

**PARK CITY COUNCIL WORK SESSION MINUTES
SUMMIT COUNTY, UTAH
JUNE 7, 2012**

Present: Mayor Dana Williams; Council members Andy Beerman; Alex Butwinski; Cindy Matsumoto; Dick Peek; and Liza Simpson

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Thomas Eddington, Planning Manager; Matt Cassel, City Engineer; Jed Briggs, Budget Program Manager; Hugh Daniels, Emergency Preparedness Program Manager; Brooke Moss, Human Resources Manager; Ken Fisher, Recreation Manager; Jennifer Danowski, Budget Analyst; Chad Root, Chief Building Official; Hugh Daniels, Emergency Management Manager; Brooks Robinson, Transportation Planner

Postmaster Rhonda Donica; resident Cheryl Sesnik; Ron Vine, Leisure Services; Jason Davis, UDOT Region 2 Director

1. Council questions/comments. Alex Butwinski commented on presentation training held at City Hall during the week. Liza Simpson thanked Mr. Beerman for covering the Recreation Advisory Board meeting for her and staff for organizing the tour of libraries in Salt Lake. She relayed a possible glitch in the City's GIS regarding accurately counting units in buildings and staff will follow-up. Dick Peek attended the Historical Society meeting; the Historic Tour is scheduled on June 16. He also participated on the tour of libraries and commented on the quality of the facilities. One was combined as a community center and the other as a recreation facility. The Mayor thanked personnel for repairing the many water breaks recently. He acknowledged receiving two emails from Old Town residents concerned about mail delivery.

2. Post office mail delivery in Old Town. Thomas Eddington explained that staff has been working with the Postal Service on the concept of clustering mail box sites. There are approximately 150 houses in the south section of Old Town that are considered deliverable and units that could use a mailbox. The Post Office has requested clustering mail boxes in some of these areas where mail cannot be delivered but staff does not feel it is much different than gang boxes. They would be areas where cars would congregate and could be problematic with regard to snow removal. Options include: (1) deny the use of mailboxes in this area and residents would be forced to purchase a post office box; (2) subsidize the post office box fees at a cost of \$80 per home per year, totaling \$12,000 per year; or (3) allow the use of these individual boxes in clustered settings.

Mr. Eddington stated that staff is recommending No. 1, to deny the use of individual mail boxes due to the constraints along Old Town roads and has just learned that the post office must provide one point of free mail access for a primary residence. The City is

uncertain of its authority in denying the post office and he suggested returning to Council with potential locations where clustering might work.

Dick Peek asked who would own the boxes. Postmaster Donica replied that it would be the post office or the resident, depending on who purchases them but the post office would maintain them. Matt Cassel interjected that gang boxes are maintained by the post office but clustered boxes would be maintained by the homeowner. Dana Williams felt that gang boxes should be considered again. Ms. Donica stated that this would be the best solution for the post office because so much mail and many parcels are addressed to physical addresses in Old Town and the post office has to double handle the mail to get it where it needs to go. Liza Simpson pointed out that mail is still delivered by walking personnel in many places. Postmaster Donica stated that walking personnel *is in the past* because it is very inefficient. Contractors will not walk either. Ms. Simpson expressed her confusion between gang boxes and clustered boxes.

Discussion ensued on the design of the gang boxes and if the City doesn't want the standard design, the City would be required to buy the box. Alex Butwinski understood that primary residents are entitled to one free delivery location. Ms. Donica commented that if the City will not let the post office deliver in Old Town, but the post office chooses to do so, then the legalities must be clarified. If the City has the authority to tell the post office no, then those primary residents would get a free box. If the City does not have the right, then the primary residents would have to pay for the box and/or the City subsidize them.

Dick Peek pointed out that street addresses can be associated with a gang box but not a post office box. Postmaster Donica stated that there are over 6,000 post office boxes in Park City and the computer software can only associate street addresses with gang boxes.

Ms. Matsumoto encouraged getting an opinion on the scope of the City's authority. Matt Cassel explained that residences from Heber Avenue north are considered deliverable and south would receive free boxes, including Rossie Hill and properties east of Marsac Avenue. Gang boxes do not need to be accessible by car and there is accommodation for delivery of parcels. Ms. Donica advised that residents will be responsible for the maintenance of the gang boxes and clearing snow. Ms. Matsumoto felt the City should deny gang boxes in Old Town and that post office boxes should be free to residents.

Mayor Williams pointed out the private parking lot at the top of Main Street as a possible location. Thomas Eddington responded that it is in the area where the post office will not deliver. Liza Simpson indicated that she agrees with Ms. Matsumoto but if the City cannot prevail, a location for gang boxes at the Library may work. She asked that staff suggest other locations and associated costs for a new design. Dick Peek requested information on personal injury liabilities, legal risks, etc. with regard to maintenance. The Mayor invited public input.

Cheryl Sesnik, Woodside Avenue, referred to her email sent to Council members. It is critical for residents to get this resolved as quickly as possible. She asked if she could install a mailbox at her house if she so desired.

Matt Cassel explained that installing individual boxes would be evaluated on a case by case basis and the system could be inconsistent. Thomas Eddington explained the complexity of Old Town streets and parking and Mr. Cassel pointed out that parking is placed behind curb and gutter in some instances.

Ms. Matsumoto doubted if the post office could deliver mail north of Heber Avenue. Ms. Donica stated that if the boxes were located in one place, the post office could. She insisted that if the boxes were at the curb, the post office could deliver to houses even if it interfered with parking and snow removal. The Mayor believed the Council needs to understand the legal ramifications and to look at areas. Ms. Matsumoto asked about a legal opinion and Mr. Harrington felt that the City has authority if the location is in the right-of-way but private property is different.

The Mayor suggested that rather than subsidizing post office fees in the amount of \$12,000, the money should be used to provide aesthetically pleasing gang boxes. Ms. Simpson stated that she is not willing to subsidize mail delivery just because the post office's software can link an address to a gang box but not to a post office box. Cindy Matsumoto does not feel individual mailboxes will work and if the City cannot deny the post office, gang boxes may be the only option. Dick Peek feared that there will be traffic and parking issues with gang boxes. It would be helpful to modify the software to associate post office boxes with physical addresses. Ms. Matsumoto stated that she is not interested in subsidizing individual boxes. Ms. Simpson again commented on the need to associate post office boxes with a physical address. She believes the post office is in financial trouble and shaking down the City and residents for \$12,000 for fees which were not assessed before and staff time alone adds to costs.

3. Recreation survey – Ron Vine, Leisure Vision. Ken Fisher introduced Ron Vine. The mailed survey went to 13,500 households. The survey covered a full range of uses, customer satisfaction, needs, etc. and 2,284 surveys were completed. Park City finished more on-line surveys than any other community. It was a tremendous return. The results have a 99% level of confidence with a margin of error plus or minus 2.1%. Because so many surveys were completed, there is good demographic information and about 30% were respondents from Park City. Leisure Vision has conducted about 600 surveys for parks and recreation systems in 47 states and has national benchmark information for a variety of categories. The survey is divided into three components, the system today, a future system and funding. Mr. Vine detailed survey questions by way of an hour PowerPoint presentation which is attached and made a part of the minutes.

At the conclusion of the presentation he illustrated a matrix and spoke about prioritizing projects and programs by analyzing them by importance and the level of needs being

met. The PC MARC has only been open for six months and many have not had an opportunity to go there but the interest in fitness remains exceedingly high and should be marketed. Andy Beerman referred to the desire for more Nordic programs and Mr. Vine felt that responses are saying that there is an unmet market here which could be filled by the City or private sector.

Mr. Vine discussed funding programs and most people felt they should be supported by user fees. He relayed that 83% of households are willing to pay some level of a tax increase toward a recreation vision; 15% would pay \$200 or more. Alex Butwinski relayed that 50% would only spend \$100 or less. Mr. Beerman asked how the responses compare with other communities. Ron Vine noted that there are no benchmarks on these specific questions. Maintenance of facilities is important to taxpayers. The Mayor asked Mr. Vine to point out the most important slides. He responded the matrix slides because they show there is support for everything but prioritizes them. Out of 26 to 27 items, there are about seven in one matrix which deserve discussion. He encouraged reviewing the needs and priorities slides for programs and matrixes for facilities and programs. Andy Beerman asked about addressing special interests' unmet needs. Mr. Vine explained that having the private sector meet the need would be ideal and evaluating the cost per person is helpful in making decisions. He emphasized that anything over 40% is a very positive number.

4. Budget discussion. Brooke Moss explained that there are many changes to the personnel policies and procedures manual but most of them are structural. The general layout was modified and sections were split out and incorporated into separate manuals. Employee benefits and emergency management have been separated. She explained that performance reviews are included in a best practices manual and administrative policies will be combined next year. Specific employee benefits are summarized on a brochure and distributed to individuals. She commented that deadlines may appear significant but there actually is not much change.

Policy changes have been outlined in the staff report. Part-time employees cannot work more than 32 hours a week, managers must give four weeks' notice but other employees two weeks, and telecommuting is addressed. She explained that for employees who are out of work on unpaid leave status for over 30 days, any eligible increase in pay would be prorated at the end of the year. Perfect attendance bonus, vacation pay, and holiday policies have been clarified. In response to a question from Alex Butwinski, Ms. Moss explained that the perfect attendance bonus is available for qualified non-exempt employees for the quarter. Sick days are not accumulated.

As part of the biennial budget process, staff obtains market data and conducts a pay plan survey on all employees and comparable data is analyzed for the Mayor and City Council. Ms. Moss explained that the staff report contains information on benefits provided to elected officials in other communities with the same form of government. Ms. Matsumoto felt that Summit County should be included and Tom Bakaly agreed since it is now a Council/Manager form of government. Discussion ensued on getting

the County information before the Ordinance setting compensation is considered for adoption at the regular meeting.

Jennifer Danowski explained that fee amendments include changes in building, planning, ice facility, golf, water, and parking fees. Dick Peek remarked that the fee increase for building sub-permits seem high and Chad Root discussed the inspection process for a furnace which is now \$15 and is proposed to be based on the valuation of the furnace. Mr. Peek referred to increasing planning fees with a phased approach over three years and expressed concerns about construction bids that are out there without knowledge of the new building fees. Liza Simpson felt that large projects will be impacted but not necessarily home projects.

Mr. Root stated that three of the four communities he has worked for, have a policy that construction pay its own way. He believed that Park City is very low compared to other resort communities and even Alta has higher fees. His proposal relates to using Table 1A of the 1997 Uniform Building Code so that a contractor can pay for fees for a new single family residence based on valuation. Right now a subcontractor can pull a permit for a furnace, for instance, for \$15 and under the valuation plan, the boiler fees would be appropriately assessed and included in the valuation. Table 1A is fairer and consistent across the board. Ms. Simpson felt it makes sense but understood Mr. Peek's concern. She asked if there could be a delay in implementing the fees schedule because of the bidding issue. Tom Bakaly felt that the effective date could be changed so that contractors can be put on notice or not raise the fees as high this year. Andy Beerman felt raising building fees could be problematic in too short of a timeframe and is supportive of a grace period. The new rates should be posted in the Building Department. Mr. Root agreed and suggested that new rates become effective October 1 and City Council members were supportive.

Ms. Simpson expressed her goal of recovering costs; building fees are completely different than recreation fees and construction should not be subsidized. In response to a question from Andy Beerman about determining valuations, Chad Root explained the square foot method based on the information provided by the contractor. ~~In response to a question on after-hours inspections,~~ Mr. Root explained that the Building Department is open 50 hours a week and available 55 hours a week to meet with the public. Accommodating after hour inspections is not typically a problem. Alex Butwinski felt that any additional enforcement efforts should be provided after-hours. The Mayor clarified that proposed increases in building fees will not become effective until October 1.

Ms. Danowski explained that a study was conducted a few years ago on planning fees and a phased approach has been utilized to recover costs. This is the third year and these fees are anticipated to provide an average cost recovery of 70%. Council members expressed a preference to enact these fees July 1. Ms. Danowski explained the minor change made for adult free style admission at the rink and increases in golf. An 18% increase is recommended for the majority of water fees and the Water Manager

explained this to Council at a previous meeting. She reviewed parking fees and Andy Beerman brought up the schedule for parking violations and noted that the first violation is a warning. Kent Cashel answered a number of questions on parking fees for construction projects.

With regard to budget policies, Jennifer Danowski pointed out that the purchasing policy has been modified to include transportation construction. Certain transportation projects meeting criteria in state code do not need to go through the normal bidding process. Andy Beerman suggested that language be strengthened on using local vendors. Liza Simpson agreed and felt the policy should weigh local selection properly. Ms. Danowski continued that the GASB54 fund balance language is better defined. Council members agreed to discuss the local preference issue further at a later date.

It was explained for the benefit of Andy Beerman that the 12 free rentals per year at Miners is per group. He pointed out that the cleaning fee is only \$25. It was clarified that renters are asked to clean the facility after the event and the \$25 is more of a damage deposit.

Hugh Daniels explained that the City established a Comprehensive Emergency Management Plan five years ago. Adopting an annual plan is required by the National Incident Management System and is a federal requirement. Compliance qualifies the City for public assistance, aid and program management grants. He stated that the City receives about \$15,000 to \$30,000 a year in grant funds. The emergency management group regularly reviews the plan and recommends modifications. The role of the Mayor Pro Tem was clarified.

Jed Briggs referred to the list of outstanding budget issues. It has been recommended to increase code enforcement during Sundance by \$12,800. Operations and maintenance for Main Street including sidewalks, crosswalks, etc. for this fiscal year is \$16,000 which mostly includes funding for utilities, lighting, cleaning.

5. Jason Davis, UDOT Region 2 Director. Brooks Robinson introduced Jason Davis. Mr. Davis described the mill and overlay work at SR224, repairing signal detection and expressed that UDOT works closely with Park City staff to schedule projects. An effort is made not to disrupt residents, visitors and special events. He believed the project will be completed in a couple of weeks and work will be conducted during the day. There are multiple projects slated for I-80 which were detailed. Discussion ensued on signal detection and the climbing lane on I-80.

6. Continuation of budget discussion and Capital Improvement Program. Brooke Moss explained that she contacted the Summit County Treasurer and received compensation information and reported that the City Council is much closer to market including Summit County's compensation numbers. These will be included again as a comparison. Tom Bakaly clarified that Council is still below market but not to the degree of 5%.

Nate Rockwood pointed out Council's interest in funding the outstanding capital projects with the Resort Community Cities Sales Tax. The staff report contains three scenarios and the model has been updated so it includes bond and cash categories. He explained that a number of hybrid approaches are possible.

The Mayor suggested combining open space with environmental projects providing more flexibility. Cindy Matsumoto stated that she is committed to open space and it doesn't necessarily need to be a bond. She feels it will be difficult to ask voters to approve two things. The Mayor expressed his concern about aging infrastructure in town which will need to be addressed. He is concerned about earmarking funds when it isn't necessary and creating expectations about open space with the public. Andy Beerman agreed with Ms. Matsumoto about dedicating money to open space. He referred to a model version including environmental clean-up and there was an opportunity around 2018 or 2019 to free up funds for other needs.

Alex Butwinski stated that he is inclined to agree with the Mayor and the risks of committing funds to one project. There could be difficulty funding another priority because of bond language. Ms. Simpson indicated that she agrees with everyone and discussed the flexibility provided by increasing the resort cities sales tax. She felt the public will understand prioritizing projects.

Tom Bakaly advised that there is \$5.5 million in the bank for environmental projects and an additional \$1.1 million in the recommended budget for a total of \$6.6 million. There is \$2 million in the water fund for Prospector Drain and a little over \$1 million for middle-reach clean-up. The grand total is around \$10 million which is felt to be sufficient and if there is a liability in the future, an adjustment can be made. Earmarks are varying degrees of commitment but none of this happens until 2014 and when the 2013 budget is adopted Council is not appropriating any funds this year but coming up with a plan. Mr. Bakaly believed that the ballot language is important. The Mayor again discussed potential future capital projects and Liza Simpson and Alex Butwinski agreed and would support funding health and safety over open space if pressed and is reluctant to even commit to a percentage. The Mayor pointed out that an environmental assessment for the City has never been done.

Andy Beerman expressed that a few members wanted an open space bond initially and he feels strongly that some part of the bond be committed to create an open space fund. If there are environmental surprises, there is still funding for open space, downtown improvements or the storm drains. His preference is that a certain amount is committed to open space. He pointed out that water projects are not really competing for the same funds. The Mayor felt that is uncertain.

Tom Bakaly pointed out that some voters will want the language *hard-coded* in the ballot initiative or in varying degrees and then there is the education piece. If the initiative passes in November, collections will not be realized until April 2013. Nate

Rockwood explained in 2014 a scenario could be \$3 million in bond funds for open space and \$1.5 million in cash for open space for a total of \$4.5 million and then the rest of the bond could be used for the main phase of the downtown project. Payments on the bond are not made until the following year. This option loads money upfront for open space but there are a myriad of ways to structure the bond. Mr. Rockwood didn't feel assigning percentages is the way to go but to specify for open space acquisition and infrastructure improvements. Andy Beerman suggested building an open space fund of \$10 million over ten years. Liza Simpson did not want percentages in the bond language. Dick Peek believed that the voters will want more of a plan. Alex Butwinski felt the less specificity the better; time and circumstance will decide what the priorities are. He felt moving the storm drains out so far is unwise as it is a safety issue. He also addressed potential credibility problems with the public if the bond language is not clear.

Ms. Simpson stated that she is still uncomfortable with putting both questions on the ballot. Andy Beerman pointed out that open space has been overwhelmingly supported; there is still enough flexibility in cash in moving these projects around. Tom Bakaly explained that the ballot language does not need to be decided tonight but members should think about this as well as identifying projects in the CIP Budget. Ms. Simpson felt comfortable adding projects to the CIP and explaining the plan to the public.

Nate Rockwood pointed out that property taxes would have to be increased 35% to raise the same amount of revenue as the resort cities sales tax. It represents \$187 on an average residence. He presented a lodging sales tax comparison in Utah where Park City ranks 17. Tom Bakaly explained that 7.45% is the tax base, 1% is added for the restaurant tax and 3% for lodging. Alex Butwinski asked if the resort cities sales tax increase can be deferred. Nate Rockwood explained that once approved by the voters, an ordinance would be approved adopting the rate and to his knowledge, no city has deferred collections.

Prepared by Janet M. Scott, City Recorder

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JUNE 7, 2012**

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, June 7, 2012. Members in attendance were Dana Williams, Andy Beerman, Alex Butwinski, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Max Paap, Special Events Manager; Jim Blankenau, Environmental Regulatory Program Manager; Jed Briggs, Budget Program Manager; and Kent Cashel, Transportation Manager.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

1. Second Grade Falcons helping Mother Earth – Parley’s Park Elementary – Teacher Stacey Harris explained that in October, two second grade classes participated in a competition for Grades K through 12 by creating a project regarding environmental issues. The kids took on recycling and set up the school building with donated recycle bins and educated other students. The trash going to the dump was cut by 42% and the recycle program will continue next year. The Mayor expressed his appreciation of students making a difference.

2. Recycling Award - Max Paap reported that the City received a recycling award. He relayed that recycling is not a mandate for special events here but about 218 cubic yards a year are collected.

3. Fish Pond Incident – Jim Blankenau reported that the laboratory data has been received regarding the fish kill incident in Thaynes Canyon two weeks ago. There is no indication of foul play and it is believed that the kill was caused by lack of oxygen in the water most likely caused by the cutoff of water from the upstream pond. Another factor was the large number of fish in a small area. He felt that no further action on the City's part is warranted.

III PUBLIC INPUT (*Any matter of City business not scheduled on the agenda*)

None.

IV NEW BUSINESS

1. Consideration of an Ordinance approving a plat amendment for 573 Main Street and 564/572 Park Avenue, Park City, Utah – The Mayor opened the public hearing and with no comments from the audience requested a motion to continue to a date uncertain. Dick Peek, “I so move”. Andy Beerman seconded. Motion unanimously carried.

