PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
AUGUST 20, 2009

Present: **Mayor Dana Williams; Council members Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan and Liza Simpson**

Tom Bakaly, City Manager; Mark Harrington, City Attorney; Kathy Lundborg, Water Manager; Hugh Daniels, Emergency Management Program Manager; Diane Foster, Environmental Sustainability Manager; Tyler Poulson, Sustainability Project Coordinator

1. Council questions/comments. Liza Simpson relayed phone calls expressing concern that markings on Park Avenue signaled construction on portions that were just completed.

Roger Harlan announced that Candace Erickson received the Rotary Club Professional Person of the Year award. The Public Art Advisory Board reviewed proposals for art to enhance bus shelters, but postponed making a selection. They also discussed their role in reviewing art pieces from the old Marsac Building. School Board members toured the proposed underpass location on Kearns Boulevard. The Library Board will present its annual report at the next Council meeting. He thanked the Human Resources Department for organizing the summer picnic, which was enjoyable for employees and their children. Joe Kernan pointed out that during the interview process one of the art board applicants suggested that not all shelters have art.

Candace Erickson announced the Scarecrow Event sponsored by Friends of the Farm. The League of Cities and Towns has been meeting monthly to discuss, in part, water issues and retirement issues and she noted that Tom Bakaly had spent numerous hours serving on the retirement committee. She was honored to receive the Rotary Award, and stressed that no one wins awards on their own. She thanked her husband, her employer, fellow Councilors and staff for their support.

Jim Hier reported that building code amendments must now be approved by the State Legislature so Uniform Building Commission changes made in the fall won't be effective until after the legislative session. The Department of Public Licensing suggested that changes by the legislature be remanded to UBC to ensure that they don't create impacts to existing codes.

Mayor Williams thanked Staff for creating the Summit County fair entry, which received first prize in the friendly competition. He reported meeting with a group of local philanthropists, representatives from Engineering and Renewal Energy Departments at Utah State University, and Wasatch Wind and Utah Clean Energy. This group is interested in exploring the potential of renewable energy training and teaching in Park City. He has been asked to serve on the Utah League of Cities and Towns nominating committee. He attended the women's ski jumpers benefit event and, after learning that other communities had adopted resolutions supporting them, requested copies for Council to review and consider.

The Mayor went on to say he had received an invitation from the National Academies of Science and Technology in Washington, D.C., to participate in a one-day forum on how the Federal Government can support implementation of sustainability practices.

2. Quinn's Water Treatment Plant Update. Water Manager Kathy Lundborg explained the project was behind schedule due to increased scope and complexity of the project: increase in plant capacity, sustainable technologies, turbines, pump stations, and granular activated carbon vessels. Staff had identified several options for construction given the schedule delay, including: (1) accelerated construction schedule; (2) conventional construction schedule with temporary treatment to offer additional water supply if it were a dry year (decision to acquire temporary treatment equipment must be made in February); or (3) move forward without the temporary treatment. Staff prefers option 2 and seeks discussion and direction from Council.

Jim Hier asked what new demands were anticipated, other than the potential snow load.
Ms. Lundborg responded that dry conditions, similar to those in 2007, coupled with peak demands, could create an issue. Mr. Hier suggested moving forward and getting the plant completed as soon as possible. Council members concurred and clarified that they did not want Staff to pursue temporary treatment.

3. Emergency Management Program. Hugh Daniels, Emergency Program Manager, reported on the City's progress on its Emergency Management program, as well as updated Council on ongoing and new programs planned for 2009 and 2010. In order for the City and its citizens to be eligible for state and federal grants, as well as assistance through FEMA, it must have an Emergency Program Manager, an adopted CEMP, and be NIMS Compliant. At this point, the City has completed ninety-eight (98%) of the criteria and is considered compliant because it is working on the remaining two (2)) percent.

Mr. Daniels stressed that the best tool for the community was a trained staff and in addition to the 400 plus classes taken by City Staff, all departments will receive training in Standard Operating Procedures for participating in a large emergency or disaster in the community. The Public Works conversion to 800 MHz frequency radios is nearly complete, which provides interoperability throughout the county and the state.

