PARK CITY COUNCIL WORK SESSION MINUTES
SUMMIT COUNTY, UTAH,
JULY 25, 2013

Present: **Mayor Dana Williams; Council members Andy Beerman; Alex Butwinski; Cindy Matsumoto; Dick Peek; and Liza Simpson**

Mark Harrington, City Attorney; Michael O'Keefe, Tennis Director; Jonathan Weidenhamer, Economic Development Manager; Jasmina Jusic, Interim Library Director; Sharon Bauman, Senior Recorder, Elections Official

1. Council questions and comments -

Councilwoman Simpson had a question regarding the Park City Ice Hockey Event "Park City Ice Hockey Invitational". The email invitation for the event taking place at the Ice Arena this coming weekend states *1996* AAA Hockey Players, why was that? She was informed that was the year the players were all born, they are 17 years old. She was also told that some of these players are the best in the country.

Councilman Butwinski met with Phyllis Robinson and Jonathan Weidenhamer to discuss what they will be presenting at the economic development meeting with the Park City Council and County Council next Tuesday, July 30; meeting went very well. This is the Joint City Council and County Council meeting taking place at the Sheldon Richins building.

Councilwoman Matsumoto requested an update on the completion of the public tennis courts and when they open officially to the public. Michael O'Keefe Tennis Director stated that August 12, 2013 was the official date. Mr. O'Keefe gave a quick overview of the Manager's report. During the reconstruction of the seven tennis courts at the PC MARC staff will be utilizing the three newly constructed tennis courts at the City Park for programs. Schedules of the different programs, locations and directions to the other public courts would be posted. She also wanted to know if residents could play on the courts this weekend and was told they weren't open; Mr. Butwinski stated that people were playing on them today. Mr. O'Keefe mentioned they were paddle locked so they must have scaled the 10' fence. Mr. O'Keefe mentioned the courts would be open Monday-Friday, 9am – 6pm for the City programs; from 6pm-10pm for open play. Ms. Simpson suggested that a schedule be posted at the courts listing the programs so the casual players that do come to play have as much of an advanced notice as possible. Mr. Butwinski informed Mr. O'Keefe that he should expect a call form a resident who wanted to offer feedback to Mr. O'Keefe regarding the public courts.

Councilman Beerman stated he just rode his bike by the courts an hour ago and thought the tennis courts looked beautiful and felt the tennis community will be happy with the improvements; good work. He thanked Ms. Matsumoto, Ms. Simpson and Mayor Williams for their attendance at an introduction reception along with himself for Joahna Rocchio the new Executive Director of the Low Carbon Lifestyles (LoCal); many Park City environmental leaders also attended the event. This group is going to focus on carbon reduction within the community along the lines of “save our snow” more of an action plan. Good turnout, lots of enthusiasm.

Mayor Williams participated in an afternoon work session with the Snyderville Basin Water Reclamation District; the Silver Creek plant project will be rebuilt at a cost of $35M. Community members will have that to look forward to. Kudos to Andy Beerman for helping to get the LoCal program going.

Library Project Update: Jonathan Weidenhamer Economic Development Manager stepped to the presentation table greeted Council and introduced Jasmina Jusic Interim Library Manager and Tegan Davis the Youth Services Director. Mr. Weidenhamer gave a quick overview of their report. In the initial budget presented to Council they had not taken into account the level of service in the interim and the cost that would be associated to it. He stated there wasn’t much of a level of service identified. Staff and the Board have spent quite a bit of time recently to identify the appropriate level of service for the community, what will fit within the budget and what the community might ask for fund wise that might be needed. They have come to Council with two primary objectives 1) what is Council’s preferred temporary level of services 2) is Council willing to add additional dollars to the budget to accomplish this. He stated that during the renovation of the Public Library staff wanted to insure continual use of library services and was asking direction in defining appropriate levels of services expected from Council during renovation. Ms. Jusic then stated that the Library Board and Staff had made recommendations regarding the interim location of Library services during construction; library staff reviewed the four options for relocation and defined the pros and cons:

1. Miner’s Hospital -
Pros: free rent, close access to most of the collection stored at the fire station across the street, relocating out of the library will shorten length of project.
Cons: ADA accessibility is not available on the 2nd floor and the attic; the fire escape is not available from the attic; safety regarding windows and fire code
2. Current location -
Pros: staff is familiar with building; access to seventeen computers;
Cons: May impact duration of project with possible additional costs; noise level and parking; rewiring costs due to phasing of project.
3. Offsite, private owned 4,000sf -
Pros: ADA accessible space; computer access; public would have quieter environment
Cons: Cost and the space is unknown to staff
4. Offsite private owned 8,000sf. –
Pros: ADA accessible space; computer access; public would have quieter environment
Cons: Cost and the space is unknown to staff

