



**PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, SUMMIT COUNTY, UTAH 84060**

July 16, 2020

The Council of Park City, Summit County, Utah, met in open meeting on July 16, 2020, at 3:30 p.m. The meeting was a remote, electronic meeting due to the declared public health emergency.

Council Member Henney moved to close the meeting to discuss property, personnel, and litigation at 3:30 p.m. Council Member Doilney seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, Joyce, and Worel

CLOSED SESSION

Council Member Worel moved to adjourn from Closed Meeting at 4:30 p.m. Council Member Gerber seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, Joyce, and Worel

WORK SESSION

Active Transportation (Walkability) Program Update:

John Robertson, City Engineer, and Heinrich Deters, Open Space Manager, presented this item. Robertson reviewed past projects paid for with bond funds, including the Bonanza Tunnel, the Comstock Tunnel and the Kearns Tunnel, and noted these projects greatly helped connectivity around town. Other projects included sidewalks and colored crosswalks, bike lanes on SR 248, the Summit Bike Share project which provided e-bikes to get around the community, marked sharrows, pathway finding, and Rail Trail improvements. Funds were also spent on the Summit County Active Transportation Plan and annual maintenance.

The projects planned for this year included bike lanes and sharrows for Deer Valley Drive, Old Town Stairs on 6th Street, and bike corrals at various locations around town. Possible future projects were the Bonanza bridge, which would connect the Arts and Culture District to Prospector; improved crossings at Iron Horse, Prospector, Munchkin, and Bonanza; a crossing at Snowcreek/SR 248, the Munchkin and Homestake

pathway, improved Poison Creek connections, 9th Street stairs, a safety awareness campaign, the Long Range Transportation Master Plan, Three Kings/Payday pathway, Quinn's Park and Ride Rail Trail connection, and improved trail connections at Heber, Swede and the roundabout.

Council Member Doilney thought the Snowcreek crossing should be a priority since many people lived on one side of the street and the amenities were on the other side. Council Member Worel requested signage for the Deer Valley trail and was concerned that people walked on Deer Valley Drive because they weren't aware of the trail that ran alongside it. Deters stated he was working on an outreach program to educate people about that trail as well as other trails. Council Member Worel requested the signage in both English and Spanish.

Council Member Gerber favored all the proposed projects. She asked how some of these paths could be used to help the transit routes. Robertson stated he would study that to make sure there weren't gaps between paths and transit stops. Council Member Gerber asked when it was okay to bike on sidewalks, and noted that information should be distributed to educate bike riders. Deters stated eight feet was the minimum width for a multiuse pathway. Robertson stated one of the projects was a safety awareness campaign and the requirements for bike paths would be included.

Council Member Henney stated a lot of work went into getting the active transportation bond and the City was enjoying the results of those efforts today. He liked seeing the alternate modes of transportation. He only favored at grade crossings to take away roads from vehicles. He favored over grade bridges and under grade tunnels. He also noted he liked the wayfinding signs.

Council Member Joyce stated the most heavily used trail was the Rail Trail, and he supported taking control of that trail from the State. He indicated he liked the Quinn's Park and Ride Rail Trail connection and the Bonanza Park Arts and Culture District connection, but didn't like where the money was coming from. He proposed that the City not use the Active Transportation Bond funds for the City's other projects like the Bonanza Bridge and Quinn's Park and Ride, but use those funds for stand-alone active transportation projects.

Council Member Gerber asked if the City could apply for active transportation grants. Robertson stated the City had applied for federal funding to widen and complete the trail at Three Kings. There were other funding options and the City would be considering all of them. Deters added that staff was working to coordinate projects concurrently, especially the SR 248 corridor project, to include transit and active transportation.

Council Member Doilney stated last week there was a discussion on connecting the Rail Trail to Bonanza. He supported controlling and maintaining the Rail Trail. Deters

indicated the Park City Heights connection to the Rail Trail was being constructed currently. He was reviewing the Rail Trail contract with Legal before agreeing to take control of that pathway.

Mayor Beerman stated the control of the Rail Trail needed to come back to Council for further discussion. He also wanted to discuss the upper unpaved trail that paralleled the Rail Trail as well as a possible boardwalk through the wetlands. Council Member Joyce thought the Quinn's Rail Trail should move to the top of the priority list. Council Member Henney reviewed the maintenance that needed to be done on that trail. Mayor Beerman stated active transportation was valued in the community and it promoted social equity. The funding was running out, and he felt there were a lot of projects that were still needed. He suggested 15% of the Transit Operating Fund go to active transportation. He requested that staff bring back data to show the Council. The Council favored a future discussion. Council Member Doilney stated some of the Transit Funds moved people during the winter, so consideration needed to be given to the different modes of transportation depending on the season. Mayor Beerman also thought the bond could be refinanced, but he wanted to hear about redistributing some funds.

Council Member Gerber agreed with Council Member Doilney and thought walkability projects in areas where there weren't sidewalks could increase safety and bring people to bus stops, thus increasing Transit ridership. Council Member Worel stated some were concerned about sufficient lighting in some walking areas. Robertson stated that was part of active transportation and would be planned.

2020 Water Conservation Plan Update:

Mayor Beerman stated this item would be discussed in the regular meeting with the Staff Communications Reports.

Discuss Cluster Mailboxes in Old Town:

Hannah Tyler, Senior Planner, and Jonathan Weidenhamer, Economic Development Manager, presented this item. Tyler stated the Postmaster deemed that door-to-door delivery was not possible around Main Street, but cluster mailboxes would be acceptable. In 2013, staff and Council determined cluster mailboxes were not recommended for the right-of-way because of snow maintenance. The Postmaster was now charging the primary residents for post office boxes and referring concerned citizens to the City. She reviewed the challenges associated with having cluster mailboxes and asked if the City would allow some of the bigger Condos to request cluster mailboxes from the Postmaster, if Council was interested in paying for the residents' post office boxes in areas deemed deliverable within Old Town, or if Council wanted to refer this issue to the Planning Commission for review.

Council Member Henney asked for more details for referring this to the Planning Commission and asked if they had jurisdiction over right-of-way concerns and issues.

Tyler stated the Council had jurisdiction over rights-of-way, but the Planning Commission had an interest in looking further into the standards for things that would be built in the rights-of-way. Council Member Worel thought it would be wise to send this to the Planning Commission for review.

Council Member Gerber asked if every owner needed their own mailbox. Tyler responded that cluster mailboxes would include a box for every house in Old Town. Council Member Gerber asked if there were options for the clusters, such as the library or next to City Park, that wouldn't necessarily be in the right-of-way. Tyler stated staff could look for those types of areas. Mayor Beerman asked to survey the residents on their preferences. Council Member Gerber asked if this was only applicable to Old Town, and noted many of the streets and condos that didn't have cluster boxes for those areas. Tyler indicated she would research that. Council Member Henney asked if the post office would leave Main Street if cluster boxes were erected. Tyler stated not all the boxes at the post office were for Old Town residents.

Mayor Beerman opened the meeting for public comments.

Cheryl Soshnik via Zoom stated she was part of the discussion in 2013 and at that time the Postmaster would not deliver mail at any location in Old Town. Weidenhamer thought the same policy existed today. Soshnik stated for years she did not receive mail that was addressed to her street address because the postal workers would not put it in her post office box. She really wanted to receive all her mail. Mayor Beerman clarified that mail would only be delivered if they could drive up to a mailbox in the right-of-way.

Mark Brian via Zoom indicated the Constitution stated every person had a right to a free mailbox. He felt the residents had been stripped of a lot of money by the Postmaster. He also said there was no plan to close the downtown post office. He noted there were already cluster boxes in some areas in Park City. Council Member Henney stated there were cluster boxes in Park Meadows. Brian stated there were cluster boxes in Old Town as well, by the condos close to Main Street Park.

Michael Kaplan via Zoom stated he was frustrated with being charged \$204 for a post office box last year, even though he should have gotten one for free. The Postmaster told him that he was charged because the City wouldn't install cluster boxes.

Mayor Beerman closed the public input portion of the meeting.