Next steps include moving into community oriented projects such as adding emergency supplies and equipment to occupied City buildings; evaluation drills; fire extinguisher training; community communication venues such as reverse 911, texting, local radio, hotline and information numbers; ability to quickly convert the City's homepage to emergency notification and information; preparedness fair, and "Be Ready Park City" campaign and training. He stressed that citizens need to be prepared and understand that in major disasters they may need to care for themselves, and their neighbors, while awaiting assistance from local and outside agencies.

4. Environmental strategic plan update. Environmental Sustainability Manager Diane Foster introduced Lori Hansen from Rocky Mountain Power. Ms. Hansen thanked Park City Municipal for implementing energy efficiency measures in several of facilities: Racquet Club, Quinn's Arena; Pubic Works; Transit Center; China Bridge Parking; Spiro Water Treatment Plan; Recreation Center; and the Recycling Center. Annual kilowatt hour savings from these projects totaled 636,785. The total cost of these projects was approximately $300,000, and the incentive paid by Rocky Mountain Power to Park City Municipal was $51,619. She presented a "big check" to Council.

Diane introduced Tyler Paulson, Sustainability Project Coordinator, and Jeffrey Schoenbacher, Environmental Coordinator.

Ms. Foster relayed a tale the Foster family, one year from today. This local family attended a series of environmental events in Park City in 2009 and as a result, became interested in reducing their carbon footprint, as well as saving water. Educational events during "green month" taught them how to install solar panels, and they were able to learn how much electricity was already being generated by the ice arena solar panels through the educational signage that had been installed at the entryway. They became involved in the community engagement program and participated in a team who advertised and promoted federal programs and stimulus grants. The family was able to realize savings from their energy savings which allowed them to support local businesses who had also participated in energy efficiency upgrades. She emphasized this was a possible vision of the future depending on some of the decisions to be made by Council.

Ms. Foster reviewed highlights from the past six months. The Johnson Controls project is almost complete, and solar panels at the ice arena are on-line. Educational signage is being installed in various locations to educate the public about energy efficiency of the lighting and water savings that were gained in City-owned buildings. Park City was the first community in Utah to complete a community carbon footprint analysis. Another highlight is the completion of an open space purchase with Summit County that includes approximately 350 acres of land below the Olympic Park and 350 acres adjacent to City holdings in Round Valley.

Jeffrey Schoenbacher, Environmental Coordinator, presented an overview of regulatory environmental accomplishments for the past few years. Under the PCMC Soil Ordinance, residential and commercial properties have been capped and 90% of the original ordinance area has been remediated. The Environmental Management System, which facilitated delisting of Prospector from the CERCLIS data base, has been recognized by USEPA and used as a model in Libby, Montana. The city-wide Geographic Information System used to manage Park City's environmental impacts has been recognized by USEPA and UDEQ. In addition, the Utah Environmental Data View WebGIS acts as an information repository for all environmental due diligence questions, has also been recognized by the Environmental Systems Research Institute, Engineering GIS Summit, and ArcNews Magazine. Contamination has been removed from the Judge Tunnel Drinking Water Source Protection Zone and a mine waste repository within Richardson Flat has been established. The Topsoil Assistance Program provided $30,670 to assist citizens with the importation of clean top soil.

The Alice Lode Brownfield site has been completely remediated and No Further Action Certificates have been issued for Alice Lode and the Transit Center.

Mr. Schoenbacher discussed the Conservation Reserve Program, which has not only designated over 23 acres of permanent riparian buffer along McLeod Creek stream corridor; it is also directly related to successes in improving water quality within the watershed. Finally, the Prospector Drain zinc biocell project is decreasing the heavy metal loads to Silver Creek by 25%.

Diane Foster asked whether Council wanted staff to pursue reallocation of the remaining Rocky Mountain Power wind grant (approximately $40,000) to a municipal solar project. The City used a portion of the wind grant funds to install an anemometer on IHC property for testing purposes. As the hospital neared completion, it was necessary to install an FAA light on the tower, at a cost of $2,500. Given testing results, and with only two months remaining in the test period, Staff did not feel the expense was justified. The average wind speed was six to eight miles per hour and an average of ten to twelve miles per hour was needed to justify a residential scale anemometer. Of the total $100,000 grant, approximately $60,000 of the RMP grant had been used to install solar panels at the Ice Arena, along with an educational display.

