budget year or two

Defining Themes (NEW)

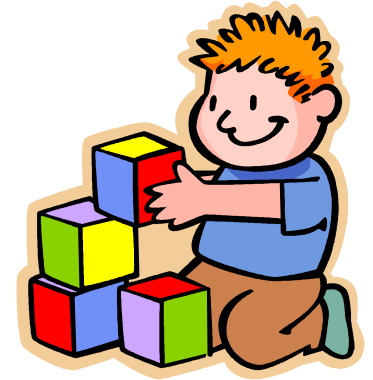


FY23 Budget by Priorities/Themese/Other Areas



City BFO Programs (Services)

- Budgeted ongoing citywide services
- Building blocks of the BFO Process
- Responses to a Critical Priorities & Themes
- Justification for how budget changes will produce desired outcomes
- Prioritized and scored by Council/Community Criteria
- Include the total expenditure and revenue budgeted amounts as well as FTEs



City BFO Programs (Services)

- Include one department or multiple departments working in partnership/collaboration with each other
- Describes what a service, program, or activity will do to help achieve the Council-approved goals
- Need to explain the scope of the service and any enhancements or decreases to level of service
- Explain any cost savings, innovation, or collaboration that their program would be able to accomplish during the next fiscal year
- Includes performance measures tailored specifically to that service used to measure its success

BFO Program Scoring

Criteria & Weighting

Council Priorities/Themes/Core Services	2.00
Portion of Community Served by Program	1.00
Reliance on City to Provide Program	1.00
Change in Demand for the Program	1.00
Mandated to Provide Program	1.00
Effectiveness of Proposal	0.75
Cost Recovery of Program	0.50
Cost Savings/Innovation /Collaboration	0.25

Results Team Recommendation

- Results Team identifies questions or gaps in specific proposals and requests additional information from the proposal owner, including potential implications of level of service adjustments or the suggestion of additional collaboration
- The scoring and prioritization of the BFO programs is the start of the discussion on where to fund programs—not the end
- Decisions on budget enhancements or decreases are based on the scoring of each BFO program, as well as the department manager's rationale, established need, and availability of resources
- Results team discusses their overall rankings and rationale for budget enhancements or decreases and prepares a final recommendation to the City Manager

Results Team Recommendation

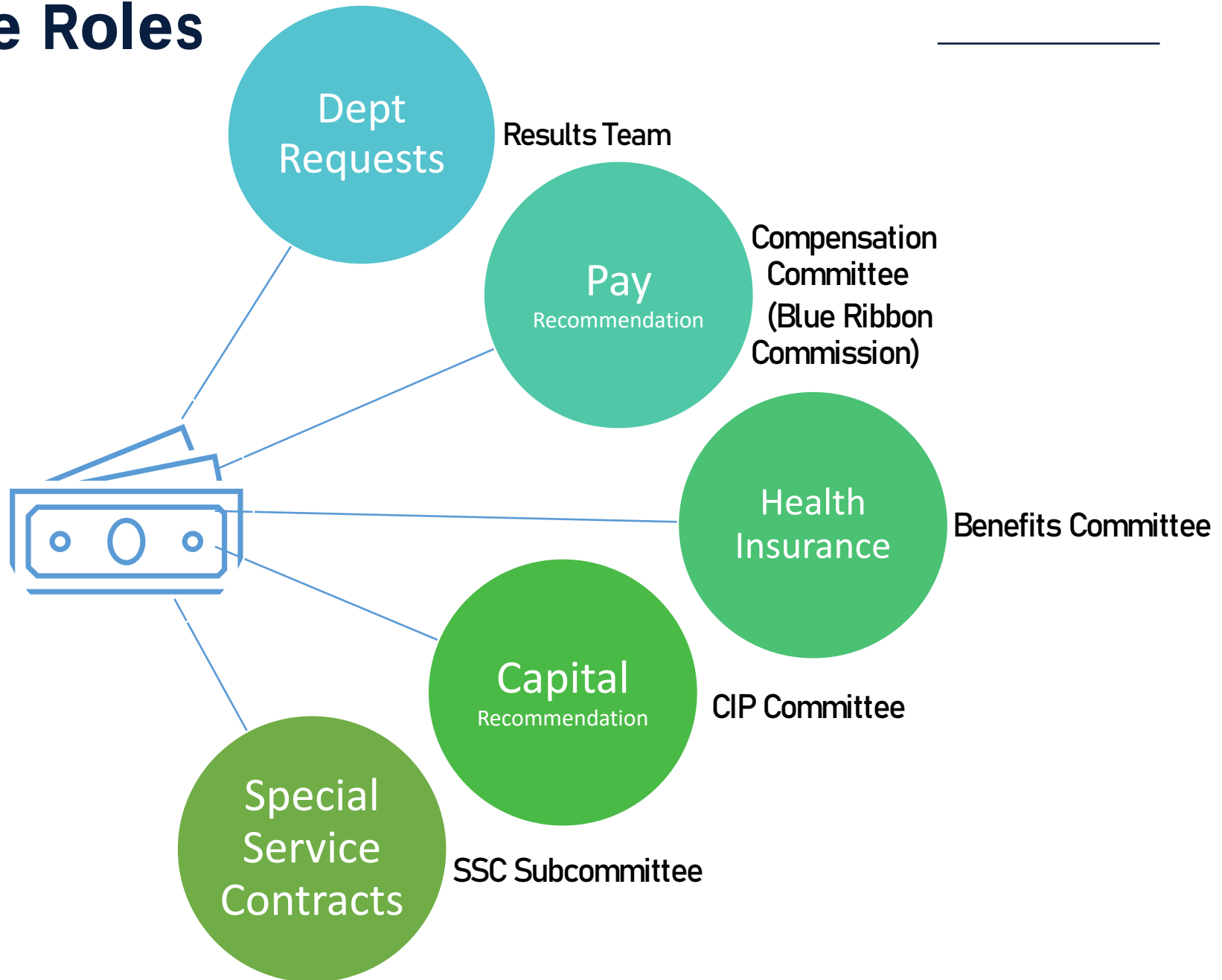
- High rating of a program will not guarantee that a program will be retained; nor does it guarantee that a lower-ranking program will be proposed for elimination
- Rankings may not reflect whether a program is being delivered in the most efficient manner
- Prioritization process provides valuable information for budget proposal development and City Council deliberation

BFO Scoring

Prioritization	Weights FY 2015	Score Entry FY 2015	Score FY 2015	Weights FY 2016	Score Entry FY 2016	Score FY 2016
Program : Street & Sidewalk Maintenance (8)						
Desired Outcomes	2.00	4	8.00	2.00	4	8.00
Cost Savings	0.75	1	0.75	0.75	1	0.75
Effectiveness	0.25	4	1.00	0.25	4	1.00
Cost Recovery	0.50	0		0.50	0	
Community Served	1.00	4	4.00	1.00	4	4.00
Reliance on City	1.00	4	4.00	1.00	4	4.00
Change in Demand	1.00	1	1.00	1.00	1	1.00
Mandated	1.00	3	3.00	1.00	3	3.00
Total Street & Sidewalk Maintenance	7.50	21	22	7.50	21	22
Program : Clean-up and Storm Drain (8)						
Desired Outcomes	2.00	3	6.00	2.00	3	6.00
Cost Savings	0.75	1	0.75	0.75	1	0.75
Effectiveness	0.25	3	0.75	0.25	3	0.75
Cost Recovery	0.50	0		0.50	0	
Community Served	1.00	4	4.00	1.00	4	4.00
Reliance on City	1.00	4	4.00	1.00	4	4.00
Change in Demand	1.00	2	2.00	1.00	2	2.00
Mandated	1.00	2	2.00	1.00	2	2.00
Total Clean-up and Storm Drain	7.50	19	20	7.50	19	20

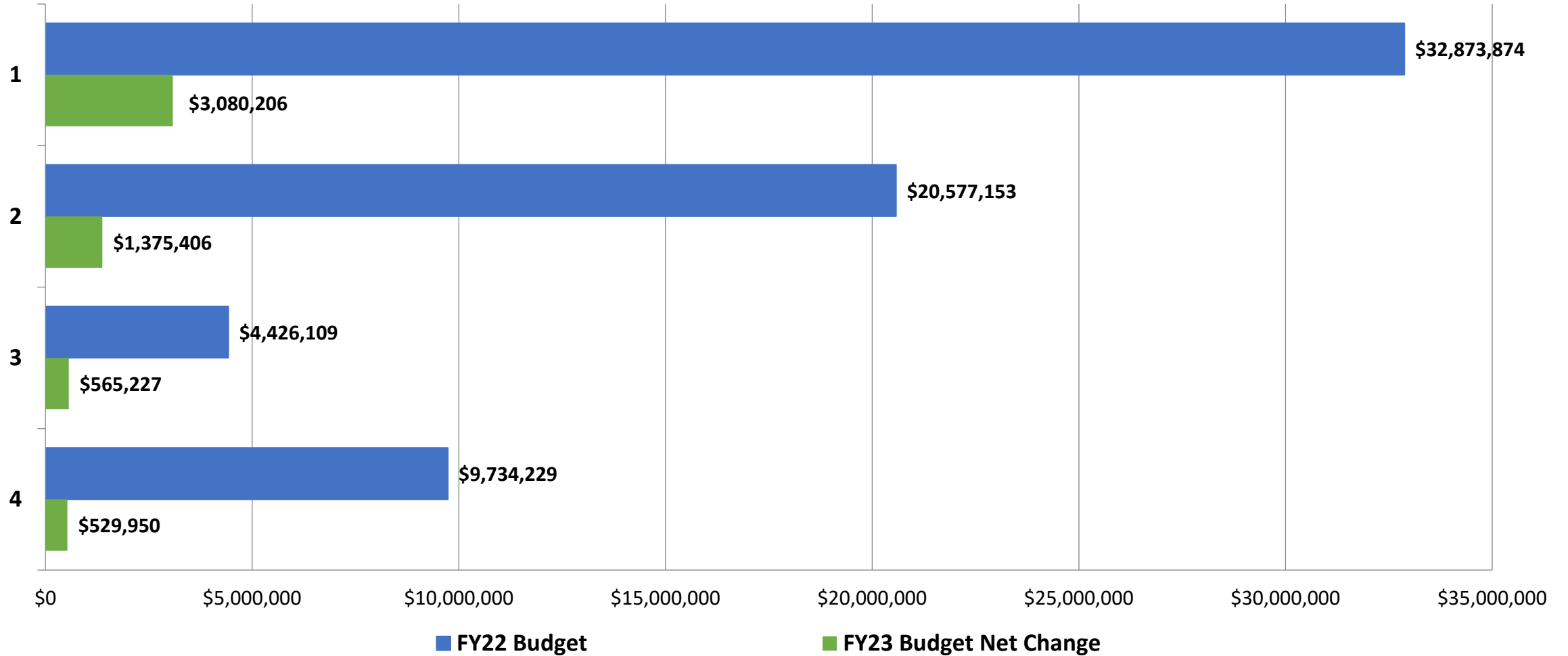
Committee Roles

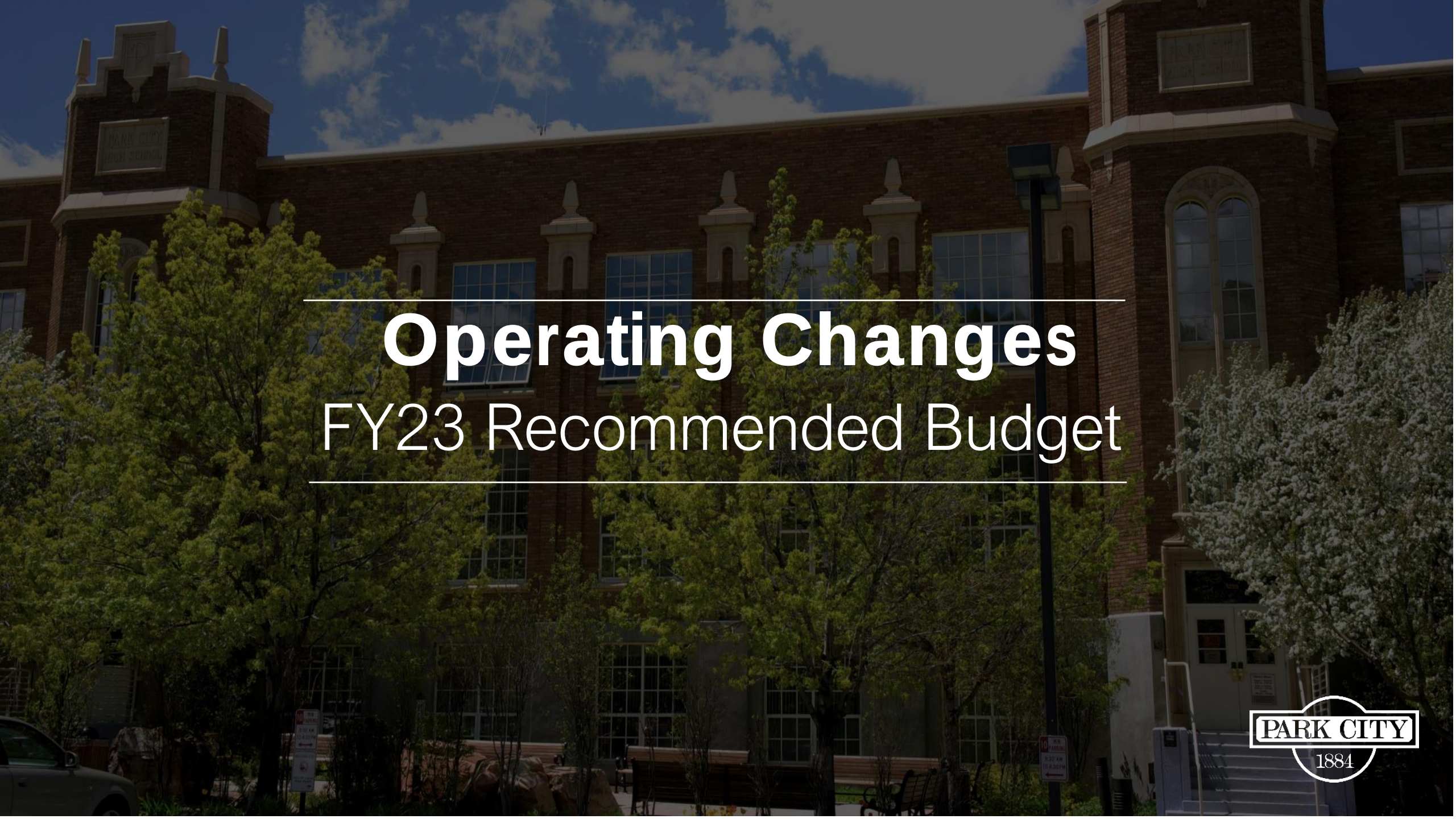
City Manager's Recommended Budget



BFO Quartile Allocation

BFO Budget Allocation by Quartile (All Funds)



