PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, UTAH 84060

June 2, 2016

The Council of Park City, Summit County, Utah, met in open meeting on June 2, 2016, at 3:30 p.m. in the City Council Chambers.

Council Member Beerman moved to close the meeting to discuss property and litigation at 3:30 p.m. Council Member Gerber seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, Matsumoto and Worel.

CLOSED SESSION

Council Member Gerber moved to adjourn from Closed Meeting. Council Member Beerman seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, Matsumoto and Worel.

WORK SESSION

Council Questions and Comments:

Council Member Matsumoto stated she attended the Historic Preservation Board meeting, where they approved changes to the guidelines to protect the old town area, and those changes would be forwarded to Council for approval.

Council Member Gerber indicated she attended the Park City Area Lodging Association (PCALA), and they had a lot going on this summer. She also took an e-bus ride and hoped the City receives the grant it applied for so these buses can be purchased.

Council Member Henney asserted he rode on the e-bus as well, and saw the excitement for electric buses as the future for the Transit Department. He also attended the Chamber Board meeting and the Prospector Square HOA, where he spoke on the Storm Water fee and the Park City trademark issue. He attended a Transportation Task Force meeting as well, and noted good progress was being made with regard to figuring out revenue streams.

Council Member Worel stated she attended a Recycle Utah Board meeting, where they discussed the Georgetown Energy Prize and suggested including natural gas and communications as the City discusses that prize. She went to an e-bike training and also rode the e-bus, and noticed the bus was very quiet. She and Council Member

Gerber had lunch with old town residents and discussed issues going on in the City. Council Member Worel also attended the Memorial Day ceremony at the cemetery. She received a lot of public comment from people attending the ceremony that thought the City focused more on activities and less on the meaning of Memorial Day. They hoped information on celebrating this holiday could be more balanced in the future.

Council Member Beerman stated he went to Moab and talked with the Moab City Council members about tying their budget to their priorities. He asked if tour buses were exempt from the City's idling law. It was indicated that these buses were not exempt.

Mayor Thomas attended the Historical Society meeting where they talked about the Historic Home Tour on June 25th. He also had some discussions on the Daley Head Frame.

1. Tentative 2016-2017 Budget Review - Storm Water Fees, Comprehensive Emergency Management Plan, City Policies and Procedures, and Council Compensation:

Nate Rockwood, Budget Manager, presented this item. He explained that special service contracts were created for organizations that provide services to the community. This year, $2 million had been requested by the applicants, with $540,000 in the budget for allocations. He indicated the listed recommendations were based on the evaluation criteria and the Council's goals. He also indicated the special service contract program had been very successful, so more applicants were requesting funds each year. With the increased requests, the amount of funds that could be allocated to each organization had to be reduced. Council Member Matsumoto stated she was on the subcommittee for special service contracts and it wasn't easy to cut back on the allocations of some organizations. She noted a significant amount was given to PC Tots because this was a need in the community that wasn't being filled. She hoped the other requests that didn't receive the full allocation understood the reason. Council Member Henney stated these contracts were providing a service to the community, so he asked if the Council should consider breaking these contracts out into another category so the level of service to the community could be maintained. It was suggested that new guidelines could be considered in order to narrow down the requests. Rockwood stated some requests in the past had been moved to contracts with the City. Council Member Worel was in favor of looking at the requests to consider further contracts. Council Member Beerman felt the guidelines should be considered as well as moving requests to contracts, noting his appreciation for the non-profits. He also favored discussing the allocation for any sales tax surplus.

With regard to Summit Community Power Works, Park City had committed to contribute staff time to dedicate towards the Georgetown Energy Prize. Because this department was in transition, Council Member Beerman suggested contributing money to Summit Community Power Works since they would be increasing their manpower for the time being. Council Member Gerber stated she could support giving money to move the goal ahead, but asked if staff or money would be most effective. Council Member Beerman didn't know the answer to that offhand, but hoped there could be a future discussion on additional funds being allocated in the budget prior to the adoption of the budget on June 16th. The Council agreed to the designated allocations.

Mayor Thomas opened the meeting for comments with regard to Special Service Contracts.

Jane Patton, Peace House, thanked the Council and appreciated their support.

Mary Christa Smith, Summit Community Power Works, thanked the Council and also requested additional funding for achieving the Georgetown Energy Prize since there was a budget gap. She stated there was such a short timeframe to accomplish this goal and related the energy savings in the first nine months of the competition. She requested that the City match the County's investment.

Libby Bailey, Director of PC Tots, thanked the Council and stated PC Tots had now been open for 10 weeks providing affordable childcare, and had a wait list until May, 2017.

Mayor Thomas closed the public comment portion of the meeting.

Rockwood reviewed that at the last meeting, a five year transitional Storm Water Fee schedule was presented. Council requested to see a consolidated three year transition schedule. He presented both scenarios to Council, noting that a project which could be pushed out to a future date was a storm water project. The Council supported the three year plan. Rockwood stated he would change that in the budget and fee schedule.

Jed Briggs reviewed the Comprehensive Emergency Management Program. This plan was adopted in 2007 and was created to mitigate damages in natural disasters and other emergencies. He indicated this plan needed to be adopted annually so the City could be eligible for grants.

