

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
AUGUST 5, 2004**

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Park City, Utah will hold its regularly scheduled meeting at the Marsac Municipal Building City Council Chambers, 445 Marsac Avenue, Park City, Utah for the purposes and at the times as described below on Thursday, August 5, 2004.

AGENDA

2:00 p.m.

Work Session – City Council Chambers

Council questions/comments

Quarterly goal update

3:00 p.m.

Closed Session – Executive Conference Room

Personnel and property

6:00 p.m.

Public Input – City Council Chambers

A majority of City Council members may meet socially after the meeting. If so the location will be announced by the Mayor. City business will not be conducted.

Posted: 08/02/04

See parkcity.org

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Closed Session – Executive Conference Room

3:00 p.m. Property

Work Session – City Council Chambers

4:00 p.m. Council questions/comments
4:10 p.m. Prospector sidewalk snow removal
4:30 p.m. Main Street business vitalization
5:00 p.m. Review of regular meeting
5:45 p.m. Break

Regular Meeting – City Council Chambers

6:00 p.m.

I ROLL CALL

II COMMUNICATIONS FROM COUNCIL AND STAFF

Swearing-in of Police Officer Kris Phillips

III PUBLIC INPUT (any matter of City business not scheduled on agenda)

IV WORK SESSION NOTES AND MINUTES OF MEETING OF JULY 1, 2004

V RESIGNATIONS AND APPOINTMENTS

1. Appointment of two members to the Recreation Advisory Board for terms expiring June 30, 2007
2. Appointment of two members to the Historic Preservation Board for terms expiring June 30, 2007

VI CONSENT AGENDA PUBLIC HEARINGS

1. Triple Crown Sports MFL and service agreement

2. Ordinance Marsac Avenue and Chambers Street final plat
3. Addendum to Sundance Film Festival license and service agreement
4. Notre Dame Club of Utah Pep Rally MFL
5. Ordinance - 445 King Road, Treasure Hill Phase IV – final subdivision plat extension of approval

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6. Insurance broker agreement
7. Award of contract for transit bus space sales services

VIII NEW BUSINESS

1. Inter-local agreement with SBSRD on regional ice facility
2. Annexation and zoning of property known as the Spiro Tunnel Parcel – Paladin
 - Continuation of Public hearing
 - Review and discussion of draft annexation agreement
 - Annexation Resolution
 - Ordinance amending the Official Zoning Map of Park City, Utah

IX ADJOURNMENT

Posted: 08/09/04

See: parkcity.org

Note: This future meeting schedule is TENTATIVE and subject to change.
PARK CITY COUNCIL TENTATIVE MEETING SCHEDULE

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- 19 Manager's workshop 10 a.m. – 3 p.m.
Candy gone - No meeting
- 26 RAB Annual Visioning Session – work (45 min)
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Ordinance – final subdivision plat for the Red Cloud Subdivision
Proposal to rezone from HR-1 to HRM Lots 2 – 16, Block 5 Snyder's Addition – public hearing – Ray
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- 2 **No meeting**
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- 9 Ordinance – 52 King Road plat amendment
- 16 **No meeting – City tour**
- 23
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October 2004

- 7 **No meeting**
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- 28 **No meeting**

November 2004

- 4
- 11
- 18
- 25 **Thanksgiving**
- 26 **Thanksgiving holiday**

December 2004

- 2
- 9
- 16
- 23
- 30

Pending Items:

Hoffman annexation - Kirsten
Water Service District – Grant of easement from Iron Mountain Associates
Transit Center Land Match Resolution – Gary
Public safety agencies - planning and education - Phil
Conservation easements – Brooks
City-owned buildings – Pat
January – update on temporary liquor and beer licenses – Alison

MEMO



Executive Department

To: City Council
From: Tom Bakaly, City Manager
Subject: 2004 Council Goals Update
Date: August 5, 2004

445 Marsac Avenue
P.O. Box 1470
Park City, UT 84060
Tel 435.615.5180
Fax 435.615.4901
www.parkcity.org

On August 5, 2004 we have scheduled an hour long work session (2:00pm – 3:00pm) to go over City Council goals and action items. We have a closed session (separate cover) to discuss personnel and property scheduled from 3:00pm – 6:00pm. We do not have a regular Council meeting scheduled, except for public comment right at 6:00pm.