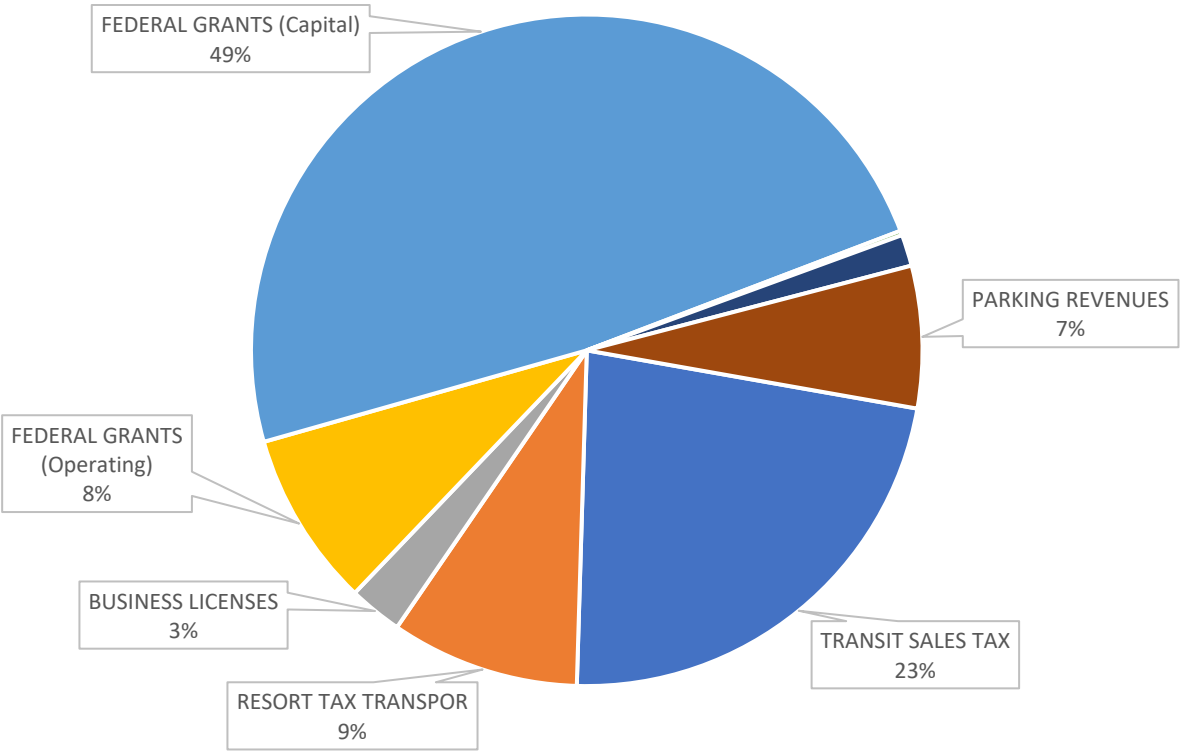


Operating Changes

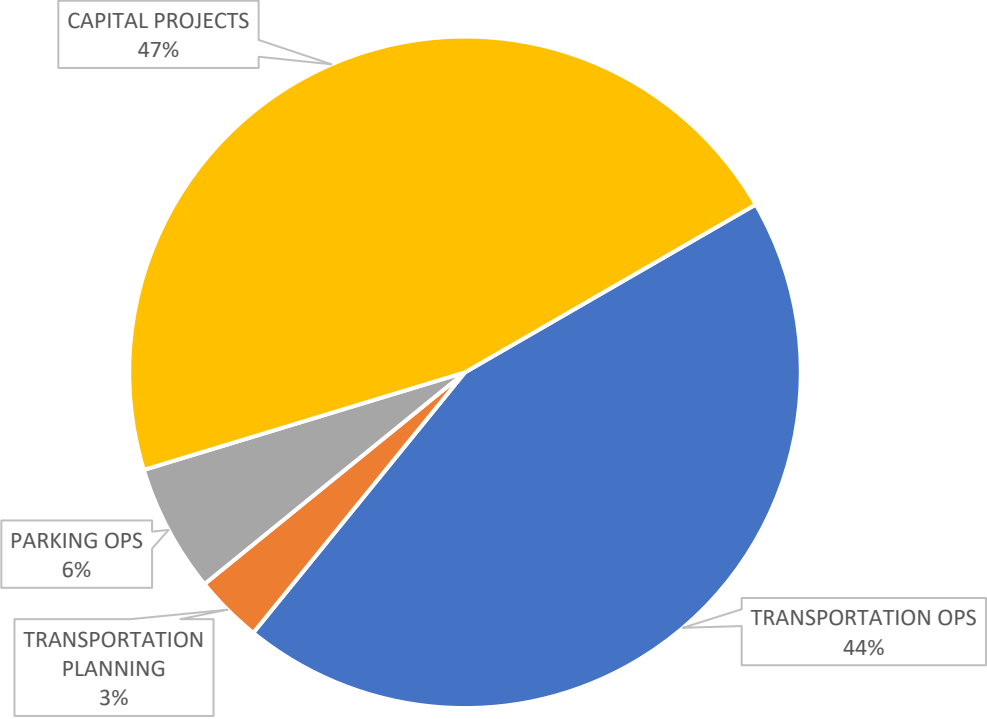
FY23 Recommended Budget

Transportation Fund

FY23 Revenue Type



FY23 Exepnse Type



Transportation Fund

Revenue Type	FY22 YTD Actuals	FY22 Adj Budget	FY23 Budget	\$, Variance FY22 Bud	%, Var from FY22 Bud
TRANSIT SALES TAX	\$6,904,071	\$9,452,759	\$8,637,180	-\$815,579	-9%
RESORT TAX TRANSPOR	\$2,955,997	\$3,821,209	\$3,459,047	-\$362,162	-9%
BUSINESS LICENSES	\$911,949	\$953,297	\$981,896	\$28,599	3%
FEDERAL GRANTS (Operating)	\$5,599,260	\$6,599,700	\$3,220,298	-\$3,379,402	-51%
FEDERAL GRANTS (Capital)	\$119,163	\$500,000	\$18,493,520	\$17,993,520	3599%
REGIONAL TRANSIT REVENUE	\$4,051,674	\$4,080,819	\$83,243	-\$3,997,576	-98%
OTHER FUNDING SOURCES	\$592,545	\$576,352	\$576,352	\$0	0%
PARKING REVENUES	\$2,082,204	\$2,603,364	\$2,603,364	\$0	0%
Totals	\$23,216,863	\$28,587,500	\$38,054,900	\$9,467,400	33%

Expense Type	FY22 YTD Actuals	FY22 Adj Budget	FY23 Budget	\$, Variance FY22 Bud	%, Var from FY22 Bud
TRANSPORTATION OPS	\$9,711,921	\$11,856,619	\$13,964,203	\$2,107,584	18%
TRANSPORTATION PLANNING	\$416,137	\$877,374	\$1,034,755	\$157,381	18%
PARKING OPS	\$1,152,550	\$1,649,073	\$1,949,087	\$300,014	18%
CAPITAL PROJECTS	\$511,000	\$28,785,368	\$14,292,488	-\$14,492,880	-50%
Totals	\$11,791,608	\$43,168,434	\$31,240,533	-\$11,927,901	-28%

Ops Revenues	\$23,097,700	\$28,087,500	\$19,561,380
Ops Expenses	\$11,280,608	\$14,383,066	\$16,948,045
Over/Under	\$11,817,092	\$13,704,434	\$2,613,335
FY23 Total Revenues	\$23,216,863	\$28,587,500	\$38,054,900
FY23 Total Expenses	\$11,791,608	\$43,168,434	\$31,240,533
Over/Under	\$11,425,255	-\$14,580,934	\$6,814,367

FY22 End Bal	FY23 End Bal	Min Rsv
\$3,904,210	\$10,718,577	\$3,389,609

Transportation

Park City Transit has provided fare-free public transportation in the Park City, UT area since 1975. Today, Park City Transit's 9 bus routes, 75 full-time and seasonal operators, and 45 vehicles (13 of which are zero emission buses at a cost of \$1 million per bus) help transport residents, visitors, festival-goers, and employees alike year-round, 21 hours a day, 365 days a year.

Park City, as a Rural Transit Agency, receives federal grant funding through the Utah Department of Transportation (UDOT). Last year we received \$11 million for operations (overall budget \$11.8 million).

Before the pandemic, we moved 2 million riders (2019). In 2020, during the pandemic, we moved 1 million. Our ridership is coming back, in 2021 we moved 1.5 million people. Transit is an important service for the community.

PARK CITY

1884

Transportation Innovation

Transportation Operations:

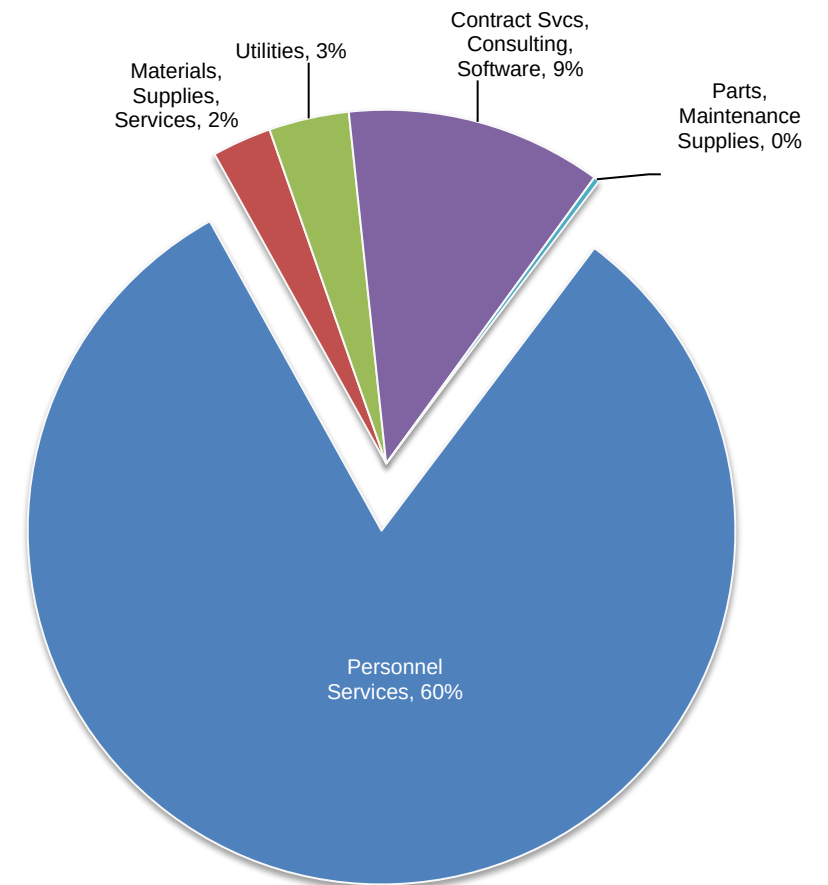
- New ITS Transit IT Tech Coordinator
- Upgrade Safety & Training Administer Role
- Two New Supervisors
 - System coverage, winter 5:30 am – 3am 7 days a week
 - Support customers, assist operators (accidents, late night citywide, weather, coverage for trippers, operator shortages)
 - 5 supervisors now, vacation, medical leave = holes in coverage
 - Assist with bio-brakes for operators, lunches
- Short-Range Transit Plan Implementation
 - Place holder, micro transit pilot



PARK CITY

1884

FY 2023 Budget	
Overhead Expenses	5,093,974
43 Operators (Operator II @ \$98,132/operator)	4,219,676
18 P/T Seasonal (for winter months)	337,500
Overtime	76,310
Transit Administration Staff	2,435,370
Micro Transit Pilot	500,000
Total Operations Budget	12,662,831
Total Full Time Operators	57
Transit Admin Full Time	20
Total Part Time Operators (seasonal)	18
Total Year Round Employees	77
Total Part Time	18



Transportation

Overhead Costs

Interfund Transfers (\$3.3M)

Cellular Cost, Utilities, Electric Charging (\$500k)

Electric Fleet Battery Lease (\$409k)

Other Expenses, Office Supplies, Uniforms, Equipment (\$142k)

Building Administration (\$122k)

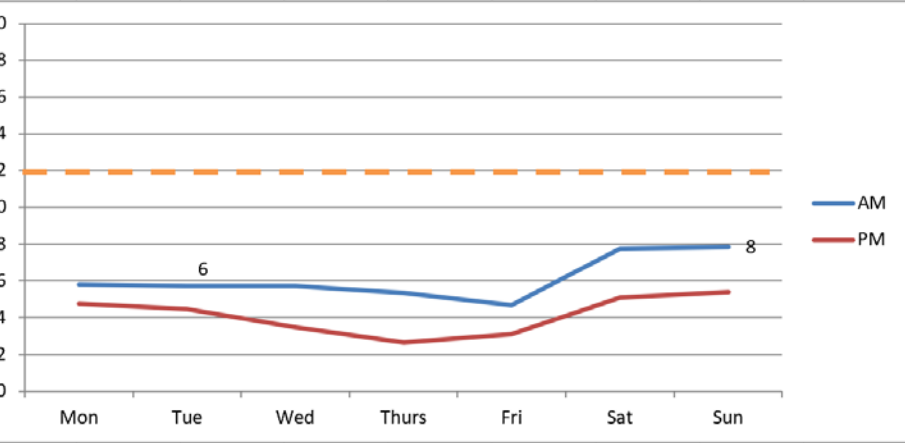
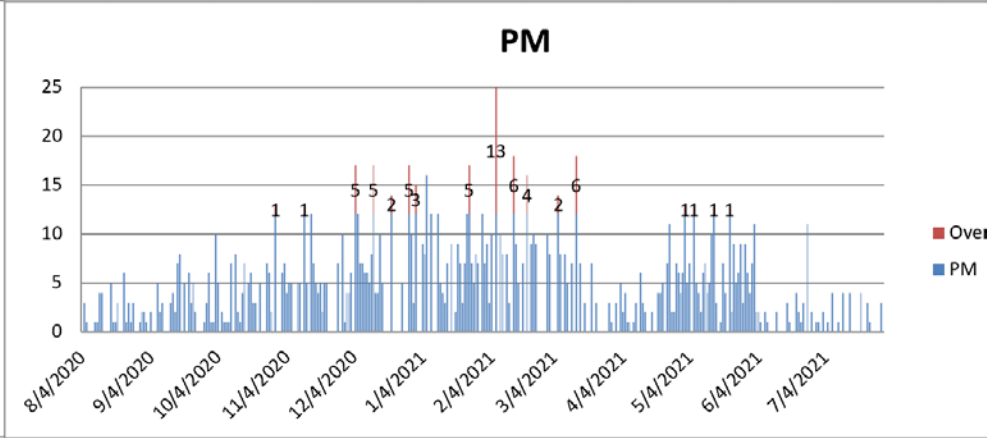
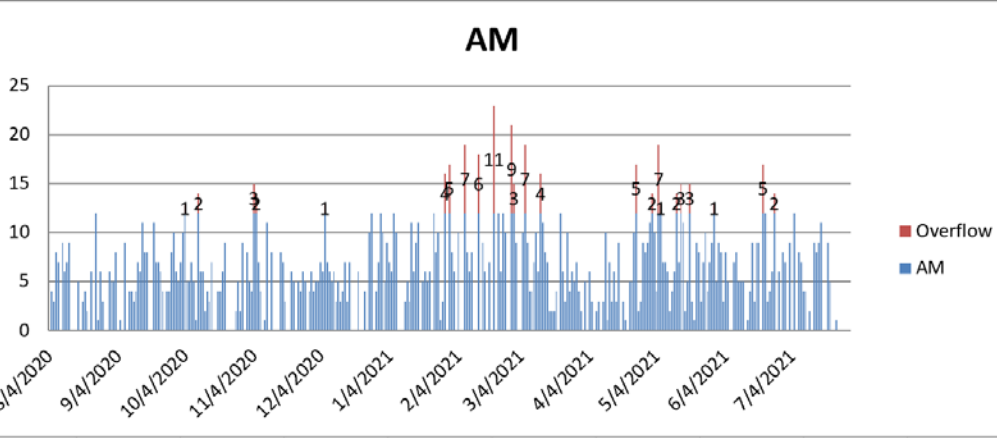
Department Supplies, R&M, Printing (\$191k)