Brooke Moss reviewed the Policies and Procedures Manual and noted changes in the cell phone policy, the drug and alcohol testing procedures after employee injuries, a smoking definition, and other housekeeping items.

Briggs explained the Council Compensation ordinance that needed to be adopted annually. He noted there would not be a budget discussion at the June 9th meeting unless there were items the Council would like to discuss. Council Member Beerman stated he would like to discuss funding the Summit Community Power Works at the next meeting. Council Member Henney asked to discuss the projected sales tax revenue versus the budgeted sales tax revenue and talk about the City Manager's Contingency Fund. Rockwood stated he would come back on June 16th to discuss the budget policy and procedures. He stated he could review the policy and how it met State Code. After some discussion, Rockwood noted specific funds the sales tax surplus could be put towards. It was decided that these items would be discussed further at the June 9th meeting.

2. Consideration to Approve an Increased Allocation of Subscriber Solar for the City's Electric Needs:

Ann Ober, Sustainability, and Clint McAffee, Water Manager, presented this item. Ober indicated the renewable energy portion of the City's current energy portfolio was 21.3%. She and McAffee had looked at specific meters to transition to and noted that if the transition occurred, some of the utility bills would increase.

McAffee stated he had concern about buying the additional renewables and stated he hoped to focus on conservation first and then focus on onsite renewables when efficiency had been achieved. He indicated this program did not fit into the goals of his department.

Council Member Beerman indicated he appreciated McAffee's focus on efficiency but felt that a multi-pronged approach could be taken when focusing on conservation. Foster stated that cancelling this program prior to the three year contract would cost the City up to $80,000. Council Member Worel agreed with Council Member Beerman. Council Member Henney stated that this program would discourage onsite solar but he still supported this program. Council Members Gerber and Matsumoto were supportive as well. Ober clarified that the program would cost $62,000 per year for three years, compared to the one-time cost of solar panels for the MARC building of $450,000 for a 20 year life. She also noted that this program would go into effect in January, 2017.

Mayor Thomas opened the meeting for public comments. No comments were given. Mayor Thomas closed the public comment portion of the meeting.

3. Discuss Proposed Water Fee Increases:

Jason Christensen, Clint McAffee, Brenda Wilde, and Chris Morgan, Water Department, presented this item. Christensen reviewed the reasons for the proposed water fee increase. He listed four fee increase recommendations: an energy optimization surcharge, increased single family residential tiers, year round conservation tiers, and a 2% rate increase across the board.

Council Member Henney stated he didn't know if phasing the energy fee increase was wise but he hadn't seen the capital project list. Christensen stated Bina Skordas had identified $900,000 of projects per year for 10 years. Council Member Gerber asked if there was an educational component of the phased fee increase. Skordas stated outreach was a big priority. Council Member Beerman stated he was in favor of full funding and not phasing the fee, thinking that the impacts would be great as people would move quickly towards water conservation. Council Member Matsumoto agreed with Council Member Gerber, who thought the fee increase would have an impact on people and should be phased in. Council Member Worel stated phasing with education would make sense. Council Member Henney stated he could support either plan. The majority of Council was in favor of phasing this portion of the water fee increase.

For increasing the residential tier increase, Council Member Matsumoto asked about clarifying landscaping requirements. Council Member Henney asked if the low water users were being rewarded. Christensen stated these residents were being rewarded. Council Member Henney asked if there was a tier for people not using much water. Council Member Beerman was in favor of these tiers.

Christensen recommended on the year round conservation increase that irrigation meter rates increase 10% per year. The Council agreed to this increase. The 2% increase for all water bills was supported by Council as well.

REGULAR MEETING

I. Roll Call

I. Attendee Name	Title	Status
Jack Thomas	Mayor	Present
Andy Beerman	Council Member	Present
Becca Gerber	Council Member	Present
Tim Henney	Council Member	Present
Cindy Matsumoto	Council Member	Present
Nann Worel	Council Member	Present
Diane Foster	City Manager	Present
Tom Daley	Assistant City Attorney	Present
Matt Dias	Assistant City Manager	Present
Michelle Kellogg	City Recorder	Present

II. Communications and Disclosures from Council and Staff:

Matt Dias stated staff had been working on making videos showing the work the City did in the community, with businesses, etc. He wanted to present one that was done internally at the Employee Service Awards Dinner. The video was shown to the Council and audience.

Staff Communications Reports:

1. New IPad App for Council Packet Reviews:

2. Miner's Plaza Reconstruction Schedule Update:

III. PUBLIC INPUT *(ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)*

Katy Wang thanked the City for supporting the Park City Film Series. She read a statement that expressed disappointment that this request for funding was not fully allocated.

IV. Consideration of Minutes

1. Consideration of a Request to Approve the City Council Meeting Minutes from May 10, 2016, and May 12, 2016:
Council Member Worel noted a correction in the May 12th minutes, stating she attended a Public Arts Advisory Committee (PAAB) meeting that was being held jointly with the Summit County Arts Advisory Committee.

Council Member Beerman moved to approve the City Council Meeting minutes from May 10, 2016, and May 12, 2016 as amended. Council Member Worel seconded the motion.