2. Consideration of Master Festival License for Plaza Palooza every Thursday night between June 14 through September 13, 2012, plus up to an additional six event nights at Silver Star Village during the same time period, as conditioned – Max Paap clarified that the request is for six additional nights, with 72 hours notice to the neighborhood. This is the first year for a Master Festival License; there were a few events last year that didn’t go through the process. It is being reviewed as a MFL due to the request for amplified music, attraction of large crowds, partial street closures and use of City property. He acknowledged concerns about parking and staff inventoried the parking to be 110 to 130 spaces at Silver Star. The City in conjunction with

the organizers propose temporarily taking the parking on Three Kings Drive on the west side. This will not disrupt transit and staff feels the plan will adequately meet parking needs. The Mayor disclosed that The Motherlode Canyon Band played last year and are scheduled this year. Mr. Paap stated that he received a comment from a resident at 1895 Three Kings Drive who supports the event. He also received an email from a resident at 1983 Three Kings Drive who is opposed.

Mr. Butwinski asked if the six other events will be concerts or memorials, etc. Steve Perkins, Resorts West, explained that the Jupiter Bowl Steeple Chase start/finish is there and they have been approached about hosting a marathon. The six events are not likely going to be concerts.

Max Paap stated that this is a test program and staff will return in October to debrief the Council on the event. Mark Harrington asked how the parking will be enforced. Mr. Paap explained that the police would enforce parking. The Mayor opened the public hearing.

Suzanne Robarge, 1983 Three Kings Drive, stated that she is also speaking on behalf of her mother who lives next door. She noted that she is not opposed to the concert series but is very concerned about the parking plan. It only goes south from the Silver Star property to Crescent Road and it is her experience that the signage is ignored on Three Kings Drive on a regular basis. People parked on both sides of the street for the memorial service. She feels forced to fence her property along Three Kings Drive because of the people attracted to the mine drain on her property.

Tim McConville, 1660 Three Kings Drive, referred to the Wednesday concerts in City Park years ago which created traffic problems on Park Avenue. He believed patrons will park on Payday Drive.

Mike Sweeney explained that the Town Lift Plaza had to go through a one-year test period and any problems were worked out. He wished the organizers good luck and supports the concept of having another plaza in town.

With no further comments, the public hearing was closed.

In response to a question from Cindy Matsumoto, Max Paap explained that the plan is bagging no parking signs on one side to allow parking and barricading the other side for no parking. It was clarified that attendance will be in the range of 150 to 200. Organizer Jeff Ward believed attendance will vary week to week. Dick Peek suggested changing the Findings of Fact to accurately reflect the number of parking spaces. Mr. Ward added that parking on-site was not exceeded.

The Mayor suggested changing the number to a maximum of 250 in the Findings of Fact and add a No. 13 that the areas along the street that are north of the project get barricades and better signage. Mark Harrington suggested adding this language as Condition of Approval No. 6. For the benefit of Alex Butwinski, Mark Harrington explained that the parking plan can be changed if it is not working adequately.

Liza Simpson, "I move we approve the Master Festival License for Plaza Palooza every Thursday night between June 14 through September 13, 2012, plus up to an additional 6 event nights at Silver Star Village during the same time period, as conditioned and amended. Alex Butwinski seconded. Motion unanimously carried.

3. Consideration of a Resolution adopting the Personnel Policies and Procedures Manual, dated July 1, 2012 for Park City Municipal Corporation – Tom Bakaly referred to the work session presentation. The Mayor opened the public hearing; there were no comments from the audience. Alex Butwinski, “I move we approve a Resolution adopting the Personnel Policies and Procedures Manual, dated July 1, 2012 for Park City Municipal Corporation”. Andy Beerman seconded. **Motion unanimously carried.**

4. Consideration of a Resolution amending the Fee Resolution and replacing Resolution No. 08-12 in its entirety – See work session notes. Jed Briggs explained that Council decided to defer the effective date of building fees to October 1, 2012 and the rest of the fees will become effective July 1, 2012. He pointed out that Mr. Beerman is correct that the first violation fine for meter violations should be removed which will be reflected in the Resolution. In response to a question from the Mayor, Mr. Cashel explained that every three years, parking ticket violations for individuals are expunged from their records.

The Mayor opened the public hearing; there was no input. Andy Beerman, “I move we pass a Resolution amending the Fee Resolution and replacing Resolution No. 08-12 in its entirety”. Cindy Matsumoto seconded. **Motion unanimously carried.**

5. Consideration of an Ordinance establishing compensation for the Mayor, City Council and statutory officers for fiscal year 2012-2013 in Park City, Utah – The Mayor opened the public hearing; there were no comments. Cindy Matsumoto requested that staff provide her with a list of cities used for comparison purposes for all statutory officers. Liza Simpson, “I move we approve an Ordinance establishing compensation for the Mayor, City Council and statutory officers for fiscal year 2012-2013”. Dick Peek seconded. **Motion unanimously carried.**

6. Consideration of a Resolution adopting the Comprehensive Emergency Management Plan – The Mayor invited public input. There was none. Alex Butwinski, “I move we approve a Resolution adopting the Comprehensive Emergency Management Plan”. Andy Beerman seconded. **Motion unanimously carried.**

7. Consideration of an Ordinance adopting a tentative revised budget for Fiscal Year 2012 and a tentative budget for fiscal year 2013 for Park City Municipal Corporation and its related agencies and authorizing the computation of the property tax rate at a no tax increase rate – The Mayor opened the public hearing; there was none. Dick Peek, “I move we adopt an Ordinance adopting a tentative revised budget for Fiscal Year 2012 and a tentative budget for fiscal year 2013”. Liza Simpson seconded. **Motion unanimously carried.**

V ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 7 p.m. Members in attendance were Mayor Dana Williams, Andy Beerman, Alex Butwinski, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Tom Daley, Deputy City Attorney; Diane Foster, Deputy City Manager; Thomas Eddington, Planning Manager; Bret Howser, Budget Manager; Joan Card, Environmental Regulatory Manager; Jason Christensen,

Environmental Regulatory Council; Jim Blankenau, Environmental Regulatory Program Manager; Phyllis Robinson, Public Affairs Manager; Clint McAfee, Water Manager; and Mark Harrington, City Attorney. Andy Beerman, "I move to close the meeting to discuss property and litigation". Liza Simpson seconded. Motion carried unanimously. Liza Simpson, "I move to adjourn the meeting". Alex Butwinski seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott, City Recorder





Presentation to the
**Park City
City Council**

**“2012 Community Interest and Opinion
Survey Results”**

By
Leisure Vision

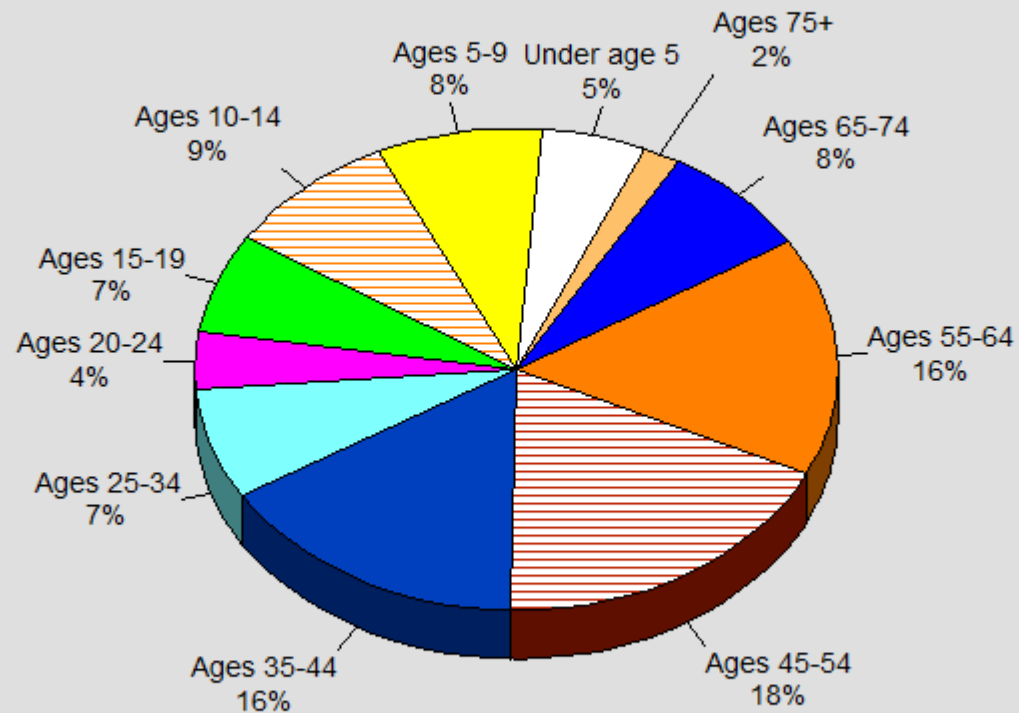
June 7, 2012

Park City and the Snyderville Basin Special Recreation District “Citizen Survey”

- Questions on full range of usage, customer satisfaction, needs, unmet needs, priorities, and funding questions
- Administered by mail and on-line to all resident households
- Goal of 1,200 completed surveys
- Actually completed 2,284 surveys (1,953 by mail and 331 on-line surveys).
- Results have 95% level of confidence with margin of error of +/- 2.1%

Q1. Age of All Persons Living In Household

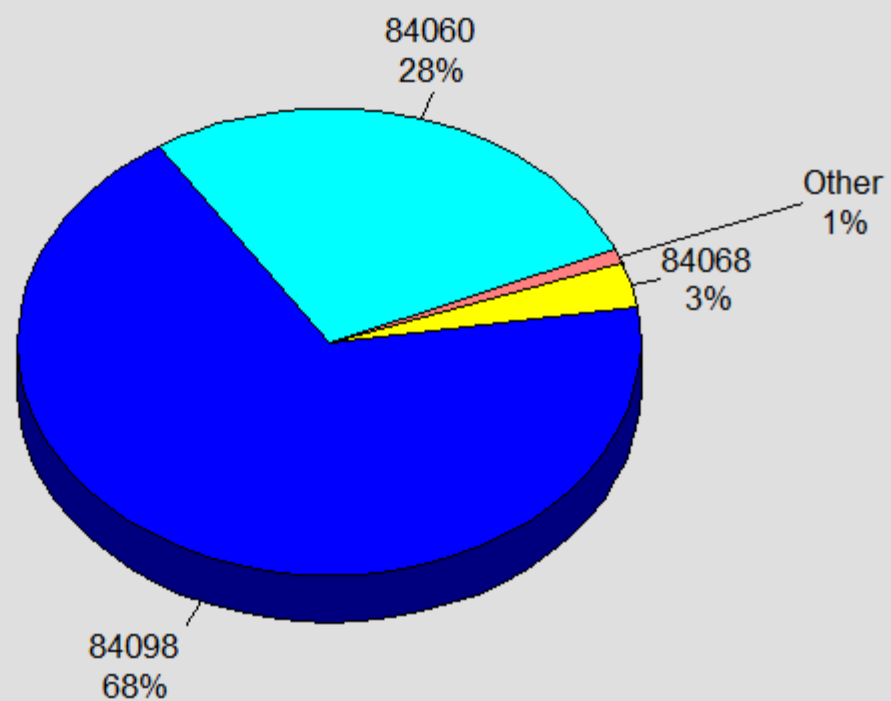
by percentage of respondents



Source: Leisure Vision/ETC Institute (May 2012)

Q33. Zip Code of Primary Residence

by percentage of respondents



Source: Leisure Vision/ETC Institute (May 2012)

Leisure Vision Has Conducted Surveys for Over 600 Clients in 47 States

Benchmarking Data

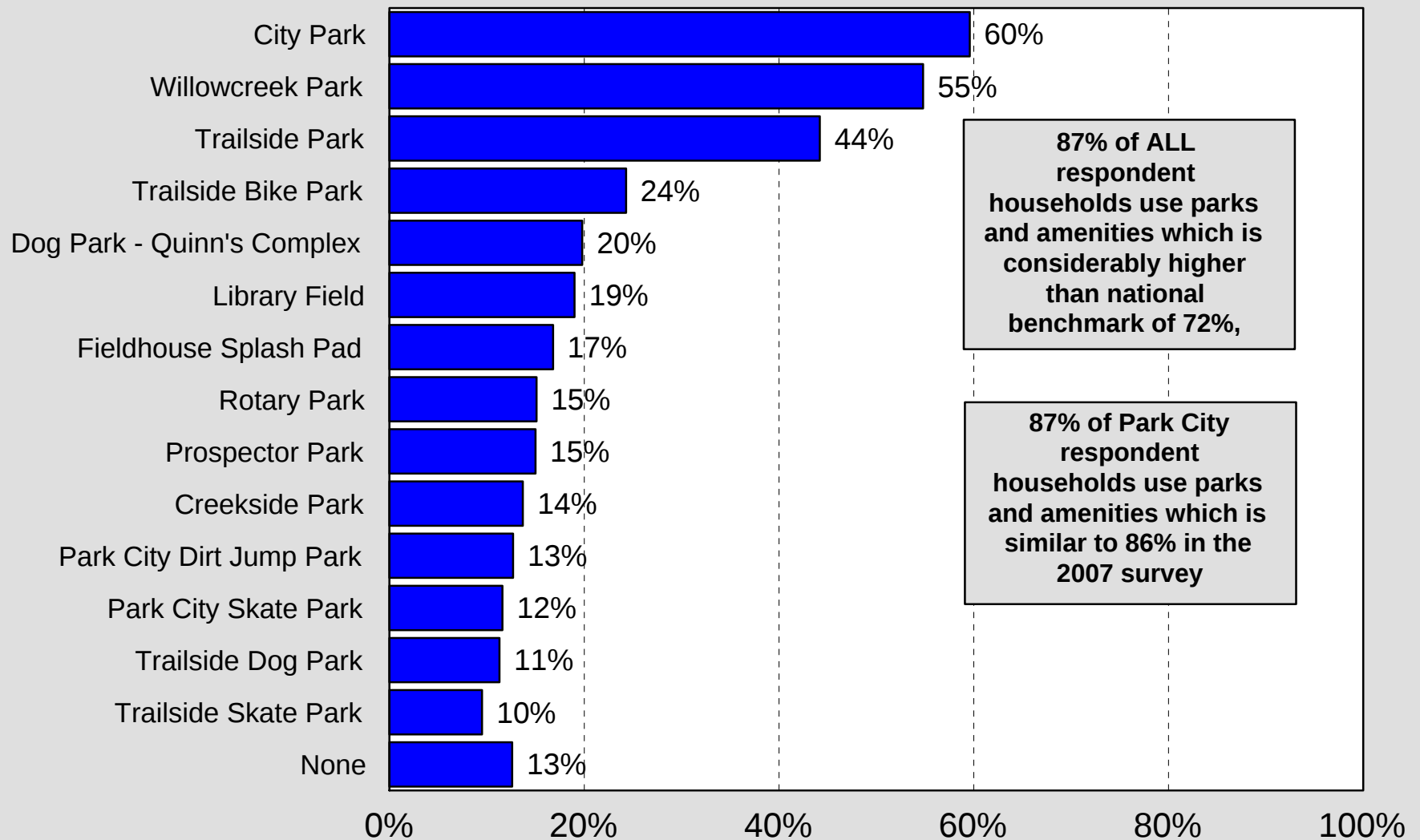
- Usage and satisfaction with parks
- Usage and satisfaction with programs
- Marketing
- Barrier preventing usage
- Needs for parks and programs
- Priorities for parks and programs
- Overall value of park systems
- And more.....

Presentation

- Park City and the Snyderville Basin Special Recreation District “Today”
- Citizen “Vision” for the Future Systems
- Funding the “Vision”

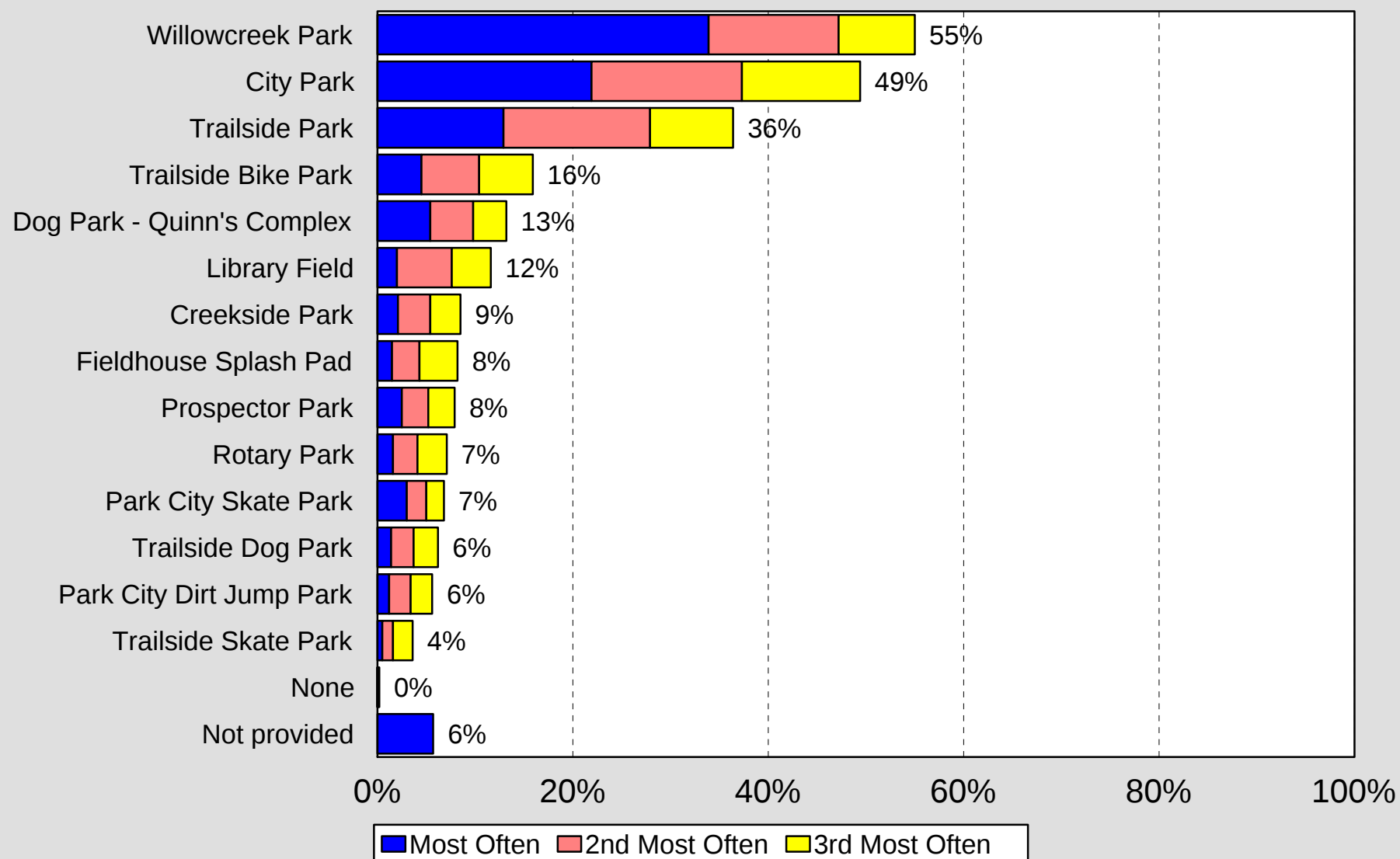
Q2. ALL Parks and Amenities Respondents Have Visited Over the Past 12 Months

by percentage of respondents (multiple choices could be made)