Contract Services (Avail, MakeShift, Optibus, Lobbyist Support \$395k)

\$5 million



Round Valley					
DOW	12 Max	AM	St	PM	Sum
Tues	8/4/2020				0
Wed	8/5/2020	4			3
Thurs	8/6/2020	3			1
Fri	8/7/2020	8			0
Sat	8/8/2020	7			0
Mon	8/10/2020	9			1
Tues	8/11/2020	6			1
Wed	8/12/2020	7			4
Thurs	8/13/2020	9			4
Fri	8/14/2020	0			0
Mon	8/17/2020	5			5
Tues	8/18/2020	0			1
Wed	8/19/2020	3			1
Thurs	8/20/2020	4			3
Fri	8/21/2020	2			0
Sun	8/23/2020	6			6
Mon	8/24/2020	0			1
Tue	8/25/2020	12			3
Wed	8/26/2020	1			1
Thu	8/27/2020	6			3
Fri	8/28/2020	3			0
Sun	8/30/2020	0			1
Mon	8/31/2020	6			2
Tue	9/1/2020	5			2
Wed	9/2/2020	5			1
Thu	9/3/2020	8			0
Fri	9/4/2020	0			2
Sat	9/5/2020	1			0
Mon	9/7/2020	9			5
Tue	9/8/2020	0			2
Wed	9/9/2020	4			3
Thu	9/10/2020	4			0
Fri	9/11/2020	3			0
Sat	9/12/2020	4			0
Sun	9/13/2020	7			3
Mon	9/14/2020	6			4
Tue	9/15/2020	11			2
Wed	9/16/2020	8			7
Thu	9/17/2020	8			8
Sat	9/19/2020	0			5



DOW Avg	AM	PM
Mon	6	5
Tue	6	4
Wed	6	4
Thurs	5	3
Fri	5	3
Sat	8	5
Sun	8	5

Trails & Open Space

Trails & Open Space

Focus on Trails and Open Space Mitigation, Environmental Initiatives and Trail Improvement Projects

- Trails & Open Space Mitigation- (Ranger Program) \$115k to increase two part-time Rangers to full-time (partial allocation to Transportation Planning) & \$25k two seasonal Rangers
 - Raise the level of Service to four
 - Two Rangers provide patrols 2-3 times daily in Park Meadows, Iron Canyon, Clark Ranch, Round Valley, Daly Canyon.
 - Rangers will collect counts and provide citations if necessary.
 - Customer Service/Directions
 - Trail Etiquette & Wayfinding
 - Trail related special events
 - Commercial use data collection
 - Staff will provide a monthly update to Council.
 - Transit Capital Projects
- Bonanza Flat Mitigation- Still working with Wasatch County Sheriff on civil enforcement.
 - Provide patrols everyday and provide citations.
 - Review other offenses such as overnight parking.
- Transit to Trails program- \$45k to continue the program.
 - Supplemented with 13K CWC grant
 - Summit Land Restaurant grant still TBD
 - RFP is currently being advertised
 - Programming anticipated July 1- October 15.
 - Frequency and Routes dependent on additional grant funding

Trails & Open Space

- **Trail Enhancements** - (Rail Trail Winter Grooming/Trash Removal) \$7k increase to Winter maintenance contract with Mountain Trails Foundation (MTF)
 - Mutt Mitt stations
 - Trash Removal
 - Winter Grooming
- **Trail Improvement Projects**- Trail Improvement Projects will be addressed in the capital budget discussions on June 9th.
- **Open Space Environmental Restoration Projects**- Restoration Projects will be addressed in the capital budget discussions on June 9th.
- **Open Space Environmental Goals Wildfire Mitigation** – Enhancements to the current Wildfire mitigation efforts will be addressed during the capital budget discussions on June 9th
 - April 28 Council direction to include private property in 2022 project deliverables



Parking Fund

Parking - \$230k

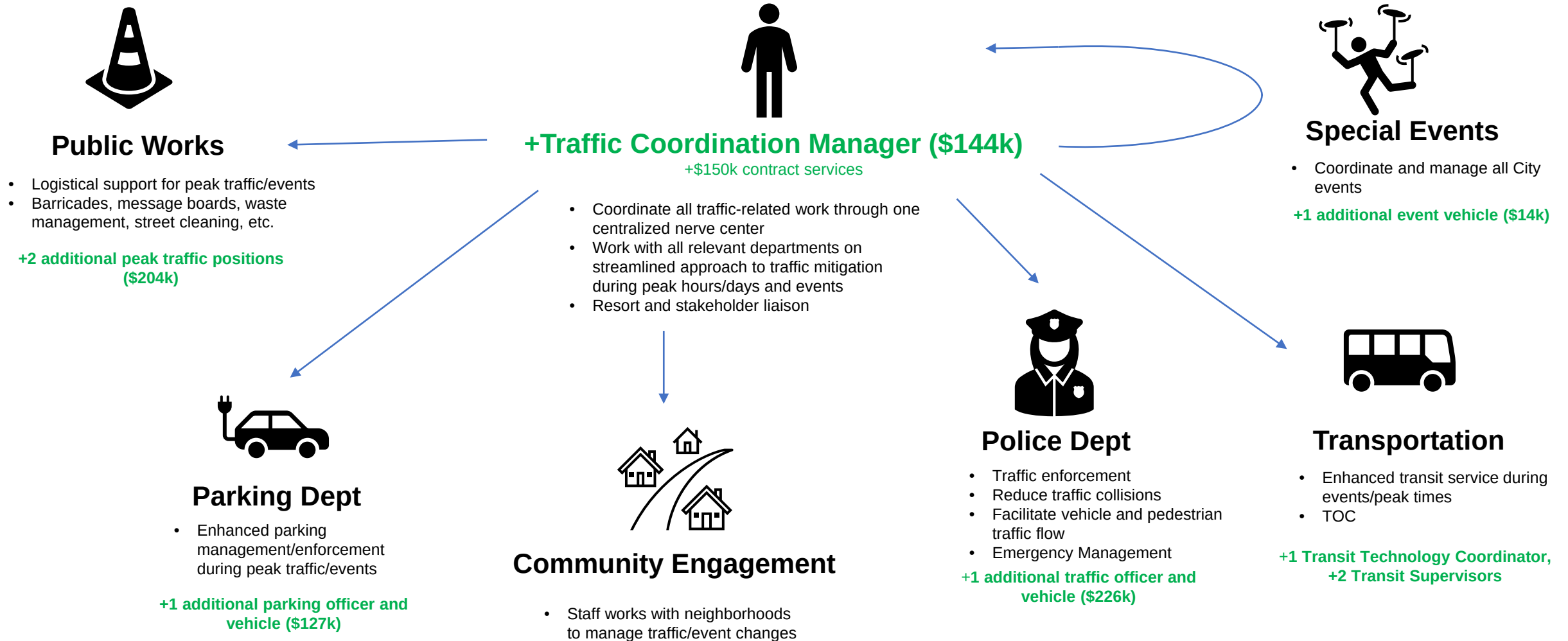
- **Reclass four Parking Officers to Transportation Demand Management (TDM) Officers - \$35k**
- **Reclass two Public Works Analysts - \$22k**
- **Subscriptions - \$40k**
- **Supplies, Phone - \$6k**
- **New Parking Officer and Vehicle (traffic mitigation) \$127k**



Enhanced Traffic Mitigation

Enhanced Focus - Team Approach – Consolidated Effort

\$865,000



Infrastructure/IT

Information Technology - \$789,100

- Junior Administrators - \$138k/ea. (total with wages, benefits, taxes)
- Data Science Tools – \$150k
- New ERP/Financial system multi-year implementation as current system is sunsetting (2027 sunset) - \$250k
- Virtualization, Streaming, Fiber, Network Maintenance - \$34,600
- Case Management Software - \$45k
- Departmental webpage updates - \$13,500
- Cybersecurity - \$20k

IT Cost Distribution

- IT Ops – Mostly covered by General Fund revenues
 - Enterprise Funds pay for their services through an interfund transfer (calculated annually)
 - IT Ops are centralized except for specialization in Transportation
- IT Capital – Enterprise Funds pay directly for their computer equipment & software

Reinvesting in Neighborhoods

\$595,645

- **Engineering**
 - Analyst/Office Asst - \$105k
 - Software, Training, Supplies, Printing - \$14,995
 - Neighborhood Traffic Management Program
 - Reimagine program to make it more inclusive, less regulatory, and proactive
 - \$150k - More flexibility in funding to enhance impacts
- **Planning**
 - Elevate Planner I position to Senior Planner - \$47k
 - Public Notices - \$19,500
 - Training, Phone, Supplies - \$10,800
 - Consulting - \$35k
 - General Plan update - \$100k
- **Building**
 - Books, Uniforms - \$4,850
 - Four Vehicles - \$140k
- **Housing**
 - Additional FTE placeholder - \$150k
 - Minor repairs/maintenance of City owned units - \$14,400
- **Community Engagement:**
 - Additional funds to expand support for outreach and community events, such as Catch up With Council and Mayor & Council in the Neighborhood - \$13,000
 - [NCS Survey Tool](#) - comprehensive picture of resident perspectives about local government services, policies, and management - \$10k

Recreation

Community Initiatives

- Programming that helps to build and strengthen the community for youth & adults
- Sliding fee scale for facility & programs based on Summit County AMI
- Prioritize Summer Day Camp registration for residents and those that work within the city limits
- Received \$15K Solomon Fund Grant to help increase Latin X participation in summer day camp

Capital Community Projects:

- Replacement of the play feature in the leisure pool at the MARC
- Replacement of Prospector Park playground
- Replacement of turf field at Park City Sports Complex

Recreation FY23 Ops Budget

MARC

- Increase Pickleball Instructors to full-time - \$41k
- Full-Time Front Desk Staff - \$64k
- Conferences/Training - \$10k
- Bank Charges - \$32k
- Equipment, Chemicals - \$17k
- Computers – \$8,400
- Software – \$10,678

Tennis

- Pro Shop Inventory - \$20k for racquets and clothing
- Freight, Office Supplies - \$5k

Recreation

- Equipment and Umpires - \$1,300

Pay for Performance – Goal Setting and Review Process



Goal Setting

Exec Team sets City goals to ensure PCMC strategy is achieved through department outcomes. Goals are communicated and assigned to staff - June/July



Measure Performance

Annual Self Review and Manager Review. Peer Reviews are encouraged for all and required for Managers. Results are compiled either by Manager or Trakstar (software) - Measured throughout year



Appraisal

Reviews are audited by Human Resources; Manager then discusses final review with employee. –April/May



Outcomes

Two possible outcomes

- Employee is recommended for Lump Merit (Bonus)
- Employee is recommended for Corrective Action and/or Performance Plan. – June

Pay Plan & Personnel

FY23 Pay Plan	
Fund	FY23 Request
011 GENERAL FUND	\$ 2,513,970
051 WATER FUND	\$ 392,143
052 STORM WATER FUND	\$ 68,293
055 GOLF COURSE FUND	\$ 98,152
057 TRANSPORTATION	\$ 1,002,061
058 PARKING FUND	\$ 98,660
062 FLEET SERVICES FUND	\$ 57,440

- 2020 75th percentile base salary + CPI adjustment of 10.33% = FY23 maximum pay range
- Transit Pay Plan based on current market data
- Actual pay based on performance

New Personnel Requests

(amounts include wages, benefits, taxes, etc.)

Personnel Requests FY23		Amount
General Fund		
Police: 2 FTEs: Detective and Patrol/Traffic Officer (including vehicle & equipment)		\$ 446,000
Engineering: Analyst/Office Assistant		\$ 105,000
Planning: Reclass Planner I to Senior Planner		\$ 47,000
Human Resources:		
Recruiter		\$ 103,000
Part-time Office Assistant		\$ 40,000
Trails:		
Reclass current PT Rangers to FT (one ranger split with Transpo Planning)		\$ 115,000
2 Seasonal/PT Rangers		\$ 25,000
Information Technology: 2 System Administrators		\$ 206,000
Recreation (offset by revenue):		
Additional funds for part-time Pickleball Instructors		\$ 41,000
Front Desk Associate		\$ 84,000
Ice:		
Reclass Ice Operations Contractor to FTE		\$ -
Part-time Outdoor Ice Tech		\$ 12,800

New Personnel Requests

(amounts include wages, benefits, taxes, etc.)

