PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
JUNE 7, 2007

Present: **Alternate Mayor Pro Tem Roger Harlan; Council members, Candace Erickson; Jim Hier; and Joe Kernan**

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Jon Weidenhamer, Project Manager; Kent Cashel, Deputy Public Works Director; and Gary Hill, Budget Manager

Absent: **Mayor Dana Williams and Council member Marianne Cone**

1. Council questions/comments. Candace Erickson encouraged the public to attend a native plant sale this Saturday at Recycle Utah where there will be an educational component on identifying noxious weeds. A compost class is also planned this summer. She congratulated the staff of the Eccles Center on its 10th anniversary which has been a tremendous gift to the community. She commented on the value of attending an HPB meeting to learn more about the business considered by this board, and reported on the forecast of the upcoming legislative session. Debating the city manager form of government by ordinance issue will return again this year. Jim Hier spoke about attending meetings on short term transportation planning with the County, a special events with the Chamber, an HMBA annual meeting, and a Park City Heights Task Force.

Joe Kernan relayed that he received a request from Michael LeClerc about installing bike racks inside the China Bridge Parking Structure. Jon Weidenhamer responded that he also spoke with Mr. LeClerc about this and felt that the potential of bike racks occupying parking spaces would not be likely. The idea of exterior bike racks around the structure is appropriate and there is some landscaping funding available to accomplish this. There was discussion about some available area in the garage not large enough to accommodate a motor vehicle but perhaps adequate for a bike rack and associated risks of parking bikes in a parking garage. Mr. Weidenhamer stated that he will audit buildings to make sure they are equipped with racks. Mr. Kernan discussed the difficulty in riding a bike on a sidewalk with driveway cuts, like Little Kate. He felt that a five foot wide asphalted pathway there would be more effective in attracting kids to use it rather than riding in the road.

Roger Harlan commented on his spectacular play at the employee golf tournament; he also attended the Park City Heights Task Force meeting. Candace Erickson thanked state, county and local police for their assistance in the Share the Road Bike Race.

2. Entry Corridors Strategic Plan Annual Report. Kent Cashel stated that the City Council adopted the Entry Corridors Transportation Management Strategic Plan, which outlines 12 strategies for addressing traffic and congestion on SR224, SR248 and Bonanza Drive. He commented on each policy statement.

1. *Pursue formal agreements to cooperate with regional entities on transportation issues.* Mr. Cashel stated that the City signed a letter of intent with Summit County and the Park City School District. Although letters of intent are not legally binding, they have been effective in cooperatively reaching goals. Staff is working with Wasatch County with the same approach as the SR248 corridor and Heber area grows.

2. *Develop and implement an ongoing traffic monitoring program.* He noted that the City acquired equipment for counting traffic and now has access to a wealth of count information at UDOT. Building baseline data will help staff better understand conditions, occupants in vehicles, etc. to develop benchmarks so there are targets and ways to monitor progress. He pointed out the difficulty in measuring success when traffic is growing and was unable to find models to accomplish this.

3. *Utilize travel demand management (TDM) strategies to mitigate peak hour travel volumes.* Mr. Cashel emphasized that this is a key policy statement for Park City. It includes components like flex schedules, car pooling, ride-sharing, alternative modes, etc. as mitigation tools to apply at peak hours. Park City has a stronger relationship with UTA Rideshare which is funded through CMAC, a federal funding source for these types of projects. The CMAC provides on-line educational tools to communities and businesses on ride-share programs, van pool leasing programs, designing flex schedules, obtaining tax advantages for companies promoting commuting, etc. Mr. Cashel noted that Park City shares this information with the Chamber, resorts, and business community. Alternative transportation options should be promoted in the schools with the goal of getting parents off of SR248.

4. *Expand public transit where appropriate.* He emphasized that public transit can not expand without planning for a transit maintenance facility and expanding commuter options. This will be discussed further next week.

5. *Facilitate development and promotion of park and ride, van pool, ride-share and alternative mode programs*. The park and ride on SR248 is contemplated as a way to mitigate peak flows. The project is moving forward and is being reviewed by the County. He asked for Council support in working with the business community to ensure the facility is successful. Jim Hier strongly felt that the plan to construct 350 spaces in the first phase is inadequate. The funding has been defined and more parking is a known need. As a matter of scale of economics, it may be better to build it all now; staff will return to Council with a phasing discussion.

6. *Facilitate improved special event traffic planning, coordination and communication.* Mr. Cashel spoke about the cooperative efforts with both Summit and Wasatch Counties and UDOT. UDOT now tracks traffic for Park City during special

events and he feels that this relationship has greatly improved programs to improve traffic flow to and from events.