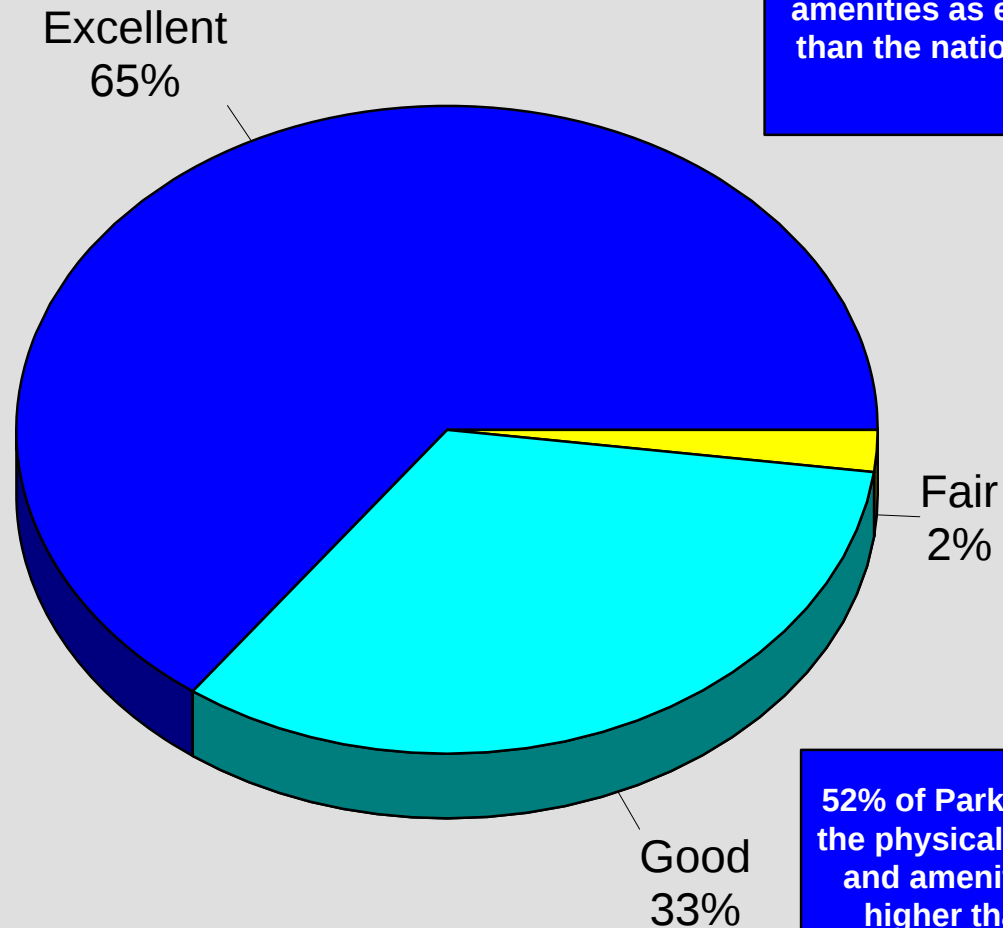
Q3. THREE Parks and Amenities Respondent Household Members Visit the Most Often

by percentage of respondents who selected the item as one of their top three choices



Q4. How Respondents Rate the Physical Condition of ALL Parks and Amenities Visited

by percentage of respondents

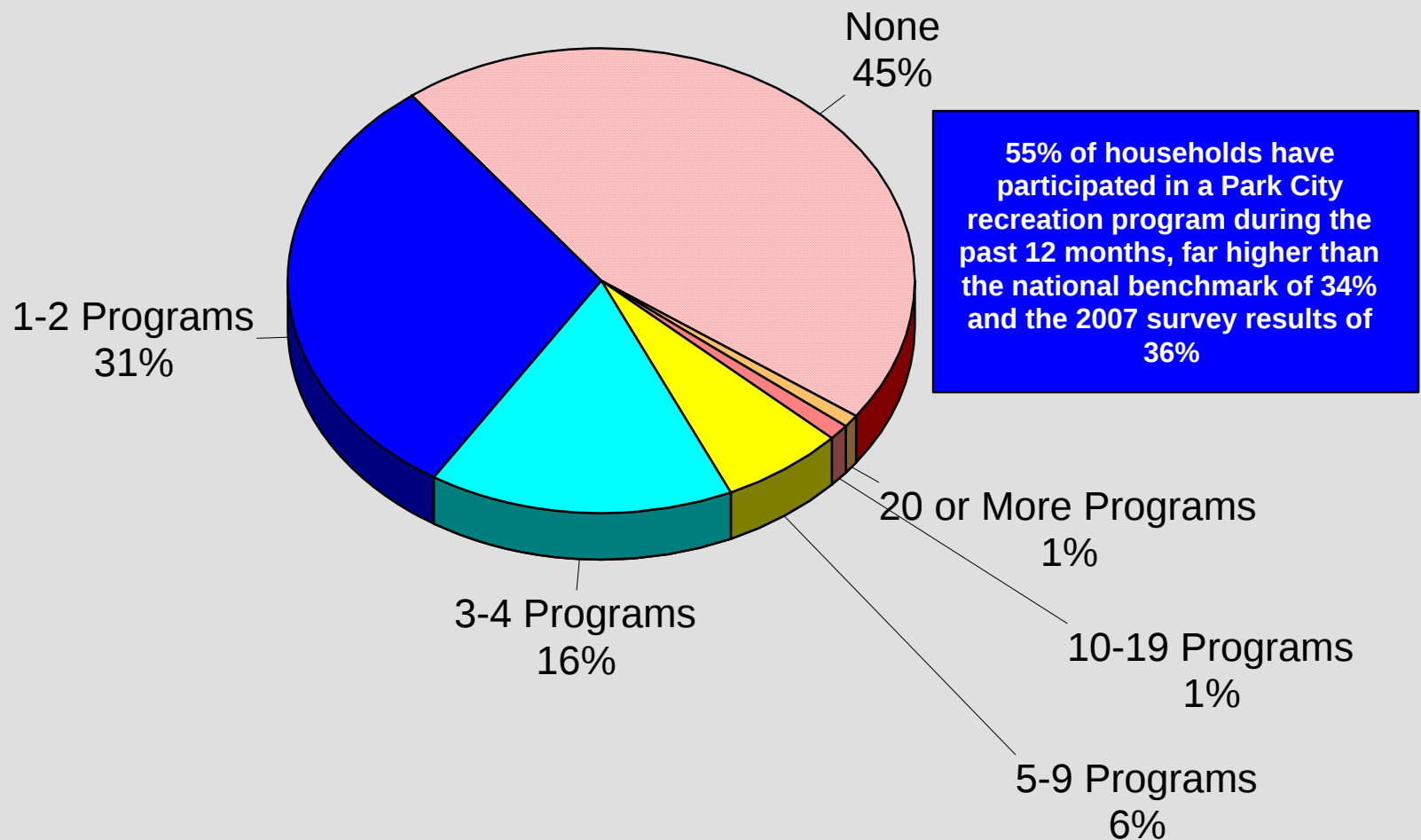


66% of ALL households rate the physical condition of all parks and amenities as excellent, far more than the national benchmark of 31%

52% of Park City households rate the physical condition of all parks and amenities as excellent, far higher than the 2007 survey excellent ratings of 37%

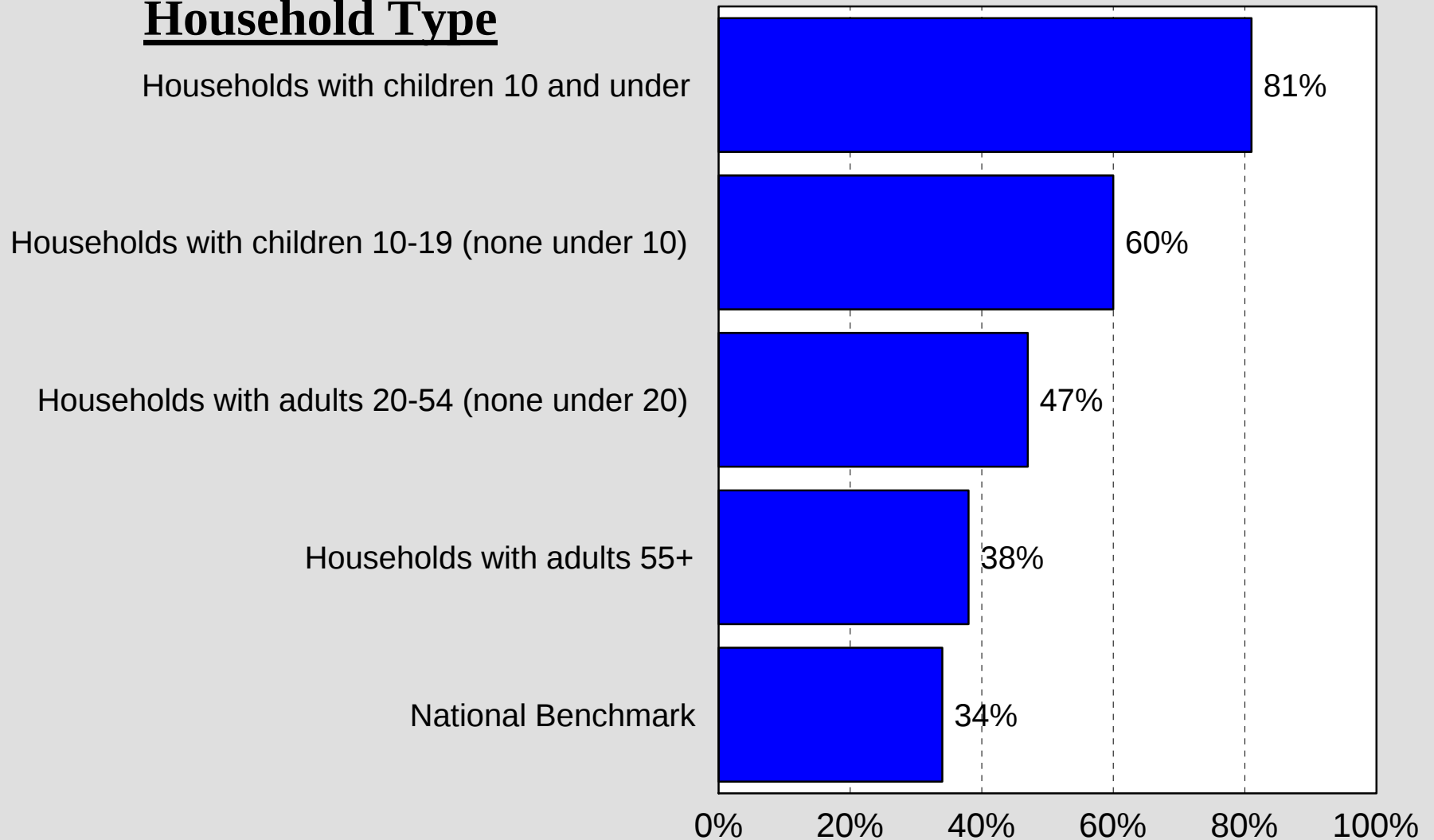
Q5. How Many Different Programs Offered by the Park City Recreation Department That Households Participated In During the Past 12 Months

by percentage of respondents



Q5. How Many Different Programs Offered by the Park City Recreation Department That Households Participated In During the Past 12 Months

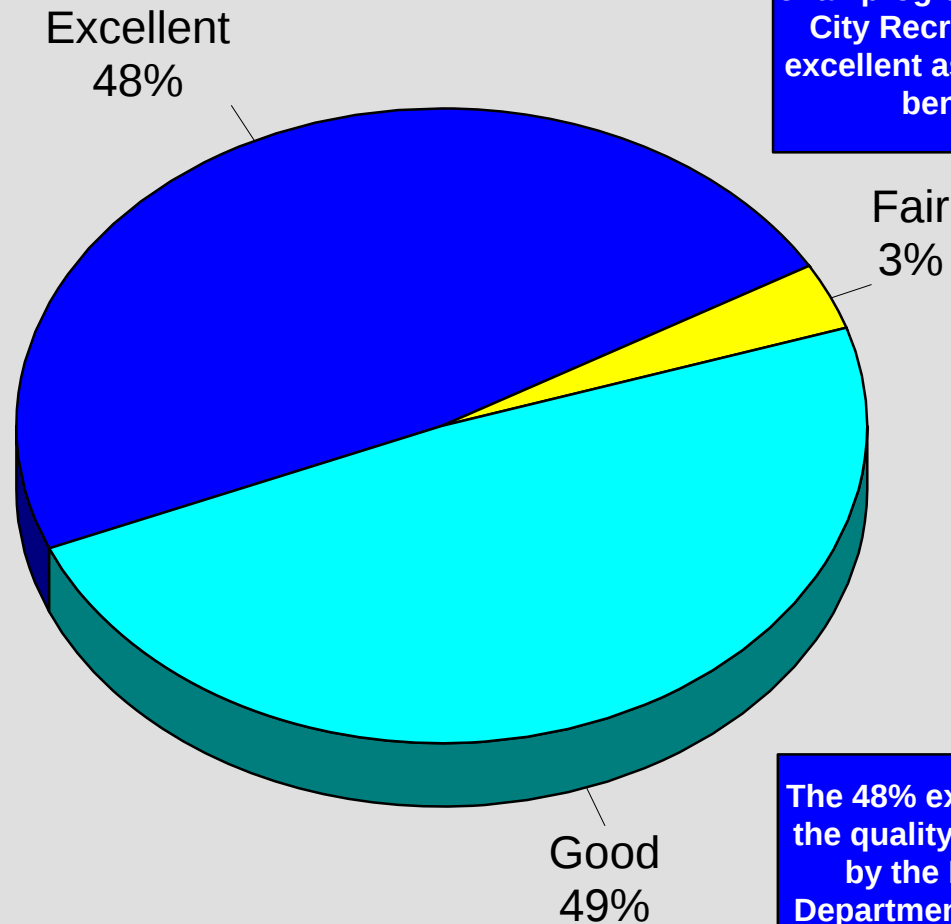
Household Type



Source: Leisure Vision/ETC Institute (May 2012)

Q6. How Respondents Rate the Overall Quality of All Programs Offered by the Park City Recreation Department

by percentage of respondents

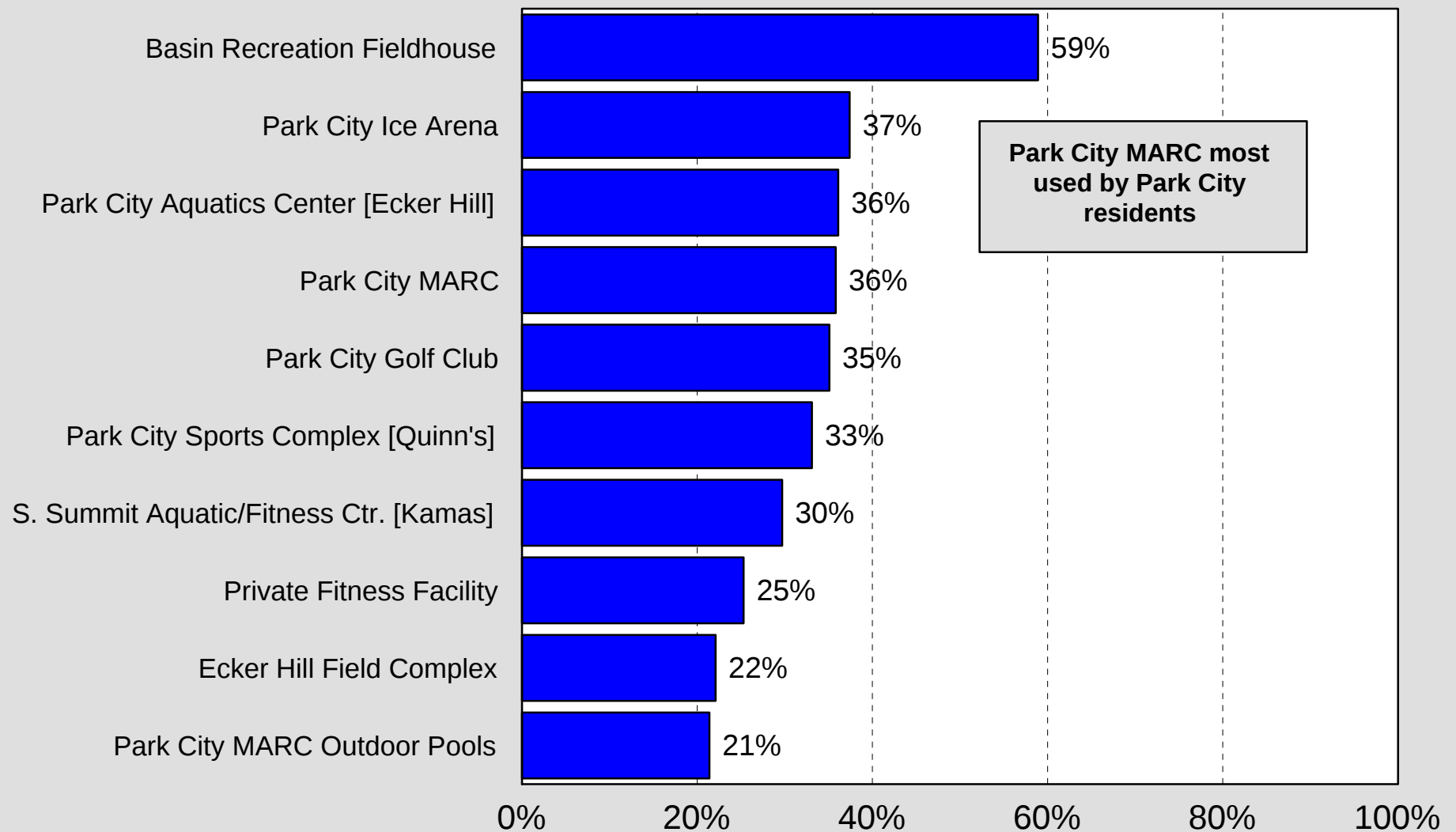


48% of households rate the quality of all programs offered by the Park City Recreation Department as excellent as compared to national benchmark of 34%

The 48% excellent rating regarding the quality of all programs offered by the Park City Recreation Department is significantly higher than 31% excellent rating in 2007 survey

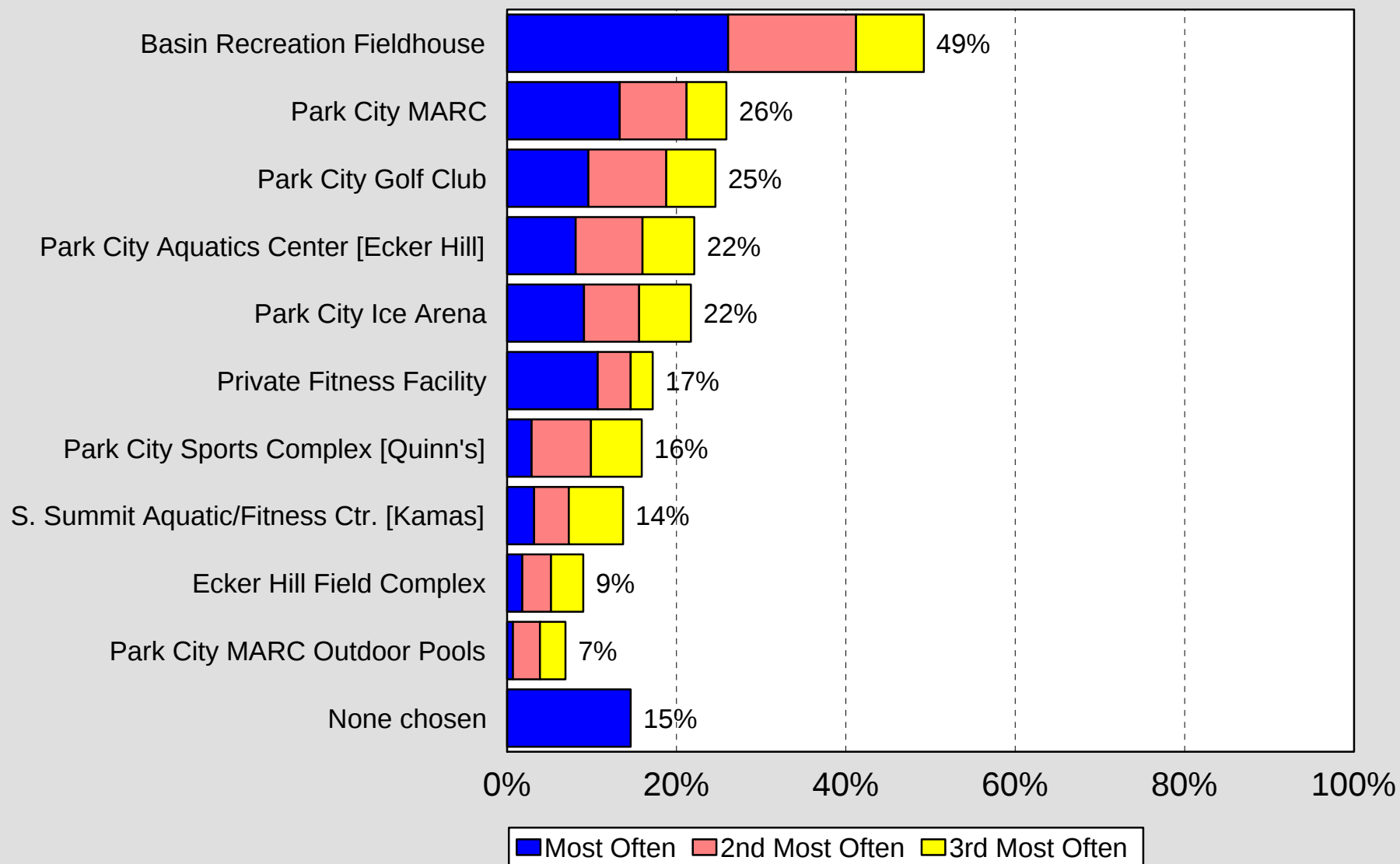
Q9. ALL Major Recreation and Sports Facilities Respondent Household Members Have Used

by percentage of respondents (multiple choices could be made)