Personnel Requests FY23	Amount
General Fund (continued)	
Emergency Management: Traffic Coordinator	\$ 144,000
Housing: Senior Program Manager	\$ 150,000
Streets: 2 Streets III (traffic mitigation)	\$ 204,000
Building Maintenance - 1.5 FTE Building Maintenance Staff (split with Water)	\$ 135,500
Transportation Fund	
2 Supervisors	\$ 208,000
IT Transit Tech	\$ 106,000
Reclass Safety/Training Admin	\$ 25,000
Parking Fund	
Parking Officer & Vehicle	\$ 127,000
Reclass Parking Officers	\$ 35,000
Reclass Analysts	\$ 22,000
Water Fund	
.75 FTE Building Maintenance Staff (shared with Bldg Maint)	\$ 91,500

New positions account for 36% of personnel increase (~\$2.4M)

FY23 Operating Budget

Human Resources - \$268,400

- 1.5 FTEs - New Recruiter and increased support for benefits/onboarding - \$143k
- Reclass Generalists - \$2,400
- Recruitment/Retention - Education Assistance, Recruiting Programs, Employee Assistance/Wellness Program, Supplies - \$83k
- Contract Services - \$40k

Legal

- Contract Services - \$25k for environmental legal services

Environmental Regulatory

- Consulting/Contract Services - \$35k

Finance - \$27k

- New laptops - \$6k
- Audit and Bank Charges - \$20k
- Training, Cellular - \$1k

FY23 Operating Budget

Ice - \$20,400

- Reclass Head of Ice Ops from Contractor to FTE (HR recommended) - neutral
- Outdoor Ice Tech - \$12,800
- Computers, Supplies - \$7,600

Library - \$14,500

- Postage, printing, memberships, marketing - \$6,200
- Materials and Books - \$8,300 digital resources geared toward pre-K-3rd grade, genealogy database, Sustainability Resource Center

FY23 Operating Budget

Building Maintenance - \$211,500

- Bldg Maint IV – \$30,500 (shared with Water, total for position is \$122k)
- Bldg Maint III - \$105k
- Contract Services, Supplies - \$45k
- Vehicle - \$36k

Parks - \$35k

- Seasonal Staff - \$30k
- Equipment and materials - \$5k

Streets - \$227k

- Striping - \$8k
- Street signs - \$15k
- Streets III (2) - \$204k

Golf Fund - \$45,500

- Inventory increase, Uniforms, Bank Charges - \$39k
- Contract Services, Fertilizer, Sand, Plant Materials - \$16,500

A photograph of a large, multi-story brick building, identified as Park City High School. The building features numerous windows and decorative architectural elements. In the foreground, there are several trees with green and white foliage. A dark overlay is applied to the entire image, and the word "Appendix" is centered in white text between two horizontal white lines.

Appendix

PARK CITY

1884

Simple Scoring Scale – “Degree” of Relevance to a Result

4 = Program has an ESSENTIAL or critical role in achieving Result

3 = Program has a strong influence on achieving Result

2 = Program has some degree of influence on achieving Result

1 = Program has minimal (but some) influence on achieving Result

0 = Program has no influence on achieving Result

***“High Degree” of
Relevance***

***“Lower Degree” of
Relevance (still a
clear connection)***

***No Clear
Connection***

1. Program Aligns with Council Goals

Programs that are identified as Essential or Critical by Council score higher. Those programs identified as a "Top Priority" will score below that. Any other programs will score below that.

Weight = 2.0

- 4 points = Essential or Critical Priority as identified by Council
- 3 points = Top Priority as identified by Council
- 2 points = Other focus area identified as a Council Desired Outcome
- 1 points = Bid includes some justification on how it addresses the Desired Outcomes
- 0 points = Bid includes bad or no justification on how it addresses the Desired Outcomes

2. Portion of Community Served by Program

Programs that benefit or serve a larger segment of the City's residents, businesses and/or visitors will receive a higher score for this attribute compared to programs that benefit or serve only a small segment of the population.

Weight = 1.0

- 4 points = Program benefits/serves the ENTIRE community and adds to their quality of life
- 3 points = Program benefits/serves a SUBSTANTIAL portion of the community and adds to their quality of life
- 2 points = Program benefits/serves a SIGNIFICANT portion of the community and adds to their quality of life
- 1 points = Program benefits/serves SOME portion of the community and adds to their quality of life
- 0 points = Program benefits/serves only a SMALL portion of the community, but still adds to their quality of life

3. Reliance on City to Provide Program

Programs will be graded on the degree of reliance residents have on the City to provide a service as compared with their ability to obtain the same or a similar service from another intergovernmental agency or a private business. Programs for which residents can only look to the City will receive a higher score for this attribute compared to programs that are offered by other providers.

Weight = 1.0

- 4 points = City is the sole provider of the service and there are no other public or private entities that provide this type of service
- 3 points = City is the sole provider but there are other public or private entities which could be contracted to provide this service
- 2 points = Program is only offered by another governmental, non-profit or civic agency
- 1 points = Program is offered by other private businesses not within City limits
- 0 points = Program is offered by other private businesses within City limits

4. Change in Demand for Program

Programs demonstrating an increase in demand or utilization will receive a higher score for this attribute compared to programs that show no growth in demand for the program or service. Programs demonstrating a decrease in demand or utilization will actually receive a negative score for this attribute.

Weight = 1.0

- 4 points = Program experiencing a SUBSTANTIAL increase in demand of 25% or more
- 3 points = Program experiencing a SIGNIFICANT increase in demand of 15% to 24%
- 2 points = Program experiencing a MODEST increase in demand of 5% to 14%
- 1 points = Program experiencing a MINIMAL increase in demand of 1% to 4%
- 0 points = Program experiencing NO change in demand
- -1 points = Program experiencing a MINIMAL decrease in demand of 1% to 4%
- -2 points = Program experiencing a MODEST decrease in demand of 5% to 14%
- -3 points = Program experiencing a SIGNIFICANT decrease in demand of 15% to 24%
- -4 points = Program experiencing a SUBSTANTIAL decrease in demand of 25% or more

5. Mandated to Provide Program

Programs that are mandated by another level of government (i.e. federal, state or county) will receive a higher score for this attribute compared to programs that are mandated solely by the City or have no mandate whatsoever.

Weight = 1.0

- 4 points = Required by Federal, State or County legislation
- 3 points = Required by Charter or other incorporation documents OR to comply with regulatory agency standards
- 2 points = Required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement
- 1 points = Recommended by national professional organization to meet published standards or as a best practice
- 0 points = No requirement or mandate exists

6. Effectiveness of Proposal

Program demonstrating meaningful measures to gauge effectiveness will receive a higher score. If budget increases are requested, manager addresses how performance measures will be affected by the request.

Weight = .75

- 4 points = Program includes meaningful and effective performance measures
- 3 points = Program includes reasonable performance measures
- 2 points = Program includes adequate performance measures
- 1 points = Program includes below average performance measures
- 0 point = Program includes bad or no performance measures

7. Cost Recovery of Program

Programs that demonstrate the ability to “pay for themselves” through user fees, intergovernmental grants or other specifically dedicated revenues will receive a higher score for this attribute compared to programs that generate limited or no funding to cover their cost.

Weight = .5

- 4 points = Earmarked funds exist specifically for the program (such as a grant or debt)
- 3 points = Program draws on flexible revenues which are specific to the Fund (such as Water, Transit, and Golf Funds) or program draws entirely on non-earmarked funds for which it has a particularly reasonable claim (Recreation, Ice, BPE fees, Admin IFTs, etc.)
- 2 points = Program draws mostly on non-earmarked funds for which it has a particularly reasonable claim (Recreation, Ice, BPE fees, Admin IFTs, etc.)
- 1 points = Program partially draws on non-earmarked funds for which it has a particularly reasonable claim (Recreation, Ice, BPE fees, Admin IFTs, etc.)
- 0 point = Funds are not identified or funds are subject to much competition (such as the General Fund)

8. Cost Savings/Innovation/Collaboration

Programs that demonstrate ability to find savings or innovate will be scored higher.

Weight = .25

- 4 points – Major cost savings or efficiencies are gained
- 3 points = Obvious cost savings or efficiencies are gained
- 2 points = Some cost savings or efficiencies are gained
- 1 points = Little cost savings or efficiencies are gained
- 0 points = No cost savings or efficiencies are gained

Role for Managers

- Derive budget from strategies and objectives (not from last year's budget)
- Identify and provide essential services
- Decide what does and does not fit
- Establish clear links with Council's goals and desired outcomes
- Cost out programs
- Meet performance measure targets
- Report on performance of programs
- Onus on them to defend their programs
- Better bids/offers may receive higher scores



The Role of the Budget Office

- The Budget Dept should...
 - Be unbiased
 - Advocate for the process and the best outcomes rather than a particular department
 - Validate logic and evidence
 - Advise departments on technical aspects
 - Understand cause and effect relations
 - **Establish** clear links between programs and the organization's priorities
 - **Evaluate** links from an organization-wide perspective and validate efficiencies, identify other opportunities for improving value
 - **PERFORMANCE MANAGEMENT**
 - Set standards to measure and evaluate programs
 - Act as intermediary between managers & Results Team



Results Team Priorities

- Establish Results Team as “Buying Agents”
 - Managers plus some non-managers (high-performers)
 - Representatives from throughout City
 - Wear “citizen’s hat”
 - Challenge the status quo
 - Encourage innovation and new ideas
 - Link bids to desired outcomes
 - Vet managers’ budget submissions
 - Agree on program scores
 - Take ownership of process
 - Present united recommendation



“The most controversial aspect of BFO is that it puts a great number of thoughtful non-experts to make good decisions and to encourage or force experts to start thinking outside the box. If this basic premise is not accepted, BFO will not generate the preferred results.”

City Manager Role

- Support and be advocate for process
- Become knowledgeable on the variety and diversity of programs offered
- Offers input on programs to Results Team when needed
- Reviews and amends Results Team recommendation based on Council Goals, Desired Outcomes
- Propose budget based off of Results Team recommendation

CITYWIDE PURCHASING GOALS

We are seeking proposals that:

- Provide excellent value in meeting community needs.
- Provide top quality for a world class, multi-seasonal/resort community.
- Provide for gains in efficiency and/or cost savings.
- Leverage collaboration or partnerships with other departments and/or external organizations.
- Are innovative and creative.
- Consider best practices.
- Reduce low value-added activities.
- Promote environmental stewardship.
- Consider short/long-term financial impacts.
- Ensure sound management of resources and business practices.

March Sales Tax Update



A large, multi-story brick building, identified as Park City High School, serves as the background. The building features numerous windows and decorative architectural elements. In the foreground, several trees with green and white blossoms are visible, partially obscuring the building. A dark overlay is applied to the entire image to enhance the text visibility.

General Fund

PARK CITY

1884

Sales Tax Summary – General Fund

General Fund - Sales Tax Summary - Monthly					
Month	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Original Budget	FY22 Actual
July	\$812,668	\$890,546	\$767,523	\$664,517	\$1,047,907
August	\$730,497	\$839,320	\$777,490	\$893,477	\$1,171,593
September	\$754,343	\$912,173	\$991,597	\$896,914	\$1,132,767
October	\$533,991	\$715,887	\$735,086	\$740,255	\$934,102
November	\$805,462	\$820,365	\$995,487	\$685,164	\$1,328,051
December	\$1,644,270	\$1,877,541	\$1,709,314	\$1,593,658	\$2,326,666
January	\$1,915,943	\$2,167,578	\$1,587,251	\$1,593,658	\$2,346,656
February	\$1,795,614	\$1,936,051	\$1,915,684	\$1,761,076	\$2,798,863
March	\$2,160,171	\$1,318,256	\$2,175,133	\$2,124,877	\$2,790,344
April	\$509,306	\$374,250	\$792,166	\$810,883	
May	\$591,398	\$439,622	\$742,106	\$688,812	
June	\$771,332	\$603,136	\$1,186,465	\$880,395	
Total	\$13,024,993	\$12,894,725	\$14,375,301	\$13,333,686	

Source: Park City Municipal Corporation. As of May 2022.

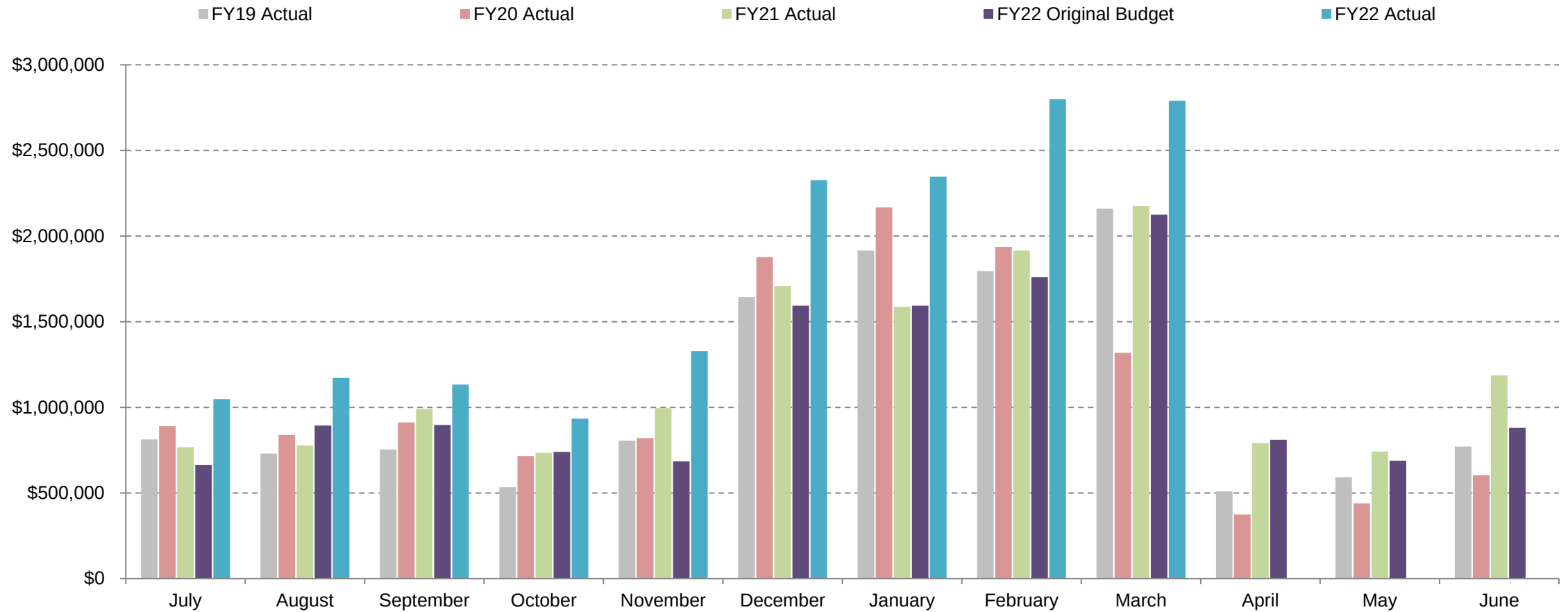
Sales Tax Summary – General Fund

General Fund - Sales Tax Summary - \$ Change					
Month	FY20 Actual vs. FY19 Actual	FY21 Actual vs. FY20 Actual	FY22 Actual vs. FY20 Actual	FY22 Actual vs. FY21 Actual	FY22 Actual vs. FY22 Budget
July	\$77,879	(\$123,023)	\$157,361	\$280,384	\$383,390
August	\$108,823	(\$61,829)	\$332,273	\$394,102	\$278,116
September	\$157,830	\$79,424	\$220,594	\$141,170	\$235,853
October	\$181,897	\$19,198	\$218,214	\$199,016	\$193,846
November	\$14,903	\$175,122	\$507,686	\$332,565	\$642,887
December	\$233,271	(\$168,227)	\$449,125	\$617,352	\$733,008
January	\$251,635	(\$580,327)	\$179,078	\$759,405	\$752,998
February	\$140,438	(\$20,367)	\$862,812	\$883,179	\$1,037,787
March	(\$841,914)	\$856,876	\$1,472,088	\$615,211	\$665,467
April	(\$135,056)	\$417,916			
May	(\$151,776)	\$302,484			
June	(\$168,196)	\$583,329			
Total	(\$130,267)	\$1,480,576	\$4,399,231	\$4,222,384	\$4,923,353