7. Work with local business community to facilitate the development and implementation of a regional transportation management association (TMA). Kent Cashel explained that TMAs are typical in California and are a way to share resources to meet mandated traffic reduction measures. Our consortium may not actually be a formal TMA but would work with the business community on a regular basis.

8. Facilitate regional efforts to secure federal and state financial assistance to fund necessary transit and road projects. Mr. Cashel pointed out Park City's strength in this area were $10 million in federal funding has been acquired for road and transit improvements this year. Staff will continue to aggressively pursue grants.

9. Develop processes and procedures to ensure the traffic impacts of all development and annexation proposals are carefully analyzed and understood. Staff is looking at the LMC for opportunities for additional planning and implementation tools.

10. Develop processes and procedures to ensure all MPD and annexation proposals are required to include a traffic impact analysis and a traffic mitigation plan sufficient to evidence that the development's or annexation's traffic impacts will not reduce levels of service on the City's road network. There was discussion on sharing information with the planners and understanding the entire network.

11. Utilize financial instruments (e.g., bonding) when appropriate to balance expenditures with revenue resources and cash flow timing. Kent Cashel explained the principle of using good financial management strategies on capital projects.

12. Develop and implement an ongoing multi-media communication plan to inform and educate the public on regional transportation issues, transportation management efforts and the role each individual plays in an effective transportation management program. Mr. Cashel spoke about the *15 minute solution program* on KPCW, updating listeners on traffic conditions.

Kent Cashel stated that he feels the City has formed key partnerships that will provide the foundation for good working relationships to be successful. The traffic command program is in place and the acquisition of the park and ride property is a major accomplishment and demonstrates good long-term planning. Special event traffic management has significantly improved as well as securing financial assistance. The sustainability team Is contributing toward comprehensive planning and the methods of getting information to the public have been improved. He believes the City has made a lot of progress and invited questions.

Joe Kernan supported the initiatives and as importantly effectively measuring them. He asked if we could forecast what to expect and Kent Cashel answered that staff is assembling this data. Mr. Kernan felt that maps would be helpful to illustrate plans or proposals considered by the Council for the benefit of the public and Mr. Cashel stated that it is staff's intent to produce graphics. Jim Hier thanked Mr. Cashel and others for producing an outstanding report; it's a good source to track accomplishments. Candace Erickson and Roger Harlan agreed.

3. Budget review and action items. Gary Hill explained the balance of the items on the budget calendar to be considered this month. He stated that the City imposes impact fees for water, parks and open space; pubic safety; and streets which are reviewed every year to check the accuracy of projections based on the demand of new development. Last year, impact fee analyses were conducted but water is the only category recommended to be modified.

Kent Cashel explained that for two consecutive years, the City raised culinary water rates which helped fund water treatment and environmental projects which have been resolved. The five-year financial model provides for a 4% increase annually and the City experienced a 20% increase in revenues last year with the increase in water user fees. He felt that 4% this year is adequate to maintain that level and is consistent with the CPI. He suggested that the model be measured again next year to ensure that 4% is adequate so that future increases are manageable.

Gary Hill explained the proposed water impact fee increase relating primarily to importation projects. The Capital Improvements Plan has changed significantly since 2003 and a 70% increase in water impact fees is recommended. Kent Cashel acknowledged the large increase and stated that the method of calculating impact fees is regulated by state code. Cities must forecast growth and needed water at build-out in a 25 year time horizon. Components include capital items like source, distribution, and treatment (not operations) which are compared against development projects. Costs are then distributed across the growth component to arrive at a schedule.

Park City's philosophy is that new growth covers its cost for services placed on the system or its fair share. The analysis of the model reveals an increase of 68% is needed, increasing impact fees from $13,720 to $23,049. Admittedly, this is a big increase but not unusual because the cost of water has increased and the cost of importation to service growth is significant. He detailed the importation project from Rockport which will be cost-shared with Mountain Regional. The City will pay Mountain Regional annually for pumping water over the mountain and will build eleven miles of pipeline into town which represents millions of dollars. Swapping culinary and untreated water for distribution was discussed. With distribution costs, the project could total $40 million. He stated that staff met with the Park City Home Builders Association to inform them of the increase and members seemed to accept the plan. Mr. Hill stated that the ordinance and capital facilities plan will appear on the agenda next week for adoption.

Joe Kernan asked how these fees compare to Summit County. Kent Cashel responded that he doesn't have that information but it may not be applicable to Park City in any event. He believes the County has an importation plan. Jim Hier expressed that the house isn't as impacting as the landscaping around it; fees will only climb to the $23,000 level when there is significant landscaping. Mr. Cashel noted that 70% of peak demand is irrigation. Ms. Erickson believed that the County fees adopted a couple of years ago were higher than the City's and there was discussion about looking at base costs every year because water issues are so volatile. Mr. Cashel advised that it is typical to look at impact fees every five years; the last time the City revised fees was four years ago.