Council Member Worel supported surveying the current box users, and asked why residents didn't have free mailboxes. Weidenhamer indicated the residents were not guaranteed free post office boxes. Because the City hadn't installed cluster boxes, residents had to pay for post office boxes. Margaret Plane stated the Constitution didn't guarantee people the right to a free post office box. Council Member Gerber asked for

more information on where boxes could be located, as well as mail location preferences from residents. Council Member Joyce thought it was too early for a survey, but Planning staff should look at the feasibility of installing the boxes, as well as the maintenance and safety. Mayor Beerman thought both a survey and a feasibility study would be needed. Council Member Doilney thought basic data could be collected such as the number of houses needed to be served, how many boxes would need to be built, and where the boxes would be located. After the data was collected, a survey could be sent out. The Council agreed to proceed with Council Member Doilney's proposal.

REGULAR MEETING

I) ROLL CALL

Attendee Name	Status
Mayor Andy Beerman Council Member Max Doilney Council Member Becca Gerber Council Member Tim Henney Council Member Steve Joyce Council Member Nann Worel Margaret Plane, Special Counsel Michelle Kellogg, City Recorder	Present via technology
None	Excused

II) COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments:

Council Members Joyce and Doilney went on a Walk and Talk, visiting a number of businesses, and noted many were doing better than expected.

Council Member Worel indicated PC Tots was open and smaller than before because of restrictions and also because parents weren't ready to put their children in childcare. She stated she was concerned about the Census and asked what could be done to boost the response numbers. Council Member Henney stated the date to complete it had been pushed back. There had been messages on social media and the radio.

Council Member Henney enjoyed the Dine and Stroll on Sundays, and noted the Historic Park City Alliance (HPCA) put out a survey on preference for a Saturday and Sunday Dine and Stroll car-free Main Street.

Council Member Gerber asked to receive a COVID update. Mayor Beerman asked that the Health Department director come to the next meeting to give an update.

Council Member Doilney thought the Walk and Talk with Council members should be done all over town. He attended a Library Board meeting and noted the Spanish speaking library staff member moved to Florida and they were concerned about her replacement since there was a hiring freeze.

Mayor Beerman had two meetings with the Police this week and indicated it was a hard time for them due to COVID and the anti-police sentiment going around. He spent time on Main Street Sunday while the murals were repaired and he saw residents talking to officers and praising them. Mayor Beerman reported on the roundtable discussion with the artists who painted the murals and noted it was a touching roundtable.

Staff Communication Reports:

1. McPolin Farmlands 2020 Projects:

2. Fiscal Year 2020 Historic District Grant Program Update:

2020 Water Conservation Plan Update:

Jason Christensen, Water Manager, presented this item and noted great progress had been made with water conservation efforts. He indicated residential and irrigation water usage was reduced by over 50% since the plan went into effect. He discussed actions taken to reduce water loss caused by leaks in the pipelines. He reviewed some plans for the next two years in detecting and stopping water loss. He noted the 33% water loss reduction goal by 2030.

Council Member Worel asked if all residents who experienced leaks received leak detection notices. Christensen stated detection notices could be sent out if there was an email on file.

Council Member Joyce asked about planned actions for reducing water loss. Christensen stated staff would research different actions and proceed with projects that were known to be successful. He thought with the completion of Three Kings Water Treatment Plant (3KWTP), there would be discussions on moving more aggressively on curbing water loss. Council Member Doilney praised Christensen for his efforts and stated conserving water was very important. Council Member Henney thought Christensen and his team had done a great job with water conservation.

III) PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Beerman opened the meeting for anyone who wished to submit comments to the Council on items not included on the agenda.

Mark Brian via Zoom stated it was safer to have outdoor mailboxes than indoor mailboxes. Twenty percent of the population was at risk for COVID and it was more likely that people would get the disease in an indoor environment. He would like the City to take that into consideration in the decision making process regarding cluster mailboxes.

Jeremy Rubell: "Hi, in relation to the Active Transportation (Walkability) Program we'd like to propose a multi-use path or sidewalk be considered along the South side of Thaynes Canyon Drive from the entrance to Hotel Park City (as there's already a sidewalk from entrance to HPC to Park Avenue) to at least the intersection of Thaynes Canyon Drive and Three Kings Drive. Thaynes Canyon Drive is a busy street for vehicle traffic, with no sidewalks or off-street area, forcing pedestrians and cyclists into the single lane of traffic each direction. Often there are large groups traveling together and we've seen more than a few near misses where cars/trucks do not yield to pedestrians/cyclists, trying to pass both other vehicles traveling in the opposite direction and pedestrians/cyclists at the same time. Thaynes Canyon Drive is a very heavily traveled street for walking and biking as people travel between the PC Base area, Silver Star, Hotel Park City, and connect to the bike paths/busses along Park Avenue. Even if a path only went down the length of the driving range and didn't impact Hotel Park City at all it would make a huge difference in the safety of locals and visitors alike. There is plenty of room for a path between the large mature trees on the driving range and the street to neither impact operations of the driving range nor the beauty of the neighborhood. We are residents of Thaynes Canyon, and are also concerned for the safety of children in the neighborhood (and ours) without off street paths at least on the major thoroughfares. Many families with school aged children are moving into the neighborhood, who will likely be using the amazing City bus system or PC school bus system at some point as well and should have a safe off street options to travel to and from the bus stop in addition to the benefit of safer recreation for everyone living and visiting our beautiful City."

Deanna Rhodes: "Black Lives Matter. The murals on Main Street were a bold statement and I want to acknowledge the courage that it takes to invite difficult conversations. As a resident of Park City, I'd like to thank you for taking decisive action. However, words alone are not enough. Mayor and Council, we cannot let this gracefully fade away. It is past time that we demonstrate our community's value of social equity with equally bold policies. To dismantle systemic racism, the social equity priority should be a lens to examine existing and future policies to make sure that they are not exclusionary. In South Salt Lake City, Councilwoman Natalie Pinkney has put forward a call for a Citizen Review Board driven by community input with the intention to lead the way in racial justice. We are fortunate to already have a Police Complaint Review Committee. As a leader in bold action, I challenge you to consider how this existing committee could be a meaningful tool in our social equity toolbox. • How can this committee be more

inclusive? • How can it be more transparent? • How can it be more proactive? As a current appointed member of the Police Complaint Review Committee, I have had many conversations with both staff and community members and would appreciate the opportunity to share what I have learned with you. Please let me know if I can be of service. Thank you for your consideration.”

Mayor Beerman closed the public input portion of the meeting.

IV) CONSENT AGENDA

1. Request to Authorize the City Manager to Execute a Contract, in a Form Approved by the City Attorney, with Utilitsync LLC in an Amount Not to Exceed \$43,220 for a Five Year Period:

2. Request to Approve a Professional Services Agreement, in a Form Approved by the City Attorney, with Terracon to Provide Geotechnical Services for the Arts and Culture District, in an Amount Not to Exceed \$63,795.00:

3. Request to Approve a Construction Agreement, in a Form Approved by the City Attorney, with Gravity Construction Company to Install Two Retaining Walls within the Public Right-of-Way for an Amount Not to Exceed \$386,410.00:

Council Member Gerber moved to approve the Consent Agenda. Council Member Worel seconded the motion.

RESULT: APPROVED

AYES: Council Members Doilney, Gerber, Henney, Joyce, and Worel

V) NEW BUSINESS

1. Consideration to Approve a Construction Agreement, in a Form Approved by the City Attorney, with the Selected Contractor to Complete the Deer Valley Drive Striping and Signage Improvements Project:

This item was not discussed because no bids were received for this contract.

2. Discuss a COVID-19 Small Business Support Program:

Jonathan Weidenhamer, Economic Development Manager, presented this item and stated as part of the budget, \$250,000 was allocated for COVID relief. He stated this money was held back while State and Federal relief was distributed. He asked how Council would like the money spent. He looked at other mountain towns to see what they had done to help their communities. He reviewed his staff report and associated data in the exhibits and stated any needs from businesses needed to be documented.

Council Member Joyce stated the personal protective equipment (PPE) program was running out and some other programs were loans. He asked if it would be feasible to look for those who hadn't received money from other sources. Weidenhamer stated in the survey, 11% of 135 participants hadn't received relief money. He felt the biggest gauge would be to have businesses show their need by providing year-over-year financial statements.