While the Staff Report outlined three options for Council's consideration, Staff recommended Option A, request reallocation of the grant balance to fund a photovoltaic system at the new Creekside Park. This would cover the cost of lighting, heating, hot water generation and educational signage. She referenced several grant requests the City had submitted to Rocky Mountain Power and felt withdrawing the application for solar panels at Creekside could increase the likelihood of others being granted.

Council members and Staff briefly discussed alternate locations for anemometer placement. Ms. Foster concurred the next step would be finding a site that was appropriately placed and noted the State may offer energy efficiency and conservation block grants this fall. Mayor Williams relayed information relating to Governor Herbert's desire to fund pilot programs throughout the state.

Liza Simpson referred to "high cost actions" for solar panel placement at remote water pumping sites and clarified that was why Staff had recommended the Creekside location. Ms. Foster noted it was a very visible spot and had a higher likelihood of receiving approval from Rocky Mountain Power's grant board.

Manager Tom Bakaly sought clarification of Council's direction. Staff's recommended Option A (to seek reallocation of RMP grant funds). Should Council also want to pursue Option C (additional wind resource testing on municipal property), Staff would need to return with a resource discussion about how to accomplish that. Following a brief discussion, Council directed Staff to pursue reallocation of grant funds to purchase solar panels for the Creekside Park restroom, and to keep an eye open for opportunities for wind testing.

Ms. Foster asked whether Council wanted the City to play a leadership role in community engagement to reduce energy and water use in Park City. The report offered several options for community engagement and Staff's recommendation was for PCMC staff, with the support of experienced partners and local environmental non-profits, to plan and execute a comprehensive community engagement process (Option C). Staff encouraged using the Brendle Group, who had partnered with the City to complete the community carbon inventory. The leadership group would initiate a six month process, involving the community, with the goal of creating a community-run process, supported by government and non-profits.

Jim Hier noted much of the community's energy consumption was water based. He supported water conservation and reduction in usage and felt improvements in technology, i.e., water metering and monitoring, provided the biggest bang for the buck, for the City as well as the community. Ms. Erickson concurred, and believed that partnering with several organizations would create a great forum, through which the City's focus could be water. Joe Kernan favored anything that provided an adequate benefit and was cost effective for the community as a whole. Ms. Simpson supported using the Brendle Group and creating a community-driven organization. Manager Bakaly clarified that all Council Members supported Option C, with a focus on water.

Roger Harlan stated he had become a convert to the value of carefully educating people and noted he had observed a growing number of people bringing cloth bags to the Liquor Store. It appears that little by little a growing number of people are thinking about conservation and the environment. Because Park City was a recreation-focused community, he questioned the suggestion to remove roof racks as method to reduce fuel consumption and asked whether it created a significant savings. Ms. Foster stated removal of roof racks created a 2% savings in gas mileage efficiency, and the intent was to remove them in the summer.

Tyler Poulson, Environmental Sustainability Coordinator, directed Council's attention to Municipal Carbon Footprint Reduction Goals. Council reviewed the Municipal Carbon Reduction Action Plan in July and directed Staff to return with a formal recommendation of a carbon reduction goal for municipal emissions. Staff compared Greenhouse Gas Emission Reduction Goals for Park City to those set by local and national organizations. Staff recommended that Council discuss the municipal carbon reduction targets and adopt the "Low Hanging Fruit" municipal reduction, which represents a 6.4% reduction from Business as Usual (BAU) in 2012.

Ms. Foster explained the goals took into consideration some of the Johnson Controls programs. She noted some areas would decrease, but others would increase due to increased service levels projected over the next few years.

Mr. Hier asked whether the potential reductions and estimated costs and savings outlined in Table 2 were hard savings that would be reflected in operating budgets. Mr. Poulson explained the savings were a combination of energy, vehicle fuel, water savings, etc., and Staff sees the "low hanging fruit goal" as achievable by pursuing the no- and low-cost actions. Ms. Foster explained Staff did not recommend the medium cost goals because those funds were not presently budgeted. Staff clarified that implementation costs were fixed, upfront costs, with the savings accrued in subsequent years.

