

**PARK CITY COUNCIL WORK SESSION NOTES
SUMMIT COUNTY, UTAH
SEPTEMBER 1, 2011**

Present: Mayor Dana Williams; Council members Alex Butwinski; Joe Kernan; Cindy Matsumoto; Dick Peek; and Liza Simpson

Tom Bakaly, City Manager; Mark Harington, City Attorney; and Matt Cassel, City Engineer

Ronda Danica, Park City Postmaster

1. City Council questions/comments. Alex Butwinski commented on the open house hosted by the Snowcreek neighborhood; it was very nice to meet residents and tour their homes. Joe Kernan stated that he completed his review of the retention schedules as part of the GRAMA Ordinance and felt about 26 are worthy of a work session discussion to extend retention times. He will meet with staff in the meantime on this issue before a work session is scheduled. Liza Simpson thanked HR for organizing the City Summer Picnic. Recycle Utah and the City performed a pilot clean-up program last weekend with the intent of doing this on a monthly basis and eliminating the annual May dumpster program. She invited the public to the Friends of the Library book sale this weekend. Cindy Matsumoto commented on participating in the Recycling Green Waste event and attending the Chamber overview of the feasibility study on an event center in town. Dick Peek reported on the Historical Society Board meeting. He commented on its successful fund-raising event and plans to pay off the remainder of its construction loan early. Mayor Williams noted that he met with Recycle Utah and the Jordanelle Special Service District during the week.

2. Post office gang boxes. Matt Cassel explained that the Post Office has requested permission to install cluster mail boxes in and around Park City, including some parts of Old Town. If Council supports the proposal, the first one will be installed at the bottom of Rossi Hill and the Deer Valley Loop intersection. If Council does not give permission to install cluster boxes, the Post Office will deem these areas to be deliverable and will start charging a fee for post office boxes, affecting over 200 addresses. In response to a question from Cindy Matsumoto, Mr. Cassel advised that existing gang boxes will remain. Joe Kernan believed there may be parts of Park City where these are appropriate but others that are too challenging. The Mayor expressed concerns about funding turn-out areas for the boxes and the City may want them to be more attractive, potentially increasing costs. Postmaster Danica believed that the 200 post office addresses are primary residents and not second home owners.

Alex Butwinski asked for clarification on a point in the staff report and Thomas Eddington explained that staff is asking for policy direction from Council. Using the Land Management Code as a basis to not allow clustered boxes would require further research on the architectural guidelines as written. Staff is recommending policy direction as opposed to LMC direction. He pointed out that even if the Main Street Post Office closes, there may be an opportunity to reconfigure and use the space for post office boxes. Dick Peek liked the idea of preserving a community gathering place which would be a benefit to the Post Office because it would only need to deliver to a single location.

Cindy Matsumoto asked if a resident installs a mailbox, will mail be delivered there and Postmaster Ronda Danica explained that it depends on the location. The Post Office will not deliver in cul-de-sacs but will deliver to mail boxes on a straight-away street. Liza Simpson

stated that she has a number of concerns, including cost, additional carbon footprint and the requirement of the property owner to clear snow from the boxes. She pointed out the difficulty in keeping fire hydrants clear and did not feel that gang boxes belong in the Historic District. The Postmaster explained that there is delivery to cluster boxes now available in the Bonanza/Park area.

Mayor Williams pointed out that staff recommends denial of new gang boxes in town and Council members unanimously supported staff's recommendation.

3. Public Art Advisory Board interviews. Council interviewed Nancy Hall, Maren Mullen and Jean Rapoport.

Prepared by Janet M. Scott, City Recorder

**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
SEPTEMBER 1, 2011**

I ROLL CALL

Mayor Dana Williams called the regular meeting of the City Council to order at approximately 6 p.m. at the Marsac Municipal Building on Thursday, September 1, 2011. Members in attendance were Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager and Mark Harrington, City Attorney.

II COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

III PUBLIC INPUT (*Any matter of City business not scheduled on agenda*)

New recreation center designs and logos – Designer Lindon Leader presented Council members with logo wear created for the new recreation center, The Marc.

**IV WORK SESSION NOTES OF JOINT MEETING WITH PLANNING COMMISSION
JULY 21, 2011**

Alex Butwinski, "I move approval of the work session notes of July 21, 2011". Liza Simpson seconded. Motion unanimously carried.

V RESIGNATIONS AND APPOINTMENTS

Consideration of the appointment of Liza Simpson as Mayor Pro Tem for a term beginning September 9, 2011 and expiring September 12, 2011 – Alex Butwinski, "I move to appoint Liza Simpson as Mayor Pro Tem for a term beginning September 9, 2011 and expiring September 12, 2011". Cindy Matsumoto seconded. Motion carried.

Alex Butwinski	Aye
Joe Kernan	Aye
Cindy Matsumoto	Aye
Dick Peek	Aye
Liza Simpson	Abstention

VI CONSENT AGENDA (*Items that have previously been discussed or are perceived as routine and may be approved by one motion. Listed items do not imply a predisposition for approval and may be removed by motion and discussed and acted upon under "Additional Discussion – Agenda Items"*)

Joe Kernan, "I move approval of Items 1 through 4 on the Consent Agenda". Alex Butwinski seconded. Motion unanimously carried.

1. Consideration of a Resolution proclaiming September 2011 as National Preparedness Month in Park City, Utah – Staff recommends approval.

2. Consideration of Professional Service Provider Contract in the amount of \$55,691 with Techlogic, in a form approved by the City Attorney's Office, for replacement of the library's materials security system – Staff recommends approval.
3. Consideration of a Construction Agreement with Counterpoint Construction Inc. for the construction of the intake and splitter structures and north ditch rehabilitation in the amount of \$269,208, in a form approved by the City Attorney – Staff recommends approval.
4. Professional Services Agreement with James C Barker PC in the base amount of 89,000 for federal lobbying services, in a form approved by the City Manager – Staff recommends approval.

VII ADDITIONAL DISCUSSION – AGENDA ITEMS

None.

VIII ADJOURNMENT

With no further business, the regular meeting of the City Council was adjourned.

MEMORANDUM OF CLOSED SESSION

The City Council met in closed session at approximately 3 p.m. Members in attendance were Mayor Dana Williams, Alex Butwinski, Joe Kernan, Cindy Matsumoto, Dick Peek, and Liza Simpson. Staff present was Tom Bakaly, City Manager; Jon Weidenhamer, Economic Development Manager; Thomas Eddington, Planning Manager; and Mark Harrington, City Attorney. Cindy Matsumoto, "I move to close the meeting to discuss litigation and property". Liza Simpson seconded. Motion carried unanimously. The meeting opened at approximately 4 p.m. Cindy Matsumoto, "I move to open the meeting". Liza Simpson seconded. Motion unanimously carried.

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Janet M. Scott, City Recorder

