PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
AUGUST 26, 2010

Present: **Mayor Dana Williams; Council members, Alex Butwinski, Candace Erickson, Joe Kernan, Cindy Matsumoto, and Liza Simpson**

Tom Bakaly, City Manager and Mark Harrington, City Attorney; Tyler Poulson, Environmental Analyst; Kent Cashel, Transportation Director; Jon Weidenhamer, Economic Development Manager; Matt Cassel, City Engineer; Brooks Robinson, Transportation Planner; Pace Erickson, Operations Manager; and Kent Cashel, Transportation Manager

Wesley Smith, Energy Dynamics Lab; Andy Behrman, President and Alison Butz, Executive Director of Historic Park City Alliance; Ricki Shultz, Catherine Matsumoto-Grey, Art Berman, Jon Helton, and Paul Butkovich, Norfolk Avenue property owners

1. Council questions/comments. Alex Butwinski reported on attending the Planning Commission and HPCA meetings and relayed that he received compliments on some completed street improvements from citizens. Candace Erickson commented on Friends of the Farm projects and thanked members for their hard work. The Scarecrow Festival begins September 25. She also attended a ULCT meeting where many familiar issues will return this year to the legislature. The Mayor announced the passing of long-time resident Jim Powell. He thanked staff for handling the Tour of Utah event. He met with Senator Bennett during the week and publicly acknowledged the great relationship Park City has with him and the many projects he has championed for the community during his tenure.

2. IPTT Project and Energy Dynamics Lab Partnership. Tyler Poulson stated that the City was approached by EDL, located in Logan, in July about the potential of participating in a demonstration project using new technology. However, staff does not recommend pursuing the project based on previous Council direction regarding policies on transit development, new field technologies, and the budget process.

Wesley Smith pointed out that EDL produced the City's annual environmental assessment last year and he detailed the organization's history and staffing. He explained that wireless advanced vehicle electrification (WAVE) concept which is one of EDLs top two projects, involving research, development and deployment. A consortium of professional and commercial entities associated with WAVE was described as well as lessening dependence on liquid hydro-carbons and their environmental impacts. Electric vehicles are powerful and efficient but the drawback has always been charging batteries. However, inductive power transfer systems solve the problem by charging the vehicle wirelessly through magnets when it is in motion or parked. Mr. Smith explained that EDL has selected the Korea Advanced Institute of Science and Technology to partner on the Park City demonstration project because of its expertise and success in applied technologies.

Mr. Smith explained that Phase 1 contemplates electrifying the trolley and three segments of Main Street. Three to five electric vehicles for City use will be donated by auto manufacturers. The ultimate model is for municipalities to be able to have the system in place to run its own transit system and provide a service to other electric vehicle users. He discussed marketing the system and working with the EDL project team. The project is estimated at $3 to $5 million but a full engineering analysis will be conducted to better define costs. EDL is looking to fund-raise all of this money mainly from the auto industry. Mr. Smith referred to a revised schedule extending the time frame by six months and pointed out that $1.25 million is projected for the trolley loop.

Tyler Poulson referred to three policy questions outlined in the staff report. *Does City Council want to partner with an energy lab on a demonstration project where corporate sponsors may have a prominent role*? With regard to new fuel options for transit, he stated that Council direction at the Visioning Session was to delay pursuit of new technologies until a comprehensive field strategy was adopted which is scheduled in 2011, placing this project outside policy parameters. The budget policy provides that all requests for funding or increased levels of service be considered together during the budget process rather than in isolation. Mr. Poulson stated that this project would be an exception if endorsed by members.

If the project proceeds, staff strongly recommends that a project manager is hired at an estimated cost $80,000, but shared with EDL at a cost of $40,000 to the City. He discussed the responsibilities of the project manager, pointing out that staff will have to provide information and support for certain aspects of the project. The primary impacts will occur in the Transit Department, but the Sustainability, Engineering and Public Works Departments will also be involved.

Kent Cashed admitted his unfamiliarity with electric vehicles despite his long career in fleet management and believed there will be a significant learning curve for staff. The Park City environment is inherently caustic for operating vehicles and corrosion is a problem. Currently a tremendous amount of time is spent working with a manufacturer on the corrosion issue. Mr. Cashel referred to his staff report and pointed out that even with a project manager, staff will need to conduct analyses as specifications are being developed and to work closely with the FTA so funding is maintained. Staff members will be charged with providing information, communicating operational needs, reviewing and commenting on vehicle design and construction elements. New driver training, maintenance schedules and procedures, and technician training programs will need to be developed. Projected in-house expertise represents a .6 FTE spread across four people. He pointed out that Public Works has several scheduled projects over the next few years including a short range transit development plan and regional service plan which have the potential of being delayed.