Mr. Hier requested additional documentation regarding the figures presented in Table 2 and Staff agreed to return to Council with that information. Ms. Simpson requested cost estimates for Goal B, 12% by 2012 and mid-range action items. Ms. Foster asked if Council was requesting a delay for further clarification of numbers. Council members indicated they were considering a combination of 12% by 2012 Goal and Medium Cost Implementation Actions.

Manager Bakaly noted this was a direction shift from Council's previous discussion to pursue low hanging fruit. Staff felt there were significant savings from pursuing the low hanging fruit now and considering more aggressive actions later. If Council's direction was to pursue medium cost actions, Staff should present additional information on the numbers so Council can understand the savings. Mr. Bakaly noted that would require prioritization for funding as well as Staff resources.

Council members confirmed they would like the regulatory environmental goals to be more closely aligned with the environmental sustainability goals. Manager Bakaly added the efforts were much more integrated than in the past.

Mayor Williams commented that, although Council did not to fund a comprehensive air quality monitoring program at this time, it may be appropriate to gather information from other communities regarding anti-idling ordinances. Ms. Foster noted the City already had an ordinance prohibiting idling in the Main Street Corridor Delivery Zone. Roger Harlan mentioned that UPS was a corporation that understood the value of it, and their vehicles were turned off at every delivery stop. Ms. Erickson noted that enforcement of ordinances was another issue.

Ms. Foster recapped Council's direction for Staff to seek reallocation of the Rocky Mountain Power grant funds to Creekside; move forward with the community engagement project; return at a later time to discuss municipal reduction goals; to begin aligning environmental regulatory and environmental sustainability goals; and to add air quality and anti-idling to their goals, and to return for future discussions with Council to discuss the municipal reduction goal and enforcement issues.

Manager Bakaly requested clarification that Council was requesting a resource discussion and an evaluation of what it would take to implement anti-idling ordinances. Council members requested that Staff return with a discussion about resources that would be required to research and gather information that would allow Council to make a decision in the future.

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
AUGUST 20, 2009

I. ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at 6:15 p.m. at the Library and Education Center on Thursday, August 20, 2009. Members in attendance were Dana Williams, Candace Erickson, Roger Harlan, Jim Hier, Joe Kernan, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Jonathan Weidenhamer, Economic Sustainability Manager.

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

There were no communications from Council and Staff.

1. <u>Certificate of appreciation of Puggy Holmgren's outstanding service on the Historic Preservation Board</u> – On behalf of the Mayor and Council, Mayor Williams presented a certificate in recognition and appreciation to Puggy Holmgren for her service on the Historic Preservation Board.

2. <u>Resolution of appreciation of Gary Kimball's outstanding service on the Historic Preservation Board and designating him as Park City's Historian</u> – Mayor Williams explained this was not to be confused with the Historical Society, whereas Ye Official Old Guy was honored for his outstanding service on the Historic Preservation Board and designated as Park City's Official Historian.

III. PUBLIC INPUT *(Any matter of City business not scheduled on agenda)*

Prospector Square resident Joe Butterfield, 2238 Sidewinder Drive, requested that Council consider installing a three way stop at the Sidewinder Drive/Gold Dust Lane intersection. Sidewinder is used as a by-pass for Kearns/Bonanza and traffic is unfettered for a long stretch along Sidewinder.

Economic Sustainability Manager Jonathan Weidenhamer explained traffic calming recommendations included a sidewalk on the south side of Sidewinder from Comstock as well as a traffic calming feature eastbound on Sidewinder. The intention of the feature will be to slow traffic entering the residential area. Councilor Hier suggested that Staff involve Mr. Butterfield in the neighborhood process.

IV. WORK SESSION NOTES AND MINUTES OF MEETING OF JULY 30, 2009 AND AUGUST 6, 2009 - Joe Kernan, "<u>I move approval of the work session notes and minutes of July 30, 2009 and August 6, 2009</u>". Roger Harlan seconded. <u>Motion carried unanimously</u>.

V. RESIGNATIONS AND APPOINTMENTS

1. Consideration of appointment of Election Judges for the 2009 Primary and General Municipal Elections:

Consolidated Voting Precinct 1 – Marsac City Hall
Precinct # 1 Deer Valley   Precinct #3 Old Town N
Precinct # 2 Old Town S
Ruth Gezelius, Carol Sletta, Betty Sue Elliott; Cheryl Thomson, Phyllis Robinson alternates.