Ms. Jusic spoke to Council stating library staff preference would be to relocate to a large private space; they do understand cost being a concern. Mr. Weidenhamer mentioned that he and Mr. Rockwood Capitol Budget Manager recommend relocating into a City owned facility. There would be additional costs to do this of approximately $50,000 which would either come from the Lower Park Ave. RDA budget or the existing budget. He and staff have really worked hard on finding the lowest cost option and still provide a pretty solid level of service. Speaking more as a local than Economic Development Manager, Mr. Weidenhamer believes and has come to the conclusion it’s appropriate to ask for additional dollars. He stated that if Council was leaning toward options 3 and 4 (4,000sf and 8,000sf respectively) then he would need to look at the cost implications in more detail although there aren’t as many good options in that square footage range. Ms. Simpson stated that she wasn’t seriously considering this but wanted to ask - if not offering library services or sending residents to the Summit County Library would these actions or non-actions accelerate construction of the library? Mr. Weidenhamer stated that the difference was minimal, it's still a twelve month project. Mr. Beerman asked if staff had considered a hybrid option of keeping books in the library and moving the computers to Miner's Hospital. Ms. Jusic stated that they had discussed similar options such as using the fire house and little green house in addition to other City owned facilities for additional space and services although they created more challenges.

Mr. Weidenhamer stated that one of the smaller square footage options 4000sf and Miner's would require putting a bulk of the materials into storage. Mr. Beerman felt that there might be some in between option with the electronics, staffing might go to Miner's and some of the books left in place.

Mr. Beerman asked for clarification as to whether The Co-op and the Film Series would continue during construction. Ms. Jusic stated that the architect suggested not having either in the building and giving control of the area over to its construction.

Ms. Simpson stated that moving into Miner's Hospital makes the most sense.

Ms. Matsumoto had questions regarding the cost of moving off site to the MARC during construction; She stated that the budget for the MARC (pre-construction) had a line item of $500,000 to move off location with the exercise equipment to a temporary location and feels conflicted about this current situation, not offering something similar. She is reluctant to increase the budget because it was a stretch in the first place.

Matt Twombly Project Manager stated that in regard to the MARC project it was anticipated to be a very large, expensive project, a different scenario than the library project that was originally not anticipated to be a large project. She also added that she would like to keep circulation available in the library and have programs off site at the Miner's Hospital. Mr. Weidenhamer stated that he value engineered out as much as he possibly could. Ms. Matsumoto indicated Council would like a real number. Mr. Butwinski stated that he has quite a bit of sympathy for what Mr. Weidenhamer is communicating to Council in regard to the cost creep of this project; it started out as a $100,000 remodel. Mr. Butwinski continued that there's going to be a level of service impact no matter what Council does, the people impacted are going to be just as angry regardless which option is chosen. The bang for the buck in terms of less grief and aggravation would be Miner's. He went on to say use of the firehouse as opposed to the containers creates its own challenges; he believes Miner's is the best option.

Councilman Peek also prefers the Miner's Hospital acknowledging the lack of ADA access on two of the floors although with possible use of other City facilities, little green house in particular, where there is ADA accessibility he feels this would be an acceptable option.

Ms. Simpson would like additional information on the numbers before making a final decision. She continued on to say that she's looking at the bottom line on the budget: the difference between relocating to Miner's or renting an outside space of 4,000sf while it is a lower level of service it's only the difference of $12,000 and if we're going to spend more than that relocating Sundance for five months as well as conflicts with the recreation building.

Mr. Butwinski asked Ms. Jusic for clarification on what their preference was. Ms. Jusic answered saying their preference would be not to be in building during construction and depending on what the cost impacts of the project were either Miner's or 4,000sf; it really depends on costs.

Mr. Weidenhamer stated that the critical decision currently and next step is to be able to answer the architects concern of whether the library will be in use during construction or not. Staff can continue to pursue what the Sundance relocation looks like, where it's going to go, what is the cost, who's going to pay? As a next update staff can return to Council with lease arrangements with 4,000sf spaces. Ms. Matsumoto wanted to know if it would be possible to keep some space available in the building open to the public if it worked with the architect, could save some costs in terms of moving. Ms. Jusic interjected that it would require packing up and moving several times.