RESULT: APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

V. Consent Agenda

1. Request to Authorize the City Manager to Enter into a Three (3) Year Service Provider/Professional Services Agreement with Buzybee Cleaning and Maintenance for Janitorial Cleaning Services for the City's Twenty-Two (22) Municipal Buildings/Facilities in the Amount of $295,515.00 Per Year in a Form Approved by the City Attorney:

2. Request to Authorize the City Manager to Execute Addendum No. 3 to the Agreement with Ward Engineering in a Form Approved by the City Attorney for Additional Construction Engineering Management Services Related to the Construction of Phase 2 for Deer Valley Drive in an Amount of $11,150 for a Total Contract Amount of $172,436:

3. Request to Approve a Three Year Professional Service Contract with Summit Land Conservancy, in a Form Approved by the City Attorney, for Third Party Open Space Easement Monitoring of City-Owned Parcels and/or Preservation Easements in an Amount not to Exceed $105,000:

4. Request to Approve an Increase to the Fee Waiver for the 2015 Tour of Utah an Additional $6,818 for a Total Fee Waiver of $34,318:

Council Member Beerman moved to approve the Consent Agenda. Council Member Gerber seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

VI. New Business

1. Consideration of an Appeal of a Denial of a Business License Application for Firearms Assembly at 2897 American Saddler:
Bruce Erickson, Planning Director, and Benjamin Pillmore, Appellant, were present for this item. Erickson stated the criteria as listed in the packet prevented the City from issuing the business license. Tom Daley stated this application was for a home occupation – firearms assembly. The request to manufacture ammunition came up later in the process. The denial was for the firearms. Council Member Gerber asked if an inspection was completed for the firearms. Pillmore stated the business license inspection was performed for both firearms and ammunition. He indicated the main argument was that he was not a primary resident, but his family bought this home in 2000. He went to high school and college here. He provided bills with his local address. Erickson stated Pillmore provided employment information as a financial consultant in New York and London. Pillmore indicated he does work there, but comes here for vacation and at other times and works from his home.

Council Member Henney inquired about a conditional use permit. Erickson stated a home occupation was for people turning hobbies into a business, from sewing to becoming chocolatiers. Pillmore stated his work space consisted of two 4'x2' benches, which was a hobby scale business. If the business took off, he would move to a light industrial area. Council Member Worel asked if he was already assembling and manufacturing. Pillmore stated he was prepped to begin, having a brass press, etc. Council Member Matsumoto asked Erickson to explain the sale of merchandise from the home. Erickson stated the purpose of a home business was to create the product in the home, not having parts dropped off and finished products shipped out, or increasing traffic to the area.

Paul Pillmore, father to the applicant, stated Ben wanted to follow the law because if one bullet was sold without a license, it would be a federal offense.

Council Member Gerber stated the concern was the type of business being requested – firearms and ammunition. This neighborhood had children and people were nervous and concerned with recent shootings in the news. She thought that concern was valid.

Daley stated the Council needed to determine if the applicant was a primary resident, and Council should not consider the ammunition information, but should consider if this application was consistent with home occupations in this zoning district.

Mayor Thomas opened the meeting for public comments.

Barbara Maw, stated the application was for a retail business. The neighborhood CCRs did not allow retail businesses in the neighborhood. She felt this was manufacturing and that was not allowed in residential areas.

Council Member Matsumoto stated Council could not enforce CCRs. Daley stated that was correct, but Council could consider the comments given from the public.

Bob Reynolds, Fairway Meadows HOA, stated every homeowner was provided CCRs. The business application was outside the rules of the CCRs. He stated this business license application was inappropriate for the neighborhood.

Trent Davis stated he lived four houses down from the applicant. He didn't believe it was common sense to have this type of manufacturing in a neighborhood.

Clay Stewart stated the Pillmores were great people, but the neighborhood was concerned about this venture.

Jane Campbell asked the Council to deny the business license.

Jamie Rubin stated this was the most inappropriate business for a neighborhood.

Mayor Thomas closed the public comment portion of the meeting.

Ben Pillmore stated this business was a hobby scale business. The federal licensing process had been costly. The risk was negligible.

Council Member Beerman stated the application was for retail. Pillmore stated there was not a category for assembly. Also, sales would be online or in person. Erickson stated retail was defined as the sale of goods or services.

Council Member Matsumoto asked if Council was to determine if this was a typical or appropriate home occupation. Foster stated Council should determine if the application fit the code. Council Member Gerber stated she had a hard time fitting this occupation in a residential area.

Council Member Matsumoto moved to deny the business license application for firearms assembly at 2897 American Saddler, based on the applicant not meeting the code requirements for a home occupation. Council Member Worel seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

2. Request to Approve $8,918.52 (50% of the Fee Waiver Request of $17,837.03) for the Park City Historical Society in Accordance with the Park City Municipal Code (PCMC) 11-12-15:

Michelle Downard, Deputy Building Official, and Sandra Morrison, Historical Society, were present for this item. Downard stated the Historical Society had a permit to construct a building. They requested the City fees be waived. Staff requested that 50% of the fees be waived. Council Member Matsumoto recommended that the total fee be waived, indicating that this building would be used to educate children and citizens of the history of Park City. Council Member Worel indicated that in addition to the education space, there would be storage space where documents and slides would be housed. Council Members Henney and Beerman agreed to waive the entire fee. Downard explained that this waiver did not include impact fees, but the water meter fee was part of this fee. Council Member Beerman suggested waiving all fees but the fee for the water meter. Council Member Gerber agreed. The water meter fee was $1,143.83.