Gary Hill explained that last year, the business license fee was increased with regard to transit. The Council approved a phased-in approach with a 5% increase last year, 10% this year and another 10% next year. Recreation fees have been updated to remove outdated language and skating fees reflect a $.25 increase for the public session. Mr. Hill explained that there is provision in the fee resolution for additional or after-hours building inspections. The parking section clarifies ADA parking violations and consistent with Council direction in November 2006, adds parking passes, priced at $100 per year. As discussed earlier, water fees are recommended to be increased.

Gary Hill described the compensation ordinance scheduled on the regular agenda. The salaries for the Mayor and City Council are proposed to remain at the same level. The tentative budget is scheduled for action, and if approved, begins a ten day period for public review before the final budget can be considered for approval. There was discussion about the composition of the group compared for salary purposes and analyzing the pay plan in two years without including Park City as a variable. See regular meeting minutes.

Prepared by Janet M. Scott, City Recorder

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JUNE 7, 2007

I ROLL CALL

Alternate Mayor Pro Tem Roger Harlan called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, June 7, 2007. Members in attendance were Candace Erickson, Roger Harlan, Jim Hier, and Joe Kernan. Dana Williams and Marianne Cone were absent and excused. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Jon Weidenhamer, Project Manager; and Gary Hill, Budget Manager.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Joe Kernan disclosed that he owns a business which may be subject to the fee resolution, scheduled for action tonight. Candace Erickson regrettably reported that long-term member Rich Miller is resigning from the Recreation Advisory Board. She thanked him for his time and energy.

III PUBLIC INPUT *(any matter of City business not scheduled on agenda)*

1. National Ability Center funding denial – Meechie White, Executive Director, explained that NAC applied for funding to support its sled hockey program at the ice arena. NAC served about 2,200 from Park City and 1,800 were kids. Some of the groups served include Chrysalis, Basin Recreation, UOP, Park City Learning Centers, and five elementary schools. The NAC also sponsors the Jump-in Program at the High School. NAC provides a day camp, sled hockey and swim programs through the Recreation Department for people with disabilities. She emphasized that NAC is paying full price for ice rental and expended about $10,000 last year. Ms. White acknowledged that her grant application may have been somewhat confusing and urged Council to consider that NAC is providing services to the public that the Recreation Department can't, at a reduced price to participants. Candace Erickson explained the committee's policy on the number of Park City residents served. Ms. White explained that the City does not have the resources to accommodate disabled persons and the NAC is not receiving funding for this essential community service. Jim Hier expressed his interest in receiving further clarification on this application; other modifications have been made to two other requests. He suggested providing an ADA rate for the rental of ice, to accomplish the same result as awarding funding and Ms. White felt this would make the most sense. Gary Hill stated that he will work with the NAC on a solution and bring back a recommendation on June 21. Candace Erickson felt it important to involve the Snyderville Basin Recreation District in the reduced rates discussion. Mr. Hill expressed that a rate approach isn't tied to the budget, and more time can be devoted this.

2. Kudos for Gary Hill - Mike Sweeney, HMBA, thanked Mr. Hill for his expertise in explaining the sales tax increase proposals to both the HMBA and the Chamber/Bureau.

3. Comstock traffic calming – Kyle Jessen, Comstock resident, explained that many people in the neighborhood weren't aware of the walkability study's recommendation. He referred to a survey distributed to the neighborhood last year. He complained about not hearing back from the City in May 2002, February 2006, or December 2006 when the group approached Council about the volume and speed of traffic on Comstock. The proposed sidewalk and change in parking will not help the situation and the no left-hand turns into the neighborhood increased the problems on Comstock. He suggested installing children at play and no-through commercial traffic signs. There needs to be three-way stop signs at every intersection and perhaps speed bumps. The speed limit could be reduced from 25 mph to 15 mph and enforced. These are inexpensive solutions and the neighborhood feels the City is not listening to them. Mr. Jessen spoke about addressing walkability and traffic calming recommendations together. His suggestions probably only total $1,500, as compared to the $185,000 budgeted for the sidewalk project. He stated that the neighborhood is prepared to publicly fight the City Council in the event of inaction by increasing public awareness of its lack of concern for safety through newspaper articles, radio, television, and if necessary, the courts.

Ms. Erickson felt that the sidewalk would be safer for children, which seemed to be supported by parents in the area. Kyle Jessen insisted that his measures should be tried first before installing a sidewalk. He reiterated that the problem is speed and volume of traffic and a sidewalk is unnecessary. Parking is needed on Comstock for residents.

