PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
JUNE 9, 2011

Present: **Mayor Dana Williams; Council members Alex Butwinski; Joe Kernan; Cindy Matsumoto; Dick Peek; and Liza Simpson**

Tom Bakaly, City Manager; Mark Harington, City Attorney; Bret Howser, Budget Manager; Kathy Lundborg, Water Manager; Nate Rockwood, Budget Analyst; Joan Card, Environmental Manager; Rhoda Stauffer, Affordable Housing Project Manager; ReNae Rezac, Sustainability Analyst; Kent Cashel, Transportation Manager; Diane Foster, Environmental Sustainability Manager; Tyler Poulson, Environmental Sustainability Project Manager

1. Council questions/comments. Liza Simpson congratulated Lori Collett for receiving the award from Government Finance Officers' Association; thanked Rob Lea for his years of service on the Recreation Advisory Board; and requested updates on the Avalanche Soccer Tournament; the historic tunnel next to the Liquor Store; and electronic EDEN billings for water. Alex Butwinski added that the Avalanche Tournament was outstanding and noted the Planning Commission had received an update on the General Plan. Mayor Williams agreed that the Avalanche Tournament was an amazing event and he received many compliments on our fields and facilities. He also participated in the Rail Trail Event. He relayed input from business owners in Prospector Square and Ironhorse District who had been approached by Comcast to provide services; however, there was no infrastructure to support those services.

2. Water Fund Budget and outstanding budget issues. Nate Rockwood, Budget Analyst, and Kathy Lundborg, Water Manager, discussed water fees, which were included in the Fee Resolution. The Water Fund is in flux between several different options and Staff will submit final options at the next meeting. Staff stated the most cost effective method to accomplish the City's water needs, based on the Water Fund Model, requires a fee increase of 12% to cover capital and operating costs of the fund. The increase is primarily needed to cover State and Federally mandated projects required to meet EPA regulations.

Kathy Lundborg explained that both the Prospector Drain and Judge Tunnel projects were federally mandated projects. Staff has identified the worst-case scenario because we do not yet know what the projects will entail; however, the projects should be better defined by the next fiscal year. She emphasized the water fee increase was not related to growth and was the result of new federal regulations being applied to existing water sources.

As a clarification to Prospector Drain and Soils Repository costs coming from water service fees, Manager Bakaly explained there were operations and treatment issues involved, and they were funded from both water and the general fund. Soils from both the Boothill Transmission Line and Bonanza Project were moved to the soils repository. Joan Card clarified that EPA designated the Prospector Drain as a point source and has required the City to clean it up under the Clean Water Act. Based on past studies and current work being performed by URS, we suspect it is leaking into shallow ground water and coming out the drain.

Council and Staff briefly discussed whether incremental pricing had an impact on conservation efforts. Many people are willing to pay higher fees in order to have grass. Staff is confident the new metering system will aid water management efforts.

Nate Rockwood also noted that staff had changed Recreation Fees as directed by Council in a previous meeting.

3. Elected statutory officer compensation ordinance. Budget Officer Bret Howser reported that Staff had prepared additional information regarding the Elected and Statutory Officer Compensation Ordinance based on Council's direction to return with further analysis. Through a PowerPoint presentation, he illustrated the history of Council Compensation since 2002, which totaled 7.8%. He noted that Council deferred their raises last year and placed the funds in their Meetings and Conferences budget.

Mr. Howser explained potential market adjustment grid in the Staff Report was based on the top 2-6 comparison cities of the 2011 benchmarking data. He noted the result would have a zero sum budget impact on the Council budget.

Council members discussed the compensation benchmark reports, comparing the 2009 data with 2011 data. Joe Kernan suggested that they combine salaries and benefits and refer to council compensation a total salary. Council members commented that some members of the public may be able to run for office if compensation was commensurate with the amount of work that goes with the job. They all believed an increase at this point was justified because they had deferred increases in the past; they supported using the 2009 Data and increasing total compensation value to the average of the top 2-6 benchmarked cities. Council members concurred with setting Manager and Attorney compensation at 5% below the level of the top five cities using 2009 data.

4. Senior Strategic Plan. Rhoda Stauffer, Affordable Housing Project Manager, introduced members of the Senior Issues Working Group who were present: Carma Burns, Linda Morrison, Paul Wisniewski, Carlene Gardner and Dan Schweikert, and Anita Lewis.

Ms. Stauffer explained that Council directed Staff to conduct a survey of senior issues at the 2009 Council Visioning Session and Staff reported on the survey results at the 2010 Visioning. A working group, composed of representatives from Summit County, Park City, Summit County Health Department, Mountainlands Association of Governments Aging Services, the three Senior Centers in Summit County and Park City, and a local physician's office serving many seniors, has been meeting to address the issues. The group reviewed findings of the survey and compiled lists of existing program and services, and framed goals to meet the gaps in services and programs.

At this point, Staff is seeking input from Council on the goals, objectives, and strategies formulated by the working group before moving on to set timelines, next steps and assignments. This information will also be presented to the Summit Count Council for their input.