Morrison indicated this request was to be able to maximize the building features. Solar panels were being planned for, which would help the City's net zero goal. The Council agreed to waive the entire fee.

Council Member Matsumoto moved to approve the fee waiver request of $17,837.03 for the Park City Historical Society. Council Member Worel seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

3. Public Hearing to Receive Comment with Regard to the Fiscal Year 2016-2017 Tentative Budget:

Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

4. Consideration to Adopt Resolution 12-2016, a Resolution Adopting the Revised Personnel Policies and Procedures Manual, Dated July 1, 2016 for Park City Municipal Corporation:

Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

Council Member Matsumoto moved to approve Resolution 12-2016, a resolution adopting the Revised Personnel Policies and Procedures Manual, dated July 1, 2016 for Park City Municipal Corporation. Council Member Worel seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

<u>5. Consideration of Ordinance 2016-23, an Ordinance Establishing Compensation for the Mayor, City Council, and Statutory Officers for Fiscal Year 2016 – 2017 in Park City, Utah:</u>
Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

Council Member Matsumoto moved to approve Ordinance 2016-23, an ordinance establishing compensation for the Mayor, City Council, and statutory officers for Fiscal Year 2016 – 2017 in Park City, Utah. Council Member Worel seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

<u>6. Consideration to Approve Resolution 13-2016, a Resolution Adopting the Park City Comprehensive Emergency Management Plan (CEMP) for FY 2016-2017:</u>
Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

Council Member Gerber moved to approve Resolution 13-2016, a resolution adopting the Park City Comprehensive Emergency Management Plan (CEMP) for FY 2016-2017. Council Member Beerman seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

<u>7. Consideration of Ordinance 2016-24, an Ordinance Amending Title 13 and Adopting Chapter 6 of the Park City Municipal Code:</u>
Jason Christensen, stated this ordinance would establish the Storm Water utility but would not set the fee.

Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

Council Member Henney moved to approve Ordinance 2016-24, an ordinance amending Title 13 and adopting Chapter 6 of the Park City Municipal Code. Council Member Matsumoto seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

8. Consideration to Approve Ordinance 2016-25, an Ordinance Amending Title 11, Chapter 12, Section 2, Building Permit Fees, of the Municipal Code of Park City, Utah:

Michelle Downard and Chad Root, Building, presented this item. Downard reviewed the discussion at the April 28th meeting on how the building and inspection fees were determined. This code change would eliminate the International Code Council (ICC) valuation. Root stated the fees would now be aligned with the actual valuation from this area. Downard stated that to be consistent in the fee schedule, the changes would be made in both the code and the fee schedule.

Mayor Thomas opened the public hearing for comments from the audience.

Mike Sweeney stated he supported these fees based on local valuation.

Mayor Thomas closed the public hearing portion of the meeting.

Council Member Worel moved to approve Ordinance 2016-25, an ordinance amending Title 11, Chapter 12, Section 2, Building Permit Fees, of the Municipal Code of Park City, Utah. Council Member Henney seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

9. Consideration of Ordinance No. 2016-26, an Ordinance Approving the 844 Empire Avenue Plat Amendment, Located at 844 Empire Avenue, Park City, Utah, Pursuant to Findings of Fact, Conclusions of Law, and Conditions of Approval in a Form Approved by the City Attorney:

Francisco Astorga, Planning, stated this amendment would remove the lot lines and consolidate the entire area into one lot. The City would require the owner to dedicate the public right-of-way easement to the City. He noted the Planning Commission approved this by a 5-1 vote. He indicated that if the applicant remodeled the site and requested vehicular access, the site would not work and the intersection would need to be redesigned, and the Planning Department would recommend the redesign would be at the owner's expense. Astorga recommended approval of the plat amendment.

Mayor Thomas opened the public hearing for comments from the audience. No comments were given. Mayor Thomas closed the public hearing portion of the meeting.

Council Member Henney asked about the denial for the additional building footprint. Astorga stated the owner felt giving the right-of-way to the City would justify that request, but after review, that additional footprint request could not be allowed.

Council Member Matsumoto moved to approve Ordinance No. 2016-26, an ordinance approving the 844 Empire Avenue Plat Amendment, located at 844 Empire Avenue, Park City, Utah, pursuant to findings of fact, conclusions of law, and conditions of approval in a form approved by the City Attorney. Council Member Gerber seconded the motion.

RESULT: MOTION APPROVED
AYES: Council Members Beerman, Gerber, Henney, Matsumoto and Worel

Council Member Beerman moved to close the meeting to discuss property and litigation at 7:35 p.m. Council Member Worel seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, Matsumoto and Worel.

CLOSED SESSION

Council Member Beerman moved to adjourn from Closed Meeting. Council Member Gerber seconded the motion. Voting Aye: Council Members Beerman, Gerber, Henney, Matsumoto and Worel.

VII. Adjournment
With no further business, the meeting was adjourned.

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Michelle Kellogg, Park City Recorder

Barbara Maw

From: Sheila Gardner <gardnerd1@gmail.com>
Sent: Wednesday, June 01, 2016 11:34 PM
To: Barbara Maw
Subject: Re: Confirming 6/2/16 City Council meeting at 6 pm, discussing the manufacture of ammunition and gun assembly.