Candace Erickson asked what the work load would be after the first year and Mr. Cashel indicated that he believes staff impacts will occur primarily during the project period and should not be an annual or on-going need.

Cindy Matsumoto expressed concerns about Park City's harsh conditions and Mr. Smith spoke about the KAIST model. His group is contemplating fully encasing the equipment and the project estimate takes into consideration these types of challenges. Additionally, a back-up diesel vehicle is recommended. The altitude and/or inclines are not a problem in Korea but temperature is and a different type of battery will be used in Park City. She asked why EDL approached Park City rather than a community without these issues. Wesley Smith relayed that he is a Park City resident.

The Mayor asked members if they are willing to consider funding a project outside the budget cycle. Participation equates to about $140,000 which is in the Transit Fund. Candace Erickson felt this is different that asking for money that doesn't exist but was uncertain about future funding and the duration a project manager is needed. Liza Simpson stated that budget policies are important but opportunities like this should be evaluated when they arise. She agreed with Ms. Erickson that if transit has some funding, the project makes more sense to support. Ms. Simpson emphasized that a back-up trolley is not necessary, which will save some capital, as there are already vehicles in the fleet for this purpose.

Candace Erickson stated that she is willing to commit to upfront funding but the long term out-of-pocket expense should be identified and discussed during the next budget review. Tyler Poulson confirmed that the City would agree to $140,000 in funding the first phase and all additional funding would be raised by EDL. Joe Kernan stated that he is okay with consideration of the project outside of the budget process because of potential opportunities. Alex Butwinski expressed that he would rather review this within the budget process and the City Manager explained the uncommitted balance in the Transit Fund. The Mayor discussed the many benefits of Park City partnering with EDL and felt $140,000 is insignificant in consideration of the carbon offsets that may be realized. Ms. Simpson believed there are long-term economic development benefits with the partnership. Alex Butwinski relayed that he will support the $140,000 expenditure now with the condition that project costs are carefully analyzed during the budget process. All members agreed to proceed.

2. Historic Park City Alliance (formerly HMBA) position papers. Jon Weidenhamer introduced the topic and Andy Behrman discussed a comprehensive survey with the membership showing significant support for green initiatives. He discussed the recent low experienced by the group. Hiring Alison Butz was a great opportunity for a fresh start and the downturn in the economy also nurtured collaboration among the membership. He described the positive results of holding visioning sessions, establishing new ground rules for meetings and resolving contentious issues. Ms. Butz referred to the position papers which were adopted by the membership and are intended to provide a general foundation for discussions. She addressed the new branding for the organization which encompasses Swede Alley and Park Avenue reflected in the name change. Mr. Behrman emphasized that Main Street will remain as part of the group's address and fiber but pointed out that *Park City* is more widely recognized on the Internet than *Main Street, Park City*. This also may eliminate the fragmentation of businesses on *upper* and *lower* Main Street and the concept was supported by the HPCA membership.

The Mayor referred to the old studies conducted for Main Street which were recently shared with HPCA. Mr. Butwinski discussed the positive transformational change in operations compared to the former HMBA. He felt this is a great start and the partnership between staff and the organization is a work in progress with a great future. Ms. Butz expressed her appreciation of Mr. Butwinski's participation and discussed the variety of committees established with the authority to make some decisions outside of a board meeting, offering more flexibility in rendering a recommendation to Council. Special events will be evaluated by a committee and the HPCA will meet with organizers and City staff on associated events. Before approaching Council, the HPCA will formulate a cohesive recommendation on issues and/or written position statements. Ms. Simpson applauded the efforts of the group, especially holding visioning sessions. Mr. Behrman expressed his appreciation of the useful information provided by Ms. Simpson and from City studies performed for Main Street.