Mayor Williams would prefer not to have the building in use during construction, and leans more favorably on the 4,000sf space. The level of service between the 4,000sf and the 8,000sf is not so great that it could be worthwhile to spend the additional money. He also reminded everyone that the Miner's Hospital has a lease with Sundance for five months; they are willing to work with the City. He went on to say that could create additional costs of possibly $20,000-$30,000 to rent something for Sundance; there would also be programing at the Recreation building that would have to be bumped. Between Miner's Hospital and the Recreation building there is too much to work out. Council should take that option of the table. Ms. Simpson stated that she will be interested in seeing what those numbers are when Mr. Weidenhamer comes back to Council. Mr. Weidenhamer mentioned that from what he was hearing from Council there was support to look at Miner's Hospital and support to look at other spaces in the 4,000sf range. It is very clear the library needs to move out. Ms. Matsumoto feels the Miner's option is more complex. Leaving the present location is agreed on; the option as to where to go is not agreed on by Council. Members asked Mr. Weidenhamer for additional information on the numbers and what the option impacts will be using other city owned facilities. Ms. Matsumoto would like an update from the architect; Mr. Weidenhamer stated an update from the architect will most likely be mid-September.

Public Art Advisory Board Interviews
Council conducted PAAB interviews

Closed Session

PARK CITY COUNCIL MEETING MINUTES
SUMMIT COUNTY, UTAH,
JULY 25, 2013

Present: **Mayor Dana Williams; Council members Andy Beerman; Alex Butwinski; Cindy Matsumoto; Dick Peek; and Liza Simpson**

Mark Harrington, City Attorney; Michael O'Keefe, Tennis Director; Jonathan Weidenhamer, Economic Development Manager; Jasmina Jusic, Interim Library Director;

Regular Meeting
6:00 p.m.

I ROLL CALL
All members of Council were present

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Courchevel Student Exchange Presentation

Former Mayor Brad Olch was invited to speak to the Courchevel students by Mayor Williams. Mr. Olch began the Courchevel program in 1988; Mr. Olch spoke with the students from Courcheval and gave them a brief history of the program.

Mayor Williams also spoke to the Courcheval Students and presented each with a Park City Olympic pin and a certificate of appreciation. Tina Quayle resident of Park City and President of the Sister City Association greeted Council. Sylvie Loran a chaperone for the group greeted Council and thanked them for Park City's participation in the program. Arthur Queiros a student with the program also spoke and thanked Council.

Mayor Williams read a public safety announcement regarding the arrangement's for traffic circulation, closed lanes and timetables in town due to construction during July 29-30, 2013

III PUBLIC INPUT *(Any matter of City business not scheduled on the agenda)*

There was no public input

IV MINUTES OF MEETING OF JUNE 20, 2013

Alex Butwinski, "I move to approve the meeting minutes of June 20, 2013." Andy Beerman seconded.

Motion unanimously carried to approve.

V NEW BUSINESS

1. Consideration of a Resolution supporting the use of reusable bags in Park City and setting forth steps to decrease the consumption and waste associated with disposable bags

Tyler Poulson Environmental Sustainability Manager approached the presentation table and greeted Council. Mr. Poulson stated that the formal resolution was being presented tonight. Mr. Poulson began by reviewing the evolution of this Resolution from previous Study Session, Work Session and scoping session with Council Liaisons to this evening Regular Session. The accomplishments to date are the City's partnership with Recycle Utah; Recycle Utah will be leading education and outreach initiatives, as well as developing a prototype reusable bags and doing some fundraising and partnership around the initiative. He continued with the other accomplishments: since the last work session concrete language has been added to the Resolution around metric reporting and semi-annual reports from staff to Council including quantitative and qualitative metrics. The participants providing specific metrics will be Recycle Utah, grocery stores and other commercial businesses; the number of reusable bags being used by customers, number of new usable bags purchased by customers, disposable bag, paper and plastic usage at the stores. Mr. Poulson continued stating that Council had also directed staff to strengthened the ordinance language around the expectations and action items around the target date of Earth Day 2015.

Insa Riepen Director of Recycle Utah thanked Council, they were off to a good start; we can move forward. She stated that the goal would be to have a new bag design every year. She thanked Council again and specifically thanked Tyler Poulson for all of his work.

Ms. Simpson wanted to know when the City could expect a cost of the bags; retailers would be interested in knowing this. Mr. Poulson stated that the price range would very between the $5 - $12 range per bag price driven by design costs; timing will be driven by what the organization can accomplish. Ms. Simpson asked for an update later this year, which Mr. Poulson stated he would do. Ms. Riepen also stated that they would have the first bags by mid to late September. Ms. Matsumoto commented that she would like to see an inaugural bag and then a yearly bag. Mayor Williams had a question on Section 3 of the actual Resolution, last sentence: (*At this time in 2015, City Council will review the state of this issue and consider potential next steps, including legislative action to restrict and/or impose additional financial costs related to the use of disposable bags*.) Mayor Williams would like to see the section read: *At this time in 2015, City Council will review the state of this issue and consider potential next steps, including, but not limited to, legislative action, and or further restrictions for financial costs related to this.*

He feels Council would like to leave their options open as to what they do but they would want to make clear what those options they would be looking at in 2015 were. Mayor Williams stated he was trying to be careful to not raise the hackles of the State Legislature.