Council Member Doilney wanted businesses to be able to stay open until December, and didn't know if distributing the money now or saving it until later in the fall would be better. Council Member Worel agreed with Council Member Doilney and explained Jewish Family Services had a revolving small business loan program that she learned about, and noted \$5,000 was not enough to help sometimes. Businesses were also reluctant to take on more debt. She also discussed that Summit County had relief money for businesses and those funds would be in the form of grants. She asked if the City should wait awhile to disburse funds since the County and Jewish Family Services were distributing funds now.

Mayor Beerman asked if the Chamber was planning on distributing another survey, since the last one was done in May. Weidenhamer stated one was being drafted for distribution. Mayor Beerman asked staff to look into the PPE and the Governor's Office of Economic Development (GOED) programs to verify that support from the City would not preclude businesses from receiving help from the State. He also indicated the City might consider giving larger grants to fewer people to make a bigger difference. Council Member Doilney stated targeting City support to impact the most vulnerable population might be something to consider.

Mayor Beerman opened the meeting for public input. No comments were submitted. Mayor Beerman closed the meeting for public input.

Mayor Beerman stated Council wanted to help, but wanted to do something that would be most effective. Council Member Henney wanted to wait and observe the COVID situation, what grants were being offered by the County, and possibly use this money to bring new money, such as matches with the Chamber and/or the Community Foundation. He thought it was great to have the mechanism in place.

Council Member Joyce stated there were creative things businesses were doing to make it work, but other companies didn't have those options and would go out of business anyway. He hoped to help businesses that just needed a little push to get going again. Council Member Worel indicated the arts organizations also needed to stay viable until the new normal. Weidenhamer stated there was \$250,000 for businesses and \$250,000 for nonprofits. Council Member Worel noted that was through the special service contracts. Council Member Joyce stated there was flexibility so it didn't need to

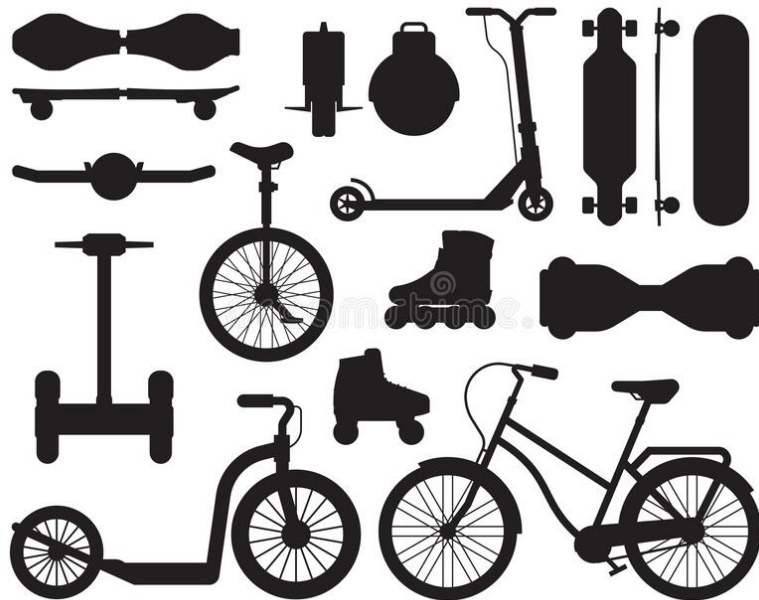
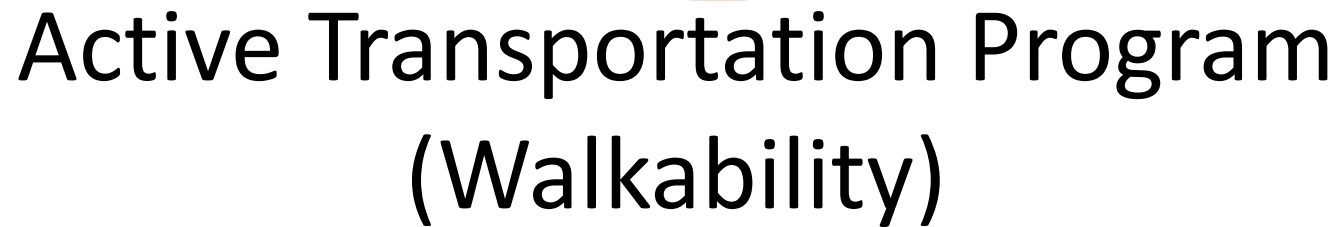
be given through special service contracts. Council Member Worel asked that the arts not be forgotten.

Council Member Gerber stated COVID was not over and Council should wait and see what the future would bring. Mayor Beerman reviewed Council wanted to wait and watch the trends. The City should focus on small businesses and some non-profits, and look for opportunities to maximize the money by partnering with non-profits and other funding sources. The City should particularly look at certain types of businesses to focus on. Weidenhamer felt a new Chamber survey would be beneficial. Council Member Henney stated he was only interested in giving grants, and did not want the money to be loans, to which the Council agreed.

VI) ADJOURNMENT

With no further business, the meeting was adjourned.