4. Norfolk Avenue Reconstruction Project. Brooks Robinson explained that the project was built in 2007 and since that time, the City continues to receive neighborhood complaints. A number of meetings have been held with the residents including a City Council work session held in April. He referred to the lengthy staff report and invited questions from Council members on the project. Before the reconstruction, an open house was held and about 30 people attended and after improvements were made, the City began to receive complaints about people parking on the new sidewalks and notices of violations were issued. More public meetings were held on alternatives and a door-to-door survey was conducted but there is no consensus in the neighborhood. Mr. Robinson pointed out that in Old Town, sidewalks and parking aren't always possible because of limited right-of-way, topography and snow removal issues. He felt it important to set a consistent policy, not for just Norfolk Avenue or Old Town, but throughout town.

Mr. Robinson described a number of alternatives; pointing out that City code prohibits parking on sidewalks and no one combination of options satisfies all residents. He suggested leaving the sidewalk in place between 8th and 10th Streets, enforcing the no parking regulations on the sidewalk and asphalt on the east side, and relocate the sidewalk on the west side to the east side at 10th to 12th Streets. He asked for Council direction on priorities regarding parking or pedestrian connections.

He read emails from a number of residents in the neighborhood:

Tiffany Wood and Nelson Reese, 942 Norfolk, supported sidewalks and walkability.

David Wichman and Pamela Beck, 950 and 962 Norfolk, complained about losing street parking and noted that the sidewalk should be on the uphill side.

Phillippe Astie, 1039 Norfolk, supported maintaining a continuous sidewalk.

Carol Mellerski wrote that no one has ever used the sidewalk and people walk down the middle of the street. A sidewalk is a waste of money. Parking is needed.

Maria McNulty relayed the importance of maintaining parking on Norfolk and reducing parking will cause conflicts. She suggested leaving the sidewalks but allowing people to park on them or return the street to its original condition.

Jenifer Sutherland, 812 Norfolk Avenue, expressed her support for the sidewalk if people can also park on it.

Mr. Robinson summarized staff's recommendation to utilize City policies on walkabilitly and provide connections between neighborhoods. Through illustration of a map, Kent Cashel explained the recommendation to leave the current sidewalk but enforce the parking regulations. There is an opportunity at the 9th Street right-of-way to create some parking spaces and between 10th and 13th Streets, move the existing sidewalk and replace it with formalized parking. The sidewalk on the west side of the street at 12th Street would be left in place and the sidewalk would be located to the east side of the street.

Ricki Shultz, 1121 Norfolk Avenue, felt that more residents would have attended the meeting if the time wasn't changed. The upper half of the street has different issues than the lower portion and the sidewalks have caused conflicts. She favored leaving the sidewalk where it is on the lower half or removing it completely. Moving it to the other side of the street will cause snow removal problems. Let people park on the sidewalk and don't spend more money.

Catherine Matsumoto-Grey, 823 Norfolk Avenue, expressed that she doesn't feel passionate about any one proposal but felt this is a good opportunity to examine Old Town parking issues on a broader level. The residential parking permit program and non-compliant signs should be evaluated. She believed that parking solutions like gravel or flagstone on properties, rather than paving, should be allowed.

Art Berman, 810 Norfolk Avenue, voiced his strong support for the sidewalk and pedestrian friendly approaches. Sidewalks increase home values and make the town look great.

John Helton, 933 Norfolk Avenue owner, believed that having no parking decreases home values. He feels that everyone likes sidewalks but a majority of the neighborhood does not want parking taken away. Removing parking makes it less desirable to live in an historic home. It is typical to have a parking space in front of your house in any urban area. He felt that prohibiting parking on the downhill side is flawed and some of the solutions are not ideal, but they are better than not having the parking. People can still walk to a destination without a sidewalk. He encouraged not spending more money on moving sidewalks.

Paul Butkovich expressed concerns about snow removal and losing parking spaces. He alleged that City employees told him that two parking spaces were going to be built under his living room window to get him upset. He feels those people should be fired for harassment. The sidewalk should be torn out.