Attached is the latest quarterly summary of action on Council goals for the period of April 2004 – June 2004. We have removed actions on items that were completed during 2003. We have also attached quarterly summary reports relating to traffic calming and neighborhood service requests. The work session on August 5, 2004 will provide a good opportunity for departments to provide operational updates on Council goals if requested.

2004 Park City Goals and Targets for Action

QUARTERLY STATUS REPORT

April 2004 – June 2004

PRIORITY

1 Quality *Water* (Erickson, Williams) Develop and Prioritize New Water Options

Target for Action	Liaison/ Employee	Actions	Target Date	Sta
Pipeline/Preferred Project Elements Determine a preferred project Weber Basin and Bureau of Reclamation	Williams/ Gibbs	1. Two Party Cooperation Agreement 2. Complete Feasibility/Preferred Project Study by Bureau of Reclamation 3. WBWCD Water Supply Agreement 4. Decision point – Park City/County may opt out 5. WBWCD Water Sales/Petition Agreement 6. Decision point – Park City and/or County may opt out	03/04 04/04 04/04 03/05 04/05 05/06	Com Ong Com Pen Pen Pen
Water Conservation Strategy Actions Develop Outreach Initiation/Task Force Plan	Erickson/ Gibbs	1. Water Conservation Task Force 2. Conservation and Drought Plans 3. Water Conservation education program 4. Irrigation Conservation LMC recommended changes 5. Impact fee review 2004 Complete 2005 Comprehensive Review 6. User rates review 2004 Complete 2005 Comprehensive review	Monthly Annual Monthly 05/04 05/04 02/05 05/04 01/05	Ong Ong Ong Com Com Com Com Com
Water Treatment Plants	Erickson/ Gibbs	1. Spiro: Phase 1 Construction of Arsenic & Chlorination 2. Spiro: Phase 2 Design and Construction of Wet Well Expansion 1. Judge: NEPA Process 2. Judge: Plant Design 3. Judge: Plant Construction	04/04 04/05 03/04 08/04 04/05	Com Pen Com Pen Pen
Other Water Solutions – Policy Options	Erickson/ Gibbs	1. Summit Cooperation Discussions 2. Utah Water Discussions 3. JSSD Water Discussions 4. Water Infrastructure – engineering and develop	Annual Annual Annual 09/04	Ong On H Ong Ong

		funding strategy		
ater Funding Strategy	Williams/ Gibbs	1. Judge/Spiro Appropriations FY 03 \$432,000 FY 04 \$900,000 FY 05 \$660,000 Total: \$1,992,000 2. Importation Appropriations FY 02 \$100,000 FY 03 \$500,000 FY 04 \$500,000 FY 05 \$500,000 Total: \$1,600,000 3. Pursue future appropriations and authorizations	04/04 09/04 04/03 09/04 09/04	Com Pen Pen Com Com Com Pen Ong

I 2 Preservation of Park City Character (Cone, Hier)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
d Town Improvements	Hier/ Hilton	1. Public Input, Budget Approvals and Council Direction to Proceed	06/04	Compl
		2. Review of Opportunities for Business Enhancement	08/04	Pendi
		2. Construction of Upper Park Avenue with underground utility pathways now underway	10/04	Pendi
		3. Design of Downtown projects – Parking, Police, City Hall & Plaza	01/05	Ongoi
		4. SID Plan Finalized for Upper Park Avenue Utility Relocation	02/05	Pendi
		5. Begin Construction of Downtown Projects	04/05	Pendi
ympic Experience Legacy	Calvert/ Rademan/ Hilton	1. New Legacy Projects - Council selection of entryway project	02/04	Compl
		2. Mini-towers – Main Street	10/04	Pendi
		3. Olympic Legacy Project – Installation complete of Entry Corridor Sculpture	01/05	In Prog
og Owner Responsibility	Williams/ Cone/ Twombly	1. Recommendations for “Leash Free” trails	08/04	Ongoi
		2. Coordinate with SBSRD re: trails	08/04	Ongoi
		3. Poop Pick-up PR	08/04	Ongoi
		4. Friends of Trails looking at Round Valley as “Leash Free” area	10/04	Ongoi
ighborhood Parks	Erickson/ Twombly/ Fisher	1. New RAB Sub-Committee. Priorities: Criteria Creation & Public Input/recommend	04/04	Compl
		2. City Park Playground Equipment Installed	05/04	Compl
		3. Park Meadows Neighborhood Survey	05/04	Compl
		4. RFP for Design & Construction of 3 neighborhood parks	09/04	In Prog
		5. Old Town Neighborhood Park Survey	11/04	Pendi
		6. Prospector Neighborhood Parks Improvements Complete	07.05	In Prog