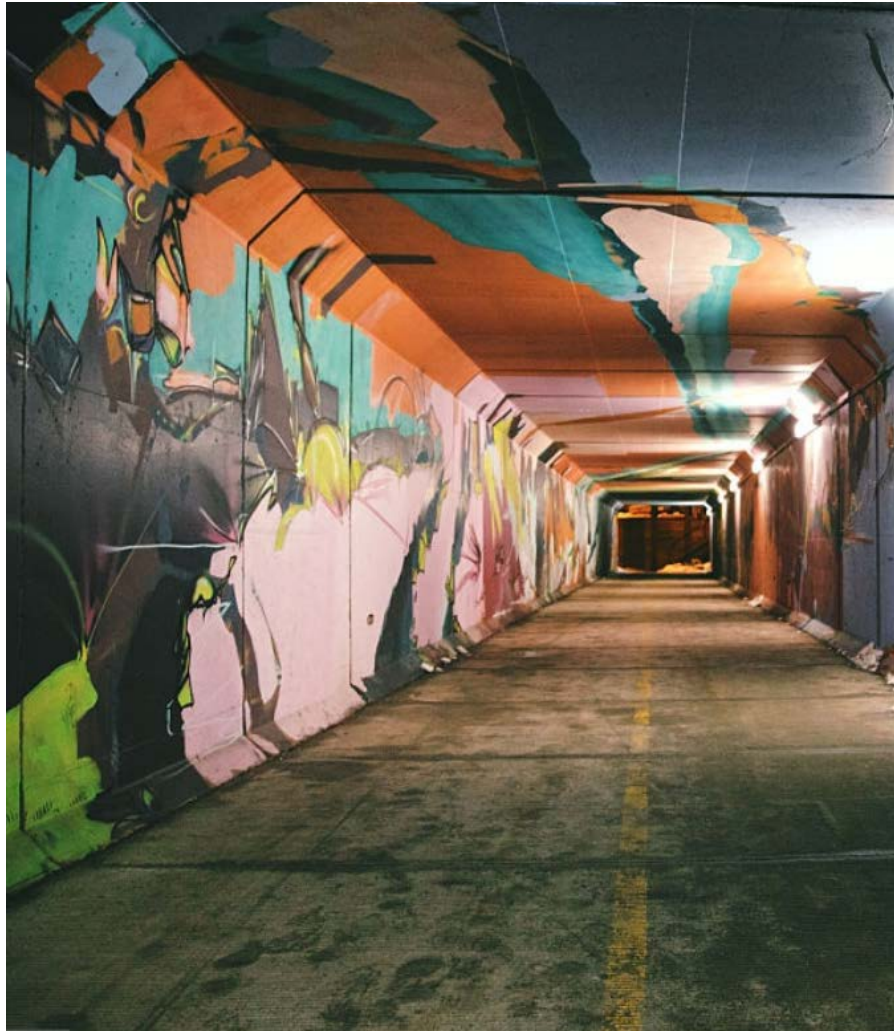
Michelle Kellogg, City Recorder



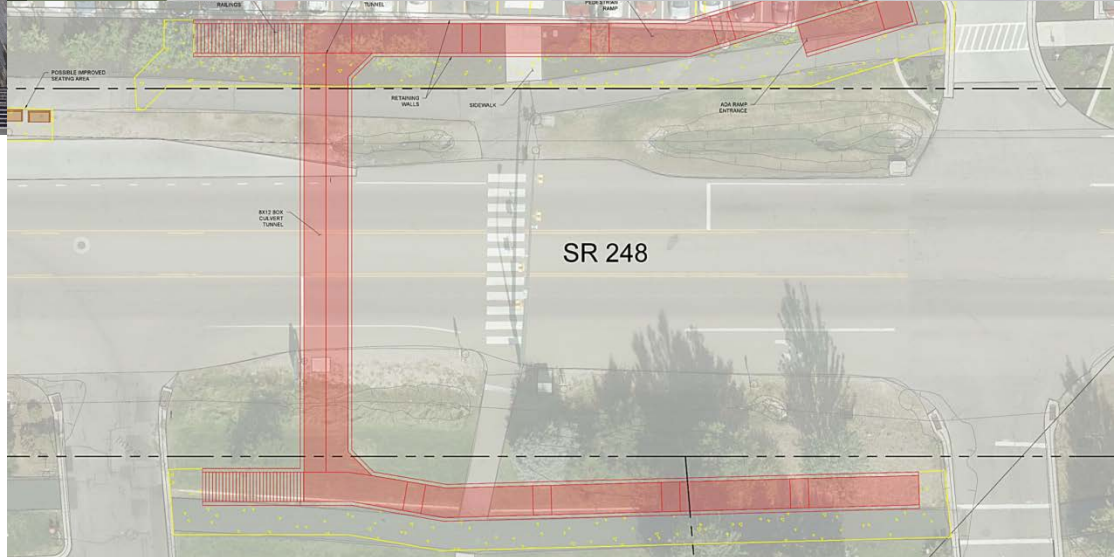
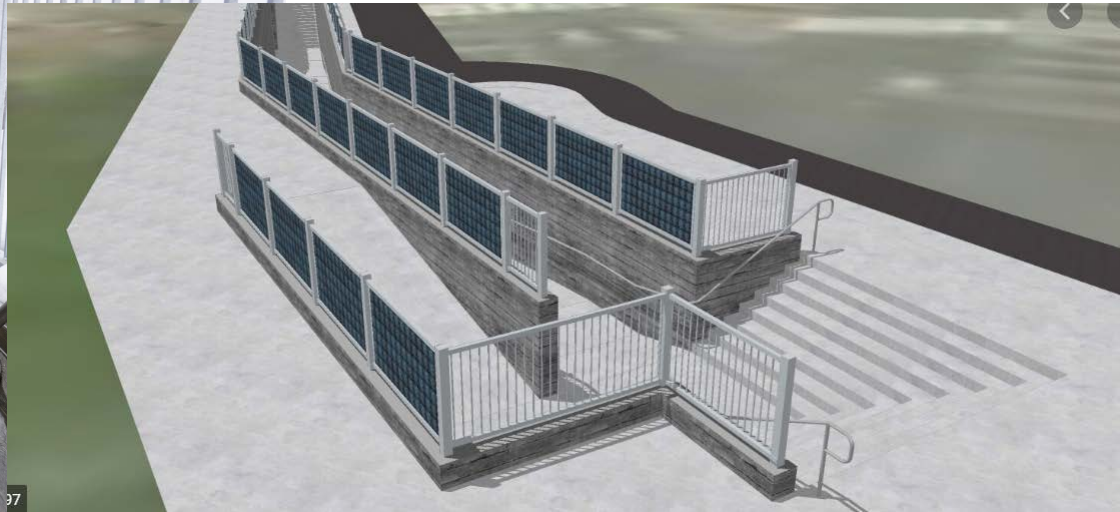
Bonanza Tunnel



Comstock Tunnel



Kearns Tunnel



Sidewinder/Comstock Crossing Improvements



SR 248 Bike Lanes



Summit Bike Share

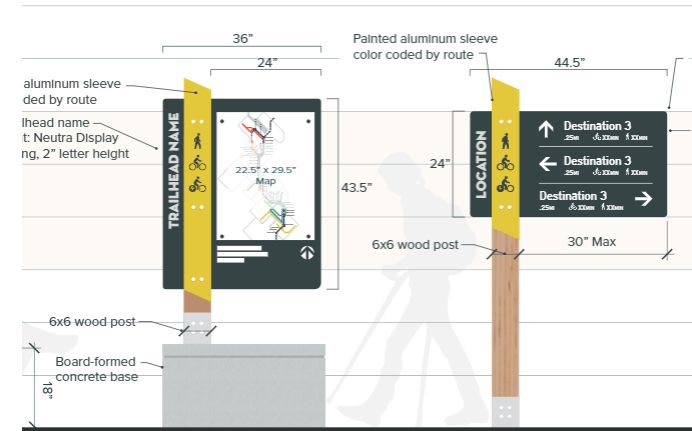


Prospector Sharrows

Marked Shared Roadway



Pathway Wayfinding



Rail Trail Improvements



Paved Multi-Use Path



Improving Pathway Network



Summit County AT Master





Maintenance Efforts

\$40,5000 Annually for Maintenance on sidewalks & trails

\$15,000 dedicated for trip hazard removal

Trail Maintenance:

2020 Trail Seal Coat Projects*

Sunny Slopes Trail – Meadow Dr. to Round Valley Trail Head

Meadows D. Trail – Sunny Slope Dr. to American Saddler

McLeod Creek Trail – Meadows Dr. to Snow Creek

SR 224 Trail – Thaynes Canyon Dr. to Payday Dr.