Barbara,

We are responding to your email regarding Mr. Pillmore's application for the use of his home at 2897 American Saddler Drive that is inconsistent with the City Council's definition of a residential area. We apologize for the lateness of this response as we have been traveling.

We built our home at 2989 American Saddler Drive as the residential neighborhood was in every respect what we were looking for. We did so with confidence that the integrity of usage in this residential area would be sustained and honored by those in the City responsible for those decisions. The Council acted properly in denying Mr. Pillmore's application to make use of his home as though it was in or near an industrial park rather than in a residential area. We trust that the Council will deny Mr. Pimllore's appeal once and for all.

This is a respected residential area and a well established one for persons living in Park City who wish to live confidently in an unimpaired residential setting. This will be true of everyone living there and it is inconceivable that the Council will do anything with this appeal other than to reject it and, thereby, confirm the integrity of this sought after residential community.

We would be present in person to so testify if we were not traveling out of state.

We hope that this communication can be entered into the record by you in our behalf or otherwise shared with the City Council as you think best.

Thank you so much for your good efforts.

Dr David P Gardner & Sheila S Gardner
2989 American Saddler Drive

On Wed, Jun 1, 2016 at 3:31 PM, Barbara Maw <Barbara_Maw@fre700.com> wrote:

To All:

Mr. Pillmore's appeal is being heard tomorrow June 2, 2016 at 6 pm at the Marsac Building, City Council Chambers. This is his request to set up a business to manufacture ammunition and assembled guns. Please try to be present and prepared to address the city council on this issue. Allowing manufacturing in our community sets a dangerous precedent.

The Agenda and Agenda Packet is on the Park City Council webpage.

Thanks for your help,

Barbara

Firearms and ammunition are tools. Tools are manufactured in areas that are usually zoned for light industry. Manufacturing these items in a residentially zoned area is unheard of, anywhere!

Zoning is done to deal with this sort of issue up front. Having a part time homeowner build weapons and ammunition in Park City neighborhoods is unreasonable.

If this person is from New York, where all handguns are illegal, it makes one wonder if this is part of an illicit enterprise. I hope reality, and not naivety prevails in the council.

Consider what you may be endorsing and the implications for future undesirable manufacturing in your neighborhoods.

Sam Wilkerson
2915 American Saddler Drive
435.655.5305

From: Katharine Wang [mailto:katy@parkcityfilmseries.com]
Sent: Thursday, June 02, 2016 2:21 PM
To: Diane Foster; Jason Glidden; Jenny Diersen; Michelle Kellogg; Nate Rockwood; Katharine Wang
Subject: Special Services Contract

Hello Diane,

Unfortunately I am not able to attend this evening's City Council meeting as I have a film screening and panel discussion that I need to oversee this evening at the Film Series. In my absence, I would like to request that the following be read into the minutes during the public comment period, if this is allowed:

"The Park City Film Series wishes to the thank the City Council for the support that we have received over the past two years under the Special Service Contract for our Books 2 Movies and Reel Community Series programs. These programs have been very well received by the community and we hear from numerous patrons about how the Reel Community Series films in particular add value to the community by virtue of the ideas and conversations that they spark - including from City and County Council members who were in attendance at our recent Reel Community Series film "Bikes vs Cars," which was presented in partnership with the City and County transportation departments.

Given the success of these programs, we were very surprised to see that the recommendation for the next cycle of Special Service Contracts called for a 50% reduction in funding from what we received previously. Even though we added another free and very successful film program to our request that directly serves the Spanish and French speakers in our community and promotes cross-cultural understanding as well as foreign language acquisition. A program that is so successful in fact that it being considered for replication statewide. Why is it that our programs that are free, innovative and open to the all members of our community seeing a reduction in funding when programs like the Egyptian Theater's YouTheatre Program - which is a fee-based program that is unaffordable for many middle class families - continuing to receive the same funding as they have in year's past? We respectfully ask for your review and reconsideration of the Special Service Contract funding recommendation for the Film Series so that we can continue to make these valued programs available free of charge to all members of the Park City community."

Thank you for your consideration.

Katy

Katharine Wang, Executive Director

CITY MANAGER'S RECOMMENDED BUDGET

JUNE 2, 2016

AGENDA

- Special Service Contracts
- Storm Water Utility
- Comprehensive Emergency Management Program (CEMP)
- Policies and Procedures Manual
- Council Compensation

Special Service Contracts

- Received 2 million in requested funding
- Total 2-Year Budget allocation of $540,000 per year
- Recommendations are made to council by the Special Service Contract Subcommittee
  - Recommendations are based on the Evaluation Criteria and Council's Goals

Special Service Contract Evaluation Criteria
1 - Accountability and sustainability of the organization
a. Quantifiable goals and objectives
b. Non-discrimination in providing services and programs
c. Cooperation with existing related programs and community service
d. Compliance with City contract (meeting submitted Perf. Measures)
e. Not-for-profit status (yes/no)
2 - Program need and specific City benefit
a. A clear demonstration of public benefit and provision of direct service to City residents
b. A demonstrated need for the program or activity
3 - Fiscal stability and other financial support
a. A clear description of how public funds will be used and monitored
b. Other funding sources that can be used to leverage resources
c. A sound financial plan that demonstrates managerial and fiscal competence
d. A history of performing in financially competent manner
4 - Fair market value of the services
a. Fair market value should equal or exceed amount in application
See Budget Document Vol. I, Ch. 5, Part I