I 3 Effective Transportation and Parking System (Kernan, Hier)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
affic Calming	Hier/ Evans/ Kingery	1. Develop Traffic Calming Status Report (attached)	03/04	Compl
		2. Median Design & Installation for Holiday Ranch Road	08/04	Ongoi
		3. Lower Park Ave./Woodside Study Area	08/04	Ongoi

		Phase II 4. Marsac Study Area 5. Lucky John Study Area	08/04 09/04	Ongoing Ongoing
Regional Transportation	Hier/Cashel	1. Enhance Transit Marketing 2. Year-round Bus Service to Kimball and Canyons operating through 12/31/04 3. Assist County with Expanded Bus Service in Snyderville Basin 4. Pursue federal funding for buses, site, and expanded bus facility	Annual Annual 09/04 09/04	Ongoing Ongoing Pending Pending
and Town Improvements		See Goal #2		

I 4 World Class, Multi-Seasonal/Sustainable/Quality of Life/ Resort Community (Hier, Calvert)

Target for Action	Liaison/ Employee	Actions	Target Date	Status
Ice Rink	Erickson/ Hilton	1. Site at Lower Canyons Village donated to City/Basin from Summit County or other site located in City/Basin – plan changed 2. Selection of Owners Rep., RFP Process for Design 3. Interlocal agreement with SBSRD for construction and operation of ice facility 4. Quinn's Ice Complex Design Process Begins 5. Ice Construction Begins	05/04 06/04 08/04 08/04 04/05	N/A Comple Pendi Pendi Pendi
Economic Development	Hier/ Calvert/ Kernan/ Rademan Hilton & Weiden- hamer	1. Economic Development Initiatives Reviewed with Council 2. Resort Economy Update 3. Receive Input from Business Community 4. Processing of Annexation Requests 5. Refinement of "Strategy" & "Project" prioritization summary 6. Implementation of Economic Development Initiatives	01/04 04/04 04/04 09/04 09/04 10/04	Comple Comple Ongoi Ongoi Ongoi Ongoi
Support for Arts: Direction	Cone/ vacant	1. Arts Council formation of Public Art Panel with Council approval 2. Arts Vending Ordinance Revised	05/04 07/04	Comple Comple
Community Amenities and Projects: Evaluation, Future Action	Hier/Butz	1. Sign Code - Sign Code Amendments Complete 2. Special Events - Economic Development Plan	01/04 Ongoing	Comple Ongoi
Community Amenities (Cont)		3. Santy Chairs Refurnished 4. Library Expansion construction complete 5. Road Cycling Nationals 8/15-22/2004 6. Triple Crown Contract 7. Imperial Hotel Sold or Traded 8. McPolin Farm Planning 9. Recommendations regarding Seismic Upgrade of City Hall	06/04 08/04 08/04 08/04 09/04 10/04 01/05	Comple Comple Pendi Pendi Pendi Pendi Pendi
Recreation and Racquet Club: Steps	Erickson/ Kernan, Alt/ Fisher	1. Skateboard Park Expansion – public input 2. BMX Skills Course – public input 3. RFP for Design & Construction for expansion of Skateboard Park 4. Racquet Club Recreation Vision	04/04 05/04 09/04 09/04	Comple Comple In Prog Pendi