Deer Valley – Doe Pass to Stone Bridge

*Part of City wide Pavement Management Program

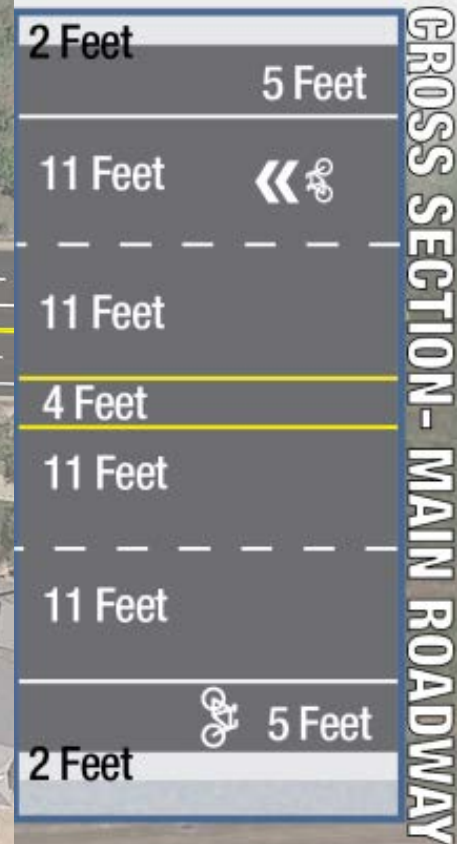
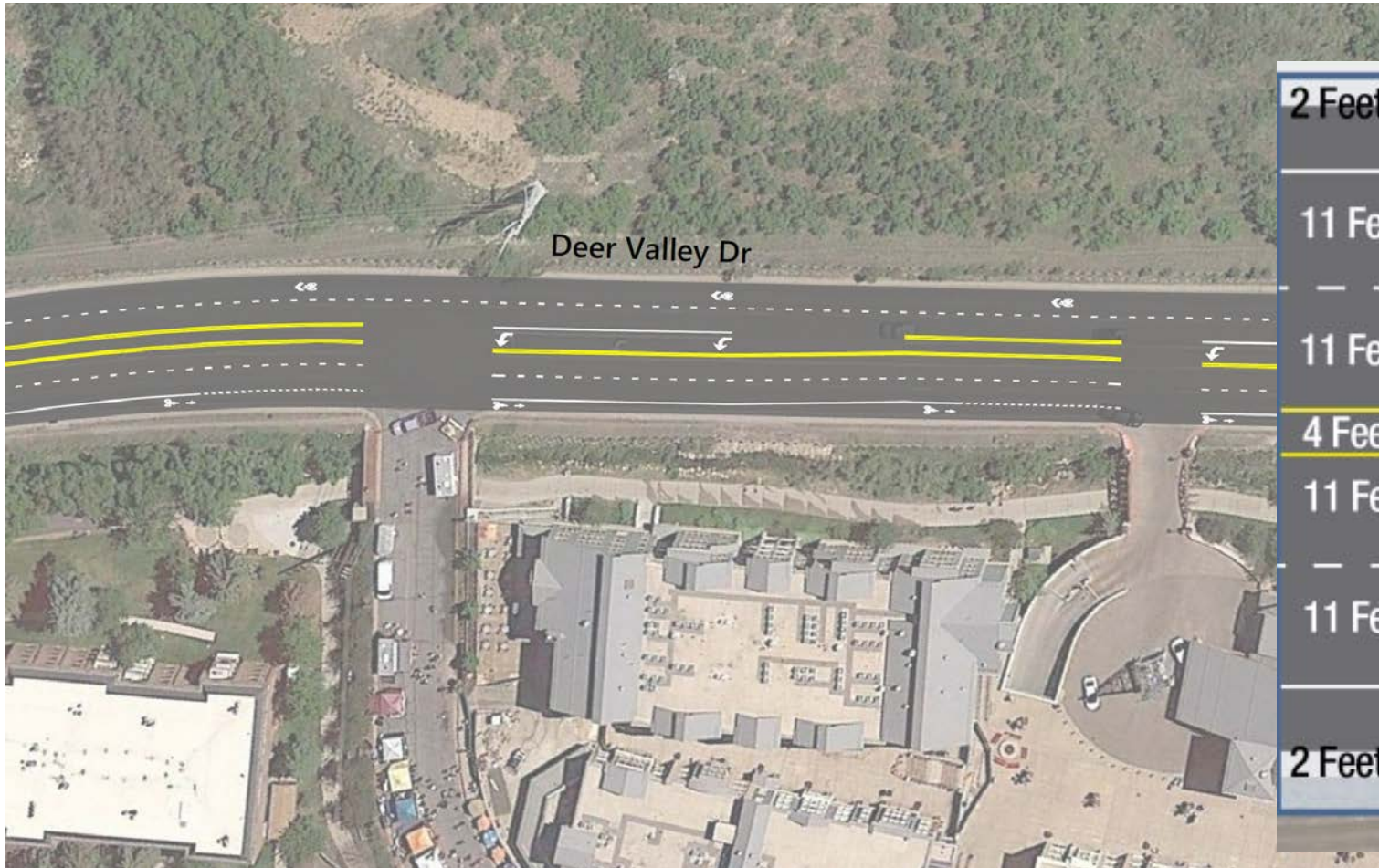
Summit County AT Master





2020 Projects

Deer Valley Drive/SR224 Bike Lanes



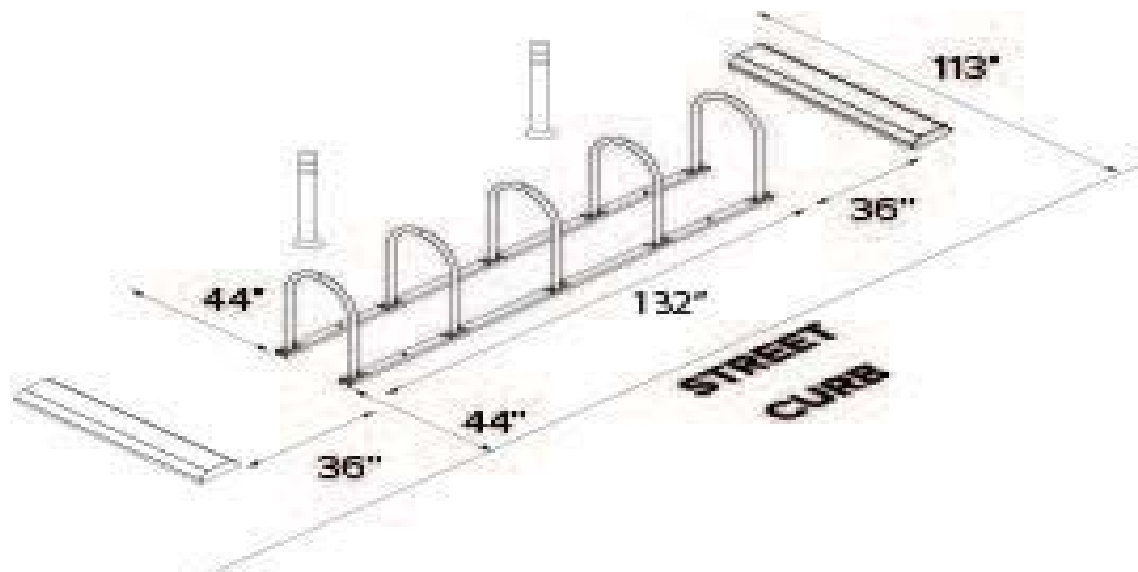
Old Town Stairs 6th Street



Pedestrian Stairways



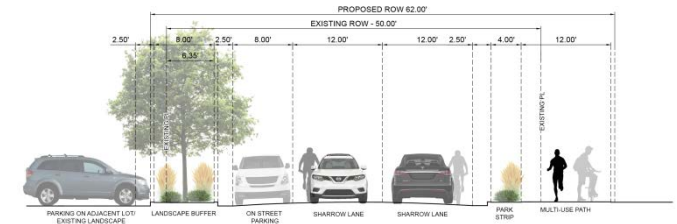
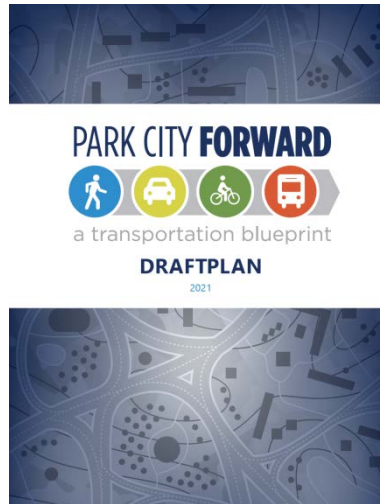
Main Street Bike Corrals Request a Rack Program



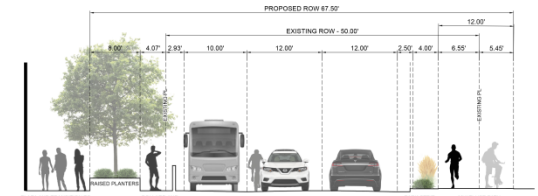


Future AT Projects

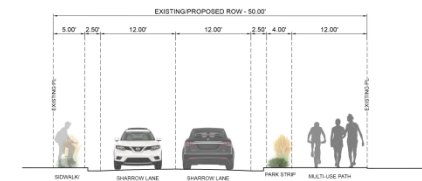
- Bonanza Bridge - Connection to Prospector
- Improved At-Grade Crossings
 - Iron Horse
 - Prospector
 - Munchkin
 - Bonanza
- Snowcreek/SR 248 Crossing
- Munchkin & Homestake Pathway
- Improved Poison Creek Connections
- 9th Street Stairs
- Safety Awareness Campaign
- Long Range Transportation Master Plan
- Three Kings/Payday pathway
- Quinns Park & Ride Rail Trail connection
- Improved trail connection @ Heber/Swede/Roundabout



HOMESTAKE ROAD (SOUTH)



MUNCHKIN ROAD (EAST)



MUNCHKIN ROAD (WEST)



2020 Water Conservation Plan Update

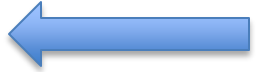
PARK CITY

1884

PROCESS

State Law Requires Water Conservation Plan Updates

- Review draft 2020 Water Conservation Plan on July 16, 2020
- Submit draft to State for Review by August 15, 2020
- Adopt final Water Conservation Plan prior to December 31, 2020



A FEW HIGHLIGHTS

PORTAL REGISTRATIONS

Portal Registrations

[ABOUT](#)

Registration Rate

45%

of current Water Report recipient accounts

🏠 52% 📄 46% 📧 62%

49%

of accounts eligible to register for the portal

🏠 48% 📄 42% 🌱 57% 📧 64% ? 14%

REGISTRATION RATE OF ELIGIBLE ACCOUNTS BY SOURCE

🖨️ Print

60%

✉️ Email

57%

✓ Opt-in

27%

Eligible accounts are those that have received at least one mailing over the life of the program or have been eligible to opt in. Rates among eligible accounts may be different than among current recipients if the recipient group has changed over time.