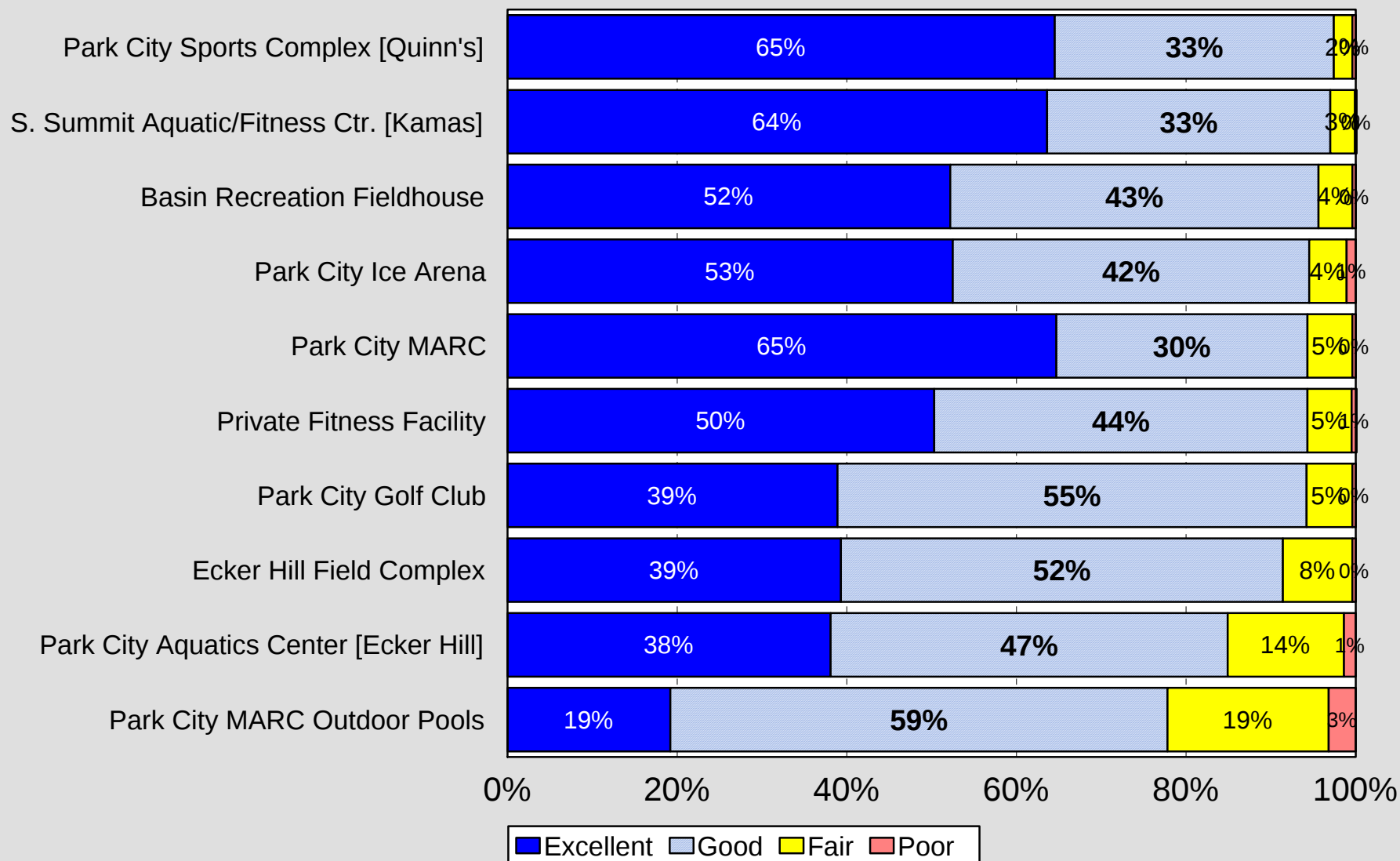
Q10. THREE Major Recreation and Sports Facilities Respondent Household Members Used the Most During the Past Year

by percentage of respondents who selected the item as one of their top three choices



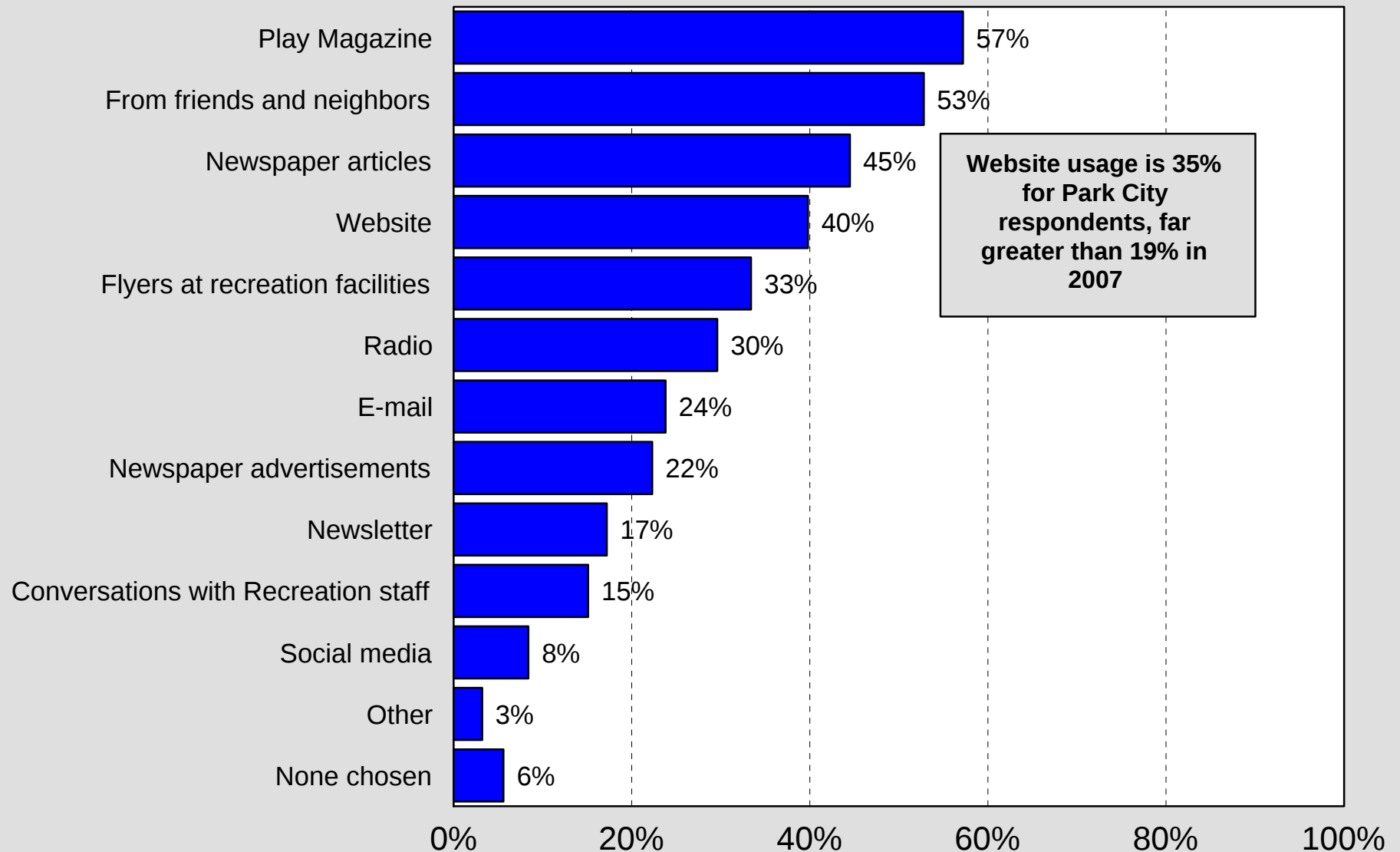
Q9a. How Respondent Households Rate the Condition of the Facilities Used

by percentage of respondents who selected the item as one of their top four choices



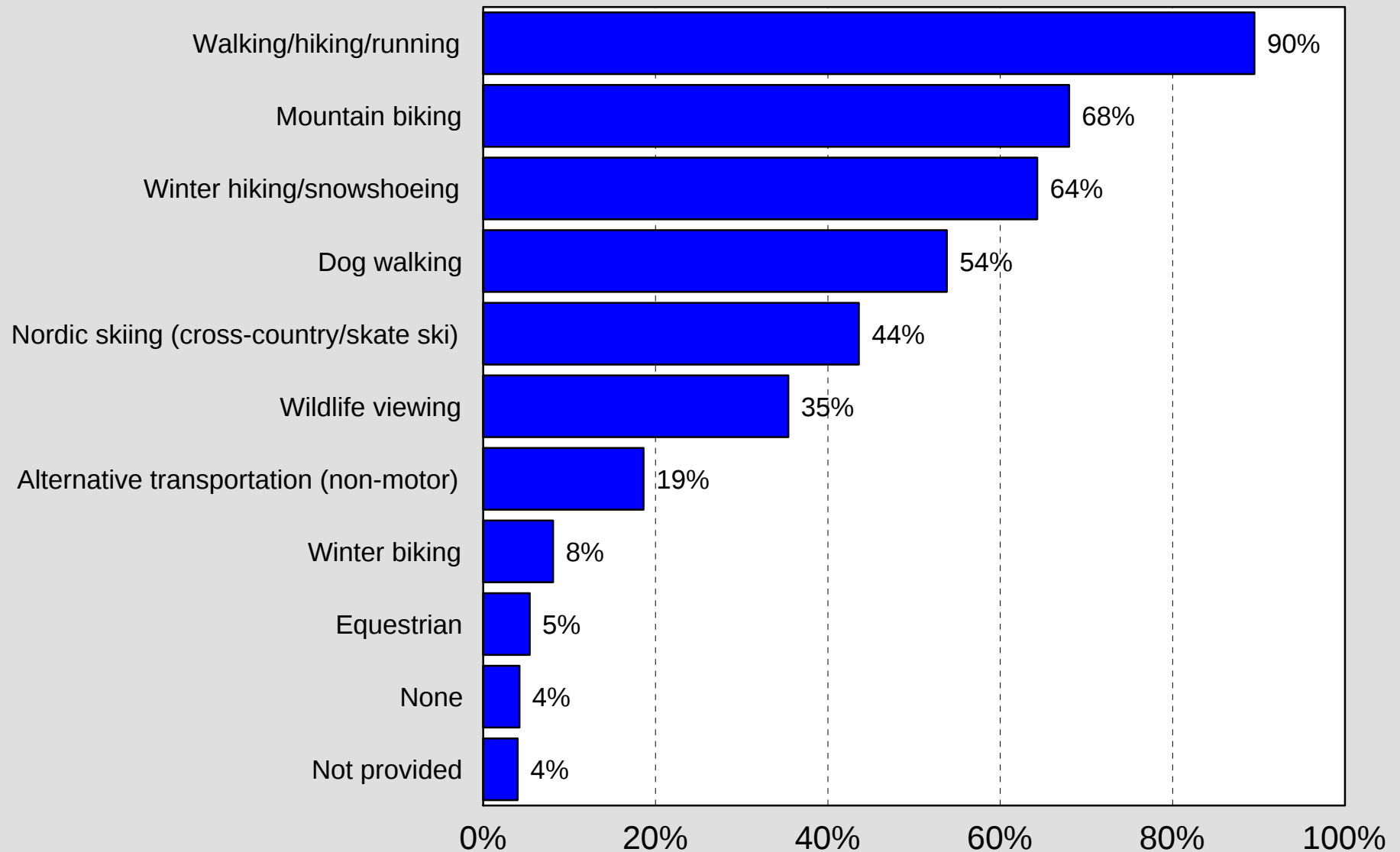
Q11. Ways That Respondent Households Learn About Recreation Programs and Activities

by percentage of respondents (multiple choices could be made)



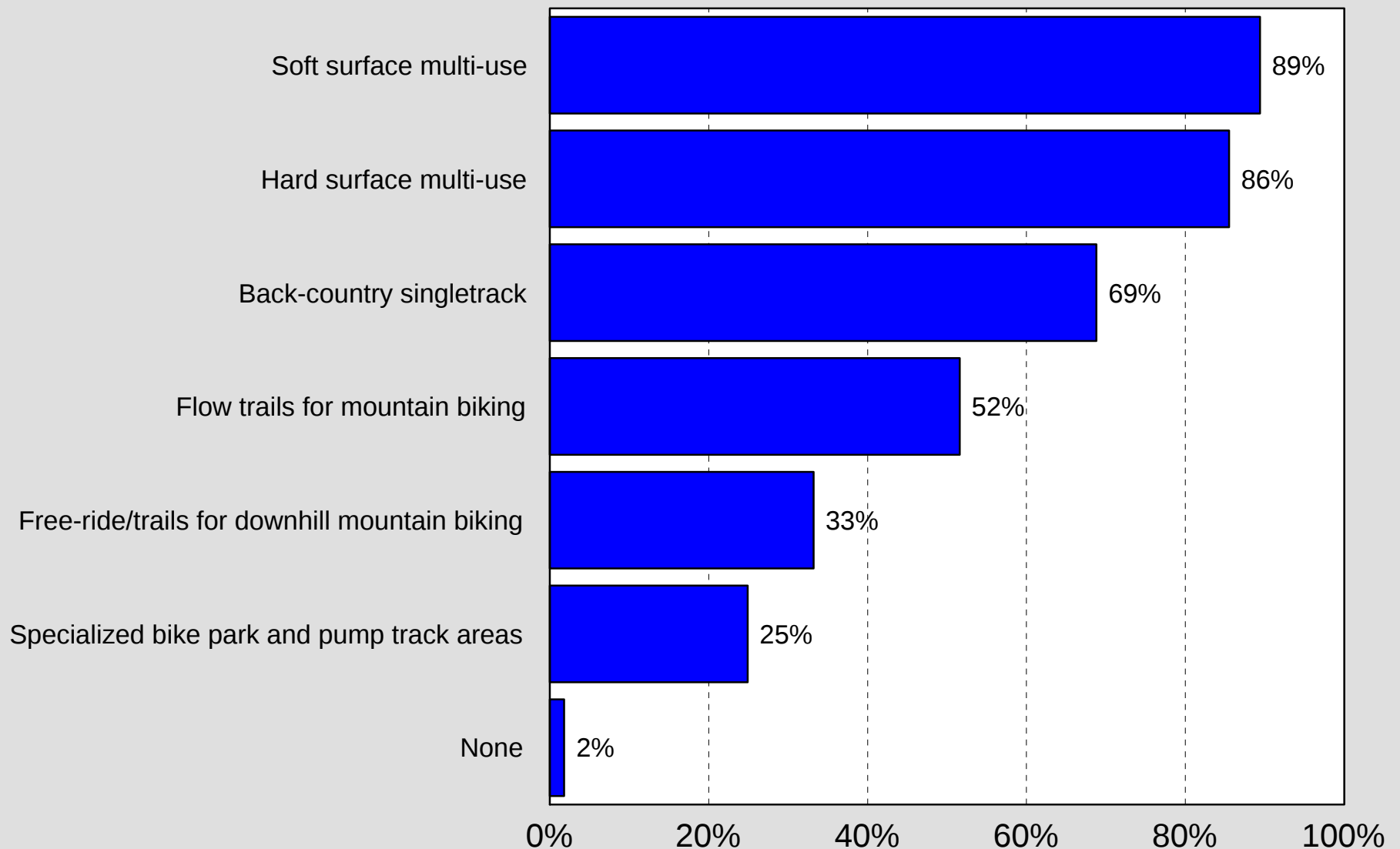
Q17. Ways That Respondent Households Use Trails

by percentage of respondents (multiple choices could be made)



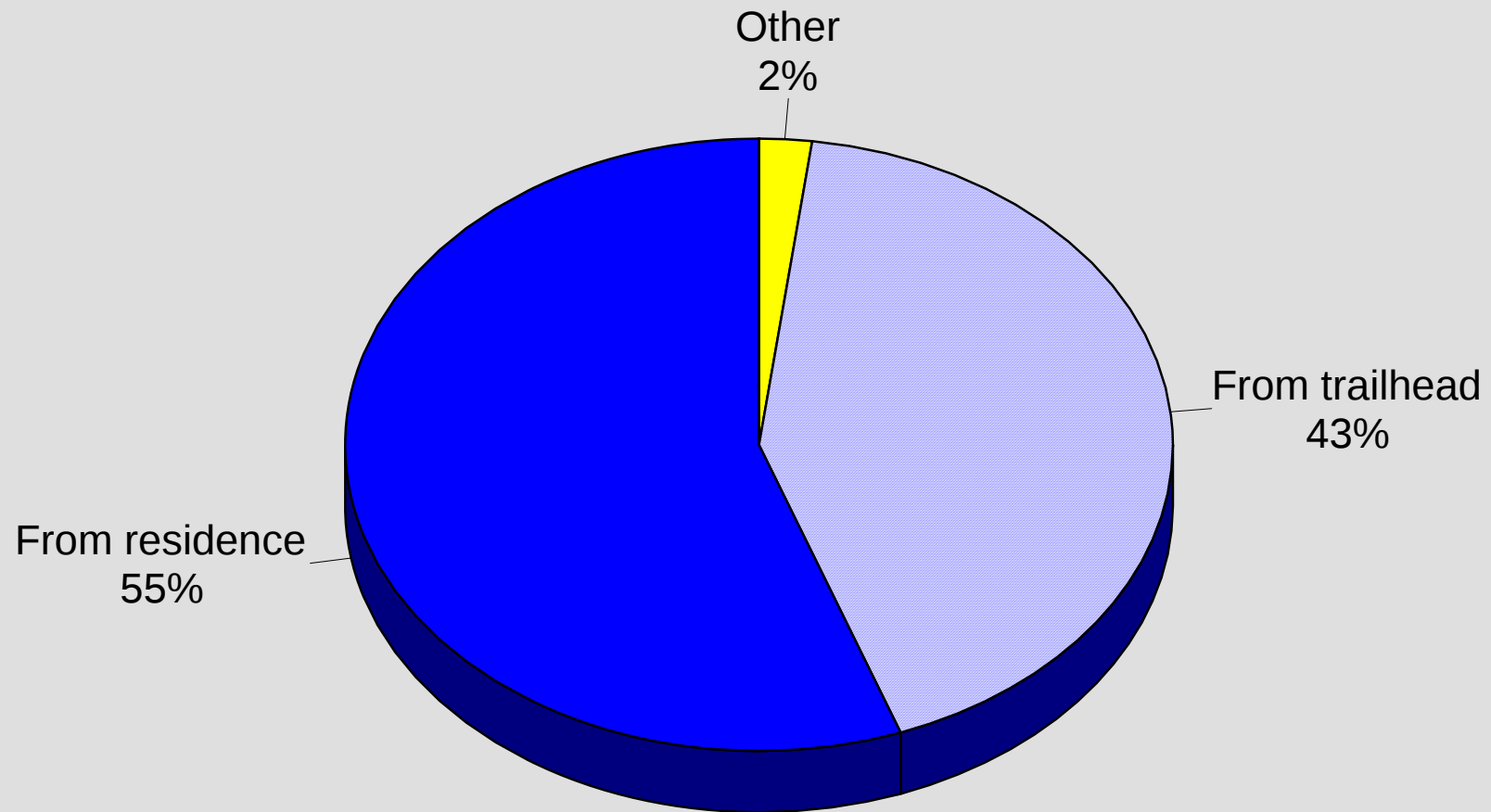
Q18. Types of Trails Used by Respondent Households

by percentage of respondents (multiple choices could be made)