		5. Skateboard Park Expansion Construction Complete	05/05	Pendi
Outdoor Recreation Complex	Calvert/ Hier Hilton	1. Task Force Meetings & Recommendations	01/04	Compl
		2. City Council review of Task Force Recommendations	02/04	Compl
		3. Wetlands Study/Infrastructure Assessment	05/04	Compl
		4. Public Input/Open House	05/04	Compl
		5. Budget Recommendations Approved	06/04	Compl
		6. Design Process Begins	08/04	Pendi
		7. Construction Begins	04/05	Pendi

H PRIORITY

15 *More Open Space and Usable Trails* (Hier, Erickson)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
Ongoing Open Space Acquisition	Hier/ Rademan	1. Flagstaff - Distribution of open space contribution 2. Alice Lode 3. Gambel Oak 4. Red Maple	03/04 06/04 10/04 10/04	Ongoing Dropp Ongoing Ongoing
Conservation Easements	Erickson/ Harrington	1. Work Session – Conservation Easements 2. Additional Flagstaff Easements 3. Easements on open space purchased with bond money	05/04 09/04 09/04	Pending Pending Pending
Trail Development Plan	Erickson/ Twombly	1. Farm Trail Parking Complete 2. Trailhead Parking Phase II a. Cove b. Round Valley c. Other sites as available 3. Round Valley Trails – Friends of Trails looking at recommendations	08/04 09/04 12/04	Ongoing Ongoing Ongoing

I 6 Improve *Historic Park City* (Erickson)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
d Town Improvement	Hier/ Hilton	1. See Goal #2		
Historic Preservation	Hier/ Putt	1. Action Plan for City-Owned Historic Structures – concept complete 2. CAD Appeal for 801 Park Ave 3. 801 Park Ave Preservation 4. Historic Significance Survey – Initiate 5. Design Guidelines – Review/Recommend	04/04 07/04 08/04 08/04 09/04	Ongoing Complete Ongoing Complete Ongoing

I 7 Regional Collaboration and Partnerships (Hier)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
inn's Interlocal Planning ement & Planning Program	Hier/ Putt	1. Completion of Study/Development of Land Use Alternatives/Development of Implementation Strategies	08/04	Pendi
fordable Housing	Kernan/ P Robinson	See Goal #9		
ansportation	Hier/Cashel	See Goal #3		
agstaff-Wasatch County	Williams/ Putt	1. Work with Wasatch County re SR-224 and public versus private access	09/04	Ongoi
creation	Erickson/ Hier Hilton/Fisher	See Goal #4		
health	Erickson/ Hier Hill P Erickson	1. Adopted Resolution of Intent to Annex into Mosquito Abatement District 2. Begin work on noxious weed coordination	07/04 08/04	Compl Ongoi
ater	Williams/ Erickson	See Goal #1		

OTHER PRIORITIES

18 Open and Responsive Government to the Community (Kernan, Calvert)

Target for Action	Liaison/ Employee	Actions	Target Date	Status
Community Vision 2012 and ond	Williams/ Hier Rademan	1. Community Involvement & Outreach 2. Update Material for Vision Presentations 3. Strategic Plan 2004-2005 4. Develop Neighborhood Request Tracking Report (attached) 5. 2 nd Homeowners Social 6. Neighborhood Interest Group Meetings	Monthly Monthly 01/04 05/04 08/04 12/04	Ongoing Completed Completed Ongoing Ongoing Ongoing Ongoing
Budget Review & Benchmark 3-2004)	Hier/Kernan Hill	1. Benchmarking – CTAC Review 2. Update of Council Compensation Study 3. Presentation of City Budget 4. Personnel Policies and Procedures Update 5. First Meeting of Resort Benchmark Group - develop mission statement and goals 6. Development of Benchmarks (measures) 7. First set of Benchmark Data compiled	04/04 04/04 05/04 05/04 08/04 08/04 11/04	Completed Completed Completed Completed Pending In Progress Pending
Customer Service: Evaluation tion Plan	Calvert/ Rademan	1. Accountability/responsibility training for Council and Staff 2. Citizens Guide to Park City Government 3. Citizens Customer Satisfaction Survey 4. Update Interior of Marsac (Scott) Executive Office/Halls, Entry, Break Room 5. Survey of Customer Satisfaction - Update 6. Volunteer Bank (Rademan) 7. Customer Service Performance Measures	Monthly 04/04 06/04 07/04 07/04 08/04 10/04	Ongoing Completed Completed Completed Completed Pending Pending
Customer Service (Cont)				
Public Safety	Williams/ Evans	1. Police Complaint Review Committee 2. Avalanche Planning 3. Recommendations regarding Police Facility 4. Revision to Policies and Procedures 5. Community Oriented Program Implemented 6. Emergency Response Plan Updated 7. Policy Facility Project	04/04 08/04 08/04 08/04 09/04 09/04 04/05	Completed Pending Pending Pending Pending Pending Pending
Communications	Calvert/	1. Standardize Press Releases/Communica-	Monthly	Ongoing