Registered Accounts

[SEE ALL](#)

2,664

53 in the past 90 days

BREAKDOWN OF REGISTRANTS

Source of Registrants



WaterScore of Registrants



Tier of SFR Registrants



A FEW HIGHLIGHTS

AUTOMATIC LEAK NOTIFICATIONS

Alerts ⓘ

VIEW NOT ALERTED

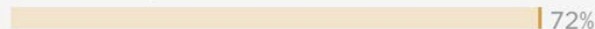
2,886 alerted

In the past year

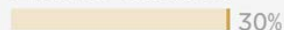
@ 2,615 329 17 145 0

RATES OF ENGAGEMENT AS A PERCENT OF ALERTS SENT

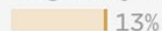
Emails Opened



Emails Clicked



Digitally Resolved



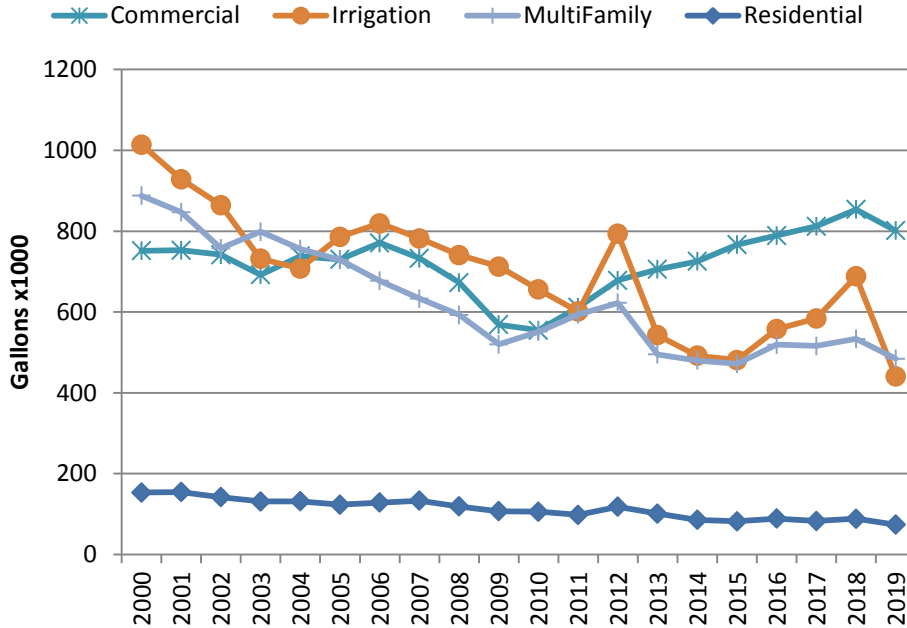
A FEW HIGHLIGHTS

- Active Leak Detection Program
- Progressive Block Rate Structure
- Toilet/Smart Controller Rebate Program
- 4th Grade Water Fair
- Social Norming Comparison
- All connections metered
- Comparison on Water Bill



METRICS

Gallons Per Account Per Year

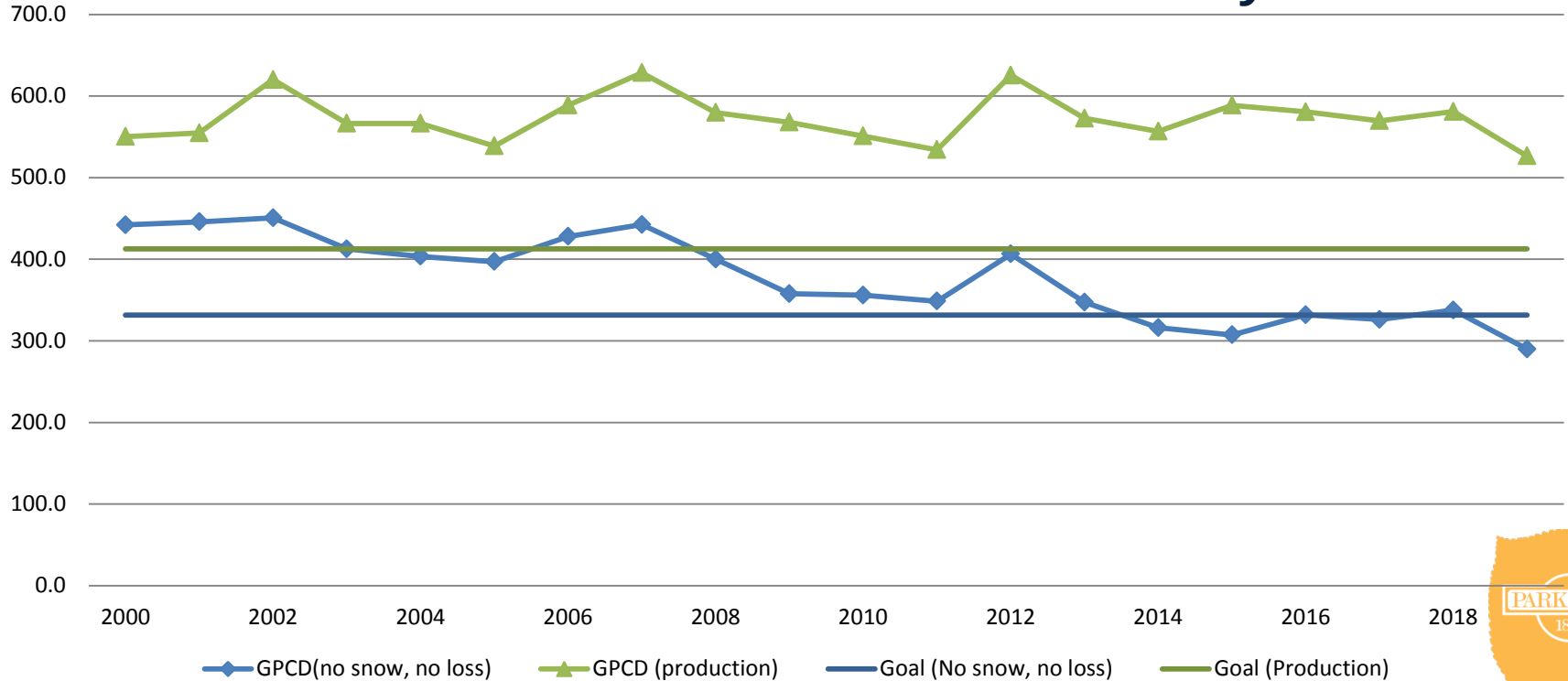


Account Type	Percentage Change in Water Usage from the Year 2000	Number of Accounts in 2019
Commercial	7% Increase	371
Irrigation	57% Decrease	179
Multi-Family	45% Decrease	314
Residential	52% Decrease	4,512



