PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
JUNE 19, 2008

Present: **Mayor Dana Williams; Council members Candace Erickson; Roger Harlan; Jim Hier; Joe Kernan; and Liza Simpson**

Tom Bakaly, City Manager; Mark Harrington, City Attorney

Park City Ice Arena staff: Stacey Noonan, Manager; Debbie Modrovsky, Hockey, Erika Roberts, Skating, Kirsten Furr, Front Desk, Chanz Skeffington, Operations, Jason Glidden, Marketing, and Jon Pistey, Operations; Kent Cashel, Deputy Public Works Director

Chris Chestnut, UTA

1. Council questions/comments. Liza Simpson commented on a Historic Preservation Board meeting where the Historic District Guidelines were introduced to the public. Joe Kernan welcomed the International Mountain Biking Association to Park City. Roger Harlan reported that the Library has mailed a survey to residents to assess needs and demands for the future. Candace Erickson addressed upcoming state legislation and described transportation-related, affordable housing and alcohol sale issues. Jim Hier reported on the HMBA meeting, and competing fund-raisers which may impact the Peace House. He also attended a Ski Utah meeting where it was pointed out that the nation went over the 60 million skier days this season, the Rocky Mountain numbers increased by 2.3% and Utah by 4.3%. Mayor Williams relayed that the Governor opened the IMBA international event with very complimentary words about our community. He stated that he has received complaints from hikers about no parking in the cul-de-sac in Iron Canyon and believed Council may have to revisit prohibiting parking on public streets. The Mayor added that the memorial service for Nick Badami was very nice and well attended.

2. Year in review – Park City Ice Arena. Stacey Noonan thanked Council for its support over the past two years and introduced the rink team. She stated that the last year has been spent on building events, programs and relationships with user groups and clubs. The Marketing Events Coordinator position, approved last year, provides the team with a broader reach to meet community needs by hosting events supporting economic development. She is working with Diane Foster on solar and wind applications and an energy audit of the building.

Jon Pistey spoke about electrical and leak problems and issues with the quality of ice because the resurfacer was broken down. He discussed purchasing a rebuilt resurfacer for back-up which will reduce pressures on the operations staff. The installation of a natural gas line will decrease utility costs since propane costs are skyrocketing. Jason Glidden explained the high use of the facility and described a variety of programs. The first marketing objective is to reach over 10,000 visitors, the second to increase program registration, and the last is to build user groups. All three goals were accomplished through the marketing plan focusing on local users and visitors. He relayed that there are free promotional opportunities to market events and programs and described visiting schools to make kids aware of winter sports available in the area. There is a lot of coverage through local media and two television shows were filmed at the ice arena last year. Mr. Glidden addressed a variety of special events held the past season. The printed internet coverage alone is valued at $59,000 and he added that staff is focusing more on attracting corporate groups for team building and exercise programs.

Erika Roberts, Skating Director, stated that she is an original staff member. There were over 700 participants in the learn-to-skate program and she explained six different sessions. The Park City Figure Skating Club was voted a full-member club of the US Figure Skating Association this past May and has 35 members. Ms. Roberts spoke about the popularity of curling classes. Debbie Modrovsky stated that she has been the Hockey Director since September 2006. Adult hockey league participation has expanded; there were 229 players during the 2006-2007 season and close to 400 last season. All the leagues are co-ed and the number of women players is growing. She stated that she also oversees the adult and youth learn-to-play hockey programs and spoke about purchasing highly discounted hockey equipment for kids which will be available in a rental pool. Ms. Modrovsky stated that a new Youth Hockey Association was formed with a broader board of directors to replace the Park City Knights. Kirsten Furr described her job as the front desk supervisor.

Stacey Noonan stated that the facility was ahead $57,000 this fiscal year due to the $90,000 RAP Tax funding and $50,000 added to the budget for capital replacement. She believed the installation of the gas line will be financially beneficial, as well as selling locker space and holding events. Marketing and advertising will improve with the Marketing Director beginning his second year and selling ice will be better supported with more participation from user groups. The facility will be open to the public on July 1 and she again thanked Council members for their support. In response to comments from Roger Harlan, Debbie Modrovsky described the growing interest in youth hockey in Park City. Liza Simpson congratulated the group on evolving into an effective management team. Jim Hier commented that operating without a budget history may result in a more objective and analytical approach.