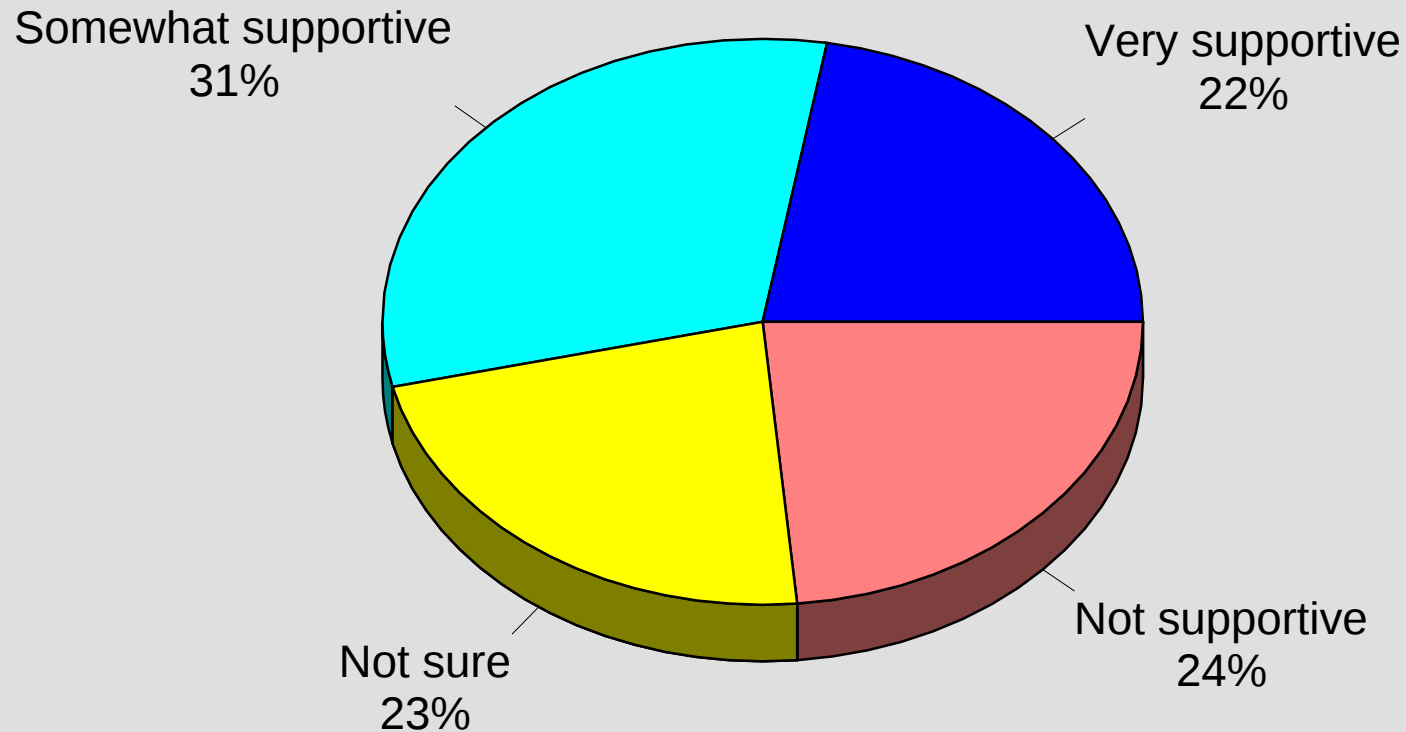
Q19. How Respondents Most Often Access Trail Systems

by percentage of respondents



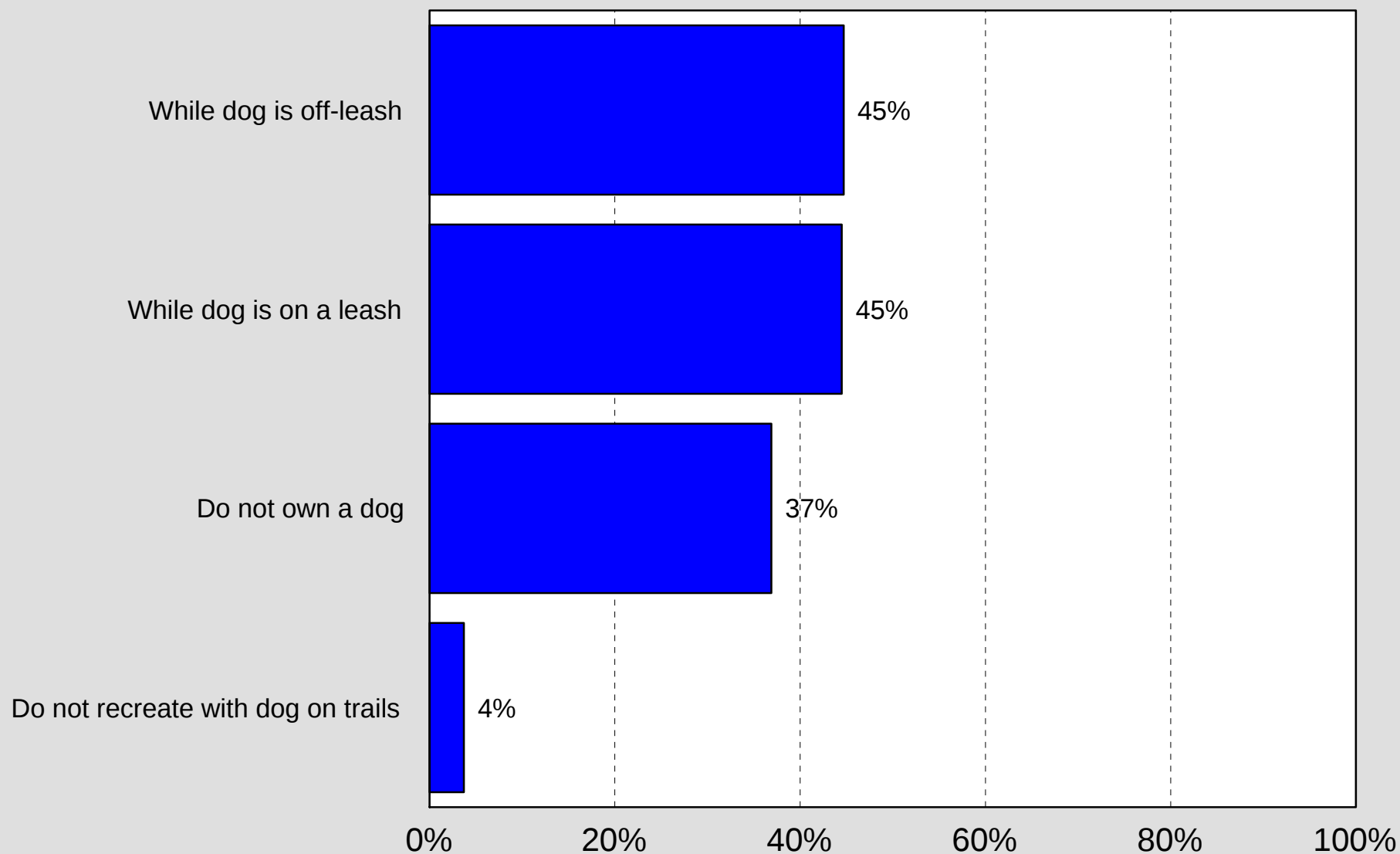
Q20. Level of Support for Separating Trails by User Types as a Method of Managing Trail User Conflicts

by percentage of respondents



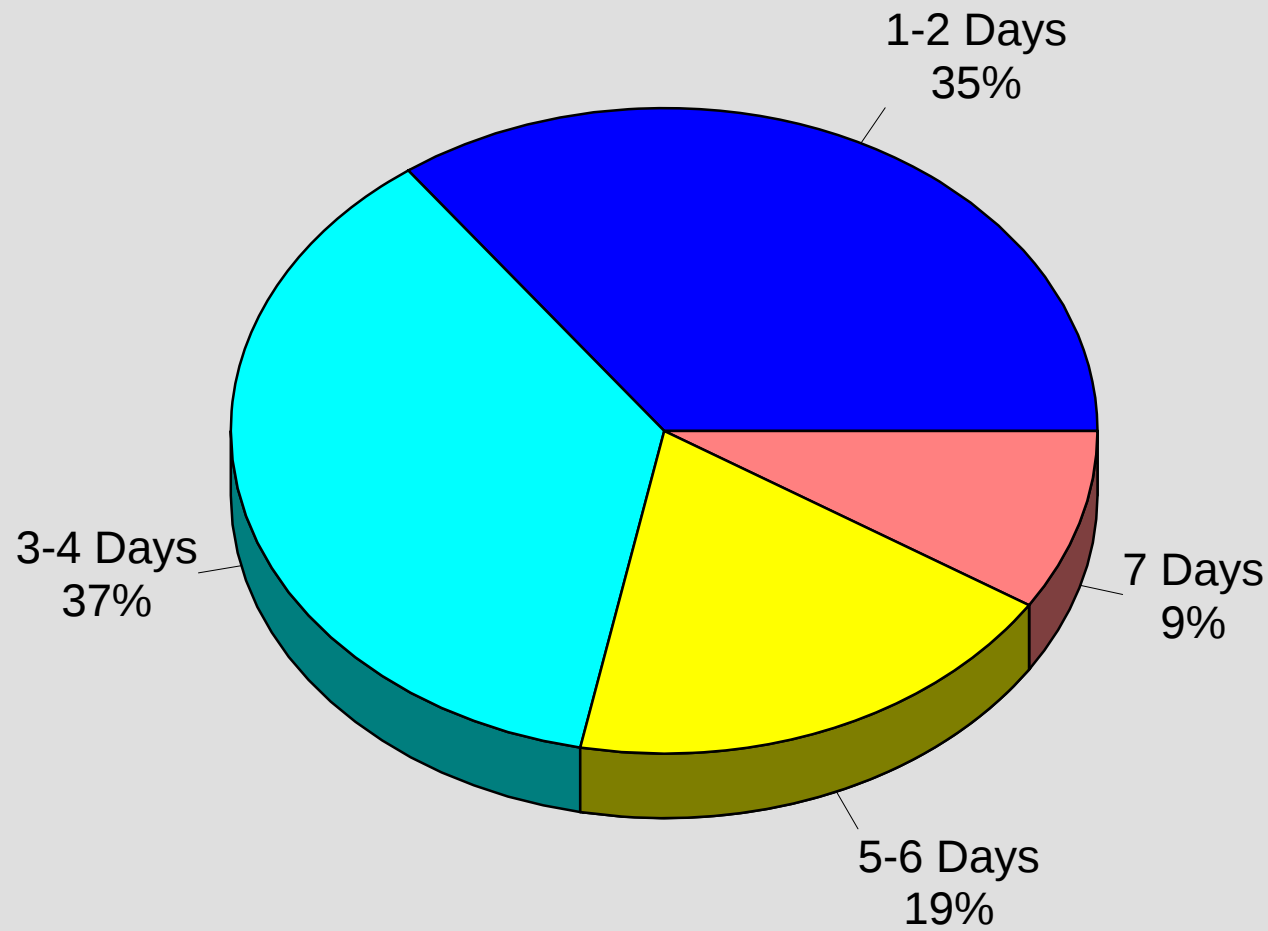
Q21. Ways That Respondent Households Recreate with Their Dog on Public Trails

by percentage of respondents (multiple choices could be made)



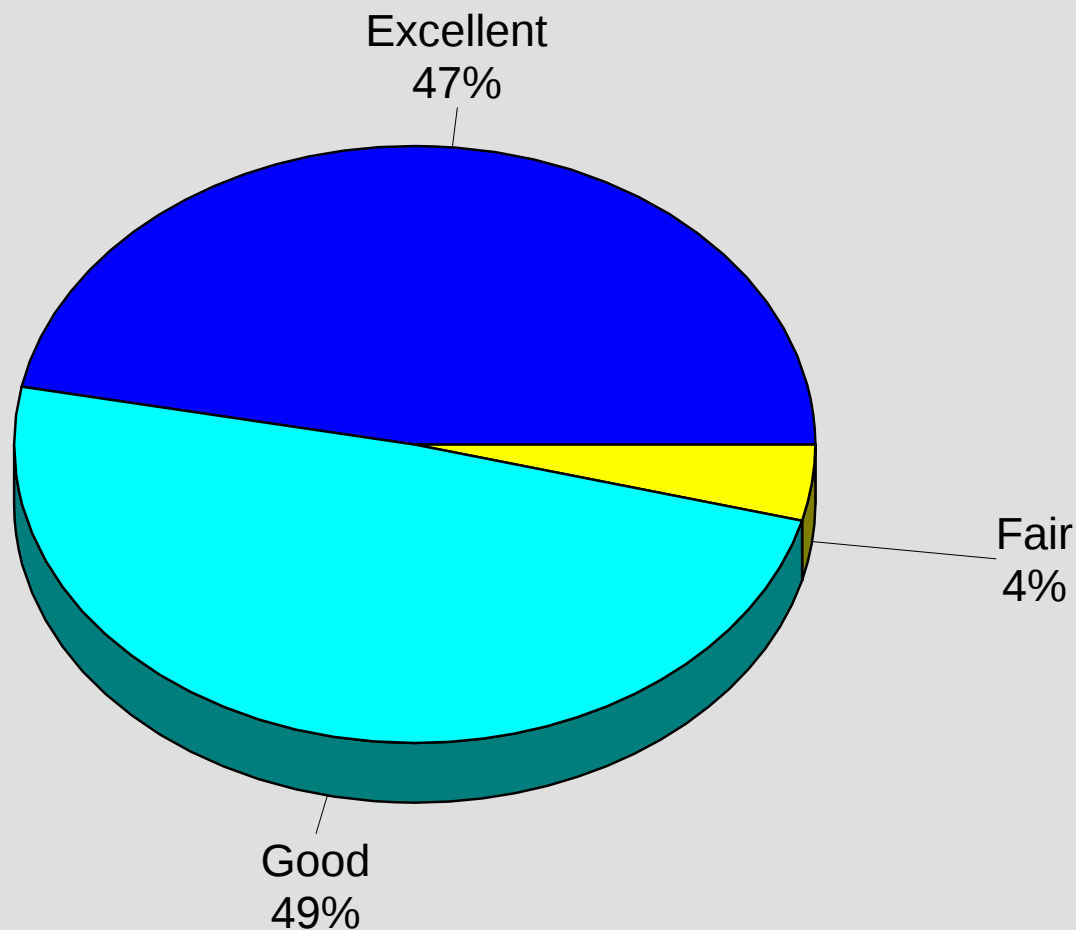
Q22. Number of Days Per Week Respondent Households Used TRAILS During the Past 12 Months

by percentage of respondents



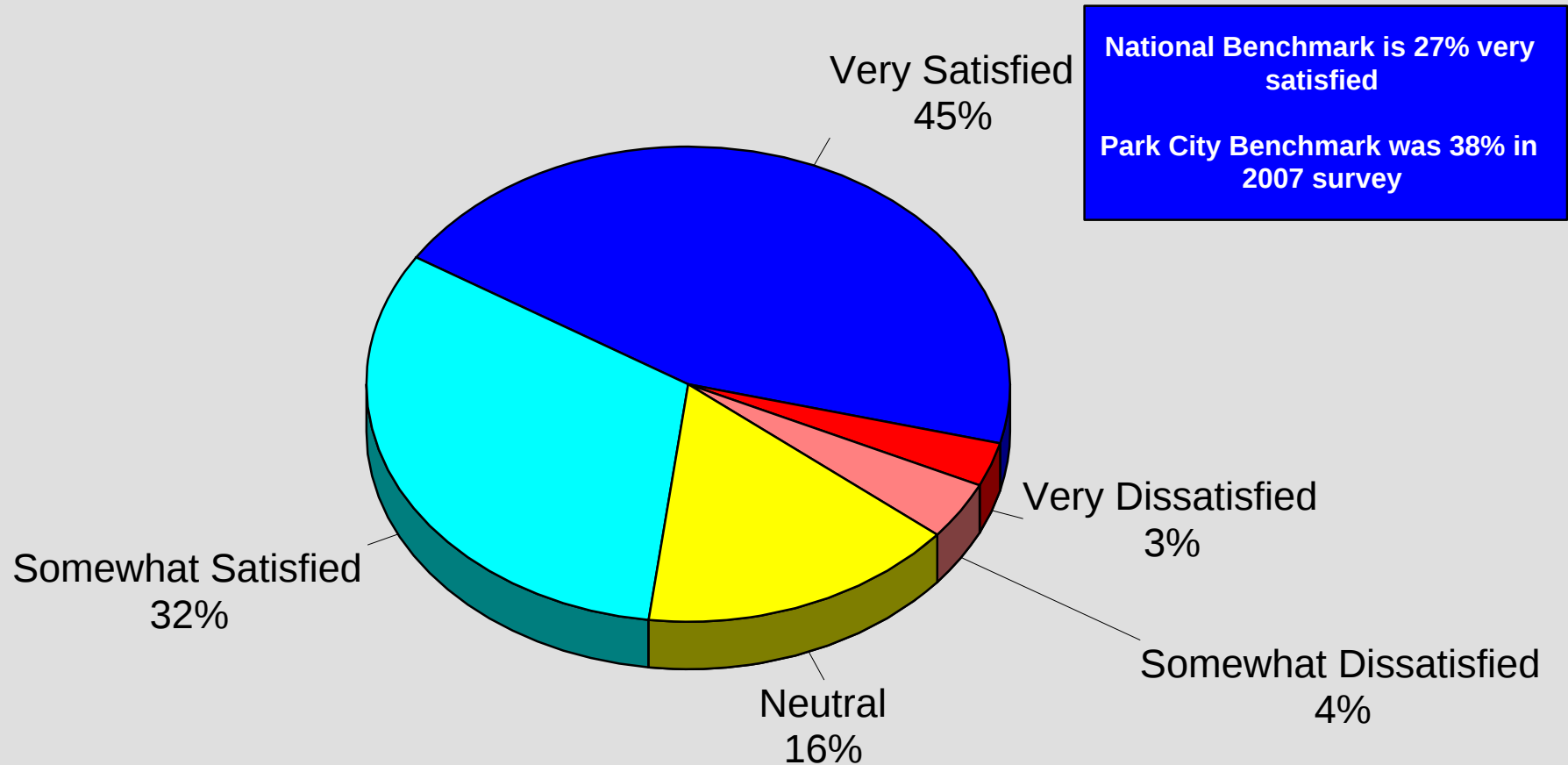
Q23. How Respondents Rate the Physical Condition of ALL TRAILS Visited

by percentage of respondents



Q29. Satisfaction With Overall Value Households Receive from the Park City Recreation Department