Mr. Beerman interjected that what would raise the Legislative hackles would be the additional financial costs and suggested Council state *potential next steps including legislative action* or possible legislative action. Mr. Butwinski suggested that Mark Harrington City attorney could assist with the language.

Mr. Beerman stated that he believes firmer metrics are still needed on this Resolution; would it be possible to agree to a commitment that the first quarterly check–in will have base lines and Council and staff will set firm goals at that point. Mr. Poulson stated that it would be included in the first check-in; he has spoken with businesses and the grocery stores asking for metrics such as usable bag usage versus disposable bag usage and the type of disposable bags going out the door; all the above will help frame how the program is doing and what the policy options will look like. Ms. Simpson wanted to know when the first check-in was scheduled for. Mr. Poulson stated that it was slated for December of this year and then every six months thereafter. Ms. Simpson agrees with what Mr. Beerman was asking although uncomfortable putting a line in the sand about setting goals with only a fraction of the winter season's numbers; Council and Staff could get a better base line and idea if the first update was at the end of ski season; that would offer a good chunk of time with all of our visitors in town. Additionally get an update on the summer season as well. Mr. Beerman stated that the baseline data is data already occurred, what's been ordered, what's been used.

Mr. Butwinski asked for confirmation that the reusable bags would be introduced before Earth Day next year; Ms. Riepen stated they would be. Ms. Matsumoto is hopeful the Resolution will have a great impact on the community, she's conscience of using reusable bags and hopes that the community will also.

Mr. Peek reminded staff that he has mentioned this before - as the process for the design of the bags begins he would like to see something that is bike and pedestrian friendly; not a standard two handle bag which is not as easy to carry on bicycle.
Mayor Williams asked if there were any other questions, there were none. Mayor Williams asked for a motion.

Liza Simpson, <u>"Your Honor, I move we approve the Resolution supporting the use of reusable bags in Park City and setting forth steps to decrease the consumption and waste associated with disposable bags with the amendment to section 3 as noted by the Mayor."</u> Alex Butwinski seconded the motion.
Motion unanimously carried to approve with amended changes

2.. Consideration to authorize the City Manager to execute a Professional Services agreement not to exceed $182,000 for Millcreek Consulting and Development in a form approved by the City Attorney - Jonathan Weidenhamer Economic Development Manager introduced Steve Brown of Millcreek Consulting and Development and to discuss the Professional Services Agreement. Mr. Weidenhamer touched on the selection process. The final interviewees had broader experience, deeper background, and relevant experience and were comparable on the hourly rate; this included three people from Park City that had done extensive work in Park City.

This final group was equal to or more expensive than Mr. Brown. Mr. Brown has done work with the City before; he worked on Park City Heights, his hourly is 23% lower than previously; the reimbursable amounts are included in his hourly rate. Mr. Weidenhamer stated that he would be happy to go into why the selection committee felt so strong about the relevance experience. Mr. Beerman had a question under the *Preliminary Concept Projects, Timeline & Budget* chart – it is stated under structured parking for Senior Center it states *$3M* in a previous staff report; it also states for the library there was a place holder for $2M, please clarify. Mr. Weidenhamer stated this report is current and the amount is $3M. There was a bit of discussion regarding local preference and defining local. Councilwoman Simpson stated that having previously seen his work for the City and having watched him at Planning Commission meeting has been impressed with his calm and professional demeanor; very glad Mr. Weidenhamer had included his submission because she has been impressed with his scope of work as well.

Mayor Williams asked if there were any further questions there were none. Mayor Williams asked for a motion.

Alex Butwinski, "Your Honor, I move we authorize the City Manager to execute a Professional Services agreement not to exceed $182,000 for Millcreek Consulting and Development in a form approved by the City Attorney." Liza Simpson seconded the motion.
Motion unanimously carried to approve

VI ADJOURNMENT
With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 5:40 p.m. Members in attendance were Mayor Williams, Alex Butwinski, Andy Beerman, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Mark Harrington, City Attorney; Michael O'Keefe, Tennis Director; Jonathan Weidenhamer, Economic Development Manager; Jasmina Jusic, Interim Library Director; Tegan Davis, Youth Services Manager; Sharon Bauman, Senior City Recorder; Tyler Poulson Environmental Sustainability Manager. Liza Simpson, "I move to close the meeting to discuss personnel". Andy Beerman seconded. Motion carried unanimously. The meeting opened at approximately 6:00 p.m. Liza Simpson, "I move to open the meeting". Alex Butwinski seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Minutes prepared by Jody L. Morrison, Assistant City Recorder

Jody L. Morrison, Assistant City Recorder

PARK CITY SUMMIT COUNTY UTAH
CORPORATE
Seal
MARCH 1, 1884