3. Park City Salt Lake City bus service. Kent Cashel explained the request to enter into a Letter of Intent with UTA and Summit County to explore a Salt Lake to Park City transit link. Studies have been performed over the years and there is demonstrated demand to support a service. He acknowledged the work that needs to be conducted regarding patterns of riders and there are challenges with administration and operations among three jurisdictions. The true cost and allocations will need to be formalized and there are questions regarding integration of service, management, and other legalities.

He suggested conducting a feasibility study so that information can be analyzed in a comprehensive fashion to make a decision by all parties.

Approval of the LOI pledges Park City's cooperation to study the service but there is no financial commitment and the analysis will be conducted with in-house resources. UTA is willing to dedicate some of its planning resources which will involve City and County staff time. Kent Cashel estimated that the study will take 8 to 12 months and about 100 hours of staff time to complete. He asked for direction from Council and explained that a LOI formalizes the commitment of support from the governing bodies.

Jim Hier stated that until economic feasibility is known, the subsequent steps cannot proceed. He asked that this statement be included in the LOI and Mr. Cashel explained that it is implied. Mr. Hier insisted that it be stated in the document and Mr. Cashel agreed to follow up with the modification and discussed determining a level of recovery of costs later in the process. Joe Kernan felt that cost per rider mile would be helpful. Roger Harlan expressed that the proposal is timely with the trend of more people using public transit. Jim Hier emphasized that this services falls below the Kamas-Summit County expansion priority identified in the Transit Plan and the Salt Lake service does not replace this project.

Mr. Cashel stated that it will take years to implement the service. Tom Bakaly indicated that the LOI is scheduled on the regular agenda for action, but can be amended in the meantime to reflect the addition of the economic feasibility statement.

4. Police Board interviews. Steve Hooker, Linda Beligiano, Martin Fox, Charles Neal, Tom DeLeone, and Jennifer Johnson were interviewed by Council members.

Prepared by Janet M. Scott, City Recorder

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
JUNE 19, 2008

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Library and Education Center on Thursday, June 19, 2008. Members in attendance were Dana Williams, Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Bret Howser, Budget Analyst; Brooke Moss, Human Resources Analyst; Kent Cashel, Deputy Public Works Director; Max Paap, Special Events Manager; Darren Davis, Transit Operations Manager; Pace Erickson, Public Works Manager; Francisco Astorga, Planner; Kirsten Whetstone, Planner; and Jim Carter, Planning Consultant.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Joe Kernan disclosed that he has recycling contracts with Summit County, Talisker and Park City Chamber/Bureau.

III PUBLIC INPUT *(Any matter of City business not scheduled on agenda)*

Budget decisions – Roger Strand, resident, complimented staff on the excellent snow removal services last winter. He asked how the $45,000 Sustainability Department contract got approved without some sort of public input and pointed out that there are many residents who do not share global warming concerns or beliefs. Mayor Williams relayed there has been many public hearings held on the budget and asked if Mr. Strand's comments could be continued until the public hearing on the budget is formally opened later in the meeting.

IV WORK SESSION NOTES AND MINUTES OF MEETINGS OF JUNE 5, 2008

Roger Harlan corrected his affirmative vote on the Johnson Controls contract. Jim Hier "I move we approve the work session notes and minutes of the meeting of June 5, 2008, as corrected". Joe Kernan disclosed that he will be abstaining as he was not in attendance. Liza Simpson seconded. Motion carried.

Candace Erickson	Aye
Roger Harlan	Aye
Jim Hier	Aye
Joe Kernan	Abstention
Liza Simpson	Aye

V RESIGNATIONS AND APPOINTMENTS

Appointment of one member to the Planning Commission for a term expiring July 2012 – Jim Hier, "I move we appoint Adam Strachan as the newest member of the Planning Commission". Candace Erickson seconded. Motion unanimously carried.

VI NEW BUSINESS *(New items with presentations and/or anticipated detailed discussions)*

1. Consideration of a Resolution adopting a final revised budget for fiscal year 2008 and the budget for fiscal year 2009 for Park City Municipal Corporation and its related agencies – The Mayor opened the public hearing (see public input comments).