Consolidated Voting Precincts 2 and 3 – Park City High School, Eccles Center Lobby
Precinct # 3 Prospector   Precinct #5 Park Meadow S
Precinct # 4 Thaynes Canyon   Precinct #6 Quarry Mountain
Precinct # 33 Sidewinder   Precinct #35 Park Meadows N
Gerd Holmsen, Tania Knauer, Emily Elliott, Virginia Vallor, Edna White, Sharon Bauman, Linda Dolan, Rich Dolan; Mary Demkowicz alternate

Jim Hier, "I move appointment of Election Judges for the 2009 Primary and General Municipal Elections". Liza Simpson seconded. Motion unanimously approved.

2. Consideration of the reappointment of Sara Werbelow and appointment of Brian Guyer, David White and Dave McFawn to the Historic Preservation Board for terms expiring July 2012 - Mayor Williams disclosed that Ms. Werbelow was helping with his campaign. Liza Simpson, "I move approval of reappointment of Sara Werbelow and appointment of Brian Guyer, Davie White and Dave McFawn to the Historic Preservation Board for terms expiring July 2012". Roger Harlan seconded. Motion unanimously approved.

3. Consideration of the reappointment of Jenifer Franklin and Kathy Kahn and appointment of Meechie White to the Recreation Advisory Board for terms expiring July 2012 - Roger Harlan, "I move approval of the reappointment of Jenifer Franklin and Kathy Kahn and the appointment of Meechie White to the Recreation Advisory board for terms expiring July 2012". Candace Erickson seconded. Motion unanimously approved.

VI. CONSENT AGENDA (*Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon under "Additional Discussion – Agenda Items")* Liza Simpson, "I move we approve Consent Agenda Items 1 through 4". Joe Kernan seconded. Motion unanimously approved.

1. Consideration of a Resolution of appreciation of Gary Kimball's outstanding service on the Historic Preservation Board and designating him as Park City's Historian

2. Consideration of a Resolution supporting the Walk More in Four safety initiative promoted by the Utah Department of Transportation in Park City, Utah

3. Consideration of a construction contract for Creekside Park in a form approved by the City Attorney, with Entelen Design-Build LLC, in the amount of $779,776

4. Consideration of a service provider agreement with Economic and Planning Systems, Inc. to conduct an analysis of the economic and community impacts of the Park Silly Sunday Market in the amount of $25,025 in a form approved by the City Attorney.

VII. OLD BUSINESS (Continued items)

1. Consideration of an Ordinance annexing approximately 286.64 acres of property located at the southwest corner of the SR248 and US40 interchange in the Quinn's Junction area, known as the Park City Heights Annexation, into the corporate limits of Park City, Utah, and approving a Water Agreement, and amending the Official Zoning Map of Park city to zone the property in the Community Transition Zoning District (CT) - Mayor Williams opened the public hearing. There was no comment and the hearing was closed. - Roger Harlan, "I move continuation of consideration of an ordinance annexation Park City Heights into the corporate limits of Park City, Utah, approving a Water Agreement, and amending the Official Zoning Map of Park City to September 3, 2009". Liza Simpson seconded. Motion was unanimously approved.

VIII. ADDITIONAL DISCUSSION – AGENDA ITEMS

Jim Hier requested discussion at a future meeting regarding prohibition of truck traffic on Bonanza Drive. City Manager Tom Bakaly indicated Staff would prepare a Manager's Report for the next meeting.

IX. ADJOURNMENT

With no further business, the meeting adjourned at 6:30 p.m.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 3:00 p.m. Members in attendance were Mayor Dana Williams, Marianne Cone, Candace Erickson, Roger Harlan, Jim Hier, and Joe Kernan. Staff present were Tom Bakaly, City Manager; and Mark Harrington, City Attorney. Joe Kernan, "I move to close the meeting to discuss property and litigation". Liza Simpson seconded. Motion carried unanimously. The meeting opened at approximately 6:00 p.m. The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Sharon Bauman

Sharon Bauman, Deputy City Recorder