Sustainability Analyst ReNae Rezac explained that Goal I Information Dissemination was the first of three key issues that were identified through the citizens' survey and the group's objective is to ensure efficiency in communications efforts. Goal II Program Participation focuses on expansion of programs and service options. They found that only 10% of Summit

County senior citizens utilize existing senior programs. Goals III and IV focus on “Age-in-Place” Programs and Housing Programs and the exploration of options to find a fit for seniors in Summit County and Park City. The objective of Goal V Transportation is to increase and improve transportation assistance options.

Anita Lewis thanked Council for moving forward with the Strategic Plan and for including Summit County in the discussions. She pointed out that most people did not understand the City/County boundaries and they appreciate being involved in this endeavor.

Council members supported the efforts of the group and encouraged them to move forward.

5. City Fleet Fuel Strategy
Diane Foster, Environmental Sustainability Manager; Kent Cashel, Transportation Manager; and Tyler Poulson, Environmental Sustainability Project Manager were present for the discussion. Diane Foster requested discussion and direction the three topics presented in the Staff Report.

Public Electric Vehicle Charging Stations in Park City. Diane Foster explained staff incorporated a cross-departmental approach to understand the breadth of the challenge in providing EV infrastructure. There are three types of charging stations, two of which exist currently: Level 1 = eight to 20 hours, plug into normal 120 volt AC socket; Level 2 = 3 to 8 hours, plug into 240 volt AC plug, requires special equipment. EV infrastructure is in its infancy. Most installations are being supported by US Department of Energy grants. The staff team identified several options ranging from continuing with the grant application and working with Utah Clean Cities and other Utah communities to develop an EV infrastructure plan fur Utah, including Park City; developing a plan to install one or two free Level 1 municipal charging stations in China Bridge; or developing a plan to install one or two free Level 2 municipal charging stations in China Bridge.

Liza Simpson requested an evaluation of what might be required to install Level 1 stations in China Bridge, which could be also used to supply electricity for special events. She encouraged having multiple outlets on top of China Bridge. Council Members directed Staff to pursue option 1, with the addition of researching special electrical needs to the scope. Staff indicated they would conduct further research into costs to the City, how it would increase the City’s carbon footprint because it would not include a charge card, but not go so far as to identify every possible issue.

Electric Trolley Project. Kent Cashel explained the City had entered into a Letter of Intent with Utah State University’s Energy Dynamics Lab to use the City’s trolley as a demonstration project and had pledged $140,000 funds. No funds have been expended, and none will be spent without additional Council approval. He explained there had been some operational issues which resulted in the recommended change in direction. Operational requirements of the current technology would require a 15-minute dwell time at the Transit station for charging, which would result in a 25% reduction in frequency, or necessitate two trolleys running concurrently, significantly increasing operating costs.

Diane Foster noted that EDL would still like to partner with Park City Municipal and Staff believes it is in the City’s interest to remain committed to our good relationship. She reviewed parameters of the revised project proposal, which involve a change to a market-ready EV automobile which could be used as a fleet vehicle; charging method to utilize a flat charging pad; educational signage; financial support from funding that was previously committed, parameters of which would be presented to Council before any money was spent. If Council concurs, the project would continue with very limited staff time. This would provide the engineering team at USU and the Energy Dynamics Lab with learning and provides promotion for this technology, while achieving Council Goals. Mayor Williams encouraged Staff to look at using solar power for the charging system. Liza Simpson suggested that the truck used for watering flower baskets on Main Street would be a good candidate for this project. Council directed Staff to pursue Option 3 and to continue the partnership, maintain the project funding, and return to Council at a later date regarding a revised project and recommended modification to the Letter of Intent.

Public Transit Fuel Strategy – Diane Foster explained that during 2009 Visioning, Council directed staff to monitor new developments in alternative fuels and technology and to keep them informed. Staff has received input from individuals in the County who expressed a desire to move the fleet to Compressed Natural Gas (CNG). In addition, Salt Lake City is planning a test CNG program with their bus system. The City has been running on bio-diesel mixture for the past five years and in the warmer months, 20% of the fuel is biodiesel, while in the winter the percentage is reduced to 5% to avoid gelling.

Staff outlined main concerns with moving the City's fleet to CNG or conducting a pilot program at this time: program price would be too high; fueling infrastructure is in $2.5 to 3 million range; price of CNG likely to increase significantly; CNG will never be a carbon-free solution; our bus replacement schedule doesn't allow for a reasonable test; natural gas retrieval from the ground utilizes chemicals harmful to human health; and, fuel technology is changing very rapidly. Ms. Foster noted that making a wholesale commitment to this would preclude Park City from changing to other technologies such as electric buses.

Liza Simpson referred to the food for fuel debate and asked when in the future we might expect advances in bio fuels that may lead to sharp declines in food for fuels and improve greenhouse gas (GHG) emissions. Tyler Poulson responded an example of that would be algae fuel as a bio fuel, which was a few years out. Mayor Williams mentioned certain grains that don't go into the food chain, i.e., switch grass. Councilor Simpson desired a pointed discussion about the pros and cons between the two options. Before making the decision to remain on the bio fuels program, or returning to diesel, she wanted more information. Council members advised Staff to pursue Option 2 and continue to maintain the current Council-directed strategy of monitoring new developments in alternative fuels and maintain current bio-diesel mix in the bus system.