Roger Strand, resident, referred to the significant $50 million budget adjustment for 2008 and Jim Hier explained that the carry-forward amount from previous is assumed to be consumed. It existed in the previous year at the time the budget is approved, but it is never spent and is usually allocated to capital projects, not operating. Roughly $50,000 was not spent from the previous year but is included as though it was going to be spent in the current FY2008 Budget and will roll forward into the FY2009 Budget. Mr. Hier stated that this is confusing to just about everyone. A better indication of changes in the FY2008 Budget is on the Page 40 where resources and requirements by function are listed and the capital improvements projects budget increased from an ending balance of $25 million to a balance of $84 million. He encouraged Mr. Stand to focus on operational expenses and revenues as opposed to inter-fund transfers.

Roger Strand asked about the process for presenting the budget and Mr. Hier explained that a recommended budget is formulated by staff and presented to Council members. This is the second year of a two-year budget review and the first year of a two-year budget prompts a more detailed review. Line items are available for review by members, but typically not discussed individually. The Mayor relayed that each department addresses Council the first year of the budget cycle with more detailed presentations. Mr. Strand asked if there is any community input or outreach effort and the Mayor stated that this is the seventh public hearing on the budget and the budget document is available to the public on line and at a variety of facilities.

Dana Williams stated that aside from the global warming issue, he felt almost everyone is in agreement that there is value in efficiencies and emphasized the dual goal of the Johnson Controls contract. However, he believes that most residents are concerned about climate change, lessening CO^2, and increasing energy efficiency. Jim Hier emphasized that the project was discussed publicly twice. Mr. Strand felt that the City reducing energy consumption and costs is a good thing but he became concerned after learning about the Council's commitment to the Kyoto Accord and he assumed the City was spending the money to boost its image as the *carbon footprint king*.

Joe Kernan stated that public hearings are held every year which are formal opportunities to receive public input. Occasionally people provide input but in his five years on Council, the budget is not modified very much. He agreed that it would be easier to gage what is important to citizens if a resident committee was formed.

With no further comments, the public hearing was closed.

Bret Howser pointed out a minor zero change to the final budget relating to the career development reclassification policy. Staff is requesting that an Accounting III position be classified to an Analyst II position which would be offset in the Budget Department. In response to a question from Liza Simpson about the cost of spring clean-up, the Public Works Department budgets $20,000 but this year Summit County did not waive dumping fees which totaled $16,000. Staff will return to Council with a discussion of whether or not to continue the program. The Mayor remarked that a lot of recycled material is thrown in the dumpsters and Joe Kernan felt that if the program is eliminated that it should be replaced with something.

Roger Harlan stated that he will be voting for the budget, and noted that he voted against the tentative budget because he could not support a portion of the walkability project. Candace Erickson, "I move we approve a Resolution adopting a final revised budget for fiscal year 2008 and the budget for fiscal year 2009". Roger Harlan seconded. Motion carried.

Candace Erickson	Aye
Roger Harlan	Aye
Jim Hier	Aye
Joe Kernan	Nay
Liza Simpson	Aye

2. Consideration of adoption of the revised Personnel and Policies Manual for Park City Municipal Corporation – Joe Kernan felt the language addressing release time is confusing. There was discussion about the wording and Brooke Moss explained that release time needs to occur between 8 a.m. to 5 p.m. or within the shift to avoid confusion with overtime because it is part of a wellness benefit. Liza Simpson also felt the language should be reworded in the future so it is clear to employees and Ms. Moss stated that it will be modified. Roger Harlan, "I move adoption of the revised Personnel and Policies Manual for Park City Municipal Corporation". Liza Simpson seconded. Motion unanimously carried.

3. Consideration of Master Festival License for the Triple Crown fast pitch softball opening ceremonies street closure and parade to be held July 7, 14, and 21, 2008 –

Max Paap explained that the Chamber and Triple Crown Sports submitted an application requesting a MFL to hold an opening ceremony parade on the first three consecutive Mondays in July. All teams will be represented at the ceremony and the parade route was described. The HMBA was notified at its March meeting and the Board was unanimously in favor of the application. Bob Kollar, Chamber, explained that Triple Crown previously held ceremonies at the Olympic Winter Park and Deer Valley but always wanted to hold them on Main Street. He explained that there will be three one week tournaments of different age groups. Candace Erickson expressed concerns about getting cars off the street and Mr. Paap felt this can be accomplished by posting the street early in the morning but admitted there will be challenges. Electronic signage will also be used to control potential traffic problems. The Mayor opened the public hearing and with no comments, closed the hearing.