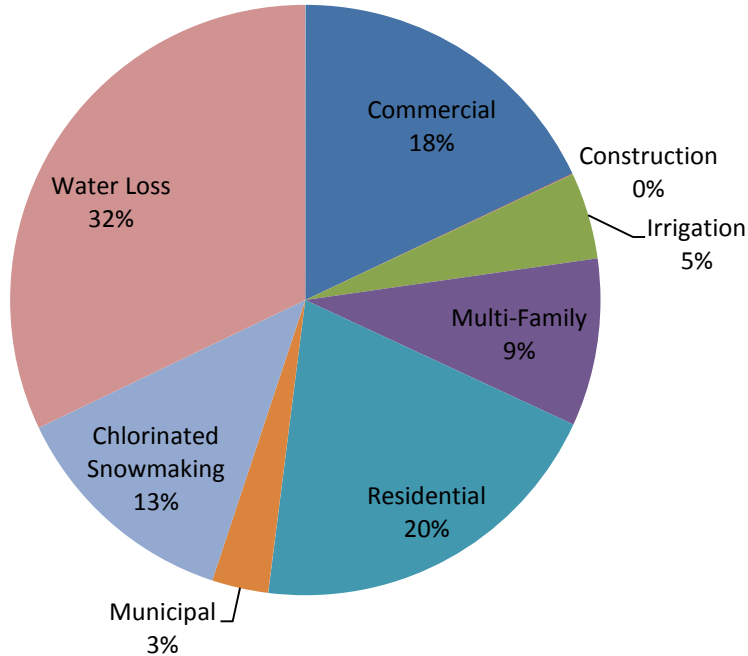
METRICS

Gallons Per Person Per Day



METRICS

2019 Potable Water Usage



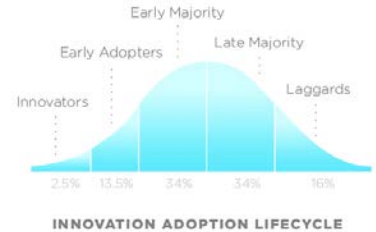
2019 Potable Water Usage Gallons	
Commercial	297,382,000
Construction	673,000
Irrigation	78,828,000
Multi-Family	152,085,000
Residential	332,634,000
Municipal	51,229,000
Chlorinated Snowmaking	211,875,000
Water Loss	531,891,014
Total Water Produced	1,656,597,014



WATER LOSS

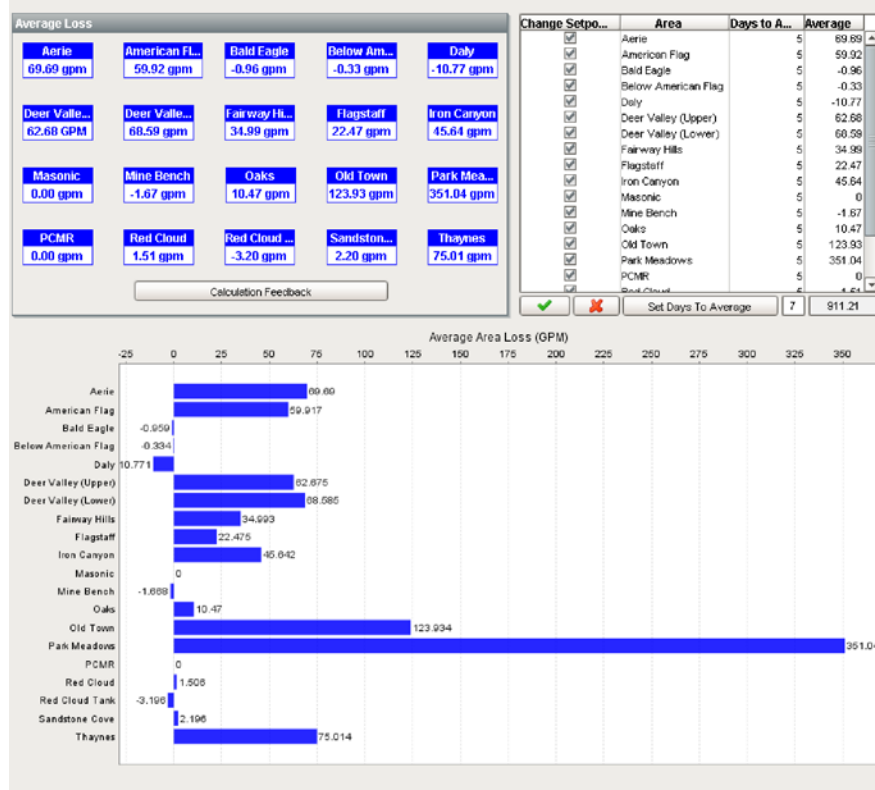
Past Actions:

- 2018 System Wide Acoustic Survey
- 2018 In-Pipe Monitoring (Visenti) [[Innovator](#)]
- 2019 Meter Box Survey
- 2019 Daily Automated Water Loss Tracking of the Entire System
- 2019 Instrumentation over AMI Network [[Early Adopter & Received Industry Awards \(Smart Cities & Reach Award\)](#)]
- 2020 Meter Box Survey Remaining Locations
- 2020 Daily Automated Water Loss Tracking of System Areas (approx. 20 different locations) [[Innovator & Industry Article \(Water Treatment Operator\) & Staff Presentation to the Intermountain Section of AWWA](#)]
- 2020 Completion of service Line Replacement in the Centennial Neighborhood



WATER LOSS

DAILY LOSS BY ZONE



WATER LOSS

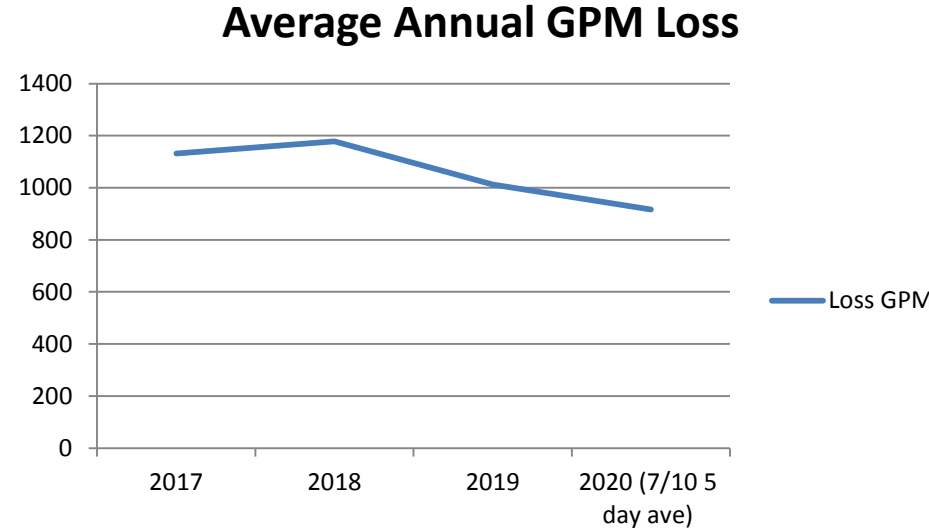
CENTENNIAL



WATER LOSS

RESULTS

Year	Measured GPM Reduction from <u>Active Leak Detection</u>	Actual Reduction Seen on an Annual Basis
2018	↓ 300 GPM	↑ 47 GPM
2019	↓ 70 GPM	↓ 166 GPM
2020*	↓ 320 GPM	↓ 96 GPM



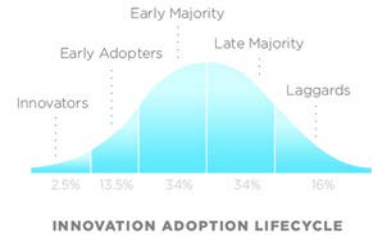
* Based on partial year, end of the year results will be different



WATER LOSS

Future Actions:

- 2020-2022 Installation of additional meters to help pinpoint high loss areas.
- 2020 Upgrade majority of Production and Distribution meters to digital output to improve loss data quality
- 2021 System Wide Acoustic Survey
- 2021 Investigating Satellite Based Leak Pinpointing [Early Adopter]
- 2022 Investigating Big Data Meter Performance Metrics to aid in Meter Replacement. [Early Adopter]
- 2023 Water Department will move from 3Kings focus to Asset Management (replacement/rehabilitation of existing pipelines, services, etc.)
- Additional Steps dependent on results identified above.