The Mayor felt that the sidewalks should remain and be available for parking and when they wear out, to asphalt the street. Ms. Matsumoto believed that the aesthetics of Old Town should be considered and she does not favor paving over a lot of the area. Joe Kernan agreed and felt that if parking is limited it will encourage people to create parking on their properties. He agreed with the Mayor's suggestion of allowing people to park on sidewalks. Candace Erickson noted that if people are allowed to park on sidewalks, the sidewalks need to be striped or designated as something else so the Code is not violated. Additionally, the average number of parking permits given per house appears large and should be explored. She felt that creating legal parking on some properties could provide solutions in some instances. Liza Simpson agreed to leave the sidewalk until it fails, build the other sidewalk and the four spaces in the right-of-way. No other members voiced support of building another sidewalk. Cindy Matsumoto asked if there is consensus to allow people to park on the downhill side; there was no clear response. Kent Cashel understood direction to be to leave the sidewalk in place on the east side between 8th and 10th, which would be the downhill side and indicate that there is parking available on the sidewalk. Parking on both sides of the street in this stretch was discussed. Kent Cashel detailed the process for calculating a parking needs number and the shortfall of four spaces with the proposed recommendation.

Alex Butwinski pointed out the need for a railing with an east side sidewalk because of the topography. In response to a question from Mr. Butwinski regarding removing snow from the east sidewalk, Pace Erickson recommended that it be exempt from the snow removal ordinance and be used for snow storage during the winter. The Mayor felt that this matter will need to be continued with a discussion on residential permit parking and illegal signs. He felt there is some consensus on allowing people to park on the sidewalks and encouraged continuing to explore new technologies for removing and hauling snow. Tom Bakaly understood residential parking and aesthetics to be priorities and staff will return with information in a manager's report or if additional direction is needed, will schedule another work session on this matter.

Prepared by Janet M. Scott, City Recorder

PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
AUGUST 26, 2010

I ROLL CALL

Mayor Pro Tem Liza Simpson called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, August 26, 2010. Members in attendance were Alex Butwinski, Candace Erickson, Joe Kernan, Cindy Matsumoto, and Liza Simpson. Mayor Williams was excused. Staff present was Tom Bakaly, City Manager; Mark Harrington, City Attorney; Matt Cassel, City Engineer; Francisco Astorga, Planner; and Max Paap, Special Events Manager.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

1. Bonanza Drive Reconstruction – Matt Cassel referred to the Manager's Report on this project regarding temporary road closures. He stated that staff will be returning next week with a revised traffic plan.

2. Lost Prospector Trail Fire – Tom Bakaly alerted members of a one to two acre brush fire in an area adjacent to the Aerie Subdivision. Road closures are contemplated because of need for a helicopter air drop to fight the blaze.

3. Council Disclosure – Alex Butwinski excused himself from discussion and voting on the Risner Ridge plat amendments under New Business because he is a resident in the subdivision.

III PUBLIC INPUT *(Any matter of City business not scheduled on agenda)*

Bonanza Drive Reconstruction - Mike Sweeney, representing Bonanza/Park, read excerpts from a letter to Council from Marilyn Darby asking for support to (1) improve communications to businesses and the public and provide accurate and timely information especially with regard to closures; (2) eliminate the need for temporary signage permits for businesses; (3) establish and fund a comprehensive media campaign for Bonanza/Park; and (4) work with landlords in helping to provide reduced rents to offset tenants' lost revenues. This situation needs immediate attention. Mr. Sweeney emphasized the financial challenges that businesses are facing because of the project.

IV WORK SESSION NOTES AND MINUTES OF MEETING OF AUGUST 12, 2010

Candy Erickson, "I move to approve the work session notes and minutes of the meeting of August 12, 2010". Cindy Matsumoto seconded. Motion unanimously carried.

V CONSENT AGENDA ***(Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not***

imply a predisposition for approval and may be removed by motion and discussed and acted upon under "Additional Discussion – Agenda Items")

Alex Butwinski, "I move we approve Consent Agenda Items 1 through 4". Joe Kernan seconded. Motion unanimously carried.

1. Consideration of an amendment to Carollo Engineering's contract for the Quinns Junction WTP design and construction engineering services in the amount of $402,284, in a form approved by the City Attorney – See staff report.

2. Consideration of award of contract to Commercial Restoration Services for repairs to the China Bridge Parking Structure in an amount not to exceed $265,489, in a form approved by the City Attorney – See staff report.

3. Consideration of an easement agreement with Iron Horse LLC for the Bonanza Drive Reconstruction Project, in a form approved by the City Attorney – See staff report.

4. Consideration of an easement agreement with Mary and Charlie Wintzer for the Bonanza Drive Reconstruction Project, in a form approved by the City Attorney – See staff report.