Liza Simpson, "I move that we approve the Master Festival License application for the Triple Crown Sports World Series opening ceremonies for the 7, 15 and 21 of July". Joe Kernan seconded. Motion unanimously carried.

4. Consideration of a three-year professional services agreement with Utah Outdoor Advertising Inc for sales and placement services for the interior advertising space on the Park City Transit Fleet – Darren Davis, Transit Administrator, explained that the advertising sheet is illuminated plastic and the contract is similar to previous contracts. The monthly fee is the about the same; the contract split is a 44/56% which is a one percent increase for the City from last year. Candace Erickson asked if rates increase with ridership and Mr. Davis said no but the City has the option to raise rates. The spaces are typically sold out and some spaces are reserved for City information. Kent Cashel explained that the consultant manages the rates so that the spaces are sold and based on the local market. The City compares rates with other communities from time to time and most advertisements are for local businesses. The Mayor invited input but none was rendered. Candace Erickson, "I move we approve a three-year professional services agreement with Utah Outdoor Advertising Inc for sales and placement services on our Transit Fleet". Roger Harlan seconded. Motion unanimously carried.

5. Consideration of executing a Letter of Intent to develop a Salt Lake City to Park City Transit Plan, in a form approved by the City Attorney – Kent Cashel introduced Christopher Chestnut, Manager of strategic planning with UTA. The LOI is a formalized statement between UTA, Summit County and Park City to cooperate to review a Salt Lake City to Park City transit link. Economic, operational, and legal questions need to be answered to fully understand if such a service is viable. During work session, there was direction to return with a modification to the LOI and staff is proposing adding the following subsection: *(d) Determine economic feasibility of such a transit service and present these findings to each governing body before proceeding further with this study*.

Jim Hier pointed out an error in the first paragraph changing the word *both* to *all* parties. The Mayor invited input.

Kent, Park City Jewelers, stated that he works and owns a couple of businesses on Main Street and is very excited by the service which would be helpful for commuting employees and visitors and is surprised this hasn't happened sooner.

Steve Deckert, resident, understood that the School District is exploring a rideshare system because teachers can't afford to live here and are commuting from the Valley. Jim Hier explained that the UTA rideshare program provides a 15 passenger van service. Kent Cashel added that staff is working with the District to assess sharing vanpools and UTA has information on its website about programs that people can subscribe to. Roger Harlan, "I move we execute a letter of intent to develop a Salt Lake City to Park City Transit Plan, in a form approved by the City Attorney with the correction and adding a subsection (d) to Section A". Joe Kernan seconded. Motion unanimously carried.

6. Consideration of executing a contract with Daley Excavators, in a form approved by the City Attorney, for the removal of contaminated soils and refill with clean material at the Public Works Maintenance Facility in the amount not to exceed $114,502 – Pace Erickson explained that in May 2005, Park City and UPCM entered in a MOU to create a repository to deposit contaminated soils for residents and businesses. During the 1997 Public Works remodel, soils were discovered and moved to another area on the property and capped. Staff is recommending that the soils be removed at this time and deposited at the repository because it is unknown how long this facility will be available. Additionally, a remodel of the Public Works facility is slated for 2009-2010 and moving the soil would be timely. The Mayor invited public comment; there was none. Liza Simpson, "I move we authorize the City Manager to enter into a contract, in a form approved by the City Attorney, with Daley Excavators for the removal of contaminated soils and refill with clean material at the Public Works Maintenance Facility in the amount not to exceed $114,502". Roger Harlan seconded. Motion unanimously carried.