by percentage of respondents

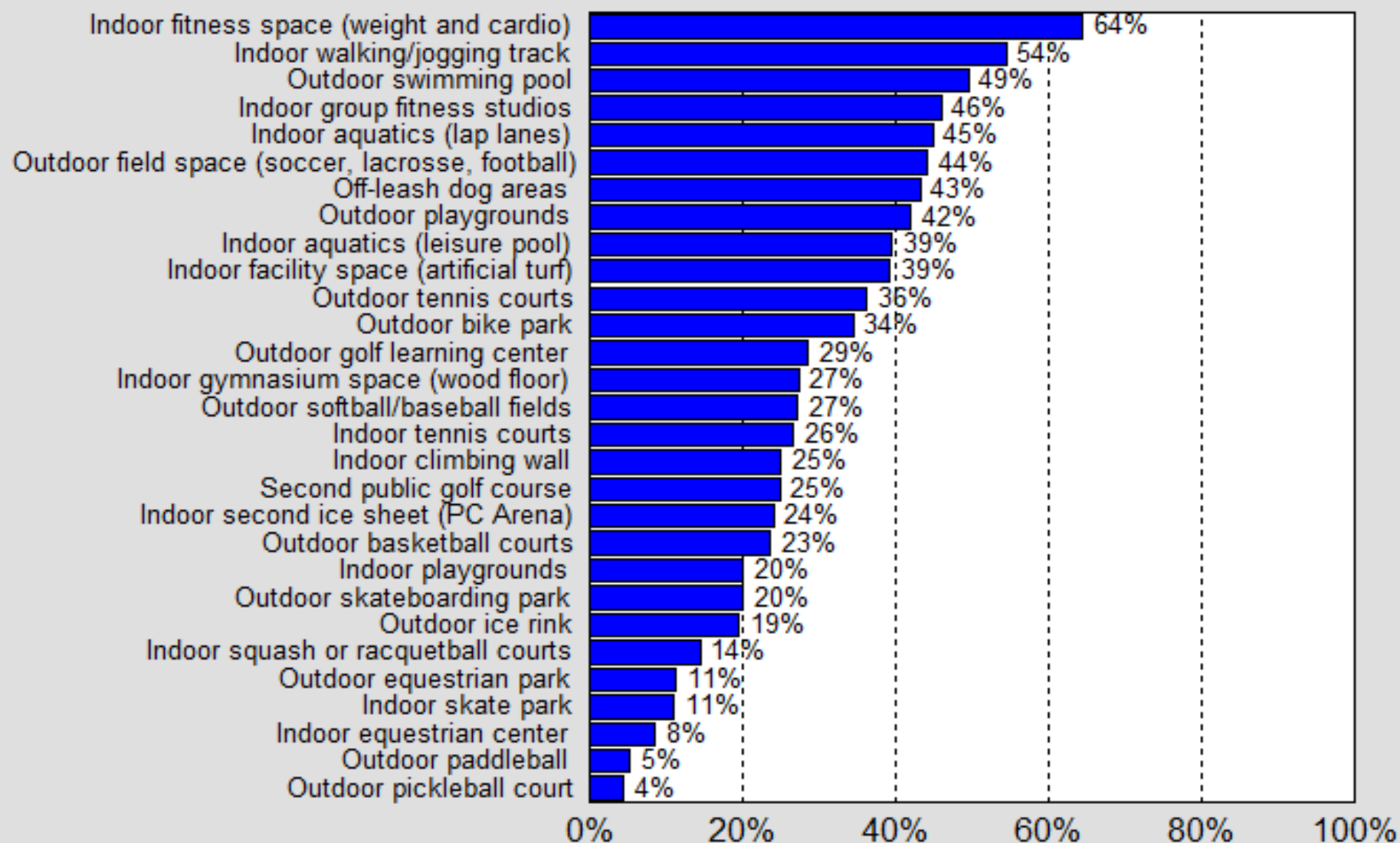




Vision for the “Future” Park City and Snyderville Basin

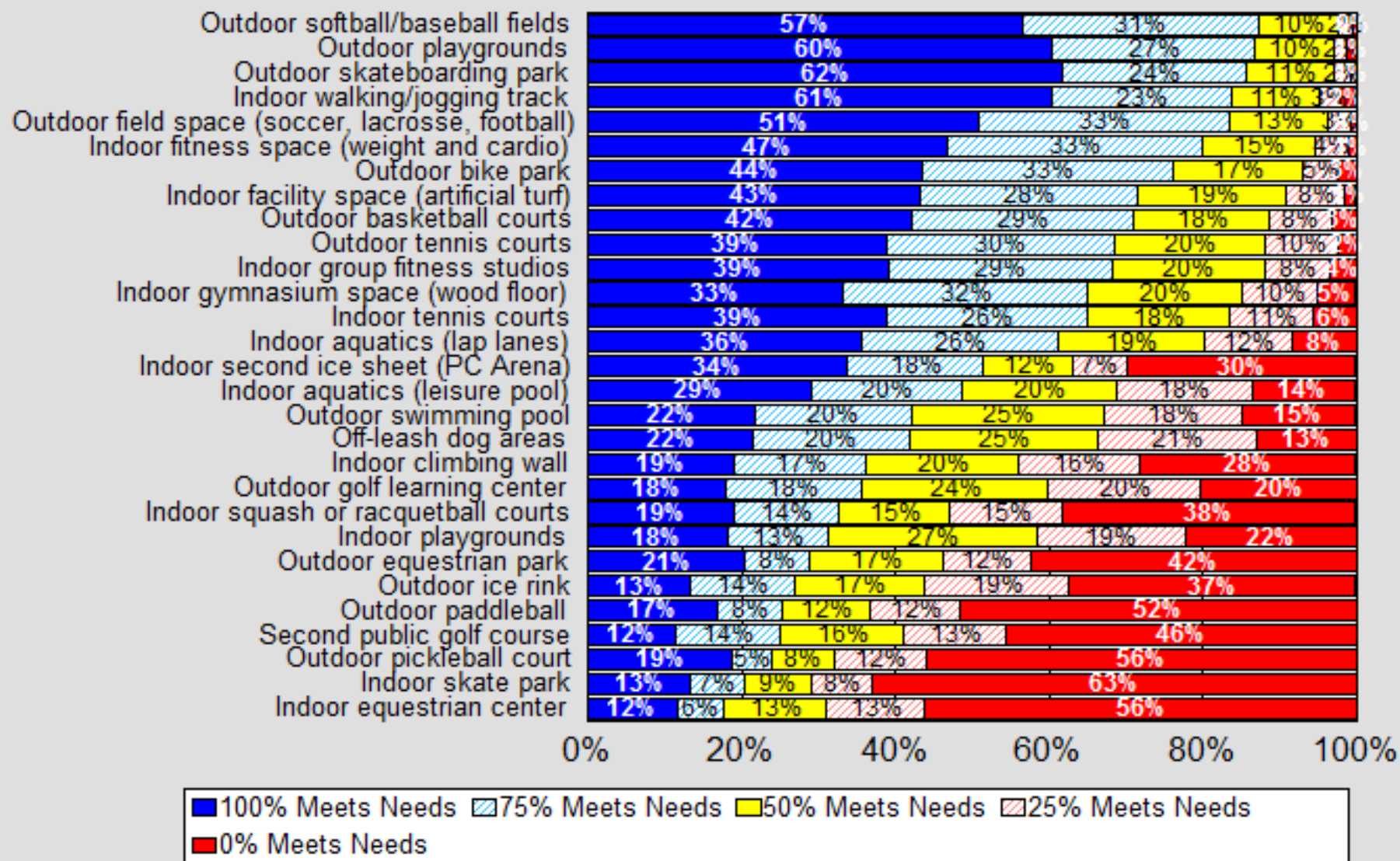
Q12. Recreation FACILITIES That Households Have a Need For

by percentage of respondents (multiple choices could be made)



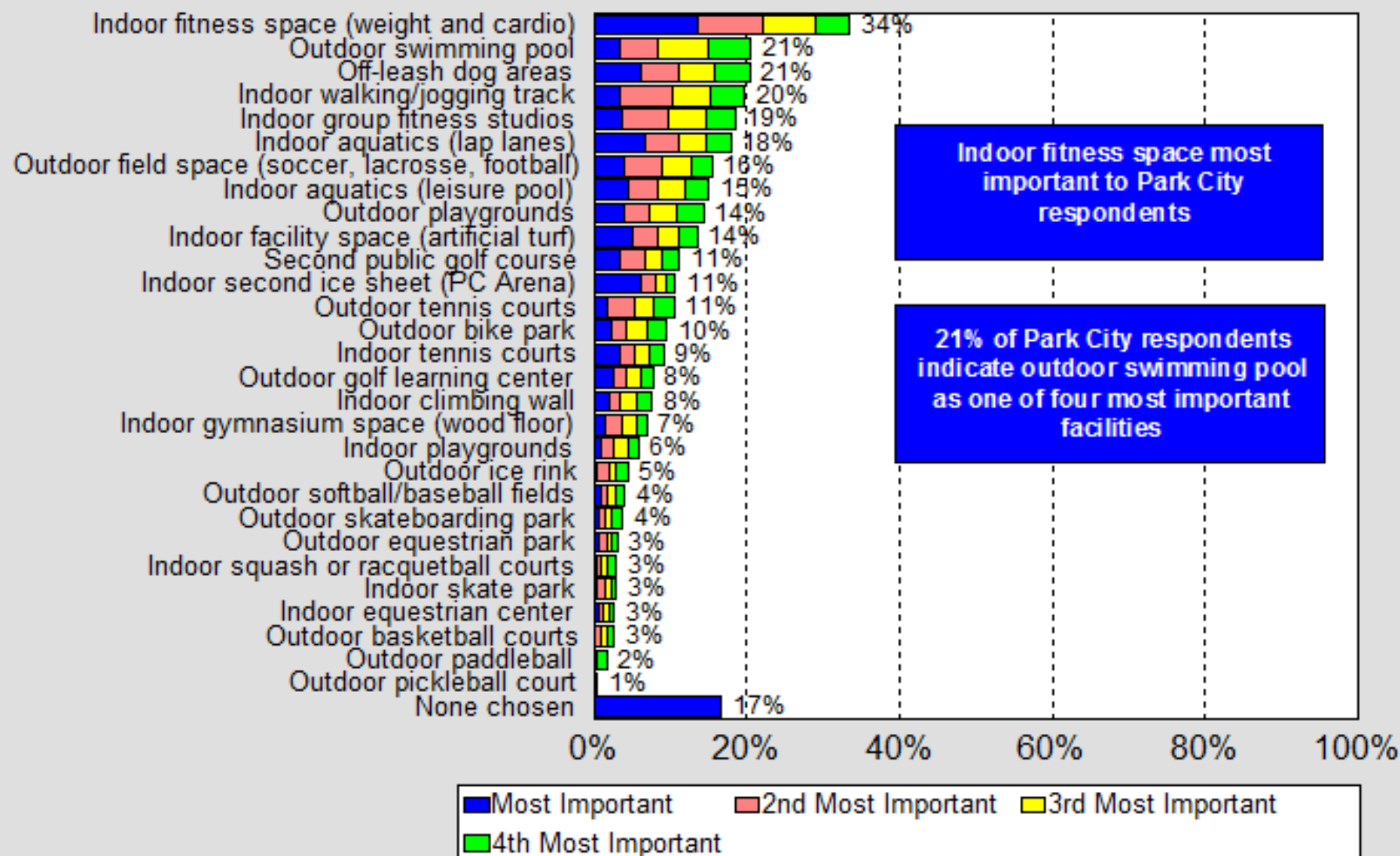
Q12a. How Well Recreation Facilities Meet the Needs of Households

by percentage of respondents with a need for facilities



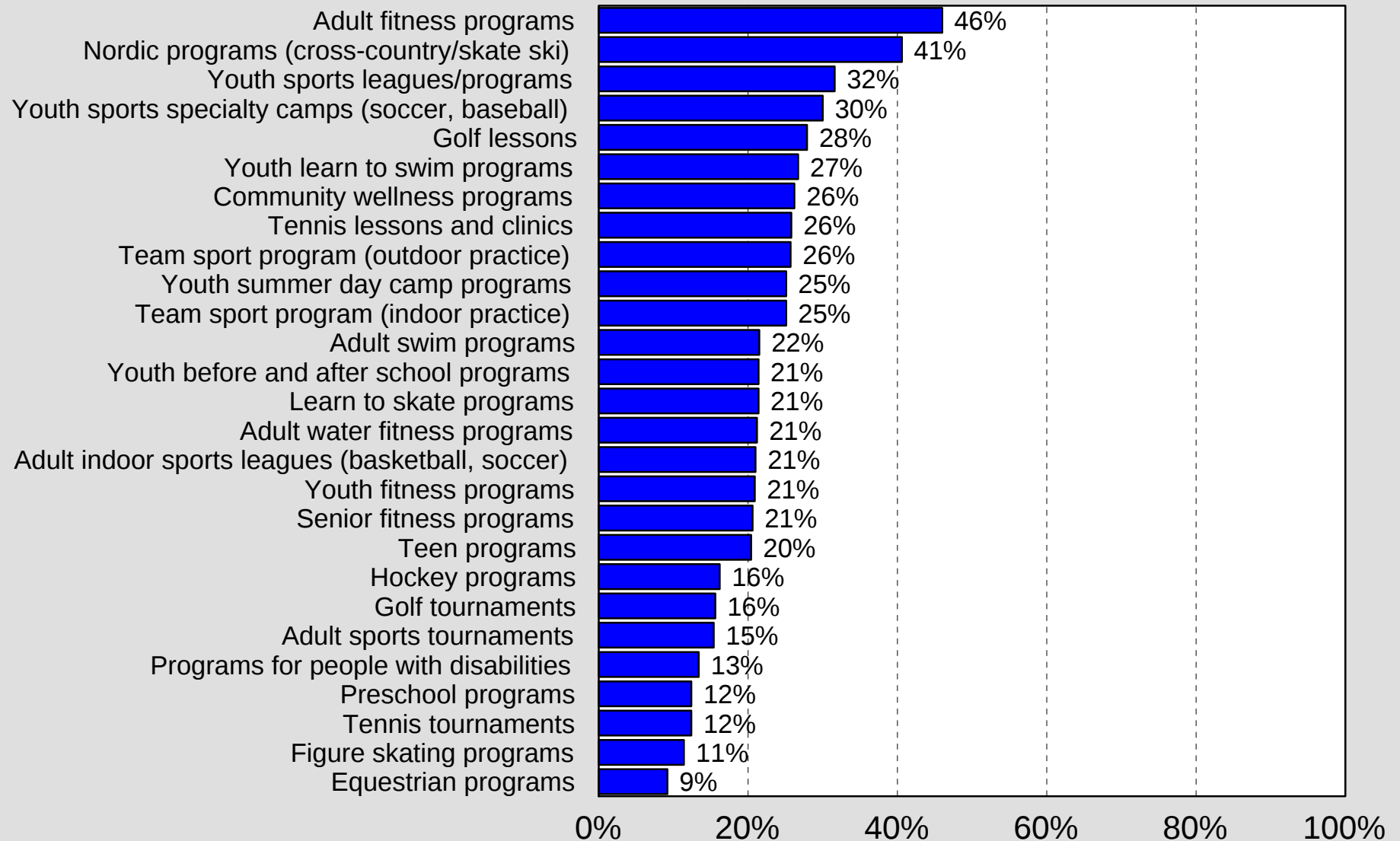
Q13. FOUR Recreation FACILITIES That Are Most Important to Respondent Households

by percentage of respondents who selected the item as one of their top four choices



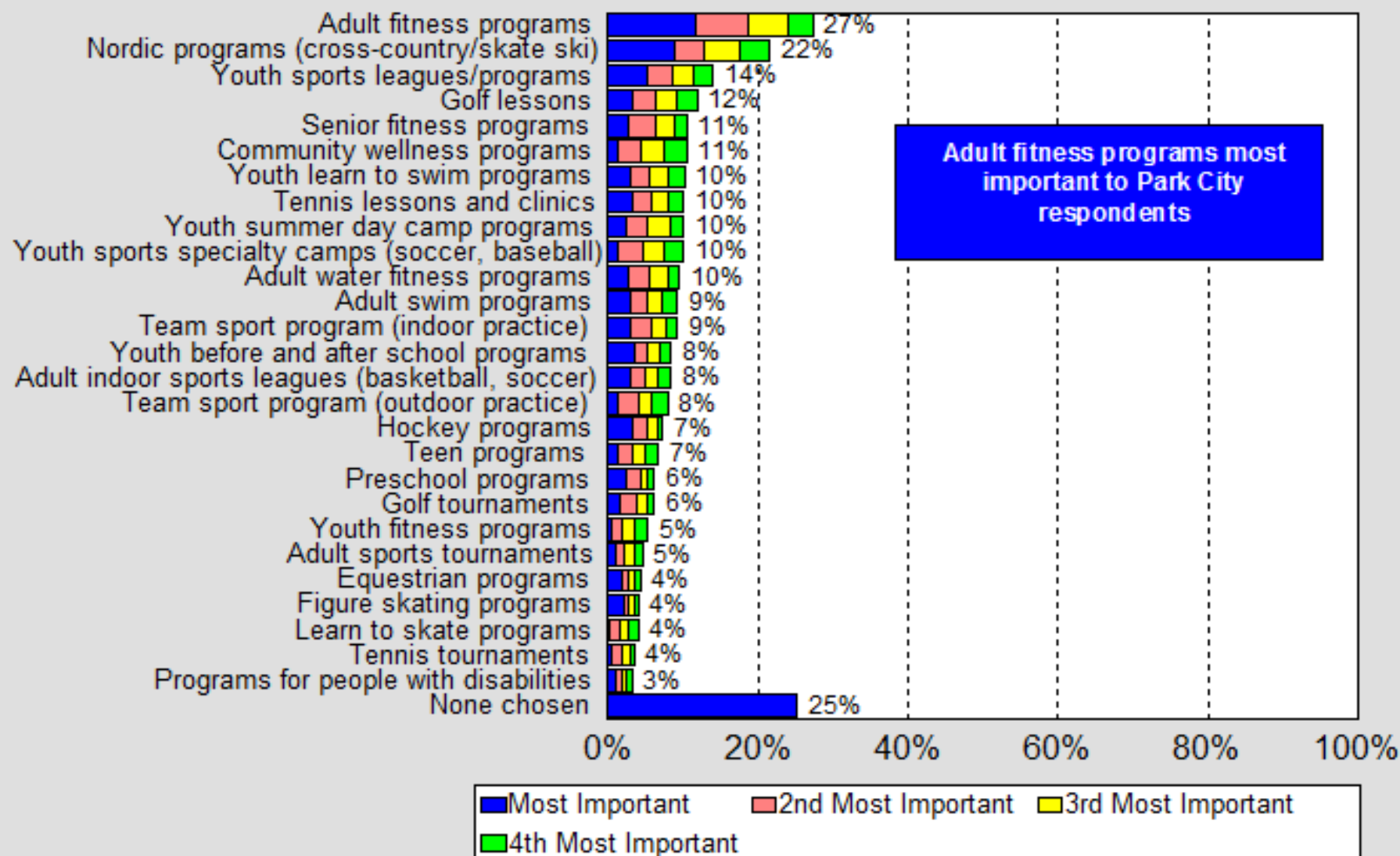
Q14. Recreation PROGRAMS That Households Have a Need For

by percentage of respondents (multiple choices could be made)



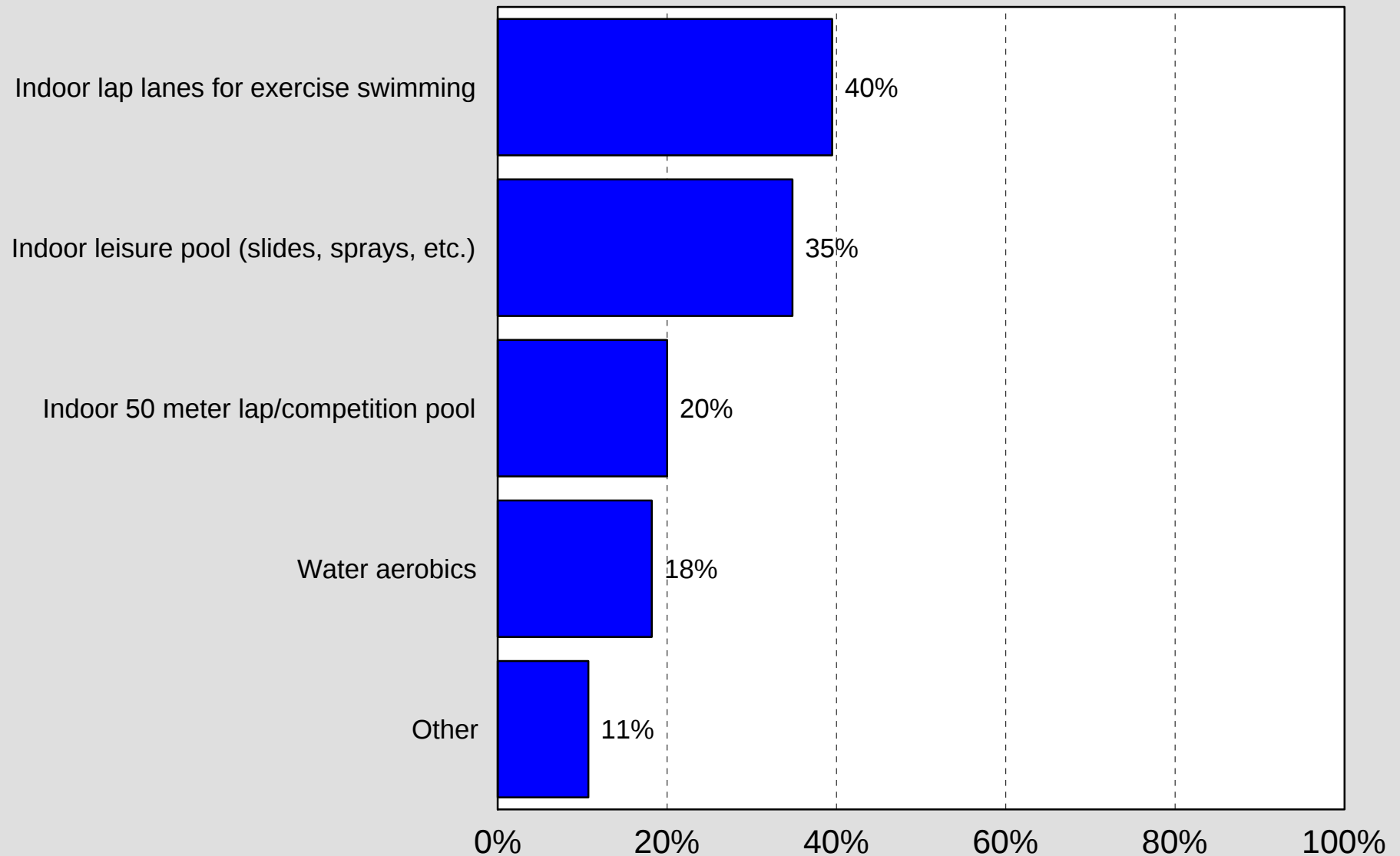
Q15. FOUR Recreation PROGRAMS That Are Most Important to Respondent Households

by percentage of respondents who selected the item as one of their top four choices