VI NEW BUSINESS *(New items with presentations and/or anticipated detailed discussions)*

1 Consideration of an amendment to the Record of Survey for 29 & 39 Silver Strike Trail, Park City, Utah – The Mayor Pro Tem opened the public hearing and hearing no comments, closed the hearing. Candace Erickson, "I move to continue to September 16, 2010". Joe Kernan seconded. Motion unanimously carried.

2. Consideration of an Ordinance approving a zone change for 310-350 McHenry, Park City, Utah - The Mayor Pro Tem opened the public hearing and hearing no comments, closed the hearing. Joe Kernan, "I move to continue to September 16, 2010". Candace Erickson seconded. Motion unanimously carried.

3. Consideration of an Ordinance approving a plat amendment for 310-350 McHenry, Park City, Utah - The Mayor Pro Tem opened the public hearing and hearing no comments, closed the hearing. Cindy Matsumoto, "I move to continue to September 16, 2010". Joe Kernan seconded. Motion unanimously carried.

4. Consideration of an Ordinance approving an amended record of survey for 50 Shadow Ridge, Park City, Utah - The Mayor Pro Tem opened the public hearing and hearing no comments, closed the hearing. Candace Erickson, "I move to continue to September 16, 2010". Alex Butwinski seconded. Motion unanimously carried.

5. Consideration of a Master Festival License for an Evening of Croquet & Badminton to be held on August 28 at City Park – Max Paap described the event. Organizer Mo Hickey encouraged Council and the public to attend. The Mayor Pro Tem opened the public hearing; there were no comments from the audience and the hearing was closed. Joe Kernan, "I move approval of New Business Item 5". Alex Butwinski seconded. Motion unanimously carried.

6. Consideration of a Master Festival License for the PC Teen Foundation Night to be held at City Park on August 27, 2010 – Special Events Manager referred to his staff report and described the event. Organizer Karen Marriott commented on this fun event for teenagers. Candace Erickson, "I move we approve the Master Festival License for the PC Teen Foundation Night to be held at City Park on August 27th". Joe Kernan seconded. Motion unanimously carried.

7. Consideration of an Ordinance approving a plat amendment for Risner Ridge Subdivision, Park City, Utah – and

8. Consideration of an Ordinance approving a plat amendment for Risner Ridge No. 2 Subdivision, Park City, Utah - Council member Butwinski left the meeting because of an expressed conflict of interest. Planner Francisco Astorga described the applications submitted by the HOA which requests more stringent setbacks consistent with its CC&Rs.

Mayor Pro Tem Simpson opened the public hearing on the Risner Ridge Subdivision; there were no comments and the hearing was closed. In response to a question from Candace Erickson, Mr. Astorga stated that approval will not make existing properties non-compliant. Cindy Matsumoto, "I move that we approve the plat amendment for Risner Ridge Subdivision". Candace Erickson seconded. Motion carried.

Alex Butwinski	Abstention
Candace Erickson	Aye
Joe Kernan	Aye
Cindy Matsumoto	Aye
Liza Simpson	Aye

The Mayor Pro Tem opened the public hearing on the plat amendment for Risner Ridge No. 2 Subdivision. There were no comments from the audience and the public hearing was closed. Joe Kernan, "I move we approve New Business Item 8". Candace Erickson seconded. Motion carried.

Alex Butwinski	Abstention
Candace Erickson	Aye
Joe Kernan	Aye
Cindy Matsumoto	Aye
Liza Simpson	Aye

VII ADDITIONAL DISCUSSION – AGENDA ITEMS

None.

VIII ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 12 p.m. Members in attendance were Mayor Dana Williams, Alex Butwinski, Candace Erickson, Joe Kernan, Cindy Matsumoto, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Tom Daley, Deputy City Attorney; Kathy Lundborg, Water Manager; Jason Christensen, Legal Intern; Thomas Eddington, Planning Manager; Jon Weidenhamer, Economic Development Manager; Mark Harrington, City Attorney; and Miranda Menvies from URS. Cindy Matsumoto "<u>I move to close the meeting to discuss property, personnel and litigation</u>". Alex Butwinski seconded. <u>Motion carried unanimously</u>. The meeting opened at approximately 2:30 p.m. Liza Simpson, "<u>I move to open the meeting</u>". Joe Kernan seconded. <u>Motion unanimously carried</u>.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott

Janet M. Scott, City Recorder