7. Consideration of an Ordinance approving the Third Supplemental Record of Survey Map of The Pinnacle at Deer Valley, located at 1375 Deer Valley Drive South, Park City – Francisco Astorga explained the request to reconfigure a private entry roadway to facilitate the development of a common area structure to house offices, storage, dumpsters, vehicle maintenance, and parking. The Planning Commission reviewed the application twice to review additional information on open space requirements and to review elevations of the building. Jim Blakesly, attorney for the HOA, explained the process of approving the project by the membership. In response to a question from Roger Harlan about shielding the project with trees, Steve Deckert

explained that the condition was added by the Planning Commission and a landscape plan has not yet been designed but conifers will probably be planted. Mr. Astorga indicated that Condition No. 7 can be amended to specify the type of trees and the number of trees can be determined by staff. Mr. Blakesly further explained that the property management company will occupy the office space; there are no nightly rentals and the space is exclusive for HOA business. The Mayor opened the public hearing and with no comments from the audience, the public hearing was closed. Candace Erickson, "I move we approve an Ordinance approving the Third Supplemental Record of Survey Map of The Pinnacle at Deer Valley". Roger Harlan seconded. Motion unanimously carried.

8. Consideration of an Ordinance approving the Kentay Subdivision at 430 Main Street, being a replat of a portion of Lots 7 and 8, Block 23, Park City Survey, and including an adjacent parcel – Kirsten Whetstone explained that the application is a request to combine the northerly 10.17 feet of Lot l7 and the southerly 10 feet of Lot 8 in Block 23 of the Park City Survey and a 20 x 45 foot unplatted parcel at 430 Main Street. The lot and parcel are under common ownership and the unplatted parcel was originally owned by the City. The City retained a non-exclusive public utility easement over the quit-claimed parcel. Prior to issuance of building permits on the rear parcel, utilities would have to be relocated at the owner's expense and the City would have to approve a vacation of the utility easement. The owner is in the process of obtaining permission from utility owners and adjacent property owners in terms of relocating utilities and the vacation of the easement would require subsequent action. A 987 square foot historic retail commercial building sits on the property and the adjacent building encroaches onto this property; the plat would resolve the encroachment. On May 28, 2008 the Planning Commission forwarded a positive recommendation to the Council and there was no public input. The Commission added a condition of approval requiring the owner to notice adjacent property owners about the relocation of utilities. The Mayor opened the public hearing and with no comments, closed the hearing. Roger Harlan, "I move approval of an Ordinance approving the Kentay Subdivision at 430 Main Street, being a replat of a portion of Lots 7 and 8, Block 23, Park City Survey, and including an adjacent parcel". Candace Erickson seconded. Motion unanimously carried.

9. Consideration of an Ordinance annexing approximately 286.64 acres of property located at the southwest corner of the SR 248 and US40 Interchange in the Quinns Junction area, known as the Park City Heights Annexation, into the corporate limits of Park City, Utah, and amending the Official Zoning Map of Park City to zone the property in the Community Transition Zoning District (CT) – Jim Carter, consultant, explained that staff is seeking confirmation that the Council is comfortable with assigning the CT Zone, finding that the application of the MPD meets the nine requirements of the LMC that would entitle it to some increase in density over the one unit per acre base density, and supports importing affordable housing units to this site. He understood Council felt

that the 157 market units together with the 52 required affordable housing units would constitute too much density on the site. At the last meeting the Council found that the MPD project as currently proposed is consistent with the following LMC purpose statements of the CT Zone (c), (d), (e), (f), (g) (h) (l), (j). Additional MPD modifications are necessary to comply with CT Zone purpose statements (a), (b), (j) and (k). He referred to the staff report outlining possible improvements to the MPD that might better meet these four objectives. At the last meeting, he indicated that Ms. Erickson spoke to the benefits of the relocation of the IHC affordable housing and during task force deliberations the value of the bringing these units on this site was estimated at 14.5 units. Mr. Carter referred the final step of preparing an annexation agreement which would include the water component. It was confirmed for the benefit of Dana Williams that green building is still a component of the project; the focus tonight is the density and CT Zone. In the base density determination section in the staff report, the Mayor pointed out that (a) tighter clustering and (b) additional open space between units are conflicting statements. It was decided to just include the words *additional open space*.

Jim Hier stated that the Flagstaff annexation agreement provided general parameters but required a number of technical reports on elements which needed to be adopted by the Planning Commission before the MPD could move forward. Green building, for instance, could be a technical report. Roger Harlan felt that might be a good way to address irrigation use and Jim Carter acknowledged water conservation concerns and believed there may be alternative approaches to achieve those objectives.