Jon Weidenhamer acknowledged that walkability recommendations are not related to traffic calming per se. The children at play and stop signs were not recommended by the traffic calming group. Kyle Jessen again complained about the City not getting back to them.

Mark Olsen, Comstock resident, relayed problems throughout the years and suggested that the street be manned with a police officer during peak times. Kyle Jessen again complained about the City not responding to the neighborhood.

Will Dunbar, Comstock resident, believes that the simple solution is slowing traffic. If that doesn't work, then try the $185,000 project.

Beau Johnson, Comstock resident, pointed out the need for parking because Prospector has so many rental properties. The sidewalk may help walking traffic but taking away parking is a problem for many residents. Mark Olsen added that there are

32 homes on Comstock and eliminating one side of the street for parking, leaves only 14 parking spaces for all residences.

Tom Bakaly clarified that there is a policy for traffic calming and neighborhood enhancement requests. The City received two requests from Prospector and in February 2006 conducted a survey and received mixed responses. He suggested that this topic return to Council so he can research the facts and report back to the City Council. One of the recommendations of the traffic calming committee is to integrate recommendations into the walkability study. Jim Hier relayed that all of the walkability elements have traffic impacts and agreed that Comstock is a busy street packed with kids. Eliminating commercial traffic and installing children at play signs could be easily accomplished. He emphasized that he responds poorly to threats and will try to overlook Mr. Jessen's comments in this regard. Mr. Jessen stated that they feel they have no other recourse because of the lack of feedback from the City. Candace Erickson noted that all members have published phone numbers and respond to the public. She added that there were several walkability meetings which were well-attended by Prospector residents and in her mind this segment of the community was represented. Mr. Jessen stated that he wasn't aware of the meetings. Joe Kernan asked for a technical response to Mr. Jessen's requests for signs, and to see if it is possible to allow parking on both sides with a sidewalk. He suggested that the traffic calming and walkability committees consist of residents with technical support from staff. Tom Bakaly again stated that he will return to Council with more information on June 21.

IV WORK SESSION NOTES AND MINUTES OF MEETING OF MAY 24, 2007

With Candace Erickson and Roger Harlan abstaining from voting because they were not in attendance at the May 24 meeting, there was no quorum to take formal action and the minutes were continued to June 7, 2007.

V NEW BUSINESS *(new items with presentations and/or anticipated detailed discussions)*

1. Revised budget for fiscal year 2007 and the budget for fiscal year 2008 for Park City Municipal Corporation and its related agencies – Mr. Harlan opened the public hearing and with comments, closed the hearing. Candace Erickson spoke about adequately planning for cost increases in materials for our pavement management plan. Gary Hill explained there was an increase last year, but no same level adjustment was needed this year. She stated that she would rather spend more money on a different type of paving material than continue to use slurry seal.

The Alternative Mayor Pro Tem requested a motion to approve the Resolution adopting a tentative revised budget for FY 2007 and tentative budget for FY 2008 for Park City Municipal Corporation and its related agencies and authorizing the computation of the property tax rate at a no tax increase rate**.** Jim Hier, "I so move". Candace Erickson seconded. Motion unanimously carried.

2. Resolution amending Section 1, construction and development related fees; Section 2, Water Fees; Section 7, parking violations, towing and impound fees; Section 8, recreation services and facility rental fees, and Section 9, ice arena fee schedule; and replacing and repealing Resolution No. 26-06 in its entirety – Mr. Harlan opened the public hearing.

Mike Sweeney asked for more time to consider modifying fees particularly water impact fees. The City Attorney clarified that although impact fees were discussed in work session, the ordinance will not be considered for action until next week.

With no further input, the public hearing was closed. Jim Hier, "I move we approve the Fee Resolution amending Sections 1, 2, 7, 8 and 9". Joe Kernan seconded. Motion unanimously approved.

3. Ordinance establishing compensation for the Mayor, City Council and Statutory Officers for Fiscal Year 2007-2008, Park City, Utah – Roger Harlan pointed out that there is no increase proposed for the Mayor and Council and opened the public hearing. With no input from the audience, the public hearing was closed. Joe Kernan, "I move we establish compensation for the Mayor, City Council and Statutory Officers for Fiscal Year 2007-2008". Candace Erickson seconded. Motion unanimously carried.

VI ADDITIONAL DISCUSSION – AGENDA ITEMS

Joe Kernan stated that he is interested in Ms. Erickson's comments relating to not using slurry seal and would like to see costs to use other applications.

VII ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned. The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott

Janet M. Scott, City Recorder