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Special Service Contracts

Special Service Contract FY 2017& 2018 (Subcommittee Recommended)

Organizations	2-Year Request	Recommended Funding FY 2017	Recommended 2-Year Funding
Christian Center	25,000	15,000	30,000
Friends of the Utah Avalanche Center	14,000	5,000	10,000
Habitat for Humanity	40,000	10,000	20,000
KPCW	6,000	-	-
Mountain Mediation Center	30,000	13,750	27,500
Mountain Town Music	50,000	-	-
Mountain Trails	25,000	5,000	10,000
Mountainlands Community Housing Trust	50,000	20,000	40,000
P.C. Adult ESL	26,400	12,000	24,000
P.C. Historical Society and Museum	84,000	41,500	83,000
P.C. Historical Society and Museum - Newspaper	20,000	2,500	5,000
P.C. Historical Society and Museum - Mines	50,000	-	-
Park City Chamber/Bureau	250,000	85,000	170,000
Park City/Summit County Arts Council	147,676	20,000	40,000
PC Tots	120,000	50,000	100,000
Peace House, Inc.	80,000	32,500	65,000
People's Health Clinic	80,000	34,000	68,000
Recycle Utah	154,577	45,000	90,000
Recycle Utah (Rent & Utilities)	31,154	In-kind	In-kind
Summit Community Power Works	148,400	15,000	30,000
Subtotal	**1,432,207**	**406,250**	**812,500**

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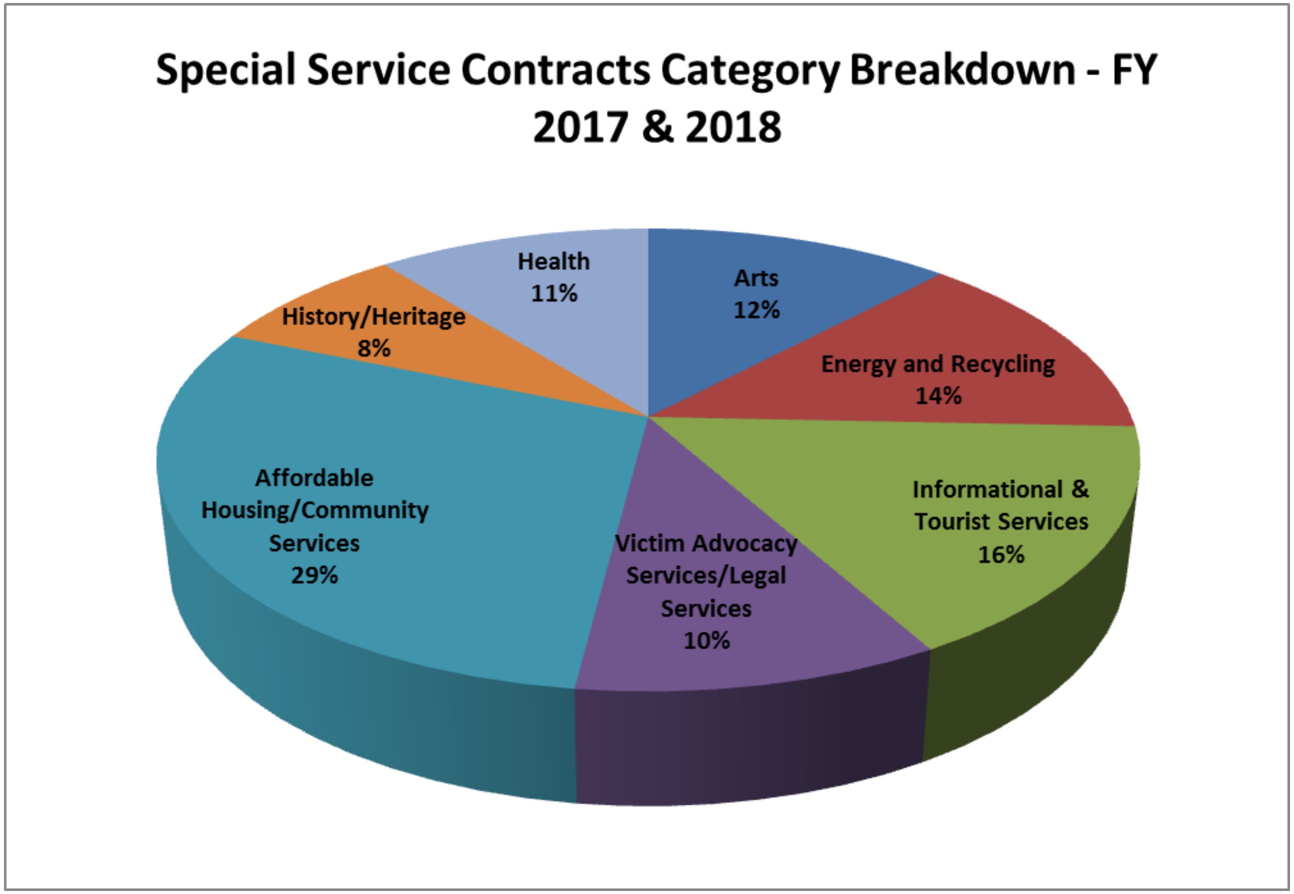
Special Service Contracts