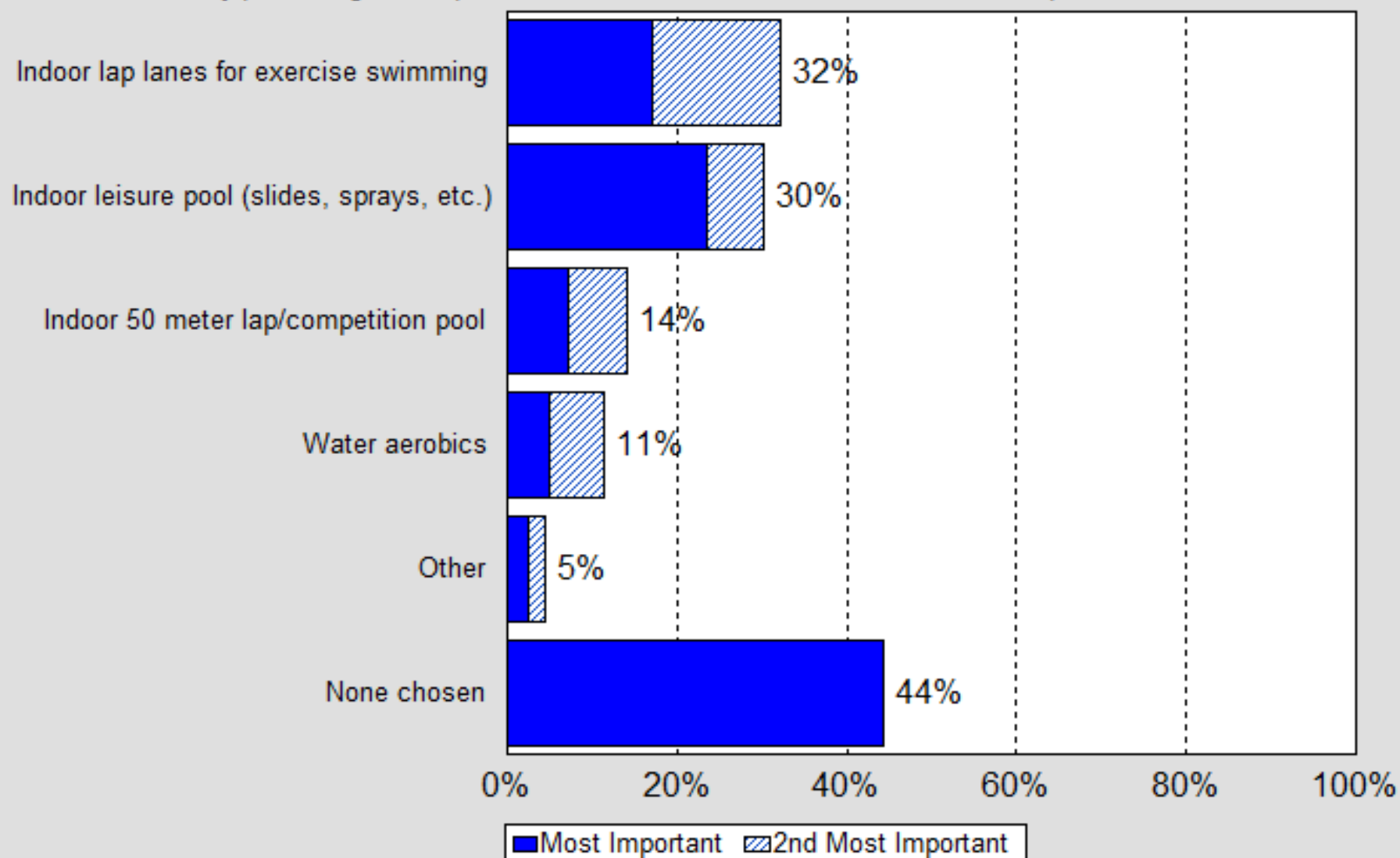
Q26. ALL Amenities That Respondents Would Like at the Park City Aquatic Center

by percentage of respondents (multiple choices could be made)



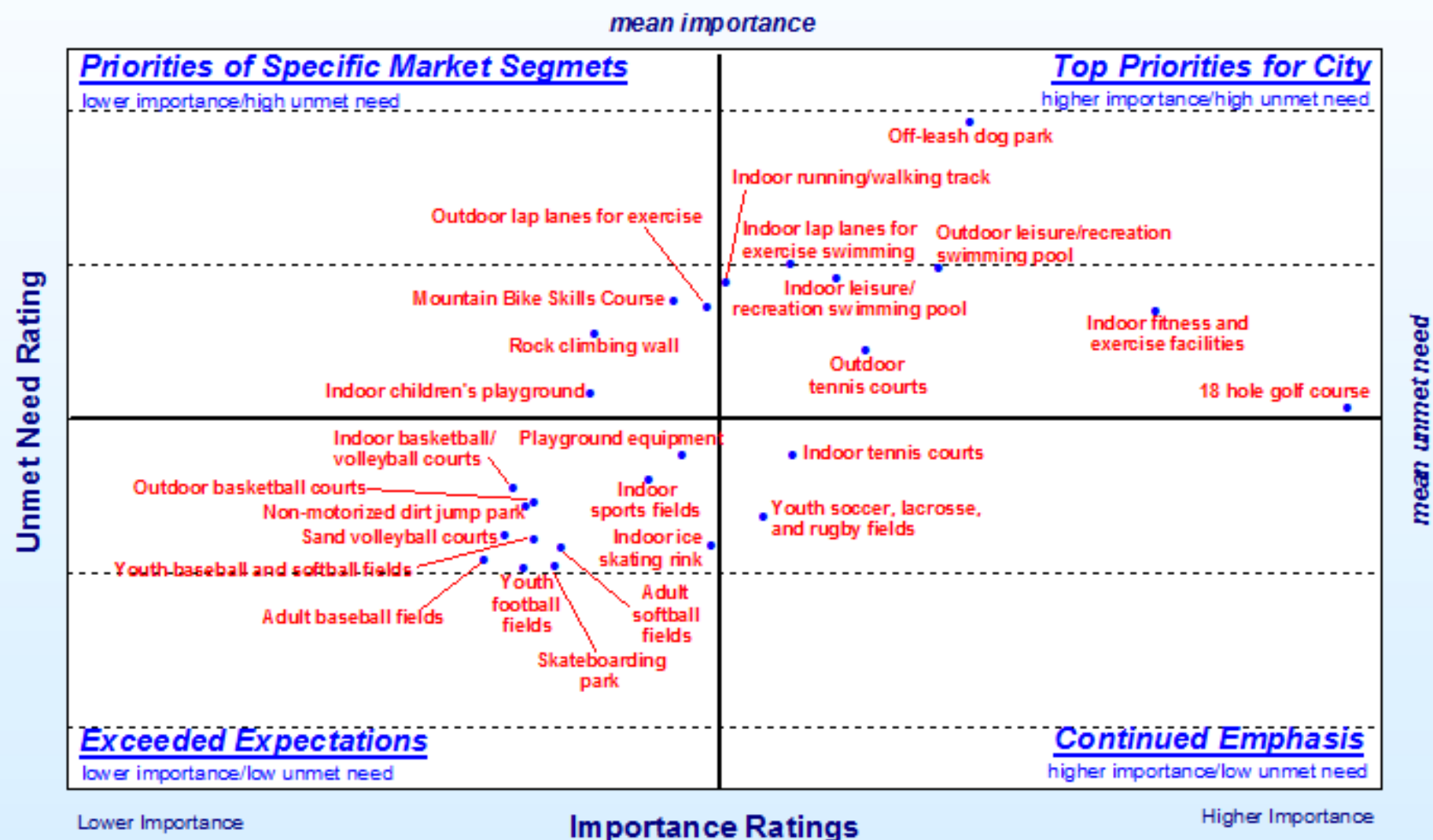
Q27. TWO Expansions/Improvements to EXISTING Program Spaces or Development of NEW Program Spaces That Are Most Important to Households

by percentage of respondents who selected the item as one of their top four choices



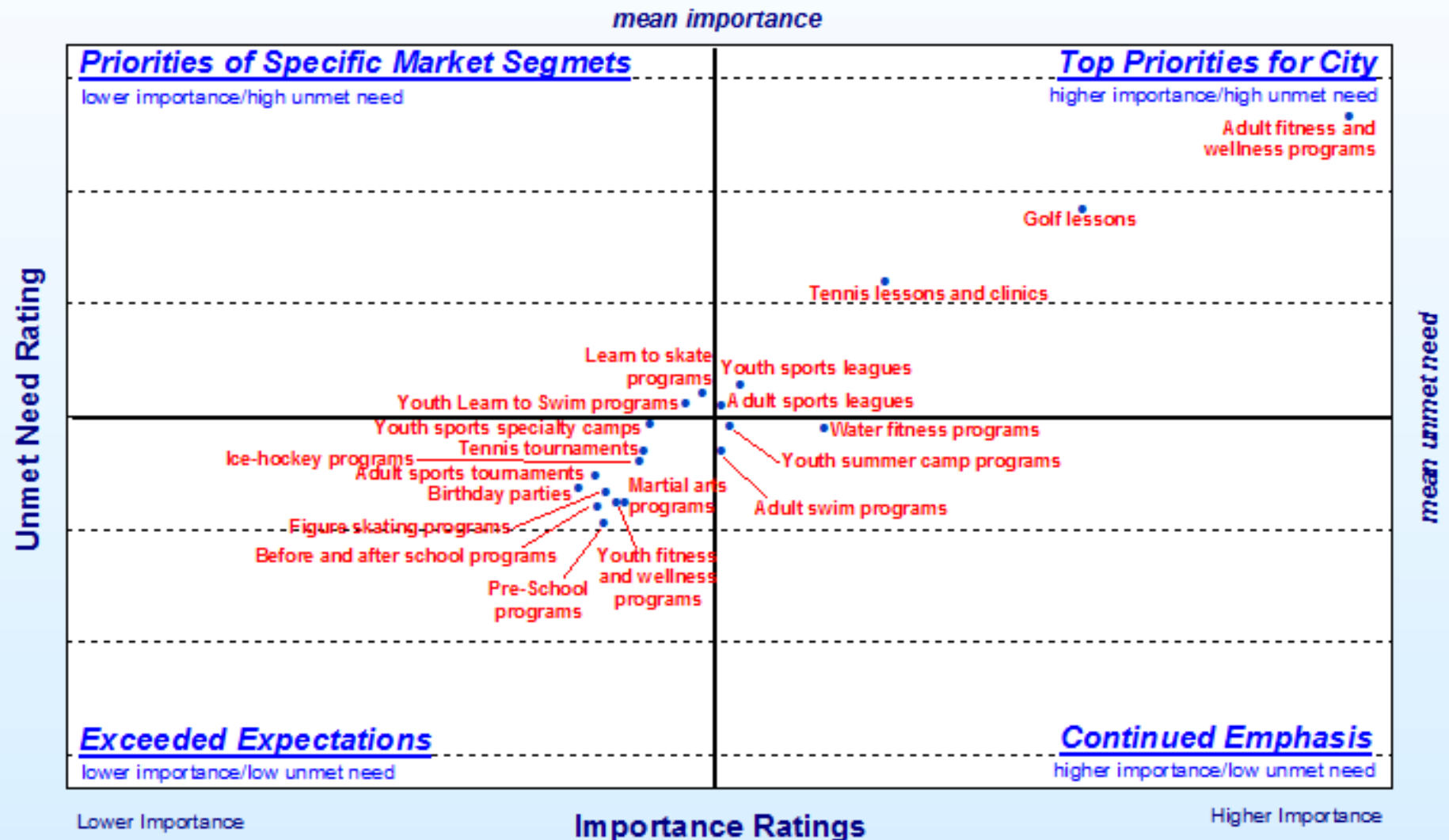
Importance-Unmet Need Assessment Matrix for Park City Parks and Recreation Facilities - 2007

(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)



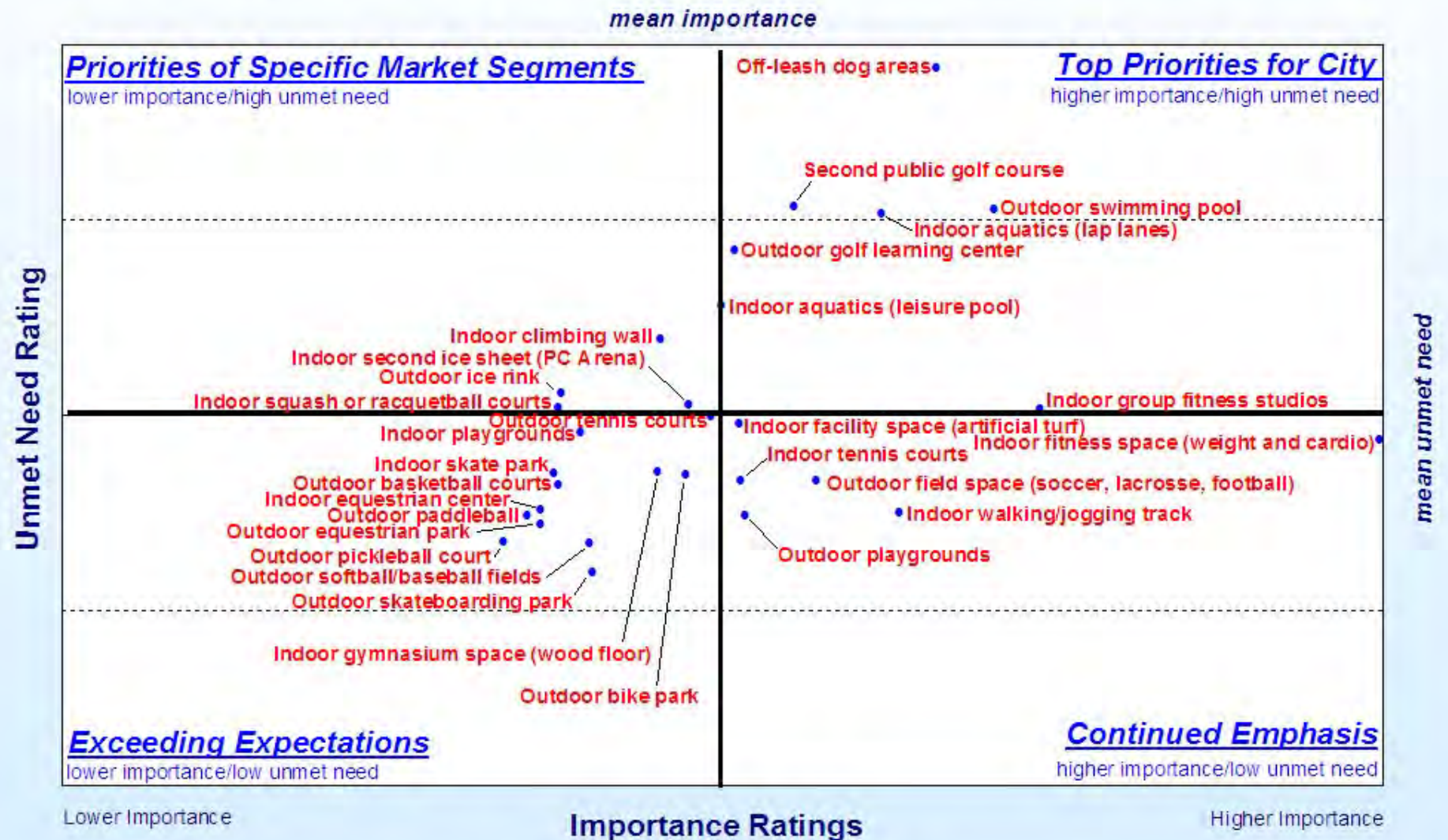
Importance-Unmet Need Assessment Matrix for Park City Recreation Programs - 2007

(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)



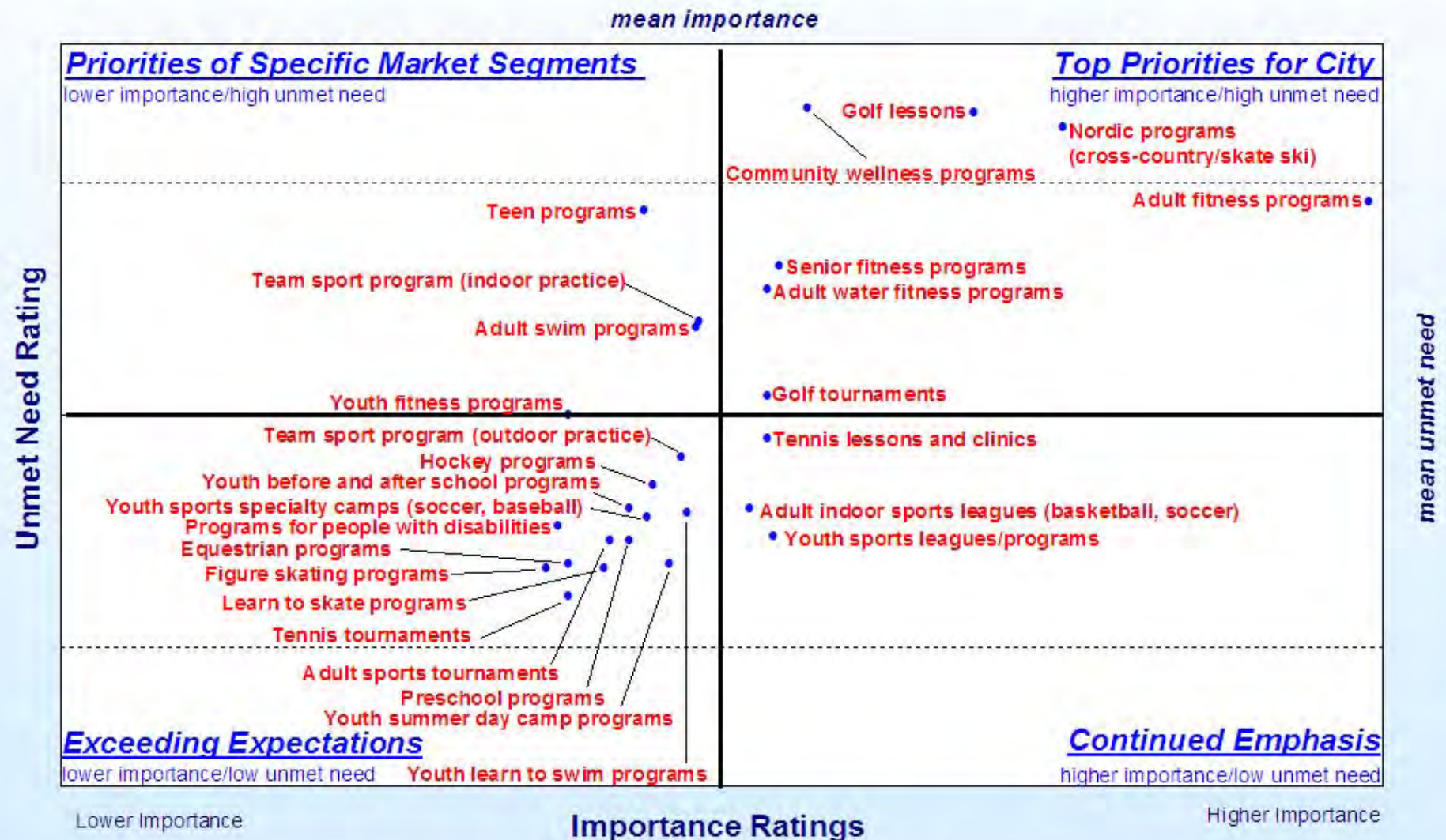
Importance-Unmet Need Assessment Matrix for Park City Parks and Recreation Facilities - 2012