General Fund - Sales Tax Summary - % Change					
Month	FY20 Actual vs. FY19 Actual	FY21 Actual vs. FY20 Actual	FY22 Actual vs. FY20 Actual	FY22 Actual vs. FY21 Actual	FY22 Actual vs. FY22 Budget
July	10%	-14%	18%	37%	58%
August	15%	-7%	40%	51%	31%
September	21%	9%	24%	14%	26%
October	34%	3%	30%	27%	26%
November	2%	21%	62%	33%	94%
December	14%	-9%	24%	36%	46%
January	13%	-27%	8%	48%	47%
February	8%	-1%	45%	46%	59%
March	-39%	65%	112%	28%	31%
April	-27%	112%			
May	-26%	69%			
June	-22%	97%			
Total	-1%	11%			

Sales Tax Summary – General Fund

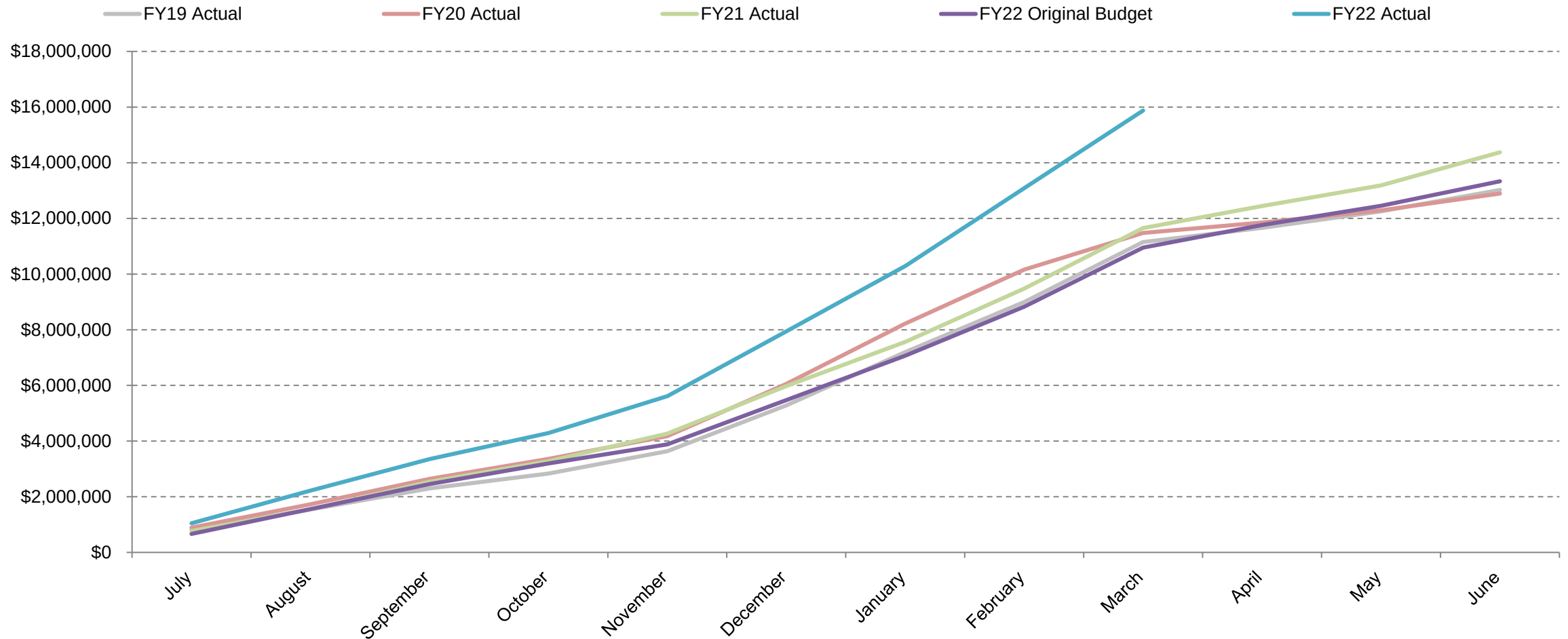
General Fund Historical Sales Tax Revenues & Budgets Over Time by Month



Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – General Fund

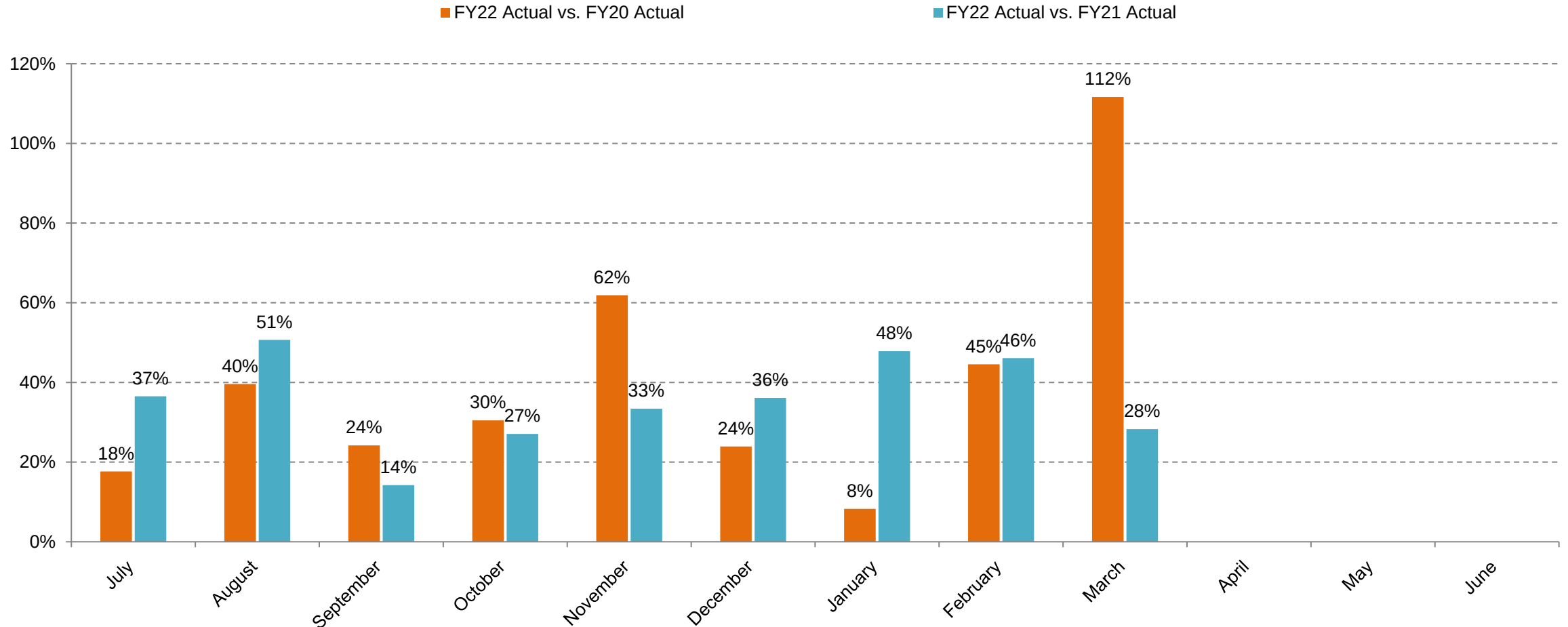
General Fund - FY22 Cumulative Annual Sales Tax Revenues Through Different Lenses



Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – General Fund

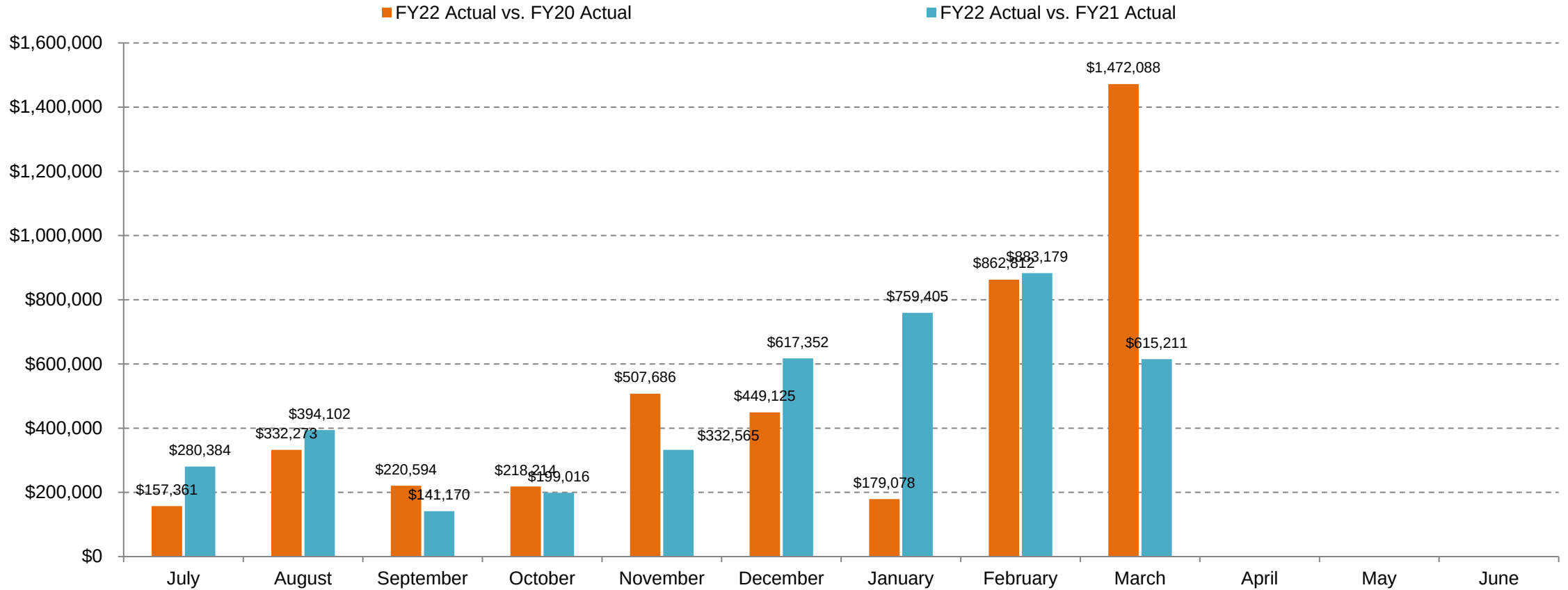
General Fund FY22 Sales Tax % Change from Previous Fiscal Years



Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – General Fund

General Fund
FY22 \$ Change from Previous Fiscal Years



Source: Park City Municipal Corporation. As of May 2022.



Capital Fund

PARK CITY

1884

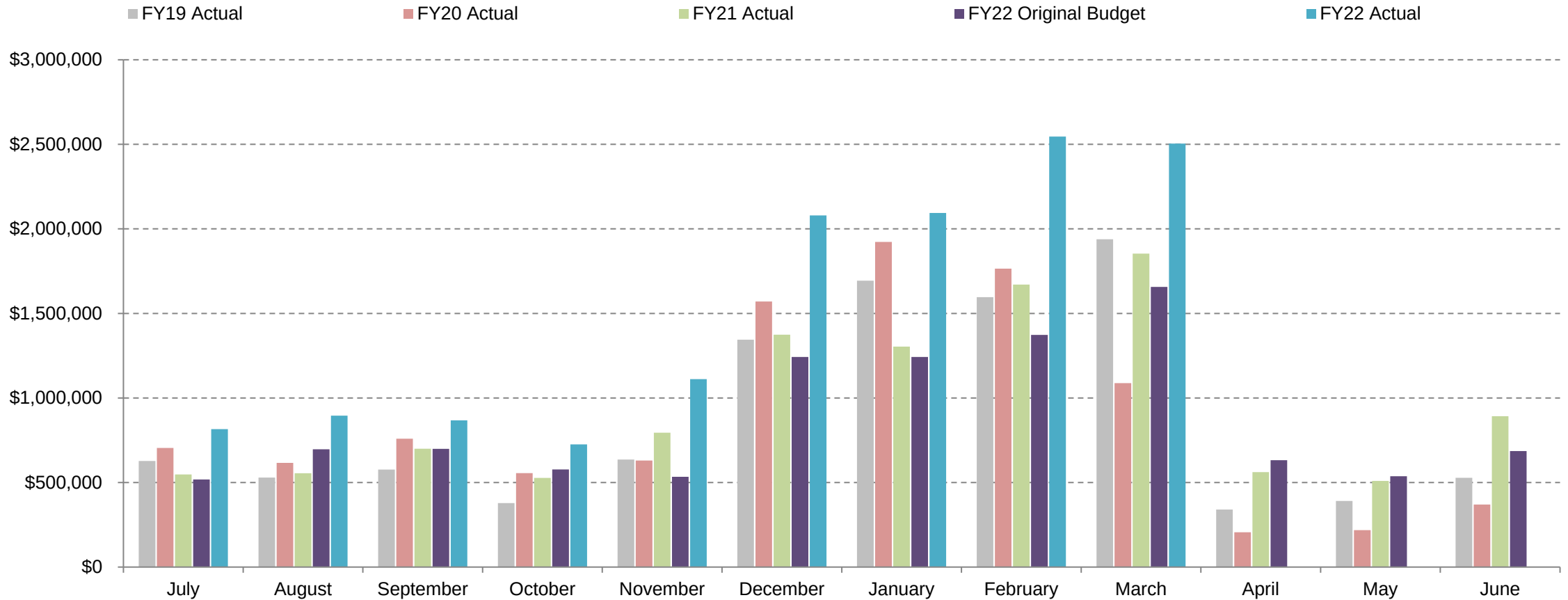
Sales Tax Summary – Capital Fund

Capital Fund - Sales Tax Summary - Monthly					
Month	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Original Budget	FY22 Actual
July	\$627,203	\$704,479	\$548,052	\$518,076	\$816,105
August	\$529,229	\$616,238	\$555,028	\$696,578	\$895,269
September	\$577,009	\$759,286	\$699,815	\$699,259	\$867,890
October	\$378,251	\$555,393	\$527,415	\$577,123	\$725,811
November	\$635,932	\$629,796	\$794,579	\$534,173	\$1,111,541
December	\$1,344,356	\$1,570,492	\$1,374,419	\$1,242,459	\$2,079,436
January	\$1,693,495	\$1,923,089	\$1,303,836	\$1,242,459	\$2,094,045
February	\$1,596,315	\$1,765,073	\$1,670,788	\$1,372,983	\$2,545,965
March	\$1,938,349	\$1,087,888	\$1,853,829	\$1,656,611	\$2,504,356
April	\$340,118	\$206,191	\$561,565	\$632,187	
May	\$390,732	\$218,762	\$509,536	\$537,017	
June	\$528,340	\$369,764	\$892,170	\$686,380	
Total	\$10,579,328	\$10,406,450	\$11,291,032	\$10,395,302	

Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – Capital Fund

Capital Fund Historical Sales Tax Revenues & Budgets Over Time by Month



Source: Park City Municipal Corporation. As of May 2022.