Youth Organizations	2-Year Request	Recommended Funding FY 2017	Recommended 2-Year Funding
ArtsKids	40,000	10,000	20,000
Big Brothers/Big Sisters of Utah	20,000	-	-
EATS	17,610	8,805	17,610
Holy Cross Ministries	30,000	15,000	30,000
PC Education Foundation - After School	50,000	20,000	40,000
Park City Education Foundation - Internet	15,000	7,500	15,000
Park City Education Foundation - Bright Prospect	10,000	5,000	10,000
Park City Film Council - Film Series	30,000	5,000	10,000
Park City Sister City Association	17,100	8,445	16,890
PC Performances- Egyptian Theatre	50,000	10,000	20,000
PC Performing Arts Foundation (Mega Genius Supply Store)	60,000	4,000	8,000
PC Performing Arts Foundation (Student Outreach)	60,000	9,000	18,000
POC	50,000	-	-
Summit County Children's Justice Center	60,000	10,000	20,000
Sundance Institute	18,000	9,000	18,000
Youth Sports Alliance	50,000	12,000	24,000
Subtotal	**577,710**	**133,750**	**267,500**
Grand Total	**2,009,917**	**540,000**	**1,080,000**

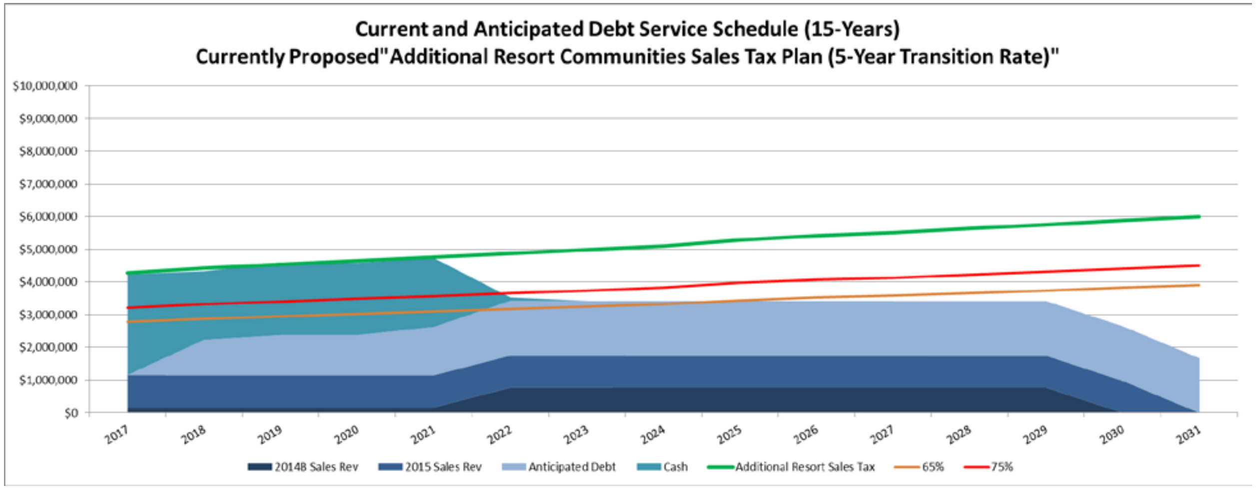
PARK CITY
1884

SSC – Category Breakdown



Storm Water Utility 5-Year Transition Rate

Storm Water Utility 5-Year Transition Rate							
Fiscal Year		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Proposed Rate per ESU		$3.75	$4.20	$4.70	$5.27	$5.90	$6.61
Capital Needs	ARCSA	$ 570,000	$ 888,890	$ 940,117	$ 800,000		
	Storm Water Utility				$ 3,200,000	$ 160,869	$ 579,637



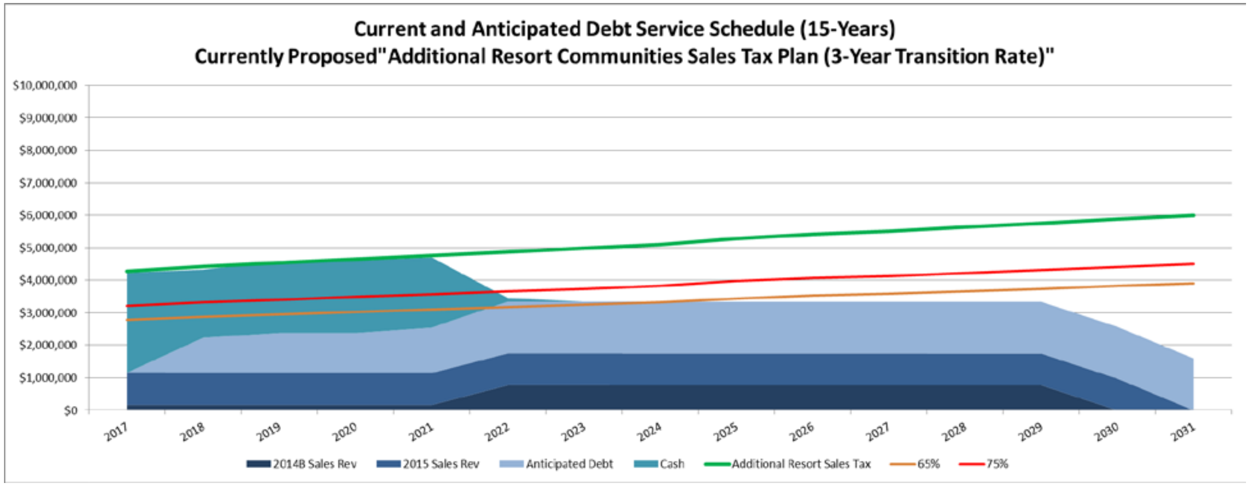
- The rate will begin at $3.75 in 2017 and raise by 12% each year until it reaches $6.61 in 2022
- $3.25 million in Additional Resort Sales Tax for SW Capital (2016 – 2020)