Candace Erickson asked how PC Heights formulated the 14.5 unit value. Jim Carter reiterated the request from the task force for the estimate of the cost of importing 28 pads. The infrastructure value is calculated at $35,000 per lot. The uncaptured value is the decreased value of the estate lots at $10,000 per lot by virtue of having affordable housing in the vicinity, and the average profit per unit is $122,000 resulting in 14.5 units. Spencer White, agent, explained the significance of bringing IHC over, not costing IHC additional money to do so, and to provide the additional infrastructure for them.

The Mayor opened the public hearing, and with no comments from the audience, the hearing was closed. Tom Bakaly recommended that the public hearing be continued to July 17 so that all members can be present. Action is anticipated on that date. In the meantime, staff will be working with the applicant on a water agreement and it will be staff's strong recommendation that water issues be addressed at the time of consideration of the annexation agreement.

Jim Hier believed that the criteria outlined, amending (b), is an accurate list and should be forwarded with the recommendations to the Planning Commission for addressing increased density. Jim Carter explained that the calculation of 14.5 units was based on relocating 28 units from the IHC site representing a total infrastructure cost including land, improvements and amenities of approximately $35,000 per unit. This would diminish the value of the remaining 78 market estate lots at $10,000 per lot. Spencer White clarified that it is their intent to quantify bringing in an additional 28 units of affordable housing into the project. If there is such a way to quantify; it is not the type of hosing but the additional units. It was emphasized that the use of the word estate does not refer to the Estate Zone. Dividing $1.7 million by $122,000 is 14.4. Joe Kernan asked about arriving at the $35,000 figure. Mr. Carter noted that it includes infrastructure, land, off site improvements and amenities costs. Joe Kernan asked if land costs should be included.

Owner Walt Plum explained that Ivory Homes will be building the affordable housing on the site for IHC, but the design must meet the PC Heights' architectural theme which may require some subsidy from PC Heights. There are many unknowns but the $35,000 per pad includes minimal land costs in consideration of the water tank, sewer, etc. and he felt this number is conservative. Mr. White reiterated that the task force asked them to come up with a number. Jim Hier agreed that $35,000 per pad is extremely conservative but is unsure about the $10,000 number for diminished profits, but if the $35,000 is solely used, dividing that by $122,000, results in eight units. The average between eight and 14.5 is 11 units; looking at it a different way and using $50,000 per pad, is $1.4 divided by $122,000 which is about 11.5 units. Walt Plum pointed out other potential costs that may be incurred. Jim Hier discussed using 135 units as base density. Liza Simpson suggested the value be established at half of 11.5 units at 14 or 13 units. In response to concerns expressed by Roger Harlan about 14.5 being a fair number, Mr. White stated that it is a generous number and encouraged Council to consider the public benefits with increased open space at the IHC site.

Jim Carter understood density to be at 148 units and based on discussions with the applicants, the number is reasonable with the potential to apply for more density during the MPD process. Mayor Williams asked members if they are comfortable with 148 units for base density and all members agreed. In response to Dana Williams' comments, Jim Hier explained that green building is not a purpose statement and should be addressed as a technical report as an element of the development agreement. The Mayor felt green building should be mandatory and not considered a bonus for projects.

Jim Carter believed that there are opportunities for improvement with regard to the objectives in the CT Zone. Staff will begin to draft documents implementing the annexation. Mr. Hier requested that there be a technical report on affordable housing. There was discussion that Talisker's affordable housing obligation be subtracted from Quinns and Jim Hier indicated that he would like to see this addressed in the development agreement.

Jim Hier, "I move to continue the public hearing and the annexation to July 17, 2008". Joe Kernan seconded. Motion unanimously carried.

VII ADDITIONAL DISCUSSION – AGENDA ITEMS

None.

VIII ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 2:45 p.m. Members in attendance were Mayor Dana Williams, Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Tom Daley, Deputy City Attorney; Jerry Gibbs, Public Works Director; Kathy Lundborg, Water Manager; and Mark Harrington, City Attorney. Jim Hier "I move to close the meeting to discuss property". Joe Kernan seconded. Motion carried unanimously. The meeting opened at approximately 3:15 p.m. Jim Hier, "I move to open the meeting". Roger Harlan seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott

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Janet M. Scott, City Recorder