(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)



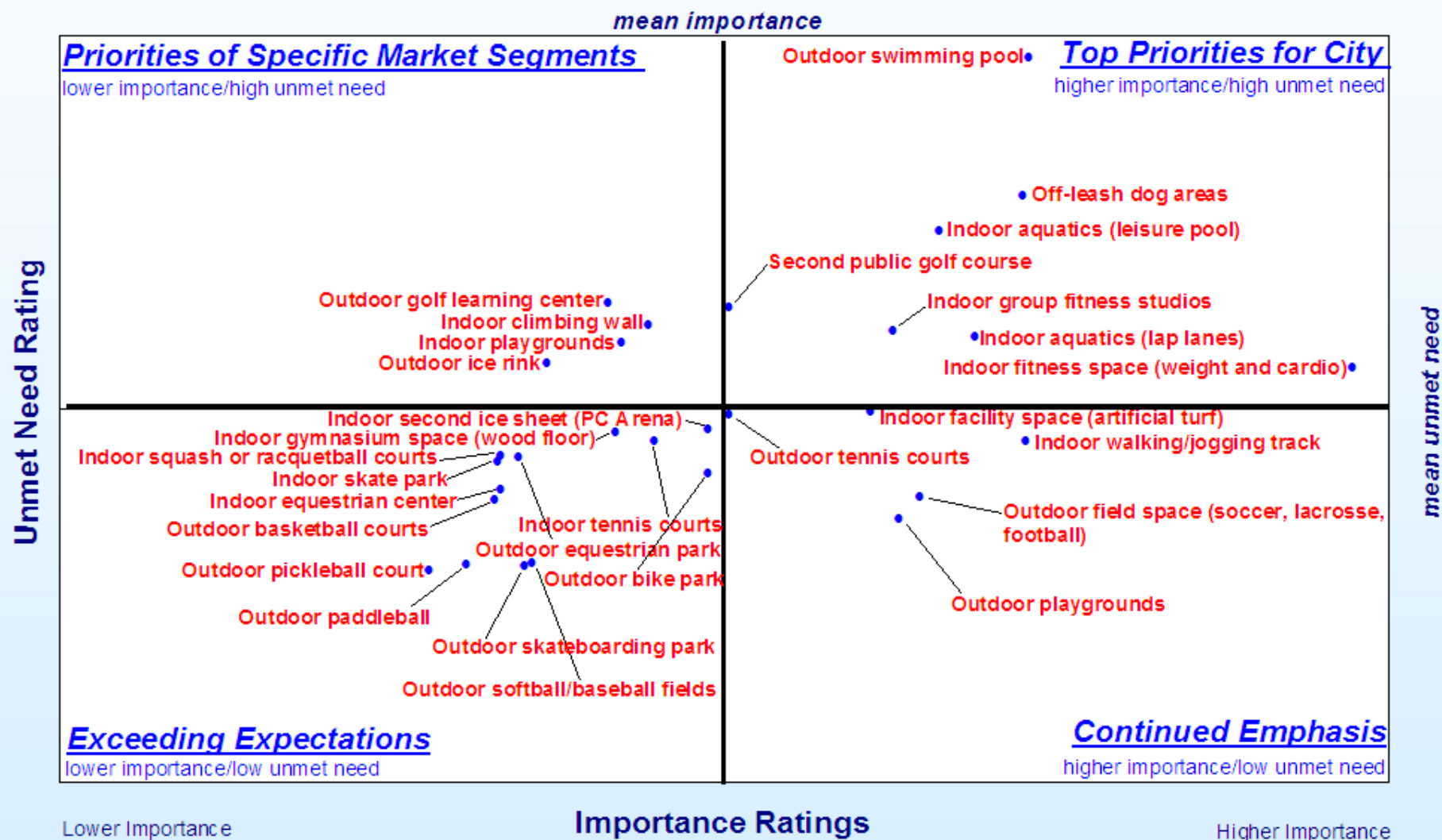
Importance-Unmet Need Assessment Matrix for Park City Recreation Programs - 2012

(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)



Importance-Unmet Need Assessment Matrix for The Snyderville Basin Special Recreation District Parks and Recreation Facilities - 2012

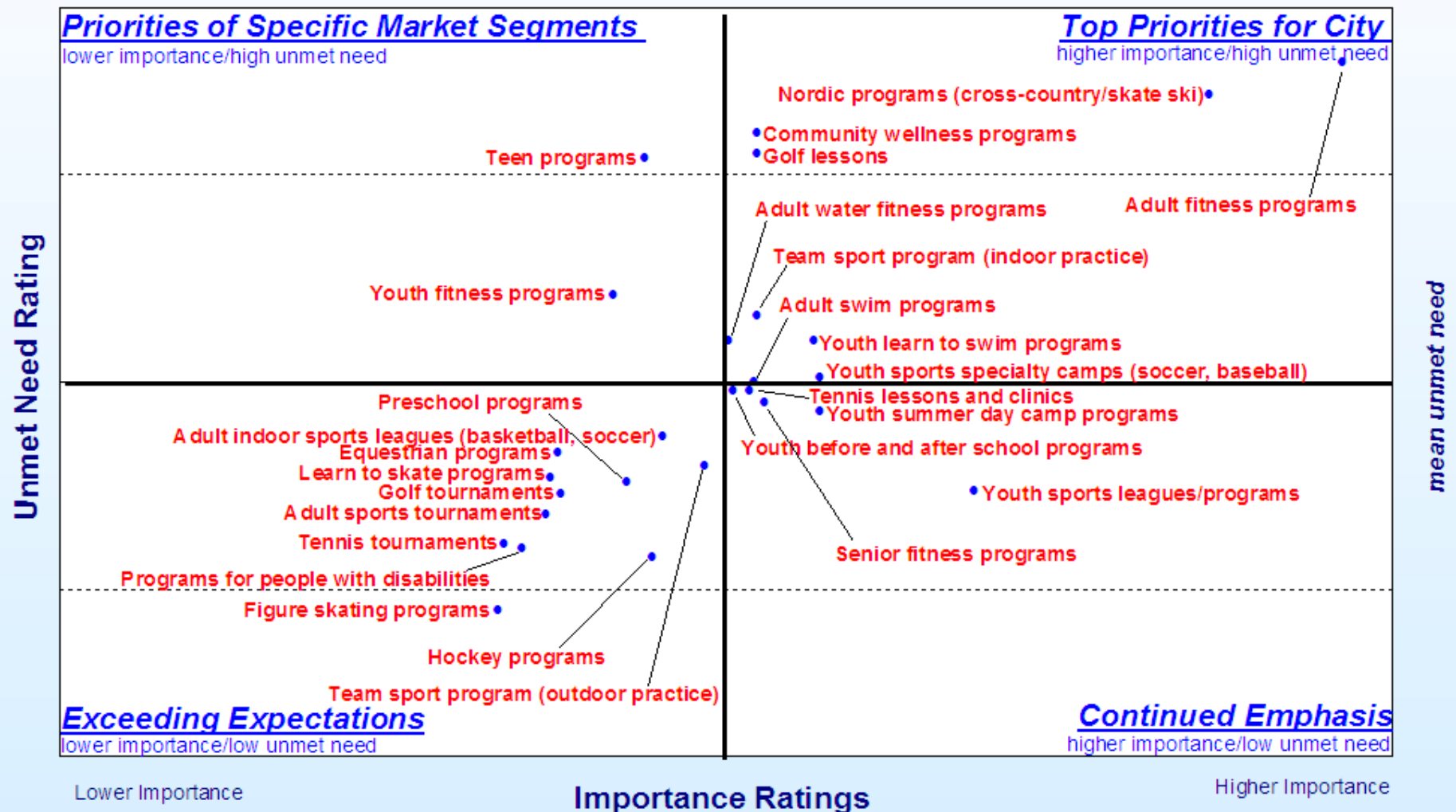
(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)



Importance-Unmet Need Assessment Matrix for The Snyderville Basin Special Recreation District Recreation Programs - 2012

(points on the graph show deviations from the mean importance and unmet need ratings given by respondents to the survey)

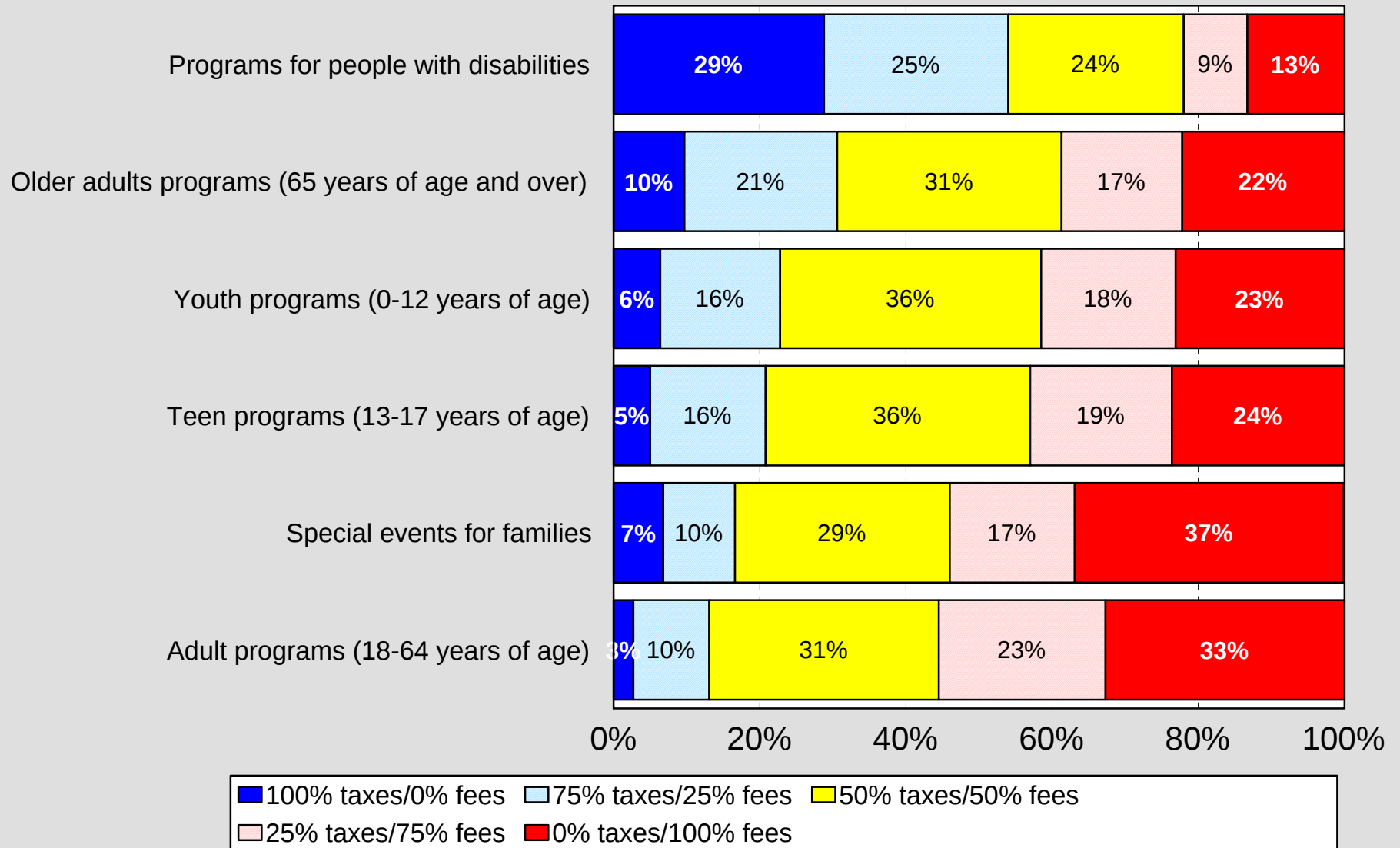
mean importance



Potential Funding for the
“Preferred Future” Park City
and Snyderville Basin Parks
and Recreation System

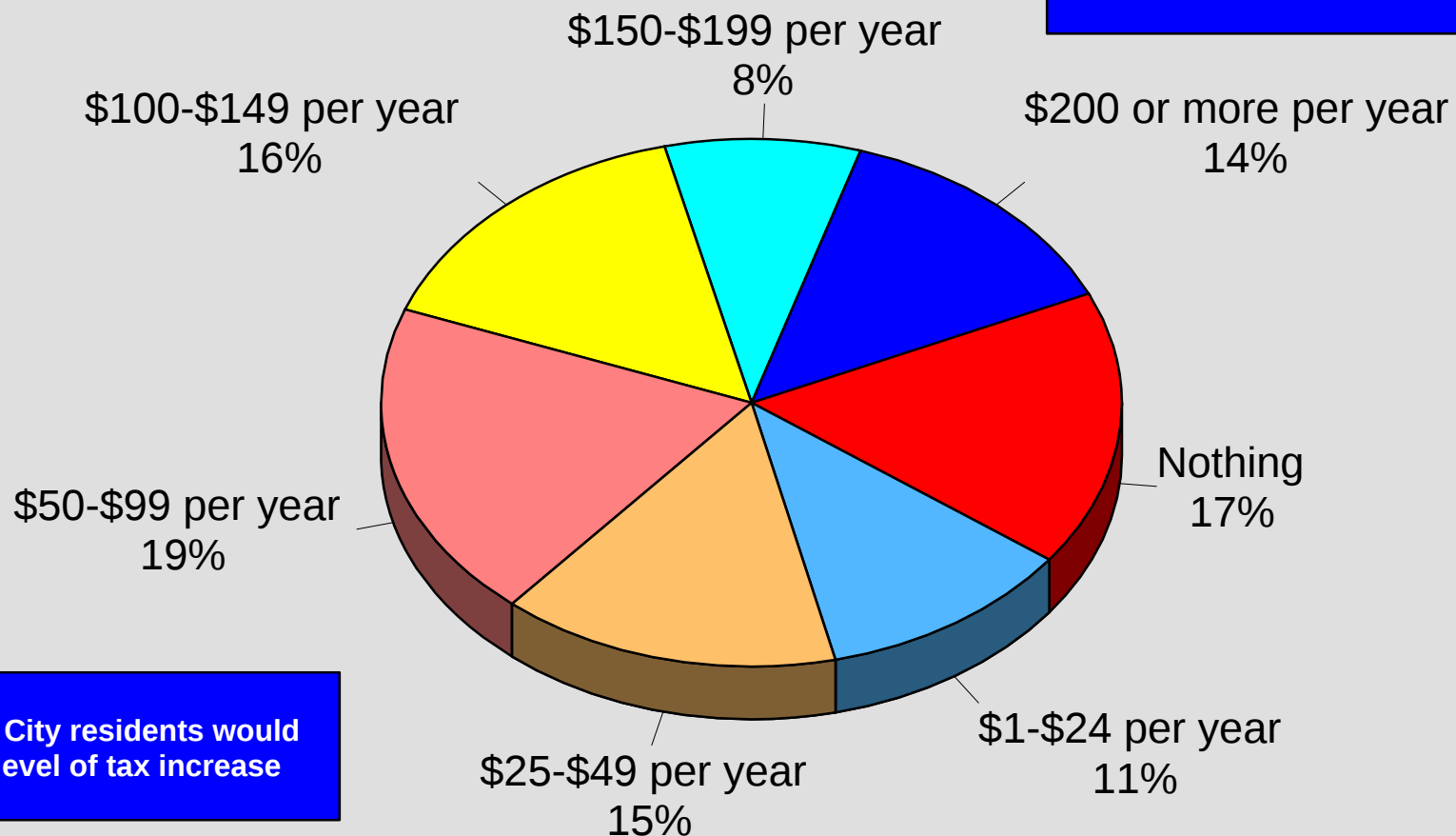
Q16. How Respondent Households Feel the Direct Cost for Offering the Following Programs and Activities Should be Paid

by percentage of respondents



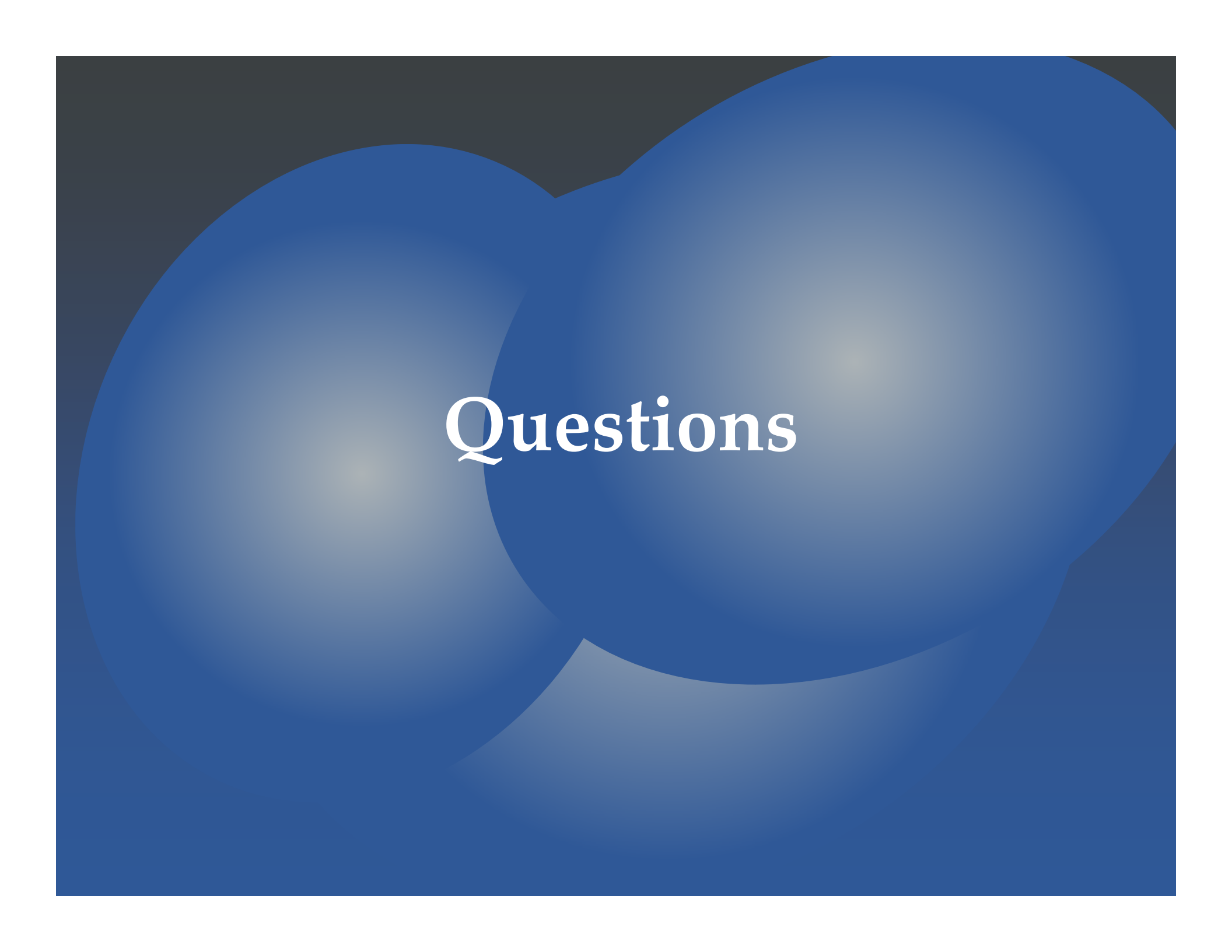
Q28. Maximum Amount of Additional Property Taxes Respondents Are Willing to Pay to Fund Development/Operations of Parks/Facilities

by percentage of respondents



81% of Park City residents would pay some level of tax increase

15% of Park City residents would pay \$200 or more



Questions