	Rademan	tion Strategies 2. Citizens Guide to Park City Government - Updated	04/04	Compl
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I 9 Sustainable Place to Live (Williams)

Target for Action	Liaison/ Employee	Actions	Target Date	Statu
Affordable Housing	Kernan/ Collett, LoPiccolo P Robinson	1. Affordable Housing policy/plan 2. Implement Housing Policy Plan 3. Regional Planning – CDBG Grant 4. Demolish Pechnick Building 5. Explore options with community for sewer treatment site	08/03 09/04 09/04 12/04 12/04	Compl Ongo Ongo Pendi Pendi
xi Regulation Enforcement	Calvert/ L. Evans, Kingery Twardowski	1. Enforcement Options Implemented 2. Explore Franchise Strategy	01/04 10/04	Ongo Ongo
ecycling	Erickson/ Gibbs	1. Direction on remaining bus bays	09/04	Pendi
Sustainable Community/ ity of Life	Williams/ Butz/ Rademan	1. Work Session Discussion on sustainable community and quality of life 2. Develop outline for Committee to begin outlining initiative 3. Reach 5% community participation in wind power program 4. Prospector Environmental Management System and Soil Contribution Program 5. Investigation of ability to increase energy efficiency in City Facilities 6. Facilitate Community Dialogues on Sustainability and return with recommendations	02/04 04/04 04/04 06/04 06/04 09/04	Compl Ongo Compl Ongo Ongo Ongo

Neighborhood & Business District Needs Assessment

QUARTERLY STATUS REPORT

June 2004

Bonanza Ave Transit Enhancement

Weidenhamer

Progress Report

Written Petition received – 6/18/04
 Initial Internal Review – 6/16/04
 Initial Communication to Council – 7/1/04
 Comprehensive Internal Review – 6/16/04 & 7/17/04; ongoing
 Initial Public Forum – initial meeting 7/14/04; ongoing
 Communication to Council – 9/04(preliminary) - Anticipated 8/26 update
 Potential Council Decision - Estimated completion date – '05 CIP prioritization (if necessary)

Target for Action	Responsible	Actions	Target Date	Status	Budget
Add a bus	Nesset	1. Add a full time summer bus route to serve Bonanza Dr. - Staff has recommended against this action (budget)	Summer '04	Council would have to direct staff 08/04	Not budgeted - approx. \$200k/year add
Re-route existing service	Nesset	1. Re-route existing service within existing stock - Staff has recommended against this action. (takes away service from other prioritized service areas)	Summer '04	Council would have to direct staff 08/04	
Pilot Program	Nesset	1. Begin Pilot program - Staff has recommended against this action. (expensive to begin, takes at least 2 years to measure results)			
Fiscal Analysis	Applicant Gary Hill/ Jon	1. ID current sales tax levels and other economic indicators 2. Compare potential increases in tax revenues generated from increased business to the transit budget	Aug '04 Aug '04	Pending pending	- Minimal time
Revamp Transit	Nesset	1. Focus on specific Destinations, ie Park	Winter	Pending	Staff time

e		Plaza or Rail Central	'04-'05		
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Neighborhood & Business District Needs Assessment

QUARTERLY STATUS REPORT

June 2004

Director Square Property Owners Association

Weidenhamer

Report
 Petition received – 1/28/04
 Internal Review – 2/26/04
 Communication to Council – 4/29/04
 Comprehensive Internal Review – 5/25/04
 Public Forum – Estimated completion date 8/30/04; ongoing
 Communication to Council – Estimated completion date 10/31/04 & spring '05
 Potential Council Decision - Estimated completion date – '05 CIP prioritization (if necessary)