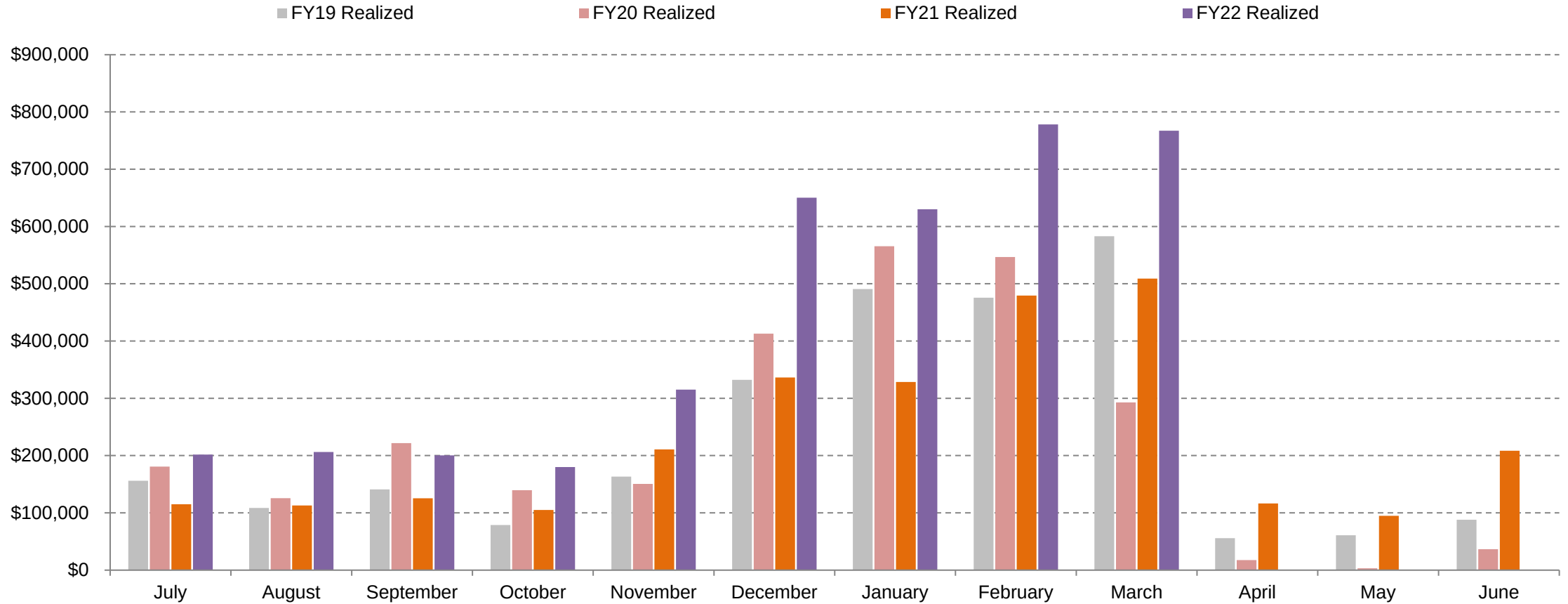
Sales Tax Summary – Transient Room Tax

Transient Room Tax						
Monthly	FY19 Realized	FY20 Realized	FY21 Realized	FY22 Realized	FY22 vs. FY21, \$ Variance	FY22 vs. FY21, % Variance
July	\$155,919	\$180,669	\$114,918	\$201,780	\$86,862	76%
August	\$108,460	\$125,677	\$112,872	\$206,192	\$93,320	83%
September	\$140,971	\$221,639	\$125,348	\$200,321	\$74,973	60%
October	\$78,769	\$139,424	\$104,921	\$179,897	\$74,976	71%
November	\$163,248	\$150,563	\$210,795	\$315,172	\$104,377	50%
December	\$332,107	\$412,832	\$336,374	\$650,240	\$313,865	93%
January	\$490,668	\$565,442	\$328,467	\$630,062	\$301,595	92%
February	\$475,570	\$546,738	\$479,315	\$778,153	\$298,838	62%
March	\$582,847	\$292,669	\$509,063	\$767,199	\$258,136	51%
April	\$55,730	\$17,479	\$116,391			
May	\$60,892	\$3,114	\$94,854			
June	\$87,903	\$36,423	\$208,432			
Total	\$2,733,084	\$2,692,669	\$2,741,751			

Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – Transient Room Tax

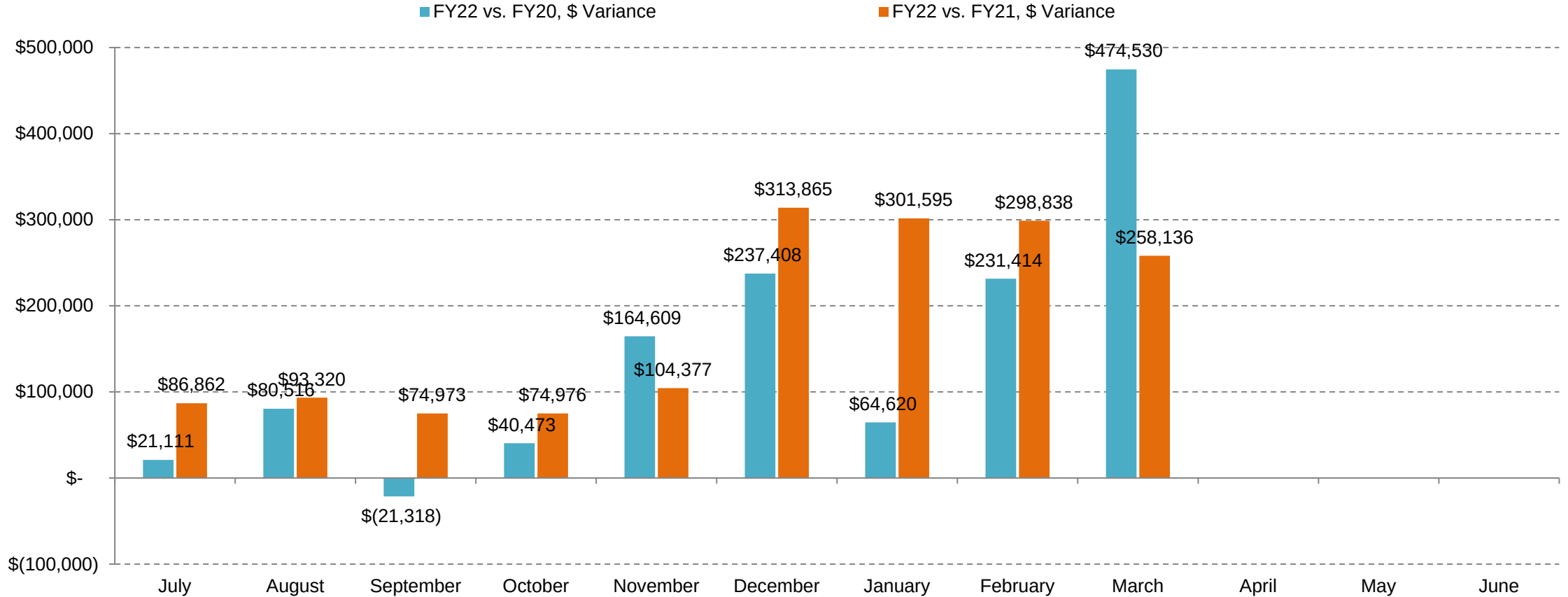
Transient Room Tax Historical Revenues Over Time by Month



Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – Transient Room Tax

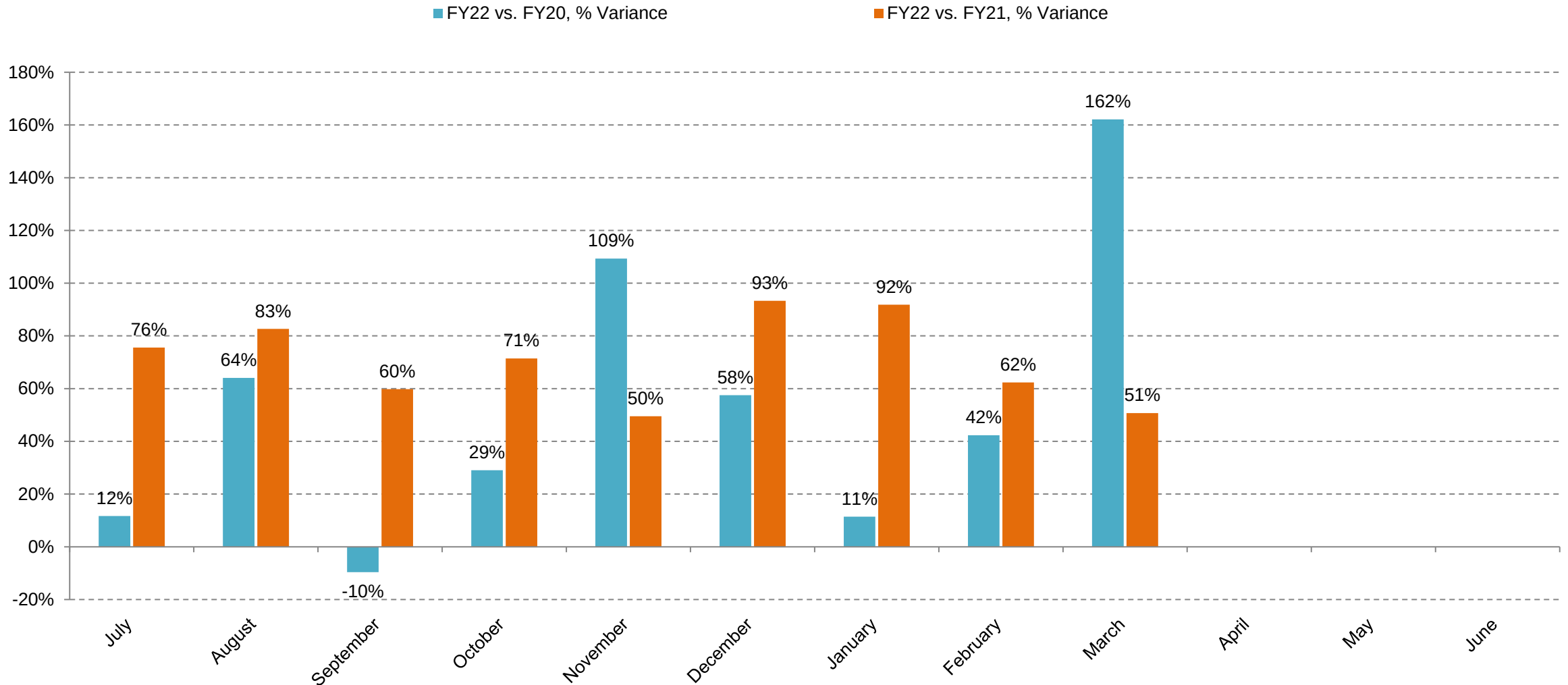
Transient Room Tax \$ Change from Previous Fiscal Years



Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – Transient Room Tax

Transient Room Tax % Change from Previous Fiscal Years



Source: Park City Municipal Corporation. As of May 2022.



Transportation Fund



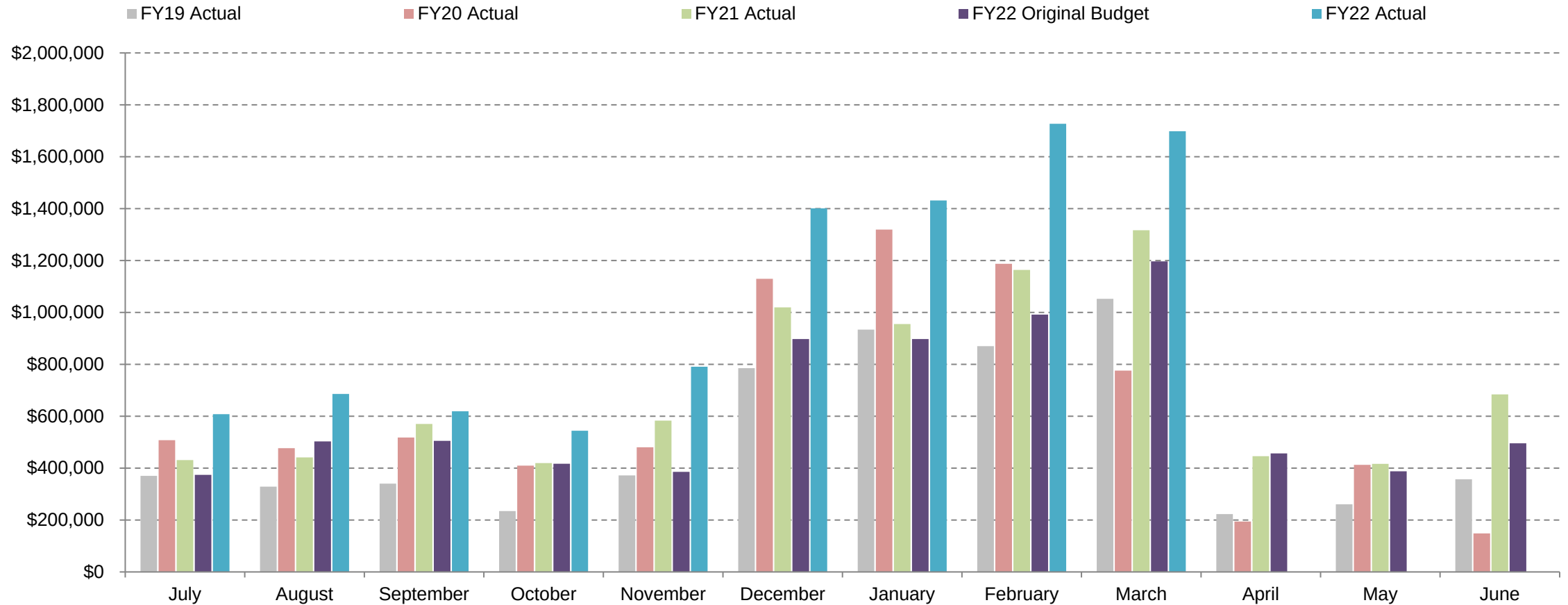
Sales Tax Summary – Transportation Fund

Transportation Fund - Sales Tax Summary - Monthly					
Month	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Original Budget	FY22 Actual
July	\$370,330	\$507,735	\$431,048	\$374,274	\$608,068
August	\$328,650	\$476,867	\$441,580	\$503,230	\$686,058
September	\$340,448	\$517,995	\$570,321	\$505,166	\$618,912
October	\$234,717	\$409,895	\$419,670	\$416,932	\$544,337
November	\$372,095	\$480,163	\$583,067	\$385,903	\$790,856
December	\$785,302	\$1,129,662	\$1,019,746	\$897,591	\$1,401,122
January	\$933,912	\$1,319,546	\$955,215	\$897,591	\$1,431,732
February	\$869,901	\$1,187,380	\$1,164,026	\$991,886	\$1,726,996
March	\$1,052,427	\$775,863	\$1,316,569	\$1,196,788	\$1,698,476
April	\$222,826	\$194,288	\$446,180	\$456,711	
May	\$260,629	\$412,635	\$416,661	\$387,958	
June	\$357,095	\$148,275	\$684,361	\$495,862	
Total	\$6,128,331	\$7,560,305	\$8,448,444	\$7,509,890	

Source: Park City Municipal Corporation. As of May 2022.