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JUNE 9, 2011

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6:00 p.m. at the Marsac Municipal Building on Thursday, June 9, 2011. Members in attendance were Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Lori Collett, Finance Manager; Bret Howser, Budget Officer.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Liza Simpson congratulated Lori Collett, Finance Manager and the Finance Department and City Manager, for receiving a Certificate of Achievement for Excellence in Financial Reporting for the CAFIR report, which the Comprehensive Annual Financial Report. She also thanked Rob Lea for his many years of service on Recreation Advisory Board.

III PUBLIC INPUT *(Any matter of City business not scheduled on agenda)*

Robert Moyer, sponsor and financial underwriter of the Avalanche Tournament, expressed appreciation to the City. He stated they overcame many obstacles to hold the event in Park City and it was a success.

IV WORK SESSION NOTES AND MINUTES OF MEETING OF MAY 26, 2011

Liza Simpson, "I move to approve the work session notes and minutes of May 26, 2011 as written. Joe Kernan seconded. Motion unanimously carried.

V RESIGNATIONS AND APPOINTMENTS

1. Consideration of the appointment of two Planning Commission members to fill unexpired terms to July 2013 and July 2012

Dick Peek, "I moved to appoint Nan Worel to fill an unexpired term on the Planning Commission to July 2012 and Jack Thomas to fill an unexpired term on the Planning Commission to 2013." Alex Butwinski seconded. Motion unanimously carried.

2. Consideration of the appointment of Patricia Ball, Marlene Ligare and Suzette Lamb Robarge to the Library Board for terms expiring July 2014

Cindy Matsumoto, "I moved to appoint Patricia Ball, Marlene Ligare and Suzette Lamb Robarge to the Library Board for terms expiring July 2014". Joe Kernan seconded. Motion unanimously carried.

VI CONSENT AGENDA *(Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon under "Additional Discussion – Agenda Items")*

Alex Butwinski, "I moved to approve the Consent Agenda, Items 1, 2, and 3." Liza Simpson seconded. Motion unanimously carried.

1. Consideration of a Resolution supporting the Road Respect Campaign in Park City, Utah

2. Consideration of a Resolution authorizing the City Manager to waive building related fees for renewable energy projects in 2011

3. Consideration of the award of a banking services contract to Zions Bank, in a form approved by the City Attorney

VII NEW BUSINESS *(New items with presentations and/or anticipated detailed discussions)*

1. Consideration of a Resolution amending Section 1, Construction and Development related fees; Section 2, Water Fees, Section 8, Recreation Services and Facility Rental Fees; Section 9, Ice Arena and fields Rental Fee Schedule and replacing and repealing Resolution No. 13-10 in its entirety – City Manager Bakaly stated Staff had presented the resolution for discussion during work session today and last week. The Mayor opened the public hearing. There was no input. Liza Simpson, "I move approval of a Resolution amending Section 1, Construction and Development related fees; Section 2, Water Fees; Section 8, Recreation Services and Facility Rental Fees; Section 9, Ice Arena and Fields Rental Fee Schedule and replacing and repealing Resolution No. 13-10 in its entirety". Cindy Matsumoto seconded. Motion unanimously carried.

2. Consideration of a Resolution adopting a final revised budget for fiscal year 2011 and the budget for fiscal year 2012 for Park City Municipal Corporation and its related agencies - Mayor Williams opened the public hearing. There was no input. Cindy Matsumoto, "I move to continue the hearing until June 16, 2011". Liza Simpson seconded. Motion unanimously carried.

VIII ADDITIONAL DISCUSSION – AGENDA ITEMS

There was none.

IX ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION
The City Council met in closed session at 2:30 p.m. Members in attendance were Mayor Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Thomas Eddington, Planning Director; Phyllis Robinson, Public Affairs Manager; Jonathan Weidenhamer, Economic Development Manager; Michael Kovacs, Assistant City Manager. Alex Butwinski, "I move to close the meeting to discuss property and litigation". Liza Simpson seconded. Motion carried unanimously. The meeting opened at 4:00 p.m. Cindy Matsumoto, "I move to open the meeting". Alex Butwinski seconded. Motion unanimously carried.

The City Council reconvened in closed session at the adjournment of the regular meeting. Members in attendance were Mayor Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Jonathan Weidenhamer, Economic Development Manager; and Phyllis Robinson, Public Affairs Manager. Alex Butwinski, "I move to close the meeting to discuss property and litigation". Cindy Matsumoto seconded. Motion carried unanimously. The meeting opened at approximately 8:30 p.m. Joe Kernan, "I move to open the meeting". Cindy Matsumoto seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Sharon Bauman, Deputy City Recorder

PARK CITY SUMMIT COUNTY UTAH CORPORATE Seal MARCH 1, 1884

Sharon C Bauman

Sharon C. Bauman CMC, Deputy City Recorder