Project for Action	Responsible	Actions	Target Date	Status	Budget
Streetlights	PSPOA Erickson-PCMC	1. Identify those that are malfunctioning 2. Address defective locations	10/04	Pending #1	-Existing Budget (no scheduled streetlight maintenance)
Parking Lot Lighting	PSPOA Robinson-PCMC	1. Submit proposed plan (location & type) for additional lighting in outdoor parking lots	10/04	Pending #1	-PSPOA -Minimal time
Crosswalks at parking lot H at parking lot G at each end of	Cashel	1. Minimum standards for cross-walks established	6/04	Complete	Traffic Calming CIP
	Kingery/ Cashel	2. Conduct a Traffic Engineering study to measure need for crosswalks at locations identified-volume, speeds, pedestrian counts, etc.			
	TCC	3. Present Data to Traffic Calming Committee	8/04	Pending	"
	Cashel	4. If needed, install cross-walks identified in study	10/04	Pending	"
Speeding Devices	PSPOA Kingery/ Cashel	1. Identify preferred locations for study 2. Use existing Vehicle Feedback Sign to gather data on speeds & amount of traffic 3. Make later recommendation based on data collection	6/04 Summer '04 & Winter'05 Spring	Speed enforcement enhanced	Traffic Calming CIP "

			'05		
w Sidewalks	Erickson PSPOA	Establish policy to clarify areas City will plow and not plow 2. Council adoption into Muni Code 3. Compare new policy to POPOA's request.	10/04 11/04 12/04	Pending# 1	None identified -55 k initial up cost, + annual
en ments rflow parking	Weidenhamer PSPOA	1. Further discussion to define issue	6/04	pending	

Neighborhood & Business District Needs Assessment

QUARTERLY STATUS REPORT

June 2004

Deer Valley Drive and Sunnyside Drive Neighborhood
Kevin LoPiccolo

Assessment Report

Open Petition received – 11/10/03
 Internal Review – 1/26/04
 Communication to Council – 2/19/04 & 6/3/2004
 Comprehensive Internal Review – 6/16/04
 Public Forum – Estimated completion date: next budget cycle
 Communication to Council – October 2004 & Spring 2005
 Final Council Decision – 2005 CIP prioritization

Target for Action	Responsible	Actions	Target Date	Status	Budget
Sidewalk Lighting	Gibbs Erickson	Identify the location and address the need	Summer 2005	Pending	CIP
Cross Walks & Traffic calming devices	Kingery & Fehr & Peers	1. Traffic Engineering study to establish minimum standards for cross walks. 2. If needed, install cross walk identified in study 3. Traffic calming enforcement officers have been dispatched to location on June 17, 2004	Summer 2005	Pending	Traffic Calming CIP
Bus Stop	Cashel & LoPiccolo	1. A bus stop is approved for Mountain lands housing development 2. Neighborhood group suggested another location, but not allowed due to intersection	Winter 2005	Pending	Mountainlands part of Mass Planned Development
Sidewalks	Gibbs	Will explore connecting sidewalks along Deer Valley Drive	Summer 2005	Pending	Use of existing budget

Neighborhood Park	RAB & BLM	Neighborhood group was exploring a neighborhood park which may be owned by the BLM		Need for negotiation	None identified
Underground Utilities		City Council would need to direct staff to prepare feasibility study	Council would have to direct staff		Not budgeted
Remove old structures	LoPiccolo	1. Staff as directed by Council could work with the Building Department. 2. Staff will need to determine what to do with these structures as they are laying on public land and are privately owned.	Council would have to direct staff		Requires direction from City Council
Clean-up creek	Erickson LoPiccolo	Staff as directed by Council	Council would have to direct staff		Requires direction from City Council

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Water Service District – Grant of easement from Iron Mountain Associates
Transit Center Land Match Resolution – Gary
Public safety agencies - planning and education - Phil
Conservation easements – Brooks
City-owned buildings – Pat
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