Sales Tax Summary – Transportation Fund

Transportation Fund Historical Sales Tax Revenues & Budgets Over Time by Month



Source: Park City Municipal Corporation. As of May 2022.

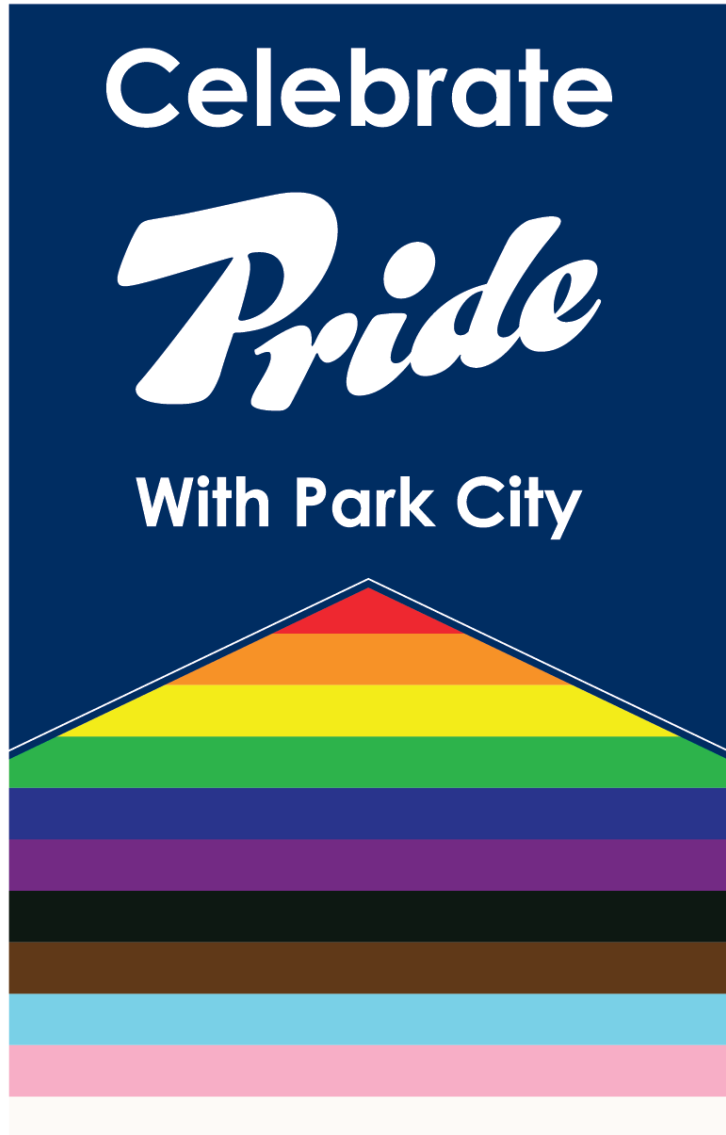
Pride Flag



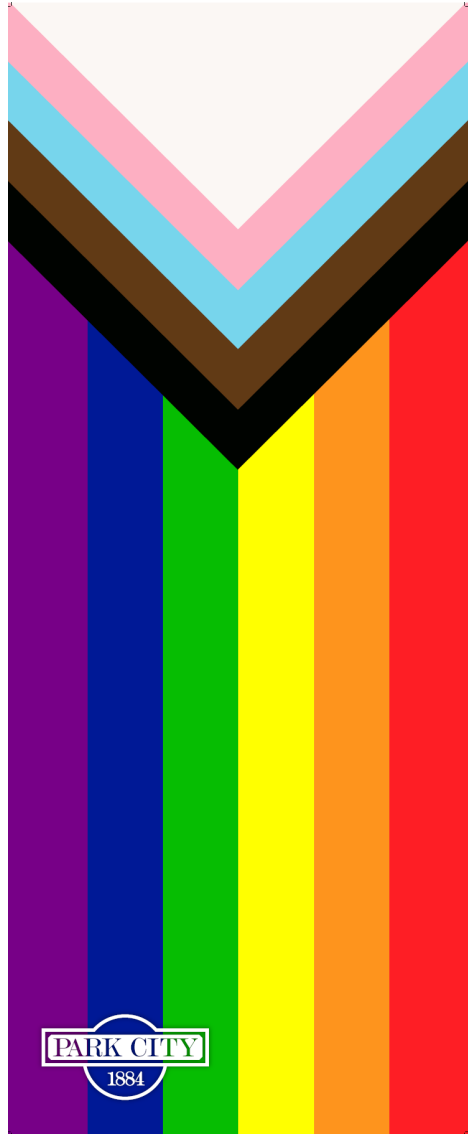
Trolley Pride Graphics



Posters



Main St. Banners



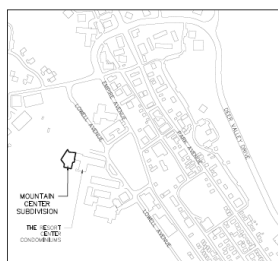
ORDINANCE 2022-14, NAC'S MOUNTAIN CENTER SUBDIVISION @PCMR

City Council
May 26, 2022

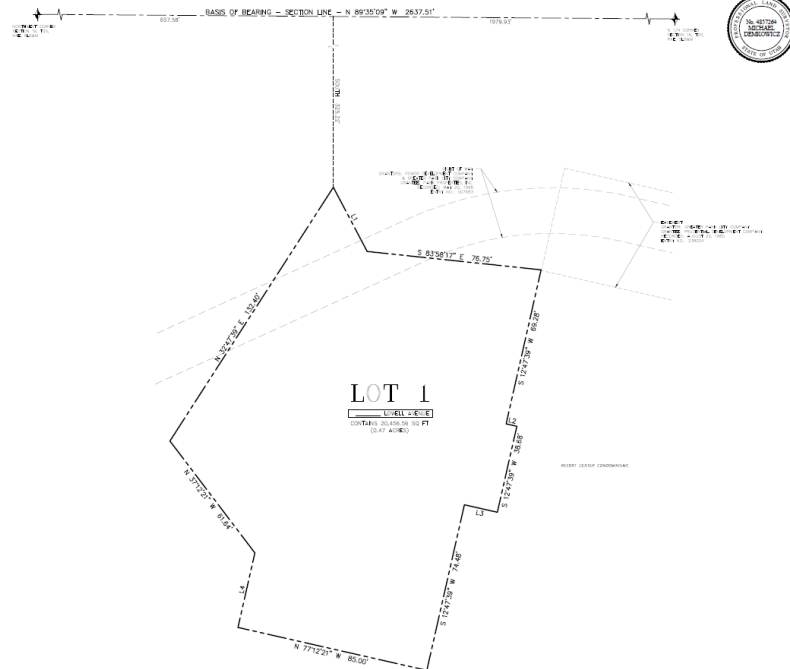


APPLICATIONS

1. Subdivision .47-acre lot
2. CUP for Ski Base Facility > 600 SF
3. Located in ROS and Sensitive Lands Overlay Zone (SLO)
4. Planning Commission had a Work Session on 3/23/22 and on 4/27/22 unanimously voted to approve the CUP and forward a positive recommendation to Council for the Subdivision



VICINITY MAP



SURVEYOR'S CERTIFICATE

I, Michael Dombrowski, do hereby certify that I am a Professional Land Surveyor and that I hold License No. 485724 as provided under the laws of the State of Utah. I further certify that by authority of the owner, I have made a survey of the land shown on this plat and described herein, and have compared said land into one lot hereunto to be known as MOUNTAIN CENTER SUBDIVISION and that the same has been correctly surveyed and monumented on the ground as shown on this plat.

BOUNDARY DESCRIPTION

A parcel of land located in the northwest quarter of the northwest quarter of Section 16, Township 2 South, Range 4 East, Salt Lake Base and Meridian.

Beginning at a point that is North 89°30'30" West 1979.93 feet and South 125.22 feet from a brass cap on the north quarter corner of Section 16, Township 2 South, Range 4 East, Salt Lake Base and Meridian, and thence South 37°49'12" East 31.83 feet, thence South 83°56'17" East 76.75 feet to the westerly boundary of The Resort Center Condominiums Phase 16, recorded August 22, 1985 as Entry No. 238227 in the Office of the recorder, Summit County, Utah, thence consistent with the westerly boundary of The Resort Center Condominiums the following five (5) courses: 1) South 12°47'39" West 65.58 feet, thence 2) South 77°12'21" East 14.83 feet, thence 3) South 12°47'39" West 65.58 feet, thence 4) North 77°12'21" West 14.83 feet, thence 5) South 12°47'39" West 74.48 feet, thence North 77°12'21" West 65.58 feet, thence North 12°47'39" East 132.52 feet, thence North 37°12'21" West 61.64 feet, thence North 32°47'39" East 132.40 feet to the point of beginning.

OWNER'S DEDICATION AND CONSENT TO RECORD

KNOW ALL BY THESE PRESENTS that the undersigned is the owner of the above described tract of land, and hereby covenants the same to be united and parcel of record, together with easements do not have to be further known as MOUNTAIN CENTER SUBDIVISION and does hereby dedicate for the perpetual use of the public the area shown on this plat as intended for public use. The undersigned owner also hereby covenants to any and all public utility companies a perpetual easement easement over any public utility easements shown on this plat, the same to be used for the acquisition, maintenance and operation of utility lines and facilities. The undersigned owner also hereby covenants any other easements as shown on this plat to the parties indicated and for the purposes shown herein.

In witness whereof, the undersigned set his hand this _____ day of _____, 2022.

VR CFC HOLDINGS, INC., a Delaware corporation

By _____
Authorized Signatory

ACKNOWLEDGMENT

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 2022, _____ personally appeared before me, whose identity is personally known to me or proven on the basis of _____ satisfactory evidence, and also by me duly sworn, affirmed, did say that he/she is the Authorized Signatory of CFC HOLDINGS, INC., a Delaware corporation, and that said document was signed by him/her or by him or by said corporation by authority of its Operating Agreement or Resolution of its members, and he/she acknowledged to me that he/she executed the MOUNTAIN CENTER SUBDIVISION.

By _____
Notary Public

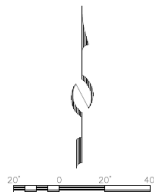
Notary Name _____

Residing in _____

My commission expires _____

Commission No. _____

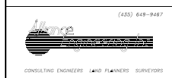
NOTES
1. This subdivision plat is subject to the Conditions of Approval in Ordinance 2022-_____
2. The property is located in Zone _____ area, determined to be outside the 0.05 annual chance floodplain, as shown on the Flood Insurance Rate Map of the Federal Emergency Management Agency, Flood _____ map number 4804302, and has an effective date of March 23, 2021.



MOUNTAIN CENTER SUBDIVISION

LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 16
TOWNSHIP 2 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN
PARK CITY, SUMMIT COUNTY, UTAH

SHEET 1 OF 1



SNYDERVILLE BASIN WATER RECLAMATION DISTRICT
REVIEWED FOR CONFORMANCE TO SNYDERVILLE BASIN WATER
RECLAMATION DISTRICT STANDARDS ON THIS _____
DAY OF _____, 2022
BY _____ ENGINEERING DEPARTMENT

PLANNING COMMISSION
RECOMMENDED BY THE PARK CITY
PLANNING COMMISSION THIS _____
DAY OF _____, 2022
BY _____ (NAME)

ENGINEER'S CERTIFICATE
I FIND THIS LOT TO BE IN
ACCORDANCE WITH INFORMATION ON
FILE IN MY OFFICE THIS _____
DAY OF _____, 2022
BY _____ (NAME)
PARK CITY ENGINEER