Storm Water Utility 5-Year Transition Rate

ARST Long Range Financial Model - 5 Year Transition Rate									
Projects	**Type of Funding**	**Funding Available by Fiscal Year**							**Total Funding**
		2016	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	
000423 Park Avenue Reconstruction	CASH				592,000	563,000	563,000		1,718,000
000423 Park Avenue Reconstruction	DEBT					2,772,000			2,772,000
CP0157 OTIS Phase III(a)	CASH	1,443,126	868,600		582,000	740,000	740,000		4,373,726
CP0157 OTIS Phase III(a)	DEBT						1,177,575		1,177,575
CP0256 Storm Water Improvements	CASH		570,000	888,890	940,117	800,000			3,199,007
000460 Downtown Projects Plazas	DEBT		8,300,000						8,300,000
000461 Additional Downtown Projects	DEBT						1,000,000		1,000,000
000461 Additional Downtown Projects	CASH						700,000		700,000
CP0196 Downtown Projects - Phase III	CASH	999,753							999,753
CP0270 Downtown Enhancements Phase II	DEBT		1,407,512	1,600,000					3,007,512
CP0270 Downtown Enhancements Phase II	CASH	1,242,407							1,242,407
CP0306 Open Space Acquisition	CASH		2,322,241						2,322,241
CP0306 Open Space Acquisition	DEBT		1,200,000	1,100,000					2,300,000
CP0317 Deer Valley Dr. Phase II	CASH	237,792							237,792
CP0329 Main Street Infrastructure Asset Managem	CASH	105,760	105,760	105,760	105,760	105,760	105,760	105,760	740,321
CP0357 Affordable Housing	CASH	8,522							8,522
CP0361 Land Acquisition/Affordable Housing	CASH	4,670,000	330,000						5,000,000
TOTAL		**8,707,360**	**15,104,113**	**3,694,650**	**2,219,877**	**4,980,760**	**4,286,335**	**105,760**	**39,098,856**

Storm Water Utility 3- Year Transition rate

Storm Water Utility 3-Year Transition Rate							
Fiscal Year		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Proposed Rate per ESU		$3.75	$4.88	$6.09	$6.34	$6.59	$6.79
Capital Needs	ARCSA	$ 570,000	$ 888,890	$ 940,117			
	Storm Water Utility				$ 3,900,000	$ 160,869	$ 579,637



- The rate will begin at $3.75 in 2017 and reach $6.34 in 2020
- $2.4 million in Additional Resort Sales Tax for SW Capital (2016 – 2019), $ 800,000 less than 5-year

STORM WATER UTILITY 3- YEAR TRANSITION RATE

ARST Long Range Financial Model - 3 Year Transition Rate									
Projects	Type of Funding	Funding Available by Fiscal Year							Total Funding
		2016	2017	2018	2019	2020	2021	2022	
000423 Park Avenue Reconstruction	CASH				592,000	1,386,000	610,000		2,588,000
000423 Park Avenue Reconstruction	DEBT					1,902,000			1,902,000
CP0157 OTIS Phase III(a)	CASH	1,443,126	868,600		582,000	740,000	740,000		4,373,726
CP0157 OTIS Phase III(a)	DEBT						1,177,575		1,177,575
CP0256 Storm Water Improvements	CASH		570,000	888,890	940,117				2,399,007
000460 Downtown Projects Plazas	DEBT		8,300,000						8,300,000
000461 Additional Downtown Projects	DEBT						1,000,000		1,000,000
000461 Additional Downtown Projects	CASH						700,000		700,000
CP0196 Downtown Projects - Phase III	CASH	999,753							999,753
CP0270 Downtown Enhancements Phase II	DEBT		1,407,512	1,600,000					3,007,512
CP0270 Downtown Enhancements Phase II	CASH	1,242,407							1,242,407
CP0306 Open Space Acquisition	CASH		2,322,241						2,322,241
CP0306 Open Space Acquisition	DEBT		1,200,000	1,100,000					2,300,000
CP0317 Deer Valley Dr. Phase II	CASH	237,792							237,792
CP0329 Main Street Infrastructure Asset Managem	CASH	105,760	105,760	105,760	105,760	105,760	105,760	105,760	740,321
CP0357 Affordable Housing	CASH	8,522							8,522
CP0361 Land Acquisition/Affordable Housing	CASH	4,670,000	330,000						5,000,000
TOTAL		**8,707,360**	**15,104,113**	**3,694,650**	**2,219,877**	**4,133,760**	**4,333,335**	**105,760**	**38,298,856**

Remaining Items

- Comprehensive Emergency Management Program (CEMP)
- Policies and Procedures Manual
- Council Compensation