SUMMARY / GOAL

- Current conservation system (water rates, education [customer portal & Water usage Reports], financial incentives [Rebates]) are creating downward movement on water usage. This should continue.
- 2009 Conservation Plan 25% Reduction by the year 2050
- 2014 Conservation Plan 25% Reduction by the year 2025
- **2020 Conservation Plan 33% Reduction in Water Loss by 2030 while continuing current Conservation Programs.**



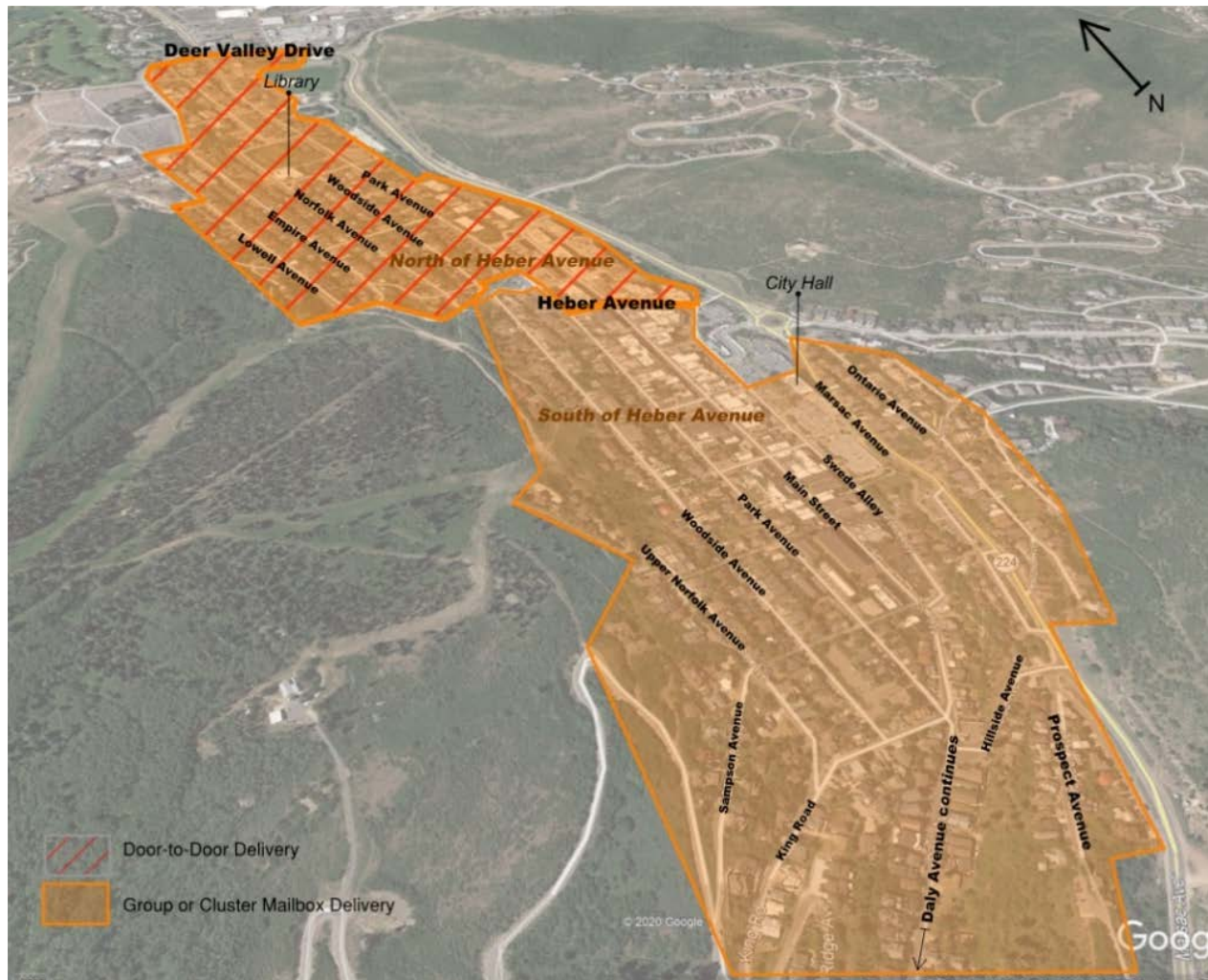
CLUSTER MAILBOXES IN OLD TOWN



CITY COUNCIL POLICY QUESTIONS

- Does the City Council want to change their current policy regarding the installation of cluster mail boxes within the Public Right-of-Way in the Old Town area?
- If the City Council does not want to change their current policy, would you like to pursue any of the following alternatives:
 - Does the City Council want to allow individual HOAs to request cluster mail boxes?
 - Is the City Council interested in paying for primary residents' P.O. Boxes within the area deemed deliverable within Old Town?
 - Does the City Council want to refer this issue to the Planning Commission for review?





Does the City Council want to change their current policy regarding the installation of cluster mail boxes within the Public ROW in the Old Town area?

Opportunity	
Respond to Constituent Requests	There have been multiple requests by constituents for the Council to reconsider their decision regarding cluster mailboxes. They have cited the increased cost, lack of convenience, and desire for door-to-door delivery*.
Neighborhood Nodes	The cluster mailbox locations could serve as a location for more precise and focused public outreach. While notices are posted at the Post Office, these smaller neighborhood nodes could allow for notification of very neighborhood-centric issues, events, etc.
Resolve USPS Issues	As stated previously, the USPS experiences significant issues with second homeowners forwarding mail to their undeliverable physical address which creates issues for returning mail and packages.
Challenge	
Cost	The City Council denied a previous request by the USPS to pay for and install cluster mailboxes within the Old Town area. City Staff has reached out to the USPS to determine if the USPS would still be willing to incur the cost and responsibility to install cluster mailboxes in the future – their answer was no. Any future cluster mailbox installations would be the responsibility of- and paid for by the homeowners or the City.
Maintenance	The City would likely be responsible for maintenance of the mailboxes – including, but not limited to: general upkeep, snow removal, etc.
Public ROW Concerns	Generally speaking, the safety concerns and site constraints for the Public ROW have not changed since 2011. Snow removal, vehicular movement, maintenance, etc. all remain concerns.
Aesthetic	Staff has concerns about the aesthetic of the cluster mailboxes within the Historic Districts. This may compound the cost challenge because as the cluster mailboxes become more customized or non-generic, the cost increase is significant.
Sustainability	In 2011, City Council identified a concern regarding increased carbon footprint resulting from the cluster mailboxes. This could probably go either way. While people are probably more likely to idle while they get mail out of a cluster mailbox, many residents still do drive to the post office on Main Street. This is a concern in either scenario.



If the City Council does not want to change their current policy, would you like to pursue any of the following alternatives:

- Does the City Council want to allow individual HOAs to request cluster mail boxes?
- Is the City Council interested in paying for primary residents' P.O. Boxes within the area deemed deliverable within Old Town?
- Does the City Council want to refer this issue to the Planning Commission for review?



CITY COUNCIL POLICY QUESTIONS

- Does the City Council want to change their current policy regarding the installation of cluster mail boxes within the Public Right-of-Way in the Old Town area?
- If the City Council does not want to change their current policy, would you like to pursue any of the following alternatives:
 - Does the City Council want to allow individual HOAs to request cluster mail boxes?
 - Is the City Council interested in paying for primary residents' P.O. Boxes within the area deemed deliverable within Old Town?
 - Does the City Council want to refer this issue to the Planning Commission for review?



PREVIOUS COUNCIL POLICIES:

- 2011:
 - ***Council denied the request to install cluster mailboxes*** for the following reasons: (1) safety issues, specifically in the winter months; (2) sustainability concerns; (3) preserving a community gathering place; (4) concerns for impeding snow removal; (5) creating traffic back-ups as drivers park and exit their car to collect mail; and (6) aesthetic impact on the Historic Districts.
- 2013
 - ***City Council denied the request to install cluster mailboxes*** and cited reasons consistent with those outlined by the City Engineer.



Statement on Old Town Mail Boxes:

The last few years have been an exceedingly frustrating experience with my Old Town mail box. As I understand it, the Postmaster says primary home residents legally entitled to a free PO Box, but she still charges me \$204/year! Further, due to the volume of mail I receive I'm required to rent a larger box, and if I ask for a smaller box I will lose my current box number (which would result in a lot of complications). She explained that I can't have a free or even a discounted box because the City had the option of installing satellite boxes and they would not do it.

I've talked with my neighbors and they are equally disappointed and frustrated. It is clear that there is strained relationship between the USPS and our local government, but we are suffering for it. Anything you could do to rectify the situation, including creating satellite boxes (e.g. at the bottom of Rossi Hill, at the Library, and other convenient locations) or subsidizing full-time residents' boxes, would be GREATLY appreciated.

Thank you,

Michael Kaplan, 277 McHenry Ave.