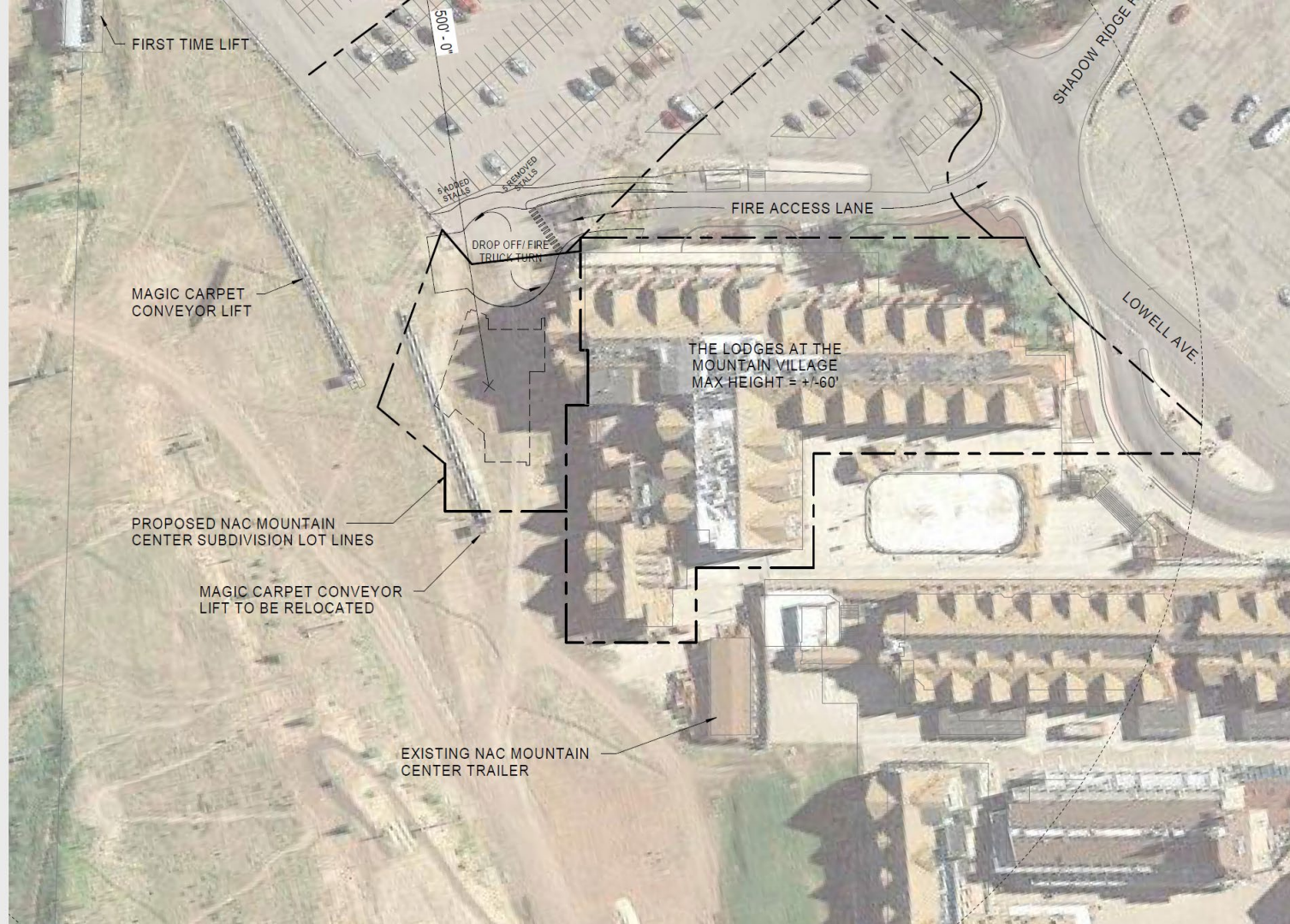
APPROVAL AS TO FORM
APPROVED AS TO FORM THIS _____
DAY OF _____, 2022
BY _____ (NAME)
PARK CITY ATTORNEY

COUNCIL APPROVAL AND ACCEPTANCE
APPROVAL AND ACCEPTANCE BY THE PARK CITY
COUNCIL THIS _____ DAY OF _____, 2022
BY _____ (NAME)
MAYOR

CERTIFICATE OF ATTEST
I CERTIFY THIS LOT
WAS APPROVED BY PARK CITY
COUNCIL THIS _____ DAY
OF _____, 2022
BY _____ (NAME)
PARK CITY CLERK

PUBLIC SAFETY
ANSWERING POINT APPROVAL
APPROVED THIS _____ DAY
OF _____, 2022
BY _____ (NAME)
SUMMIT COUNTY DES COORDINATOR

RECORDED
STATE OF UTAH, COUNTY OF SUMMIT, and FILED
AT THE OFFICE OF THE _____
FEE _____ RECORDED
THIS _____ DATE _____ CITY OF UTAH



FIRST TIME LIFT

500'-0"

SHADOW RIDGE

FIRE ACCESS LANE

PAVED STALLS
REMOVED STALLS

DROP OFF/FIRE
TRUCK TURN

MAGIC CARPET
CONVEYOR LIFT

THE LODGES AT THE
MOUNTAIN VILLAGE
MAX HEIGHT = +/- 60'

LOWELL AVE

PROPOSED NAC MOUNTAIN
CENTER SUBDIVISION LOT LINES

MAGIC CARPET CONVEYOR
LIFT TO BE RELOCATED

EXISTING NAC MOUNTAIN
CENTER TRAILER



GOOD CAUSE

There is Good Cause for the Mountain Center Subdivision because the subdivision creates a Lot of Record and allows the NAC to exercise a long-term lease with the Resort for the construction of their Mountain Center operations building which serves a need in the Park City community.



RECOMMENDATION

Staff Recommends the Council hold a public hearing and consider approving Ordinance 2022-14, based on the Findings of Fact, Conclusions of Law, and Conditions of Approval.

Public Input







1

2

3

4

5

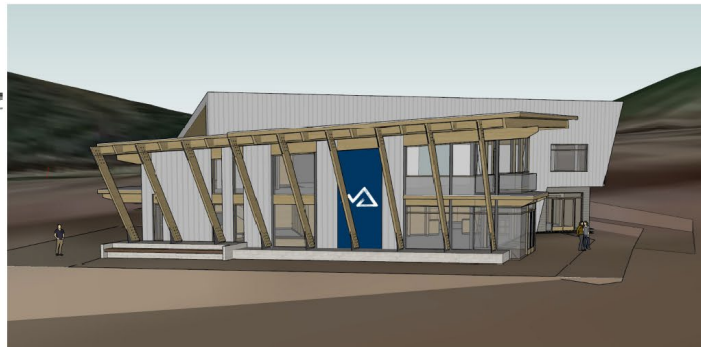
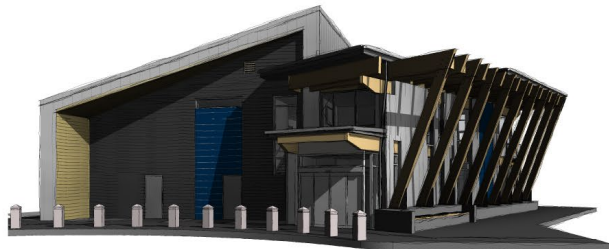
6

10

10

10

100502021 14.10PM
A



ARCH | NEXUS

Architectural NEXUS, Inc.
2505 East Parleys Way
Salt Lake City, Utah 84109
1 801 624 5000
<http://www.archnexus.com>



NATIONAL ABILITY CENTER
MOUNTAIN CENTER
1431 Lowell Ave
Park City, UT 84060

Date Revision

PLANNING
SUBMISSION

NEXUS PROJECT #: 16149
CHECKED BY: KH
DRAWN BY: JT
DATE: MARCH 30, 2022

PERSPECTIVES

A900

STOREFRONT PROPERTY DEFINITIONS | SIGN REGULATIONS

LAND MANAGEMENT CODE AMENDMENTS

May 26, 2022



LAND MANAGEMENT CODE AMENDMENTS

The proposed amendments:

- (a) clarify the Storefront Property definition,
- (b) further incentivize Storefront Property Vibrancy through temporary sign permit requirements, and
- (c) require an active business license to maintain a sign installation.





ARCHITECTURAL REVIEW & APPEALS

LAND MANAGEMENT CODE AMENDMENTS

PARK CITY

1881

LMC AMENDMENTS

The proposed amendments are to align with changes to state law:

1. Exempt Single-Family Dwellings and Duplexes from certain Architectural Review requirements
2. Update appeals, and
3. Update the definition of *Food Truck*

The proposed amendments also include minor non-substantive corrections



LMC AMENDMENTS

On April 13, 2022, the Planning Commission reviewed the proposed amendments, conducted a public hearing, and unanimously forwarded a positive recommendation to the City Council.



2020 H.B. 1003

H.B. 1003 requires the following:

Staff must expedite building permit reviews for Single-Family, Duplex, and townhome applications and review within 14 business days

Planning staff coordinates with the Building Department to review incoming building permits to ensure land use approvals are completed prior to accepting the building permit

2020 H.B. 1003

The City is prohibited from imposing building design elements for Single-Family and Duplex Dwellings that are non-historic/in non-historic districts:

- Exterior color
- Cladding
- Roof structure, pitch, or porch
- Nonstructural architectural ornamentation
- Location, design, placement, or styling of a window, door, or garage
- Number or type of rooms or interior layout of rooms
- Minimum square footage over 1,000
- Rear yard landscaping
- Minimum building dimensions
- Requirement to install front yard fencing



2020 H.B. 1003

The proposed amendments include the following language in
Section 15-5-5, *Architectural Design Guidelines*

¹ Pursuant to Utah Code Section 10-9a-534, no affirmative requirements may be imposed on “building design elements” for Single-Family or Duplex Dwellings, unless that Dwelling is:

(a) located within an area designated as a historic district in:

(i) the National Register of Historic Places;

(ii) the state register as defined in Utah Code Section 9-8-402; or

(iii) a local Historic District or area, or a site designated as a Significant or Landmark Historic Site on the Park City Historic Sites Inventory, created by ordinance before January 1, 2021;

(b) located within an area that:

(i) is zoned primarily for residential use; and

(ii) was substantially developed before calendar year 1950; or

(c) such requirement is imposed by a Development Agreement or other exception listed in Utah Code Section 10-9a-534.

Unless otherwise stated, prohibitions which do not impose a requirement shall apply.

2020 H.B. 1003

The City may impose requirements for building design elements when Single-Family and Duplexes Dwellings are subject to a Development Agreement.

The Master Planned Development and Affordable Master Planned Development Sections are proposed to be amended to provide the Planning Commission with discretion to require Design Guidelines, including regulation of building design elements for Single-Family and Duplex Dwellings.

DESIGN GUIDELINES. The Planning Commission may require Design Guidelines for Affordable Master Planned Developments, including regulation of building design elements for Single-Family Dwellings and/or Duplex Dwellings, that specify:

1. Exterior cladding material;
2. Style, dimensions, and materials of a roof structure, roof pitch, and porch;
3. Exterior nonstructural architectural ornamentation;
4. Location, design, placement, and architectural styling of windows and doors; and
5. Location, design, placement, and architectural styling of a garage door.

APPEALS

The proposed amendments remove appeal language from the *Architectural Review* Section of each Zoning District to consolidate appeals to Section 15-1-18:

15-2.1-8 Architectural Review

Prior to issuance of a Building Permit for any Conditional or Allowed Use, the Planning Department shall review the proposed plans for compliance with the Design Guidelines for Historic Districts and Historic Sites, Chapter 15-13, Historic Preservation Chapter 15-11, and Architectural Review Chapter 15-5.

Appeals of departmental actions on compliance with the Design Guidelines for Historic Districts and Historic Sites Chapter 15-13, Historic Preservation Chapter 15-11, and Architectural Review Chapter 15-5 are heard by the Board of Adjustment as outlined in Section 15-1-18 of the Code.

APPEALS

In 2017, the Utah legislature enacted H.B. 30, *Historic Preservation Amendments*, requiring the governing body to be the historic preservation appeal authority

In 2017, the City Council adopted Ordinance No. 2017-42 to provide an avenue for Historic District Design Review and Historic Site Designations to be appealed to City Council

In 2019, the Utah legislature enacted H.B. 315, *Land Use and Development Amendments*, removing this requirement

APPEALS

The proposed amendments remove City Council as the appeal authority for
Historic Preservation Board decisions

Appeal authority is retained by the Board of Adjustment

APPEALS

This year, the Utah legislature enacted H.B. 303, *Local Land Use Amendments*, in part to clarify the definition of a “land use decision” that may be appealed, removing *enforcement of a land use regulation, land use permit, or development agreement* from the definition.

The state now defines a land use decision as an administrative decision of a land use authority or appeal authority regarding a land use permit or land use application.

The proposed amendments clarify Section 15-1-18, *Appeals*. Final Action of Planning staff may be appealed and not “any decision” by Planning staff.

APPEALS

The proposed amendments clarify provisions regarding appeals to the Board of Adjustment (BOA), outlined in Land Management Code Sections

15-1-18, *Appeals*

15-10-3, *[BOA] Power and Duties*

15-10-7, *[BOA] Appeals*

Section 15-1-18	Section 15-10-3	Section 15-10-7
Appeals of staff-level Historic District Design Review	Appeals of staff-level Historic District Design Reviews when the Historic Preservation Board takes part in the review and final action	-
Appeals of Historic Preservation Board final action	-	-
Appeals of Planning Commission action involving City projects at the City Council's request	Appeals of Planning Commission action involving City projects at the City Council's request	-
City Council Call-Ups involving City development	City Council Call-Ups involving City development	-
-	Appeals from zoning decisions applying Title 15, Land Management Code	-
-	Appeals of Historic Preservation Board or Determination of Significance Applications	-
-	-	Final decisions administering or interpreting the Land Management Code

APPEALS

The proposed amendments

- Remove restrictive language regarding BOA appeal authority to review Historic Preservation Board decisions and allows for all Historic Preservation Board decisions and staff-level Historic District Design Reviews to be appealed to the BOA
- Clarifies appeals of Planning Director or Planning Staff Final Action are heard by the Planning Commission
- Updates Section 15-10-3, *BOA Powers and Duties*, to state the BOA hears appeals pursuant to Section 15-1-18
- Amends Section 15-10-7, *BOA Appeals*, to refer to Section 15-1-18, *Appeals*

FOOD TRUCKS

This year, the Utah legislature enacted H.B. 146, *Local Licensing Amendments*, modifying the definition of *Food Trucks* to include food carts and ice cream trucks

MINOR UPDATES

The proposed amendments:

- Consistently reference “Utah Code, as amended”
- Correct internal citations
- Replace old references to the *Historic District Design Guidelines* with *Design Guidelines for Historic Districts and Historic Sites*
- Change “Planning Director, or his designee” to “Planning Director or designee”
- Replace references to the “Uniform Building Code” with “International Building Code”
- Replace remnant references to “yards” with “setbacks”

RECOMMENDATION

Staff recommends the City Council conduct a public hearing, and consider adopting Ordinance No. 2022-16



May 25, 2022

RE: Proposed Parking Rate Increase for Events

On behalf of the HPCA, we respectfully submitted our comments and feedback regarding the proposed parking rate increase during specific events. The HPCA Board has reviewed proposed rates and the board voted against supporting the increase as presented. Concerns around the rate increase include:

- The increase in rates, along with inflation, seems very ill timed, and is not a guarantee that the increase in rates will force people to make the decision to take alternative transportation to Main Street.
- Events don't help most of the businesses on Main Street. In fact, most events that have an activity keep people in the streets and not in the stores/restaurants.
- It has not been proven that what we saw last summer in terms of business levels will be the same this year. We had a boom last year, which most attribute to Covid and the difficulties in traveling. There is evidence that we will have a slower summer season due to international travel opening, costs of flights (it is cheaper to go to Europe than travel within the US). So far April and May have shown very slow business trends, which have many businesses nervous.
- An increase in parking rates may work during the winter season months, when we are more "tourist driven" and in our peak season. But for the months outside of the winter season, when we are all struggling for consistent business, an increase in parking rates, makes Main Street less attractive to our visiting guests, and locals.
- Friday rate increase on Local's night during Arts Festival should follow other local pricing (i.e. Miner's Day and Halloween)
- Displaces employees during an already challenging time to find employees. Makes employment on Main Street less attractive.

We hope that the council will take our concerns into consideration when reviewing the rate increase.

Rhonda Sideris

Rhonda Sideris
HPCA Board President